

RIO HONDO COMMUNITY COLLEGE DISTRICT PLANNING FISCAL COUNCIL MINUTES Tuesday, October 23, 2018, 2:30 p.m., Board Room

Members Present: Laura Ramirez (Co-Chair and VPAA), Michelle Bean (Co-Chair and President, AS), Adam Wetsman (1st VP, AS), Jorge Huinquez (2nd VP, AS), Dorali Pichardo-Diaz (Secretary, AS), Mike Dighera (Parliamentarian, AS), Gerson Montiel (ASCCC Rep), Robert Bethel (Past President, AS), Jill Pfeiffer (President, RHCFA), Michelle Pilati (Faculty), Brian Brutlag (Faculty), Robin Babou (Faculty), Sandra Rivera (CSEA), Jim Sass (CSEA), Lisa Sandoval (CSEA), Matthew Mangoba (President, ASRHC), Rebecca Green (Mgmt, AA), Melba Castro (Mgmt, SS)

Members Absent: Henry Gee (VPSS), Yulian Ligioso (VPFB), Tiffany Nunez (Secretary, ASRHC), Diana Lopez (Treasurer, ASRHC)

Additional Staff Members Present: Cecilia Rocha (Acting Dean, Institutional Research & Planning), Markelle Stansell (Recorder/Sr. Admin. Asst. to VPAA), Abbie Perry (Institutional Effectiveness Committee Coordinator)

- I. **Call to Order** – The meeting was called to order at 2:32pm.
- II. **Approval of Minutes** – The October 9, 2018 minutes were accepted as presented.
- III. **Superintendent/President’s Report** – None.
- IV. **Public Comments** – None.
Persons wishing to address the Planning and Fiscal Council on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Planning and Fiscal Council cannot discuss or take action on items not listed on the agenda. Matters brought before the Planning and Fiscal Council that are not on the agenda may, at PFC’s discretion, be placed on the next agenda.
- V. **ASRHC Report** –
 - ASRHC Town - 11:30am-1:00pm, Student Union
 - Boo Bash – 10/31 & haunted maze (*Stephen King’s “IT” themed*)
 - Canned food drive – 11/13
 - Beach clean-up - 11/16
 - Friendsgiving – 11/19
- VI. **Guided Pathways** – Areas of Interest (formerly meta-majors) will go to Academic Senate on November 6. The Guided Pathways website is up, which will include minutes, bylaws, etc. The “homework” the leadership team is doing will also be put on website. The Guided Pathways Steering (GPS) Committee meeting on 11/9 will be discussing goals in terms of what’s measurable for this year. The SENSE Survey will not be available until early March. Once results are available, we will map responses to the four Guided Pathways pillars.
- VII. **Co-Chair’s Report** – On November 5, from 2:00-3:30pm, there will be a webinar sponsored by the Chancellor’s Office regarding the funding formula through Chancellor’s Office. In Fall 2019, SB972 will facilitate that all students have a suicide prevention hotline listed on the back of their student ID card.
- VIII. **Unfinished Business** –

- **AP 3720 – Computer & Network Use – Update re: ACCJC Standards** – The ACCJC reference was added to the previously approved AP 3720.

IX. New Business –

- **AB 705 Update –**

- **Mathematics Update:** Math faculty have been going to California Acceleration Project (CAP) conferences, as well as regional ASCCC meetings in an effort to prepare for the rollout of AB705.

As mandated by law, we will be implementing AB705 in Fall 2019. Pre-implementation efforts are fully underway, with students directly able to enroll in MATH 62 or MATH 73. They are still able to self-select into MATH 33 and MATH 53 (although the department has limited the number of sections). The Math & Science Center has been offering topical workshops ranging from 45-60 minutes each, which are run by tutors in the MSC who have been provided extra training. The MSC serves over 100 students per week, and with the help of IRP, we will be administering a survey to see how we can improve the workshops.

The Math/Science Center (MSC) will be relocated into the old bookstore by Spring 2019. There has been a Division planning committee primarily comprised of math faculty. The vision is a quiet space in addition to a place for group tutoring. Dean Priest will meet with Director of Facilities Felicia Johnson later this week to look at the space and see what still needs to be done.

The Math department has worked extremely hard renovating, revitalizing, and restructuring the basic skills sequence. Under AB 705, students will not be required to take MATH 70, which is primarily for business and STEM students. However, they can self-select MATH 33 and 53. We are waiting for clear direction from the Chancellor's Office as to what we can do with these courses.

- **English Update:** The question is: how do we give all our students what they need to pass ENGL 101? Students need more time in the lecture with their instructors to build their writing and research skills in order to obtain 101 outcomes. The old model took 1.5 years and 10.5 units max if starting at ENGL 30, and the new model is 1.5 years and 5.5 units max.

Students need instructional support in reading and study skills specific for success in English composition and research. To this end, READ 044: Learning Strategies for Composition and Research (1.5 units) will serve as a linked course for ENGL 101S (Support) and ENGL 101SP (Support Plus) students. Specialized tutors will take ED 090 and ENGL 104 – Tutoring Skills for English in order to provide more comprehensive supplemental instruction.

There are currently two faculty receiving release time to create a shared ENGL 101 Faculty Canvas resource. Additionally, there will be faculty-led professional development workshops targeted at adjunct faculty for delivery of ENG 101S and ENG 101SP. Articulation remains a concern and may affect the Fall 2019 implementation of these courses. Faculty are discussing the implications of offering ENG 101S and ENG 101SP without full articulation in place, considering alternate plans of course/co-req/instructional support offerings for Fall 2019.

- **IEC Institutional Goals** – The IEC Institutional Goals were briefly presented and will be brought back for the November 13 meeting.

X. Committee Reports

- **Safety/Facilities** – None.
- **IEC** – None.
- **Program Review** – None.
- **Staff Development** – None.
- **Basic Skills** – None.
- **Outcomes** – None.
- **Online Education (OEC)** – None.
- **Student Equity** – The Student Equity Summit will be held on Tuesday, 12/11 from 9am – 3pm in the Campus Inn. Dr. Frank Harris from San Diego State will be here to speak on ways in which we can facilitate student success for men of color in community colleges.
- **SSSP** – None.

XI. Announcements – None.

XII. Adjournment – The meeting was adjourned at 3:26pm. The next meeting will be held on Tuesday, November 13 from 2:30 – 4:00 p.m. in the Board Room.