



## Program Review

Thursday, December 3, 2020 - 8:00am, Zoom Meeting

### Transcriptions

**Committee Members Present:** Marie Eckstrom, Caroline Durdella, Shaina Phillips, Juana Mora, Yolanda Emerson, Vann Priest, Diego Silva, Melissa Rifino-Juarez, Jasmine Zavala

#### **10:20-11:20, Administration of Justice**

**Program Manager:** Dave Balch

**Unit Manager:** Mark Yokoyama

**Guests:** George Kimber, Walter Allen

**-Marie:** first on the mission statement, it should be the mission statement for your program. I would advise you to reconsider so that it is specific and concise so that it captures Admin of Just. And looking at the program description, the way you describe the program today is very comprehensive, but that is what you want to include in your program review. The same would go for services and target audience, a little more elaboration there. And when you talk about your staffing, you may want to talk about how many hires, part-timers and so on. I'd like to see that elaborated here, as well. So when you get your executive summary, I'll detail these areas so that you can move to other parts of the document. In data analysis you imported many of the data tableau but there is no narrative to do with it. Maybe you can write a few sentences about what is significant about it.

**-Diego:** I had a similar thought about the mission statement, but I did have a question on one of the outcomes – the outcome that talks about multi-diverse audiences/progress, how does that look like?

**-Walter:** 80% of the last graduation class was of minority groups and one of the things I want to mention is that pre-service cadets, if they do well, we guarantee them 100% of the time, they will get hired. There is a tremendous need for police officer – and 100% of them are getting hired. And many of them are minority students, and we go through great lengths to get them employed.

**-Walter:** we go through great length to advise them that if they come through here they will more than likely get hired. We screen them, we want them to be honest with us. That's why we have the pre-academic to assist with that. The people that work here they have a great team.

**-Water:** one drunk driving offense, they will consider you, but one criminal offense and drug use and even though marijuana is legal (through chronic use) that can disqualify you.

**-Caroline:** I just want to underscore, that also applies to other CTE programs as well. To tell the students upfront is doing a good service that that's the way it is.

**-Water:** in every academic class, we get 5 or 6 that have not been honest with us. We try our best to get them hired, some casino places still hire. CA law enforcement is so advanced, they really want to role model, so the standards are very stringent.

**-Melissa:** I want to commend you because at the beginning of the BLM movement you all publicly made statements and that was appreciative by the campus as we are learning to understand there is a culture that exist in law enforcement and I think you all exemplify the needed courses, and the numbers you

presented is having an effect in attracting people of color and woman. I'm interested in the students that are paying for this on their own

-**Walter:** yes, some of that is supported by financial aid. Yes, you're talking about 5,000 dollars to go through the academy. We try to do our best to make them aware of the cost. We had one cadet that is doing well in the academic, he was having financial difficulty paying, one expense is paying for the vehicle operation course that is anywhere from 1000 to 1500 dollars depending on the system we use. And that is paid well into the final courses of the academic. This cadet had to have his girlfriend to sell her jewelry to pay for this course and he was hired later by an agency. There are real sacrifices that many students have to make because it is very costly to come through the academy. One of the things we do that we're proud of, we have a recruitment day and we wind up getting a lot of success and the agencies come up and we do a formal inspection and they review their files and scores and we have cadets hired on the same day.

-**Jasmine:** do you know how many students are receiving the federal Pell Grant? Do they have high incomes coming in?

-**Walter:** I don't have any information on the data. But we use as much help as possible.

-**Jessica:** maybe we can do a workshop for them. Yes, you can email us.

-**Marie:** if you got three wishes, what would they be?

-**David:** that all our budget requests are granted and a real need, and I would refer to our dean, a real need for secretarial support and to upgrade our tech.

-**Mark:** this is something that we've talked about as a division. The staffing that he lacks is just something that's been out of this world. Prior to me getting here, and saw how decimated things have been with staffing, the clerical staff here was removed over time so that would probably be the number one need. And increased tech although the faculty probably knows this, but we're getting tech upgrades soon. Third is probably overall maintenance needs of the building, we have three facilities that we utilize and need repair there's just constant upkeep for continual maintenance and supplies and so forth.

-**Marie:** and you also forgot to say that you have been, Mark, the BSS dean.

-**Melissa:** we used to receive notification when the range is in use - I was just wondering if we can continue that.

-**Walter:** because we have customs here, it's seven days a week – we are so impacted with the range we have agencies qualifying in the middle of the night, and I mean, we can see if we can do that, but seven days a week they are qualifying in training.

-**Diego:** maybe just a beginning of the semester email so that everyone has an idea of what's going on.

-**Mark:** that's a good idea.

-**Dave:** one interesting thing about the turkey shoot, one faculty member wanted to know why we would shoot a live (paper) turkey. We got a lot of laughs over that