

Accreditation Steering Committee

Purpose:

The Accreditation Steering Committee:

- 1) Monitors the accreditation process, including the preparation of the Institutional Self Evaluation Report (ISER) and other reports required by the ACCJC;
- 2) Coordinates and drafts the ISER in conjunction with the Accreditation Leadership Team and other stakeholders.
- 3) Monitors progress in addressing standards of accreditation;
- 4) Prepares reports as necessary on college progress in meeting standards and sets agenda for activities regarding accreditation;
- 5) Recruits committee and standards team chairs and organizers;
- 6) Monitors trends and practices on issues within the committee's scope and communicates them to the college.

Chairperson(s):

The ALO, Editor, and CSEA President or designee will serve as co-chairpersons.

It is the responsibility of the co-chairpersons to prepare and distribute the agenda, conduct meetings, forward information to the Planning and Fiscal Council, and maintain the online resources for the committee.

Membership (17 members):

VP Academic Affairs

ALO (Co-Chair)

Editor (Co-Chair) *

ASRHC President or designee

CSEA President or designee (Co-Chair)

Standard I Faculty Organizer

Standard I Administrative Organizer

Standard I Classified Organizer

Standard II A – Faculty, Administrative, or Classified Organizer

Standard II B – Faculty, Administrative, or Classified Organizer

Standard II C -- Faculty, Administrative, or Classified Organizer

Standard III Faculty Organizer

Standard III Administrative Organizer

Standard III Classified Organizer

Standard IV Faculty Organizer

Standard IV Administrative Organizer

Standard IV Classified Organizer

Support

Senior Secretary, Institutional Research and Planning

Caroline Durdella, DRAFT – October 11, 2019

- DAP Position

Accreditation Leadership Team

Purpose:

The Leadership Team is not a committee, its function is to assist in guiding the development of the ISER and to keep the President informed as to the progress of the ISER. The Leadership Team works with the Steering Committee, and other stakeholders, to review and finalize the ISER to ensure an institution-wide perspective is presented in the ISER.

Organizer(s):

VPAA (Co-Organizer)
Senate President or designee (Co-Organizer)
ALO
CSEA President or designee
ASRHC President or designee
Editor

Membership:

The Leadership Team also includes the Steering Committee chairs and is organized by the VPAA and Senate President.

Standards Teams

Purpose:

Standards teams come together to develop the initial responses and supporting evidence for the ISER. Standards teams are organized around each accreditation standard. It is the role of the standards teams to develop initial responses and supporting evidence. Responses and evidence developed by Standards Teams will be reviewed and further developed, as necessary and appropriate, and/or finalized by the Steering Committee and Leadership Team.

Composition:

Each standard team will consist at a minimum of representatives from each of the following areas: Management, Faculty, Confidential, Classified, and Students. Each standard, with the exception of Standard II, will have a co-organizer model, with one administrator, one faculty member, and one classified serving as the co-organizers. Standards organizers may include members of the Leadership Team. Standard II will have three teams: IIA, IIB, and IIC. However, only one member from each of the Standard II Teams will serve on the Steering Committee. The Standard II Teams will select the organizer that will also serve on the Steering Committee. There will be a total of 18 co-organizers for the standards. Members of standards teams who do not serve as Standards co-organizers are not members of the Steering Committee.