INCOME TAX PREPARER

This certificate is designed for individuals desiring to enter the tax preparation field with a minimum of course requirements. Upon successful completion of this certificate, students will possess the knowledge and practical experience necessary to prepare personal income taxes effectively. By completing the tax course, students will receive the qualifying education required by the California Tax Education Council to become a California Registered Tax Preparer.

Required Courses	Units	N	IP	C
ACCT 105 Income Tax Accounting	**4**			
ACCT 108 Volunteer Income Tax Assistance Program I	**1**			
ACCT 109 *Volunteer Income Tax Assistance Program II	**1**			
Total units needed for Certificate of Skill Proficiency	**6**			
Units Completed				
*Prerequisite/Corequisite				