

Rio Hondo Community College District

**Curriculum Committee
Minutes**

Wednesday, September 21, 2016 Board Room

Voting Members Present: Sharon Bell; Ryan Bronkar; Brian Brutlag; Janet Cha; Marius Dornean; Alex Gardos; Rose Gaw; Mike Hinze; Mark Littrell; Janine Livingston; Ea Madrigal; Judy Sevilla-Marzona; Moises Mata; Dorali Pichardo; Michele Pilati; Elizabeth Ramirez; Jay Ribaya; Mike Slavich; Gerry Wallace; Mariano Zaro

Voting Members Absent: (ASB Representative); Patti Luna; Jim Newman

Non-Voting Members Absent: Rose Sanceda

Guests: Deborah Chow; Debra Pate (Intern-Visitor)

I. MOTION:

Approval of the minutes for the meeting on August 31, 2016

It was moved by Brian Brutlag; seconded by Jay Ribaya.

Approved Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Mark Littrell; seconded by Alex Gardos, and approved by the Committee to approve items **1617-02 through 1617-13** as a group:

**1) New Course
Item 1617-02**

GDSN 150: Typography

Units: 3

Hours: 108 Total (54 Lecture/54 Lab)

Advisory: READ 022 or appropriate assessment;
NVOC 007

Transfers to: CSU

- 2) **New Course**
Item 1617-03 **GDSN 151: Typographic Design**
Units: 3
Hours: 108 Total (27 Lecture/81 Lab)
Prerequisite: GDSN 150
Advisory: READ 022 or appropriate assessment;
NVOC 007
Transfers to: CSU
- 3) **Course Change**
Item 1617-04 **MUS 234: Advanced Chamber Singers**
Repeatability Change: TO: This course may be
taken once and repeated three times for credit.
Description Change
- 4) **Course Revision**
Item 1617-05 **SPAN 101: Spanish I**
Unit Change: TO: 4.5 Units
Hour Change: TO: 99 Total Hours
(72 Lecture/27 Lab)
Revise content and update text.
- 5) **Course Revision**
Item 1617-06 **SPAN 102: Spanish II**
Unit Change: TO: 4.5 Units
Hour Change: TO: 99 Total Hours
(72 Lecture/27 Lab)
Revise content and update text.
- 6) **New Non-Credit Course**
Item 1617-07 **NVOC 007: Graphic Design Skills Development**
Corequisite: Previous or current enrollment in any
Rio Hondo College Graphic Design course with an
ART or GDSN prefix
Recommended Preparation: Knowledge of using
Adobe software that may be used in any GDSN
course; READ 022 or appropriate assessment
- 7) **New Non-Credit Certificate of Competency**
Item 1617-08 **Algebra I**
Classes Required: 2
- 8) **New Non-Credit Certificate of Competency**
Item 1617-09 **Algebra II**
Classes Required: 2
- 9) **New Non-Credit Certificate of Competency**
Item 1617-10 **Geometry**
Classes Required: 2

- 10) **New Non-Credit Certificate of Competency**
Item 1617-11 **Integrated Math I**
Classes Required: 2
- 11) **New Non-Credit Certificate of Competency**
Item 1617-12 **Integrated Math II**
Classes Required: 2
- 12) **New Non-Credit Certificate of Competency**
Item 1617-13 **Integrated Math III**
Classes Required: 2

Approved Not Approved Tabled

C) First Readings:

- 1) **Course Revision**
Item 1617-14 **AUTO 499: Directed Study in Automotive Technology**
Units Change to: 4 Units
Hours: 72 Lecture hours
Revise content and update text.

It was moved by Mark Littrell; seconded by Jay Ribaya.

Approved Not Approved Tabled

Content Review

AUTO 499: Directed Study in Automotive Technology

It was moved by Janet Cha; seconded by Alex Gardos.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

AUTO 499: Directed Study in Automotive Technology

It was moved by Jay Ribaya; seconded by Alex Gardos.

Approved Not Approved Tabled

- 2) **New Course**
Item 1617-15 **HOSP 101: Introduction to the Hospitality Industry**
Units: 3
Hours: 54 Total Lecture Hours
Advisory: ENGL 035 or ENLA 100 or

appropriate assessment; READ 023 or
appropriate assessment

Transfers to: CSU

It was moved by Mark Littrell; seconded by Alex Gardos.

Approved Not Approved Tabled

Content Review

**HOSP 101: Introduction to the Hospitality
Industry**

It was moved by Mark Littrell; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

**HOSP 101: Introduction to the Hospitality
Industry**

It was moved by Mike Slavich; seconded by Mark Littrell.

Approved Not Approved Tabled

3) New Course

Item 1617-16

**HOSP 102: Introduction to Hotel
Operations**

Units: 3

Hours: 54 Total Lecture Hours

**Advisory: ENGL 035 or ENLA 100 or
appropriate assessment; READ 023 or
appropriate assessment**

Transfers to: CSU

It was moved by Janine Livingston; seconded by Mark Littrell.

Approved Not Approved Tabled

Content Review

**HOSP 102: Introduction to the Hotel
Operations**

It was moved by Janine Livingston; seconded by Alex Gardos.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

**HOSP 102: Introduction to the Hotel
Operations**

It was moved by Ea Madrigal; seconded by Mike Slavich.

Approved Not Approved Tabled

4) Course Revision

Item 1617-17

MATH 060: Geometry

Revise content and update text.

Correction Needed: Revise Need/Justification/Goals.

It was moved by Alex Gardos; seconded by Mark Littrell.

Approved Not Approved Tabled

Content Review

MATH 060: Geometry

It was moved by Jay Ribaya; seconded by Mark Littrell.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

MATH 060: Geometry

It was moved by Mark Littrell; seconded by Mike Slavich.

Approved Not Approved Tabled

5) New Course

Item 1617-18

NUTR 110: Introduction to Nutrition Science

Units: 3

Hours: 54 Total Lecture Hours

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

Transfers to: CSU

It was moved by Alex Gardos; seconded by Ea Madrigal.

Approved Not Approved Tabled

Content Review

NUTR 110: Introduction to Nutrition Science

It was moved by Mark Litrell; seconded by Alex Gardos.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

NUTR 110: Introduction to Nutrition Science

It was moved by Ea Madrigal; seconded by Brian Brutlag.

Approved Not Approved Tabled

**6) New Course
Item 1617-19**

**NUTR 120: Principles of Foods with Lab
Units: 3**

Hours: 72 Total Lecture Hours

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

Transfers to: CSU

It was moved by Mark Littrell; seconded by Alex Gardos.

Approved Not Approved Tabled

Content Review

NUTR 120: Principles of Foods with Lab

It was moved by Alex Gardos; seconded by Jay Ribaya.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

NUTR 120: Principles of Foods with Lab

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

**7) Degree Change
Item 1617-20**

**A.A. Philosophy
Course Changes**

It was moved by Brian Brutlag; seconded by Alex Gardos.

Approved Not Approved Tabled

**8) Degree Change
Item 1617-21**

**AA-T Philosophy for Transfer
Course Changes**

It was moved by Ea Madrigal; seconded by Brian Brutlag.

Approved Not Approved Tabled

- 9) **New Certificate**
Item 1617-22 **Certificate of Achievement – Heavy**
Equipment Diesel Engines Technician
Units: 12

It was moved by Jay Ribaya; seconded by Brian Brutlag.

Approved Not Approved Tabled

- 10) **New Certificate**
Item 1617-23 **Certificate of Achievement – Heavy**
Equipment Electronics Technician
Units: 12

It was moved by Jay Ribaya; seconded by Alex Gardos.

Approved Not Approved Tabled

- 11) **New Certificate**
Item 1617-24 **Certificate of Achievement – Heavy**
Equipment General Service Technician
Units: 15

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

- 12) **New Certificate**
Item 1617-25 **Certificate of Achievement – Heavy**
Equipment Hydraulics Technician
Units: 12

It was moved by Mark Littrell; seconded by Mike Slavich.

Approved Not Approved Tabled

- 13) **New Certificate**
Item 1617-26 **Certificate of Achievement – Heavy Equipment**
Powertrains Technician
Units: 12

It was moved by Alex Gardos; seconded by Mark Littrell.

Approved Not Approved Tabled

D) Second Readings:

It was moved by Mike Slavich; seconded by Alex Gardos, and approved by the Committee to approve items **1617-14 through 1617-26** as a group:

- 1) **Course Revision**
Item 1617-14 **AUTO 499: Directed Study in Automotive Technology**
Units Change to: 4 Units
Hours: 72 Lecture hours
Revise content and update text.

- 2) **New Course**
Item 1617-15 **HOSP 101: Introduction to the Hospitality Industry**
Units: 3
Hours: 54 Total Lecture Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to: CSU

- 3) **New Course**
Item 1617-16 **HOSP 102: Introduction to Hotel Operations**
- **Units:** 3
Hours: 54 Total Lecture Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to: CSU

- 4) **Course Revision**
Item 1617-17 **MATH 060: Geometry**
Revise content and update text.

- 5) **New Course**
Item 1617-18 **NUTR 110: Introduction to Nutrition Science**
Units: 3
Hours: 54 Total Lecture Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to: CSU

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| 6) | New Course
<u>Item 1617-19</u> | NUTR 120: Principles of Foods with Lab
Units: 3
Hours: 72 Total Lecture Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to: CSU |
| 7) | Degree Change
<u>Item 1617-20</u> | A.A. Philosophy
Course Changes |
| 8) | Degree Change
<u>Item 1617-21</u> | AA-T Philosophy for Transfer
Course Changes |
| 9) | New Certificate
<u>Item 1617-22</u> | Certificate of Achievement – Heavy Equipment Diesel Engines Technician
Units: 12 |
| 10) | New Certificate
<u>Item 1617-23</u> | Certificate of Achievement – Heavy Equipment Electronics Technician
Units: 12 |
| 11) | New Certificate
<u>Item 1617-24</u> | Certificate of Achievement – Heavy Equipment General Service Technician
Units: 15 |
| 12) | New Certificate
<u>Item 1617-25</u> | Certificate of Achievement – Heavy Equipment Hydraulics Technician
Units: 12 |
| 13) | New Certificate
<u>Item 1617-26</u> | Certificate of Achievement – Heavy Equipment Powertrains Technician
Units: 12 |

Approved

Not Approved

Tabled

III. UNFINISHED BUSINESS:

IV. DISCUSSION ITEMS/ATTACHMENTS

- GDSN Announcement (2 Min. – Alex Gardos)
Alex Gardos thanked the committee members for their efforts and support last year with the “rebirth” of the GDSN courses. He reported that the courses have been submitted to the Chancellor’s office for approval.
- Prerequisite Grades (10 Min. – Mike Slavich)
Mike Slavich spoke to the committee about the issues that have developed regarding prerequisites and banner. For example, if a course has a prerequisite of MATH 030 and a student tests into MATH 070 and actually takes MATH 070, passes with a “D”. Banner does not recognize and prevents that student from registering for a class with a prerequisite of MATH 030. He told the committee to just think about this and maybe in the future we can work on a solution to this problem.
Mike also distributed a handout listing all courses that have not been updated in over 5 years. He asked each department to review and prepare curriculum revisions or if necessary delete the course if no longer being offered.
- Curriculum Website (2 Min. – Ryan Bronkar)
Ryan did a quick review of the Curriculum website. He demonstrated where to go to see past Curriculum agendas and where to find current curriculum documents and forms. He stated that he is still working on getting the 2015/2016 agendas uploaded.
- Curriculum Group Email (2 Min. – Ryan Bronkar)
Ryan showed the committee the new curriculum group email that he has created. Some members prefer regular email and invite through the group calendar on Outlook.

V. ADJOURNMENT

The meeting adjourned at 12:05p.m.