

PROBATIONAP No.
4250

Board Reviewed: 8/15/07; 5/14/14

Page 1 of 2

- I. **Notification of Probation** – ~~Each~~ **Students is are entitled to be notified of his/her their academic probation and the availability of college support services to respond to the academic probation before the students is are dismissed.** They will also be notified that they need to meet with a counselor prior to reinstatement to the college. **Notification will consist, at a minimum, of the following: At the end of the semester in which the student's grade point average falls below 2.0 in all units attempted, a notice that the students isare on probation shall be sent to the students informing him/her them that he/she is they are on academic probation. "All units attempted" is defined as all units of credit for which the student is enrolled in at the community college that they attend.** Probation and dismissal status may be appealed to the Dean of Counseling, Student Success.
- II. Probation Standards
 - A. **Disciplinary Probation** – A student may be placed on disciplinary probation for infraction of state law, Education Code, Board policy, student government regulations, or behavior unbecoming a student at Rio Hondo College.

Students on disciplinary probation may not represent the College in any activity, conference, or field trip, nor can they hold office in the Associated Students of Rio Hondo College (ASRHC) or in any student body sponsored club.
 - B. **Academic Probation** – A student who has attempted at least 12 semester units as shown by the official academic record shall be placed on academic probation if the student has earned a grade point average below 2.0 in all units which were graded on the basis of the grading scale described in the section "Grading System." If a student is placed on academic probation, the student must receive approval by a counselor prior to registering for classes in the following semester.
 - C. **Removal from Academic Probation** – A student on academic probation for a grade point deficiency shall be removed from probation when the student's accumulated grade point average is 2.0 or higher.
 - D. **Progress Probation** – A student who has enrolled in a total of at least 12 semester units as shown by the official academic record shall be placed on progress probation when the number of all units in which a student has enrolled and for which entries of "W", "I", and "NC" are recorded reaches or exceeds the number of units with other grades. **At the end of the third semester on which the students are is on academic or progress probation, a notice that the students are is subject to dismissal will be sent to the students informing him/her them that he/she-is they are subject to dismissal.**

PROBATION

AP No. 4250

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Page 2 of 2

- E. A student on progress probation because of an excess of units for which entries of "W", "NC" and "I" are recorded shall be removed from probation when the total number of units in this category drops below the number of those with other grades.
- F. **Probationary Letter – The letter notifying the student of probation will cover, at a minimum, the significance of being on probation and description of the services available.**
- A student who is on academic probation and earns a semester grade point average of 1.75 or better shall not be dismissed as long as this minimum semester grade point average is maintained.
- G. Dismissal – A student shall be dismissed from the College for a period of one semester (excluding summer session) when his/her grade point average in three consecutive semesters is less than 2.00 in all units attempted or when 50% or more of all units attempted have entries of "W", "I", or "NC". Before reinstatement to the college, the student must meet with a counselor.
- III. ~~Notice – Students will be notified by mail if they are on academic probation or progress probation and will also be notified that they need to meet with a counselor prior to reinstatement to the college. Probation and dismissal status may be appealed to the Dean of Counseling, Student Success. (Moved to first paragraph)~~
- IV. Source / Reference: Title 5, Section ~~55754, 55755, 55759~~ **55031-55034**