

**RIO HONDO COMMUNITY COLLEGE DISTRICT
PLANNING FISCAL COUNCIL MINUTES – SPECIAL MEETING
Tuesday, May 16, 2017, 2:30 p.m., Board Room**

Members Present: Dr. JoAnna Schilling (Co-Chair and Interim VPAA), Henry Gee (VPSS), Robert Bethel (Co-Chair and President, AS), Dorali Pichardo-Diaz (1st VP, AS), Sheila Lynch (2nd VP, AS) Michelle Bean (Secretary, AS), Katie O'Brien (Parliamentarian, AS), Mike Dighera (ASCCC Rep), Dr. Adam Wetsman (Past President, AS), Dr. Sergio Guzman (President, RHCFA), Robin Babou (Faculty), Jeannie Liu (Faculty), Jim Sass (CSEA), Dr. Vann Priest (Mgmt. AA), Jennifer Fernandez (Mgmt. SS)

Members Absent: Mark Littrell (Faculty), Sandra Rivera (President, CSEA), Lisa Sandoval (CSEA), Andrew Gonzalez (President, ASRHC), Robert Ruiz (Secretary, ASRHC), Linda Parra (Treasurer, ASRHC)

Staff Members: Markelle Stansell (Recorder), Howard Kummerman (Dean, IRP)

- I. **Call to Order** – JoAnna called the meeting to order at 2:35pm.
- II. **Acceptance of Minutes** – Meeting minutes from May 9, 2017 were accepted unanimously with no revisions, corrections, or addendums.
- III. **Superintendent's Report** – President Dreyfuss discussed budget augmentation and several positions that will be filled in the coming months: Custodian I, Groundskeeper I, Athletic Trainer, and Account Clerk II (HR). Additionally, three existing Administrative positions will be reclassified from range 57 to 59 and the job descriptions for these positions will be updated to reflect additional duties. The changes affecting the positions below will be presented for Board approval at the June 14, 2017 meeting:
 - **Executive** Director, Human Resources
 - **Executive** Dean, Institutional Research and Planning
 - **Executive** Dean, Counseling and Student Equity

IV. New Business

- **Accreditation Midterm First Draft** – Howard Kummerman spoke about the Accreditation Midterm Draft and some of the work we are doing to meet ACCJC's recommendations. As a part of our accreditation efforts, Information Technology Services (ITS) has assisted in providing students access to learning outcomes *prior* to enrolling in a course. When students click on the class CRN in the searchable class schedule, they will be able to see the SLOs for that course. This data will move from SLOlutions into the "Learning Objectives" field and will be refreshed every term so that data will be pulled and automatically updated in the online schedule.

RHC is also working on a plan for improving Library services at our off-site Educational Centers, including a step-by-step guide on how to access materials, etc. Additionally, the individual websites for the off-site centers will be updated to include a Library link. There is also the possibility of implementing an "Ask a Librarian" chat function.

V. Announcements – No announcements were made.

VI. Public Comment – No comments were made.

VII. Adjournment – The meeting was adjourned at 3:42 p.m. PFC Meetings will resume in the Fall. The next meeting will be held on September 12, 2017 2:30 – 4:00 p.m., Board Room.