



# COURSE EXPECTATION LETTER

**Subject:**

Speech 101

**Email Contact Information:**

[lcuriel@riohondo.edu](mailto:lcuriel@riohondo.edu)

**Catalog Course Description:**

This introductory course is designed to prepare students to be effective oral communicators in all aspects of public presentations, including design and delivery of a public speech. The course is appropriate for all students interested in developing their public speaking knowledge and skills, such as speech communications and languages majors, future teachers, and future business leaders.

**Student Learning Outcomes:**

In an oral presentation, students will effectively implement appropriate content and research. In an oral presentation, students will effectively organize speech content.

In an oral presentation, students will display effective speech delivery.

By logging into Canvas you affirm that you are the student who enrolled in the course(s) and are the person who will complete the assigned work. Furthermore, you agree to follow the regulations regarding academic integrity, personal identification and the use of student information as described in BP 5500 (Standards of Conduct) and AP 5520 (Student Conduct Procedures) which are the Rio Hondo College student conduct codes that govern student rights and responsibilities. You acknowledge that failure to abide by the regulations set forth in BP 5500 and AP 5520 may result in disciplinary action, including expulsion from the college.

This is **NOT** a self-paced course. There are firm deadlines in this class. There are assignments due on a regular basis. Please plan your time carefully!

**Textbook:** Please consult the Bookstore for information at (562) 463-7345 or go to [Rio Hondo College Online Bookstore](#)

Over the course of the semester there will be regular instructor student contact.

**Methods of student contact include:**

A general discussion board is open to all topics that can be initiated by students. Instructor contact with students occur through regular weekly announcements, comments through assignment grade comments through the LMS. Zoom and phone meetings are done on an as needed basis. Students also have access to contact the instructor through canvas inbox and a mobile text messaging service.

**The instructor may drop you for non-participation.**

There will be a one to three business day delay after an add code is used before a student may be able to log on to Canvas.

For students new to online classes, it is highly recommended that you take the Online Orientation through our Online Education website. This will help explain what online classes are like and familiarize you with how the class is laid out. The orientation can be found at: <http://www.riohondo.edu/canvas-orientation/>

Email Responses: Instructors will make every attempt to respond to students in a timely fashion. Responses can take up to 48 hours before a response is received, excluding weekends and holidays.

Disability: A Student with a verified disability may be entitled to appropriate academic accommodations. Please contact your instructor and/or the [Disabled Students & Programs](#) office at 562-908-3420 for more information.

*Modifications and Disclaimer: The instructor reserves the right to modify the content of the course or any course procedure. It is the responsibility of the student to keep apprised of all changes. If the student wishes to drop the class he/she is responsible for initiating the drop. Do not take it for granted that you will be dropped. If you stop working and do not drop the course, you may get an undesirable grade.*

**Additional Information:**

This course uses Free Open Education Resources. There is no need to purchase a text for this course. Access to a computer and the internet to access canvas and zoom are essential for this class. Free Chromebooks and a limited amount of PC laptops are available for semester-long loans at Río Hondo College Library. To check out a Chromebook or PC laptop for the semester, fill out this form: [www.riohondo.edu/library/technology-request](http://www.riohondo.edu/library/technology-request) (Links to an external site.). Students who do not have access to reliable internet can arrange for a mobile hotspot loan for the semester; hotspots also can be requested by filling out the form at the same link. The Library is open Monday to Thursday, 7 a.m. to 7 p.m., and Fridays, 7 a.m. to 3 p.m. For questions, during these hours call (562) 908-3416 to speak with a staff member; or visit [www.riohondo.edu/library](http://www.riohondo.edu/library) (Links to an external site.) and scroll to the bottom of the page to chat, text, or Zoom with a reference librarian. After hours, students may use the form at <https://www.riohondo.edu/library/contact-the-library> (Links to an external site.) to ask a question: librarians typically reply the following day. Please know that Canvas was not built for a phone or tablet so the canvas app has been known to malfunction and actually limit what students can do and see in their course when on those devices. I recommend always using a desktop or laptop when navigating our course. If at any time you are limited to using your phone or tablet, be sure to navigate the course through the internet browser and not the app.