Governance Committee Report

Committee Name: PFC

Date: September 10, 2019

<table>
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<th>2018-19 Committee accomplishments:</th>
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| **Accomplishment 1:** There was a lot of work accomplished on updating AP and BPs.  
**Accomplishment 2:** There was a stronger student voice.  
**Accomplishment 3:** There were formal presentations by committees and initiatives providing updates and requesting input (e.g. AB 705, Equity, Grant Development, etc.) |

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<th>2018-19 Committee Strengths</th>
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| **Strength No. 1:** There is collegiality and strong working relationships across groups.  
**Strength No. 2:** We appreciate the support from staff and preparation for meetings.  
**Strength No. 3:** The committee is comprised of passionate individuals who care about Rio Hondo College. |

As a result of reviewing the survey results and the audit, what issues, if any, were identified by the committee?

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| **Issue No. 1:** Some members do not feel that the committee has a voice in making decisions.  
**Issue No. 2:** There is a lack of a formal process for providing input on fiscal and planning matters and obtaining feedback as a result of the recommendations.  
**Issue No. 3:** Review subcommittee representation to ensure they are full and members are attending.  
**Issue No. 4:** Reduce replication of work across subcommittees. |
## What actions, if any will be taken by the committee in the coming year (2019-20), to remedy issues identified above?

- **Action No. 1**: Develop expectations of subcommittees.
- **Action No. 2**: PFC needs to be a formal step in vetting fiscal and planning matters, including IEC, budget, and program review to provide recommendations to the Superintendent/President and obtain feedback.
- **Action No. 3**: Develop clear and transparent procedures for providing recommendations.
- **Action No. 4**: Review the definition of consensus and revise if necessary to facilitate the process for providing recommendations.
- **Action No. 5**: Discuss the potential of developing a subcommittee for APs and BPs.

## Committee goals for 2019-20

- **Goal No. 1**: We will develop and approve a calendar that includes PFC in the vetting process to take effect in 2020-2021.
- **Goal No. 2**: PFC will provide formal recommendations for institutional planning, budget, and facilities to the Superintendent/President.
- **Goal No. 3**: Integrate BoardDocs management software that supports greater transparency of the agenda, minutes, and documents.

Submitted by: