Degree & Certificate Guidelines

Degree Programs

Rio Hondo College offers a variety of two-year programs leading to the Associate of Arts (A.A.), Associate of Science (A.S.), Associate in Arts for Transfer (AA-T), and Associate in Science for Transfer (AS-T) degrees. See this catalog for a listing of degree programs available.

The A.A. or A.S. Degree Concept

Central to an associate degree, coursework is designed to introduce students to the variety of means through which people comprehend the modern world. This coursework is referred to as the general education requirement of the degree. It reflects the conviction of the college that those who receive these degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons should be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, these degrees should lead to better self-understanding. In addition to the general education coursework, courses within an area of specialization, called a major, are required for an associate degree. The area of specialization will appear on the face of all diplomas.

Students should meet with a counselor and create an education plan in order to ensure fulfillment of requirements of an Associate of Arts or Associate of Science degree.

General Education Exceptions – Those students who have been awarded a bachelor's degree from a regionally accredited college or university in the United States will be exempt from the Rio Hondo College general education and proficiency requirements should they pursue an associate degree at this institution. Please see a counselor for additional information.

Course Substitutions – Request for a Course Substitution form must be completed and returned to the Admissions and Records Office in order to substitute one course for another or to waive part of a requirement in the event of discontinued courses. The course substitution request will be reviewed by a faculty representative, Dean of the discipline involved, and by the Articulation Officer. Rio Hondo College may accept extension and continuing education courses after taking into consideration whether they are comparable to Rio Hondo courses, are from a regionally accredited institution, are taken for credit or a letter grade, and are degree-applicable at the originating institution.

The A.A. or A.S. Degree Requirements

Both the Associate of Arts and the Associate of Science degrees require a minimum of 60 units with a 2.0 or better grade-point average (GPA). At least 12 units must be in residence at Rio Hondo College. Non-degree applicable coursework will not be included in the total number of units earned toward a degree. The Associate of Arts or Associate of Science degree will be conferred with a major consisting of a minimum of 18 units in a specified field of study (or major). A listing of all majors can be found in the degree listing in the college catalog. In addition, a minimum of a "C" grade for all coursework within the major is required. Effective Fall 2008, courses can be used to meet a General Education area and Major requirement.

Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Requirements

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer," a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus.

Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 semester units of CSU-transferable coursework with a minimum overall GPA of 2.0. A minimum of 18 semester units in the major must be completed with a grade of "C" or better in each course (or with a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or higher). Students are required to complete either the CSU GE pattern or IGETC pattern along with 12 units in residence. There are no additional graduation requirements for an AA-T or AS-T degree.

Students transferring to a CSU campus that deems the AA-T or AS-T as similar to the transfer major will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated a "highunit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or other institution that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

Associate in Science Degree for Transfer (AS-T)

AS-T subject areas include:

- Administration of Justice
- Biology
- Business Administration
- Chemistry
- Early Childhood Education
- Mathematics
- Physics

Associate in Arts Degree for Transfer (AA-T)

AA- T subject areas include: Anthropology

- Art History
- Communication Studies
- **Economics**
- **Elementary Teacher Education**
- English
- History
- Journalism
- Kinesiology
- Philosophy
- Political Science
- Psychology
- Social Justice Studies
- Sociology
- Spanish
- Studio Arts
- Theatre Arts

Associate Degree for Transfer -**Reciprocity Policy**

Students who have fulfilled a specific course requirement or entire area of an AA-T/AS-T degree at a California Community College will be considered to have met those requirements at Rio Hondo College for the same degree. Students must initiate the review process with a counselor and must have official transcripts mailed to the RHC Admissions Office.

Associate of Arts Degree or Associate of Science Degree General Education Requirements

The following general education requirements for an Associate of Arts or Associate of Science degree must be completed and are part of the 60 units required for the degree.

1. Competence in reading and written expression may be met by the following:

- a. The reading requirement may be met by one of the following: An appropriate score on the Reading Placement Test i.
- or multiple measures assessment ii.
- Credit ([#]P" grade) earned in READ 023
- iii. 2 or 4 year degree from a regionally accredited institution

b. The written expression requirement may be met by one of the following

- i. Čredit earned in ENGL 101 with a grade of "C" or better
- A satisfactory score on the CSU English ii. Equivalency Exam (to be determined by the Division of Communications and Languages)
- Students earning a "C" or better in freshman iii. composition courses (3 or more semester/4 or more quarter units) from regionally accredited U.S. colleges and universities.
- iv. Advanced Placement examination scores of 3, 4, or 5 on either of the following exams: AP English Language & Composition or English Literature & Composition.
- CLEP examination scores of 50 or higher on one of v. the following exams: College Comp, College Comp Modular, English Comp (if taken prior to July '10).
- 2. Competence in mathematics may be met by one of the following:
- a. Credit ("C" grade or better) in MATH 060 (Geometry), MATH 070 (Intermediate Algebra) or MATH 072 (The Mathematics of Money), MATH 073 (B-STEM Intermediate Algebra, formerly titled Fast-Track

Intermediate Algebra) or a higher level math course

- b. Demonstrate proficiency by a satisfactory score on the Rio Hondo College Math Proficiency Exam
- c. Advanced Placement examination scores of 3, 4 or 5 on one of the following exams: AP Calculus AB, AP Calculus BC, or AP Statistics.
- d. CLEP examination scores of 50 or higher on one of the following exams: Calculus, College Algebra, College Algebra-Trig, and Trigonometry

3. Physical Education-Minimum 2 classes.

Any two physical education or dance activity courses. (Exemption may be granted to those students physically unable to complete this requirement. Exemption forms are available in the Health Office.) Students who have completed a Fire, Police, Wildland Fire, or Corrections Academy from an accredited institution are automatically waived from this requirement. Students with honorable discharge DD214 paperwork will be waived from this requirement.

American Institutions Requirement*-Minimum of **4**. one course:

HIST 143, 143H, 144, 144H, 158, 159, 159H, 170 POLS 110 or 110H

- Natural Sciences with Lab (a lab must be 5. included)- Minimum 3 units: ANTH 101, 101H, &101L ASTR 110, 110H & 112 BIOL 101, 105 & 105L, 111 & 111L, 112, 120 & 120L CHEM 110, 120, 130 GEOG 101 & 101L GEOL 150 & 151 PHY 120, 150, 160, 211, 212, 213
- 6. Social and Behavioral Sciences Minimum 3 units: ANTH 102, 103, 104, 110, 115, 125 CD 106, 208 CHST 101, 146, 148, 150 ECON 101, 101H, 102, 102H, 106, 135 GEOG 102, 103 HIST 101, 102, 122, 143, 143H, 144, 144H, 158, 159, 159H, 167, 170 HUM 110, 111, 125, 125H, 130 PHIL 128, 128H POLS 110, 110H, 125, 128, 128H, 130, 135, 140, 150 PSY 101, 101H, 112, 114 SOC 101, 101H, 102, 105, 110, 114, 116, 120, 127, 148 **SPCH 150**

7. Humanities

A. Fine Arts – Minimum 3 units: ART 101, 104, 105, 105H, 106, 106H, 107, 108, 109, 110, 112, 113, 115, 120, 130, 135, 140, 179 DANC 179, 199 MUS 101, 129, 130, 131, 132, 133, 135, 136 **PHTO 190** THTR 101, 105, 105H, 110

B. Humanities – Minimum 3 units:

ASL 149 CHIN 101, 102 CHST 146 ENGL 126, 131 FR 101, 102, 201, 202 HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 158, 159, 159H, 167, 170 HUM 110, 111, 125, 125H, 130 JAPN 101, 102 LATN 101, 102 LIT 102, 102H, 112A, 112AH, 112B, 112BH, 114, 114H, 117, 117H, 130, 130H, 140, 140H, 141, 142, 142H, 144A, 144B, 145, 145H, 146A, 146AH, 146B, 146BH, 147, 148, 149

MSCM 128 PHIL 101, 101H, 120, 124, 126, 128, 128H, 135, 140 POLS 128, 128H SPAN 101, 102, 130, 131, 201, 201H, 202 SPCH 130, 132

8. Language and Rationality

A. English Composition–Minimum 3 units: ENGL 101

B. Communication and Analytical Thinking – Minimum 3 units: CIT 101, 120, 125, 135 ENGL 125, 201, 201H LIB 101 MATH 130, 130H, 140, 160, 170, 175, 180, 190, 190H, 191, 250, 260, 270 PHIL 110, 110H, 112, 112H, 115 PSY 190 SPCH 100, 101, 101H, 140 READ 101 VOCB 101

*Any course taken to meet the American Institutions requirement may not be used to meet another general education requirement.

Courses may be used to fulfill only one G.E. area.

(It is the student's responsibility to provide verification to the Admissions and Records Office if any of the above requirements are met at another college or university.)

Multiple Majors/Second Associate Degrees

A student may be eligible for more than one major within a degree providing that all required courses and units for each major are completed. It is possible for a student to be awarded more than one degree providing that all residency, unit, general education, and major requirements are met for the additional degree.

Catalog Rights

A student may elect to meet the graduation requirements in effect at the time of entrance or at the time of graduation provided that he/she maintains continuous enrollment.

Continuous Enrollment

Continuous enrollment is defined as being enrolled in at least one course each semester and receiving an A, B, C, D, F, P, NP, I or W at Rio Hondo College or any other campus within the California community college or university system. If there is a break in enrollment for more than three consecutive semesters, the student will be held to the new requirements listed in the catalog at the time of re-enrollment. Absence from a summer session is not considered a break in enrollment. In extenuating circumstances, a student may submit a request for an exception to the Director of Admissions and Records for consideration.

Graduation

Students planning to graduate should file a "petition for graduation" during the semester in which they plan to graduate. Applications are available online on the Admissions and Records webpage. Deadlines for filing graduation petitions are available on the Rio Hondo website, under the Admissions/Graduation Information link. Please note that Rio Hondo College hosts a commencement ceremony in the spring semester of each year.

Certificate Programs

Certificate programs are designed for students interested in developing advanced levels of proficiency in special occupational subject areas. A student may elect to meet the Certificate of Achievement, Certificate of Skill Proficiency, or Career Certificate requirements in effect at the time of entrance or at the time of graduation provided that he/ she maintains continuous enrollment (see Catalog Rights – Continuous Enrollment).

Certificates are awarded upon successful completion of the courses indicated in a designated subject area. Consult each program area for specific requirements. A candidate must maintain a minimum of a "C" average in the certificate program and complete at least one required course for the certificate at Rio Hondo College.

Certificate of Achievement

The Certificate of Achievement is designed to prepare students for entry-level employment in a vocational area. This certificate is awarded through Admissions and Records and will be posted on the student's transcripts.

Upon completion of required Certificate of Achievement courses, students must file an application with the Admissions and Records Office. Deadlines for filing a Certificate of Achievement application are available on the Rio Hondo College website.

Certificate of Skill Proficiency

The Certificate of Skill Proficiency provides the student with skills designed to enhance their job marketability and mobility. This certificate is awarded through the designated Division Office and will not be posted on the student's transcript.

Career Certificate

The Career Certificate prepares students for specific job opportunities. This certificate is awarded through the designated Division Office and will not be posted on the student's transcript.

Exceptions to Graduation/ Certificate of Achievement Requirements

Request for a Course Substitution form must be completed and returned to the Admissions and Records Office in order to substitute one course for another or to waive part of a requirement in the event of discontinued courses. The course substitution request will be reviewed by a faculty representative, Dean of the discipline involved and/or by the Articulation Officer.







Home > Accounting, Business, Economics, and Computer Technology > Business Administration AA

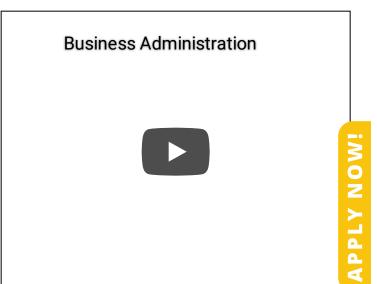
ASSOCIATE OF ARTS DEGREE

Business Administration

NAVIGATION

This is a transfer degree which allows students to fulfill lower division prebusiness requirements for the California State University System. Students should work closely with counselors to select the appropriate math course and other lower division courses which are required by the four-year college of their choice.

Please contact the <u>Student Success Team</u> for this program if you have any questions.



Sample Education Plan

This sample education plan for the 2021-2022 catalog year represents one possible pathway through the program. Each university (UC, CSU, private, and others) has their own transfer requirements; please see a counselor to create an education plan that is customized to meet your needs. Additional course descriptions may be found in the College Catalog (in <u>pdf</u> or <u>flipbook</u> format).

Select sample path/map: Rio Hondo College Degree •

Course

Units

Course

Units

3.0

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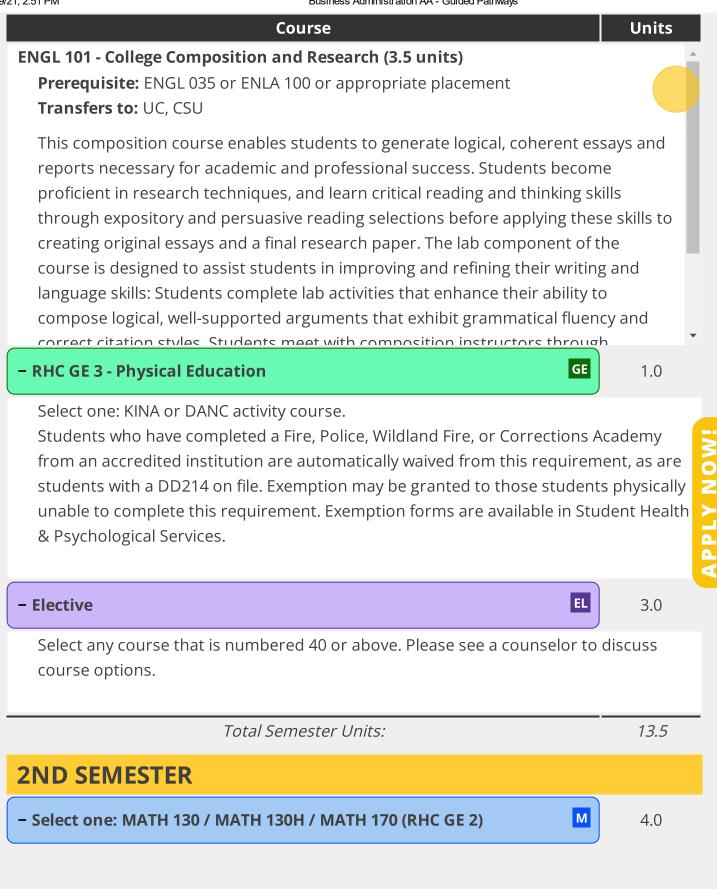
1ST SEMESTER

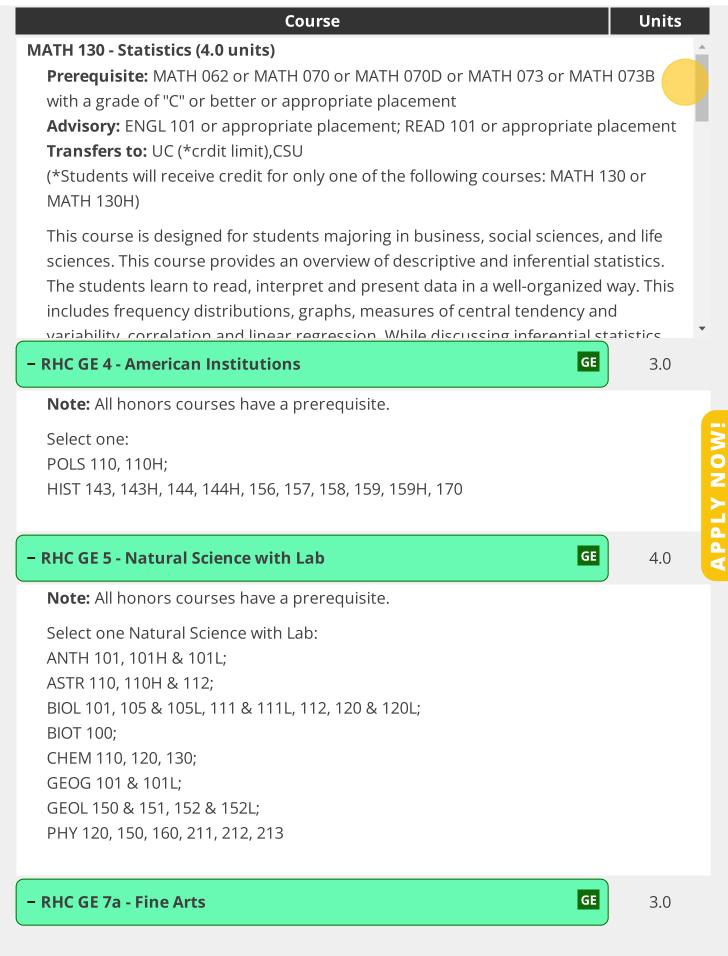
CIT 101 - Introduction to Computer Information Technology (RHC GE 8B)

CIT 101 - Introduction to Computer Information Technology (3.0 units)
 Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 100A
 Transfers to: UC, CSU

This course is an examination of information systems and their role in business. It will focus on information systems, database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. It will apply these concepts and methods through hands-on projects developing computer-based solutions to business problems.







Course Units Note: All honors courses have a prerequisite. Select one: ART 101, 104, 105, 105H, 106, 106H, 107, 108, 109, 110, 112, 113, 115, 120, 130, 135, 140; DANC 179, 179H, 199, 199H; GDSN 110: MUS 101, 129, 130, 131, 132, 133, 135, 136, 141; HUST 151; PHTO 110, 130; THTR 101, 105, 105H, 110 HUS

- RHC GE 3 - Physical Education

1.0

15.0

3.0

3.0

3.0

APPLY NOW

GE

EL

Μ

Select one: KINA or DANC activity course.

Students who have completed a Fire, Police, Wildland Fire, or Corrections Academy from an accredited institution are automatically waived from this requirement, as are students with a DD214 on file. Exemption may be granted to those students physically unable to complete this requirement. Exemption forms are available in Student Health & Psychological Services.

Total Semester Units:

SUMMER 1

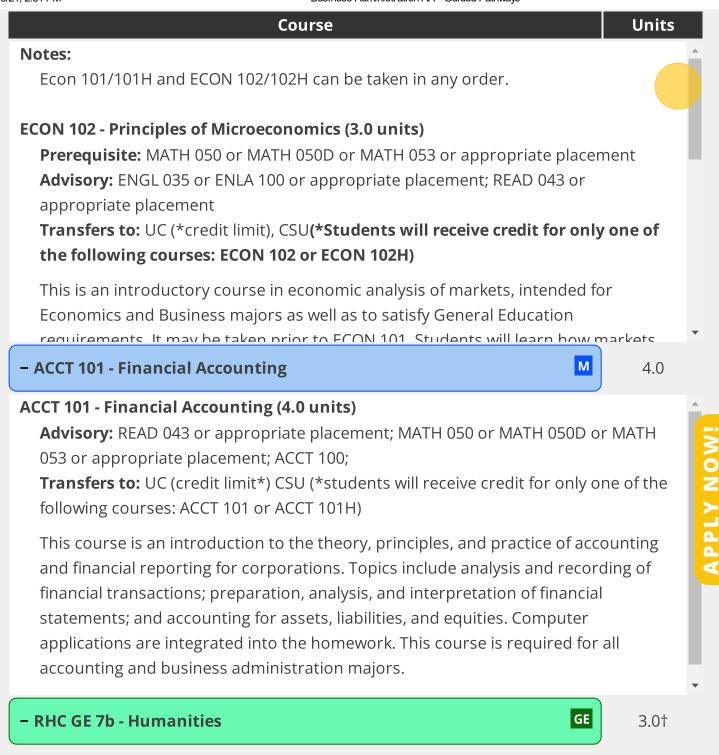
- Elective

Select any course that is numbered 40 or above. Please see a counselor to discuss course options.

Total Semester Units:

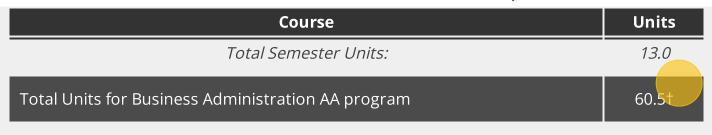
3RD SEMESTER

- Select one: ECON 102 / ECON 102H



Course	Units
Notes: All honors courses have a prerequisite. † some classes may have higher units.	
Select one: ASL 101, 124, 201, 202; CHIN 101, 102; CHST 101, 146, 148, 148H, 150; EGSS 130; ENGL 126, 131; FR 101, 102, 201, 202; HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 167, HUM 110, 111, 125, 125H, 130, 140;	170;
- Elective	3.0
Select any course that is numbered 40 or above. Please see a counselor to course options.	discuss
- Elective	3.0
Select any course that is numbered 40 or above. Please see a counselor to course options.	discuss
Total Semester Units:	16.0†
4TH SEMESTER	
– Select one: ECON 101 / ECON 101H (RHC GE 6)	3.0

Units Course Notes: Econ 101/101H and ECON 102/102H can be taken in any order. ECON 101 - Principles of Macroeconomics (3.0 units) **Prerequisite:** MATH 050 or MATH 050D or MATH 053 or appropriate placement Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement Transfers to: UC (*credit limit), CSU(*Students will receive credit for only one of the following courses: ECON 101 or ECON 101H) This is an introductory course in which students learn to describe and analyze the performance and policies of national economic systems, with an emphasis on the LIS economy. It is intended for Economics or Rusiness majors as well as to satisfy Μ ACCT 102 - Managerial Accounting 4.0 ACCT 102 - Managerial Accounting (4.0 units) Prerequisite: ACCT 101 or ACCT 101H **APPLY NOW!** Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement Transfers to: UC, CSU This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework This course is required for all accounting and husiness administration EL Elective 3.0 Select any course that is numbered 40 or above. Please see a counselor to discuss course options. EL - Elective 3.0 Select any course that is numbered 40 or above. Please see a counselor to discuss course options.



Notes:

AP exams and courses taken outside of Rio Hondo College may fulfill general education and/or major requirements. Please check with a counselor.

Legend:

- † Some classes may have higher units
- M Major course; course may also meet a general education requirement
- GE General Education course
- EL Elective Course

Advising Sheet:

<u>Click or tap here</u> to open the program's advising sheet.

Program Learning Outcomes

Students will evaluate the use of financial budgeting concepts to make sound decisions in managing business finances through the preparation of financial statements, recording and posting journal entries, and transforming data into information.

Students will demonstrate an understanding of economic principles by differentiating between micro and macro economics, explaining supply and demand, and applying economic principles to make business decisions.

Students will use statistical and mathematical expressions to make general statements about populations of customers and make numeric business decisions.

About RHC

Rio Hondo College, serving the communities of El Monte, Pico Rivera, Santa Fe Springs, South El Monte, and Whittier for over 50 years.

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Social Media



Contact

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Phone: (562) 692-0921 Comments? Questions? Contact Us

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