

Directions:						
Person Submitting Request:				Date		
Name of Council/Committee:						
Action Requested:		Add		Delete		Change*
Change of Council or Committees: Give a concise description of what the council or committee seeks to accomplish.						
Proposed Meeting Schedule:						
Committee Composition: Identify individuals by position and not names. (Example: Faculty representative from instructional division, Dean of Counseling, Classified Representative, etc.) Identify Chair and/or Co-Chair by position and not name.						
Would any other councils or committees be impacted by the formation, change, or rejection of this council or committee? If yes, what would be the impact?						
Additional Information:						