

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, February 21, 2018

Voting Members Present: Alex Gardos, Mike Hinze, Ryan Bronkar, Jay Ribaya, Ted Preston, Michelle Pilati, Mike Slavich, Ryan Carey, Dorali Pichardo, Jannine Livingston, Janet Cha, Jim Newman, Patti Luna, Dana Arazi, Warren Roberts, Mutsuno Ryan, Rose Marie Gaw, Scott Dixon, Oralia Alcorta (ASB Representative)

Voting Members Absent: Elizabeth Ramirez, Sharon Bell, Marius Dornean, Moises Mata, Judy Sevilla-Marzona

Non-Voting Members Present: Rose Sanceda

Guests: Laura Garcia, Jose Lara, Mike Munoz, Angelo Sotelo, Mary Rivera, Vivianna Villanueva, Yunior Hernandez, students Abraham Medina and Nicole Contreras

I. Approval of the minutes for the meeting held on February 14, 2018

It was moved by Mike Slavich; seconded by Mike Hinze.

Approved with one opposition Not Approved Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

Michelle Pilati made a motion to pull item 1718-162 from curriculum as per the course originator; seconded by Ryan Bronkar and approved by the Committee.

It was moved by Alex Gardos; seconded by Ryan Bronkar and approved by the Committee to approve items **1718-137 through 1718-141, 1718-144 through 1718-147, 1718-156 through 1718-161 and 1718-163 through 1718-175** as a group:

1) Course Revision
Item 1718-137

CIT 101: Introduction to Computer Information Technology
Description Change
Revise content and update text

2) Course Revision
Item 1718-138

CIT 102: Introduction to Microsoft Office
TOP Code:FROM: 0701.00 TO:0702.10
Revise content and update text

3) Course Revision
Item 1718-139

CIT 103: Microsoft® Word®
TOP Code:FROM: 0701.00TO: 0702.10
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Description Change
Revise content and update text

4) Course Revision
Item 1718-140

CIT 107: Microsoft® Excel®
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Revise content and update text

5) Course Revision
Item 1718-141

CIT 109: Microsoft® Access®
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Revise content and update text

6) New Course
Item 1718-144

HUSR 199A: Seminar in Human Services
Units: 1.0
Hours: 18 Total Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101

7) New Course
Item 1718-145

HUSR 199B: Fieldwork in Human Services
Units: 2.0 to 3.0
Hours:120 to180 Unpaid
150 to 225 Paid
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101
Corequisite: HUSR 199A

8) New Course

Item 1718-146

HUSR 230A: Drug Studies Seminar

Units: 1.0

Hours: 18

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

Prerequisite: HUSR 130, HUSR 124 and HUSR 122

Corequisite: HUSR 230B

9) Course Revision

Item 1718-147

HUSR 230: Drug Studies Seminar and Internship

Number Change TO: HUSR 230B

Title TO: Drug Studies Internship

Unit Change: FROM: 2.0

TO: 2.0 to 3.0

Hour Change: Remove: Lecture Hours

Add: Lab Hours: 120 to 180 Unpaid
or 150 to 225 Paid

Corequisite: Remove: HUSR122,124,130

Add: HUSR 230A

Description Change

Revise content and update text

10) New Course

Item 1718-156

CIT 170: Server +

Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Prerequisite: CIT 101

11) New Course

Item 1718-157

CIT 171: Network +

Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Prerequisite: CIT 101

12) Course Revision

Item 1718-158

CIT 180: PC Maintenance – A+ Certification

TOP Code:From: 0701.00 **To:** 0708.00

Advisory: Add: ENGL 035 or ENLA 100 or appropriate assessment

Revise content and update text

- 13) **Course Revision**
Item 1718-159
- CIT 192: Network Security**
TOP Code:From: 0708.10 **To:** 0708.00
Advisory: Update to READ 043
Prerequisite: Add: CIT 210
Revise content and update text
- 14) **New Course**
Item 1718-160
- DANC 179H: Dance History Honors**
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment
Prerequisite: ENGL 101 with a grade of “C” or better
- 15) **New Course**
Item 1718-161
- DANC 199H: Dance Appreciation Honors**
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment
Prerequisite: ENGL 101 with a grade of “C” or better
- 16) **New Course**
Item 1718-162
- ENGL 125H: Grammar and Usage Honors**
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment;
Prerequisite: ENGL 101 with a grade of “C” or better

Pulled from curriculum per originator

- 17) **New Course**
Item 1718-163
- HMLD 102: Introduction to Emergency Management**
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment;
ENGL 035 or ENLA 100 or appropriate assessment

18) New Course
Item 1718-164

HMLD 103: Terrorism & Violence in Society
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

19) New Course
Item 1718-165

HMLD 104: Emergency Planning & Response
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

20) New Course
Item 1718-166

HMLD 105: Hazard Mitigation in Emergency Management
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

21) Course Revision
Item 1718-167

HS 045: Math for the Health Care Professional
Advisory: Update to READ 043
Revise content and update text

22) Course Revision
Item 1718-168

HS 060: Health Science Core
Prerequisite: Update to READ 043
Remove: MATH 020 or MATH 020C
Add: MATH 033 or MATH 033B
Revise content and update text

23) Course Revision
Item 1718-169

KIN 145: Theory and Analysis of Fitness Instruction
Revise content and update text

24) Course Revision
Item 1718-170

KINA 217: Swimming II
Advisory: Remove: READ 022

Add: READ 043

Revise content and update text

25) New Course
Item 1718-171

MUST 101: Introduction to Music Technology

Units: 3.0

Hours: 36 Lecture/54 Lab/90 Total

Advisory: READ 043 or appropriate assessment

26) New Course
Item 1718-172

MUST 141: Recording Studio I

Units: 3.0

Hours: 36 Lecture/54 Lab/90 Total

Advisory: READ 043 or appropriate assessment

Prerequisite: MUST 101

27) New Course
Item 1718-173

MUST 142: Recording Studio II

Units: 3.0

Hours: 36 Lecture/54 Lab/90 Total

Advisory: READ 043 or appropriate assessment

Prerequisite: MUST 141

28) New Course
Item 1718-174

MUST 145: Live Sound Reinforcement I

Units: 3.0

Hours: 36 Lecture/54 Lab/90 Total

Advisory: READ 043 or appropriate assessment

Prerequisite: MUST 101

29) New Course
Item 1718-175

MUST 151: History of Electronic Music

Units: 3.0

Hours: 54 Total Lecture Hours

Advisory: READ 043 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

C) First Readings: *Continued from February 14th Agenda*

1) Course Revision
Item 1718-176

PHY 211: Physics for Scientists & Engineers - I

Advisory Change: Update to READ 043
Corequisite: Remove: MATH 190 or
MATH 190H
Prerequisite: Add: with a grade of “C”
or better
Revise content and update text

It was moved by Ryan Bronkar; seconded by Mike Hinze.

Approved Not Approved Tabled

2) Course Revision
Item 1718-177

PHY 213: Physics for Scientists & Engineers – III
Advisory: Add: MATH 250
Prerequisite: Remove: PHY 212
Add: PHY 211 and MATH 191
Revise content and update text

It was moved by Ted Preston; seconded by Scott Dixon.

Approved Not Approved Tabled

D) First Readings: *New Items*

1) Course Revision
Item 1718-178

BIOL 200: Principles of Biology 1 (Molecular and Cellular Biology)
Advisory: Update to READ 043
Prerequisite: Add: with a grade of “C” or better to CHEM 120
Description Change
Revise content and update text

***Correction Needed: Prerequisite add All with a grade of “C” or better/
Collapse Methods of Instruction***

It was moved by Alex Gardos; seconded by Ryan Bronkar.

Approved Not Approved Tabled

2) Course Revision
Item 1718-179

BIOL 201: Principles of Biology 2 (Diversity and Ecology)
Advisory: Update to READ 043
Revise content and update text

Correction Needed: Collapse Methods of Instruction

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

3) Course Revision
Item 1718-180

CIT 210: Cisco® Networking I
Advisory: Update to READ 043
Description Change
Revise content and update text

Correction Needed: Prerequisite Add “with a grade of “C” or better” – check with originator

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

4) New Course
Item 1718-181

COUN 102: Introduction to the Transfer Process
Units: 2.0
Hours: 36 Total Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

Correction Needed: Add Field Trips to Methods of Instruction

It was moved by Rose Marie Gaw; seconded by Doralí Pichardo-Díaz.

Approved Not Approved Tabled

5) Course Revision
Item 1718-182

ENGR 217: Electric Circuit Analysis
Corequisite: ADD: MATH 270
SAM Code: From: Clearly Occupational
To: Non-Occupational
Revise content and update text

Correction Needed: Prereq/Coreq issue discuss with originator and remove with a “C” or better from Coreq/verify if new degree under development

It was moved by Alex Gardos; seconded by Ryan Carey.

Approved Not Approved Tabled

Discussion about Item 1718-183: Possible course renumbering – Mike Slavich made a motion to pull course until resolved; Mike Hinze

seconded; approved by the Committee unanimously.

6) New Course

Item 1718-183

KIN 158: Yoga Teacher Training I: Foundations

Units: 3.0

Hours: 54 Total Lecture

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

Corequisite: KINA 158

7) Course Revision

Item 1718-184

MATH 062: Pre-Statistics

Advisory: Update to READ 043

Prerequisite: Add: MATH 033B

Description Change

Revise content and update text

Correction Needed: Add the word “ALL” to a grade of “C” or better

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

X Approved

Not Approved

Tabled

8) Course Revision

Item 1718-185

MUS 234: Advanced Chamber Singers

Hours: From: 18 Lecture/54 Lab

To: 27 Lecture/27 Lab

Advisory: Remove: ENGL030/ENLA034
Add: READ 043 or appropriate assessment

Prerequisite: Add: with a grade of “C” or better to MUS 134

Description Change

Revise content and update text

Correction Needed: No Textbook - Assignments state “assigned readings”

It was moved by Mike Hinze; seconded by Alex Gardos.

X Approved

Not Approved

Tabled

9) New Course

Item 1718-186

MUST 115: Songwriting and Arranging I

Units: 3.0

Hours: 36 Lecture/54 Lab/Total 90

Advisory: READ 043 or appropriate assessment

Prerequisite: MUST 103, MUST 101

Correction Needed: Prerequisite Add with a grade of "C" or better?

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

10) Course Revision
Item 1718-189

PHY 212: Physics for Scientists & Engineers - II

Advisory: Update to READ 043

Prerequisite: Add: with a grade of "C" or better to MATH 191

Corequisite: Remove: MATH 191

Description Change

Revise content and update text

Correction Needed: Expand on Assignments and Methods of Instruction

It was moved by Ryan Bronkar; seconded by Alex Gardos.

Approved Not Approved Tabled

11) Request to Offer a Course via Distance Education
Item 1718-190

HMLD 102: Introduction to Emergency Management (ONLINE)

It was moved by Ryan Carey; seconded by Jim Newman.

Approved Not Approved Tabled

12) Request to Offer a Course via Distance Education
Item 1718-191

HMLD 105: Hazard Mitigation in Emergency Management (ONLINE)
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It was moved by Scott Dixon; seconded by Ted Preston.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS:

23) Course Revision
Item 1718-155

PHTO 185: Introduction to Digital

Photography
Description Change

Revise content and update text

Pending Academic Senate approval of Units vs. Hours proposal.

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati announced that the Academic Senate approved the Units and Hours proposal.

During the course of the meeting, the question of whether or not it should be specified that a prereq course needs to be passed with a grade of “C” or better came up repeatedly. Michelle indicated that she would send out an E-Mail to all faculty reminding them that a “D” is passing and that if students need a “D” or better in a prerequisite course, it must be specified.

Mike Slavich discussed the Non Credit grading issue and how this directly affects MIS Reporting. The grading issue will be discussed at Academic Senate and pending outcome will determine how we revise and originate courses in the future.

Mike also brought up the formation of a committee to address the Reading competency issue. Michelle stated that she will send out an email asking for volunteers to serve on the committee.

V. ADJOURNMENT:

Meeting adjourned at 12:15 pm.