

# How to join a Zoom Meeting

To join a zoom meeting an invite must be sent to you by the person hosting the meeting. (For class purposes the host will be your instructor.) An invite can be sent to your phone via text message or through an email. Here is an example of an invitation:

Lorena Sanchez is inviting you to a scheduled Zoom meeting.

Topic: Example Meeting

Time: Apr 7, 2020 01:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/679195633>

Meeting ID: 679 195 633

## 1. To join a meeting using the link follow these steps.

You can join a class meeting using the link that is sent to you via email or text message.

For example <https://zoom.us/j/679195633>.

You can click on the link and it will take you directly to the meeting through the Zoom app or desktop. *If you are using your smartphone, click “Call using internet audio” to be able to hear and speak during the meeting using only your smartphone.*

## 2. To join using the Meeting ID:

**Using your smartphone:** Open the Zoom app on your smartphone, click “Join” and insert the Meeting ID that was sent to you. It will ask you to type your name as you want to appear in the meeting. Type in your name and click “Join” again. When your camera opens click “Call using Internet Audio”. You will now be in the meeting.

**Using a laptop or desktop:** Open a new web browser and type in **Zoom.us** On the top right click “join meeting” It will ask you to input your Meeting ID. After you insert the meeting ID, click “join meeting” again and you will be directed to the meeting. *For example the meeting ID in the invitation sent above is 679 195 633.*