Rio Hondo College
Admissions & Records Office

Petition for Excused Withdrawal
SUMMER 2020

Student ID: _____

Last Name: _____ First Name: _____

Email Address: _____ Phone Number: _____

* * **Please note:** If you received a grade of "F" or "NP" for a course in SUMMER 2020 the grade will be changed to an EW without your needing to submit this form. **

This petition is to request an Excused Withdrawal (EW) for course(s) taken during the SUMMER 2020 term. The reason for this request is related to the impact the Coronavirus had on my studies. I was not able to be as successful in my coursework as I would have been, if I had not been impacted by the stress of COVID-19.

I am requesting the following course(s) to be changed to an Excused Withdrawal (EW) with a refund:

Course (Subject & Number)	**Course Title**	**CRN**

This petition will be accepted until August 21, 2020.
No petitions received after August 21, 2020 will be approved.

By signing below and sending this petition through my Rio Hondo e-mail I agree to have the Admissions and Records Office process the above request(s).

_____ _____
STUDENT SIGNATURE DATE

This petition must be sent to Admissions@riohondo.edu through your Rio Hondo e-mail account. The subject of the e-mail should read "**Request for EW –** *with your name here*".