

RIO HONDO COMMUNITY COLLEGE DISTRICT PLANNING FISCAL COUNCIL MINUTES

Tuesday, May 9, 2017, 2:30 p.m., Board Room

Members Present: Dr. JoAnna Schilling (Co-Chair and Interim VPAA), Henry Gee (VPSS), Dorali Pichardo-Diaz (1st VP, AS), Sheila Lynch (2nd VP, AS) Michelle Bean (Secretary, AS), Katie O'Brien (Parliamentarian, AS), Mike Dighera (ASCCC Rep), Dr. Adam Wetsman (Past President, AS), Dr. Sergio Guzman (President, RHCFA), Robin Babou (Faculty), Jeannie Liu (Faculty), Jim Sass (CSEA), Dr. Vann Priest (Mgmt. AA), Jennifer Fernandez (Mgmt. SS)

Members Absent: Robert Bethel (Co-Chair and President, AS), Mark Littrell (Faculty), Sandra Rivera (President, CSEA), Lisa Sandoval (CSEA), Andrew Gonzalez (President, ASRHC), Robert Ruiz (Secretary, ASRHC), Linda Parra (Treasurer, ASRHC)

Staff Members: Markelle Stansell (Recorder), Howard Kummerman (Dean, IRP)

- I. **Call to Order** – JoAnna called the meeting to order at 2:34pm
 - II. **Acceptance of Minutes** – Meeting minutes from April 11, 2017 and April 25, 2017 were accepted unanimously with no revisions, corrections, or addendums.
 - III. **Committee Reports**
 - **Safety/Facilities** – No report.
 - **IEC** – IEC has been working on one of the actionable improvement plans for the midterm report, one of which is related to how we will evaluate governance committees. IEC will come up with a recommendation that will be presented at a future PFC meeting for further discussion and potential implementation starting next year.

A Taste of Rio was very successful this year. In total, we netted about \$85,000, which is about \$17,000 more than last year.
 - **Program Review** – No report.
 - **Staff Development** – There are a number of upcoming summer events funded by SSSP and/or Title V, including a June 1st Reading Apprenticeship Workshop. On August 7 and 8, there will be a 2-day training which provides faculty across disciplines with strategies to engage students across the curriculum. From August 15 – 17, there will be a 3-day project based learning institute sponsored by the Title V Avance Grant. These workshops are primarily focused on those teaching First Year Seminar but there will be plenty of slots for other interested faculty regardless of discipline. Additionally, Juana Mora is looking into the feasibility of inviting Dr. Pedro Noguera back to RHC for Fall FLEX Day. Dr. Noguera previously visited our campus in early May to speak to students, staff, and faculty on the topic of improving the life trajectories of Latino male students.
 - **Basic Skills** – The Basic Skills Committee is currently involved in a number of projects, including Gateway Tutoring (Basic Skills / English, Math, Reading, and ENLA courses) for the Fall and Spring terms. They are also working on a Springboard Math Bootcamp program to be held from 6/12-6/22. During the month of April, they held BSI/SSSP/SEP Integrated
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Planning Workshops, and they are discussing ways in which they can help prepare students for curricular changes in Basic Skills Math and potentially English.

- **SLO** – The SLO Committee is currently working to ensure that the campus completes SLO data entry for all sections and that assessment reports are written for all courses. The SLO Committee is also overseeing the transition to TK20 Taskstream for the management of outcomes. This will begin over the summer, with the goal of implementation by the end of the 2017-2018 academic year. Program, general education, and institutional outcomes can be efficiently integrated into outcomes work by creating alignments with course-level outcomes. There will be considerable work happening within the next year related to aligning with the new system, facilitating trainings, etc. TK20 merged with Taskstream and is now known as TK20 Taskstream. However, currently they remain two separate platforms. It has been determined that Taskstream software is better for RHC's institutional planning and for what we will be doing with SLOs, so the vendor is going to do an addendum to our contract so we can use Taskstream. The ultimate goal is to have one system that will address all of the various planning pieces/needs.
- **Online Education (OEC)** – No report.
- **Student Equity** – No report.
- **SSSP** – No report.

IV. Co-Chair's Report – No report.

V. New Business

- **Instructional Equipment Requests** – \$510,000 was approved by the Board in January for Instructional Equipment. Of this, \$60,000 was held in reserve for Academic Affairs so that classroom needs could be prioritized. After all items from the original request had been encumbered, roughly \$120,000 still remained. Deans were asked to go back to their Program Plans and identify items that may never rise to the level of an Area Plan, but are still needed nonetheless. After the Deans prioritized the needs of their Division, a list of instructional equipment requests was compiled and presented to President Dreyfuss for her approval. It was then brought forth to PFC. The total of all requests equals roughly \$104,196.46, however it is assumed there will be additional costs incurred for shipping, installation, etc. [PFC reached unanimous consensus to support the purchase of the instructional equipment as presented.](#) The list will go before the Board in June.

VI. Unfinished Business –

- **BP 2000s –**
 - **BP 2330** – [Consensus with minor edits](#)
 - **BP 2340** – [Consensus with minor edits](#)
 - **BP 2345** – [Consensus with minor edits](#)
 - **BP 2350** – [Consensus with no edits](#)
 - **BP 2355** – [Consensus with minor edits](#)
 - **BP 2360** – [Consensus with no edits](#)
 - **BP 2365** – [Consensus with no edits](#)
 - **BP 2410** – [Consensus with no edits](#)
 - **BP 2430** – [Consensus with no edits](#)
 - **BP 2431** – [Consensus with no edits](#)
 - **BP 2432** – [Consensus with no edits](#)

- **BP 2435** – Consensus with no edits
- **BP 2510** – Consensus with no edits
- **BP 2610** – Consensus with no edits
- **BP 2710** – Consensus with no edits
- **BP 2715** – Consensus with no edits
- **BP 2716** – Consensus with no edits
- **BP 2717** – Consensus with no edits
- **BP 2720** – Consensus with minor edits
- **BP 2725** – Consensus with no edits
- **BP 2730** – Consensus with no edits
- **BP 2735** – Consensus with no edits
- **BP 2740** – Consensus with no edits
- **BP 2745** – Consensus with no edits
- **BP 2750** – Consensus with no edits

VII. Announcements – No announcements were made.

VIII. Public Comment – No comments were made.

IX. Adjournment – The meeting was adjourned at 3:15 p.m. The next meeting will be held on May 16, 2:30 – 4:00 p.m., Board Room.