



COURSE EXPECTATION LETTER

Subject:

Speech 101

Email Contact Information:

SKrone@riohondo.edu

Catalog Course Description:

This introductory course is designed to prepare students to be effective oral communicators in all aspects of public presentations including design and delivery of the public speech. The course is appropriate for all students interested in

developing their public speaking knowledge and skills such as speech communication majors, future teachers, and future

business leaders. Specifically, principles, methods, and techniques relate chiefly to the art and science of the deductive

and extemporaneous approaches to public speaking; stress is laid upon purposeful and effective speaking, upon semantics, and upon the moral and ethical responsibilities of public speakers.

By the end of this course, students will:

1. Become adjusted to the speaking situation by gaining poise and confidence in front of an audience, by replacing extreme fear, by exacting some measure of self-control, and by appreciating the general and specific demands of the speaker-listener relationship.
2. Develop habits of courteous attention and analytical listening.
3. Develop critical thinking, reading, listening, and analytical skills.
4. Understand how to choose a topic, complete research, and organize a speech designed for a specific audience.
5. Understand how to use visual aids effectively in a speech/presentation.
6. Complete 5 speeches (Introduction, Informative, Special Occasion, Persuasive, and Reflective/Self-Analysis).

Student Learning Outcomes:

1. Students will have the ability to deliver a coherent speech inclusive of a distinctive introduction, body, and conclusion, as well as 2-3 substantive main points within the body and include appropriate transitions.

2. Students should be able to control/manage their verbal and nonverbal communication to enhance the audience's

understanding and appreciation of the speech message appropriate to the specific audience.

By logging into Canvas you affirm that you are the student who enrolled in the course(s) and are the person who will complete the assigned work. Furthermore, you agree to follow the regulations regarding academic integrity, personal identification and the use of student information as described in BP 5500 (Standards of Conduct) and AP 5520 (Student Conduct Procedures) which are the Rio Hondo College student conduct codes that govern student rights and responsibilities. You acknowledge that failure to abide by the regulations set forth in BP 5500 and AP 5520 may result in disciplinary action, including expulsion from the college.

This is **NOT** a self-paced course. There are firm deadlines in this class. There are assignments due on a regular basis. Please plan your time carefully!

Textbook: Please consult the Bookstore for information at (562) 463-7345 or go to [Rio Hondo College Online Bookstore](#)

Over the course of the semester there will be regular instructor student contact.

Methods of student contact include:

The instructor may drop you for non-participation.

There will be a one to three business day delay after an add code is used before a student may be able to log on to Canvas.

For students new to online classes, it is highly recommended that you take the Online Orientation through our Distance Education website. This will help explain what online classes are like and familiarize you with how the class is laid out. The orientation can be found at: <http://www.riohondo.edu/canvas-orientation/>

Email Responses: Instructors will make every attempt to respond to students in a timely fashion. Responses can take up to 48 hours before a response is received, excluding weekends and holidays.

Disability: A Student with a verified disability may be entitled to appropriate academic accommodations. Please contact your instructor and/or the [Disabled Students & Programs](#) office at 562-908-3420 for more information.

Modifications and Disclaimer: The instructor reserves the right to modify the content of the course or any course procedure. It is the responsibility of the student to keep apprised of all changes. If the student wishes to drop the class he/she is responsible for initiating the drop. Do not take it for granted that you will be dropped. If you stop working and do not drop the course, you may get an undesirable grade.

Additional Information:

Any student who does not turn in the first assignment will be automatically dropped.