

Six-Year Program Review Cycle

Revised July 2019

Planning Areas, Units, and Programs	Scheduled Program Review					
	2016	2017	2018	2019	2020	2021
Academic Affairs Area						
Arts & Cultural Programs, Distance Education Unit						
Animation Program		✓				
Art History Program					✓	
Arts Program			✓			
Distance Education Program	✓					
Graphic Design Program (Scheduled for 2022)						
Music Program					✓	
Music Technology Program (Scheduled for 2022)						
Photography Program	✓					
Theatre Program						✓
Behavioral & Social Sciences Unit						
Anthropology Program	✓					
Chicano/a Studies Program						✓
Child Development Center/Lab School Program			✓			
Child Development/Education Program			✓			
Economics Program						✓
History Program					✓	
Human Services/Drug Studies Program		✓				
Humanities Program				✓		
Philosophy Program				✓		
Political Science Program					✓	
Psychology Program		✓				
Sociology Program		✓				
Study Abroad Program		✓				
Business Unit						
Accounting Program			✓			
Business Management Program				✓		
Computer Information Technology Systems Program	✓					
Career Technical Education Unit						
ACEDD Program						✓
Auto Tech & ATT Center Program	✓					
Auto Tech Baccalaureate Degree Program (Scheduled for 2022)						
CTE Transitions Program					✓	
Electronics Program				✓		
Geographic Information Systems Program		✓				
Heavy Equipment Maintenance Program			✓			
Hospitality Program (Scheduled for 2022)						
Welding Program		✓				
Communications & Languages Unit						
English & Literature Program		✓				
English as a New Language (ENLA) Program		✓				
Languages Program				✓		
Learning Assistance Center Program (Scheduled for 2022)						
Mass Communications Program						✓
Reading & Vocabulary Program			✓			
Speech Program					✓	
Grant Development and Management Unit						
Grant Development and Management Program					✓	
Health Sciences Unit						
Associate Degree Nursing (ADN) Program	✓					
Entry Level Nursing Program		✓				
Orthopedic Technology Program (Scheduled for 2022)						
Nutrition Program (Scheduled for 2022)						

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	2016	2017	2018	2019	2020	2021
Vocational Nursing Program (LVN) Program						✓
Honors Transfer Unit						
Honors Transfer Program						✓
Instructional Operations Unit						
Instructional Operations Program						✓
Kinesiology, Dance & Athletics Unit						
Athletics Program	✓					
Dance Program					✓	
Kinesiology Program				✓		
Library Unit						
Library Program	✓					
Mathematics, Sciences & Engineering Unit						
Astronomy Program	✓					
Biology Major Program				✓		
Biotechnology Program					✓	
Chemistry Program		✓				
Environmental Technology/Science Program					✓	
General Education Biology Program				✓		
Geography Program					✓	
Geology Program	✓					
Math Program			✓			
Mesa Program	✓					
Physics and Engineering Program						✓
Pre-Health Science Program				✓		
Public Safety Unit						
Administration of Justice Program					✓	
Fire Technology Program		✓				
Homeland Security Program					✓	
Student Success and Retention Unit						
Student Success and Retention Program				✓		
Finance & Business Area						
Contract Management & Vendor Services Unit						
Bookstore Program						✓
Contract Management Program				✓		
Duplicating & Printing Program	✓					
Food Service Program		✓				
Mailroom Program			✓			
Warehouse Program					✓	
Facilities Unit						
Custodial Program	✓					
Grounds Program				✓		
Maintenance & Operations Program				✓		
Risk Mgmt & Emergency Preparedness Program						✓
Safety & Security Program					✓	
Finance & Accounting Unit						
Accounts Payable Program						✓
Budget Development & Control Program				✓		
College Cashier & AR Program					✓	
General Accounting Program			✓			
Grant Finance Program	✓					
Payroll Program		✓				
Information & Technology Services Unit						
Audio Visual Support Program	✓					
Desktop Services, Training, and Support Program		✓				
Network/Infrastructure Support Program			✓			

Program Review this year

Created by IRP 7/23/19

Six-Year Program Review Cycle

Revised July 2019

	2016	2017	2018	2019	2020	2021
Software Support Program				✓		
President's Area						
Continuing Education/Contract Education Unit						
Continuing Education Program						✓
Contract Education Program					✓	
Educational Centers Unit						
Education Centers Program				✓		
Government and Community Relations Unit						
Government and Community Relations Program			✓			
Human Resources Unit						
Equal Employment Opportunity Program					✓	
Human Resources Program					✓	
Staff Development Program				✓		
Institutional Research & Planning Unit						
Research & Planning Program		✓				
Marketing & Communications Unit						
Marketing & Communications Program	✓					
Student Services Area						
Admissions & Records Unit						
Admissions & Records Program			✓			
Counseling Unit						
Center for Career and Re-Entry Services Program					✓	
Counseling Program	✓					
Counseling Center Program (Scheduled for 2022)						
Puente Program	✓					
Transfer Center Program			✓			
Student Affairs Unit						
CalWORKs Program	✓					
DSPS Program						✓
EOPS Program	✓					
Foster/Kinship Care Education Program	✓					
Guardian Scholars Program (Scheduled for 2022)						
Pathway to Law School Program (Scheduled for 2022)						
Student Health & Psychological Services Program		✓				
Student Life and Leadership Program					✓	
Student Success Unit						
Assessment Center Program		✓				
Financial Aid Program				✓		
Student Success & Dream Center Program (Scheduled for 2022)						
Outreach & Educational Partnerships Program				✓		
PASS Program (Scheduled for 2022)						
Veterans Services Program			✓			



INSTITUTIONAL RESEARCH AND PLANNING PLANNING PROCESS CALENDAR 2018-2019



August 2018

- Institutional Planning Kick-Off during Flex Day Friday, August 17, 2018
- Implementation of 2018-2019 Program, Unit, and Area Plans Monday, August 20, 2018
- Implementation of 2018-2019 Institutional Goals and Objectives Monday, August 20, 2018
- Institutional Effectiveness Committee (IEC) Meeting Tuesday, August 28, 2018

September 2018

- Program Review Required Orientation Meetings Monday, September 10 - Thursday, September 20, 2018
- IEC Meeting; PFC Meeting Tuesday, September 11, 2018
- Program Plan Content and Software Training Monday, September 10 – Friday, September 14, 2018
- IEC Meeting; PFC Meeting Tuesday, September 25, 2018

October 2018

- IEC Meeting; PFC Meeting Tuesday, October 9, 2018
- IEC Meeting; PFC Meeting Tuesday, October 23, 2018

November 2018

- IEC Meeting; PFC Meeting Tuesday, November 13, 2018
- Complete Program Plans and Program Reviews Wednesday, November 21, 2018
- Begin Unit Plans Monday, November 26, 2018
- IEC Meeting; PFC Meeting Tuesday, November 27, 2018

December 2018

- Begin Program Review Meetings Monday, December 3, 2018
- Complete Unit Plans Friday, December 21, 2018
- Begin Area Plans Monday, December 24, 2018

January 2019

- Complete Area Plan submission Friday, January 25, 2019



INSTITUTIONAL RESEARCH AND PLANNING

PLANNING PROCESS CALENDAR 2018-2019



February 2019

- President's Cabinet Reviews Plans and Resource Requests Tuesday, February 5, 2019
- IEC Meeting; PFC Meeting Tuesday, February 12, 2019
- Share Results of Unit & Area Plans February, 2019
- IEC Meeting; PFC Meeting..... Tuesday, February 26, 2019

March 2019

- Resource Allocation Staffing Committee Meetings Tentative
- IEC Meeting; PFC Meeting..... Tuesday, March 12, 2019

April 2019

- Institutional Planning Retreat..... Friday, April 12, 2019
- IEC Meeting, PFC Meeting Tuesday, April 9, 2019
- IEC Meeting, PFC Meeting..... Tuesday, April 23, 2019
- Institutional Planning Survey..... April, 2019

May 2019

- IEC Meeting; PFC Meeting Tuesday, May 14, 2019
- PFC Meeting..... Tuesday, May 21, 2019

June/July 2019

- President finalizes/recommends prioritized resources to Board for action along w/ budget..... May, 2019
- Board of Trustees Meeting: Strategic Planning Update July, 2019
- President & Campus implements final version of Goals, Objectives..... July, 2019



INSTITUTIONAL RESEARCH AND PLANNING

PLANNING PROCESS CALENDAR 2019-2020

August 2019

Institutional Planning Kick-Off during Flex Day Friday, August 16, 2019
Implementation of 2019-2020 Program, Unit, and Area Plans Monday, August 19, 2019
Implementation of 2019-2020 Institutional Goals and Objectives Monday, August 19, 2019
Institutional Effectiveness Committee (IEC) Meeting Tuesday, August 27, 2019

September 2019

Program Review Required Orientation Meetings Monday, September 9 - Thursday, September 12, 2019
IEC Meeting; PFC Meeting Tuesday, September 10, 2019
Program Plan Content and Software Training Monday, September 9 – Friday, September 13, 2019
IEC Meeting; PFC Meeting Tuesday, September 24, 2019

October 2019

IEC Meeting; PFC Meeting Tuesday, October 8, 2019
Complete Program Plans and Program Reviews Friday, October 18, 2019
Begin Unit Plans Monday, October 21, 2019
IEC Meeting; PFC Meeting Tuesday, October 22, 2019

November 2019

IEC Meeting; PFC Meeting Tuesday, November 12, 2019
Complete Unit Plans Friday, November 15, 2019
Begin Area Plans Monday, November 18, 2019
IEC Meeting; PFC Meeting Tuesday, November 26, 2019

December 2019

Begin Program Review Meetings Monday, December 2, 2019
Complete Area Plans Wednesday, December 18, 2019



INSTITUTIONAL RESEARCH AND PLANNING

PLANNING PROCESS CALENDAR 2019-2020

January 2020

Review of Resource Allocation Requests January 2020
Share Results of Unit & Area Plans January 2020

February 2020

Resource Allocation Staffing Committee Meetings February 2020
IEC Meeting; PFC Meeting Tuesday, February 11, 2020
IEC Meeting; PFC Meeting Tuesday, February 25, 2020

March 2020

IEC Meeting; PFC Meeting Tuesday, March 10, 2020

April 2020

Institutional Planning Retreat (Tentative) Friday, April 10, 2020
IEC Meeting, PFC Meeting Tuesday, April 14, 2020
IEC Meeting, PFC Meeting Tuesday, April 28, 2020
Institutional Planning Survey April 2020

May 2020

IEC Meeting; PFC Meeting Tuesday, May 12, 2020
President finalizes/recommends prioritized resources to Board for action along w/ budget May 2020

June/July 2020

Board of Trustees Meeting: Strategic Planning Update July 2020
President and campus implement final version of Goals, Objectives July 2020



INSTITUTIONAL RESEARCH AND PLANNING

PLANNING PROCESS CALENDAR 2021-2022

August 2021

Institutional Planning Kick-Off during FLEX Day	Friday, August 20, 2021
Implementation of Fall 2020 Program, Unit, and Area Plans	Friday, August 20, 2021
Implementation of 2021-2022 Institutional Goals and Objectives	Friday, August 20, 2021
Institutional Effectiveness Committee (IEC) Meeting	Tuesday, August 24, 2021

September 2021

Program Review Orientations	Monday, August 30 - Thursday, September 2, 2021
IEC Meeting; PFC Meeting	Tuesday, September 14, 2021
Program Plan Training	Friday, September 3 – Friday, September 24, 2021
IEC Meeting; PFC Meeting	Tuesday, September 28, 2021
Review of 2020 Resource Allocation Requests	September 2021
Resource Allocation Committee Meetings	September 2021

October 2021

IEC Meeting; PFC Meeting	Tuesday, October 12, 2021
Complete Program Plans and Program Reviews	Friday, October 15, 2021
Begin Unit Plans	Monday, October 18, 2021
IEC Meeting; PFC Meeting	Tuesday, October 26, 2021

November 2021

Complete Unit Plans	Friday, November 5, 2021
Begin Area Plans	Monday, November 8, 2021
IEC Meeting; PFC Meeting	Tuesday, November 9, 2021
Complete Area Plans	Tuesday, November 23, 2021
IEC Meeting; PFC Meeting	Tuesday, November 23, 2021

December 2021

Program Review Meetings	Monday, December 6 – Thursday, December 9, 2021
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INSTITUTIONAL RESEARCH AND PLANNING

PLANNING PROCESS CALENDAR 2021-2022

January 2022

Review of 2021 Resource Allocation Requests January 2022
Share Results of Unit & Area Plans January 2022

February 2022

Resource Allocation Committee Meetings (2021) February 2022
IEC Meeting; PFC Meeting Tuesday, February 8, 2022
IEC Meeting; PFC Meeting Tuesday, February 22, 2022

March 2022

IEC Meeting; PFC Meeting Tuesday, March 8, 2022
IEC Meeting; PFC Meeting Tuesday, March 22, 2022

April 2022

IEC Meeting; PFC Meeting Tuesday, April 12, 2022
IEC Meeting; PFC Meeting Tuesday, April 26, 2022
Institutional Planning Retreat (Tentative) Friday, April 29, 2022
Institutional Planning Survey April 2022

May 2022

IEC Meeting; PFC Meeting Tuesday, May 10, 2022
IEC Meeting; PFC Meeting Tuesday, May 24, 2022
President's Approval of Resource Allocation Results May 2022

June/July 2022

Board of Trustees Meeting: Strategic Planning Update July 2022
Implementation of Final Institutional Goals and Objectives July 2022