

**Rio Hondo Community College District**

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**Curriculum Committee**

**Minutes**

**Wednesday, February 28, 2018**

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**Voting Members Present:** Alex Gardos, Mike Hinze, Ryan Bronkar, Jay Ribaya, Ted Preston, Michelle Pilati, Mike Slavich, Ryan Carey, Dorali Pichardo, Jannine Livingston, Janet Cha, Jim Newman, Patti Luna, Dana Arazi, Rose Marie Gaw, Elizabeth Ramirez, Sharon Bell, Marius Dornean, Moises Mata, Judy Sevilla-Marzona

**Voting Members Absent:** Warren Roberts, Mutsuno Ryan, Scott Dixon, Oralia Alcorta (ASB Representative)

**Non-Voting Members Present:** Rose Sanceda

**Guests:** Nash Flores, Tracy Rickman, Scott Jaeggi, Rudy Rios, Grant Linsell

**I. Approval of the minutes for the meeting held on February 21, 2018**

It was moved by Mike Hinze; seconded by Ryan Bronkar.

Approved with one opposition     Not Approved     Tabled

**II. ACTION ITEMS**

**A) Approval of Consent Agenda: *No Items***

**B) Second Readings:**

It was moved by Alex Gardos; seconded by Jay Ribaya and approved by the Committee to approve items **1718-176 through 1718-182** and **1718-183 through 1718-186** and **1718-189 through 1718-191** as a group:

**1) Course Revision**  
**Item 1718-176**

**PHY 211: Physics for Scientists & Engineers - I**

**Advisory Change:** Update to READ 043

**Corequisite: Remove:** MATH 190 or MATH 190H

**Prerequisite: Add:** with a grade of "C" or better

Revise content and update text

**2) Course Revision**  
**Item 1718-177**

**PHY 213: Physics for Scientists & Engineers - III**

**Advisory: Add:** MATH 250  
**Prerequisite: Remove:** PHY 212  
**Add:** PHY 211 and MATH 191  
Revise content and update text

**3) Course Revision**  
**Item 1718-178**

**BIOL 200: Principles of Biology 1**  
**(Molecular and Cellular Biology)**  
**Advisory:** Update to READ 043  
**Prerequisite: Add:** with a grade of “C”  
or better to CHEM 120  
**Description Change**  
Revise content and update text

**4) Course Revision**  
**Item 1718-179**

**BIOL 201: Principles of Biology 2**  
**(Diversity and Ecology)**  
**Advisory:** Update to READ 043  
Revise content and update text

**5) Course Revision**  
**Item 1718-180**

**CIT 210: Cisco® Networking I**  
**Advisory:** Update to READ 043  
**TOP Code: From:** 0708.10 **To:** 0708.00  
**Description Change**  
Revise content and update text

**6) New Course**  
**Item 1718-181**

**COUN 102: Introduction to the**  
**Transfer Process**  
**Units:** 2.0  
**Hours:** 36 Total Lecture  
**Advisory:** ENGL 035 or ENLA 100 or  
appropriate assessment; READ 043 or  
appropriate assessment

**7) Course Revision**  
**Item 1718-182**

**ENGR 217: Electric Circuit Analysis**  
**Corequisite: Add:** MATH 270  
**SAM Code: From:** Clearly Occupational  
**To:** Non-Occupational  
Revise content and update text

**8) Course Revision**  
**Item 1718-184**

**MATH 062: Pre-Statistics**  
**Advisory:** Update to READ 043  
**Prerequisite: Add:** MATH 033B  
**Description Change**  
Revise content and update text

**9) Course Revision**  
**Item 1718-185**

**MUS 234: Advanced Chamber Singers**

**Hours: From:** 18 Lecture/54 Lab

**To:** 27 Lecture/27 Lab

**Advisory: Remove:** ENGL 030 or  
ENLA 034

**Add:** READ 043 or appropriate  
assessment

**Prerequisite: Add:** with a grade of “C”  
or better to MUS 134

**Description Change**

Revise content and update text

**10) New Course**  
**Item 1718-186**

**MUST 115: Songwriting and  
Arranging I**

**Units:** 3.0

**Hours:** 36 Lecture/54 Lab/Total 90

**Advisory:** READ 043 or appropriate  
assessment

**Prerequisite:** MUST 103, MUST 101

**10) Course Revision**  
**Item 1718-189**

**PHY 212: Physics for Scientists &  
Engineers - II**

**Advisory:** Update to READ 043

**Prerequisite: Add:** with a grade of “C”  
or better to MATH 191

**Corequisite: Remove:** MATH 191

**Description Change**

Revise content and update text

**11) Request to Offer a Course via Distance Education**  
**Item 1718-190**

**HMLD 102: Introduction to  
Emergency Management  
(ONLINE)**

**12) Request to Offer a Course via Distance Education**  
**Item 1718-191**

**HMLD 105: Hazard Mitigation in  
Emergency Management  
(ONLINE)**

**C) First Readings:**

**1) Course Revision**  
**Item 1718-192**

**BIOL 101: General Biology**

**Advisory: Add:** MATH 053B

Update to READ 043

Revise content and update text

**p.18**

**Correction Needed: Add I & II to Lab Outline Items B & C –  
Remove “Other” from assignments**

It was moved by Ted Preston; seconded by Alex Gardos.

Approved       Not Approved       Tabled

**2) Course Revision  
Item 1718-193**

**CIT 211: Cisco®Networking II**  
**Advisory: Remove:** CIT 101  
Update to READ 043  
**Description Change**  
Revise content and update text  
**p.23**

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved       Not Approved       Tabled

**3) New Course  
Item 1718-194**

**CIT 221: Ethical Hacking**  
**Units:** 3  
**Hours:** 45 Lecture/27 Lab/90 Total  
**Prerequisite:** CIT 171 or CIT 210 and  
CIT 192 all with a grade of “C” or better  
**p.29**

It was moved by Dana Arazi; seconded by Ted Preston.

Approved       Not Approved       Tabled

**4) Course Revision  
Item 1718-195**

**KIN 131: Structure and Analysis of  
Movement**  
**Title To:** Functional Anatomy of  
Movement  
**Advisory: Remove:** MATH 020 or  
MATH 020C  
**Add:** MATH 033 or MATH 033B  
**Update:** to READ 043  
Revise content and update text  
**p.33**

**Correction Needed: Minimum Required for A “C” change “attend”  
to “participate”**

It was moved by Jim Newman; seconded by Mike Hinze.

Approved       Not Approved       Tabled

**5) Course Revision**  
**Item 1718-196**

**MATH 130: Statistics**  
**Prerequisite: Add:** MATH 073B  
Revise content and update text  
**p.38**

***Correction Needed: Add “All” with a grade of “C” or better to Prerequisite  
And change Competence in Mathematics to a “Yes”***

It was moved by Rose Marie; seconded by Dana Arazi.

Approved       Not Approved       Tabled

**6) Course Revision**  
**Item 1718-197**

**MGMT 130: Small Business  
Management –  
Entrepreneurship**  
**Advisory:** Update to READ 043  
Revise content and update text  
**p.44**

***Possible Correction: Sam Code to “B” since capstone?***

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved       Not Approved       Tabled

It was moved by Michelle Pilati; seconded by Ryan Bronkar, and approved by the committee to pull items 1718-198 through 1718-202 until all CIT courses have completed the approval process.

**7) New Certificate**  
**Item 1718-198**

**COA – Computer Information  
Technology/  
Cybersecurity**  
23 units  
**p.49**

**8) New Certificate**  
**Item 1718-199**

**COA – Computer Information  
Technology/  
Cybersecurity Technician**  
16 units  
**p.53**

**9) New Certificate**  
**Item 1718-200**

**COA – Computer Information  
Technology/  
Ethical Hacker**

22 units  
**p.57**

**10) New Degree**  
**Item 1718-201**

**A.S. Degree – Computer Information  
Technology/Cybersecurity**  
26 – 27 units  
**p.61**

**11) New Degree**  
**Item 1718-202**

**A.S. Degree – Computer Information  
Technology/Information Systems  
and Technology**  
28 – 30 units  
**p.65**

**12) New Certificate**  
**Item 1718-203**

**COA – Homeland Security**  
18 units  
**p.69**

It was moved by Jay Ribaya; seconded by Ryan Bronkar .

Approved       Not Approved       Tabled

**13) New Degree**  
**Item 1718-204**

**A.S. Degree – Homeland Security**  
24 units  
**p.77**

It was moved by Ryan Bronkar; seconded by Ryan Carey.

Approved       Not Approved       Tabled

**14) Degree Change**  
**Item 1718-205**

**A.A.T. Degree – Kinesiology**  
Additional courses added  
**p.86**

It was moved by Mike Hinze; seconded by Ryan Bronkar.

Approved       Not Approved       Tabled

### **III. UNFINISHED BUSINESS:**

It was moved by Michelle Pilati; seconded by Dana Arazi, and approved by the committee to move Item 1718-155 to second read for approval since the Units vs Hours proposal has been officially approved by the Academic Senate.

#### **23) Course Revision Item 1718-155**

#### **PHTO 185: Introduction to Digital Photography Description Change**

Revise content and update text

A motion was made to approve for 2<sup>nd</sup> read by Mike Slavich; seconded by Alex Gardos.

Approved       Not Approved       Tabled

### **IV. DISCUSSION ITEMS/ATTACHMENT:**

Non-Credit Curriculum Discussion:

Michelle Pilati began the discussion by reminding the committee of the availability of enhanced funding for non-credit and the differences of non-credit course offerings and credit course offerings:

- Non-Credit apportionment is based on positive attendance
- Non-Credit faculty minimum qualifications are usually lower than credit minimum qualifications
- Courses are “open-entry/open-exit”, repeatable, and typically not transcribed
- Courses are offered at no-cost to students (in contrast to not-for-credit courses that are student-funded)

“Enhanced funding” is comparable to credit funding and is only available in select noncredit areas for courses that are a component of a noncredit certificate.

Michelle also indicated that she will send out an E-Mail requesting volunteers to serve on a committee discussing graduation competency requirements.

### **V. ADJOURNMENT:**

The meeting adjourned at 12:00p.m.