

Rio Hondo Community College District

**Curriculum Committee
Minutes**

Wednesday, March 4, 2015 Board Room

Voting Members Present: Armando Ayala; Sharon Bell; Brian Brutlag; Ryan Bronkar; Fran Cummings; Scott Dixon; Margaret Griffith; Gary Halverson; Mark Littrell; Jannine Livingston; Patricia Luna; Judy Sevilla-Marzona; Moises Mata; Juana Mora; Jim Newman; Dorali Pichardo; Tracy Rickman; Ralph Velazquez; Mike Slavich; Sean Burton (ASB Representative)

Voting Members Absent: Marius Dornean; Song Le Graham

Non-Voting Member Present: Rose Sanceda

Guest: Shin Liu

I. MOTION:

Approval of the minutes for the meeting on February 11, 2015

It was moved by Mark Littrell; seconded by Mike Slavich.

Approved with one opposition Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

It was moved by Scott Dixon; seconded by Brian Brutlag, and approved by the Committee to approve item **1415-265:**

**1) Course Change
Item 1415-265**

ART 104: Art of the Ancient Americas
Revise content and update text for C-ID requirements.

Approved Not Approved Tabled

B) Second Readings:

It was moved by Mark Littrell; seconded by Mike Slavich, and approved by the Committee to approve item **1415-264**:

**1) Course Revision
Item 1415-264**

**MGMT 160: Principles of Project Management
Advisory Change: TO:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 101
Revise content and update text.

Approved Not Approved Tabled

C) First Readings:

It was moved by Jim Newman; seconded by Scott Dixon, and approved by the Committee to table item **1415-266** for further review:

**1) Course Revision
Item 1415-266**

**CIT 115: Introduction to Visual Basic
Programming
Advisory Change: TO:** ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 111
Revise content and update text.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS:

IV. DISCUSSION ITEMS/ATTACHMENTS

The following motions regarding the policy for calculating units to hours were submitted:

Motion submitted by the Arts Department:

To keep the current practice of calculating hours to units. If the hours do not fall on whole or half units, allow rounding down of units for transferable courses and award units in increments for non-transferable courses.

Motion submitted by Fran Cummings as current policy:

To keep the current practice of calculating hours to units as outlined in Title 5, section 55002.5. For transferable courses, every effort shall be made so that the hours of instruction calculate to the nearest whole or half unit increment. In non-transferable courses incremental units may be awarded.

The motion submitted by Fran Cummings was revised by the Curriculum Committee members to read as follows and, therefore, replaces her motion above:

To keep the current practice of calculating hours to units as outlined in Title 5, section 55002.5. For transferable courses, the hours of instruction calculate to a whole or half unit increment. In non-transferable courses incremental units may be awarded.

There was an in depth discussion regarding this policy and the committee members were asked to consider both motions. Mike suggested that the committee vote next week by secret ballot and all should vote without any abstentions. Fran Cummings, Curriculum Chairperson, made a motion that the committee vote by secret ballot and there was a unanimous “yes” vote. Fran Cummings then made another motion that the two options be placed on the ballot and all should choose one, and there was a unanimous “yes” vote. All committee members were in favor of this process. Lorraine will prepare ballots and send to each member. Ballots will be returned to Lorraine in sealed envelopes and will be opened and counted at the next Curriculum meeting on March 11, 2015.

V. ADJOURNMENT

The meeting adjourned at 12:14p.m.