

RIO HONDO COMMUNITY COLLEGE DISTRICT PLANNING FISCAL COUNCIL MINUTES Tuesday, April 25, 2017, 2:30 p.m., Board Room

Members Present: Dr. JoAnna Schilling (Co-Chair and Interim VPAA), Robert Bethel (Co-Chair and President, AS), Henry Gee (VPSS), Dorali Pichardo-Diaz (1st VP, AS), Sheila Lynch (2nd VP, AS) Michelle Bean (Secretary, AS), Katie O'Brien (Parliamentarian, AS), Mike Dighera (ASCCC Rep), Dr. Adam Wetsman (Past President, AS), Dr. Sergio Guzman (President, RHCFA), Sandra Rivera (President, CSEA), Lisa Sandoval (CSEA), Jim Sass (CSEA), Linda Parra (Treasurer, ASRHC), Dr. Vann Priest (Mgmt. AA), Jennifer Fernandez (Mgmt. SS)

Members Absent: Robin Babou (Faculty), Jeannie Liu (Faculty), Mark Littrell (Faculty), Andrew Gonzalez (President, ASRHC), Robert Ruiz (Secretary, ASRHC)

Staff Members: Markelle Stansell (Recorder)

- I. **Call to Order** – Robert called the meeting to order at 2:34pm
 - II. **Acceptance of Minutes** – April 11, 2017 – Acceptance of the minutes was deferred until the May 9 meeting since PFC documents were uploaded late and members did not have a chance to review them in a timely manner.
 - III. **Committee Reports**
 - **Safety/Facilities** – This committee will be meeting on Friday, April 28 for the first time. It was noted that faculty should be reminded to schedule the annual earthquake drill (Wednesday, 10/18 at 10:18am) on their syllabi.
 - **IEC** – No report.
 - **Program Review** – No report.
 - **Staff Development** – Katie O'Brien discussed the regional STEM Reading and Apprenticeship workshop that was funded by Basic Skills. About 23 participants showed up, 4 of whom were non-RHC faculty. Anecdotally, math faculty have provided feedback that it was a valuable experience. Reading faculty did not find the workshop quite as valuable since they are already heavily involved in the work and are experts in the field. There will be another event held on June 1 which will be open to all disciplines.
 - **Basic Skills** – No report.
 - **SLO** – The deadline for entering SLO data and writing SLO assessment reports is June 30. There were two workshops for faculty relating to the SLO process and how we may assist them in writing their reports, but unfortunately they were poorly attended. Additionally, the SLO Committee is talking about how we should be managing the SLO reporting process, since we are largely at the mercy of the inner-workings of TK20.
 - **Online Education (OEC)** – No report.
 - **Student Equity** – No report.
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- **SSSP** – No report.

IV. Co-Chair's Report – A Taste of Rio will be held Friday, April 28. Everything is coming together and it will be a great event. Gift baskets are located in SS305 from 11am – 2pm this week, Wednesday and Thursday.

V. New Business

- **BP 2000s** –
 - **BP 2010** – Consented with minor edits.
 - **BP 2110** – Consented with no edits.
 - **BP 2200** – Consented with no edits.
 - **BP 2210** – Consented with minor edits.
 - **BP 2220** – Consented with no edits.
 - **BP 2305** – Consented with minor edits.
 - **BP 2310** – Consented with minor edits.
 - **BP 2315** – Consented with minor edits.
 - **BP 2320** – Consented with no edits.
- **Rio Hondo Promise Priority Registration** – The Rio Hondo Promise program is recommending that RHC provide one year of priority registration and tuition to local high school students with various requirements for applying and maintaining their status in the program. Henry Gee emphasized that this is considered a completion program, not an access program. RHC is losing students as other colleges have started implementing similar Promise Programs. There was a concern noted that someone may choose to enter as a member of the Promise Program and have less requirements to adhere to than programs like Avance, which focus on interventions that are aimed to get students to the next stage of their education. However, our Outreach team at RHC is very proactive at recruiting students and enticing them to come to RHC; this includes prescriptive pathways that are suggested to students, such as programs like Avance. Avance and similar programs will remain beneficial to students outside of our District, so it would behoove our institution to mount an outreach/marketing effort to schools not within our service area. We also need to be mindful of identifying students in multiple programs to ensure they are not taking up spots that could go to other students. It was noted that many of the RHC students don't necessarily have a problem paying for tuition since many are getting fee waivers, but rather, they cannot afford books, food, parking, etc., and therefore a systematic pyramid of interventions should be in place.

PFC unanimously reached consensus in support of RHC Promise priority registration.

VI. Unfinished Business –

- **Institution Set Standards** – Jim Sass reported that Institution Set Standards were implemented by ACCJC a few years ago as a part of our annual report. These are not an aspirational goal; they constitute a standard that our college does not fall below. They are, in essence, a “dashboard light”; if we end up falling below these standards, we need to consider what steps we need to take to once again meet or exceed them. There are four standards that are required by ACCJC: Successful Course Completion, Degree Completion, Certificate Completion, and Transfer to Four-Year. There are additional standards that we have added locally that are aligned with our Mission Statement as well as with our Scorecard. We currently have a challenge with our college curriculum inventory where some READ courses are considered ENLA courses; this issue that is being taken to the Curriculum Committee. Additionally, lifelong learning is a part of our Mission Statement but we have had difficulty measuring/tracking this as a part of our

students' reason(s) for attending RHC. Leigh Ann Unger should be made aware that on CCCApply, a student cannot choose "Personal Enrichment" as an educational goal (i.e. lifelong learning). Over time, the Chancellor's Office has made more data available to us sooner, so we are no longer calculating certain data in-house, but rather are utilizing scorecard data. This also includes data from other schools that we did not have before. This assists us in determining Institution Set Standards.

PFC unanimously reached consensus for these to be standards for 2017.

- **AP 7300 – Communicable Disease – Consensed with minor edits.**

VII. Public Comment – No comments were made.

VIII. Adjournment – The meeting was adjourned at 3:55 p.m. The next meeting will be held on May 9, 2:30 – 4:00 p.m., Board Room.