

# RE: IRP\_Accreditation - Evidence Request, Re-I.C.42: Evidence of Program Accreditation Nursing

Catherine Page <CPage@riohondo.edu>

Mon 11/15/2021 9:30 AM

To: Isai Orozco <iorozco@riohondo.edu>

 2 attachments (7 MB)

APPR Rio Hondo College BRN NEC 2016 Consultant Approval Report for Continuing Approval Review.pdf; BVNPT Approval for RHC LVN Program 2017-2021.pdf;

Hello Isai,

Please see the attached – for the ADN program

We were scheduled to be visited April 2021, but due to the pandemic and multiple retirements at the Board of Registered Nursing, this was delayed until December 2021.

Please see the attached for the LVN program.

We have gone through our approval visit October 25.

We are waiting the formal approval from the Board of Vocational Nursing and Psychiatric Technicians (BVNPT) – and do not expect that until March or April 2022. We have heard from our NEC that we have been granted continuing approval – but this needs to go through the formal approval process.

Thank you

**Catherine Page MSN, PHN, RN, CDP**

*Dean, Health Science and Nursing*



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**CONSULTANT APPROVAL REPORT  
FOR CONTINUING APPROVAL REVIEW**

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PROGRAM NAME: RIO HONDO COLLEGE ADN Program

DATE OF VISIT: March 15 & 16-2016

APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
<p><b>SECTION 1: PROGRAM DIRECTOR/ASSISTANT DIRECTOR</b></p>			
<p>1425(a) The director of the program shall meet the following minimum qualifications:</p>			
<p>(1) A master's or higher degree from an accredited college or university which includes course work in nursing, education or administration;</p>	X		Deborah Chow, MSN, RN, Dean Health Science and Nursing was appointed to the position 7/ 06/2015.
<p>(2) One (1) year's experience as an administrator with validated performance of administrative responsibilities consistent with section 1420(h);</p>	X		
<p>(3) Two (2) years' experience teaching in pre- or post-licensure registered nursing programs; and</p>	X		
<p>(4) One (1) year's continuous, full-time or its equivalent experience direct patient care as a registered nurse; or</p>	X		
<p>(5) Equivalent experience and/or education, as determined by the board.</p>			
<p>1425(b) The assistant director shall meet the education requirements set forth in subsection (a)(1) above and the experience requirements set forth in subsections (a)(3) and (a)(4) above, or such experience as the board determines to be equivalent.</p>	X		Gail Biesemeyer, MSN, RN, Professor, Assistant Director was appointed in 8/ 19/2002.
<p>1424(e) The director and the assistant director shall dedicate sufficient time for the administration of the program.</p>	X		The director has 100 % time to manage all programs. 70% for ADN program. She is responsible for the Vocational Nursing, Certified Nursing Assistant, Acute Certified Nursing and Home Health programs. Program director stated and reported (self-study report) that there is not enough release time to manage the ADN program and fully implement total evaluation plan.

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			<p>The assistant director has 10% release time to manage the ADN program administration and 30% to manage other grant duties. The request was submitted to the district to increase assistant director's release time from 10% to 20% for administration of the ADN program, as grant funds may not always be available. There was no additional release time during this visit.</p> <p><b>Recommendation:</b> Evaluate the nursing program Dean/Director and Assistant Director roles with consideration of existing and future additional duties to determine whether allotted release time allows adequate time for management of grant, implementation of the total program evaluation and administration of program.</p>
<p>1424(f) The program shall have a board-approved assistant director who is knowledgeable and current regarding the program and the policies and procedures by which it is administered, and who is delegated the authority to perform the director's duties in the director's absence.</p>	X		<p>Gail Biesemeyer, MSN, RN, Professor, Assistant Director.</p>
<p><b>SECTION 2: TOTAL PROGRAM EVALUATION</b> 1424(b) The policies and procedures by which the program is administered shall be in writing, shall reflect the philosophy and objectives of the program, and shall be available to all students.</p>		X	<p>Program policies and procedures are available to students in the college catalogue and in the Health Science Programs Student Handbook.</p>

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<p>1424(b)(1) The nursing program shall have a written plan for evaluation of the total program, including admission and selection procedures, attrition and retention of students, and performance of graduates in meeting community needs.</p>		<p>X</p>	<p><b>Total Program Evaluation( Continued):</b> Over the past five years attrition rate remains above 25% (2012=26.0% 2013=31.0% 2014= 19.0% and 2015=25.8%). Further analysis of data indicated 78% of those students exiting the program were due to academic failure while 22% were personal and financial issues. Several measures were taken to address both academic failures, as well as personal issues in hopes of improving student retention. In January 2016 using grant funds the program had offered several pre-semester workshops to students. Faculty will be analyzing the effects of these workshops on the attrition rate at the end of the spring 2016 semester. The program/graduate survey was traditionally collected at a specific event (graduation tea) held in honor of the graduates. The event was discontinued in 2012. No data was collected for the graduating classes of 2012, 2013, 2014, and 2015. The program has developed a new alumni survey in fall 2015 and plan to administer it to each graduating class 9 months after graduation. In March 2016 the survey will be sent to the May 2015 class. Self-Study report indicates that it was noted by the new Dean/ Director that for the past four years there were no program evaluation or Alumni survey. Employer surveys were conducted using various methods using various methods resulting in very low responses. Course Evaluations demonstrate ongoing satisfactory rate by students. Over the past five years, resource survey identified two areas of dissatisfaction with skills center hours and skills center equipment (need for more computers in the skills center). The skills center hours were expanded through grant funding. Utilization of these expanded hours was very low. After two years</p>

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		X	<p>the hours reverted back to original hours and today remain 8-4:30. District and grant funds were used to purchase updated equipment.</p> <p><b><u>Non-Compliance:</u></b> The program lacks evidence of adherence to Board policies and procedures in the areas of total program evaluation.</p> <ul style="list-style-type: none"> <li>The program does not demonstrate evidence of full implementation of the program evaluation plan over the past five years involving all areas identified (including attrition and retention of students, and performance of graduate in meeting community needs).</li> <li>The program lacks documentation of data review, analysis, action plan, and continuing monitoring process for program improvement.</li> </ul>
1424(b)(2) The program shall have a procedure for resolving student grievances.	X		There is a procedure to handle student grievances. Two formal grievances were filed in the last five years. In both incidents, the decision made through the formal grievance process was not over turned.



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<p>(2) consecutive academic years. (c) The board may place a program on warning status with intent to revoke the program's approval and may revoke approval if a program fails to maintain the minimum pass rate pursuant to section 2788 of the code.</p>	X		
<p>1432. Changes to an Approved Program (a) Each nursing program holding a certificate of approval shall: (1) File its legal name and current mailing address with the board at its principal office and shall notify the board at said office of any change of name or mailing address within thirty (30) days prior to such change. It shall give both the old and the new name or address. (2) Notify the board within ten (10) days of any: (A) Change in fiscal condition that will or may potentially adversely affect applicants or students enrolled in the nursing program. (B) Substantive change in the organizational structure, administrative responsibility, or accountability in the nursing program, the institution of higher education in which the nursing program is located or with which it is affiliated that will affect the nursing program. (b) An approved nursing program shall not make a substantive change without prior board authorization. These changes include: (1) Change in location. (2) Change in ownership. (3) Addition of a new campus or location. (4) Significant change in the agreement between an approved nursing program that is not an institution of higher education and the institution of higher education with which it is affiliated.</p>	X		

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<p><b>SECTION 4: PROGRAM ADMINISTRATION AND FACULTY QUALIFICATIONS:</b> 1425 All faculty, the director, and the assistant director shall be approved by the board pursuant to the document, "Faculty Qualifications and Changes Explanation of CCR 1425 (EDP-R-02 Rev 02/09), which is incorporated herein by reference. A program shall report to the board all changes in faculty, including changes in teaching areas, prior to employment of, or within 30 days after, termination of employment of a faculty member. Such changes shall be reported on forms provided by the board: Faculty Approval/Resignation Notification form (EDP-P-02, Rev 02/09) and Director or Assistant Director Approval form (EDP-P-03, Rev 02/09), which are herein incorporated by reference. Each faculty member, director, and assistant director shall hold a clear and active license issued by the board and shall possess the following qualifications:</p>	<p>X</p>		<p>Met with Mrs. Teresa Dreyfuss, Superintendent / President, Dr. Joanna Schilling, Interim Vice president Academic Affairs Mrs. Deborah Chow, Dean Health Science and Nursing / Program Director.</p> <p>Updated program faculty files reflect Board files.</p>
<p>1424(g) Faculty members shall have the primary responsibility for developing policies and procedures, planning, organizing, implementing and evaluating all aspects of the program.</p>	<p>X</p>		<p>The faculty work through divisional committees for program administration, curriculum, admission, retention and student activities. All faculty are members of the Health Science Nursing Faculty Committee. Part-time faculty members participate via committees, team meetings and other forms of departmental communication. There were no separate minutes or summary reports for the ADN program. There were divisional committee minutes and summary reports for the combined LVNs, and CNAs and other allied health groups. There is a need for developing separate summary reports of the ADN program.</p>



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			<p><b>Recommendation:</b> Develop and implement a system for maintaining a separate summary reports of the ADN program meetings minutes demonstrating faculty participation in the development of policies and procedures, planning, organizing, implementing and evaluating all aspects of the program.</p>
<p>1424(h) The faculty shall be adequate in type and number to develop and implement the program approved by the board, and shall include at least one qualified instructor in each of the areas of nursing required by section 1426(d) who will be the content expert in that area. Nursing faculty members whose teaching responsibilities include subject matter directly related to the practice of nursing shall be clinically competent in the areas to which they are assigned.</p>	X		<p>Report On Faculty forms were revised during this visit to meet the BRN rules &amp; regulations. The program has 22 faculty excluding the Dean. Ten (10) are full-time and 12 are part-time. Qualified content experts are represented for each of the five major content areas. Preceptors are used for the Leadership &amp; Management in Nursing (ADN 254).</p>
<p>1424(j) The assistant director shall function under the supervision of the director. Instructors shall function under the supervision of the director or the assistant director. Assistant instructors and clinical teaching assistants shall function under the supervision of an instructor.</p>	X		<p>The updated organizational chart and reports of the director and faculty support that this structure is being followed.</p>
<p>1425(c) An instructor shall meet the following minimum qualifications: (1) The education requirements set forth in subsection (a)(1); and (2) Direct patient care experience within the previous five (5) years in the nursing area to which he or she is assigned, which can be met by: (A) One (1) year's continuous, full-time or its equivalent experience providing direct patient care as a registered nurse in the designated nursing area; or (B) One (1) academic year of registered nurse level clinical teaching experience in the designated nursing area or its equivalent that</p>	X		<p>There are 13 Instructors who meet requirements for this classification.</p>

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<p>demonstrates clinical competency; and (3) Completion of at least one (1) years' experience teaching courses related to registered nursing or completion of a post-baccalaureate course which includes practice in teaching registered nursing.</p>			
<p>1425(d) An assistant instructor shall meet the following minimum qualifications: (1) A baccalaureate degree from an accredited college which shall include courses in nursing, or in natural, behavioral or social sciences relevant to nursing practice; (2) Direct patient care experience within the previous five (5) years in the nursing area to which he or she will be assigned, which can be met by: (A) One (1) year's continuous, full-time or its equivalent experience providing direct patient care as a registered nurse in the designated nursing area; or (B) One (1) academic year of registered nurse level clinical teaching experience in the designated nursing area or its equivalent that demonstrates clinical competency.</p>	X		<p>There are 9 Asst. Instructors who meet requirements for this classification.</p>
<p>1425(e) A clinical teaching assistant shall have at least one (1) year continuous, full-time or its equivalent experience in the designated nursing area within the previous five (5) years as a registered nurse providing direct patient care.</p>	X		<p>There are no clinical teaching assistants.</p>

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<p>1425(f) A content expert shall be an instructor and shall possess the following minimum qualifications:</p> <p>(1) A master's degree in the designated nursing area; or</p> <p>(2) A master's degree that is not in the designated nursing area and shall: (A) Have completed thirty (30) hours of continuing education or two (2) semester units or three (3) quarter units of nursing education related to the designated nursing area; or have national certification in the designated nursing area from an accrediting organization, such as the American Nurses Credentialing Center (ANCC); and</p> <p>(B) Have a minimum of two hundred forty (240) hours of clinical experience within the previous three (3) years in the designated nursing area; or have a minimum of one (1) academic year of registered nurse level clinical teaching experience in the designated nursing area within the previous five (5) years.</p>	X		<p>Content experts are Full-Time faculty: P/MH : Gail Biesemeyer Pediatrics: Kathy Hannah Obstetrics: Gail Modyman Gerontology: Catherine Page Medical/Surgical: Suzanne Tang All content experts meet the BRN qualifications and requirements.</p>
<p><b>SECTION 5: CURRICULUM</b></p> <p>1424(a) There shall be a written statement of philosophy and objectives that serves as a basis for curriculum structure. Such statement shall take into consideration the individual difference of students, including their cultural and ethnic background, learning styles, goals, and support systems. It shall also take into consideration the concepts of nursing and man in terms of nursing activities, the environment, the health-illness continuum, and relevant knowledge from related disciplines.</p>	X		<p>The philosophy/Unifying theme uses the concepts of: Individual-unique biopsychosocial being, member of society; holistic being; Health and Illness; Nursing; and Society. Nurse assists individual to maintain or regain optimum health. Core component of the role of the nurse: planner of care; provider of safe and skilled care; communicator; client teacher; and member of profession. Teaching /learning strategies embrace student centered competency-based instruction. Three levels of objectives are described and Student Learning Outcomes are developed.</p>

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1425.1(a) Each faculty member shall assume responsibility and accountability for instruction, evaluation of students, and planning and implementing curriculum content.	X		Faculty participate via the committee structure. Each course consists of a lead Instructor and other full -time and part -time faculty. Subcommittee (Teaching Teams) meets and reports their findings to the Faculty Committee (including all faculty).
1425.1(b) Each faculty member shall participate in an orientation program, including, but not limited to, the program's curriculum, policies and procedures, strategies for teaching, and student supervision and evaluation.	X		Faculty expressed a great satisfaction with new Dean /Nursing Program Director's support, encouragement and guidance with their involvement in all aspects of the program improvement. Some faculty members have reported an increase in their involvement in various committees and participation in the development of policies, procedures impacting program improvement.
1425.1(d) Each faculty member shall be clinically competent in the nursing area in which he or she teaches. The board document, "Faculty Remediation Guidelines" (EDP-R-08 Rev. 02/09), which provides guidelines for attaining and documenting clinical competency, is herein incorporated by reference.	X		
1426(a) The curriculum of a nursing program shall be that set forth in this section, and shall be approved by the board. Any revised curriculum shall be approved by the board prior to its implementation.	X		The last minor curriculum revision was in February 2016. Last major curriculum revision was in April 2001.

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<p>1426(b) The curriculum shall reflect a unifying theme, which includes the nursing process as defined by the faculty, and shall be designed so that a student who completes the program will have the knowledge, skills, and abilities necessary to function in accordance with the registered nurse scope of practice as defined in code section 2725, and to meet minimum competency standards of a registered nurse.</p>	<p>X</p>		<p>The four major concepts that provide the organizational framework for the curriculum are:</p> <ol style="list-style-type: none"> <li>1. The Systems Developmental Stress Model</li> <li>2. The Nursing Process</li> <li>3. Erickson's Psycho-Social Theory of Human Development and</li> <li>4. Quality Safety Education For Nurses (QSEN).</li> </ol> <p>The curriculum utilizes QSEN, Evidence Based Practice and National Patient Safety Goals. Simulation is integrated throughout the curriculum. Review of syllabi demonstrated inconsistencies in integration of QSEN competencies. Plan is in progress for curriculum revision.</p> <p><b>Recommendation:</b> Continue review &amp; revision of the curriculum to integrate QSEN competencies throughout the curriculum.</p>
<p>1426(c) The curriculum shall consist of not less than fifty-eight (58) semester units, or eighty-seven (87) quarter units, which shall include at least the following number of units in the specified course areas:</p> <p>(1) Art and science of nursing, thirty-six (36) semester units or fifty-four (54) quarter units, of which eighteen (18) semester or twenty-seven (27) quarter units will be in theory and eighteen (18) semester or twenty-seven (27) quarter units will be in clinical practice.</p> <p>(2) Communication skills, six (6) semester or nine (9) quarter units. Communication skills shall include principles of oral, written, and group</p>	<p>X X X X</p>		<p>Total Units required for licensure = 65.5 semester units</p> <p>Nursing Units required = 40 Nursing Theory = 20 Nursing Clinical = 20</p> <p>Communication Units required = 6.5</p>

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<p>communication.</p> <p>(3) Related natural sciences (anatomy, physiology, and microbiology courses with labs), behavioral and social sciences, sixteen (16) semester or twenty-four (24) quarter units.</p>			<p>Science Units required = 19</p>
<p>1426(d) Theory and clinical practice shall be concurrent in the following nursing areas: geriatrics, medical-surgical, mental health/psychiatric nursing, obstetrics, and pediatrics. Instructional outcomes will focus on delivering safe, therapeutic, effective, patient-centered care; practicing evidence-based practice; working as part of interdisciplinary teams; focusing on quality improvement; and using information technology. Instructional content shall include, but is not limited to, the following: critical thinking, personal hygiene, patient protection and safety, pain management, human sexuality, client abuse, cultural diversity, nutrition (including therapeutic aspects), pharmacology, patient advocacy, legal, social and ethical aspects of nursing, and nursing leadership and management.</p>	<p>X</p> <p>X</p>		<p>Theory and clinical are concurrent.</p>
<p>1426(e) The following shall be integrated throughout the entire nursing curriculum:</p> <p>(1) The nursing process;</p> <p>(2) Basic intervention skills in preventive, remedial, supportive, and rehabilitative nursing;</p> <p>(3) Physical, behavioral, and social aspects of human development from birth through all age levels;</p> <p>(4) Knowledge and skills required to develop collegial relationships with health care providers from other disciplines;</p> <p>(5) Communication skills including principles of oral, written, and group communications;</p> <p>(6) Natural science, including human anatomy, physiology, and</p>	<p>X</p>		

EDP S-08 CONTINUING APPROVAL REPORT FOR: Rio Hondo College Associate Degree Nursing Program

Rev. 5/15 DATES OF VISIT: March 15 & 16, 2016

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NEC: Badrieh Caraway, (Primary) Laura Shanian (Secondary)

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<p>microbiology; and (7) Related behavioral and social sciences with emphasis on societal and cultural patterns, human development, and behavior relevant to health-illness.</p>			
<p>1426.1. Preceptorship A preceptorship is a course, or component of a course, presented at the end of a board-approved curriculum, that provides students with a faculty-planned and supervised experience comparable to that of an entry-level registered nurse position. A program may choose to include a preceptorship in its curriculum. The following shall apply:</p> <p>(a) The course shall be approved by the board prior to its implementation. (b) The program shall have written policies and shall keep policies on file for conducting the preceptorship that include all of the following: (1) Identification of criteria used for preceptor selection; (2) Provision for a preceptor orientation program that covers the policies of the preceptorship and preceptor, student, and faculty responsibilities; (3) Identification of preceptor qualifications for both the primary and the relief preceptor that include the following requirements: (A) An active, clear license issued by the board; (B) Clinically competent, and meet the minimum qualifications specified in section 1425(e); (C) Employed by the health care agency for a minimum of one (1) year; and (D) Completed a preceptor orientation program prior to serving as a preceptor. (E) A relief preceptor, who is similarly qualified to be the preceptor is</p>		<p>X</p> <p>X</p>	<p>Leadership &amp; Management Concepts/ Preceptorship is a capstone course (Nursing 254 &amp; 254L) with 135 hours over 8 weeks of clinical experience in preceptorship. Over the past five years the program did not fully implemented policies and procedures required for conducting preceptorship. Preceptors were selected by agencies (Educators at each clinical site) in collaboration with faculty. The program relies on the facilities to maintain current records on their preceptors and to provide a hospital- based preceptor training course. Otherwise preceptors were instructed to review the preceptor guide/ Preceptor Workbook with the faculty, no formal preceptor orientation were offered/ recorded by the program. The Director and Assistant Directors were directed to comply with the CCR Section 216.1(b) (1-6) criteria in developing the process for effective implementation of the policies and procedures required for conducting preceptorship course. Preceptor Workbook has been revised in 2015 to include the evaluation tools, and some of the programs policies and procedures. The revised Preceptor Workbook will be used for future orientation and evaluation of the preceptors beginning Spring 2016.</p>

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<p>present and available on the primary preceptor's days off. (4) Communication plan for faculty, preceptor, and student to follow during the preceptorship that addresses: (A) The frequency and method of faculty/preceptor/student contact; (B) Availability of faculty and preceptor to the student during his or her preceptorship experience; 1. Preceptor is present and available on the patient care unit the entire time the student is rendering nursing services during the preceptorship. 2. Faculty is available to the preceptor and student during the entire time the student is involved in the preceptorship learning activity. (5) Description of responsibilities of the faculty, preceptor, and student for the learning experiences and evaluation during preceptorship, that include the following activities: (A) Faculty member conducts periodic on-site meetings/conferences with the preceptor and the student; (B) Faculty member completes and conducts the final evaluation of the student with input from the preceptor; *(6) Maintenance of preceptor records that includes names of all current preceptors, registered nurse licenses, and dates of preceptorships; and (7) Plan for an ongoing evaluation regarding the continued use of preceptors. (c) Faculty/student ratio for preceptorship shall be based on the following criteria: (1) Student/preceptor needs; (2) Faculty's ability to effectively supervise; (3) Students' assigned nursing area; and (4) Agency/facility requirements</p>		X	
		X	<p><b>NON-COMPLIANCE: CCR Section 1426.1 (b) (6)-</b> Maintenance of preceptor records:</p> <ul style="list-style-type: none"> <li>The program does not have over the past five years records available to demonstrate documentation and or maintenance of all current preceptors, registered nurse licenses, and dates of preceptorship orientation. There were no records of preceptor orientation available at the time of the visit. The program relies on the facilities to maintain current records on their preceptors and to provide a hospital-based preceptor training course.</li> </ul>



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<p>1426(g) The course of instruction shall be presented in semester or quarter units or the equivalent under the following formula: (1) One (1) hour of instruction in theory each week throughout a semester or quarter equals one (1) unit. (2) Three (3) hours of clinical practice each week throughout a semester or quarter equals one (1) unit. With the exception of an initial nursing course that teaches basic nursing skills in a skills lab, 75% of clinical hours in a course must be in direct patient care in an area specified in section 1426(d) in a board-approved clinical setting.</p>	X		<p>The nursing program is on a 16 week semester system. 1 Theory unit = 1 hours; 16 week semester = 16 hours 1 Clinical unit = 3 hours; 16 week semester = 48 hours</p>
<p><b>SECTION 6 CLINICAL FACILITIES</b> 1425.1(c) A registered nurse faculty member shall be responsible for clinical supervision only of those students enrolled in the registered nursing program</p>	X		<p>Clinical faculty supervises only students enrolled in the ADN program.</p>
<p>1424(i) When a non-faculty individual participates in the instruction and supervision of students obtaining clinical experience, his or her responsibilities shall be described in writing and kept on file by the nursing program.  1427(a) A nursing program shall not utilize any agency or facility for clinical experience without prior approval by the board. Each program must submit evidence that it has complied with the requirements of subdivisions (b), (c), and (d) of this section and the policies outlined by the board.</p>	X  X		<p>Non-faculty members are used in preceptorship program and other special areas, such as clinical and community service agencies.  Program utilizes Board approved clinical agencies.</p>

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<p>1427(b) A program that utilizes an agency or facility for clinical experience shall maintain written objectives for student learning in such facilities, and shall assign students only to facilities that can provide the experience necessary to meet those objectives.</p>	X		
<p>1427(c) Each such program shall maintain written agreements with such facilities and such agreements shall include the following:                      (1) Assurance of the availability and appropriateness of the learning environment in relation to the program's written objectives;                      (2) Provision for orientation of faculty and students;                      (3) A specification of the responsibilities and authority of the facility's staff as related to the program and to the educational experience of the students;                      (4) Assurance that staff is adequate in number and quality to ensure safe and continuous health care services to patients;                      (5) Provisions for continuing communication between the facility and the program; and                      (6) A description of the responsibilities of faculty assigned to the facility utilized by the program</p>	X		<p>Program maintains contracts with approved clinical facilities.</p>
<p>1427(d) In selecting a new clinical agency or facility for student placement, the program shall take into consideration the impact that an additional group of students would have on students of other nursing programs already assigned to the agency or facility.</p>	X		<p>Clinical agency contracts have implemented CCR Section 1427(c) requirements.</p>

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PROGRAM NAME: RIO HONDO COLLEGE ADN Program

DATE OF VISIT: March 15 & 16-2016

APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
<p>1424(k) The student/teacher ratio in the clinical setting shall be based on the following criteria:                      (1) Acuity of patient needs;                      (2) Objectives of the learning experience;                      (3) Class level of the students;                      (4) Geographic placement of students;                      (5) Teaching methods; and                      (6) Requirements established by the clinical agency.</p>	X		Ratio used for faculty to student is 1:10; it varies when facility requires different ratio.
<p>1426(f) The program shall have tools to evaluate a student's academic progress, performance, and clinical learning experiences that are directly related to course objectives.</p>	X		Clinical Evaluation form is standardized and reflects course objectives.
<p>1428 Students shall be provided opportunity to participate with the faculty in the identification of policies and procedures related to students including but not limited to:                      (a) Philosophy and objectives;                      (b) Learning experience; and                      (c) Curriculum, instruction, and evaluation of the various aspects of the program, including clinical facilities.</p>	X		<p>Student representatives are selected. Students attend faculty meetings. The nursing department maintains an open-door policy for informal communication. Students provide feedback through evaluations of courses, clinical and other surveys. Students are involved with several student organizations such as NSNA, and are encouraged to attend conferences, form a student council, and participate in legislative opportunities such as RN lobby day in Sacramento.</p> <p>The student representatives are invited to attend monthly faculty meetings. If the students cannot attend, they can provide their feedback or concern by email or phone.</p> <p>Students validated that they are provided opportunities to give feedback and are included in the program changes.</p>

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PROGRAM NAME: RIO HONDO COLLEGE ADN Program

DATE OF VISIT: March 15 & 16-2016

APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
<p><b>Section 8: LVN 30 UNIT AND 45 QUARTER UNIT OPTIONS</b></p> <p>1429(a) An applicant who is licensed in California as a vocational nurse is eligible to apply for licensure as a registered nurse if such applicant has successfully completed the courses prescribed below and meets all the other requirements set forth in section 2736 of the code. Such applicant shall submit evidence to the board, including a transcript, of successful completion of the requirements set forth in subsection (c) and of successful completion or challenge of courses in physiology and microbiology comparable to such courses required for licensure as a registered nurse.</p>	X		<p>The option and course requirements are contained in the college catalogue, student handbook and on curriculum guides.</p> <p>There are no students in the 30 unit option track at this time.</p>
<p>1429(b) The school shall offer objective counseling of this option and evaluate each licensed vocational nurse applicant for admission to its registered nursing program on an individual basis. A school's determination of the prerequisite courses required of a licensed vocational nurse applicant shall be based on an analysis of each applicant's academic deficiencies, irrespective of the time such courses were taken</p>	X		<p>The Health Science Counselor is knowledgeable about the option requirements and reviews that this is a non-degree track with program applicants.</p>
<p>1429(c) The additional education required of licensed vocational nurse applicants shall not exceed a maximum of thirty (30) semester or forty-five (45) quarter units. Courses required for vocational nurse licensure do not fulfill the additional education requirement. However, other courses comparable to those required for licensure as a registered nurse, as specified in section 1426, may fulfill the additional education requirement.</p> <p>Nursing courses shall be taken in an approved nursing program and</p>	X		<p>The option consists of 29.5 semester units. Courses are beyond the first year nursing courses and include required content areas. There is a process for review of transcripts to award credit for transfer students. Counselors provide information regarding transfer and challenge.</p>

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PROGRAM NAME: RIO HONDO COLLEGE ADN Program

DATE OF VISIT: March 15 & 16-2016

APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
<p>shall be beyond courses equivalent to the first year of professional nursing courses. The nursing content shall include nursing intervention in acute, preventive, remedial, supportive, rehabilitative and teaching aspects of nursing. Theory and courses with concurrent clinical practice shall include advanced medical-surgical, mental health, psychiatric nursing and geriatric nursing. The nursing content shall include the basic standards for competent performance prescribed in section 1443.5 of these regulations.</p>			



## CERTIFIED MAIL

February 6, 2018

Catherine Page  
Director, Vocational Nursing Program  
Rio Hondo Community College  
3600 Workman Mill Road  
Whittier, CA 90601

***Subject: Board Decision Regarding the Report of Program Records Survey***

Dear Ms. Page:

The Board, at its February 6, 2018, meeting, considered the consultant's report regarding the Report of Program Records Survey.

The following decisions were rendered:

1. Continue full approval of the Rio Hondo Community College Vocational Nursing Program for the period of November 15, 2017, through November 14, 2021, and issue a certificate accordingly.
2. Continue approval of the program's current pattern of admissions with the following stipulations:
  - a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions include admission of one (1) full-time class of 30 students annually.
  - b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. The program maintains an average annual pass rate that is compliant with Section 2530(l) of the Code.

Please maintain this document in your files for future reference. Contact the Board should further clarification be needed.

*Beth DeYoung*

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