

Rio Hondo Community College District

**Curriculum Committee
Minutes**

Wednesday, May 20, 2015, Board Room

Voting Members Present: Armando Ayala; Brian Brutlag; Ryan Bronkar; Fran Cummings; Margaret Griffith; Gary Halverson; Song Le Graham; Mark Littrell; Jannine Livingston; Patricia Luna; Judy Sevilla-Marzona; Moises Mata; Jim Newman; Mike Slavich; Ralph Velazquez

Voting Members Absent: Sharon Bell; Scott Dixon; Marius Dornean; Juana Mora; Dorali Pichardo; Tracy Rickman; Sean Burton (ASB Representative)

Non-Voting Member: Rose Sanceda

Guests: John Frala; Kathy Pudelko; Rudy Rios; Rick Shield

I. MOTION:

Approval of the minutes for the meeting on April 29, 2015

It was moved by Patricia Luna; seconded by Brian Brutlag.

Approved Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

It was moved by Mark Littrell; seconded by Patricia Luna, and approved by the Committee to approve **items 1415-295 through 1415-300** as a group:

- | | | |
|----|---|--|
| 1) | Course Change
<u>Item 1415-295</u> | BIOL 200: Principles of Biology 1
(Molecular and Cellular Biology)
Description Change
Revise content and course objectives for C-ID requirements |
| 2) | Course Change
<u>Item 1415-296</u> | BIOL 201: Principles of Biology 2
(Diversity and Ecology)
Description Change
Revise content and course objectives for C-ID requirements |

- | | | |
|----|---|---|
| 3) | Course Change
<u>Item 1415-297</u> | BIOL 226: Human Physiology
Revise content for C-ID requirements |
| 4) | Course Change
<u>Item 1415-298</u> | JOUR 241: Newspaper Production I
Description Change
Revise assignments and course objectives for C-ID requirements |
| 5) | Course Change
<u>Item 1415-299</u> | JOUR 242: Digital Newspaper Production I
Description Change
Revise assignments and course objectives for C-ID requirements |
| 6) | Course Change
<u>Item 1415-300</u> | LIT 102: Approaches to Literature
Prerequisite Change: TO: ENGL 101 with a grade of “C” or better or appropriate assessment for C-ID requirements. |

Approved
 Not Approved
 Tabled

B) Second Readings:

It was moved by Mark Littrell; seconded by Brian Brutlag, and approved by the Committee to approve **items 1415-283 through 1415-294; items 1415-272 through 1415-274;** and **items 1415-276 through 1415-278** as a group:

- | | | |
|----|--|--|
| 1) | New Course
<u>Item 1415-283</u> | ANTH 104: Introduction to Language and Culture
Hours: 54 Total Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate; MGMT 101
Degree Applicable; 3 Units |
|----|--|--|

- 2) **Course Revision**
Item 1415-284 **CIT 125: C++ Programming - Introduction**
Title Change: TO: Introduction to C++ Programming
Hour Change: TO: 90 Total
(63 Lecture/27 Lab)
Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 111
Revise content and update text.
- 3) **Course Revision**
Item 1415-285 **CIT 126: C++ Programming - Advanced**
Title Change: TO: Advanced C++ Programming
Hour Change: TO: 90 Total
(63 Lecture/27 Lab)
Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 111
Revise content and update text.
- 4) **Course Revision**
Item 1415-286 **CIT 135: Introduction to Java Programming**
Hour Change: TO: 90 Total
(63 Lecture/27 Lab)
Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 111
Revise content and update text.
- 5) **Course Revision**
Item 1415-287 **CIT 136: Advanced Java Programming**
Hour Change: TO: 90 Total
(63 Lecture/27 Lab)
Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 111
Revise content and update text.

- 6) **Course Change**
Item 1415-288 **LIT 110/LIT 110H: Postcolonial Literature/Honors**
Delete from Curriculum
- 7) **New Course**
Item 1415-289 **MGMT 125: Managerial Computer Applications**
Hours: 54 Total Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate; MGMT 101
Degree Applicable; 3 Units
- 8) **Request to Offer a Course via Distance Education (Online/Hybrid)**
Item 1415-290 **MGMT 108: Business Writing**
- 9) **Request to Offer a Course via Distance Education (Online/Hybrid)**
Item 1415-291 **MGMT 125: Managerial Computer Skills**
- 10) **Request to Offer a Course via Distance Education (Online/Hybrid)**
Item 1415-292 **MGMT 208: Business Communications**
- 11) **Degree Change**
Item 1415-293 **A.S. Degree – Animation**
Designation Change:
FROM: A.S. Degree **TO:** A.A. Degree
Unit Change: TO: 25-26 Units
Course Changes
- 12) **New Transfer Degree**
Item 1314-294 **A.A. Degree in Economics for Transfer (18 Units)**
- 13) **Request to Offer a Course via Distance Education (Online/Hybrid)**
Item 1415-272 **LOG 101: Supply Chain Management**
- 14) **Request to Offer a Course via Distance Education (Online)**
Item 1415-273 **MGMT 105: Elements of Supervision**
- 15) **Request to Offer a Course via Distance Education (Online)**
Item 1415-274 **MGMT 130: Small Business Management-Entrepreneurship**

- 16) **Course Revision**
Item 1415-276 **MRKT 171: Consumer Behavior**
Revise content and update text.
- 17) **Course Revision**
Item 1415-277 **MRKT 172: Advertising and Promotion**
Revise content and update text.
- 18) **Course Revision**
Item 1415-278 **MRKT 174: Small Business Marketing and Advertising**
Revise content and update text.
- Approved Not Approved Tabled

C) First Readings:

- 1) **New Course**
Item 1415-301 **AUTO 265: Fuel Cell Technology Fundamentals**
Prerequisite: AUTO 147; AUTO 260
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; AUTO 106
Degree Applicable; 4 Units

It was moved by Mark Littrell; seconded by Patricia Luna.

Approved Not Approved Tabled

Content Review

AUTO 265: Fuel Cell Technology Fundamentals

It was moved by Mark Littrell; seconded by Mike Slavich.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

AUTO 265: Fuel Cell Technology Fundamentals

It was moved by Mark Littrell; seconded by Mike Slavich.

Approved Not Approved Tabled

- 2) **Course Revision**
Item 1415-302 **MUS 129: Music in Latin American Culture**
Description Change
Revise content and update text.

Correction Needed: On Academic Level page, revise #2.

It was moved by Judy Sevilla-Marzona; seconded by Patricia Luna.

Approved Not Approved Tabled

Content Review

Music in Latin American Culture

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

Music in Latin American Culture

It was moved by Mark Littrell; seconded by Brian Brutlag.

Approved Not Approved Tabled

**3) Request to Offer a Course via Distance Education (Online/Hybrid)
Item 1415-303 **LOG 120: Transportation Management****

It was moved by Mark Littrell; seconded by Patricia Luna.

Approved Not Approved Tabled

**4) Request to Offer a Course via Distance Education (Online)
Item 1415-304 **MGMT 120: Human Relations in Business****

It was moved by Mike Slavich; seconded by Brian Brutlag.

Approved Not Approved Tabled

**5) Degree Change
Item 1415-305 **A.S. Degree – Computer Information
Technology: Computer Systems Option
Unit Change: TO: 23 Units
Course Changes****

It was moved by Mark Littrell; seconded by Brian Brutlag.

Approved Not Approved Tabled

- 6) **Certificate Change**
Item 1415-306 **Certificate of Achievement – Computer Information Technology: Computer Systems Option**
Unit Change: TO: 23 Units
Course Changes

It was moved by Mike Slavich; seconded by Mark Littrell.

Approved Not Approved Tabled

- 7) **Degree Change**
Item 1415-307 **A.S. Degree – Computer Information Technology: Network Administrator Option**
Unit Change: TO: 22 Units
Course Changes

It was moved by Mark Littrell; seconded by Jannine Livingston.

Approved Not Approved Tabled

- 8) **Certificate Change**
Item 1415-308 **Certificate of Achievement – Computer Information Technology: Network Administrator Option**
Unit Change: TO: 22 Units
Course Changes

It was moved by Mark Littrell; seconded by Brian Brutlag.

Approved Not Approved Tabled

- 9) **Degree Change**
Item 1415-309 **A.S. Degree – Computer Information Technology: System Administrator Option**
Unit Change: TO: 22 Units
Course Changes

It was moved by Mark Littrell; seconded by Patricia Luna.

Approved Not Approved Tabled

- 10) **Certificate Change**
Item 1415-310 **Certificate of Achievement – Computer Information Technology: System Administrator Option**
Unit Change: TO: 22 Units
Course Changes

It was moved by Mark Littrell; seconded by Mike Slavich.

Approved Not Approved Tabled

11) Certificate Change

**Item 1415-311 Certificate of Achievement – Retail Management
Unit Change: TO: 24-25 Units
Course Changes**

It was moved by Patricia Luna; seconded by Mark Littrell.

Approved Not Approved Tabled

12) New Transfer Degree

**Item 1415-312 A.S. Degree in Biology for Transfer
(36 Units)**

It was moved by Mark Littrell; seconded by Judy Sevilla-Marzona.

Approved Not Approved Tabled

13) New Certificate

**Item 1415-313 Certificate of Achievement – Coaching of Sports
(15 Units)**

It was moved by Armando Ayala; seconded by Patricia Luna.

Approved Not Approved Tabled

III. UNFINISHED BUSINESS

It was moved by Mike Slavich; seconded by Patricia Luna, and approved by the Committee to pull **item 1415-266** due to this course not being offered any longer:

1) Course Revision

**Item 1415-266 CIT 115: Introduction to Visual Basic
Programming
Advisory Change: TO: ENGL 030 or ENLA 034 or
appropriate assessment; READ 023 or appropriate
assessment; MATH 030 or MATH 030D or MATH
033 or appropriate assessment; CIT 111
Revise content and update text.**

Approved Not Approved Pulled

IV. DISCUSSION ITEMS/ATTACHMENTS

- Fran asked the committee for any volunteers as Curriculum Chairperson for the 2016-2017 year. Ryan Bronkar expressed interest in this position.

It was moved by Patricia Luna; seconded by Mike Slavich, and approved by the Committee that Ryan Bronkar share curriculum duties with Fran Cummings for one year in preparation of taking over the following year:

Approved Not Approved Tabled

- Mike Slavich informed the committee that all programs with more than 50% Distance Education delivery cannot be offered until a substantial change has been submitted to ACCJC and the Department of Education. This committee meets four times yearly. The next meeting takes place in November.
- Mike requested that all committee members review CurricuNet programs to make sure all data is there and complete.
- Fran informed the committee that firm dates for curriculum submissions will be sent out soon.
- Mike suggested that the committee consider initiating an online addendum for Fall 2015. The reason for this is that there are several outstanding programs still at the Chancellor's office that are so close to being approved, but not in time for the 2015-16 catalog. This will be discussed when the committee returns in Fall 2015.
- Mike stated that since the four year automotive degree has been approved, 10 upper division courses will be brought through curriculum this year. For preparation of this, he distributed an outline describing the difference between upper and lower division classes.

V. ADJOURNMENT

The meeting adjourned at 12:23p.m.