

MEMBERSHIP

Management Representatives

Dr. Laura Ramirez, PPC Co-Chair & Vice President, Academic Affairs

Henry Gee, Vice President, Student Services

Chris Hawken, Interim Vice President, Finance and Business

Faculty Representatives

Dr. Adam Wetsman, PPC Co-Chair & Academic Senate designee

Rudy Rios, President, RHCFA

Doralí Pichardo-Díaz, Academic Senate designee

CSEA Representatives

Sandra Hernandez, President, CSEA

Lisa Sandoval, CSEA designee

Jessica Perea, CSEA designee

Associated Students (ASRHC) Representatives

Diana Laureano, ASRHC designee

Kayla Cruz, ASRHC designee

Rosario Gonzalez, ASRHC designee

Support Staff

Shawn Smith, Executive Director of Human Resources

Markelle Stansell, Sr. Admin Asst, Academic Affairs

RIO HONDO COMMUNITY COLLEGE DISTRICT POLICY AND PROCEDURE COUNCIL

Thursday, February 6, 2020 – 2:30pm - 4:00pm, T143

AGENDA

I. Call to Order

II. Approval of Minutes – December 5, 2019

III. Public Comment — *Persons wishing to address the Policy and Procedure Council on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Policy and Procedure Council cannot discuss or take action on items not listed on the agenda. Matters brought before the Policy and Procedure Council that are not on the agenda may, at PPC's discretion, be placed on the next agenda.*

IV. Co-Chair's Report

V. Unfinished Business

A. Bylaws

B. PFC Handbook

C. Revision of Board Policies (1), Administrative Procedures (3), and College Procedures (30) – Total (34)

- **AP 7130:** Wage Rates, Selected Personnel
- **AP 4105:** Distance Education
- **AP 6250.1:** Budget Management
- **AP 6250.2:** Budget Management
- **CP 4100:** Registration – High School & Non-High School Graduates
- **CP 4108:** State Residency Determination for Tuition Processes
- **CP 4120:** Inter-District Attendance: Out-of-District Students
- **CP 4130:** Registration & Testing Clerks, Procedure for Hiring & Scheduling
- **CP 4140:** Academic Renewal Procedures
- **CP 4145:** Course Repetition Procedures
- **CP 4210:** Materials and Supplies Furnished for Student Use
- **CP 4220:** Disciplinary Procedure – Major Violations
- **CP 4230:** Student Use of Facilities in the Absence of the Instructor
- **CP 4240:** Cash Collections Procedure – Putnam Center Recreation Machines
- **CP 4200:** Student Use of College Facilities and Participation in Campus Activities

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires a reasonable accommodation to participate in a Rio Hondo College Policy and Procedure Council meeting, may request assistance by contacting Academic Affairs, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3402; Fax (562) 908-3463; TDD (562) 908-3422.

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- **CP 4250:** Contracts, On-Campus Events
- **CP 4260:** Convocation Payment
- **CP 4270:** Student Representative on Board of Trustees
- **CP 4300:** EOPS Emergency Grant
- **CP 4400:** Student Loan Fund
- **CP 4410:** Student Scholarships
- **CP 4420:** Loans to Students
- **CP 4430:** ASB Emergency-Loan Policy
- **CP 4440:** Student Grants and Practices
- **CP 4450:** Law Enforcement Education Program (LEEP) – Application Procedures
- **CP 4500:** First Aid Procedure – College Nurse
- **CP 4510:** Eye Protective Devices
- **CP 4520:** Student Referrals – Health Office
- **CP 4530:** Emergency Procedures – Accident or Illness: Employee or Student
- **CP 4540:** Blood Bank, Administration Of
- **CP 4550:** Care of Snake Bite
- **CP 4590:** EOPS Emergency Grant
- **CP 4610:** Procedure for Exceptions to Graduation Requirements
- **CP 4710:** Credit for Foreign Universities & Colleges

V. New Business

A. Revision of Board Policies, Administrative Procedures (4), and College Procedures – Total (4)

- **AP 3425:** Interpreter Selection for Deaf Employees
- **AP 4235:** Credit by Examination
- **AP 5025:** Employment Procedures
- **AP 6185:** Enrollment Fee Waiver/Deferment

VI. Announcements

VII. Adjournment

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