Admissions & Records
3600 Workman Mill Road, Whittier, CA 90601
www.riohondo.edu/admissions email: admissions@riohondo.edu

COVID-19
Request for Excused Withdrawal After the Deadline

Student ID: _____

Birthdate: _____

Last Name: _____ First Name: _____

Email Address: _____ Phone Number: _____

IMPORTANT:

- This form is to request an Excused Withdrawal (EW) due to the COVID-19 crisis after the published deadline for the course(s).
- An EW will not affect your academic or progress probation status.
- An EW after the published deadline for the course(s) will NOT result in a refund.
- The EW may affect other benefits such as Financial Aid**, Veterans, sponsorship, athletics, etc. If you participate in any of these programs it is recommended you contact them to understand the ramifications of this request.

** Students receiving financial aid are required by Federal regulations to demonstrate and explain why the withdrawal was the result of the COVID-19 emergency. *Please contact the Financial Aid Office for more information concerning your specific case.*

Select the reason you were unable to drop by the deadline:

I am requesting to drop with an Excused Withdrawal (EW) for the following course(s):

Course *(e.g. ACCT 100)*	**Course Title** (e.g. Intro to Accounting)	**CRN** (e.g. 71234)

I understand by signing and submitting this petition, I agree to have Admissions & Records process the above request. Furthermore, I understand this will not result in a refund.

_____ _____

STUDENT SIGNATURE DATE

Email this request to Admissions@riohondo.edu **through your Rio Hondo e-mail account.**