



CONFERENCES IN CANVAS

- Conferences are primarily used for **virtual lectures, virtual office hours, and student groups.**
- Conferences makes it easy to conduct **synchronous (real-time) lectures** for all of the students in your course.
- Conferences allows you to **broadcast real-time audio, video, demo applications** on your desktop, share presentation slides, or demo any online resources.

USES FOR CONFERENCES

- **Practice presenting online.** Students can set up practice presentations in their student Groups.
- **Invite special guests** to your classroom by adding them as a student or observer to your course.
- You can also record your conferences so students can **view them at a later date.**
Note: Recordings are automatically deleted 14 days after the conference ends.

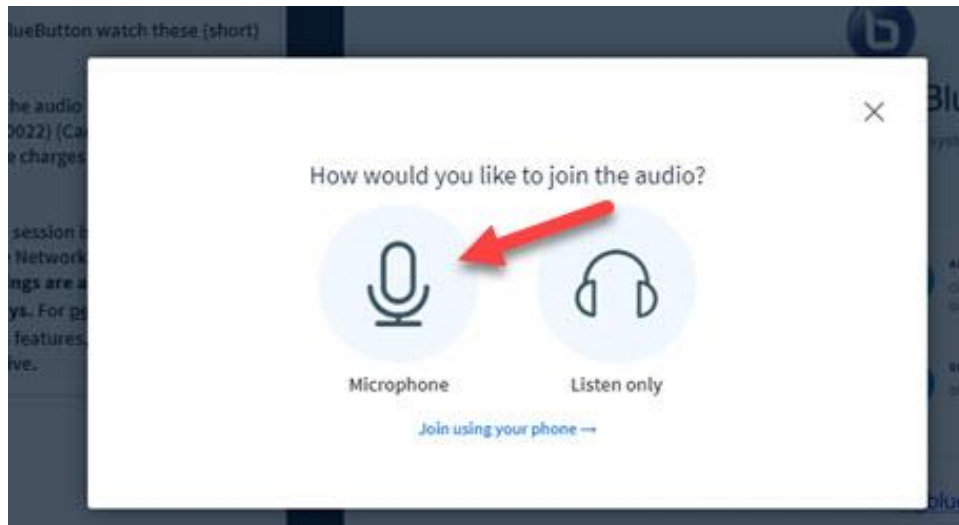
New Conferences 1

Semester Group Project Disc...	Any questions regard...	In Progress	End	Join	⚙️
Discussion Groups		In Progress		Join	⚙️
Quick Meeting	I'll show you some ex...		Start		⚙️
Tutoring Session	If you have questions...		Start		⚙️
Guest Speaker	Surprise guest speak...		Start		⚙️

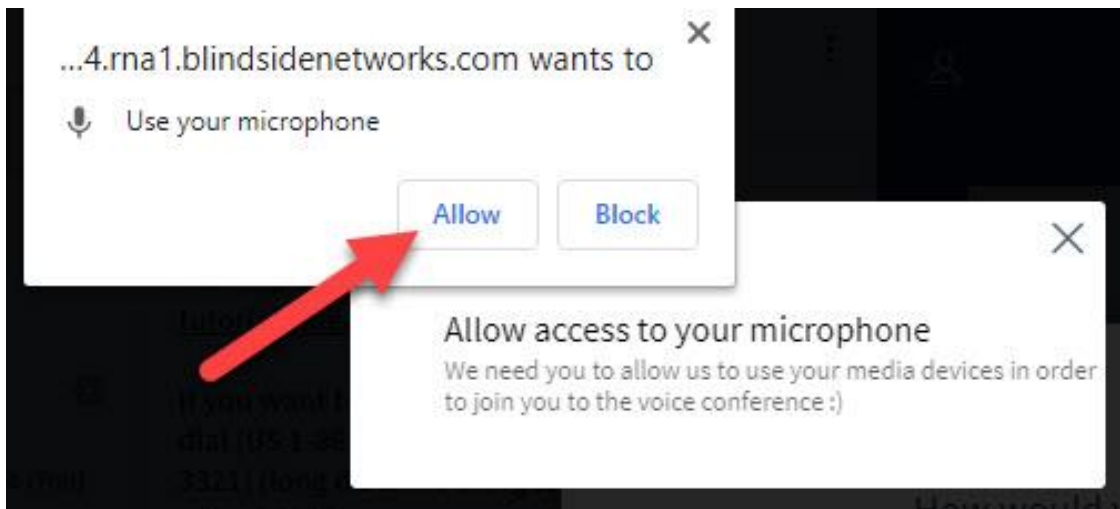
Concluded Conferences 2

▶ Group Project Discussion	This is an open discu...	02/12/2014	1 Recording	⚙️
Course Conference	We will be discussing...	02/12/2014	No Recordings	⚙️
Weekly Questions 3	Come ask questions ... 4	02/12/2014	No Recordings	⚙️
Test Conference		02/12/2014	No Recordings	⚙️
Guest Speaker		11/11/2013	No Recordings	⚙️

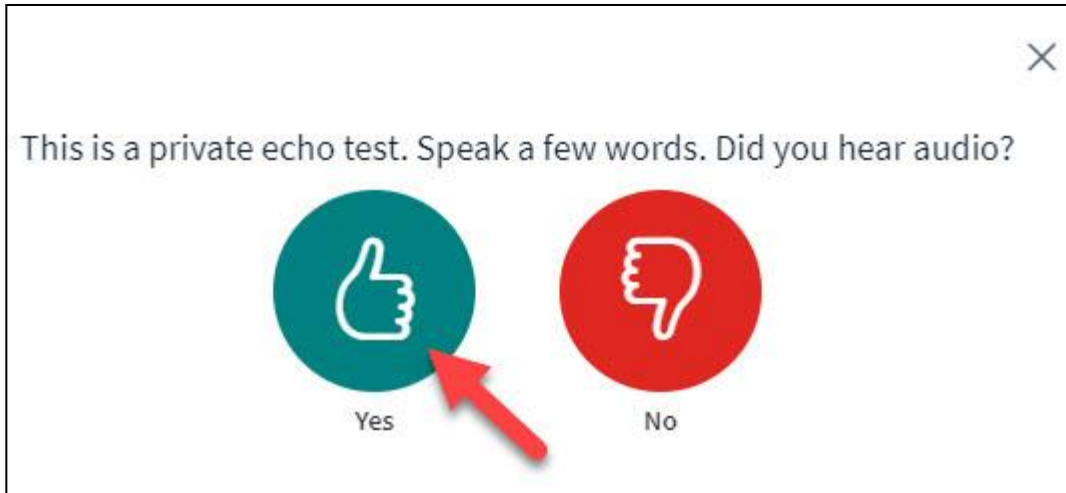
- Conferences are grouped in two parts: New Conferences [1] and Concluded Conferences [2]. Both always display the name [3] and the description [4] of the conference.
 - **Note:** Students can only view conferences to which they have been invited.



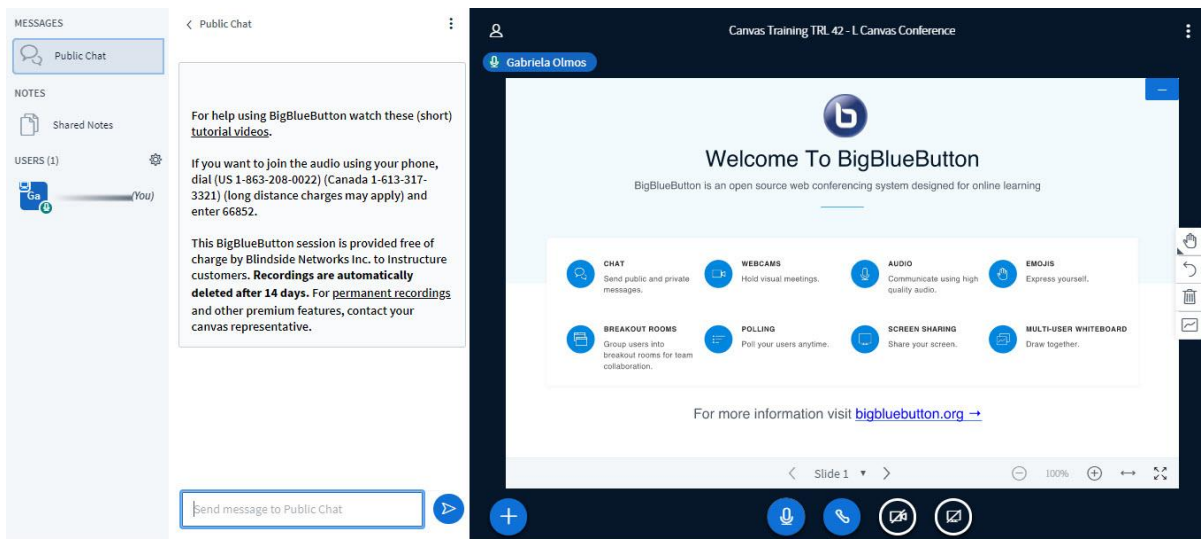
- To join Conferences, you must select Microphone



- To use Conferences, you must allow access to your media devices. Click the **Allow** button.



- This prompt allows you to check your audio. Click **Yes** after checking your audio.



The conference interface contains a variety of tools to help you moderate your presentation. Each area of the interface is created within its own window and can be resized.