

7 Degree & Certificate Guidelines

Degree Programs

Rio Hondo College offers a variety of two-year programs leading to the Associate of Arts (A.A.), Associate of Science (A.S.), Associate in Arts for Transfer (AA-T), and Associate in Science for Transfer (AS-T) degrees. See this catalog for a listing of degree programs available.

The A.A. or A.S. Degree Concept

Central to an associate degree, coursework is designed to introduce students to the variety of means through which people comprehend the modern world. This coursework is referred to as the general education requirement of the degree. It reflects the conviction of the college that those who receive these degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons should be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, these degrees should lead to better self-understanding. In addition to the general education coursework, courses within an area of specialization, called a major, are required for an associate degree. The area of specialization will appear on the face of all diplomas.

Students should meet with a counselor and create an education plan in order to ensure fulfillment of requirements of an Associate of Arts or Associate of Science degree.

General Education Exceptions – Those students who have been awarded a bachelor's degree from a regionally accredited college or university in the United States will be exempt from the Rio Hondo College general education and proficiency requirements should they pursue an associate degree at this institution. Please see a counselor for additional information.

Course Substitutions – Request for a Course Substitution form must be completed and returned to the Admissions and Records Office in order to substitute one course for another or to waive part of a requirement in the event of discontinued courses. The course substitution request will be reviewed by a faculty representative, Dean of the discipline involved, and by the Articulation Officer. Rio Hondo College may accept extension and continuing education courses after taking into consideration whether they are comparable to Rio Hondo courses, are from a regionally accredited institution, are taken for credit or a letter grade, and are degree-applicable at the originating institution.

The A.A. or A.S. Degree Requirements

Both the Associate of Arts and the Associate of Science degrees require a minimum of 60 units with a 2.0 or better grade-point average (GPA). At least 12 units must be in residence at Rio Hondo College. Non-degree applicable coursework will not be included in the total number of units earned toward a degree.

The Associate of Arts or Associate of Science degree will be conferred with a major consisting of a minimum of 18 units in a specified field of study (or major). A listing of all majors can be found in the degree listing in the college catalog. In addition, a minimum of a "C" grade for all coursework within the major is required. Effective Fall 2008, courses can be used to meet a General Education area and Major requirement.

Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Requirements

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer," a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus.

Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 semester units of CSU-transferable coursework with a minimum overall GPA of 2.0. A minimum of 18 semester units in the major must be completed with a grade of "C" or better in each course (or with a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or higher). Students are required to complete either the CSU GE pattern or IGETC pattern along with 12 units in residence. There are no additional graduation requirements for an AA-T or AS-T degree.

Students transferring to a CSU campus that deems the AA-T or AS-T as similar to the transfer major will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated a "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or other institution that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

Associate in Science Degree for Transfer (AS-T)

AS-T subject areas include:

- Administration of Justice
- Biology
- Business Administration
- Chemistry
- Early Childhood Education
- Mathematics
- Physics

Associate in Arts Degree for Transfer (AA-T)

AA-T subject areas include:

- Anthropology
- Art History
- Communication Studies
- Economics
- Elementary Teacher Education
- English
- History
- Journalism
- Kinesiology
- Philosophy
- Political Science
- Psychology
- Social Justice Studies
- Sociology
- Spanish
- Studio Arts
- Theatre Arts

Associate Degree for Transfer - Reciprocity Policy

Students who have fulfilled a specific course requirement or entire area of an AA-T/AS-T degree at a California Community College will be considered to have met those requirements at Rio Hondo College for the same degree. Students must initiate the review process with a counselor and must have official transcripts mailed to the RHC Admissions Office.

Associate of Arts Degree or Associate of Science Degree General Education Requirements

The following general education requirements for an Associate of Arts or Associate of Science degree must be completed and are part of the 60 units required for the degree.

1. Competence in reading and written expression may be met by the following:

- a. *The reading requirement may be met by one of the following:*
- i. An appropriate score on the Reading Placement Test or multiple measures assessment
 - ii. Credit ("P" grade) earned in READ 023
 - iii. 2 or 4 year degree from a regionally accredited institution
- b. *The written expression requirement may be met by one of the following:*
- i. Credit earned in ENGL 101 with a grade of "C" or better
 - ii. A satisfactory score on the CSU English Equivalency Exam (to be determined by the Division of Communications and Languages)
 - iii. Students earning a "C" or better in freshman composition courses (3 or more semester/4 or more quarter units) from regionally accredited U.S. colleges and universities.
 - iv. Advanced Placement examination scores of 3, 4, or 5 on either of the following exams: AP English Language & Composition or English Literature & Composition.
 - v. CLEP examination scores of 50 or higher on one of the following exams: College Comp, College Comp Modular, English Comp (if taken prior to July '10).

2. *Competence in mathematics may be met by one of the following:*

- a. Credit ("C" grade or better) in MATH 060 (Geometry), MATH 070 (Intermediate Algebra) or MATH 072 (The Mathematics of Money), MATH 073 (B-STEM Intermediate Algebra, formerly titled Fast-Track

- Intermediate Algebra) or a higher level math course
- b. Demonstrate proficiency by a satisfactory score on the Rio Hondo College Math Proficiency Exam
- c. Advanced Placement examination scores of 3, 4 or 5 on one of the following exams: AP Calculus AB, AP Calculus BC, or AP Statistics.
- d. CLEP examination scores of 50 or higher on one of the following exams: Calculus, College Algebra, College Algebra-Trig, and Trigonometry

3. *Physical Education-Minimum 2 classes.*

Any two physical education or dance activity courses. (Exemption may be granted to those students physically unable to complete this requirement. Exemption forms are available in the Health Office.) Students who have completed a Fire, Police, Wildland Fire, or Corrections Academy from an accredited institution are automatically waived from this requirement. Students with honorable discharge DD214 paperwork will be waived from this requirement.

4. *American Institutions Requirement*-Minimum of one course:*

HIST 143, 143H, 144, 144H, 158, 159, 159H, 170
POLS 110 or 110H

5. *Natural Sciences with Lab (a lab must be included)- Minimum 3 units:*

ANTH 101, 101H, & 101L
ASTR 110, 110H & 112
BIOL 101, 105 & 105L, 111 & 111L, 112, 120 & 120L
CHEM 110, 120, 130
GEOG 101 & 101L
GEOL 150 & 151
PHY 120, 150, 160, 211, 212, 213

6. *Social and Behavioral Sciences - Minimum 3 units:*

ANTH 102, 103, 104, 110, 115, 125
CD 106, 208
CHST 101, 146, 148, 150
ECON 101, 101H, 102, 102H, 106, 135
GEOG 102, 103
HIST 101, 102, 122, 143, 143H, 144, 144H, 158, 159, 159H, 167, 170
HUM 110, 111, 125, 125H, 130
PHIL 128, 128H
POLS 110, 110H, 125, 128, 128H, 130, 135, 140, 150
PSY 101, 101H, 112, 114
SOC 101, 101H, 102, 105, 110, 114, 116, 120, 127, 148
SPCH 150

7. *Humanities*

A. Fine Arts – Minimum 3 units:

ART 101, 104, 105, 105H, 106, 106H, 107, 108, 109, 110, 112, 113, 115, 120, 130, 135, 140, 179
DANC 179, 199
MUS 101, 129, 130, 131, 132, 133, 135, 136
PHTO 190
THTR 101, 105, 105H, 110

B. Humanities – Minimum 3 units:

ASL 149
CHIN 101, 102
CHST 146
ENGL 126, 131
FR 101, 102, 201, 202
HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 158, 159, 159H, 167, 170
HUM 110, 111, 125, 125H, 130
JAPN 101, 102
LATN 101, 102
LIT 102, 102H, 112A, 112AH, 112B, 112BH, 114, 114H, 117, 117H, 130, 130H, 140, 140H, 141, 142, 142H, 144A, 144B, 145, 145H, 146A, 146AH, 146B, 146BH, 147, 148, 149

MSCM 128
PHIL 101, 101H, 120, 124, 126, 128, 128H, 135, 140
POLS 128, 128H
SPAN 101, 102, 130, 131, 201, 201H, 202
SPCH 130, 132

8. *Language and Rationality*

A. English Composition—Minimum 3 units:
ENGL 101

B. Communication and Analytical Thinking
— **Minimum 3 units:**

CIT 101, 120, 125, 135
ENGL 125, 201, 201H
LIB 101
MATH 130, 130H, 140, 160, 170, 175, 180, 190,
190H, 191, 250, 260, 270
PHIL 110, 110H, 112, 112H, 115
PSY 190
SPCH 100, 101, 101H, 140
READ 101
VOCB 101

**Any course taken to meet the American Institutions requirement may not be used to meet another general education requirement.*

Courses may be used to fulfill only one G.E. area.

(It is the student's responsibility to provide verification to the Admissions and Records Office if any of the above requirements are met at another college or university.)

Multiple Majors/Second Associate Degrees

A student may be eligible for more than one major within a degree providing that all required courses and units for each major are completed. It is possible for a student to be awarded more than one degree providing that all residency, unit, general education, and major requirements are met for the additional degree.

Catalog Rights

A student may elect to meet the graduation requirements in effect at the time of entrance or at the time of graduation provided that he/she maintains continuous enrollment.

Continuous Enrollment

Continuous enrollment is defined as being enrolled in at least one course each semester and receiving an A, B, C, D, F, P, NP, I or W at Rio Hondo College or any other campus within the California community college or university system. If there is a break in enrollment for more than three consecutive semesters, the student will be held to the new requirements listed in the catalog at the time of re-enrollment. Absence from a summer session is not considered a break in enrollment. In extenuating circumstances, a student may submit a request for an exception to the Director of Admissions and Records for consideration.

Graduation

Students planning to graduate should file a "petition for graduation" during the semester in which they plan to graduate. Applications are available online on the Admissions and Records webpage. Deadlines for filing graduation petitions are available on the Rio Hondo website, under the Admissions/Graduation Information link. Please note that Rio Hondo College hosts a commencement ceremony in the spring semester of each year.

Certificate Programs

Certificate programs are designed for students interested in developing advanced levels of proficiency in special occupational subject areas. A student may elect to meet the Certificate of Achievement, Certificate of Skill Proficiency, or Career Certificate requirements in effect at the time of entrance or at the time of graduation provided that he/she maintains continuous enrollment (see Catalog Rights – Continuous Enrollment).

Certificates are awarded upon successful completion of the courses indicated in a designated subject area. Consult each program area for specific requirements. A candidate must maintain a minimum of a "C" average in the certificate program and complete at least one required course for the certificate at Rio Hondo College.

Certificate of Achievement

The Certificate of Achievement is designed to prepare students for entry-level employment in a vocational area. This certificate is awarded through Admissions and Records and will be posted on the student's transcripts.

Upon completion of required Certificate of Achievement courses, students must file an application with the Admissions and Records Office. Deadlines for filing a Certificate of Achievement application are available on the Rio Hondo College website.

Certificate of Skill Proficiency

The Certificate of Skill Proficiency provides the student with skills designed to enhance their job marketability and mobility. This certificate is awarded through the designated Division Office and will not be posted on the student's transcript.

Career Certificate

The Career Certificate prepares students for specific job opportunities. This certificate is awarded through the designated Division Office and will not be posted on the student's transcript.

Exceptions to Graduation/ Certificate of Achievement Requirements

Request for a Course Substitution form must be completed and returned to the Admissions and Records Office in order to substitute one course for another or to waive part of a requirement in the event of discontinued courses. The course substitution request will be reviewed by a faculty representative, Dean of the discipline involved and/or by the Articulation Officer.





ASSOCIATE OF ARTS DEGREE

Business Administration

NAVIGATION

This is a transfer degree which allows students to fulfill lower division pre-business requirements for the California State University System. Students should work closely with counselors to select the appropriate math course and other lower division courses which are required by the four-year college of their choice.

Please contact the [Student Success Team](#) for this program if you have any questions.

Business Administration



APPLY NOW!

Sample Education Plan



This sample education plan for the 2021-2022 catalog year represents one possible pathway through the program. Each university (UC, CSU, private, and others) has their own transfer requirements; please see a counselor to create an education plan that is customized to meet your needs. Additional course descriptions may be found in the College Catalog (in [pdf](#) or [flipbook](#) format).

Select sample path/map:

Course	Units
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Course	Units
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1ST SEMESTER



- CIT 101 - Introduction to Computer Information Technology (RHC GE 8B) M

3.0

CIT 101 - Introduction to Computer Information Technology (3.0 units)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 100A

Transfers to: UC, CSU

This course is an examination of information systems and their role in business. It will focus on information systems, database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. It will apply these concepts and methods through hands-on projects developing computer-based solutions to business problems.

- BUSL 110 - Legal Environment of Business M

3.0

BUSL 110 - Legal Environment of Business (3.0 units)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (*credit limit), CSU

(*Students will receive credit from UC for only one of the following courses: BUSL 110 or BUSL 220)

This course examines the legal regulatory, and international environment of business. Included are the topics of alternative dispute resolution, the forms of business organization, regulations affecting employment, and current environmental statutes. Case studies are used to discuss torts, crimes, contracts and sales, warranty and product liability, labor law, employment discrimination, and environmental law

- ENGL 101 - College Composition and Research GE

3.5

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Course	Units
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ENGL 101 - College Composition and Research (3.5 units)

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC, CSU

This composition course enables students to generate logical, coherent essays and reports necessary for academic and professional success. Students become proficient in research techniques, and learn critical reading and thinking skills through expository and persuasive reading selections before applying these skills to creating original essays and a final research paper. The lab component of the course is designed to assist students in improving and refining their writing and language skills: Students complete lab activities that enhance their ability to compose logical, well-supported arguments that exhibit grammatical fluency and correct citation styles. Students meet with composition instructors through



- RHC GE 3 - Physical Education **GE**

1.0

Select one: KINA or DANC activity course.

Students who have completed a Fire, Police, Wildland Fire, or Corrections Academy from an accredited institution are automatically waived from this requirement, as are students with a DD214 on file. Exemption may be granted to those students physically unable to complete this requirement. Exemption forms are available in Student Health & Psychological Services.

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- Elective **EL**

3.0

Select any course that is numbered 40 or above. Please see a counselor to discuss course options.

Total Semester Units:

13.5

2ND SEMESTER

- Select one: MATH 130 / MATH 130H / MATH 170 (RHC GE 2) **M**

4.0

Course	Units
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MATH 130 - Statistics (4.0 units)

Prerequisite: MATH 062 or MATH 070 or MATH 070D or MATH 073 or MATH 073B with a grade of "C" or better or appropriate placement

Advisory: ENGL 101 or appropriate placement; READ 101 or appropriate placement

Transfers to: UC (*credit limit),CSU

(*Students will receive credit for only one of the following courses: MATH 130 or MATH 130H)

This course is designed for students majoring in business, social sciences, and life sciences. This course provides an overview of descriptive and inferential statistics. The students learn to read, interpret and present data in a well-organized way. This includes frequency distributions, graphs, measures of central tendency and variability, correlation and linear regression. While discussing inferential statistics

- RHC GE 4 - American Institutions **GE**

3.0

Note: All honors courses have a prerequisite.

Select one:

POLS 110, 110H;

HIST 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 170

- RHC GE 5 - Natural Science with Lab **GE**

4.0

Note: All honors courses have a prerequisite.

Select one Natural Science with Lab:

ANTH 101, 101H & 101L;

ASTR 110, 110H & 112;

BIOL 101, 105 & 105L, 111 & 111L, 112, 120 & 120L;

BIOT 100;

CHEM 110, 120, 130;

GEOG 101 & 101L;

GEOL 150 & 151, 152 & 152L;

PHY 120, 150, 160, 211, 212, 213

- RHC GE 7a - Fine Arts **GE**

3.0

APPLY NOW!

Course	Units
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Note: All honors courses have a prerequisite.

Select one:

- ART 101, 104, 105, 105H, 106, 106H, 107, 108, 109, 110, 112, 113, 115, 120, 130, 135, 140;
- DANC 179, 179H, 199, 199H;
- GDSN 110:
- MUS 101, 129, 130, 131, 132, 133, 135, 136, 141;
- MUST 151;
- PHTO 110, 130;
- THTR 101, 105, 105H, 110



- RHC GE 3 - Physical Education GE

1.0

Select one: KINA or DANC activity course.

Students who have completed a Fire, Police, Wildland Fire, or Corrections Academy from an accredited institution are automatically waived from this requirement, as are students with a DD214 on file. Exemption may be granted to those students physically unable to complete this requirement. Exemption forms are available in Student Health & Psychological Services.

APPLY NOW!

Total Semester Units:

15.0

SUMMER 1

- Elective EL

3.0

Select any course that is numbered 40 or above. Please see a counselor to discuss course options.

Total Semester Units:

3.0

3RD SEMESTER

- Select one: ECON 102 / ECON 102H M

3.0

Course	Units
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Notes:

Econ 101/101H and ECON 102/102H can be taken in any order.

ECON 102 - Principles of Microeconomics (3.0 units)

Prerequisite: MATH 050 or MATH 050D or MATH 053 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (*credit limit), CSU(***Students will receive credit for only one of the following courses: ECON 102 or ECON 102H**)

This is an introductory course in economic analysis of markets, intended for Economics and Business majors as well as to satisfy General Education requirements. It may be taken prior to ECON 101. Students will learn how markets

- ACCT 101 - Financial Accounting

M

4.0

ACCT 101 - Financial Accounting (4.0 units)

Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement; ACCT 100;

Transfers to: UC (credit limit*) CSU (*students will receive credit for only one of the following courses: ACCT 101 or ACCT 101H)

This course is an introduction to the theory, principles, and practice of accounting and financial reporting for corporations. Topics include analysis and recording of financial transactions; preparation, analysis, and interpretation of financial statements; and accounting for assets, liabilities, and equities. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors.

- RHC GE 7b - Humanities

GE

3.0†

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Course	Units
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Notes:

All honors courses have a prerequisite.
† some classes may have higher units.

Select one:

ASL 101, 124, 201, 202;

CHIN 101, 102;

CHST 101, 146, 148, 148H, 150;

EGSS 130;

ENGL 126, 131;

FR 101, 102, 201, 202;

HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 167, 170;

HIIM 110, 111, 125, 125H, 130, 140.



- Elective EL	3.0
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Select any course that is numbered 40 or above. Please see a counselor to discuss course options.

- Elective EL	3.0
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Select any course that is numbered 40 or above. Please see a counselor to discuss course options.

APPLY NOW!

<i>Total Semester Units:</i>	16.0†
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4TH SEMESTER

- Select one: ECON 101 / ECON 101H (RHC GE 6) M	3.0
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Course	Units
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Notes:

Econ 101/101H and ECON 102/102H can be taken in any order.

ECON 101 - Principles of Macroeconomics (3.0 units)

Prerequisite: MATH 050 or MATH 050D or MATH 053 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (*credit limit), CSU(*Students will receive credit for only one of the following courses: ECON 101 or ECON 101H)

This is an introductory course in which students learn to describe and analyze the performance and policies of national economic systems, with an emphasis on the U.S. economy. It is intended for Economics or Business majors as well as to satisfy

- ACCT 102 - Managerial Accounting

M

4.0

ACCT 102 - Managerial Accounting (4.0 units)

Prerequisite: ACCT 101 or ACCT 101H

Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: UC, CSU

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework. This course is required for all accounting and business administration

APPLY NOW!

- Elective

EL

3.0

Select any course that is numbered 40 or above. Please see a counselor to discuss course options.

- Elective

EL

3.0

Select any course that is numbered 40 or above. Please see a counselor to discuss course options.

Course	Units
<i>Total Semester Units:</i>	
	13.0
Total Units for Business Administration AA program	60.5+

Notes:

AP exams and courses taken outside of Rio Hondo College may fulfill general education and/or major requirements. Please check with a counselor.

Legend:


† Some classes may have higher units

M Major course; course may also meet a general education requirement

GE General Education course

EL Elective Course

Advising Sheet:

 [Click or tap here](#) to open the program's advising sheet.

APPLY NOW!

Program Learning Outcomes

1

Students will evaluate the use of financial budgeting concepts to make sound decisions in managing business finances through the preparation of financial statements, recording and posting journal entries, and transforming data into information.

2

Students will demonstrate an understanding of economic principles by differentiating between micro and macro economics, explaining supply and demand, and applying economic principles to make business decisions.

3

Students will use statistical and mathematical expressions to make general statements about populations of customers and make numeric business decisions.

About RHC

Rio Hondo College, serving the communities of El Monte, Pico Rivera, Santa Fe Springs, South El Monte, and Whittier for over 50 years.

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Social Media



Contact

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Phone: (562) 692-0921
Comments? Questions?

[Contact Us](#)

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