I. Call to Order

II. Public Comment — Persons wishing to address the Policy and Procedure Council on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Policy and Procedure Council cannot discuss or take action on items not listed on the agenda. Matters brought before the Policy and Procedure Council that are not on the agenda may, at P&PC’s discretion, be placed on the next agenda.

III. Co-Chair’s Report

IV. Unfinished Business

A. Bylaws

B. AP/BP Formatting Standards

C. PFC Guidebook Revisions

D. Revision of Board Policies (1) and Administrative Procedures (4) – Total (5)

   - AP 4105: Distance Education
   - BP 2510: Participation in Local Decision Making
   - AP 2510: Participation in Local Decision Making
   - AP 3250: Institutional Planning
   - AP 2410: Board Policies and Administrative Procedures

V. New Business

A. Revision of College Procedures (CPs) – Total (29)

   - CP 1000: College Attorney
   - CP 1007: Board Decision on Substantive Proposals
   - CP 1015: Conflict of Interest
   - CP 1055: College Planning and Fiscal Management
   - CP 2151: Final Examinations
   - CP 2152: Departmental Use of Periodicals
   - CP 2153: Guidelines for Guest Speakers, General Meetings and Entertainment for Students to Implement Board Policy Number 2102
   - CP 2154: Credit by Examination
   - CP 2155: Courses – New, Modification, or Revision
   - CP 2156: Open Class Statement in Schedules and Addendum to the Schedule
   - CP 2157: Guidelines for Off-Campus Courses
   - CP 2158: Field Trips

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Rio Hondo College Policy and Procedure Council meeting, may request assistance by contacting Academic Affairs, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3402; Fax (562) 908-3463; TDD (562) 908-3422.
V. New Business

A. Revision of College Procedures (CPs) – Total (29)

- CP 2201: Requests for Conference Attendance
- CP 2251: Evaluation Procedures for Certificated Instructors
- CP 2252: Class Loads for Instructors
- CP 2253: Guidelines for Approval of Instructional Development Grants
- CP 2254: Guidelines for Full-Time Certificated Overload Assignments
- CP 2255: Guidelines for Employment of Substitutes
- CP 2256: Guidelines Establishing Competency of Teaching
- CP 2300: Prerequisites, Corequisites, and Recommended Preparation
- CP 2300.1: Challenges to Prerequisites and Corequisites
- CP 2310: Course Substitution for Students with a Disability
- CP 2400: Donated Books
- CP 2401: Procedure for Processing and Filing State and Federal Funding Applications
- CP 2420: Full-Time Faculty Functions and Responsibilities
- CP 2500: Emergency Procedures Bomb Threat (in case of)
- CP 2501: Emergency Procedures Air Raid (in case of)
- CP 2502: Emergency Procedures Earthquake (in case of)
- CP 2503: Emergency Procedures Fire (in case of)

VI. Announcements

VII. Adjournment