



Rio Hondo College Petition for Academic Renewal

Date: _____

Student Name: _____ Student ID Number: _____
Last First MI

Date of Birth: _____ Phone: _____ Email: _____

Address: _____
Street City State Zip Code

The academic renewal procedure permits the alleviation of a student's previously recorded substandard academic performance that is not reflective of a student's present demonstrated ability and level of performance. Academic renewal may gain for students the benefits of their current level of ability and performance and not permanently penalize them for poor performance in the past.

Guidelines for Academic Renewal:

- A student may petition to have their academic record reviewed for academic renewal through the Admissions and Records Office to disregard previous substandard work (any course in which a grade below 2.00 has been recorded) taken at Rio Hondo College from their cumulative grade point average.
- Up to 30 units may be alleviated.
- A student's current demonstrated ability is the basis for alleviating previous substandard work.
- In order to qualify, the student must meet one of the following criteria: (Please select one)

OPTION 1: Earn 30 consecutive units with a minimum of a 2.0 GPA from any regionally accredited college or university (official transcripts are required), following the completion of the most recent substandard work to be alleviated and two (2) years must have elapsed since the most recent work to be alleviated.

OPTION 2: Earn 15 consecutive units with a minimum of a 2.5 GPA from any regionally accredited college or university (official transcripts are required), following the completion of the most recent substandard work to be alleviated, and one (1) year must have elapsed since the most recent work to be alleviated.

The student's academic record will be appropriately marked indicating those courses that have been alleviated. Grades are not removed; they are noted and subtracted from the grade point average (GPA). All entries remain legible so that a true and complete record is maintained. ***There is no assurance that alleviated courses will be treated similarly by other educational institutions outside the District.***

- Academic renewal actions are irreversible.
- Substandard coursework will not be disregarded if it was used in awarding a degree or certificate

I am petitioning for Academic Renewal and request that the following substandard work be disregarded:

COURSE TITLE & NUMBER	SEMESTER/YEAR TAKEN	CREDITS	FOR OFFICE USE ONLY

Student Signature: _____ Date: _____

COUNSELING OFFICE

ADMISSIONS & RECORDS

Comments: _____

PRINT
 Counselor Name: _____

Counselor Signature _____ Date _____

___ 2.0 GPA for 30 consecutive units since last work disregarded ___ No prior Academic Rnwl

___ 2.5 GPA for 15 consecutive units since last work disregarded ___ # of years lapsed

Verified/ Posted by: _____ Date: _____

Director's Signature: _____