# RIO HONDO COLLEGE FLEX Day AGENDA – January 24, 2014

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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<tbody>
<tr>
<td>8:00</td>
<td>Continental Breakfast – Outside Wray Theater</td>
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<td>8:00</td>
<td>Compliments of the President's Office</td>
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<tr>
<td>8:30</td>
<td>Welcome – Wray Theater</td>
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<tr>
<td>8:30</td>
<td>Announcements</td>
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<tr>
<td></td>
<td>• Katie O'Brien, Staff Development/FLEX Coordinator</td>
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<tr>
<td></td>
<td>Welcomes &amp; Campus Updates</td>
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<td></td>
<td>• Teresa Dreyfuss, Superintendent/President</td>
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<td>• Dr. Adam Wetsman, Academic Senate President</td>
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<td>• Kathy Pudelko, RHCFSA President</td>
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<td>• Lisa Sandoval, 1st Vice-President, CSEA</td>
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<td>Accreditation, Dr. Kenn Pierson, Vice-President Academic Affairs &amp;</td>
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<td>Dr. Adam Wetsman, Academic Senate President</td>
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<tr>
<td>9:15</td>
<td>Understanding the Student Experience: Exploring Key Factors in Student Success</td>
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<td>9:30</td>
<td>In Their Own Voice: Rio Hondo College Student Panel</td>
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<td>Facilitated by Dr. Adam Wetsman, Academic Senate President</td>
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<tr>
<td>10:25</td>
<td>Breakout Session #1</td>
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<td>11:25</td>
<td>Breakout Session #2</td>
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<tr>
<td>12:15</td>
<td>Faculty Box Lunch – Faculty Pick-up in Lower Quad</td>
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<td>Hosted by RHCFSA</td>
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<td>1:00</td>
<td>Division Meetings</td>
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*We need your feedback! Earn ½ hour of FLEX by completing the FLEX Day evaluation sent to your email*

Breakout Sessions listed on the other side of the page
# SPRING FLEX DAY – JANUARY 24TH, 2014
## FLEX DAY WORKSHOPS

<table>
<thead>
<tr>
<th>WS – Presenter / Title</th>
<th>Description</th>
<th>ROOM</th>
<th>SESSIONS</th>
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| **Presenters** – Christine Aldrich, Dr. Zolita Fisher, Dr. Elizabeth Coria, Mark Matsui, Jasmine Lopez, Nellie Hernandez-Garcia, Laura Verdugo and Dr. Denna Sanchez  
*Allies in the Path to Student Success Part 1 & 2 (Part 2 is with a Student Panel)* | This workshop is designed for two purposes: #1. To inform our campus community of the many student services programs that are available to students, #2 To hear about students’ experiences in receiving these services in terms of how they assisted in their academic success | A230   | Runs Over Both Sessions |
| **Presenter** – James Ameen  
*Working with Students with an Attitude of Humility* | Sometimes, as educators, we know we are wrong. It is necessary to teach humility in the classroom to demonstrate our humanity. We can join together in this workshop to provide examples of when we needed to do this; and as a result exhibited a more trustworthy classroom teaching ethic. Students may learn just as much from our demonstration of ethics as they do from our professional lectures. | A211   | Runs Over Both Sessions |
| **Presenter – Dana Arazzi**  
*The Paperless Classroom – A “How To” Guide* | This workshop will provide guidance on how to teach to the Rio Hondo College community using technology available now. Participants will see what tools are available to them and learn how these can be implemented for an entirely paperless class. | A224   | Runs Over Both Sessions |
| **Presenters – Trainers from EBSCO and Adele Enright, Judy Sevilla-Marzona, Robin Babou, and Stephanie Wells**  
*Maximize Your Students’ Research Success Through Effective Use of the EBSCO* | Update your research skills and enhance your knowledge to increase student success by attending this EBSCO (full-text periodical article databases) workshop. EBSCO trainers will teach you to conduct online database searches effectively and efficiently. The EBSCO databases covered will include Academic Search Premier, SocIndex, and CINAHL complete. While all faculty who require research papers are encouraged to attend, this workshop is of special interest to Communications, Nursing, and Behavioral and Social Science faculty. Rio Hondo College librarians will also provide an update on library services for faculty and students. | LR224  | Runs Over Both Sessions |
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| Presenters - Teresa Dreyfuss  
Finance & Budget 101 | A quick introduction to the basics of community college finance. Who are the players in the budget process? What are the timelines? What are the components of a local budget? How does Rio Hondo’s budget look for this year and for the next? Come to this session and get the answers! | LR128 | X        |
| Presenter - Jeanette Duarte  
Communicating Across the Curriculum: How To Integrate Public Speaking Into Your Students’ Experience | Oral communication skills consistently appear in lists of top job skills employers seek, but how many opportunities do we give our students to hone this skill? Let’s give our students more opportunities to become the polished public presenters that employers want. In this workshop you can learn ways to teach and evaluate public speaking in any subject of education. | A228 | X        |
| Presenter - Manuel Baca  
Veterans Services – Latest in Legislation and Best Practices | This breakout will provide information related to recent and pending legislation. In addition, the presenter will discuss some of the best practices from around the state. | A212 | X        |
| Presenters - Sheila Khaleghian, Andy Ying, and Leslie Stamp from the Intercommunity Counseling Center (ICC) of Whittier  
Helping and Referring The Distressed Student | The purpose of this presentation is to educate the audience on common psychological disorders seen in college counseling centers. The goal is to increase the knowledge of psychological disorders, educate faculty, and staff on how to identify students in distress, and how faculty and staff can be most supportive in a college environment | A225 | X        |
| Presenter - Howard Kummerman  
Show Me the Money? The Rio Hondo College Foundation today and tomorrow. | Find out about how the Foundation gives and receives money. This session will provide information about what is taking place at the Foundation today and what to look for in the future. | SS305 | X        |
Library Instruction
Librarians work with faculty to teach information competency through general and specialized orientations. The general library orientation introduces students to our online catalog, includes searches in one or more of our online databases and points out the features of the library web site. A specialized orientation can be developed for a defined subject area(s) or assignment you wish us to cover. All examples and demonstrations are tailored toward showing resources for that particular subject(s). Orientations are held in one of the library's technology-enhanced classrooms.

Examples of specialized instruction include:
- How to focus a research topic
- Specific databases such as ProQuest, ARTStor, Literature Resource Center, EBSCO
- Specific class topics - See Art History 106
- Web searching techniques and tips
- MLA, APA and ASA citation style formats

Because orientation appointments are taken on a first come first served basis, we highly recommend scheduling your library instruction session as soon as possible. Please call the reference desk x3484, (562) 908-3484, or email one of the librarians. You can also fill out the online request form http://library.riohondo.edu/About_The_Library/RequestInstruction.htm
A minimum of one week's notice is required in order to give the librarian time to prepare for your class.

Please send or email a copy of the assignment to any librarian or drop it off at the reference desk. We want to make sure that relevant examples are used in the demos and that we accurately judge the level of complexity required for the class. Note that we can add a hands-on library exercise upon request.

Librarians also offer a range of drop-in workshops throughout the semester, which include a hands-on component. The workshop schedule appears in the library's Web page; alternatively, groups of 4 or more students may schedule a workshop with a librarian. Examples of workshop topics are: using the online catalog, scholarly sources in the online databases, Google search tips, avoiding plagiarism, Web evaluation, MLA citation formats, and more.

Reserving Computers for Your Class
After your class has come in for library instruction you may reserve one of our instruction rooms so your students can do research under your supervision. Call the reference desk to reserve a room with PCs or laptops. In addition, the LRC has wireless connectivity for students' laptops.

Library Hours
Learning Resource Center, 2nd floor
(562) 908-3416 Circulation
(562) 908-3484 Reference

Monday-Thursday 7:00 am – 9:00 pm
Friday 7:00 am – 3:00 pm
Saturday 9:00 am – 1:00 pm
Sunday Closed
College Holidays Closed
Summer Sessions Hours Vary

Pre-Assignment Planning
Librarians can help you by:
- Confirming that the College library or other nearby libraries have the resources required by your students for their research;
- Recommending specific items which can be placed on reserve at the Circulation Desk;
- Testing the library research component of the assignment from a user's point of view;
- Suggesting which type(s) of library instruction may be appropriate for the class; and
- Providing professional consultation to help develop assignments that can successfully incorporate information competency skills.

Faculty-Librarian Collaborations
The College librarians are available to work with you on extended or semester-long projects to teach information competency skills to your classes, make library materials available for your courses, and provide specialized research consultations for your students. FLEX credit may be available.

Librarians have recently collaborated with faculty from the Child Development, Chicano Studies, Art, and Communications programs, as well as the Writing Center.

LibGuides Just for You!
Librarians can create a LibGuide for your specific course or section, a particular assignment, or a course topic. A LibGuide allows librarians to customize Web pages and library resources for a variety of needs. Check out the LibGuide created for ENGL201:
http://libguides.riohondo.edu/Eckstrom

Students can access a LibGuide either via a specific URL or from the Library homepage. LibGuides can also be embedded in your online class or online syllabus. Ask a librarian to set up a LibGuide for your class!

Reserve Materials
We strongly encourage you to place a copy of your textbook(s) and other materials on reserve. Contact the circulation desk x3416, (562) 908-3416, or fill out the online form:
http://library.riohondo.edu/Reserve/RHC_Reserves_FORM.pdf
to place materials on reserve.

Get to Know Your Librarians
- Robin Babou – x3375
  rbabou@riohondo.edu
- Adele Enright – x3377
  aenright@riohondo.edu
- Judy Sevilla-Marzona – x3378
  jsевilla@riohondo.edu
- Stephanie Wells – x3379
  swells@riohondo.edu

Part-time librarians:
Benjamin Barba, Gabriel Beeler, Jennifer Bidwell, Karen Bourgaize, Sally Ellis, Carolyn Oldham, Mellanie Reeve, Claudia Rivas, Tod Shacklett, Gina Singh

Spring2014