I. Minutes (who wants to take notes?)
   a. Shirley volunteered to take notes.

II. Welcome new members – Brian Young and Daphne
   a. Brian does not have experience with OER, but he is excited to learn more about it.
   b. Daphne is our new student representative, and she is excited to learn about OER as well. She was not part of creating the OER resolution from ASRHC.

III. OER Website
   a. Membership updated
      a. Delmis has gone through some training, and she has updated the committee members on the RHC website.
   b. OER by discipline
      a. Delmis hopes to improve the information available about OER on the website.
         i. Sheila suggested this work be divided according to the Division that each OER committee member is a part of. Committee members can be reviewing OER available carefully and making notes about what material is outdated or appropriate.
            1. Jessica shared links that can be used to find OER in Zoom chat:
               i. https://cvc.edu/open-educational-resources/
               ii. https://www.oercommons.org/oer
            2. Delmis will send out a follow-up email about this for committee members to determine responsibilities for the website duty.

III. OER Stipend Program
   a. Delmis shared details about a Spring 2021 stipend program. Kevin will be speaking with Laura Ramirez about funding for OER in high impact courses.
      i. Delmis discussed determining the minimum number of sections of a course for it to be considered for the stipend.
         1. Nash mentioned that the number of sections alone may not indicate the number of FTES when some sections have higher enrollment caps.
         2. Mike mentioned that highly enrolled courses and/or courses with pricey textbooks should be considered.
      ii. Members agreed that all faculty (full-time and part-time) should be eligible
         1. Sheila mentioned that new faculty should have some awareness or training about OER.
iii. Significant savings must be possible for students.
iv. Sheila mentioned the date will be in flux until the program date is determined.
v. Delmis reviewed the different compensation tiers.
vi. Delmis suggested possibly setting up a different workgroup to compile the committee’s recommendations
   1. Eventually more details will need to be ironed out about awarding stipends.

V. Possible Grant Opportunity for Rio Hondo College: U.S. Department of Education’s Open Textbooks Pilot program (continued discussion)
   a. Sheila discussed details about this nationwide grant.
   b. Mike discussed the challenge of having funds to sustain the grant.

VI. CARES funding request to include OER
   a. Sheila mentioned that San Diego Mesa College asked for $100,000 and received $60,000. Sheila mentioned that Michaela is going to be talking to the President today.

VII. Goals for Fall 2020
   a. Create additional OER Committee bylaws (We currently have only one.)
   b. OER Workshop(s) (Sp2021?)

VIII. Announcements

Meeting ended at 2:12P.M.