

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, May 17, 2017, Room T103

Voting Members Present: Jim Newman, Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mike Slavich, Brian Brutlag, Ea Madrigal, Mariano Zaro, Mutsuno Ryan, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Ryan Bronkar, Jay Ribaya, Gerry Wallace, Michelle Pilati, Janet Cha, Moises Mata, Rose Marie Gaw, Bailey Garcia (ASB Representative)

Voting Members Absent: Sharon Bell, Patti Luna

Non-Voting Members Present: Rose Sanceda

Guests: JoAnna Schilling, Vann Priest, Lydia Gonzales, Jan LaTurno, Leigh Ann Unger

I. Approval of the minutes for the meeting on May 3, 2017

It was moved by Alex Gardos; seconded by Mike Hinze.

Approved Not Approved Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Mike Hinze; seconded by Jim Newman; and approved by the Committee to approve items **1617-222 through 1617-233** as a group:

1) Course Revision
Item 1617-222

ADN 290: CWEE/Internship for Nursing Related Fields
Title: TO: CWEE/RN Transition
Unit: FROM: 1-4 **TO:** 4
Hours: FROM: 3 Lecture/60 to 300 Lab
TO: 5 Lecture/235 Lab
Revise content and update text

2) Course Revision
Item 1617-223

AUTO 045: Honda/Acura Express Service
CoRequisite: Remove

- Prerequisite Change**
Description Change
Revise content and update text
- 3) **Course Revision**
Item 1617-224
- AUTO 0451: Honda/Acura Chassis Electrical Systems**
Prerequisite Change
Description Change
Revise content and update text
- 4) **Course Revision**
Item 1617-225
- AUTO 0461: Honda/Acura Occupant Safety Systems**
Revise content and update text
- 5) **Course Revision**
Item 1617-226
- PSY 210: Biological Psychology**
Revise content and update text
- 6) **Course Revision**
Item 1617-227
- PSY 210H: Biological Psychology Honors**
Prerequisite Change: Wording Only
Revise content and update text
- 7) **Degree Change**
Item 1617-228
- A.S. in Accounting**
Course additions & deletions
- 8) **Certificate Change**
Item 1617-229
- COA in Accounting**
Course additions & deletions
- 9) **New Certificate**
Item 1617-230
- Graphic Design: Advertising Design**
Units: 12
- 10) **New Certificate**
Item 1617-231
- Graphic Design: Branding & Identity Design**
Units: 12
- 11) **New Certificate**
Item 1617-232
- Graphic Design: Publication Design**
Units: 12
- 12) **New Certificate**
Item 1617-233
- Graphic Design: Website Design**
Units: 12

Approved

Not Approved

Tabled

C) First Readings:

After lengthy discussion in regards to MATH 130/MATH 130H pertaining to the removal of the MATH 062 prerequisite, a motion was made by Jim Newman; seconded by Brian Brutlag, and approved by the Committee to table these two items for further review and discussion.

Approved

Not Approved

Tabled

**1) Course Revision
Item 1617-234**

ACCT 106: Computerized Accounting

Hours Change: FROM: 54 Lecture

TO: 36 Lecture/54 Lab

Revise content and update text

p.14

It was moved by Ea Madrigal; seconded by Mike Hinze.

Approved

Not Approved

Tabled

**2) Course Revision
Item 1617-235**

**FIN 101: Introduction to Financial
Planning**

Description Change

Revise content and update text

It was moved by Alex Gardos; seconded by Jim Newman.

Approved

Not Approved

Tabled

**3) Course Revision
Item 1617-236**

MATH 130: Statistics

Prerequisite: Remove MATH 062

Revise content and update text

Approved

Not Approved

Tabled

**4) Course Revision
Item 1617-237**

MATH 130H: Statistics Honors

Prerequisite: Remove MATH 062

Revise content and update text

Approved

Not Approved

Tabled

5) Course Revision
Item 1617-238

PSY 101: Introductory Psychology
Revise content and update text

Correction Needed: Exiting skills do not match

It was moved by Alex Gardos; seconded by Brian Brutlag.

Approved Not Approved Tabled

6) Course Revision
Item 1617-239

PSY 101H: Introductory Psychology Honors
Revise content and update text

Correction Needed: Exiting Skills do not match

It was moved by Mike Slavich; seconded by Brian Brutlag.

Approved Not Approved Tabled

7) Course Revision
Item 1617-240

PSY 112: Lifespan Development Description Change
Revise content and update text

It was moved by Rose Marie Gaw; seconded by Brian Brutlag.

Approved Not Approved Tabled

10) Course Revision
Item 1617-241

PSY 200: Research Methods in Psychology Prerequisite/Corequisite Change
Revise content and update text

It was moved by Ea Madrigal; seconded by Brian Brutlag.

Approved Not Approved Tabled

9) New Non-Credit Course
Item 1617-242

NVOC: 300: Refinery and Petroleum Safety Overview
Hours: 20 Lecture

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

- 10) Request to Offer a Course via Distance Education**
Item 1617-243 ACCT 104: Introduction to
Government and Non-for-profit
Accounting
(Online)

It was moved by Janine Livingston; seconded by Alex Gardos.

Approved Not Approved Tabled

- 11) Request to Offer a Course via Distance Education**
Item 1617-244 GIS 130: Applied Geographic
Information Systems
(Hybrid)

It was moved by Mike Slavich; seconded by Jay Ribaya.

Approved Not Approved Tabled

- 12) Request to Offer a Course via Distance Education**
Item 1617-245 GIS 280: Visual and Database
Management for GIS
(Hybrid)

It was moved by Alex Gardos; seconded by Jay Ribaya.

Approved Not Approved Tabled

- 13) Request to Offer a Course via Distance Education**
Item 1617-246 HOSP 101: Introduction to the
Hospitality Industry
(Online)

It was moved by Janine Livingston; seconded by Alex Gardos.

Approved Not Approved Tabled

- 14) CSU GE/IGETC Request**
Item 1617-247 BIOL 206: Principles of Genetics
CSU GE Area: B2
IGETC Area: 5B

It was moved by Janine Livingston; seconded by Alex Gardos.

Approved Not Approved Tabled

Mike Slavich moved to approve First Read Items **1617-234** thru **1617-235** and **1617-238** thru **1617-247** as a group for second read approval; seconded by Jim Newman.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS:

Moises Mata made a motion to untable items **1617-215** thru **1617-217** for a second read since textbooks had been added to the course revisions; Jim Newman seconded the motion. The vote was unanimous.

Non-Credit Course Revision

Item 1617-215

NESL 016: ESL Intermediate Low

Prerequisite: Remove: NESL 015

Advisory: Add: NESL 015

TOPS Code: From: 4930.86

To: 4930.87

Revise content and update text

Approved Not Approved Tabled

Non-Credit Course Revision

Item 1617-216

NESL 017: ESL Intermediate High

Prerequisite: Remove: NESL 016

Advisory: Add: NESL 016

Revise content and update text

Approved Not Approved Tabled

Non-Credit Course Revision

Item 1617-217

NESL 018: ESL Advanced

Prerequisite: Remove: NESL 017

Advisory: Add: NESL 017

Revise content and update text

Approved Not Approved Tabled

IV. DISCUSSION ITEMS/ATTACHMENT:

Ryan Bronkar discussed his concerns in regards to the formation of the Units vs. Hours subcommittee. He thinks the committee should not only be a "Findings" committee but also a "Recommending" committee. He also expressed concern that this committee may need more time to review and research. His proposal is to research during the summer and then meet as a committee in the Fall semester.

It was moved by Jim Newman; seconded by Alex Gardos, and approved by the Committee to change the Units vs. Hours Subcommittee from a "Findings" committee to a "Recommending" committee and to extend the time for a final reporting and vote to mid to end of November 2017.

Approved Not Approved Tabled

Ryan then announced the members that had volunteered to date:

Alex Gardos, Michelle Pilati, Jim Newman, Michael Dighera, Elizabeth Ramirez, Dorali Pichardo, Mutsuno Ryan and Rudy Rios.

Ryan then opened discussion on Distance Education. He stated that Colin Young and Rebecca Green do not think that a 5-year review of Distance Ed is necessary. They both feel that this would be too much of a burden on Suzanne Frederickson in DSPS.

Rebecca Green also expressed in an email to Ryan that she believes that because the district now requires online faculty to be certified to teach online, the district, in effect, has provided training on 508 compliance. It is incumbent upon the faculty member to ensure they adhere to the guidelines they were taught in the certification process. There are numerous requirements for online teaching (regular and effective contact, 508 compliance, links that actually work, etc.), for which the district must trust that the faculty member has created a class that meets the standards they learned in their certification modules.

Michelle Pilati disagreed with this. Her concern is that we have never been fully compliant with Distance Ed and maybe with the new incoming Dean and Distance Ed coordinator this would be a good a time to review our processes.

This discussion will continue when the curriculum committee reconvenes in the Fall.

V. ADJOURNMENT:

The meeting adjourned at 12:31 p.m.