



**Wednesday, August 12, 2020
Regular Board Meeting, 6:00PM**

(Audio Recording is above on the Yellow icon labeled "Video")

Rio Hondo Community College District

Board of Trustees Regular Meeting August 12, 2020, 6:00PM

VIA ZOOM On-Line Conferencing <https://cccconfer.zoom.us/my/rhc.board.meeting>

**This agenda and public comment card are available on the Rio Hondo College's website
(<https://go.boarddocs.com/ca/riohondo/Board.nsf/Public>)**

In order to submit your comment please complete the digital card and submit 2 hours prior to the meeting (by 4PM on 8/12/20) to Angie.Tomasich@riohondo.edu.

Disclaimer to the Public: These are unprecedented times under the current COVID-19 environment. In an effort of transparency and compliance, the Rio Hondo Community College District Board of Trustees invites members of the public to attend the Board meeting via the Zoom* platform.

In order to submit your comment please complete the digital card and submit 2 hours prior to the meeting (by 4PM on 8/12/20) Angie.Tomasich@riohondo.edu.

The Board President (Valladares) will call upon staff moderating the Zoom platform for any public comments submitted.

***The District is not responsible and "held harmless" for any technological issues when utilizing the Zoom platform due to individual bandwidth availability and wireless traffic as these are beyond the District's control. A recording will be made available within 24-48 hours.**

Please note that persons wishing to make comments are allowed three minutes per topic; thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting as prescribed in Board Policy 2345.

Persons wishing to address the Board of Trustees on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not listed on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

*** Executive Order N-25-20 signed by Governor Newsom on March 12, 2020, authorizes state and local bodies to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body and waives all requirements in the Bagley-Keene Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting.**

The full text of Executive Order N-25-20 is available at:

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID19.pdf>

A. OPENING ITEMS - REGULAR MEETING (6:00PM)

1. Call to Order (6:00PM)

2. Roll Call

3. Pledge of Allegiance

4. Approval of Minutes Regular Mtg. - 7/8/2020

5. Approval of Minutes Special Mtg. - 7/14/2020

6. Approval of Minutes Special Mtg. - 7/18/2020

7. Open Communication for Public Comment - The Board President will call upon staff moderating the Zoom platform for any public comments submitted. In order to submit your comment please complete the digital card and submit 2 hours prior to the meeting (by 4PM on 8/12/20) to Angie.Tomasich@riohondo.edu.

8. Superintendent's Report

B. COMMENDATIONS

1. Academic Retirement, Patricia Kepner, Instructor, Behavioral and Social Sciences

C. CONSTRUCTION UPDATE

1. Construction Update - Del Terra, Program Manager

D. PRESENTATION - FINANCE & BUSINESS

1. Presentation - Facilities Master Plan (Presented by Scott F. Gaudineer of Flewelling-Moody, Inc.);

E. CONSENT ITEMS - FINANCE & BUSINESS

1. General Consent Items (Requires one vote by the Board of Trustees) on All Consent Agenda Items
2. Finance & Business Reports - Purchase Order Report
3. Finance & Business Reports - Payroll Warrant Report
4. Approve Agreement: 2020 Online Fall Kids College – Black Rocket Productions LLC
5. Approve Amendment No. 2 to Agreement H-708258 : College and Career Program - County of Los Angeles Department of Health Services [Program: RISE Scholars]
6. Approve Collection Agreement 20-CO-11050100-014: Wildland Fire Training - USDA, Forest Service / Angeles National Forest (Division: Public Safety)
7. Approve Resolution #081220 to Appoint District Representative to Rio Hondo Region Adult Education Consortium (RHRAEC) (Division: Business & Continuing Education)
8. Approve Weapons Firing Range Agreement - Federal Bureau of Prisons: FCI Terminal Island (Division: Public Safety)
9. Ratification of MOU: Provision of Rio Hondo College Volunteers: VITAS Healthcare Corporation (Division: Health Science & Nursing)
10. Ratification of Countywide Household Hazardous Waste Collection Program Siting Liability Agreement - County of Los Angeles and County Sanitation District No. 2 of Los Angeles County
11. Fee Based Continuing Education Instruction
12. Consultants

F. CONSENT ITEMS - ACADEMIC AFFAIRS

1. Curriculum

G. CONSENT ITEMS - HUMAN RESOURCES (PERSONNEL)

1. Academic
2. Classified
3. Unrepresented (AP 7130), 2020-2021
4. Memorandum of Understanding (MOU) Between the Rio Hondo College Faculty Association (RHCFA) and the Rio Hondo Community College District - July 9, 2020

H. ACTION ITEMS - FINANCE & BUSINESS

1. Additional Architectural Service Fees for "L" Tower Seismic Upgrade Project -- Westberg White Architecture
2. Acceptance of Additional Grant Funds: Support for L.A. County District 4 College Scholarship Program (Hahn Scholars Program) - California Community Foundation [Program: Outreach and Ed. Partnerships]
3. Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee

4. Approve Acceptance of the CA College Pathways Initiative Funding [Program: Guardian Scholars]
5. Approval of the 2022-2026 Five-Year-Capital Construction Plan
6. Approve Acceptance of the National Endowment for the Arts (NEA) CARES Act Funding: Grant Number 1881932-95-20
7. Approve Agreement – DSA Inspection Services for L Tower, Existing Temporary Sprint Tower Project : Massadi Enterprises
8. Authorization to Purchase GO RIO TAP Stickers from Transit Agencies for 2020-2021 Fiscal Year
9. Ratification of Grant No. BA-20-166215 : Los Angeles Scholars Investment Fund (LASIF) Young Men of Color (YMO) Initiative - California Community Foundation [Program: Student Success]
10. Approve Amended No. 1 - Agreement : Snell & Wilmer

I. ACTION ITEMS - PRESIDENT'S OFFICE

1. Revision of Certification of Signatures Required by LACOE
2. Process for Filling the Vacancy in Trustee Area 1 (El Monte)

J. NEW BUSINESS TO BE CONSIDERED/DISCUSSED

1. Consideration of Term Limits for Trustees at the Rio Hondo Community College District
2. Consideration of Campaign Contribution Limits for Trustees at the Rio Hondo Community College District
3. Consideration of Reinstating the fourth Wednesday of the Month as Regular Board of Trustees Meeting Date
4. New Business from the Board for the next regular Board Meeting

K. INFORMATION ITEMS

1. 2020-2021 Integrated Planning, Program Review and Resource Allocation Calendar

2. 2020-2021 Ranked Resource Allocation Requests

3. Administrative Organizational Chart showing the changes of the 6/24/20 Approval of Cost Saving Temporary Administrative Reassignments

L. STAFF & BOARD REPORTS

1. Presidents of RHCFA, Academic Senate, CSEA, ASRHC and the Vice Presidents of Academic Affairs and Finance and Business, Representative from Student Services - Oral Reports (3 minutes each)
2. Board of Trustees Communication & Professional Development Reporting (3 minutes each)
3. Academic Senate Minutes (For Perusal)
4. Staff Conference Reports (For Persual)

M. CLOSED SESSION

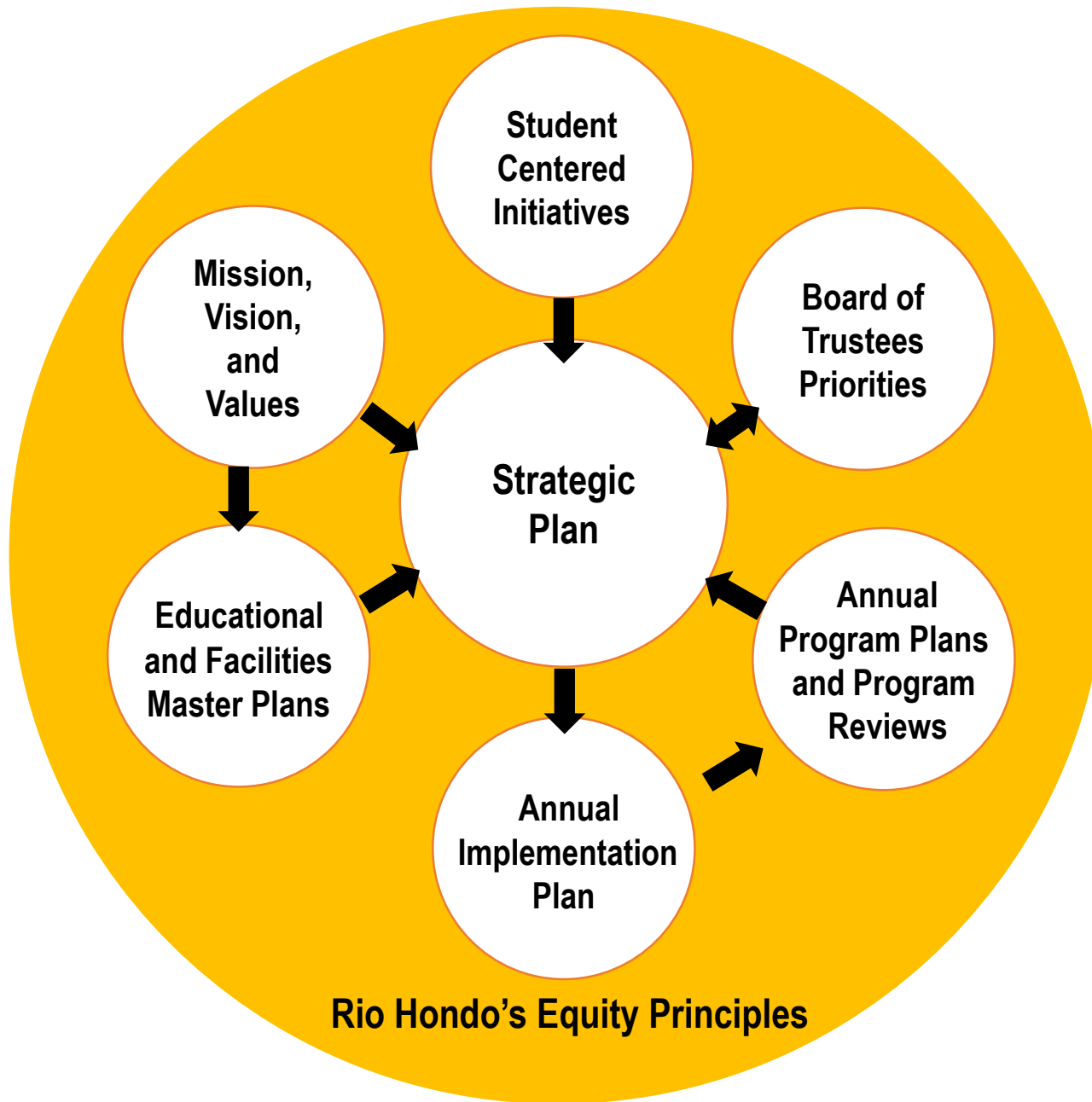
1. CONFERENCE WITH LABOR NEGOTIATORS-Pursuant to Section 54957.6:
2. CONFERENCE WITH LEGAL COUNSEL-Pursuant to Section 54956.9: Anticipated Litigation (1 Case) - Significant exposure to litigation pursuant to paragraphs 2 and 3 of subdivision (d) of Section 54956.9
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION-Pursuant to Government Code Section 54957: Superintendent/President

N. ADJOURNMENT

1. Adjournment of Board Meeting
2. Special Meeting/Study Session – Moved to Wednesday, August 19, 2020, 6:00 PM

3. Regular Board Meeting – Scheduled for Wednesday, September 9, 2020, 6:00 PM

Rio Hondo College's Integrated Planning



Annual Implementation Plan: Establishes timelines for achieving institutional goals and objectives; provides direction to Program Review and Program Plans; creates annual progress report of Strategic Plan activities.

Annual Program Plans: Annual planning process for programs, reporting on outcomes, objectives and facilitating resource allocation.

Board of Trustees Priorities: Board priorities related to College planning; reviewed every three years.

Educational & Facility Master Plan: Long-term plan developed to support educational needs and programmatic directions of the College; reviewed every 10 years.

Equity Principals: Guiding principles to focus college activities and priorities.

Mission, Vision, and Values: Drives overall College planning and resource allocation; reviewed every three years.

Program Review: Six-year cycle to review programs on campus, informs institutional recommendations.

Strategic Plan: Six-year plan developed to optimize resources and focus efforts on closing equity gaps and improving student outcomes and completion. Includes Enrollment Management, Professional Development, Technology, and Human Resources plans. Reviewed at three years.

Student-Centered Initiatives: Vision for Success, Student Equity Plan, Guided Pathways Implementation Plan and Others; influence strategic directions of the College; reviewed every three years.



Integrated Planning

	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30
	1	2	3	4	5	6	7	8	9	10	11
Educational and Facility Master Plan	✓										✓
Mission, Vision and Values	✓			✓			✓			✓	
Board Priorities	✓			✓			✓			✓	
Student-centered Initiatives	✓			✓			✓			✓	
Institutional Learning Outcomes		✓			✓			✓			✓
Strategic Plan		✓			✓				✓		
Annual Implementation Plan				✓	✓	✓	✓	✓	✓		

Draft presented to IEC 10/22/19 revised April 24, 2019

**RIO HONDO COLLEGE
2020-2021/2021-2022
INTEGRATED PLANNING, PROGRAM REVIEW,
OUTCOMES ASSESSMENT AND RESOURCE ALLOCATION CALENDAR**

Scenario A		Scenario B
DATE	ACTIVITY	DATE
July/August 2020	State budget changes incorporated into proposed budget assumptions for 20-21; 20-21 resource allocation decisions finalized	July/August 2020
August 14, 2020	Fall Flex Outcomes Dialogue Morning Session	August 14, 2020
August 2020	Virtual review of criteria to be used for 21-22 to prioritize all staffing needs due 8/29/20	August 2020
August – September 2020	Program Plans/Reviews due, submitted and locked via TaskStream; Outcomes dialogue submitted via TaskStream	August – October 2020
September 2020	Final Budget 20-21 presented to Board of Trustees; Presentation to PFC and campus-wide budget forums to include results of final allocations for 20-21	September 2020
September 2020	Memo sent to Unit Managers outlining criteria for staffing prioritization (21-22)	September 2020
September – October 2020	Unit Plans with all resource needs ranked within Unit due, submitted and locked via TaskStream (21-22)	October – November 2020
October 2020	Area Plans with all resource needs ranked within Area due, submitted, and locked via TaskStream (21-22)	November 2020
November 2020	Final Area Rankings due (21-22)	December 2020
November 2020	Staffing packets distributed to Staffing Committee Members (21-22)	
November 2020	Staffing committees meet to review requests and create final position rankings (21-22)	
November 2020	PFC receives recommendation from Staffing Committees (21-22)	
November 2020	PFC makes recommendation to President (21-22)	
December 2020	Board agenda item; Prepared by the Office of Human Resources for the	

Presented to Outcomes Committee April 21, 2020
Revised post Outcomes Committee April 24, 2020
Revised post leadership call April 24, 2020

DATE	ACTIVITY	DATE
	December '20/January '21 BOT Meeting. (21-22)	
November/December 2020	Divisions begin to solicit faculty members for potential hiring committees, based on draft BOT agenda item. (21-22)	
January 2021	Governor's January Budget released and reviewed by Finance and Business; F & B develops recommendation for PFC regarding tentative budget priorities and available funds for Strategic Plan activities for the coming year (21-22)	January 2021
January 2021	Facility, technology, equipment, and budget augmentation resource requests pulled from TaskStream. (Staffing Committee process for Scenario B begins here). (21-22)	January 2021
January 2021	Facility, technology, equipment, and budget augmentation resource requests are sent to committee chairs. Staffing requests (Scenario B) sent to committee chairs. (21-22)	January 2021
January 2021	Spring Flex Outcomes Dialogue Morning Session	January 2021
February 2021	Facility, technology, equipment and budget augmentation committees complete their rankings and submit to IRP. (21-22)	February 2021
March 2021	PFC meets and considers recommendation from facility, technology, equipment and budget augmentation committees. Scenario B staffing sent to IRP. (21-22)	March 2021
March 2021	PFC makes a recommendation to the President on facility, technology, equipment and budget augmentation requests. Staffing recommendation Scenario B recommended to President. (21-22)	March 2021
March 29 – April 2, 2021	Spring Break	March 29 – April 2, 2021
April 23, 2021	All resource requests presented at Institutional Planning Retreat. REPLACED WITH SEPTEMBER BUDGET FORUMS	April 23, 2021
	Board agenda item; Prepared by the Office of Human Resources for the May '21 BOT Meeting. (21-22)	April/May 2021
	Divisions begin to solicit faculty members for potential hiring committees, based on draft BOT agenda item. (21-22)	April/May 2021

Presented to Outcomes Committee April 21, 2020
Revised post Outcomes Committee April 24, 2020
Revised post leadership call April 24, 2020

DATE	ACTIVITY	DATE
May 2021	Tentative budget 21-22 presented during Board Study Session	May 2021
June 2021	Tentative 21-22 budget presented to the Board for approval; Final FON calculation	June 2021
July/August	State budget changes incorporated into proposed budget assumptions for 21-22 ; 21-22 resource allocation decisions finalized	July/August

* Under Scenario A requests for staff must be included in the Fall 2020 program review and/or program plan, which must be submitted and locked in TaskStream no later than September 25, 2020. Scenario B requires that requests for staff be included in the Fall 2020 program review/plan and submitted and locked in TaskStream no later than October 9, 2020

Academic Affairs	
Finance and Business	
Human Resources	
Institutional Research and Planning	
Planning and Fiscal Council	
Programs, Units, Areas	



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

SUMMARY

Category	Academic Affairs	Finance & Business	President's Area	Student Services	Total
Full-Time Administrator					
Sent to PFC Sub-Committee	\$376,000.00	\$0.00	\$85,000.00	\$0.00	\$461,000.00
Ranked in Top 15	\$376,000.00	\$0.00	\$85,000.00	\$0.00	\$461,000.00
Additional Requests Ranked	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Full-Time Classified					
Sent to PFC Sub-Committee	\$590,000.00	\$470,000.00	\$80,000.00	\$0.00	\$1,140,000.00
Ranked in Top 15	\$590,000.00	\$470,000.00	\$80,000.00	\$0.00	\$1,140,000.00
Additional Requests Ranked	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Full-Time Faculty					
Sent to PFC Sub-Committee	\$3,300,000.00	\$0.00	\$0.00	\$0.00	\$3,300,000.00
Ranked in Top 15	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00
Additional Requests Ranked	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment					
Sent to PFC Sub-Committee	\$662,500.00	\$125,000.00	\$30,000.00	\$0.00	\$817,500.00
Ranked in Top 15	\$610,400.00	\$125,000.00	\$0.00	\$0.00	\$735,400.00
Additional Requests Ranked	\$52,100.00	\$0.00	\$30,000.00	\$0.00	\$82,100.00
Technology					
Sent to PFC Sub-Committee	\$890,069.00	\$280,000.00	\$3,000.00	\$0.00	\$1,173,069.00
Ranked in Top 15	\$635,149.00	\$280,000.00	\$0.00	\$0.00	\$915,149.00
Additional Requests Ranked	\$254,920.00	\$0.00	\$3,000.00	\$0.00	\$257,920.00
Facilities					
Sent to PFC Sub-Committee	\$1,863,449.00	\$0.00	\$0.00	\$0.00	\$1,863,449.00
Ranked in Top 15	\$1,814,749.00	\$0.00	\$0.00	\$0.00	\$1,814,749.00
Additional Requests Ranked	\$48,700.00	\$0.00	\$0.00	\$0.00	\$48,700.00
Budget Augmentation					
Sent to PFC Sub-Committee	\$677,205.00	\$0.00	\$82,000.00	\$0.00	\$759,205.00
Ranked in Top 15	\$176,949.00	-	\$82,000.00	-	\$258,949.00
Additional Requests Ranked	\$500,256.00	-	-	-	\$500,256.00
Total					
Sent to PFC Sub-Committee	\$8,359,223.00	\$875,000.00	\$280,000.00	\$0.00	\$9,514,223.00
Ranked in Top 15	\$5,703,247.00	\$875,000.00	\$247,000.00	\$0.00	\$6,825,247.00
Additional Requests Ranked	\$855,886.00	\$0.00	\$33,000.00	\$0.00	\$888,886.00



**INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS**
RANKED RESOURCE ALLOCATION REQUESTS

FULL-TIME ADMINISTRATOR POSITIONS

Rank	Unit	Position	Budget
1	Distance Education	Assistant Dean for Distance Education	\$150,000
2	Institutional Research & Planning	Program Manager for Institutional Planning and Assessment	\$85,000
3	Kinesiology, Dance, and Athletics	Full-time Athletic Director	\$100,000
4	Continuing and Contract Education	Reclassify Program Manager to Associate Dean	\$26,000
5	Business	Project Manager for Strong Workforce NetLab Hub & Cybersecurity Regional Project	\$100,000



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

FULL-TIME CLASSIFIED POSITIONS

Rank	Unit	Position	Budget
1	Facilities	Custodians for Main and Satellite Campuses (3)	\$180,000
2	Mathematics, Sciences & Engineering	Multidisciplinary Laboratory Instructional Tech. for Natural Sciences	\$50,000
3	Arts & Cultural Programs	Full-Time Arts Lab Technician	\$65,000
4	Government & Community Relations	Coordinator	\$80,000
5	Kinesiology, Dance & Athletics	Athletic trainer	\$50,000
6	Health Sciences	Health Science and Nursing Division Clinical Coordinator	\$100,000
7	Communications & Languages	Institutionalize Sr. Instructional Assistant in the LAC	\$75,000
8	Information & Technology Services	Network/Cyber-Security Specialist	\$110,000
9	Library	Library/Media Technician	\$50,000
10	Distance Education	Instructional Assistant	\$55,000
11	Library	Library/Media Clerk	\$45,000
12	Facilities	Painters (2)	\$120,000
13	Communications & Languages	Clerk Typist 1 for Communication and Language Labs	\$40,000
14	Library	Library Online Systems Technician	\$60,000
15	Facilities	Carpenter (1)	\$60,000

FULL-TIME FACULTY POSITIONS



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

Rank	Unit	Position	Budget
1	Mathematics, Sciences and Engineering	Biology (Pre-Health Emphasis)	\$100,000
2	Behavioral and Social Sciences	Tenure Track Political Science Faculty	\$100,000
3	Business	Tenure Track Accounting Faculty	\$100,000
4	Career and Technical Education	Tenure Track Automotive, Alternative Fuels Emphasis, Faculty	\$100,000
5	Behavioral and Social Sciences	Tenure Track Economics Faculty	\$100,000
6	Mathematics, Sciences and Engineering	Tenure Track Mathematics Faculty	\$100,000
7	Behavioral and Social Sciences	Tenure Track Child Development Faculty, Education Emphasis	\$100,000
8	Communication and Languages	Full-time Debate Coach	\$100,000
9	Career and Technical Education	Tenure Track Welding Faculty	\$100,000
10	Mathematics, Sciences and Engineering	Biology (Pre-Health Emphasis)	\$100,000



**INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS**

EQUIPMENT

Rank	Unit	Request	Location	Frequency	Budget
1	Facilities	College Fleet	N/A	Ongoing	\$35,000
2	Communications & Languages	El Paisano Lab Cameras	N/A	One-time	\$45,000
3	Mathematics, Sciences & Engineering	Autoclaves (2)	S100A	One-time	\$85,000
4	Arts & Cultural Programs	DSLR Cameras for Student Use	N/A	One-time	\$15,000
5	Communications & Languages	El Paisano Lab Equipment	N/A	One-time	\$15,000
6	Arts & Cultural Programs	TV Courses Equipment	LR140	One-time	\$2,000
7	Facilities	Street Sweeper	N/A	One-time	\$90,000
8	Arts & Cultural Programs	Studio Lighting for Photography and TV	LR140	One-time	\$2,000
9	Arts & Cultural Programs	Film and Print Dryer Replacement	B17	One-time	\$8,400
10	Behavioral and Social Sciences	Sociology Library Books and Media	Library	Ongoing	\$2,000
11	Arts & Cultural Programs	Wray Theatre Lighting	Wray Theater	One-time	\$56,000
12	Arts & Cultural Programs	Scenic Lab. Equipment, Tools, Hardware	Scene Shop	One-time	\$3,000
13	Arts & Cultural Programs	Stage Piano	Wray Theater	One-time	\$200,000



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

Rank	Unit	Request	Location	Frequency	Budget
14	Arts & Cultural Programs	Classroom Pianos	M111 M124	One-time	\$150,000
15	Arts & Cultural Programs	Ceramics Equipment	B010	One-time	\$27,000
16	Educational Centers	Emergency System for Educational Centers	Edu. Centers	One-time	\$30,000
17	Arts & Cultural Programs	Upgrade Med-Format Cameras to Digital	N/A	One-time	\$20,000
18	Kinesiology, Dance & Athletics	Nutcracker Set	Wray Theater	One-time	\$4,000
19	Arts & Cultural Programs	Studio Lighting Equipment	LR140	One-time	\$1,600
20	Arts & Cultural Programs	Replace Studio Arts Props	B11 and B12	One-time	\$1,500
21	Arts & Cultural Programs	Repair Darkroom Enlargers	B17	One-time	\$2,000
22	Arts & Cultural Programs	Replace Film Cameras	B17	One-time	\$3,000
23	Arts & Cultural Programs	Projection Design Hardware and Software	N/A	One-time	\$20,000



**INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS**

TECHNOLOGY

Rank	Unit	Request	Location	Frequency	Budget
1	Facilities	Replace Classroom A/V Systems older than 2012	Campus classrooms	Ongoing	\$180,000
2	Behavioral and Social Sciences	Upgrade BSS Classroom Technology	A Bldg, Classrooms	One-time	\$100,000
3	Arts & Cultural Programs	Upgrade A/V and Computer Equipment	B110	One-time	\$20,000
4	Library	Purchase Overhead Scanner for Library Copy Center	LR220	One-time	\$17,000
5	Library	Replace People Counter Gates in Library	LR209	One-time	\$35,000
6	Kinesiology, Dance & Athletics	Purchase laptop computers for Dance studios	KDA 139 and 141	One-time	\$6,000
7	Public Safety	Upgrade AV Equipment to Support Instructional Needs	AJ Annex and Fire Training Center	One-time	\$40,000
8	Information & Technology Services	Campus wide standardized copier/printer leasing plan	N/A	Ongoing	\$100,000
9	Library	Replace Classroom, Commons, and Staff Desktop Computers	LR223, LR224, LR232	One-time	\$87,700
10	Behavioral and Social Sciences	Purchase Laptop cart with 45 laptops	N/A	One-time	\$56,099
11	Business	Update Business Division Equipment	B113-116 District Computer Lab	Ongoing	\$200,000
12	Library	Replace Classroom Laptop Computers	LR230	One-time	\$43,200



**INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS**

Rank	Unit	Request	Location	Frequency	Budget
13	Library	Monitors for Seven Study Rooms in Library	LR221A, LR223A-G	One-time	\$4,000
14	Kinesiology, Dance & Athletics	Purchase an iPad Pro for Student-Athlete medical tracking	Athletic Training Facility	One-time	\$1,150
15	Mathematics, Sciences & Engineering	Purchase BIOPac hardware and software	S124	One-time	\$25,000
16	Arts & Cultural Programs	Purchase Technical Theatre Software	N/A	Ongoing	\$5,000
17	Library	Digital Signage for LRC and Library Circulation	LRC First Floor and LR215	One-time	\$4,000
18	Library	Replace Circulating Laptop Computers	LR215	One-time	\$26,700
19	Arts & Cultural Programs	Replace Outdated Desktop Computers in Animation	LR104	One-time	\$70,000
20	Behavioral and Social Sciences	Purchase Four Macbook Pro laptops	BSS Division	One-time	\$4,900
21	Library	Replace Student Scanners in Library	LR220	One-time	\$1,320
22	Arts & Cultural Programs	Purchase Wray Theater Projector	Wray Theater	One-time	\$30,000
23	Educational Centers	New Copier at SWEC	SWEC front office	One-time	\$1,000
24	Arts & Cultural Programs	Upgrade Arts Server	N/A	One-time	\$1,000
25	Arts & Cultural Programs	Update computers in Graphic Design	S320, B107, LRC	One-time	\$90,000



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

Rank	Unit	Request	Location	Frequency	Budget
26	Continuing and Contract Education	Purchase Heavy Duty Color Printer	Continuing & Contract Education	One-time	\$2,000
27	Arts & Cultural Programs	Purchase 3D Ceramics Printer	B010	One-time	\$8,500
28	Arts & Cultural Programs	Build Motion Capture Facility	N/A	One-time	\$10,000
29	Arts & Cultural Programs	Purchase 3D Printer for Animation	LR104	One-time	\$3,500



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

FACILITIES

Rank	Unit	Request	Location	Frequency	Budget
1	Kinesiology, Dance & Athletics	Install Air Conditioning	Gym PE 206	One-time	\$1,200,000
2	Communications & Languages	Install Outlets	A Bldg, Second Floor	One-time	\$1,500
3	Library	Install Electrical Outlets	LR221 and LR222	One-time	\$3,300
4	Public Safety	Replace Modular Classroom	Santa Fe Springs Fire Academy	One-time	\$250,000
5	Communications & Languages	Replace Carpeting	A Bldg, Second Floor	One-time	\$10,000
6	Mathematics, Sciences & Engineering	Island Shelving for Chemistry Prep Area	S326A	One-time	\$15,949
7	Arts & Cultural Programs	Repair and Modernize Art Studio Classrooms	B10-12, B14, HS1&HS2	One-time	\$130,000
8	Communications & Languages	Replace Writing Lab Chairs	LR-124	One-time	\$15,000
9	Behavioral and Social Sciences	Upgrade Classroom Seating	A223 and A224	One-time	\$5,000
10	Library	Install Seating for LRC	LRC First Floor	One-time	\$38,000
11	Communications & Languages	Repaint Classrooms	A Bldg, Second Floor	One-time	\$3,000
12	Library	Purchase Study Carrel/ Desk Lamps for Library	LR221 and LR222	One-time	\$3,000
13	Public Safety	Aesthetic Improvements to AJ Annex Building	AJ Annex	One-time	\$50,000



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

14	Behavioral & Social Sciences	Purchase Gate	CDC Pavilion	One-time	\$5,000
15	Business	Create Active Learning Classroom	B107 and B108	One-time	\$85,000
16	Communications & Languages	Replace Tile Floor	A Bldg, Second Floor	One-time	\$20,000
17	Library	Install Library Signage	LR202	One-time	\$2,500
18	Behavioral and Social Sciences	Refurbishment of Floors, Walls, and Outside Areas	CDC	One-time	\$20,000
19	Kinesiology, Dance & Athletics	Create Tutoring Lab for Student Athletes	KDA Complex	One-time	\$5,000



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

BUDGET AUGMENTATION

Rank	Unit	Request	Location	Frequency	Budget
1	Library	Reserves Textbooks	Library	Ongoing	\$3,500
2	Arts & Cultural Programs	Music Equipment Repair Budget	N/A	Ongoing	\$8,000
3	Library	Book Budget	Library	Ongoing	\$20,000
4	Human Resources	HR Assistant I	N/A	Ongoing	\$32,000
5	Distance Education	Professional Development Funding	N/A	Ongoing	\$20,000
6	Arts & Cultural Programs	Graphic Design Consumables	N/A	Ongoing	\$1,800
7	Career Technical Education	Welding Supply Budget	N/A	Ongoing	\$5,000
8	Arts & Cultural Programs	Ceramics Equipment Maintenance	B010	One-time	\$3,000
9	Arts & Cultural Programs	Faculty Stipends to Develop or Adapt Courses for Online Modality	N/A	One-time	\$5,000
10	Mathematics, Sciences & Engineering	Augment MESA Director Salary	N/A	Ongoing	\$7,149
11	Marketing & Communications	Part-time Web Designer	N/A	Ongoing	\$25,000
12	Mathematics, Sciences & Engineering	Increase MSC Instructional Assistants to 100%, 12-month positions	N/A	Ongoing	\$43,500
13	Marketing & Communications	Part-Time Graphic Artist	N/A	Ongoing	\$25,000



**INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS**

14	Health Sciences	Funding for Approval Process/Visit	N/A	One-time	\$10,000
15	Health Sciences	Clinical Coordinator	N/A	Ongoing	\$50,000
16	Grant Dev. & Management	Grants Navigator Annual Subscription	N/A	Ongoing	\$6,000
17	Communications & Languages	Forensics Team Budget	N/A	Ongoing	\$25,000
18	Health Sciences	Clinical Coordinator	N/A	Ongoing	\$50,000
19	Communications & Languages	El Paisano Lab Support	N/A	Ongoing	\$25,000
20	Arts & Cultural Programs	Choir Program Annual Budget	N/A	Ongoing	\$10,000
21	Grant Dev. & Management	Faculty Training and Workshops	N/A	Ongoing	\$2,000
22	Arts & Cultural Programs	Faculty Stipends to Develop, Adapt, or Adopt OER in Courses	N/A	Ongoing	\$7,000
23	Arts & Cultural Programs	Arts Outreach Materials	N/A	Ongoing	\$10,000
24	Grant Dev. & Management	Utilize External Proposal Reviewers/Evaluators	N/A	Ongoing	\$5,000
25	Educational Centers	Reclass Clerical Staff	N/A	Ongoing	\$15,000
26	Kinesiology, Dance & Athletics	Tutoring Center Coordinator	N/A	Ongoing	\$40,000
27	Arts & Cultural Programs	Music Faculty Lesson Program	N/A	Ongoing	\$12,000



INSTITUTIONAL RESEARCH AND PLANNING
2020-2021 PLANNING PROCESS
RANKED RESOURCE ALLOCATION REQUESTS

28	Arts & Cultural Programs	Compensation for Cultural Events Coordinator	N/A	Ongoing	\$6,000
29	Honors	Honors Program Clerical Support	N/A	Ongoing	\$20,000
30	Career Technical Education	Increase Senior Tool Room Attendant Time	N/A	Ongoing	\$2,256
31	Health Sciences	Clinical Instructor for Nursing Skills Center	N/A	Ongoing	\$28,000
32	Health Sciences	Increase Entry-Level Coordinator Release Time	N/A	Ongoing	\$13,500
33	Health Sciences	Entry-Level Coordinator Release time increase to 25%	N/A	One-time	\$13,500
34	Health Sciences	District Funded Clerk Typist III	N/A	Ongoing	\$55,000
35	Behavioral and Social Sciences	Release Time for 3 Program Coordinators	N/A	Ongoing	\$60,000
36	Health Sciences	Clerk Typist III	N/A	Ongoing	\$55,000
37	Arts & Cultural Programs	Restore Gallery Director Load	N/A	Ongoing	\$40,000