RIO HONDO COMMUNITY COLLEGE DISTRICT
PLANNING AND FISCAL COUNCIL
Tuesday, November 26, 2019 – 2:30pm - 4:00pm, Board Room
AGENDA

I. Call to Order

II. Approval of Minutes – November 12, 2019

III. Superintendent/President’s Report

IV. Public Comment — Persons wishing to address the Planning and Fiscal Council on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Planning and Fiscal Council cannot discuss or take action on items not listed on the agenda. Matters brought before the Planning and Fiscal Council that are not on the agenda may, at PFC’s discretion, be placed on the next agenda.

V. ASRHC Report

VI. Co-Chair’s Report

VII. Unfinished Business
   A. Accreditation 101

VIII. New Business
   A. Educational Master Plan
   B. Bond Update
   C. FON Membership
   D. Enrollment Management

E. Revision of Administrative Procedures (2) – Total (2)
   1. AP 2510: Participation in Local Decision-Making
   2. AP 2410: Board Policies and Administrative Procedures

F. Retirement of College Procedures (20) – Total (20)
   1. CP 2151: Final Examinations
   2. CP 2152: Departmental Use of Periodicals
   3. CP 2154: Credit by Examination
   4. CP 2156: Open Class Statement in Schedules and Addendum to the Schedule
   5. CP 2158: Field Trips
   6. CP 2201: Requests for Conference Attendance
   7. CP 2251: Evaluation Procedures for Certificated Instructors
   8. CP 2252: Class Loads for Instructors

MEMBERSHIP
Management Representatives
Laura Ramirez, PFC Co-Chair & Vice President, Academic Affairs
Henry Gee, Vice President, Student Services
Chris Hawken, Interim Vice President, Finance & Business
Alice Mecom, Dean, Academic Affairs (2019-2021)
Melba Castro, Dean, Student Services (2018-2020)

Faculty Representatives
Kevin Smith, PFC Co-Chair & President, Academic Senate
Dorali Pichardo-Diaz, 1st Vice President, Academic Senate
Matt Pitassi, 2nd Vice President, Academic Senate
Angelica Martinez, Secretary, Academic Senate
Sheila Lynch, Parliamentarian, Academic Senate
Adam Wetsman, ASCCC Rep
Michelle Bean, Past President, Academic Senate
Rudy Rios, President, RHCFA
Juana Mora, Academic Senate designee (2019-2022)
Michelle Pilati, Academic Senate designee (2017-2020)
Brian Brutlag, Academic Senate designee (2017-2020)

CSEA Representatives
Sandra Hernandez, President, CSEA
Lisa Sandoval, CSEA designee
Jim Sass, CSEA designee

Associated Students (ASRHC) Representatives
Diana Laureano, ASRHC designee
Ruben De Paz, ASRHC designee
Haily Hernandez, ASRHC designee

Support Staff
Caroline Durdella, Dean, Institutional Research & Planning
Vacant, Director, Facilities Services
Katie O’Brien, FLEX/Staff Development Coordinator
Markelle Stansell, Sr. Admin Asst, Academic Affairs

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires a reasonable accommodation to participate in a Rio Hondo College Planning and Fiscal Council meeting, may request assistance by contacting Academic Affairs, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3402; Fax (562) 908-3463; TDD (562) 908-3422.
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9. CP 2253: Guidelines for Approval of Instructional Development Grants
10. CP 2254: Guidelines for Full-Time Certificated Overload Assignments
11. CP 2255: Guidelines for Employment of Substitutes
12. CP 2256: Guidelines Establishing Competency of Teaching
13. CP 2300: Prerequisites, Corequisites, and Recommended Preparation
14. CP 2300.1: Challenges to Prerequisites and Corequisites
15. CP 2400: Donated Books
16. CP 2420: Full-Time Faculty Functions and Responsibilities
17. CP 2500: Emergency Procedures Bomb Threat (in case of)
18. CP 2501: Emergency Procedures Air Raid (in case of)
19. Emergency Procedures Earthquake (in case of)
20. Emergency Procedures Fire (in case of)

IX. Committee Reports

PFC Sub-Committees
- Safety/Facilities
- IEC
- Program Review
- Policy and Procedure Council

Other Committees
- Basic Skills
- Distance Education
- Guided Pathways
- Outcomes
- Staff Development
- Student Equity
- SSSP

X. Announcements

XI. Adjournment

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