



**RÍO HONDO COLLEGE
2021 - 2022 CATALOG**



Volume LV

Accreditation

Western Association of Schools and Colleges Board of Governors, California Community Colleges

Río Hondo College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, (10 Commercial Blvd., Ste. 204 Novato, CA 94949 (415) 506-0234 Telephone • (415) 506-0238 FAX), an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education.

An additional list of Accreditations and Certifications can be found on page 8.

Statement of Policy

The policy of this district is that, unless specifically exempted by statute or regulation, every course, course section, or class, reported for state aid, wherever offered and maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the colleges and who meets such prerequisites as may be established pursuant to section 55003 of division 6 of title 5 of the California Code of Regulations.

The College catalog represents official policies of the Río Hondo Community College District Board of Trustees.

By virtue of Statute, authority is vested in the Río Hondo Community College District Board of Trustees to add, amend, or repeal any of its regulations, rules, and procedures in whole or in part at such time as it may elect.

The Río Hondo College staff has worked to assure the accuracy of all information in the catalog. Students are advised, however, that such information **may be subject to change without notice**. Since the catalog is prepared in advance of the academic year, changes in some programs and rules might occur. An addendum to the catalog is published in the fall. The catalog and accompanying addendum are the final authority in regard to classes and programs offered. The catalog and addenda are also posted on the web site at: www.riohondo.edu/catalog. Students are advised to consult a counselor whenever questions or problems pertaining to academic programs arise.

This document is available in alternate formats upon request. Please contact Disabled Students Program and Services at (562) 908-3420.



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Whittier, California 90601-1616
(562) 692-0921

www.riohondo.edu

2021-2022 Catalog

July 1, 2021 - June 30, 2022

Serving the Communities of:

Pico Rivera
Santa Fe Springs
Whittier
El Monte
South El Monte
and portions of
Norwalk
La Mirada
Downey
La Puente
Industry

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Welcome



PRESIDENT'S MESSAGE

Welcome to Río Hondo College, where we are student-focused and mission-driven as an educational and community partner committed to advancing social justice and equity.

Río Hondo College provides top-notch instruction and support services for all students. We stand by our students from all walks of life, including students with disabilities, former foster youth, undocumented students, single parents, students impacted by the justice system, veterans, LGBTQ, and students experiencing homelessness and food scarcity.

Whether you study on campus or online, Río Hondo College provides a rigorous and robust course of study for those planning to transfer to four-year universities, seeking career advancement, and exploring new skills.

We offer 31 associate degrees for transfer that guarantee transfer to California State Universities. We are one of the few community colleges in California that offers a Bachelor of Science degree, a Pathway to Law School program, and nationally recognized academies in policing and firefighting. We are also known for our programs in nursing and in alternative automotive technology.

We offer a rich array of services and resources for students who struggle with food insecurity, homelessness, and other potential barriers to achieving their goals – another element of our commitment to ensuring success for all members of our community.

Río Hondo College faculty, staff and administrators invite you to explore all that your community college, Río Hondo College, has to offer.

Best wishes to you and your continued success!

Teresa Dreyfuss
Superintendent/President

Administrators

ADMINISTRATION

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Vice President, Finance & Business Stephen Kibui, M.B.A.
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Mathematics, Sciences, and Engineering Vann Priest, Ph.D.
Public Safety Mark Yokoyama
Student Success Melba Castro, Ph.D.

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Student Equity and RISE Scholars Cecilia Rocha

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Admissions & Records Leigh Ann Unger
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Child Development Center Vacant
Contract Management & Vending Services Felix G. Sarao
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Extended Opportunity Programs &
Services/CARE Heba Griffiths
Facilities Services Mario Gaspar
Fire Academy Andrew Grzywa
Financial Aid, Scholarships & Veterans Services Donald Gordon
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Mechanical & Electrical Services Anthony Ortega
Operations & Maintenance George Lopez
Police Academy Walter Allen, III
Strong Workforce Margaret Fernandez
Student Life & Leadership Shaina Phillips
Student Success and Support Program Vacant
Teacher Preparation Pipeline
and Pathway (TPPP) Maria Lea Martinez
TRIO SSS, Transfer & Career/Re-Entry Brenda Beza

Division/Department Listing

Division of Arts & Cultural Programs

(562) 908-3471

- Cultural Events Hotline: (562) 908-3492
- Cultural Programs
- Distance Education
- Performing Arts
 - Music
 - Theater
- Visual Arts
 - Animation
 - Art History
 - Ceramics
 - Graphic Design
 - Photography
 - Studio Art

Division of Behavioral & Social Sciences

(562) 463-7469

- Anthropology
- Chicano Studies
- Child Development/Education
- Economics
- History
- Human Services
- Humanities
- Philosophy
- Political Science
- Psychology/Drug Studies
- Sociology

Division of Business

(562) 463-7359

- Accounting
- Business/Management/Marketing
- Computer Information Technology
- International Business
- Logistics

Division of Career & Technical Education

(562) 908-3460

- Apprenticeship: (562) 908-3448
- Architecture/Civil/Engineering Technology
- Automotive Technology
- Automotive Technology Baccalaureate Degree Program
- Geographic Information Systems
- Electronics (Renewable/Green Energy)
- Heavy Equipment Technology
- Honda PACT Program
- Tesla START Program
- Welding/Fabrication

Division of Communications & Languages

(562) 908-3429

- English & Literature
- English as a New Language (ENLA)
- ESL/Language Lab
- Languages (ASL, Chinese, Japanese, French, Spanish)
- Mass Communications/Journalism/Radio
 - El Paisano, elpaisanoonline.com, La Cima
- Reading & Study Skills
- Speech/Forensics
- Study Abroad
- Staff Development

Division of Counseling

(562) 908-3410

- Center for Career & Re-entry Services: (562) 908-3407
- Counseling Center: (562) 908-3410
- Pathway to Law School: (562) 463-7008
- Puente: (562) 463-3207
- RISE Scholars: (562) 463-3133
- Student Equity: (562) 463-7066
- Student Success and Dream Center: (562) 463-6650
- Student Success and Support Program — Credit/Noncredit

- Transfer Center: (562) 463-4619
- TRIO SSS, Transfer & Career/Re-entry: (562) 463-3216

Division of Health Science & Nursing

(562) 908-3421

- Acute CNA
- Associate Degree Nursing
- Home Health Aide
- Vocational Nursing
- Nurse Assistant Pre-Certification Training

Division of Kinesiology, Dance and Athletics

(562) 908-3409

- Athletics
- Dance
- Fitness Center (562) 463-3461
- Kinesiology

Division of Library

(562) 908-3417

- Archives
- Circulation
- District Lab
- English Writing Center
- Learning Assistance Center (LAC)
- Library (562) 908-3417
- Production
- Reading Lab
- Reference

Division of Mathematics, Sciences, and Engineering

(562) 908-3444 or 908-3472

- Astronomy, Geography, and Geology
- Biological Sciences
- Chemistry
- Environmental Sciences
- Mathematics
- Math Science Center
- MESA/TRIO SSS STEM
- Physics and Engineering

Division of Public Safety

(562) 463-7756

- Administration of Justice
- Advanced Officer Training
- Corrections
- Forensics
- Police Academy

(562) 941-4082

- Emergency Medical Technician
- Fire Academy
- Fire Technology
- Homeland Security Training Center
- Wildland Fire

Division of Student Affairs

(562) 908-3498

- Admissions and Records: (562) 908-3415/463-7639
 - International Students Program
- Financial Aid, Scholarships and Veterans Services: (562) 908-3411
- Foster Care and Independent Living: (562) 908-3435
- Guardian Scholars: (562) 908-3435
- Student Conduct: (562) 908-3498
- Student Health and Psychological Services: (562) 908-3438
- Student Life & Leadership: (562) 908-3427
- Veterans Service Center (562) 463-3370

Division of Student Success

(562) 463-4693

- CalWORKs: (562) 463-7311
- Disabled Students Programs & Services: (562) 908-3420
- EOPS/Care: (562) 908-3423
- Outreach and Educational Partnerships: (562) 463-4693
- Río Success Lab (562) 463-7226

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Instructional Calendar 2021-2022

Summer 2021

Ten-Week Session (10-weeks)
.....Monday, June 7 – Friday, August 13

First Session (5-weeks)
.....Monday, June 7 – Friday, July 9

Evening Session (6-weeks)
.....Monday, June 21 – Friday, July 30

Late Start: Day and Evening (8-weeks)
.....Monday, June 21 – Friday, August 13
(Includes on-site, off site & online classes)

Second Session: Day Classes (5-weeks)
.....Monday, July 12 – Friday, August 13

Fall 2021

Semester Dates (16-weeks)
.....Saturday, August 21 - Saturday, December 11

Flex Day.....Friday, August 20
(Classes begin Saturday, August 21)

8-Week Modules
(Module A).....Saturday, August 21 – Friday, October 15
(Module B) Saturday, October 16 – Saturday, December 11

Finals Week
.....Monday, December 6 – Saturday, December 11

Spring 2022

Intersession Dates (4-weeks)
.....Monday, January 3 - Thursday, January 27

Semester Dates (16-weeks)
.....Saturday, January 29 - Thursday, May 26

Flex Day.....Friday, January 28
(Classes begin Saturday, January 29)

Spring BreakMonday, March 28 - Friday, April 1
(No weekend classes Saturday, March 26)

8-Week Modules
(Module A) Saturday, January 29 – Friday, March 25
(Module B)Saturday, April 2 – Thursday, May 26

Finals Week
.....Saturday, May 21 – Thursday, May 26

Commencement.....Thursday, May 26

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General Information About Río Hondo College

History

The Río Hondo Community College District was established by election in October 1960, but first classes were not held until 1963-1964. Since the district's boundaries at that time were identical to those of the Whittier Union High School District, administration of the district was by the high school district Board of Trustees. Creation of the El Rancho Unified School District in 1962 required that Río Hondo College establish its own Board of Trustees, and an election for that purpose was held in April 1962.

The new Board of Trustees appointed Dr. Phil Putnam as the founding Superintendent-President in February 1963. In May 1963, the Board chose Río Hondo as the name for the college. The name, long associated with the area surrounding the Río Hondo River, means "deep river."

College classes were offered for the first time in the late afternoons and evenings in September 1963 at Sierra and El Rancho High Schools. Following selection of the present campus site, a \$12 million bond issue to build the college was approved by 80.1 percent of the district voters in October 1963. During 1964 and 1965, Río Hondo College conducted classes for a limited enrollment at the former Little Lake School in Santa Fe Springs.

The present campus opened in the fall of 1966 with an enrollment of 3,363 day and 2,682 evening students. Measure A, a \$245 million bond passed by voters in 2004, now provides new buildings and facilities upgrades campus-wide as well as new off-site educational centers in South Whittier and El Monte. Today, Río Hondo enrolls approximately 20,000 students per semester.

Río Hondo College is an open-access California community college that contains nine cities, in whole or part, four distinct unincorporated communities, and a portion of one other unincorporated community of Los Angeles County within our district boundaries. The cities include El Monte, South El Monte, Pico Rivera, Santa Fe Springs, and Whittier. The District also encompasses portions of Norwalk, Downey, La Mirada, and the City of Industry. The unincorporated communities within our District include Los Nietos, East Whittier, South Whittier, West Whittier, and a portion of Avocado Heights.

School districts within the college boundaries are the Whittier Union High School District, El Rancho Unified School District, and the El Monte Union High School District. Students come to Río Hondo seeking a variety of educational experiences. Río Hondo's educational program includes courses for transfer to four-year colleges and universities, general education courses for greater understanding of individual and community life, vocational training in certain areas, and courses for improving academic performance necessary for studying at a higher level.



The Río Hondo College Foundation was established in 1992. The Foundation assists the college in meeting the needs of its students. The Foundation's focus is to secure financial and community resources to support Río Hondo College students and student scholarships. The Foundation also supports innovative educational projects, teaching, and training support.

Mission Statement

Río Hondo College is an educational and community partner committed to advancing social justice and equity as an antiracist institution that collectively invests in all students' academic and career pathways that lead to attainment of degree, certificate, transfer, and lifelong-learning goals.

Vision Statement

Río Hondo College aspires to be an evolving community-focused institution that embraces diversity, equity, and inclusion as a means to achieve personal, professional, and educational goals in a caring and rigorous environment.

Values Statement

Río Hondo College is guided by its Core Values:

Quality Teaching and Learning: *a dynamic, student-centered learning environment that embraces equity-minded principles,*

Student Access and Success: *a welcoming and inclusive environment that provides our community with the knowledge, wisdom, and skills that facilitate upward social and economic mobility,*

Diversity, Equity and Inclusion: *a commitment to advancing educational justice, equity, and opportunity,*

Integrity and Fiscal Responsibility: *a College engaged in ethical practices and responsible use of resources for the optimum benefit of its students, community, and staff.*

Goals Statement

With the rapid pace of change and the need to respond in a reasonable, timely, and organized fashion - and keeping the focus on our students - Río Hondo College recognizes the following goals as important to our collective success:

- to provide quality instruction to enhance the teaching/learning process
- to provide quality student support programs
- to provide quality student services, utilizing a student-centered process
- to meet the changing technological needs required to support the educational process and to enhance student access and success
- to maintain a safe and pleasant environment for students, staff, and community
- to support participatory governance processes through effective communication among and involvement of students, faculty, staff, trustees, and community
- to provide leadership in the academic, cultural, and economic life of the community
- to support the personal and professional growth of trustees, faculty, and staff
- to develop and utilize fiscal resources in an efficient and effective manner.

Institutional Code of Ethics (BP 3050)

I. The employees of Río Hondo Community College District are committed to providing a high quality learning environment to help our students successfully achieve their educational goals and objectives. Accordingly, employees have an interest and commitment to ethical behavior. Ethical persons are those who abide by principles and exemplify virtues as understood within a given moral framework. Many believe that virtue is intrinsically rewarding. At the very least, that one be perceived as ethical is instrumental in establishing credibility and trust.

II. To support Río Hondo's commitment to ethical behavior, college employees adhere to standards of ethical and professional behavior related to their duties, and have responsibilities to the institution and to individuals they serve. Although one cannot "legislate morality" in the sense of mandating virtuous intentions, we can, and do, establish general expectations of conduct.

III. There are many sources of ethical inspiration and guidance. All employees of Río Hondo College are subject to official College policies and procedures; applicable regulatory agency requirements; local, state, and federal laws; and professional standards (when applicable). This includes policies such as the Río Hondo College Policy on Sexual Harassment (BP 3430), its Policy on Nondiscrimination (BP 3410), and its Policy on Academic Freedom (BP 4030).

IV. In addition, the Board of Trustees is subject to its own Code of Ethics (BP 2715), and most of our employees are members of professional organizations with their own established codes of ethics, such as the CTA, CSEA, and ACCCA. Employees are encouraged to consult their own organizations, when applicable, for further guidance. As constituents of Río Hondo College, students are likewise encouraged to maintain high Standards of Conduct (BP 5500).

V. As a further demonstration of commitment to high ethical standards, employees of Río Hondo College aspire to be guided by the following values statements. These are guidelines and aspirations to be used for educational and not disciplinary purposes, with our own conscience as the first and most salient means of evaluation:

- The College values open communication, honesty, and truthfulness, and aspires to an "open door" philosophy.
- The College values open inquiry and honors academic freedom.
- The College strives to protect human dignity and individual freedom.
- The College values clear roles and responsibilities, teamwork, and cooperation (as outlined in AB1725), and therefore aspires to develop a climate of trust and mutual support.
- The College is committed to providing excellent educational opportunities to the community, and the instructional faculty seeks to evaluate students by honest appraisal of student performance against faculty standards.

Institutional Philosophy

Recognizing the individual worth and potential of every human being, Río Hondo College offers an open access, comprehensive educational program to residents of the college district.

The college is dedicated to excellence in instruction and student services to develop the intellectual and personal competence of each individual.

At Río Hondo College, students will have an opportunity to develop ethical values, learn the rights and responsibilities of citizenship, develop career skills, and understand the scientific, artistic, and social achievements of various cultures.

Institutional Affiliation

Río Hondo College is a member of the Western Association of Schools and Colleges, the American Association of Community Colleges, and the California Association of Community Colleges. The college is also a member of the San Gabriel/Foothill Association of Community Colleges (SanFACC).

Accreditations & Certifications

Río Hondo College is accredited by the Western Association of Schools and Colleges and is authorized by the California Community College Board of Governors to offer courses which parallel the lower-division courses of four-year institutions and qualify the student for junior classification at the university level. College transfer courses are accepted at full value at most colleges and universities throughout the United States.

- Police Academy – California Commission on Peace Officers Standards and Training (POST) (Certified)
- Fire Academy – California State Fire Marshal; Accredited Local Processing for "State Fire Training Certifications" - California State Fire Marshals office (Accredited)

- Regional Homeland Security Training Center - Certified by California State Fire Marshal and California Emergency Management Agency (Cal EMA) and certified as a UASI homeland security regional training center in Los Angeles County.
- Emergency Medical Technician (EMT) – Los Angeles County Health Services EMT/Paramedic Program Approval Section (Accredited)
- Wildland Fire Program – U.S. Forest Service (Certified)
- First Aid and CPR – American Heart Association & American Red Cross (Certified)
- Expanded Scope Practice for EMTs – LA County Department of Health Services (Certified)
- Drug Studies Program – Accredited by the Addiction Counselor Certification Board of California/California Association for Drug/Alcohol Educators (ACCBC/CAADE) and the California Association of DUI Treatment Programs (CADTP).
- Nursing Program – Approved by the Board of Registered Nursing, State of California and the Board of Vocational Nursing and Psychiatric Technicians, State of California.
- CNA Programs – Approved through the Department of Public Health Services State of California.
- Automotive Programs: National Automotive Technicians Education Foundation (NATEF) (Certified); California Automotive Business Coalition Automotive Technician Training Standards (ATTS) (Certified); California Bureau of Automotive Repair (BAR) Smog Check Technician Training Institution (Certified).



Facilities

Art Gallery

The Río Hondo College Art Gallery is located inside the Art Building and is open to students and the community during the academic year. The gallery provides an intimate setting for exhibits showing both student and professional artists representing a variety of artistic disciplines. Used also as a teaching gallery, many of the exhibits are displayed and created by students enrolled in Art courses. The gallery is open to the public and exhibits are advertised in the College's Cultural Events brochure available from the Division of Arts & Cultural Programs and online at: <http://www.riohondo.edu/arts>. Call (562) 908-3471 for more information.

Black Box Theater

The Black Box Theater is located behind the Wray Theater. With seating for approximately 80 guests, the Black Box provides a more intimate setting for student and visiting performers. The performances are open to the public and are advertised in the College's Cultural Events brochure from the Division of Arts & Cultural Programs. Call (562) 908-3471 for more information.

Bookstore

The Río Hondo College Bookstore is located on the first floor of the Administration Building. The bookstore carries new, used, digital and rental textbooks required for each class as well as school supplies, RHC clothing, gifts and technology products. The textbook rental program can save students 65% or more on select textbooks. Physical non-rental textbooks can be sold back to the bookstore for up to 50% of the purchase price (exclusions apply). Our online website www.riohondoshop.com offers students the convenience of ordering online and choosing free in-store pickup; orders can be shipped at an extra cost. As an authorized Apple reseller, the bookstore offers a selection of Apple products in the store and online. The bookstore works with various departments to make some financial aid and scholarship funds available to use at the bookstore. As a campus partner, ninety percent of the commissions received from the bookstore go to the Auxiliary Service Fund for student activities. For more store information visit us online at www.riohondoshop.com.

Río Café

The Río Café, located on the first floor of the Student Union, is the place to grab a snack or meal on the run. The 300 seat dining room is ample enough to enjoy a delicious breakfast, lunch, or dinner with friends. The café offers a mix of healthy dining options, a mouth-watering grill featuring an exhibition grill of hot sandwiches, International Cuisine, Panini Grill, and Crepe station. Several beverage choices to choose from and a variety of sweet and savory fresh-baked pastries. Enjoy your favorite Starbucks Lattes, cappuccino® Blended Beverages, Coffees and Teas at our Starbucks Coffee Bar. The café accepts: Cash, Credit, and Apple Pay. Hours for the Río Café are: Monday through Thursday 7:00 am to 9:00 pm; Friday 7:00 am to 2:00 pm; Saturday 7:00 am to 1:00 pm. Catering is available at riocafe@riohondo.edu.

Child Development Center/ Pre-School Laboratory

The Child Development Center/Pre-School Laboratory, accredited by the National Association for Education of Young Children (NAEYC), provides quality pre-school

services to the children of Río Hondo students, staff, and community. Children must be between the ages of 2 and 5 years old and are not required to be toilet trained. The Center is supported by state funds and parent fees. Eligibility for state subsidized funding is determined by a combination of family size and income. Some families may pay fees based on a sliding scale. Hours of operation are 7:30 A.M. to 5:00 P.M., Monday through Friday. Holidays and breaks are observed in accordance with the RHC academic calendar. For more information, please call (562) 908-3494 or visit the Río Hondo website (click on Student Services and then Child Care). Río Hondo College students from the Child Development/Education Department, the Behavioral and Social Science Division and Nursing utilize the Pre-School Laboratory to observe the development and behavior of pre-school children and to apply the knowledge that they gained in their courses working directly with children.

El Monte Educational Center (EMEC)

The El Monte Educational Center (EMEC) is one of Río Hondo College's off-campus educational centers. It is located at 3017 Tyler Avenue, El Monte, CA 91731. There are classrooms and a computer resource lab. Regular college credit courses are offered at EMEC, including basic skills, general education courses for graduation and transfer to a university. Continuing Education also offers noncredit courses at EMEC. For more information about classes and services at EMEC, please call (626) 443-8932.

Fitness Center

Río Hondo College's state-of-the-art Fitness Center is located in the Kinesiology Department (room 150). Access is available by enrolling in KINA 130, a one-unit Kinesiology Activity Class. Additional information is listed in the Class Schedule and on the Fitness Center web page.

Observatory

Río Hondo College is one of only 10 California Community Colleges to possess an observatory. The Gordon D. Crowell Astrophysical Observatory has been serving the students of the college and residents of the community for almost 50 years. The Observatory houses a 16-inch reflecting telescope that is the largest telescope available to the public in the Los Angeles area. We are open to the public, year round, no fee, from 8:00 p.m. to 10:00 p.m. PDT and 7:00 p.m. to 9:00 p.m. PST on selected clear Friday evenings. Visitors are asked to park in Lot C and walk up the observatory road to the Observatory. Please wear comfortable walking shoes, dress warmly, and bring a flashlight. Visitors are also advised that we do not have rest room facilities at the observatory. Call (562) 908-3444 for more information, or visit www.riohondo.edu/mathematics-and-sciences/astronomy/observatory-nights.

Parking: Students/Visitors

Parking facilities are provided for students and visitors at nine locations on campus as designated in this College Catalog. Students are required to display a Río Hondo College parking permit on all vehicles parking on campus. Parking permits should be obtained at the time of registration and thereafter at every semester registration or where there is a change in vehicle(s). Motorcycle parking is permitted only in specially designated areas in Lot B, Lot C, Lot E, Lot 1, and Lot 4.

Visitors on campus may obtain temporary parking permits at the Parking Information Booth located off College Drive

to the left at Parking Lot 2 of the lower level parking stalls or at one of three day parking permit dispensers available in these locations:

- Parking Lot A, center of lot
- Parking Lot A, near the bridge
- Parking Lot 6, near the stairs
- Parking Lot C, southeast corner of Lot C
- Parking Lot E, near entrance of PE Building

One (1) day parking permit fee is \$3.00. The dispenser accepts one dollar bills, credit cards, coins (including dollar coins). Dispenser does not give change for bills or coins. A five (5) minute parking stall is located alongside the dispenser for temporary parking while you purchase your permit.

Persons operating vehicles on campus are expected to abide by all California vehicle codes as well as posted regulations. Citations will be issued by campus security officers for violations of such codes or for failure to abide by college parking or vehicular regulations. Everyone is required to pay all fines in connection with such violations. Unpaid fines will be referred to the DMV, and a hold will be placed on your vehicle registration.

Persons using the parking facilities at the college do so at their own risk. The college assumes no liability for the use of the parking facilities.

Río Hondo Educational Center at Pico Rivera

The Río Hondo Educational Center at Pico Rivera is one of Río Hondo College's off-campus educational centers. It is located at 9426 Marjorie Street, Pico Rivera, CA 90660. There are classrooms, a computer resource lab, and a study hall. Regular college credit courses are offered at the Educational Center at Pico Rivera, including basic skills, general education courses for graduation and transfer to a university. Continuing Education also offers noncredit courses. For more information about classes and services at the Pico Rivera Educational Center, please call (562) 222-1482.

Santa Fe Springs Training Center

The Río Hondo College Fire Technology program is located at the Santa Fe Springs Regional Training Center at 11400 Greenstone Ave., Santa Fe Springs. The Training Center houses the equipment and facilities for the College's Fire Academy, Homeland Security Training Center, Emergency Medical Technician (EMT) program, Biddle Physical Abilities Testing, and Advanced Fire Marshal Training Programs. Some Fire Technology classes are also held on the main campus at the new Administration of Justice Building. The Wildland Fire Technology program and the Wildland Fire Academy are located at the AJ Annex on the main campus. Please see Schedule of Classes for more information.

South Whittier Educational Center (SWEC)

The South Whittier Educational Center (SWEC) is one of Río Hondo College's off-campus educational centers located at 14307 East Telegraph Road, Whittier, CA 90604. There are classrooms and a computer resource lab. Regular college credit courses are offered at SWEC, including basic skills, general education courses for graduation and transfer to a university. Continuing Education also offers noncredit courses at SWEC. For more information about classes and services at SWEC, please call (562) 941-2356.

State Smog Center

Río Hondo College's State Smog Center is a state-contracted test facility that provides certain Smog Check services for motorists. Working with Automotive Technology departments at the community colleges, the Consumer Assistance Referee Centers provide motorists the opportunity to receive independent smog checks on their vehicles. Visit the web site www.smogcheck.ca.gov for the eligibility conditions necessary to utilize a referee station. Depending on the State's schedule of operation, the Center is open Monday through Friday from 8:00 a.m. to 5:00 p.m. by appointment only. Closed on State-determined holidays. Call (800) 622-7733 for hours of operation and an appointment.

Wray Theater

The Wray Theater, located on the lower quad, functions as the main performance space for the college. Showcasing a variety of student and professional performances in the areas of theatre, dance, music, film, and guest lectures, the theater seats approximately 300 persons. The performances are open to the public and are advertised in the College's Cultural Events brochure available from the Division of Arts & Cultural Programs. For more information, call (562) 908-3471 or visit our web site at: <http://www.riohondo.edu/arts>.

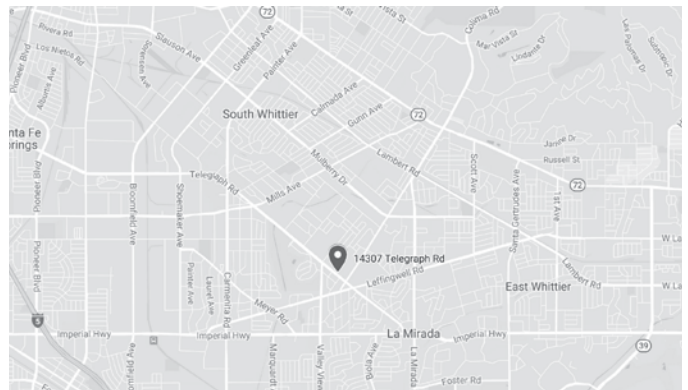


SOUTH WHITTIER EDUCATIONAL CENTER

14307 E. Telegraph Road
Whittier, CA 90604
Phone: 562-941-2356
Fax: 562-946-3817

DIRECTIONS:

1. Go northeast on Workman Mill Rd. toward College Dr.
2. Stay on Peck Rd.
3. Turn right onto Rooks Rd.
4. Merge onto I-605 S.
5. Take the Telegraph Rd exit, EXIT 12.
6. Turn left onto Telegraph Rd.
7. Make a U-turn onto Telegraph Rd.
8. SWEC is on the right.

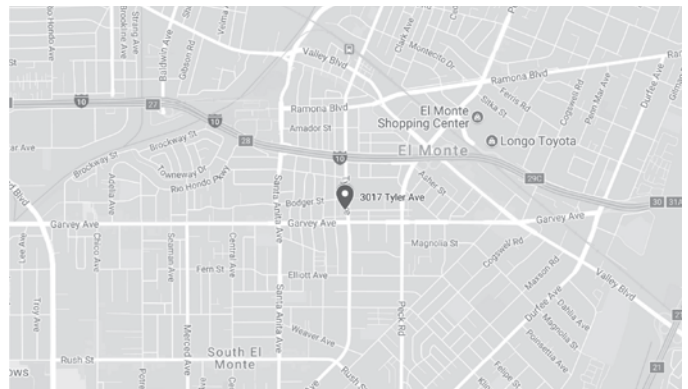


EL MONTE EDUCATIONAL CENTER

3017 Tyler Ave.
El Monte, CA 91731
Phone: 626-443-8932
Fax: 626-443-8997

DIRECTIONS:

1. Go northeast on Workman Mill Rd. toward College Dr.
2. Stay on Peck Rd.
3. Peck Rd turns into N Durfee Ave.
4. Turn left onto N Peck Rd/E. Rush St.
5. Take the 1st left onto E Rush St.
6. Take the 3rd right onto N Tyler Ave.
7. EMEC is on the left.

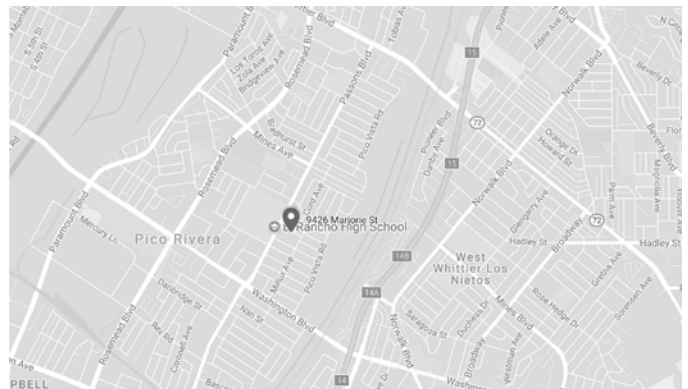


RIO HONDO EDUCATIONAL CENTER AT PICO RIVERA

9426 Marjorie Street,
Pico Rivera, CA 90660
Phone: 562-222-1482

DIRECTIONS:

1. Go northeast on Workman Mill Rd. toward College Dr.
2. Stay on Peck Rd.
3. Turn right onto Rooks Rd.
4. Merge onto I-605 S.
5. Take the Washington Blvd. West exit.
6. Turn right onto Washington Blvd.
7. Turn right on Passons Blvd.
8. Turn right on Marjorie St.
9. The Pico Center is on the corner of Passons and Marjorie.

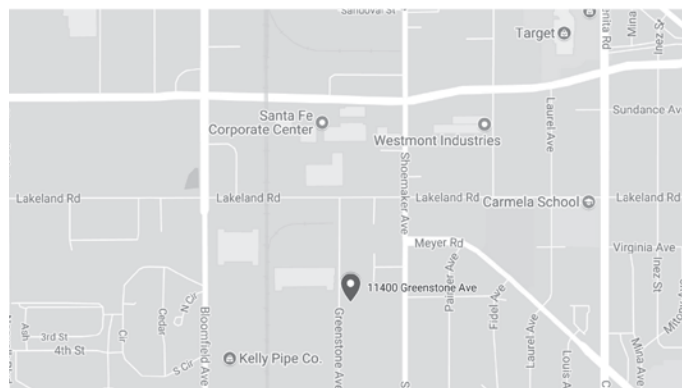


SANTA FE SPRINGS TRAINING CENTER

11400 Greenstone Ave.
Santa Fe Springs, CA 90670
Phone: 562-941-4082 extensions 21, 23, or 25

DIRECTIONS:

1. Go northeast on Workman Mill Rd. toward College Dr.
2. Go onto Peck Rd.
3. Turn right onto Rooks Rd.
4. Merge onto I-605 S.
5. Take the Telegraph Rd exit, EXIT 12.
6. Turn left onto Telegraph Rd.
7. Turn right onto Bloomfield Ave.
8. Bloomfield Ave. becomes Lakeland Rd.
9. Turn left to stay on Lakeland Rd.
10. Take the 1st right onto Greenstone Ave.
11. Academy is on the left.



2 College Policies & Procedures

Current Río Hondo College Board Policies and Administrative Procedures can be found on the web site: www.riohondo.edu/board/policies.htm.

Academic Freedom Philosophy

The maintenance of freedom of speech, publication, religion, and assembly (each of which is a component of intellectual freedom) is the breath of life in a democratic society. The need is greatest in fields and institutions of higher learning, where the use of reason and the cultivation of the highest forms of human expression are the basic methods for maintaining those freedoms. Society has come to rely upon colleges and universities as a principal means of acquiring new knowledge and new techniques, of conveying the fruits of past and present learning to the community, and of transmitting these results to generations to come. Without freedom to explore, to criticize existing institutions, to exchange ideas, and to advocate solutions to human problems, faculty members, staff and students cannot perform their work and cannot maintain their self-respect. Society suffers correspondingly. The liberty that is needed requires a freedom of thought and expression within colleges and universities, freedom to carry the results of honest inquiry to the outside, and a freedom to influence human affairs in the same manner as other informed persons do. Nor is the value of freedom lessened because error at times arises from its exercise. Learning, intellectual development, and social and scientific progress takes place on a trial-and-error basis, and even the unsound cause or hypothesis may call forth the truth that displaces it. (Board Policy 4030).

Access to Student Records

All currently enrolled or former students have the right of access to any records relating to them and maintained by the College. Students may inspect and review records during regular business hours in the Office of Admissions and Records. Requests for access to records will be granted no later than five working days following date of request. Qualified personnel will be present to interpret records for students.

College personnel may also permit access to student's records to any person for whom the student has executed written consent specifying the records to be released and identifying the party to whom the records may be released. College personnel will notify the recipient of such records that the transmission of information to third parties is prohibited. (Administrative Procedure 5040)

Student Records

Privacy Act - All student records at Río Hondo College are kept in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974. Students may request access to those campus records that personally identify the student; the student may challenge the accuracy of the record or the appropriateness of its retention in the campus records. Student consent is needed for the release of records covered by the Act to outside parties (e.g., prospective employers) except for those agencies entitled to access under the provisions of the Act (e.g., campus officials, other schools, federal educational and auditing officers and requests in connection with the application of receipt of financial aid).

These provisions apply to records received and used after November 1, 1974. A student may request a report summarizing the number of records he/she has requested or given consent to be released. Complaints as to procedure or improper release of record information may be filed with the Office of Education, HEW FERPA, DHEW, 330 Independence Avenue, S.W., Washington, D.C. 20210.

Children on Campus

Except when children are enrolled in the Child Development Center, other instructional programs in the District, and/or attending public events under the supervision of a parent or guardian, bringing children on campus while attending classes is not permitted. Parents and guardians must be aware that the ultimate responsibility for the safety of the children in their care rests with them and no liability can be accepted by the District nor any of its agents or staff for the consequences of children being on campus.

Computer Usage

Each computer user is responsible for the use of computing resources in an effective, efficient, and lawful manner.



Computing resources and equipment are college property, and the college retains the right to monitor systems and limit access. Users of computing resources must abide by the rules/policies established by the department responsible for the supervision of the equipment. Each user must understand and acknowledge that his/her freedom to access and display information is limited to authorized academic and administrative uses. No person may use computer resources for any illegal act, including the possession or use of programs, files, or instructions for violating system security or violation of copyright law. Computer resources may not be used to intimidate or create an atmosphere of harassment based upon any protected class/category (gender, race, religion, ethnic origin, creed, sexual orientation, or other categories as applicable). (Administrative Procedure 3720)

Student Complaints/ Grievance Procedures

The District provides a prompt and equitable means of resolving student grievances and complaints. A grievance is an alleged wrongful act by a Río Hondo College staff or faculty member which has an adverse effect upon a student's academic or personal status right or privileges as a student at Río Hondo College. Students are protected against capricious, arbitrary, unreasonable, unlawful, false, malicious or professionally inappropriate evaluations or behavior by a faculty member, a staff member, an administrator or an official of the College or another student. Student complaints may be classified as grievances and fall into one of two categories: Academic, or Non-Academic. Students are encouraged to follow the Río Hondo College Complaint and Grievance process. Issues that are not resolved at the campus level may be presented to the State Chancellor's Office using their complaint process.

This procedure does not apply to any matters for which a specified method of complaint resolution is provided by law or by District policy, such as: Student disciplinary actions, which are covered under separate Board policies and Administrative Procedures (BP 5500, AP 5500); Police citations (i.e. "tickets"); complaints about citations must be directed to the County Courthouse in the same way as any traffic violation; or Complaints of discrimination, harassment, or retaliation, including grade grievances

based on this type of allegation. These types of complaints are covered under separate Administrative Procedures (AP 3435).

For more information regarding student complaints and grievance procedures, please contact the Office of Student Affairs located in SS204 or visit: http://www.riohondo.edu/student_affairs/complaints-grievances.

Directory Information

This is to serve as public notice that the following information is regarded by Río Hondo Community College District as Directory Information, and may be released for distribution unless a stop action is initiated by a student on the Río Hondo College Directory Information Denial of Release form available in the Admissions and Records Office. A new form must be completed each year. Directory information includes: a student's name, whether or not he/she is currently enrolled, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees and awards received. (Board Policy 5040)

A request for directory information will be denied to any parties, not otherwise entitled to the information by law, if the college determines that such release is not in the best interest of the student. Further information may be obtained from the Admissions & Records Office. (Board Policy and Administrative Procedure 5040)

Hazing

The California Legislature moved hazing from the educational codes and amended the Penal Code to include hazing in order to close legal loopholes and to deter students. Section 245.6 of the California Penal Code, which went into effect on January 1, 2007, reads: It shall be unlawful to engage in hazing. "Hazing" means any method of initiation or pre-initiation into a student organization or student body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury. Hazing can be defined as any action or activity which does not contribute to the positive development of a person; which inflicts or intends to cause physical or mental harm or anxieties; which may demean, degrade or disgrace any person regardless of location, intent or consent of participants. Hazing can also be defined as any action or situation, which intentionally

endangers a student seeking admission into or affiliation with any student organization. The term "hazing" does not include customary athletic events or school-sanctioned events. A violation of this section that does not result in serious bodily injury is a misdemeanor, punishable by a fine of not less than one hundred dollars (\$100), nor more than five thousand dollars (\$5,000), or imprisonment in the county jail for not more than one year, or both. (Board Policy 5500)

Non-Discrimination Policy

Río Hondo Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of national origin, religion, age, sex, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics in any program or activity. Inquiries regarding compliance and/or grievance procedures may be directed to Dean of Student Affairs, Student Services Building, 2nd Floor, Room SS204, (562) 908-3498.

Río Hondo Community College District recognizes its obligation to provide program accessibility for all persons with disabilities in a manner that does not discriminate in the delivery of those services. The College makes reasonable accommodations for students, employees and members of the community who may be participating in campus activities. (Administrative Procedure 3435)

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the District's compliance with those provisions may also be directed to:

Office of Civil Rights
United States Department of Education
50 Beale Street, Ste. 7200
San Francisco, CA 94105
(415) 486-5555

or

Department of Fair Employment & Housing
1900 Mariposa Mall
Suite 130
Fresno, CA 93721

Póliza contra la Discriminación

El Distrito del Colegio de Río Hondo cumple con todas las reglas y reglamentos federales y estatales y no discrimina a base de origen nacional, religión, edad, género, identidad sexual, expresión sexual, raza o etnicidad, color, condición médica, información genética, ascendencia, orientación sexual, estado civil, discapacidad física o mental, embarazo o por ser militar y veterano de las fuerzas armadas o porque él o ella son percibidos tener una o varias de las características precedentes o basado en la asociación con una persona o el grupo con uno o varios de estas características reales o percibidas. Esto se mantiene verdadero para todos los estudiantes que están interesados en participar en programas educativos incluyendo programas de carrera y educación técnica y/o actividades extraescolares. (AP 3435)

Para más información sobre esta póliza y/o procedimientos de agravio, pueden ser dirigidas al Decano, Asuntos Estudiantiles, ubicado en el edificio de Servicios para el Estudiante, segundo piso, cuarto SS-204, (562) 908-3498.

El Distrito del Colegio de Río Hondo reconoce su obligación de proveer programas con accesibilidad para todas las personas con discapacidades en una manera que no discriminar en la entrega de aquellos servicios. El Colegio hace modificaciones razonables para estudiantes, empleados, y miembros de la comunidad quienes participen en actividades del colegio. (AP3435)

Preguntas o información sobre leyes federales y reglamentos contra la discriminación en la educación o el cumplimiento del Distrito con aquellas provisiones también pueden ser dirigidas a:

La Oficina de Derechos Civiles
Departamento de Educación de los EEUU
50 Beale Street, Ste. 7200
San Francisco, CA 94105 (415) 486-5555

o

El Departamento de Empleo Justo Y Vivienda
1900 Mariposa Mall, Suite 130
Fresno, CA 93721

Registered Sex Offender Information

Offenders are required to register with the Pico Rivera Sheriff's Department prior to applying to Río Hondo College.

Once registered, the offender is required to meet with the Dean of Students Affairs with appropriate documentation from the Sheriff's Department.

For further information, call the Pico Rivera Sheriff's Department at (562) 222-5533 or the Dean of Student Affairs at (562) 908-3498.

Information concerning registered sex offenders may be obtained from the Whittier Police Department, 13200 Penn St., Whittier, CA 90602 or by calling (562) 567-9200. Sex offenders are required to register with the police in the jurisdiction in which they reside.

Sexual Harassment

Sexual Harassment is offensive, unwelcome sexual attention. Sexual harassment is a form of sex discrimination which violates Title VII of the Civil Rights Act of 1964 as amended, Title IX of the Education Amendments of 1972, California statutes, Río Hondo Community College District Board policy BP 3430.

Definition – Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other conduct of a sexual nature when:

1. submission to the conduct is made a term or condition of an individual's employment, academic status, or progress;
2. submission to, or rejection of, the conduct by the individual is used as a basis of employment or academic decisions effecting the individual;
3. the conduct has the purpose or effect of having a negative impact on the individual's work or academic performance, or of creating an intimidating, hostile or offensive work or educational environment; or
4. submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the community college.

This definition encompasses two kinds of sexual harassment.

1. *Quid pro quo* sexual harassment occurs when a person in a position

of authority makes educational or employment benefits conditional upon an individual's willingness to engage in or tolerate unwanted sexual conduct.

2. Hostile environment sexual harassment occurs when unwelcome conduct based on sex is sufficiently severe or pervasive so as to alter the conditions of an individual's learning or work environment, unreasonably interfere with an individual's academic or work performance, or create an intimidating, hostile, or abusive learning or work environment. The victim must subjectively perceive the environment as hostile, and the harassment must be such that a reasonable person of the same gender would perceive the environment as hostile.

Sexual harassment can consist of virtually any form or combination of verbal, physical, visual or environmental conduct. It need not be explicit, nor even specifically directed at the victim. Sexually harassing conduct can occur between people of the same or different genders. The standard for determining whether conduct constitutes sexual harassment is whether a reasonable person of the same gender as the victim would perceive the conduct as harassment based on sex.

Examples – Sexual harassment includes, but is not limited to the following misconduct:

1. **Verbal:** Inappropriate or offensive remarks, slurs, jokes or innuendoes based on sex. This may include, but is not limited to, inappropriate comments regarding an individual's body, physical appearance, attire, sexual prowess, marital status, or sexual orientation; unwelcome flirting or propositions; demands for sexual favors; verbal abuse, threats or intimidation of a sexual nature; or sexist, patronizing or ridiculing statements that convey derogatory attitudes about a particular gender.
2. **Physical:** Inappropriate or offensive touching, assault, or physical interference with free movement. This may include, but is not limited to, kissing, patting, lingering or intimate touches, grabbing, pinching, leering, staring, unnecessarily brushing against or blocking another person, whistling or sexual gestures.

3. **Visual or Written:** The display or circulation of offensive sexually oriented visual or written material. This may include, but is not limited to, posters, cartoons, drawings, graffiti, reading materials, computer graphics or electronic media transmissions.
4. **Environmental:** An academic or work environment that is permeated with sexually-oriented talk, innuendo, insults or abuse not relevant to the subject matter of the class. A hostile environment can arise from an unwarranted focus on sexual topics or sexually suggestive statements in the classroom. An environment may be hostile if unwelcome sexual behavior is directed specifically at an individual or if the individual merely witnesses unlawful harassment in his or her immediate surroundings. The determination of whether an environment is hostile is based on the totality of the circumstances, including such factors as the frequency of the conduct, the severity of the conduct, whether the conduct is humiliating or physically threatening, and whether the conduct unreasonably interferes with an individual's learning or work.

If you believe that you are a victim of sexual harassment, contact the District Title IX Compliance Officer in room A113, or (562) 908-3405.

Hostigamiento Sexual

Hostigamiento sexual es acoso sexual, ofensivo y mal recibido.

Hostigamiento sexual es una forma de discriminación sexual, lo cual viola el Título VII del Acto de los Derechos Civiles de 1964, a como se han enmendado, Título IX de los Enmendamientos de Educación de 1972, estatutos del Estado de California, y política de la Junta del Distrito del Colegio de Río Hondo BP 3430.

Definición – Hostigamiento sexual puede ser acoso sexual mal recibido, solicitudes de favores sexuales, y otro comportamiento implícitamente sexual con tal que:

1. sometimiento al comportamiento se presenta como requisito o condición del empleo del individuo, de la categoría o estado académico del individuo o de adelantamiento del individuo;

2. sometimiento al comportamiento, o rechazo del comportamiento, del hostigador se presenta como criterio de empleo o de decisiones académicas en cuanto al individuo;
3. el comportamiento tiene el intento de resultar en impacto negativo en el trabajo del individuo o en los estudios académicos del individuo, o tiene el intento de crear un ambiente de intimidación y hostilidad en el empleo o en los estudios; o
4. sometimiento al comportamiento, o rechazo del comportamiento, del hostigador se usa como criterio de cualquier decisión en cuanto al individuo y los beneficios o servicios, lauros del colegio, programas, o actividades que se presentan en o por el colegio.

Esta definición incluye dos clases de hostigamiento sexual.

1. *Quid pro quo* hostigamiento sexual ocurre cuando una persona con puesto de autoridad presenta beneficios educativos o de empleo como dependientes en el sometimiento del individuo a participar en o tolerar comportamiento sexual mal recibido.
2. Ambiente hostil hostigamiento sexual ocurre cuando comportamiento mal recibido, implícitamente o explícitamente sexual, es bastante severo o intruso para que se cambien las condiciones del ambiente de empleo, o de estudios, del individuo, o para que se impida excesivamente el trabajo del individuo o los estudios del individuo, o para que se crea un ambiente, de empleo o educativo, de intimidación, hostilidad y abuso. El individuo como víctima tiene que percibir personalmente el ambiente como hostil, y el hostigamiento tiene que ser de tal manera que una persona razonable del mismo sexo percibiría el comportamiento como hostigamiento sexual. Hostigamiento sexual incluye cualquier combinación de comportamiento verbal, físico, o visual, o de control a través del ambiente de empleo o educativo. El hostigamiento sexual no tiene que ser explícito, ni tiene que ser específicamente dirigido al víctima. Hostigamiento sexual puede ocurrir entre personas del mismo sexo o de diferentes sexos. El criterio para determinar si comportamiento es hostigamiento

sexual es si una persona razonable del mismo sexo percibiría el comportamiento como hostigamiento sexual.

Ejemplos – Hostigamiento sexual incluye, pero no se limita a, mal comportamiento como:

1. **Verbal:** palabras impropias o ofensivas, menosprecios, chistes o burlas o insinuaciones sexuales. Esto incluye, pero no se limita a, comentarios impropios en cuanto al cuerpo del individuo, la apariencia física, atavío, valentía sexual, estado civil, o preferencia sexual del individuo; flirteo o solicitudes mal recibidas; demandas de favores sexuales; abuso verbal, amenazas intimidación de tipo sexual; o sexismo, comentarios arrogantes que ponen en ridículo a un sexo, o que expresan actitud derogatoria contra un sexo.
2. **Físico:** contacto físico impropio o ofensivo, asalto, o impedimento físico del movimiento de una persona. Esto puede incluir, pero no se limita a, besando, caricias físicas, tocando íntimamente, agarrando a mano, pellizcando, mirando con lascivia, ojeando, pasando ligeramente por encima o impidiendo el paso de otra persona, silbando o haciendo ademanes o gesticulaciones sexuales.
3. **Visual o escrito:** mostrando, diseminando, o manifestando materia, visual o escrita, ofensiva y de sentido sexual. Esto puede incluir, pero no se limita a, carteles, caricaturas, diseños, dibujos, graffiti, materia para leer, gráficas en la computadora, y materia transmitida electrónicamente.
4. **Ambiente:** el ambiente de empleo o el ambiente académico que esté lleno de expresiones verbales de sentido sexual, insinuaciones, insultos o abusos verbales que no pertenecen al tema de la clase. Un ambiente hostil se puede realizar con enfoque impropio en temas sexuales o con comentario implícitamente sexual en la clase. Un ambiente puede ser hostil si el comportamiento sexual mal recibido es específicamente dirigido a un individuo o si el individuo solamente observa el hostigamiento ilícito en el ambiente. La determinación del ambiente como hostil se basa en el conjunto de todas las circunstancias, inclusive

elementos como la frecuencia del comportamiento, la severidad del comportamiento, si el comportamiento menosprecia o amenaza, y si el comportamiento impide excesivamente el empleo del individuo o los estudios del individuo.

Si usted cree que usted ha sido víctima de hostigamiento sexual, llame a, Oficial de Título IX del Distrito, en la oficina A113, o de teléfono fuera del colegio, llame al número (562) 908-3405.

Sexual Misconduct Information and Title IX Compliance

OTHER MISCONDUCT OFFENSES (Will fall under TITLE IX when gender-based)

- Threatening or causing physical harm, extreme verbal abuse, or other conduct which threatens or endangers the health or safety of any person;
- Discrimination, defined as actions that deprive other members of the community of educational or employment access, benefits or opportunities on the basis of gender;
- Intimidation, defined as implied threats or acts that cause an unreasonable fear of harm in another;
- Hazing, defined as acts likely to cause physical or psychological harm or social ostracism to any person within the college community, when related to the admission, initiation, pledging, joining, or any other group-affiliation activity (as defined further in the Student Code of Conduct);
- Bullying, defined as repeated and/or severe aggressive behavior likely to intimidate or intentionally hurt, control or diminish another person, physically or mentally (that is not speech or conduct otherwise protected by the 1st Amendment).
- Violence between those in an intimate relationship to each other;
- Stalking, defined as repetitive and/or menacing pursuit, following, harassment and/or interference with the peace and/or safety of a member of the community; or the safety of any of the immediate family of members of the community.

PRIVACY AND REPORTING:

The District Title IX Compliance Officer is responsible for the purposes of initiating notice and/or investigation of sexual misconduct. The District Title IX Officer may assign deputy investigators, who are members of the investigative team, to investigate allegations of gender-based discrimination and/or sexual misconduct. The deputy investigators

will use discretion on how they act in response to notice of gender-based discrimination. Understanding that different people on campus have different reporting responsibilities and varied abilities to maintain confidentiality, the District Title IX Officer will assign deputy investigators depending on the situation and the parties involved.

To Report Gender-Based Discrimination, sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, or sexual exploitation, please contact:

Loy Nashua
Executive Dean, Student Affairs
lnashua@riohondo.edu

CONFIDENTIAL REPORTING:

If you want the details of the incident be kept confidential, you should speak with on-campus professional staff in the Student Health and Psychological Services Office, campus confidential advocate, or off-campus rape crisis resources who can maintain confidentiality.

Reporting to those who can maintain the privacy of what you share—You can seek advice from certain individuals who are not required to tell anyone else your private, personally identifiable information unless there is cause for fear for your safety, or the safety of others. These are individuals who the college has not specifically designated as “responsible employees” for purposes of putting the institution on notice and for whom mandatory reporting is required, other than in the stated limited circumstances. If you are unsure of someone’s duties and ability to maintain your privacy, ask them before you talk to them.

NON-CONFIDENTIAL REPORTING OPTIONS:

You are encouraged to speak to officials of the institution to make formal reports of incidents (deans, vice presidents, or other administrators with supervisory responsibilities, campus security, and human resources). The College considers these people to be “responsible employees.” Notice to them is official notice to the institution. You have the right and can expect to have incidents of sexual misconduct to be taken seriously by the institution when formally reported, and to have those incidents investigated and properly resolved through administrative procedures. Formal reporting means that only people who need to know will be informed of the report, and information will be shared only as necessary with investigators, witnesses, and the accused individual.

Federal Statistical Reporting

Obligations: Certain campus officials have a duty to report sexual misconduct for federal statistical reporting purposes (Clery Act). All personally identifiable information is kept confidential, but statistical information must be passed along to campus law enforcement regarding the type of incident and its general location (on or off-campus, in the surrounding area, but no addresses are given) for publication in the annual Campus Security Report. This report helps to provide the community with a clear picture of the extent and nature of campus crime, to ensure greater community safety. Mandated federal reporters include: student/conduct affairs, campus law enforcement, coaches, athletic directors, student activities staff, human resources staff,



advisors to student organizations and any other official with significant responsibility for student and campus activities. The information to be shared includes the date, the location of the incident (using Clery location categories) and the Clery crime category. This reporting protects the identity of the victim and may be done anonymously.

Federal Timely Warning Reporting Obligations: Victims of sexual misconduct should also be aware that college administrators must issue immediate timely warnings for incidents reported to them that are confirmed to pose a substantial threat of bodily harm or danger to members of the campus community. The College will make every effort to ensure that a victim's name and other identifying information is not disclosed, while still providing enough information for community members to make safety decisions in light of the danger. The reporters for timely warning purposes are exactly the same as detailed above.

Standards of Student Conduct

The Río Hondo College campus is an academic community dedicated to teaching and learning. In order that teaching and learning may take place in an atmosphere of respect for one another and for each other's ideas and beliefs, Río Hondo College has guaranteed certain fundamental rights to its students and faculty.

Río Hondo College students are part of a community in which ideas will be explored in a mature spirit of understanding and mutual respect. Only in this mature spirit can the college meet its obligations to those it serves.

All students are required to abide by the Standards of Conduct (Board Policy and Administrative Procedure 5500) and failure to do so may result in disciplinary action such as a verbal or written reprimand, probation, suspension and/or expulsion. The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

- A. Fighting, causing, attempting to cause, or threatening to cause physical injury to another person.
- B. Possession, sale or otherwise furnishing any firearm, knife, explosive other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred with by the Superintendent. (Administrative Procedure 3530)
- C. Unlawful possession, use, sale, offer to sell, furnishing, or being

under the influence of any controlled substance listed in California Health and Safety Code Section 11053 *et seq.*, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.

- D. Drinking, possessing, or being under the influence of alcoholic beverages on campus or at any college sponsored event
- E. Committing or attempting to commit robbery or extortion.
- F. Causing or attempting to cause damage to District property or to private property on campus.
- G. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
- H. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or posting of a District.
- I. Committing sexual harassment as defined by law or by District policies and procedures.
- J. Engaging in harassing or discriminatory behavior based on



- disability, gender, gender identity, gender expression, nationality, race or ethnicity, sex, religion, age, national origin, disability, sexual orientation or any other status protected by law.
- K. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyber bullying.
- L. Hazing, as defined as any method of initiation or pre-initiation into a student organization or student body, whether or not the organization or body is officially recognized by the college, which is likely to cause serious bodily danger, or personal degradation, or disgrace, resulting in physical or mental harm.
- M. Willful misconduct that results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
- N. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
- O. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.
- P. Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District.
- Q. Unauthorized entry upon or use of District facilities.
- R. Lewd, indecent or obscene conduct on District-owned or controlled property, or at District sponsored or supervised functions.
- S. Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on College premises, the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
- T. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
- U. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any district policy or administrative procedure.
- V. Knowingly accessing and without permission altering, damaging, deleting, destroying, or otherwise using any data, computer system or computer network in order to either (a) devise or execute any scheme or artifice to defraud, deceive or extort, or (b) wrongfully control or obtain money, property or data.
- W. Knowingly accessing and without permission taking, copying or making use of any data from a computer, computer system, or computer network, or taking or copying any supporting documentation, whether existing or residing internal or external to a computer, computer system or computer network.
- X. Knowingly and without permission using or causing the use of computer services.
- Y. Knowingly accessing and without permission adding, altering, damaging, deleting or destroying any data, computer software, or computer programs which reside or exist internal or external to a computer, computer system or computer network.
- Z. Knowingly and without permission disrupting or causing the disruption of computer services or denying or causing the denial of computer services to an authorized user of a computer system or computer network.
- AA. Knowingly and without permission providing or assisting in providing a means of accessing a computer, computer system or computer network in violation of this section.
- BB. Knowingly and without permission accessing or causing to be accessed any computer, computer system, or computer network.
- CC. Knowingly introducing any computer contaminant, commonly called viruses or worms, into any computer, computer system, or computer network.
- DD. Sexual assault on any District personnel, District vendor, District visitor or student, upon off-campus grounds or facilities maintained by the District, or upon grounds or facility maintained by affiliated student organizations.
- EE. The obstruction or disruption, on or off-campus, of the District's educational or administrative process or any other District function.
- FF. The violation of any previous order issued by the District president that is not inconsistent with any of the other provisions of this policy. This order may be given by its publication in the student newspaper or by notice on an official bulletin board designated for this purpose.
- GG. Attempting to perform any previously identified act that constitutes a cause for disciplinary action.
- HH. Violation of District policies or regulations including those concerning the formation and registration of student organizations, the use of college facilities, or the time, place and manner of public expression.
- II. Failure to comply with directions of District officials acting in the performance of their duties.
- JJ. Soliciting or assisting another to do any act which would subject a student to expulsion, suspension, probation, or other discipline pursuant to this policy.
- KK. Any other cause not previously listed which is identified as a good cause by the College or the Hearing Panel.
- LL. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact;

verbal assault, such as teasing or name-calling; special isolation or manipulation; and cyber bullying.

Students who engage in any of the above are subject to the procedures outlined in AP 5520.

Mental Health Clearance

A student who is removed from campus as a result of erratic, dangerous and/or threatening behavior described in the Student Code of Conduct (AP 5500); and/or determination by a public safety officer that the student poses a threat to himself/herself or the general public may be required, before the student is readmitted to campus, to provide documentation from a licensed mental health professional* stating that the student will no longer engage in the behavior which gave rise to the student's removal from campus and that the student's continued presence on campus is not a threat to himself/herself or others before the student is readmitted to campus.

The mental health professional must be licensed by the State of California and credentialed to render a professional opinion on matters of this nature. The

student is responsible for any expenses related to obtaining this mental health clearance.

*The documentation for re-admittance shall be provided to the Dean of Student Affairs by a non-Río Hondo College District California licensed mental health professional.

Río Hondo College's Policy on Drug and Alcohol Abuse

Río Hondo College wants to provide a quality education for you. We believe that creating a learning environment which is free of drug and alcohol abuse is important. The college's standard of conduct (Board Policy 5500) clearly prohibits the unlawful possession, use, or distribution of illicit drugs or alcohol by students on campus or as part of any of its activities.

What the College will do:

If you violate these policies, you may be subject to corrective action, up to and including suspension or expulsion. It is important to note that the College is prepared to impose disciplinary action as it deems fit. State laws may be applicable.

If you want help . . .

Río Hondo College has some resources to assist you in breaking out of drug and alcohol abuse. Call (562) 692-0921:

- Student Health and Psychological Services
Rm SS230, ext. 3438

- Counseling Center
Rm SS104, ext. 3410

This information is provided to all students per requirements of the Drug Free School and Communities Act Amendments of 1989. (P.L. 101-226)



3 Admission, Registration & Educational Costs

Admissions: Becoming a Río Hondo Student

Students who are high school graduates or individuals 18 years of age or over who show evidence that they can benefit from instruction may apply and will be admitted to Río Hondo College. All classes are open to those who meet the necessary prerequisites. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity sponsored by Río Hondo College. See Non-Discrimination Policy in Chapter 2 and Administrative Procedure 3410.

Who May Apply

You may be eligible for admission to Río Hondo College if you are:

- A high school graduate or GED recipient
- Not a high school graduate but over 18 years of age
- A current high school student who is recommended by the school principal or designee for advanced academic or vocational classes, has the approval of the student's parent(s), and meets the college's special admissions criteria. (High school students may apply, but are LIMITED to 11 UNITS of non-remedial coursework per session.)
- A current K-8 student who is recommended by the school principal via a letter recommendation listing the course/s they are requesting to register for college-level courses which include advanced academic or vocational classes, has the approval of the student's parent(s), and meets the college's special admissions criteria. (K-8 students may apply, but are LIMITED to one college-level/non-remedial course per session.)

Student Classification

Students are classified according to the following classifications for the purpose of registration:

New Student: A student who has never enrolled in a credit course at any college, including Río Hondo, or has only enrolled as a K-12 Enrichment Student.

Returning Student: A returning student is a student who did not register the previous semester but has registered in the past. Students who are returning after an absence of a semester or more (not including summer) must submit a new application for admission online.

Continuing Student: A continuing student is a student who attended the previous semester. To be classified as a continuing student with registration priority privileges, a student must maintain continuous enrollment (enrolled in at least one course each semester, not including summer).



Enrichment Student: An enrichment student is a student who is currently enrolled in grades K-12 or is home-schooled.

- **Permission**
A Dual Enrollment Petition must be submitted to the college. The petition must be signed by an approved designee by the school or district; the parent(s) of the student; and the student. A school or district must submit a designee letter to the Río Hondo College Admissions Office that lists the names of the individuals who are authorized to sign the petition, and must be signed by the Principal.
- **Parameters**
Students in K-12 may enroll in classes for college credit. Permission to enroll must be obtained in advance from their school and a parent or guardian.
 - **High School Students:** Are limited to 11 units of non-remedial college-level coursework each term.
 - **K-8:** Are limited to one course of non-remedial college-level coursework each term.

Interested K-12 students may obtain information from the Admissions webpage at <http://www.riohondo.edu/admissions/>. Additional information may be obtained by calling or visiting the Admissions and Records Office.

Residence Requirements

If asked, a student must provide proof of California residency (or in some cases, parent residency) for the past 12-24 consecutive months. If the student is unable to document proof of California residency, he/she may still enroll but must pay nonresident fees. To establish residency, a student must be able to prove eligibility, through physical presence and intent to make California their state of residency for one (1) year and one (1) day prior to the first day of the term. Federal law precludes some visa types

from establishing residency. Selected exemptions from nonresident fees are provided in law: such as certificated public school employees, agricultural workers, military personnel and their dependents. If you feel that you might qualify for an exemption or have questions about residency, please contact the Admissions and Records Office.

Nonresident Students – Legal Requirements-Education Code Section 76140 requires that tuition be charged to students who are not residents of the State of California and who attend public community colleges within the state.

The nonresident/international student fee of \$265.00 per unit (subject to change) plus a per unit enrollment fee is charged each semester/ summer session. Tuition charges must be paid at the time of registration.

The Admissions and Records Office should be consulted concerning the determination of residence.

AB540 Students

On October 12, 2001, Governor Davis signed into law Assembly Bill 540 which added a section to the California Educational Code, section 68130.5. Section 68130.5 created an exemption from payment of nonresident tuition for certain nonresident students who have attended high school in California and received a high school diploma or its equivalent.

1. The laws do not grant California residency.
2. Students exempt from paying nonresident tuition pursuant to section 68130.5 do not become residents and may not be eligible for state-funded programs which require residency.
3. Students who meet the exemption requirements and who are unlawful immigrants are not eligible for any federal financial aid programs. Many private sources have created scholarships specific to students not eligible for traditional financial aid programs.
4. Students exempted from paying nonresident tuition pursuant to section 68130.5 are not eligible for the Governor's Merit Scholar Programs because these scholarships are only available for California residents.
5. Students must meet all requirements in section 68130.5 (a) (1) – (4) to be eligible for the exemption.
 - a. The student must have graduated from a California high school which he/she attended for three or more years. There are no provisions for partial attendance (e.g. two years and 7 months). The law does not require consecutive attendance nor require that the student attend the last three years in California (in the case of four-year high schools).
 - b. Such attendance could be at multiple California high schools.
 - c. The law does not distinguish between public and private high schools. There is no time limit on how far in the past the student might have attended a California high school.
 - d. The student must have graduated from a California high school or attained the equivalent thereof (e.g., a GED or a high school proficiency exam).
 - e. Except for nonimmigrant aliens, any nonresident student who meets the first two requirements shall

be exempted from nonresident tuition even if he or she is a US citizen or lawful immigrant.

- f. If the student has filed an application with the INS to legalize status, the student may already be eligible for resident fee status if the student has resided in California for more than one year and one day since the time of INS application. (See Title 5 Section 54045.)

6. Students who are nonimmigrant aliens (the most common being the F series student visas and B series visitor visas) are not eligible for this exemption. (A full description of nonimmigrant alien classifications may be found in paragraph 15 of subsection (a) of Section 1101 of Title 8 of the U.S. Code.) People who entered the country as nonimmigrant aliens but subsequently have gone out of status are not eligible for this exemption until they apply to INS to change their status to something other than nonimmigrant.

The following Assembly Bills allow undocumented students to qualify for in-state tuition at California Community College and the California State University campuses:

Assembly Bill 540 (AB 540), passed in 2001, grants students meeting certain criteria an exemption from paying nonresident tuition at California Community Colleges.

Assembly Bill 2000 (AB 2000) passed in 2014. This is an expansion of AB540. It increases the scope of student eligibility for students who graduated early from a California High School with the equivalent of three or more years of credits. If a student graduates early, they must have attended CA elementary or secondary schools for a cumulative total of 3 or more years. It allows students meeting the criteria below to pay in-state tuition, the same as resident students.

Senate Bill 68 (SB 68) passed in 2017. This public postsecondary education exemption from nonresident tuition was approved by the governor and filed with the Secretary of State on October 5, 2017. This legislation amended Education Code, section 68130.5, changing the criteria for students eligible for a nonresident tuition exemption, as previously defined in Assembly Bill 540 (2001). Senate Bill 68 expands the requirements of AB 540/ AB 2000 to include attendance at California Community Colleges and attainment of an associate's degree.

The California Dream Act (Assembly Bills 130 and 131) were signed into law in 2011. Together these bills compose the California Dream Act and give AB 540 / AB 2000 students the right to apply for state financial aid, including Cal Grant A & B Entitlement awards, Cal Grant C awards, institutional grants and community college fee waivers.

International Students

Students from outside the United States are welcome to pursue higher education at Río Hondo College. The college values the presence of students from diverse cultures on the college campus. Río Hondo College is a Student & Exchange Visitor Information System (SEVIS) approved institution to admit F-1 students. The International Student Program admits new and transfer students every semester who meet the requirements. All F-1 visa students must be accepted by the International Student Specialist before registering.

After being accepted to the college, all students must take an assessment test to determine level of English, Math and Reading. Each student is expected to register and complete 12 units in both the Spring and Fall semester with an overall grade point average of 2.0.

International students pay out of state fees which are subject to change without prior notice. Financial Aid is not available; students are expected to be financially independent. It is mandatory that all international students provide proof of health insurance coverage, by an approved insurance company, while attending Río Hondo College.

A Counselor is available to help students with a variety of issues; educational planning, choosing a major, graduation requirements, transfer requirements to 4-year colleges and Universities, tutoring and communication with a professor.

For information regarding the International Students Program, please visit the website at www.riohondo.edu/admissions/international-students/ or call (562) 463-7643.

Admissions Requirements for Overseas Students

- International Student Application
- Application processing fee of \$40.00 (non-refundable)
- Copy of Passport
- English Proficiency must be met by one of the following methods
 - English is the students primary language
 - TOEFL 45iBT
 - IELTS 5
 - iTep 3
- Bank Certification (original bank statement or a letter from a bank, on bank letterhead, signed by a bank official, showing a minimum \$20,000 USD available to the student)
- 18 years of age by the time the semester begins

Admissions Requirements for Transfer Students

- International Student Application
- Application processing fee of \$40.00 (non-refundable)
- Copy of Passport, Student Visa, I-94 and I-20 form
- English Proficiency must be met by one of the following methods:
 - College Level English Completed (official college transcripts must be submitted)
 - TOEFL 45iBT
 - IELTS 5
 - iTep 3
 - Completion of appropriate level of English at an approved Language School (see list of institutions and minimum level required www.riohondo.edu/international-students)
- Bank Certification (original bank statement or a letter from a bank, on bank letterhead, signed by a bank official, showing a minimum \$20,000 USD available to the student)
- 18 years of age by the time the semester begins

Open Enrollment Policy

The policy of this district is that, unless specifically exempted by statute or regulation, every course, course selection, or class, reported for state aid, whenever offered or maintained by the district, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to regulations contained in Title 5.

Unit Limitations

Students are limited to 18 units per session (15 units for summer) unless they receive approval from a counselor for additional units. Students must meet with a counselor and complete a Unit Overload form. High School students are limited to 11 UNITS of non-remedial college-level coursework. K-8 students are limited to one non-remedial college-level course.

Adding/Dropping Classes

Adding Classes: Students may add classes (including a change of section of the same course) during or after the assigned registration time, prior to the semester/course start. See the Admissions page on our website for more information on important dates and deadlines. The class add must be processed via AccessRío, and students who complete this process are officially enrolled in the class.

If the class and wait list are full, the student must attend class on the first day of instruction and request an add code from the instructor. If the instructor provides an add code, the student can then use the add code to register for the class via AccessRío by the published deadline.

Dropping Classes: It is the student's responsibility to officially withdraw (drop) from classes prior to the drop deadline. Students must drop before the "Last day to Drop with a Refund" to avoid fees or drop before the "Last day to Drop With a "W" to avoid receiving a failing grade.

Student-Initiated Withdrawal: While it is the student's responsibility to withdraw by the deadline, an instructor may drop a student with poor attendance. To find the drop deadlines for a particular course consult the online Class Schedule and click on the CRN number of the course. There students will find information on critical dates for the specific course, including drop dates.

The student must withdraw from the class via Access Río by the established deadline. Failure to follow through with the drop procedure may result in the student receiving a failing grade. Students may contact the Admissions and Records Office if they need assistance in withdrawing from class(es).

Instructor-Initiated Withdrawal: A student may be withdrawn before the drop deadline (75% of course length) by the instructor of the course if the student is no longer participating in the course. Definitions of non-participation shall include, but are not limited to, excessive unexcused absences. While an instructor may drop a student from class for poor attendance, it is the student's responsibility to withdraw if the student is no longer attending the class.

There are five types of course withdrawal notations:

1. Withdrawal with a refund – A student who withdraws from a course before the published deadline to drop with a refund (10% of the course) will not be responsible for the fees for the course and no notation will be on their student record (transcript) for the dropped course.

2. Withdrawal without receiving a "W" – A student who withdraws from a course after the refund deadline and before the published deadline to drop without a "W" (30% of course length) will receive no notation on their student record (transcript) for the dropped course. A student is still responsible for enrollment fees. A student who withdraws from all classes prior to the "drop without a 'W'" deadline will no longer be classified as a continuing student for priority registration purposes.

3. Withdrawal with a “W” – A student who withdraws from class between 30% to 75% of the course length (after the drop without a “W” but before the drop deadline) will receive a “W” notation on their student record (transcript). The “W” is not used to calculate a student’s grade point average (GPA) but may affect academic progress and result in progress probation/dismissal.

4. Military Withdrawal “MW” – A student serving as an active or reserve U.S. military serviceperson who receives orders compelling a withdrawal from courses may request a military withdrawal. Upon submission and verification of such orders, a student can petition to withdraw from classes with a “MW” notation on the student’s transcript. Military withdrawals are not counted in progress probation and dismissal calculations. Military withdrawal petitions are available in the Admissions and Records Office. A Military Withdrawal is eligible for a full refund.

5. Excused Withdrawal “EW” – A student may submit a petition to withdraw from a course(s) due to specific events beyond their control which affects their ability to complete a course(s). These events may include a job transfer outside the geographical region, an illness in the family where the student is primary caregiver, the student is subject to immigration action, or other extenuating circumstances. The excused withdrawal “EW” notation is not counted in progress probation and dismissal calculations. An Excused Withdrawal is not eligible for a refund.

Evaluation of Transcripts

All students enrolled at Río Hondo College should have official transcripts from their high school on file.

Students with previous coursework from a regionally accredited college/university should have official transcripts from all colleges attended sent directly to Río Hondo College. Hand carried transcripts are not accepted. These transcripts can verify completion of prerequisite courses and assist the counselors in working with the student. Official transcripts from all regionally accredited colleges are required for evaluation towards a certificate, associate degree, or meeting general education requirements for transfer.

Transcripts from foreign universities must be evaluated by an approved credential evaluation service.

All transcripts must be sent directly to the Admissions and Records Office. Transcripts become the property of the college and cannot be returned to the student, copied, or forwarded to another institution.

Student Equity and Achievement Program

In 2018, the SEA Program was established and merged funding for three initiatives: the Student Success and Support Program; the Basic Skills Initiative; and Student Equity. Integrating these efforts into a single program advances our goal of demolishing once and for all the achievement gaps for students from traditionally underrepresented populations.

The SEA Program requires the implementation of a Guided Pathways framework offering a clear path to a stated goal, to provide all students with an education plan based on that goal, and provide access to transfer-level English and math. Students identified as matriculating are referred to core services: placement, orientation, and counseling.

Non-matriculating students are exempt from participating in core services, but they are advised to access these services if they decide to pursue a degree or certificate.

A student is expected to participate in these services unless the student requests an exemption from a particular service. Exemption forms may be obtained in the Counseling Department. All students are strongly encouraged to participate in the process.

Military Veteran students must participate in all matriculation components as required by the Veterans Administration (VA).

Five Steps to Becoming a Río Hondo College Student

Included in the following section are the Five Steps to becoming a Río Hondo College student.

Non-Exempt Students:

All new non-exempt students (“non-exempt” refers to students seeking an AA-T/AS-T degree, a certificate or transfer) are required to complete Placement (Assessment, if needed), Orientation, and Educational Plan (prior to registration for classes). A hold may be placed on a student’s registration if they fail to complete their Placement, Orientation, and Educational Plan. Non-exempt students who do not complete their Placement, Orientation and Educational Plan will receive an immediate hold on their registration.

Step 1: Application

Río Hondo College uses Open CCC for application processing. To submit an application for admissions log on to www.riohondo.edu and click the “Apply Now” button.

Step 2: Orientation

Orientation to the college is an important part of the matriculation process and should be completed prior to the first semester of coursework. It provides students with information on college services, registration procedures, course placement, and recommended courses to register for in the first semester. Students can complete the online orientation through the AccessRío student portal.

Step 3: Placement

All students will have the opportunity to enroll in transfer-level English and Math. Students are asked to complete the Placement Tool which can be obtained through the AccessRío student portal.

In order to successfully complete the Placement Tool students will need their high school grade point average, highest level high school English course completed, as well as highest level of high school math course completed.

Depending on the results and information that is submitted through the Placement Tool students may be placed into a support class for both English, ESL and math, as an added support course. Students meet with a Counselor after completing the Placement Tool to gather more information about the student’s academic history and educational goals. Counselors will consider factors such as student’s English skills, coursework taken at another college, study skills, or the need for special services. As a result of the meeting with the Counselor, the initial placement, based only on default placement rules, may change. Taking into consideration both high school achievement information and other factors revealed in the counseling meeting, the Counselor will determine the final course placement.

Students are encouraged to take the highest level course that they feel comfortable with. Basic skills courses are still available. If needed, a student can also complete the placement process by meeting with a counselor for placement.

In accordance with AB 705, Río Hondo College no longer administers an assessment for placement. K-8 students who do not have a high school GPA are asked to take an assessment for courses that require appointment to take an assessment. For information, please contact the Río Success Lab at (562) 463-7226 or visit LR-130.

Step 4: Educational Plan

The Educational Plan process is designed to support students with the finest academic advisement and counseling possible. Placement information assists the counselor in outlining a useful and clear educational plan for the student's educational goals. Students can schedule an appointment throughout each semester and during the summer. For more information, please contact the Student Success and Dream Center at (562) 463-6650 or visit LRC 101.

Step 5: Registration

Upon completing steps 1-4, a student can register online on dates specified online under the admissions and records link.

Registration Appointments – The appointment time established for each student is the date and time the student can begin using the AccessRío online registration system for a given semester.

Students can find their registration appointment times by logging into their AccessRío account under Student, Registration and then clicking on Registration Status.

All new students are encouraged to participate in the components of admission, orientation, placement, and educational planning. However, exemptions for these components may be granted if certain criteria are met. (See Matriculation Exemptions.) All new, non-exempt students who are unable to complete the placement process before their first semester of attendance may enroll; however, they must complete placement prior to registering for their second semester at the college. Students who have not completed the placement process may be unable to register for certain courses that require prerequisites.

College Responsibilities

In the Student Success and Support Program process, the college has certain responsibilities. The college, to support student success, agrees to provide:

- Processing applications for admission
- Placement
- Orientation to college programs and services
- Counseling/advising to provide assistance in developing an educational plan
- Follow-up and referral to services

Student Responsibilities

In the Student Success and Support Program process, the student also has certain responsibilities. The student, to support his/her own success, has the responsibility to:

- Express a broad educational intent upon admission
- Complete the Placement Tool or meet with a counselor and provide information to support placement

- Declare a specific educational goal by the time 12 semester units are completed
- Meet with a counselor to develop an educational plan within the same semester
- Participate in counseling/advisement
- Attend class, complete assignments, and maintain progress toward a defined goal
- Drop classes he/she no longer wishes to attend.

Student Rights

In accordance with the matriculation agreement, the student has the right to:

- Challenge placement decisions and any prerequisite or corequisite by completing the appropriate form, which can be obtained from the Counseling Department.
- You may file a complaint of unlawful discrimination with the Dean of Student Affairs Office.

Matriculation Exemptions

Students who meet one of the following exemption criteria for any of the matriculation components, may obtain an exemption form from the Counseling Department. Military students must participate in all matriculation components as required by the VA.

A. Placement, Orientation, and Counseling

– All students are encouraged to participate in these components; an exemption may be granted according to one of the following criteria:

- Students who are enrolled only in activity, skill building, or personal growth classes (e.g., acting, physical fitness, ceramics) or job skills training (e.g., computer literacy, accounting, brake service), or
- Students who have already completed an AA/AS degree or higher. Military students must participate in all matriculation components as required by the VA.

B. Placement

– Further placement exemption may be granted according to one of the following criteria:

- Students who have successfully completed the equivalent of ENGL 035 or ENGL 101 at another community college or university do not have to complete the Placement Tool for English, however this does not exempt them from Math.
- Students who have successfully completed the equivalent of MATH 020 or higher at another community college or university are exempt from completing the Placement Tool for Math, however, this does not exempt them from English.

C. Orientation

– All students must complete the online orientation; an exemption may be granted according to one of the following criteria:

- Students who are concurrently enrolled at a four-year college or university, or
- Students who have previously participated in a Río Hondo College orientation.

Assessment Retest Policy

English, Reading and Math assessment scores are valid for two years. After two years, students are advised to re-test or, when applicable, complete the Placement Tool. For more information, visit the Río Success Lab located in LR-130.

Placement Appeals Procedure

All students have the right to appeal a placement via an assessment. An assessment placement appeal requires written documentation and an explanation of alternative coursework, background, or abilities that adequately prepare the student for the course. An Assessment Placement Appeals form can be obtained from the Counseling Department or the appropriate division office (either Communications and Languages or Math and Sciences). Reasons for appealing an assessment placement may include one or more of the following:

- the course recommended is not reasonably available, or
- the student believes the recommended course is not valid or necessary for success in the next course level for which it is required, or
- the student believes the placement results are discriminatory or are being applied in a discriminatory manner, or
- the student has the documented knowledge or ability to succeed in the next level course without taking the recommended course by the appropriate division office.

Upon filing the Assessment Placement Appeals form, the student may enroll in the desired class. If the appeal is not upheld, the student will be required to drop the class. The district will ensure that the appeal process is finished, and the student is notified in writing within five (5) working days. Students wishing to appeal this decision should contact the Dean of Counseling or designee.

RHC Prerequisite/Corequisite/Advisory Definitions

The college REQUIRES students to meet prerequisite/corequisite requirements before taking the course in question.

Prerequisites – A course prerequisite indicates that the preparation or previous coursework is considered necessary for success in the desired course. In order for a prerequisite requirement to be met, the prerequisite course must be passed with at least a satisfactory grade. If a prerequisite course is taken at Río Hondo College, the grade of “P” or a minimum grade of “C” is required.

Corequisites – A course corequisite indicates another course that must be taken concurrently (at the same time) with the desired course.

Prerequisites/corequisites that are listed in the college catalog include:

- Courses for which specific prerequisites/corequisites have been validated,
- Sequential coursework in a degree-applicable program, and

- Courses in which a prerequisite/corequisite is necessary for transfer to a four-year college.

Questions about prerequisites/corequisites are best resolved with a counselor or instructor prior to the first day of class. If students are attempting to meet a prerequisite/corequisite through the placement process, they may appeal (challenge) their placement results.

Advisories – A course advisory indicates that if students have the designated preparation or previous coursework, they are likely to perform better academically in the course or program in question because of that experience or preparation. Unlike prerequisites or corequisites, advisories do not require that students have the suggested preparation; rather, it is strongly recommended.

Clearing a Prerequisite

If a student believes he/she has met a prerequisite at another institution, he/she can see a counselor for a prerequisite clearance. Students must provide evidence of meeting the prerequisite using documentation such as an academic transcript. See a counselor for details.

Prerequisite/Corequisite Challenge Procedure

All students have the right to challenge any prerequisite or corequisite. A prerequisite or corequisite challenge requires written documentation that should include an explanation of alternative coursework and/or background or abilities that adequately prepares the student for the course. A Prerequisite/Corequisite Challenge form can be obtained from the Counseling Department, division offices or at www.riohondo.edu under Academic divisions, Career & Technical Education, Counseling. The link will be at bottom of the page.

Reasons for challenging a prerequisite may include one or more of the following:

1. A prerequisite/corequisite is not reasonably available (must be made prior to the first week of the semester) or the student believes the prerequisite/corequisite is not valid or necessary for success in the course or which it is required, or
2. The student believes the prerequisite/corequisite is discriminatory or being applied in a discriminatory manner, or
3. The student has the documented knowledge or ability to succeed in the course without meeting the prerequisite/corequisite.

Upon filing the Prerequisite/Corequisite Challenge form, the student may enroll in the challenged class. If the challenge is not upheld, the student will be required to drop the class. The district will ensure that the challenge process is finished, and the student is notified in writing within five (5) working days. Students wishing to appeal this decision should contact the Dean of Counseling or designee.

Educational Costs

Enrollment Fee – Students who have established legal residence in California must pay the enrollment fee established under state law and subject to change without notice. These fees will be waived at the time of enrollment if the student can demonstrate he/she qualifies under the

exempt criteria specified by the State of California. Out-of-state and international students must pay nonresident tuition fees of \$307.00 per unit for Fall/Spring terms and \$290.00 per unit for Summer term, plus the \$46.00 a unit fee as required under state law (fees subject to change).

College Services Fee – The Associated Students of Río Hondo College is funded through the college services fee. The fee is \$7.00 for day, evening, and off-campus students during the fall and spring semesters and \$4.00 for summer sessions. The fee is automatically assessed at the time of registration. A waiver form is available in the Admissions and Records Office.

GO RIO Fee – This fee was approved by the Associated Students of Río Hondo College to subsidize costs of the GO RIO bus program. The fee is \$11.00 for Spring and Fall terms only. A waiver form is available in the Office of Government and Community Relations. Students must meet eligibility criteria to qualify for the GO RIO fee waiver.

Student Parking Fee – Under provision of Education Code 72247, a Student Parking Fee program has been established. This fee provides for the use of student parking lots, better traffic flow during peak hours, parking lot security, and use of the tram service.

The student parking fee for day and evening students during the fall/spring semesters is \$43.20. The fee for summer sessions students is \$23.20. Motorcycle parking is \$13.50 for fall/spring semesters; \$8.70 for summer sessions. There is daily parking \$3.00/day and meter parking \$0.25 for 15 minutes available. **Note: A non-refundable \$3.20 mailing fee is included in the online permit fee.**

Student Health Fee – Río Hondo College provides a health services program, as approved by the Board of Trustees, for students who formally register at Río Hondo College, are currently enrolled, and pay a \$21 health fee (\$18.00 for summer). Antibiotic medication and women-wellness laboratory tests are available for a nominal fee. Fee-exempted students include those who document religious reasons. A full refund will be made only if requested in writing prior to the semester refund deadline.

Student Representation Fee – This \$2.00 fee provides support for students or representatives who may be stating their positions and viewpoints before city, county, and district government, and before offices and agencies of the state and federal government. Students may refuse to pay this fee on religious, political, or moral grounds by submitting a refusal in writing to the Office of Student Life and Leadership prior to registration.

Books – Students are required to purchase all books and supplies needed for their courses. Book costs will vary from semester to semester. Often purchasing used books can reduce this amount.

Scholarships

A variety of scholarships are available to Río Hondo College students. For more information, contact the Río Hondo College Foundation at (562) 908-3476 or go online to www.riohondo.edu/foundation to view scholarship opportunities.

Enrollment/Fees Refunds

Resident Students

Resident students who drop by 10% of the course will receive a refund. Refunds are automatic and do not require any paperwork to be submitted. Please check the Río Hondo web site, under the Admissions Important Dates and Deadlines, link for specific deadline dates. Any enrollment fee refund is subject to a once-per-semester service charge of \$10.00. Last day to drop with a refund deadline may vary. Please visit the online Class Schedule and click on the course CRN for specific dates for each course.

Nonresident Students

Nonresident students who drop by 10% of the course section will receive a refund. Refunds are automatic and do not require any paperwork to be submitted. Any enrollment fee refund request is subject to a once-per-semester service charge of \$10.00. Last day to drop with a refund deadline may vary according to the course begin and end dates. See Important Dates and Deadlines on the Admissions and Records webpage for specific dates.

The nonresident student will receive a 50% refund of out-of-state fees if the request for a refund is received in Admissions and Records during the third or fourth week of the fall/spring semester or during the second week of the summer session. No refunds will be granted after the fourth week of the fall/spring semester or after the second week of the summer session. Please check the Admissions webpage under Fees & Refunds www.riohondo.edu/admissions/fee-refunds/ for specific deadline dates.

In the event that law mandates other fees and law does not prescribe the refund policy, the refund of such fees shall be in the same manner as the refund of health, college services, and parking fees.



4 Support Services and Special Academic Programs

Academic Advisement

Assistance in developing an educational plan to obtain a certificate, degree, or to transfer to a university is available through contact with the counselor who advises in the student's major field or any general counselor in the Counseling Department.

All regular instructors maintain office hours each week to interact with students. Faculty members are valuable contacts in providing personal information related to a student's career or college choice.

CalWORKs Program

The California Work Opportunity and Responsibility to Kids (CalWORKs) program helps student-parents that are receiving cash aid from the state and are on a Welfare-to-Work Plan with the Department of Public Social Services (DPSS). We are here to help students achieve their educational goals while preparing them to re-enter the workforce and become self-sufficient.

The CalWORKs program provides the following free resources/services:

- Academic and career advising
- Personal counseling
- Assistance with Department of Public Social Services (DPSS) compliance and paperwork
- Work study opportunities on and off campus
- Priority Registration
- Books and school supplies
- Job development and preparation
- Childcare referrals for class and study time
- Transportation assistance
- Laptops (temporary rentals)

In order to qualify for CalWORKs, the student and their dependent must be receiving cash aid or have a Zero Basic Grant. For more information, please visit our office in the Student Services building, Room SS220, contact our office at (562) 463-7311 or visit our website at <http://www.riohondo.edu/calworks/>.

Career Counseling Center for Career & Re-entry Services

Career Services

The mission of the Center for Career & Re-Entry Services (CCRS) is to assist individuals in making informed career and life decisions by providing a clear pathway through extensive career and educational counseling services, and engaging activities. The CCRS is also dedicated to helping adult learners succeed through the provision of comprehensive educational, counseling, and support services.



- Career & General Counseling
- Online counseling
- Career assessments and interpretation
- Services/resources for adult learners
- Career and job preparation
- Résumé and cover letter development
- Assistance with choosing or changing a major
- Access to job portal

Re-entry Services

The CCRS offers resources to non-traditional/adult students (at least 23 years old) new to college or who are returning after a prolonged absence. Adult Re-Entry students receive the following additional support services:

- Counselors available to assist in navigating all Río Hondo College resources
- Individualized career counseling services including career-related workshops and information sessions specifically designed for Adult Re-Entry students
- Online counseling services that allow Adult Re-Entry students to experience a face-to-face counseling session in an online environment
- Assistance in creating an educational plan, schedule, and registering for classes
- Use of computer lab (with free printing)
- FREE career assessments and interpretations
- A monthly newsletter highlighting campus events
- Annual Adult Re-Entry Success Conference
- Access online job portal

For more information, visit the CCRS located in SS350, contact our staff at (562) 908-3407, or visit our website at <http://www.riohondo.edu/career-center/>.

Child Development Center/ Pre-School Laboratory

The Child Development Center/Pre-School Laboratory, accredited by the National Association for Education of Young Children (NAEYC), operates a high-quality early childhood program for preschool children between the ages of 2 and 5 years old and are not required to be toilet trained. The Center is supported by state funds and parent fees. Enrollment is available for Río Hondo student parents, staff and faculty and the local community. Eligibility for state-subsidized funding is determined by a combination of family size and income. Some families may pay fees based on a sliding scale. Hours of operation are 7:00 A.M. to 5:00 P.M., Monday through Friday. Holidays and breaks are observed in accordance with the RHC academic calendar. For more information, please call (562) 908-3494 or visit the Río Hondo website (click on Student Services and then Child Care). Río Hondo College students from the Child Development/Education Department, the Behavioral and Social Science Division and Nursing utilize the Pre-School Laboratory to observe the development and behavior of pre-school children and to apply the knowledge that they gained in their courses working directly with children.

The program implements the California Preschool Learning Foundations and Curriculum Frameworks, which prepares children for Kindergarten and the child development field's agreed upon developmentally appropriate practices.

Teachers prepare the learning environment and plan activities to challenge each child's developing skills and understanding while focusing on their interests. Each child's entry skill level and developmental progress is tracked and documented utilizing the California Desired Results Developmental Profile (DRDP).

Computer Resources

Río Hondo offers computer access to students at various locations. Visit the Computer Resources web page for more information.

- Center for Career & Re-entry Services (SS350)
- Disabled Students Programs and Services (SS330)
- District Computer Lab (B107 and B108)
- El Monte Educational Center
- Learning Assistance Center (LR114)
- Library (2nd Floor)
- Math and Science Center (S300)
- Río Hondo Educational Center at Pico Rivera
- Santa Fe Springs Regional Training Center
- South Whittier Educational Center
- Student Services Building (1st Floor)
- Student Success & Dream Center (LR101)
- Transfer Center (SS250)
- TRIO SSS Program (SS106)

Continuing, Contract & Noncredit Education

The Continuing Education mission is to enrich and support the lives of non-traditional college students by providing lifelong learning opportunities through many academic pathways. The high-quality instructional programs are a combination of fee-based and noncredit courses directly reflecting the needs of the community. The courses provide students with an opportunity for language acquisition, career advancement, college preparedness, and life enrichment through good health and personal fulfillment. While the College offers many of the same opportunities,

the Continuing Education department focuses on the personal and professional development of the diverse nontraditional students.

The Continuing Education department brings customized Professional Development business and short-term training to the community and local businesses. Training programs are designed to meet specific needs of the organization. Professional development courses and workshops are offered on campus, in the community, online, and are available to community members and employees of area businesses. Programs include computer applications, small business workshops, career development, supervision, international business, environmental technology, pharmacy technician, personal development and more. Contract Training can be conducted at a company site or at the college training facilities. Bilingual training programs are also provided.

For information, please refer to the Continuing Education Class Schedule, or our web page: <http://www.riohondo.edu/continuing-education/> or call (562) 463-4606.

Counseling

The primary responsibility of the counseling staff is to provide counseling support for Río Hondo students, faculty, and the campus community. Counselors strive to respect individuality, to encourage personal development and to foster a climate in which academic growth will occur. Therefore, counseling and student services are organized to aid each student in establishing, clarifying, and pursuing personal, educational, and career goals.

The Counseling faculty offers courses (COUN 101, 102, 103, 104, 105, and 151) which are designed to aid students in acquiring the skills, information, and personal awareness needed for college and career success.

Counselors are available throughout the year for consultation. Counselors can assist students with a variety of issues: program planning, choosing a major, graduation requirements, transfer requirements to 4-year colleges and universities, personal problems, scholarships and financial aid programs, tutoring, and communication with a professor. Students should make an appointment well in advance of registration to meet with a counselor. More information is available on the Counseling web page or by calling (562) 908-3410. The Counseling Department is located in the Student Services Building, room SS160.

Disabled Students Programs & Services (DSPS)

Río Hondo College offers both classroom instruction and student support services for students with disabilities. Expert staff are available to students who need disability-related accommodations and support services. A variety of support services are available to eligible students with a disability. Students with a disability, including but not limited to students with a physical, learning or psychological disability, students with a visual impairment, acquired brain injury, Attention Deficit Hyperactivity Disorder (ADHD), an Autism Spectrum Disorder, or Intellectual Disability may be eligible for services.

Services include test-taking assistance, sign language interpreters and real-time captioners, Braille and non-Braille transcription services, and disability-related specialized counseling services. Other services include registration

assistance, priority enrollment and a variety of assistive computer technologies which promote equal access to college instructional programs and activities for students with disabilities.

For complete information on our programs please contact Disabled Students Programs & Services at (562) 908-3420, via video phone at (562) 364-8433 or visit our web page. The DSPS office is located in the Student Services Building, Room SS330.

Distance Education: Online Courses

Río Hondo College offers students the opportunity to take college courses over the Internet through its Office of Distance Education. Online courses offer the same curriculum as traditional classes except students may obtain lectures, class materials, communicate with the instructor, participate in class discussions and complete assignments via the Internet. Río Hondo's Office of Distance Education offers students a variety of online courses to fulfill general education, certificate, degree, and transfer requirements for the University of California, California State Universities, and other private universities. Online registration, counseling, tutoring and library support services are available. The instruction provided as distance education is subject to the requirements that may be imposed by the Americans with Disabilities Act (42 U.S.C. §12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794d). For further information check the online Class Schedule, visit the Office of Distance Education web site or call (562) 463-3218.

Extended Opportunity Programs & Services (EOP&S/CARE)

Extended Opportunity Programs & Services is a state funded program that provides "over and above" services to students from economically and educationally disadvantaged backgrounds. The program supports the enrollment, retention, and transfer of students and helps facilitate the successful completion of their educational goals. EOP&S services include:

- Counseling Services/Educational Planning
- Priority Registration
- Academic Probation Interventions
- Textbook Services
- Educational Supplies
- Laptop, Voice Recorder & Calculator Loans
- Cap & Gown for Graduates
- Meal Vouchers

Cooperative Agencies Resources for Education (CARE) is a supplemental component of (EOP&S) that specifically assists students who are single head of households with children, by offering supportive services so they are able to acquire the education, training and marketable skills needed to transition from welfare-dependency to employment and eventual self-sufficiency for their families. In addition to EOP&S services, CARE students may also receive:

- Motivational & informational Workshops
- CARE Merit Grants
- Meal Vouchers
- Gas Cards
- Agency & County Referrals
- Single Parent Conferences
- Case Management and Advocacy
- Family Holiday Events
- Fundraising Events

To find out how to qualify for EOP&S/CARE or to get more information, please contact our office at (562) 908-3423 or come visit us in the Student Services Building, room SS240. www.riohondo.edu/eops

Financial Aid Services

Río Hondo College participates in a variety of Federal and State financial aid programs. These programs are designed to assist students with tuition, fees, books, supplies, transportation and room and board.

Most financial aid programs require a student to be enrolled at least half-time in a degree, certificate, or transfer program. Federal aid eligibility is also limited to students who are U.S. citizens, permanent residents, or other eligible non-citizens. Additional eligibility requirements apply to each program and may be obtained from the Financial Aid Office.

To apply, students must complete a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov or a California Dream Act Application at <https://dream.csac.ca.gov>. The Río Hondo College Federal School Code is 001269. The priority deadline to apply is March 2 to be eligible for all available aid. However, you may still apply after March 2, although funding may be limited. Visit the Financial Aid Office for further information located in the Student Services Building, room SS130 or visit the Financial Aid web page at www.riohondo.edu/financialaid-aid/.

Federal Financial Aid Programs

The federal government offers a variety of financial aid programs for students.

Federal Pell Grant - This grant is available to all eligible applicants. Limited eligibility may also be available to less than half-time students.

Federal Supplemental Educational Opportunity Grant (FSEOG) –

A limited number of grants are available. Priority is given to students who apply by the priority deadline, have Federal Pell Grant eligibility, and exceptional financial need.

Federal Work Study - Provides part-time jobs to students with financial need. Students generally work up to 20 hours per week and must be enrolled in at least 6 units.

Federal Direct Loan Program (FDLP) - Students may apply for a Subsidized or Unsubsidized loan from the federal government. Loan workshops, Loan Entrance Counseling, and a loan application are required for all students applying for a student loan. Students must be enrolled in at least 6 units. Federal student loans must be repaid with interest.

Return to Title IV Funds

In accordance with the Federal Regulations HEA, Section 4848, 34 CFR 668.22, Río Hondo College will apply a refund policy to all eligible students under the Return to Title IV funds requirements. Students who receive federal financial aid and withdraw from all classes prior to completing at least 60% of the semester will have their financial aid eligibility recalculated and may have to repay any "unearned" portion of financial aid received.

Loans (Emergency Loans from ASRHC)

The Associated Students of RHC offer a 60-day, interest-free loan to students to assist them in emergency situations and for the purpose of buying books and supplies. Students

who have no outstanding debt to the college, are enrolled in a minimum of 6 units, and have a GPA of 2.0 or above may apply at the Student Life & Leadership Department in the Student Union, during the first 2 weeks of the fall and spring semesters only. Loans are on a first-come, first-served basis.

Scholarships (Institutional Financial Aid Programs)

There are numerous scholarships available to Río Hondo College students. These scholarships are funded and sponsored by a variety of on and off campus resources. To view or apply for available scholarships please visit: www.riohondo.edu/scholarships/

State Financial Aid Programs

The State of California offers a variety of grants for students. The California Dream Act of 2011 is the result of two assembly bills (AB130 and AB131). Together these bills allow undocumented and documented students who meet certain provisions of AB540 law to apply for and receive private scholarships funneled through public universities, state-administered financial aid, university grants and community college fee waivers. To apply, students must complete a free California Dream Act application with the California Student Aid Commission each year by March 2nd for priority filing.

Cal Grants – The California Student Aid Commission awards Cal grants. Students must be legal residents of California and have financial need or qualify for AB540 status. To be considered, students must complete a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov or California Dream Act Application at www.csac.ca.gov, and submit a GPA Verification form by the March 2 deadline. (September 2 is an additional deadline for FAFSA filers attending California Community Colleges only.)

- **Cal Grant B** - This grant helps students with living expenses, books, supplies, transportation and other non-direct educational expenses.
- **Cal Grant C** - Assists with the cost of a technical or career education. Provides assistance for books, tools and equipment.
- **Student Success Completion Grant (SSCG)** - The Student Success Completion Grant (SSCG) is a financial aid program for Cal Grant B and C recipients attending a California Community College full-time (12 units or more). The purpose of the Student Success Completion Grant is to provide students with additional financial aid to help offset the total cost of community college attendance, and to encourage full-time attendance and successful on-time completion. On top of the Cal Grant B or C award paid at community colleges, the Student Success Completion Grant pays full-time Cal Grant B or C recipients \$649 per semester (a maximum of \$1,298 annually) for eligible students who enroll and attend 12 through 14.99 units per term and \$2,000 per semester (a maximum of \$4,000 annually) for eligible students who enroll and attend 15 units or more per term and be enrolled in 30 units per aid year. Students enrolled in 12 units may be eligible, only if 30 units or less are required to complete their educational goal. To be eligible for the Student Success Completion Grant (SSCG), a student must: be a Cal Grant B or C recipient who received a full-time Cal Grant payment; be enrolled full-time (12 units or more); be meeting Satisfactory Academic

Progress (SAP) standards and; have unmet need to receive the SSCG. In order to determine eligibility, students must submit a Comprehensive Student Educational Plan to the Financial Aid Office.

- **California College Promise Grant** (formerly known as the Board of Governors Fee Waiver) - Offers two years free tuition to eligible first-year college students who are California residents, permanent residents or qualify for the California Dream Act. Eligible students must complete either the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application.
- **Río Promise:** To be eligible in Year 1, the student must enroll at Río Hondo College as a first-year college student; register in a minimum of 12 units each semester (Fall and Spring); Submit a Free Application for Federal Student Aid (FAFSA) at <http://www.fafsa.ed.gov/www.fafsa.ed.gov> or California Dream Act Application at <https://dream.csac.ca.gov>; complete all required forms from the Financial Aid Office.
- **For Year 2 Requirements:** Students must: have met Year 1 requirements and completed 24 Río Hondo College units with a minimum 2.0 GPA by the end of summer; enroll in at least 12 units each semester (Fall and Spring) during the second year; submit a FAFSA or California Dream Act Application; complete all required forms from the Financial Aid Office.

Río Promise Additional Details

Tuition for the year includes Fall and Spring; students are responsible for paying the following fees: Student fees, upper division course fees, materials fees, and parking, when applicable.

Accommodations for students enrolled in the Disabled Student Program and Services (DSPS) program are provided and require students to enroll in a minimum of 6 units each term (12 units at the end of Year 1) with a minimum 2.0 GPA.

Loss of Eligibility for California College Promise Grant

A student shall become ineligible for a California College Promise Grant if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms.

Loss of California College Promise Grant eligibility shall become effective at the first registration opportunity after such determination is made. Foster Youth shall not be subject to loss of eligibility due to placement on academic or progress probation. This exemption for Foster Youth is effective until the date specified in Education Code section 66025.9(c).

Appeal Loss of Board of California College Promise Grant

A student may appeal the loss of a California College Promise Grant due to extenuating circumstances or where a student with a disability applied for, but did not receive a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence the student was unable to obtain essential student support services. Extenuating circumstances also includes special consideration of the specific factors associated with COVID-19, Veterans, CalWORKs, EOPS, and DSPS student status. Additionally, a student may appeal to regain California

College Promise Grant eligibility by demonstrating significant academic improvement (i.e., minimum 2.0 GPA and completing more than 50% of attempted units) or by sitting out for two consecutive primary terms.

Satisfactory Academic Progress Policy (SAP)

The federal government mandates aid recipients to make satisfactory academic progress (SAP) towards a degree or certificate to maintain financial aid eligibility. To determine continued eligibility, the Financial Aid Office reviews each student's academic progress at the end of every semester, including summer.

Satisfactory Academic Progress is evaluated in three areas:

1. Grade Point Average Requirement - Student's pursuing a course of study leading to an A.A degree, A.S degree, Baccalaureate degree, certificate, or transfer program must maintain at least a 2.00 cumulative GPA average.

2. Unit Requirement/Pace of Progression - Students are required to successfully complete a minimum of 67% of units attempted each semester. Classes with grades of A, B, C, D, or P are considered units successfully completed. Classes with grades of F, I, NP, IP, W, or EW will count as attempted units, but not as successfully completed units.

3. Maximum Time Frame Requirement - Students enrolled in a degree or certificate program may receive financial aid for a maximum of 150% of the length of that program. Degree programs at Río Hondo College typically require a 60 unit length for completion. Thus, students may receive financial aid for up to 90 attempted units (60 units x 150% = 90 units). Students pursuing a Baccalaureate degree from Río Hondo College may receive financial aid for up to 180 attempted units. Once unit maximum is reached, students are ineligible to receive further financial aid. Grades of F, I, NP, IP, W, or EW are considered attempted units and included in Maximum Time Frame unit calculation.

Students not meeting any of the minimum SAP requirements outlined above will be placed on financial aid warning for one academic semester (students exceeding maximum time frame are not placed on financial aid warning). Students on financial aid warning may continue to receive financial aid during this period.

Students not meeting minimum SAP requirements for two consecutive semesters will be suspended from receiving financial aid (federal and state, with the exception of the California College Promise Grant). Any financial aid awarded when a student becomes ineligible will be withdrawn.

Satisfactory Academic Progress Appeals

Students suspended from receiving financial aid can regain financial aid eligibility by meeting minimum SAP requirements (2.0 GPA, completing 67% of attempted units, not exceed 90 units) for two consecutive semesters, without financial aid and enrolling in a least 6 units each semester. Once a student has completed two consecutive semesters, meeting the minimum SAP requirements, he or she must submit an SAP Appeal Request form to the Financial Aid Office. Students ineligible for financial aid due to maximum time frame units must submit an SAP Appeal Request Form, along with a full Comprehensive Student Educational Plan and typed statement indicating why he or she attempted 90 units or more (180 units for Baccalaureate degree).

For extenuating circumstances, a student may be eligible to appeal for reinstatement of financial aid, without completing two consecutive semesters and meeting

minimum SAP requirements. Reasons a student may be eligible for an Extenuating Circumstances SAP Appeal include serious illness, injury or medical condition requiring doctor's care, death of an immediate family member, victim of a crime or unexpected disaster or other extenuating circumstances beyond the student's control.

SAP appeals are reviewed by the SAP Appeals Committee, for approval or denial, based upon the student's individual circumstances. All decisions are final and there is no higher appeal.

Gainful Employment

The final program integrity regulations published in the Federal Register on October 31, 2014, and a correction published in the Federal Register on December 4, 2014 [79 FR 64890 and 79 FR 71957] require postsecondary institutions that participate in the student financial assistance programs authorized under Title IV of the Higher Education Act of 1965 (HEA), as amended, to disclose to prospective and current students certain information about the institution's Gainful Employment (GE) Programs. The information disclosed includes but is not limited to, total costs (tuition/fees as well as books and supplies), completion rates, graduate earnings, and debt and repayment rates.

Generally, GE Programs include:

- At public and private not-for-profit institutions: Title IV-eligible non-degree programs (e.g., certificate and diploma programs).
- At for-profit institutions: All Title-IV eligible instructional programs, degree and non-degree.

Gainful Employment Disclosures are currently available for the following Río Hondo College programs:

Accounting
Business Marketing
Child Development
Civil Design & Drawing
Civil Design Technology Program
Computer Information Technology: Computer Systems
Electronics Technology
Engineering Design Drafting Technician
Environmental Technology
Fire Technology
Geographic Information Systems
Heat & Frost Insulating
International Business
Logistics Management
Retail Management
Small Business Management
Vocational Nursing Program

Guardian Scholars

The Guardian Scholars Program is a comprehensive student support program that serves current and former foster youth pursuing higher education. The Guardian Scholars Program at Río Hondo College is dedicated to providing services and support that meet the unique personal and academic needs of students to successfully transition to adulthood, obtain a degree/certificate, and/or transfer to a four-year university. The Guardian Scholars Program provides the following services to eligible students:

- Priority Registration
- Counseling Services/Educational Planning
- Tutoring
- Case Management & Advocacy
- Textbook & Emergency Assistance
- Educational Supplies
- Laptop & Calculator Loans
- Academic/Life Skills Workshops and Events/Field Trips
- On Campus Meal Vouchers
- Cap & Gown with Stole for Graduates
- Partnerships with County ILP Services/Transitional Coordinators
- Referrals to on and off campus resources
- Access to Computer & Printer on Campus

For more information, please visit the Guardian Scholars office located in the Student Services Building, room SS307 or call (562) 463-7472.

Honors Transfer Program

The Río Hondo College Honors Transfer Program is designed to meet the needs of students who seek a challenging educational experience that goes beyond the regular degree program.

The Honors Transfer Program incorporates a more in-depth investigation of topics. Many honors classes are kept intentionally small to facilitate the discussion/seminar rather than lecture format. A reduced class size also encourages a more collaborative learning experience allowing students to interact more freely with each other and the faculty members who teach these courses.

Río Hondo College has signed honors transfer agreements with UCLA, UC Riverside, UC Irvine, San Diego State, Cal State Fullerton, Cal State Long Beach, Chapman University, Pomona College, Pitzer College, Occidental College, La Sierra University, Loyola Marymount, Whittier College, Pacific University (Oregon), Whitman College (Washington), and many other private colleges.

To complete the Honors Transfer Program, students must take five honors courses, achieve at least a 3.2 grade point average for all transferable college courses taken, complete the required general education courses as well as prerequisite work for their major. In addition, honors students must meet with the honors counselor a minimum of once per semester. For more information about the program, visit the Honors Transfer Program website <http://www.riohondo.edu/honors/>.

Labs

Labs provide an environment for students to practice and develop their skills in a variety of courses and often with the assistance of Instructors, Instructional Assistants, or Tutors.

Math Science Center (MSC)

The Math Science Center located in the Science Building, rooms S103 and S300, provides computers, mathematics interactive software, and multi-media study aids. An assigned instructor, instructional assistants, and tutors are available to assist students. Hours are listed for each semester on the MSC web page: www.riohondo.edu/mathematics-and-sciences/math-science-center.

Nursing Simulation Center

The Simulation Center is a “safe” place for students to practice their skills in a simulated hospital environment, “Roadrunner General Hospital.” It was created in order to support and supplement the clinical component of the nursing program. With the use of high-fidelity patient simulators and clinical scenarios, students are able to practice and experience situations that might not arise in the clinical setting, thus adding to their clinical expertise. The Simulation Center uses the following types of simulators: 2 adult, 1 birthing, 1 newborn and 1 pediatric, thus offering learning activities covering the full nursing curricula. Our Center is temporarily located in HS-11 near parking lot 3. For more information, visit the Health Science & Nursing web page.

Pre-School Laboratory

Río Hondo Students from the Child Development/ Education Department, the Behavioral and Social Science Division and Nursing utilize the Pre-school Laboratory to observe the development and behavior of pre-school children and to apply the knowledge that they gained in their courses working directly with children.

Reading Lab

The Reading Skills Lab is located on the first floor of the Learning Resource Center in LR118. It is open to any student for study skills and reading support. The lab offers various computer programs for students to use to practice and complete their coursework in a variety of subjects.

Writing Center

The Writing Center is located on the first floor of the Learning Resource Center in LR124. It is available for students enrolled in English composition courses. Students should check their class schedule for their registered lab day and time.

Writers’ Resource Center

The WRC is located in LR117 and is open to any Río Hondo student who needs instructional assistance in English. Activities include specialized English tutoring, workshops, and one-on-one writing assistance from an English instructor for any subject.

Library

The Río Hondo College Library is the research center of the College. Occupying the second floor of the Learning Resource Center, the Library offers a full range of print and electronic books, print and electronic periodicals, online databases, and streaming videos in support of the college curriculum, as well as general enrichment. Computer workstations, ADA-compliant computers, wireless access, charging stations for mobile devices, Chromebooks and laptops, mobile hotspots, and a self-service copy/print center are also available.

Individual study carrels, group tables, and informal seating areas allow for quiet study. To students who prefer to work together on class assignments, there are seven group study rooms that can be reserved for two hours at a time.

Circulation Services

The Circulation Desk at the entrance to the Library serves as the first point of student service. Library staff help:

- Activate your library privileges.
- Check out books, technology equipment (e.g., Chromebooks and laptops, mobile hotspots, graphing calculators, and headphones), and select

high-demand course textbooks; students can also check out headphones and charging cables.

- Loan audiovisual equipment to faculty and staff, and fill requests for campus signage.

Reference Services

Because of the ever-expanding variety and range of information, students today must learn the critical thinking and information literacy skills required to use research resources appropriately. Librarian faculty at the Reference Desk teach these skills through:

- Individualized assistance with research queries
- Extended consultation by appointment with students and faculty
- Instruction in conducting effective research, in collaboration with teaching faculty on campus and at the educational centers
- Drop-in research workshops
- A 3-unit library research class (LIB 101)

For more information about RHC Library services, including the online catalog and research guides, please contact a reference librarian at (562) 908-3484 or connect with a librarian via text, chat, or Zoom on the Library's website at: www.riohondo.edu/library.

Math Engineering Science Achievement (MESA) and TRIO Student Support Services STEM

The MESA Community College and TRIO SSS STEM Programs support students who plan to graduate from Río Hondo College with an Associate's degree and transfer to four-year institutions in science, technology, engineering, and mathematics (STEM).

Program Objectives:

- Increase college retention and transfer rates to four-year institutions for STEM majors.
- Increase the number of under-represented students who graduate with degrees in STEM majors.
- Provide academic and personal support for STEM majors.

Program Components

- MESA Center for tutoring and group study in S205.
- Academic Excellence Workshops designed to reinforce concepts and topics learned in chemistry, mathematics, and physics courses
- Academic advisement and educational plans through transfer
- Assistance with study skills and time management
- Support with application and transfer to four-year institutions
- Exposure to information about internships, research opportunities, and other enrichment programs
- Information about financial aid, scholarships, and money management
- Mentoring with peers, professors, and professionals
- Leadership training
- Professional and academic conferences
- Networking opportunities
- Career information
- MESA Counselor

For complete program information about the MESA | TRIO SSS STEM Programs, please contact us in room S205 (562)-463-3221 or visit www.riohondo.edu/mesa. Program eligibility requirements apply.

Orientation

Orientation familiarizes and acquaints students with important college policies and expectations, as well as the range of services and programs available. The "My Online Orientation" is available via the AccessRio portal. The completion of Orientation is mandatory for all New Students. In compliance with SSI statewide regulations, New Students who do not complete an Online or In-person Orientation may have a hold placed on their registration. New and Continuing Students may access their "My Online Orientation" by logging onto AccessRio.>> Click on the My Online Orientation button.

Pathway to Law School

The Pathway to Law School program is for underrepresented first-generation college students interested in learning more about careers in the legal field and entry to law school. The initiative is designed to enhance opportunities and advancement in the legal profession for diverse populations. Ideally, students will spend two years at Río Hondo College then transfer to any accredited undergraduate institution to complete their bachelor's degree and then be considered for a priority admissions review to the eight participating law schools. Students will receive:

- Individual counseling and mentoring
- Exposure to careers in law
- Networking and learning opportunities
- Membership to the Río Hondo College Pre-Law Society
- LSAT Test prep support
- Priority admissions review at participating law schools
- Law school application fee waived

Please visit the Pathway to Law School web page for more information and for the list of participating law schools and course requirements at: www.riohondo.edu/law-school/.

Puente Project

The Puente Project is a national-award winning program that has helped tens of thousands of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. Puente is a one-year program that combines accelerated instruction in English, intensive academic counseling, and mentoring. For more information, visit the Puente web page <http://www.riohondo.edu/puente/>.

Río Success Lab

The Río Success Lab administers a variety of tests, including the assessment for placement. The placement information is important for the advisement process and for student selection of courses and programs in alignment with their educational goals. For most students, an assessment is not administered for placement in accordance with AB 705. However, international students, English Language Learners, and K-8 students must take a placement exam for English, Math, and Reading, or courses that may require a prerequisite in which placement is required. For eligible students, an assessment is available by appointment. For information, please contact the Río Success Lab at (562) 463-7226 or visit LR-130.

Student Health and Psychological Services

Student Health and Psychological Services helps keep students physically and emotionally healthy so they can perform at their best. Professionals available include a physician, a psychologist, psychology interns, nurses, EMTs, and clerical support staff. The licensed professionals evaluate and treat minor, temporary physical and emotional conditions that require short-term care. If more intensive treatment is needed, referrals to outside resources are provided.

Health Services include:

- First Aid care for accidents and other emergencies
- Appointments with a Registered Nurse
- TB Tests
- Flu Shots
- Pregnancy Tests
- Vision Test
- Hearing Tests
- Sick room available if needed
- Over-the-counter medications for minor illnesses available in the vending machine for a nominal fee. Located on the 2nd floor, SS bldg.
- Blood pressure checks, height and weight measurement
- Blood Tests
- HIV Testing
- Resources, assessments, and referrals to low cost services in the community

Psychological Services include:

Short-term counseling for students who are struggling with issues such as family and social relationships, romantic relationships, life transitions, identity, grief, stress, trauma, anxiety, or depression. The following confidential services are available to students who are experiencing personal problems:

- Individual Counseling
- Group Counseling
- Crisis Intervention
- Stress Management
- Consultations and referrals

Student Health and Psychological Services is located in the Student Services Building, room SS230. For more information, visit the Student Health and Psychological Services web page at www.riohondo.edu/student-health-services.

Student Success and Dream Center

The Student Success and Dream Center is a place to enhance the academic success of all first-year students at Río Hondo College through a network of student support services. Students meet with a counselor to develop an Educational Plan and receive assistance with AccessRIO navigation, registering for classes and applying for Financial Aid. It is located in room LR101 in the Learning Resource Center.

Study Abroad

Río Hondo College is a member of the Southern California Foothill Consortium that currently offers two study abroad experiences each year that provide students with a unique opportunity to enrich their education. In fall, students study in London, England and, during the spring, in Spain. Students enroll in classes, receive transferable general education units and can apply for financial aid and scholarships to help with the costs. Program courses

and activities are geared toward taking advantage of the international location, and students gain invaluable multi-cultural experience by living and learning outside of the United States. For more information, visit the Study Abroad web page at <http://www.riohondo.edu/study-abroad/>.

Transfer Center

The Transfer Center was established to strengthen the transfer function and to increase the number of Río Hondo College students prepared for transfer to baccalaureate-level institutions through the coordination of the college transfer efforts. SB 121 further established that the Transfer Center incorporates the identification, development, and implementation of strategies designed to enhance the transfer of low-income, disabled, and first-generation college students.

The Transfer Center provides up-to-date information about transferring to four-year colleges or universities and public, private and out-of-state institutions. The Transfer Center assists students, counseling faculty and staff, with the transfer process of as well as coordinates various activities, resources, and services that support the transfer process. For more information visit the Transfer Center in the Student Services Building, room SS250, call (562) 463-4619 or visit the Transfer Center web page.

TRIO Student Support Services Program

The TRIO Student Support Services (SSS) Program serves first-generation, low-income and/or students with disabilities. Our goal is to serve and empower TRIO SSS participants as they journey toward their goal of graduating and/or earning a certificate and/or transferring to a four-year university. As part of the TRIO SSS Program, participants receive:

- Educational counseling and advisement
- Priority Registration
- Student Success Workshops
- Transfer Counseling and Campus Visits
- Financial and Economic Literacy Workshops
- FAFSA Assistance
- TRIO Lab use with free printing

The TRIO SSS Program is located in the Student Services Building, Room SS 140. For more information, please call (562) 908-3473.

Tutoring Support

Tutoring services are available free to Río Hondo College students at three locations on campus, the Learning Assistance Center, the Writers' Resource Center, and the Mathematics & Science Center. Tutoring is also available to students enrolled in specialized programs. For more information, visit the Tutoring web page www.riohondo.edu/tutoring/.

Learning Assistance Center (LAC)

The Learning Assistance Center provides one-to-one tutoring, organized study groups, and workshops to assist students in reviewing and reinforcing course-related concepts through a variety of instructional aids and materials. LAC services are available to all Río Hondo College students at no charge. Students may schedule tutoring appointments or study group sessions at the LAC desk on the first floor of the Learning Resource Center. Hours are listed on the LAC web page: <http://www.riohondo.edu/communications-and-languages/labs/learning-assistance-center-lac/>.

Math Science Center (MSC)

The Math Science Center located in the Science Building, room S300, provides free math tutoring for all Río Hondo College students. Other resources available to MSC students include computers, mathematics interactive software, and multi-media study aids. An assigned instructor, instructional assistants and tutors are available to assist students. Hours are listed for each semester on the MSC web page: <http://www.riohondo.edu/mathematics-and-sciences/math-science-center/>.

Writers' Resource Center (WRC)

The Writers' Resource Center is located in LR117 and is open to any Río Hondo student who needs instructional assistance in English. Activities include specialized English tutoring, workshops, and one-on-one writing assistance from an English instructor for any subject. For more information, visit the WRC webpage <https://www.riohondo.edu/communications-and-languages/writers-resource-center/>

Veterans Services

Veterans and Veteran Dependents are encouraged to take advantage of the counseling services and educational programs offered by Río Hondo College. The Veterans Service Center (VSC) is a one-stop center that offers veteran's counseling, certifications, financial aid advising, tutoring, and other valuable resources. Río Hondo College cooperates with the Veterans Administration and with the California State Bureau of Vocational Rehabilitation in helping veterans and their dependents to obtain the education necessary to realize their academic and vocational goals. Río Hondo College has been approved for the training of veterans and eligible dependents. Veterans and dependents are required to comply with Veteran Regulations Sections 21.4135, 21.4235 and 21.4277 in regard to required attendance and progress that the student-veteran or dependent must meet in order to receive educational benefits under Title 38, United States Code.

The Veterans Administration requires all entering students to be formally evaluated in writing for possible award of credit for previous training and experience. This applies to all students, full-time and part-time, degree and non-degree candidates. To prevent possible future interruption of educational benefits, it is essential that an official copy of all previous coursework (college or service) be on file at Río Hondo College Admissions & Records office and in the Río Hondo College Veterans Service Center located on the first floor of the Student Services Building.

Satisfactory academic progress of veterans or eligible dependents is measured by the successful completion of the number of units enrolled. Non-punitive grades (W NP or NC) are not considered making satisfactory progress. Benefits will be retroactively terminated effective the first day of the semester for any non-punitive grade received. If the veteran submits to the VA mitigating circumstances, overpayments may or may not be waived. Should a veteran fail to make satisfactory progress for two semesters, cumulative GPA of 2.0 or better, benefits will be terminated. The veteran must contact the RHC Veterans Service Center to set up an appointment for his/her case to be reviewed by a Veterans counselor. The Veterans counselor will recommend a suitable course of study. Upon satisfactory completion of one semester of approved courses, where the cumulative GPA reaches a minimum of a 2.0, benefits will be reinstated.

The veteran or dependent has the responsibility to adhere to these standards of attendance and progress and to notify the Río Hondo College Veterans Service Center of any change in status that would affect the collecting of veteran's benefits. Monthly attendance reporting is required of veterans and dependents. Additions, drops, withdrawals and last day of attendance **MUST BE REPORTED AT ONCE**.

Please visit the Río Hondo College Veterans Service Center, in the Student Services Building, Rm SS150 for details and application forms. Information is also available on the Río Hondo College Veterans Service Center web page.

Weekend College

The Weekend College is designed for working adults who wish to take classes towards a degree, transfer, or personal enrichment and improvement. Friday, Saturday, and occasional Sunday classes are scheduled each semester. Refer to the online Class Schedule for further information.

The Weekend College office is located in the Administration Building, room A117 and by phone at (562) 908-3437.



5 Student Life & Leadership

How to Get Involved In Campus Activities

Getting involved in activities at the college enriches the college experience for students. Río Hondo College has a variety of ways in which a student may get involved, including student government, athletics, and clubs.

Student Government

The Associated Students of Río Hondo College (ASRHC) is a self-sustaining student government organization. The ASRHC officers serve as student representatives at campus-wide committees, impacting decision-making that will ultimately enhance the student experience at RHC.

Student Clubs

Students may pursue a special interest through participation in one of the campus clubs or organizations. Those who choose to participate in this aspect of college life may derive valuable social and educational experiences. Each club has individual service projects and traditions, and is sponsored by one or more members of the permanent faculty or staff. Contact the Student Life & Leadership Department at (562) 908-3427 for more information.

ASRHC Sponsored Events

The Associated Students of Río Hondo College sponsors a variety of activities that fall within the Student Life and Leadership Guiding Values: Student Success and Degree Completion, Cultural Diversity, Social Responsibility, and Leadership Development. The ASRHC collaborates with various campus departments and clubs to ensure that events and activities reach all students across campus.



Student Leadership Institute

The Student Leadership Institute (SLI) at Río Hondo College is a noncredit certificate program in partnership with California State University, Fullerton (CSUF). Students who participate acquire and develop the skills and awareness necessary to become an effective leader on campus, in the community, and in their future career. They learn the value of networking, gain effective communication skills, enhance their confidence, define their leadership style, and engage in co-curricular activities that augment their academic learning. Students who successfully complete the program earn a leadership certificate signed by the CSUF college president, a very marketable tool on a resume and on transfer applications. Contact the Student Life & Leadership Department at (562) 908-3427 for more information.

College Services Fee

When a student enrolls in the college they pay a college service fee. This fee entitles students to the following:

- ASRHC Emergency Loans
- Access to the Library Textbook Reserve
- Free photo I.D. Card for first I.D. only. (Additional or replacement I.D.'s cost \$5.00 each.)
- Various campus activities and events
- Free admission to some athletic events and theatre productions
- Discount tickets to AMC Theaters, some amusement parks and more!
- Membership in campus clubs and organizations
- Opportunities to be elected to student senate.

Student Publications

El Paisano is a weekly student produced award-winning publication that has attained Congressional recognition for its excellence in print, digital, and television broadcast journalism. *La Cima* is the college's magazine. *El Paisano* serves as a training opportunity for prospective students interested in journalism, mass media, communications, public relations, and broadcasting with theory and hands-on production skills. Students interested can view student work at: www.elpaisanoonline.com

Athletics – Men's & Women's Intercollegiate Sports

Río Hondo College is a member of an athletic conference formed by the California Community College Athletic Association (CCCCAA).

Conference competition is scheduled in the following sports for men: baseball, basketball, water polo, swimming, soccer and wrestling; and for women: soccer, softball, basketball, beach volleyball, volleyball, tennis, water polo, and swimming.

Male or female students who wish to become members of a team should check the class schedule online at: www.riohondo.edu for the current offerings for both men and women's intercollegiate athletic teams; contact the coach of that team in the Athletic Department for details; and enroll in that class during registration. Prior to registration, students should see the Athletic Academic Counselor. Appointments can be made by contacting the Athletic Department at (562) 908-3409. Additional information is also available on the Athletics web page.

Athletic Eligibility for California Community College Intercollegiate Teams

Male and female students may represent the college in athletic contests upon verification of their status as amateur athletes in the sports in which they wish to compete. In order to be eligible to participate, student athletes **MUST BE** actively enrolled in a minimum of 12 units at his/her community college during the competition in the sport. Of the 12 units, 9 must be in academic subjects, and 3 units may be Kinesiology activity courses.

Current Returning Student Athletes:

To be eligible for the second season of a sport, the student athlete **MUST COMPLETE** and **PASS 24 SEMESTER UNITS AT A MINIMUM GPA OF 2.0 BETWEEN SEASONS OF COMPETITION**. Of these units, 18 must be in academic classes and 6 units may be Kinesiology activity courses. These units must be completed **PRIOR** to the beginning of the semester of the second season of sport. Units completed and passed during the first season of sport shall be included in the calculation of the 24-semester unit requirement.

Entering Freshman beginning Fall of 2015:

ACADEMIC ELIGIBILITY: In order to be eligible and remain eligible to represent an institution in intercollegiate athletics competition a student athlete has to successfully complete at least 6 units (semester or quarter) during the preceding academic term in which the student is enrolled as a full-time student at the certifying institution with a cumulative 2.0 GPA beginning with and including the units taken during the first semester/quarter of competition. Institutional verification for eligibility for continuing competition will be completed within one week of the posting of grades for the academic term by the institution.

A student transferring to Río Hondo College who has previously **PARTICIPATED** in intercollegiate athletics at another California community college **MUST COMPLETE** 12 units at Río Hondo College **PRIOR** to the beginning of the semester of competition.

Students are **NOT ALLOWED** more than **TWO SEASONS** of athletic competition in any one sport. Students who have questions concerning athletic eligibility should check with the Athletic Director by calling the Kinesiology, Dance, and Athletics Department at (562) 908-3409. All student athletes are expected to comply with the Decorum policy in the State Constitution for Athletics.

Student Conduct at College-Sponsored Events

A. Basic Responsibilities at Conferences:

1. Participants, students and advisors shall be fully informed concerning their responsibilities for proper conduct during a trip and at the conference.

2. Students will be directly responsible to the advisor.
3. Rules established by the host school on location must be observed.
4. Prior to the conference, student participants and advisors shall read the code of conduct.
5. Attendance at all meetings including meals is considered part of the participant's responsibility while at a conference unless first excused by the advisors.
6. Students may not represent Río Hondo College at any event away from the campus without an advisor unless they are given special permission to do so by the college administration.

B. Regulation of Conduct

1. It is contrary to California State Law to possess, serve, or consume alcoholic beverages or marijuana at any college function including regional or state conferences, regardless of the age of those participating. Anyone who appears under the influence of alcoholic beverages or marijuana shall be subject to disciplinary action by the conference and Río Hondo College.
2. All participants at conferences or on trips are expected to show proper consideration for the rights and welfare of others. Undue noise and disturbances shall be considered violations of this regulation.
3. No firearms will be permitted on any trip. College-approved pistol and rifle matches are excepted.

Social Functions

1. The college must sponsor any club or organization recruiting Río Hondo College students.
2. All social functions on campus must be cleared through the Student Life and Leadership Department.
3. Students attending social functions on campus are under the jurisdiction of the college and must assume individual responsibility for the accepted standards of behavior.
4. Guests of Río Hondo College students shall be the responsibility of the student. Guests are expected to behave as students and, as such, abide by college regulations.
5. Students shall be responsible for all property damage incurred by guests during any activity sponsored on campus.



6

Academic Guidelines

Attendance/Absences

It is the students' responsibility to officially register for a course prior to the "last day to add" deadline. It is also the students' responsibility to withdraw from a course prior to the drop deadlines to ensure their record is clear.

All registered students should be present at the first meeting of the class unless other arrangements have been made with the instructor, prior to the first class meeting. The instructor may drop students who are not present by the end of the first class. However, **it is the students' responsibility to officially drop any class that they no longer wish to attend** to ensure their record is clear.

Students are expected to attend all meetings of each course in which they are enrolled. The instructor of each class determines the attendance policy. After an absence, it is the responsibility of the student to check with their instructor to obtain missed materials or information on completion of all missed assignments.

Academic Dishonesty

Academic dishonesty is defined as cheating, plagiarism, or obtaining or attempting to obtain credit for work by the use of any dishonest, deceptive, fraudulent, or unauthorized means or helping someone else to commit an act of academic dishonesty.

Definition of Cheating

Cheating is the act of obtaining or attempting to obtain credit for academic work through the use of dishonest, deceptive, fraudulent, or unauthorized means. Helping someone commit an act of academic dishonesty is also considered cheating. The following are only some of the many forms cheating may take:

- Copying another's work on an exam, paper, or project; any behavior that defeats the intent of an exam
- Possessing or using unauthorized materials during an exam; or collaborating on a project, homework, or other assignment to be turned in for credit where the instructor expressly forbids such collaboration
- Communicating with fellow students during an exam, taking an exam for another student, purposely allowing another student to copy during an exam, or providing coursework for another student to turn in as his or her own effort
- Fabricating, falsifying or misrepresenting data or results from experiments, interviews or surveys
- Submitting the same work in more than one class for credit without permission from the instructor
- Knowingly furnishing false information to the college including forgery, altering of campus documents or records, tampering with grading procedures, fabricating lab assignments, or altering medical excuses

Definition of Plagiarism

Plagiarism is defined as representing the words, ideas, or work of another as one's own in any academic exercise. Plagiarism consists of taking the words or substance of another work and either copying or paraphrasing without giving credit to the source whether that material is paraphrased or copied verbatim or near verbatim form. Plagiarism is applicable to written, oral, and artistic work. The following examples are only some of the many forms plagiarism may take:

- Word-for-word copying of work written by someone else
- Failure to give proper credit for ideas, statements of facts, or conclusions derived by another, including undocumented web source usage
- Failure to use quotation marks when quoting directly from another, whether a paragraph, sentence, or phrase
- Close and extended paraphrasing of another work without acknowledging the source
- Submitting a paper purchased from a research or term paper service, including the internet

Other Specific Examples of Academic Dishonesty

- Purposely allowing another student to copy from your paper during a test
- Giving homework, term paper or other academic work to another student to plagiarize
- Having another person submit any work in your name
- Lying to an instructor or college official to improve your grade
- Altering graded work after it has been returned, then submitting the work for re-grading
- Stealing tests
- Forging signatures on college documents, altering campus documents or records, tampering with grading procedures, fabricating assignments, or altering medical excuses
- Collaboration without permission of instructor
- Gaining unlawful or unauthorized access to college or district computers or servers

Academic Dishonesty and its Consequences

- Faculty members have the right to choose whether or not to pursue suspected cases of plagiarism and cheating.
- When addressing plagiarism or cheating with reasonable evidence, the faculty member should meet with the student to discuss the concern. The student shall have the opportunity to share their side of the story and explain their behavior.
- Faculty members may consult with their Division Dean or Dean of Student Affairs when determining whether academic dishonesty has occurred.

- In situations where cheating or plagiarism has occurred, the faculty member is to determine the academic consequence in compliance with Education Code, and board policy and procedures, which prohibit dropping a student from a course for engaging in academic dishonesty. Faculty members shall inform students of the grade penalty that will be assessed. The consequences may be any of the following options:
 - Receiving a "0" on that assignment
 - Being referred to the Dean of Student Affairs for further disciplinary action
- In situations where academic dishonesty has occurred, the faculty should also notify their Division Dean, and report the violation to the Dean of Student Affairs. All pertinent information such as exams, plagiarized sources, and/or other possible evidence should be attached and submitted with the form.
- Students will meet with the Dean of Student Affairs and receive due process; students have the right to grieve an action they feel violates their student rights.
- The Dean of Student Affairs will address the behavior reasonably through the procedures outlined in AP 5520.
- The Student Affairs Office will maintain records related to violations of academic dishonesty and other violations of the college Standards of Conduct policy.

Academic Honors

Dean's List – Dean's List certificates are awarded in the fall and spring semesters to all students whose semester grade-point average is 3.5 or higher in 12 or more graded units completed.

Alpha Gamma Sigma – Alpha Gamma Sigma (AGS) is the California Community College Scholastic Honor Society. The purpose of this organization is to foster, promote, maintain, and recognize scholarship while engaging the students in service to the college and community. AGS also offers cultural and social programs and enrichment activities as part of the total college experience.

Any student completing 12 semester units of college work in a maximum of 2 semesters with a minimum grade-point average of 3.0 may join AGS.

Honors Transfer Program/Honors Scholar – Honors Scholars are students who have completed the requirements for the Honors Transfer Program. Those include the completion of required lower division general education and major prerequisite transfer requirements, have achieved a transferable grade-point average of 3.2 or above. All honors courses have an "H" designation.

Academic Standards

Units – The conventional unit of measurement of college work is called the semester hour or unit of credit. A unit consists of 18 lecture hours of class time per semester (together with 36 hours of study outside of class per semester). Laboratory work is ordinarily valued at one unit for 54 hours of class time per semester. Twelve units or more is considered a full-time load. No student will be permitted to carry more than 18 units without special permission of a counselor. In the case of probationary students, the maximum load is 12 units.

Grades and Grade Changes – The instructor of the course shall determine the grade to be recorded for each student. The determination of the student's grade by the instructor is final in the absence of mistake, fraud, bad faith, or incompetence. The removal or change of an incorrect grade from a student's record shall only be done upon authorization by the instructor of the course. A student has one year from the end of the term in question to request a grade change. In the case of fraud, bad faith, clerical error, incompetence, or unavailability of instructor or death of instructor, the final determination concerning removal or change of grade will be made by the Vice President of Academic Affairs with the appropriate involvement of faculty from the discipline and the Academic Senate. All returned work must be retained by the student as documented evidence in order to pursue a request for a grade change. (RHC AP 4231)

Grades from a grading scale shall be averaged on the basis of the point equivalencies to determine a student's grade-point average (GPA). The highest grade shall receive four points, and the lowest grade shall receive 0 points, using only the following evaluative symbols:

Symbol	Definition	Credit Granted	Grade Point
A	Excellent	yes	4
B	Above Average	yes	3
C	Average	yes	2
D	Below Average	yes	1
F	Failure	no	0

To calculate a grade point average (GPA), divide the total grade points by the total GPA units.

The following evaluative symbols are not used in calculating GPA:

Symbol	Definition	Credit Granted
P	Pass (satisfactory)	yes
NP	No Pass (less than satisfactory)	no
SP	Satisfactory Progress (SP is used for noncredit courses only.)	no

The following non-evaluative symbols are used to indicate course status:

Symbol	Definition
I*	Incomplete ("I*" indicates the default letter grade to be received by the student if the incomplete is not completed within one year)
IPP	Incomplete Pass
INP	Incomplete No Pass
IP	In progress
RD	Report Delayed
W	Withdrawal
MW	Military Withdrawal
EW	Excused Withdrawal

P/NP: Pass/No Pass

In addition to courses in which all students are evaluated on a Pass/No Pass basis, students may enroll in one course each semester on a "P/NP" basis. Unless otherwise specified, a student may elect at registration, or no later than the end of the third week (by end of first week of summer school), whether the basis of evaluation is to be "P/NP" or a letter grade. A "P" (Pass) is defined as "C" grade or better. If a course is taken as P/NP, it is not factored into the GPA, but credit is awarded when a P is earned.

All units (credits) earned on a Pass/No Pass basis in accredited California institutions of higher education or equivalent out-of-state institutions shall be counted in satisfaction of community college curriculum requirements.

IMPORTANT: Students will not be allowed to request a letter grade after the dates listed on the RHC website (www.riohondo.edu/admissions/important-dates-and-deadlines); nor to request a letter grade for previously completed courses in which they earned a Pass "P."

I : Incomplete – An incomplete grade, "I," may be assigned for academic work not completed for unforeseeable emergencies and justifiable reasons at the end of the term. The condition for removal of the "I" shall be stated by the instructor in a written record. This record shall contain the conditions for removal of the "I" and the grade assigned in lieu of its removal (**IA, IB, IC, ID, IE, IPP, INP**). This record must be given to the student with a copy on file with the registrar until the "I" is made up or the time limit has passed. A final grade shall be assigned when the work stipulated has been completed and evaluated or when the time limit for completing the work has passed.

The "I" may be made up no later than one year following the end of the term in which it was assigned. Under unusual circumstances, a student may petition for an extension of the one-year period.

IP: In Progress – An in-progress grade, "IP," shall be used to denote that the class extends beyond the normal end of an academic term. It indicates that work is in progress but that assignment of a substantive grade must await completion of the course. The "IP" symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit of credit shall be assigned and appear on the student's record for the term in which the course is completed.

RD: Report Delayed – The report delayed grade, "RD," may be assigned by the registrar only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible.

W: Withdrawal – A withdrawal or drop between 20% and 60% of the term courses length will result in a "W" notation on a student's permanent record. See section 3 for specific withdrawal information.

MW: Military Withdrawal – A military withdrawal grade, "MW," occurs when a student who is a member of an active or reserve United States Military Service receives orders compelling a withdrawal from courses and petitions to receive a "MW." See section 3 for specific military withdrawal information.

EW: Excused Withdrawal – The EW symbol is used to denote withdrawal in accordance with Title 5 Section 55024. A student may submit a petition to withdraw from a course(s) due to specific events beyond their control which affects their ability to complete a course(s). These events may include a job transfer outside the geographical region, an illness in the family where the student is primary caregiver, student is subject to immigration action, or other extenuating circumstances. The excused withdrawal "EW" notation is not counted in progress probation and dismissal calculations.

Grade Report – Grades will be issued at the end of each session.

Auditing

Students are not permitted to audit courses and may not attend classes in which they are not officially enrolled.

Basic Skills Enrollment

The California Education Code limits students to no more than 30 semester units of pre-collegiate basic skills units. Basic skills courses are defined as courses "in reading, writing, computation, and English As A New Language which are designated by the community college district as non-degree credit courses pursuant to Section 55002(d) of Title 5."

Río Hondo College defines basic skill courses as courses in reading, writing, computation and English As A New Language with a course number less than 40. ENLA and learning disabled students are exempted. Students who feel they would benefit by taking more than 30 semester units of pre-collegiate basic skills courses should see the Director of Admissions & Records.

Classification of Students

Freshman: 0 to 29 units completed

Sophomore: 30 to 59 units completed

Full-time: Students enrolled for 12 or more units in fall and spring (4 or more units in summer)

Part-time: Students enrolled for less than 12 units in fall and spring (less than 4 units in summer).

Challenge of Educational Records – Education Code 76232 allows a student to challenge the contents of a student's educational record (per Education Code 76232) to correct or remove information that the student alleges to be: (1) inaccurate; (2) an unsubstantiated personal conclusion or inference; (3) a conclusion or inference outside the observer's area of competence; or (4) not based on the personal observation of a named person with the time and place of the observation. See the Director of Admissions & Records for more information.

Academic Renewal Guidelines – The academic renewal procedure permits the alleviation of a student's previously recorded substandard academic performance that is not reflective of a student's present demonstrated ability and level of performance. Academic renewal may gain for students the benefits of their current level of ability and performance and not permanently penalize them for poor performance in the past.

Therefore, within the regulations listed, Río Hondo College may disregard particular, previously recorded substandard work from a student's cumulative grade-point average.

1. The student may petition through the Admissions and Records Office to remove previous substandard work (any course in which a grade below 2.00 has been recorded) taken at Río Hondo College. The district superintendent or designee may grant permission.
2. Up to 30 units may be alleviated.
3. A student's current demonstrated ability may be the basis for alleviating previous substandard work.

4. In order to qualify, the student must meet one of the following criteria:
 - a. Earn 30 consecutive units with a minimum of a 2.0 grade-point average (GPA) from any regionally accredited college or university, following the completion of the most recent substandard work to be alleviated, and two (2) years must have elapsed since the most recent work to be alleviated.
 - b. Earn 15 consecutive units with a minimum of a 2.5 grade-point average (GPA) from any regionally accredited college or university, following the completion of the most recent substandard work to be alleviated, and one (1) year must have elapsed since the most recent work to be alleviated.
5. The student's academic record will be appropriately marked indicating those courses that have been alleviated.

When academic work is alleviated, grades are not removed; they are noted and subtracted from the grade point average. All entries remain legible so that a true and complete record is maintained. There is no assurance that alleviated courses will be treated similarly by other educational institutions outside the district.

Final Examinations

Final examinations will be given in all courses during the last week of each semester. The final exam schedule for spring and fall is listed on the RHC web site (www.riohondo.edu) and may vary from the regular class hours.

Outcomes Course-Level - Student Learning Outcomes (SLO) and Program Level Outcomes (PLO)

Outcomes Course-level or student learning outcomes, and program-level outcomes (PLO) are developed by faculty and assessed on a cyclical basis in order to improve teaching and student learning. All course-level outcomes are listed in course syllabi so students are aware of them at the beginning of each term. PLOs for all degrees and certificates are available in Chapter 10. The Outcomes Committee meets monthly to review all matters relating to outcomes. The Committee has developed and oversees institutional-level outcomes. More information about outcomes can be found at www.riohondo.edu/slo/.

Probation Standards

Disciplinary Probation – A student may be placed on disciplinary probation for infraction of state law, education code, board policy, student government regulations, or behavior unbecoming a student at Río Hondo College.

Students on disciplinary probation may not represent the college in any activity, conference, or field trip, nor can they hold office in the Associated Student government or in any student body sponsored club.

Academic Probation – A student who has attempted at least 12 semester units as shown by the official academic record shall be placed on academic probation if the student has earned a grade-point average below 2.0 in all units which were graded on the basis of the grading scale described in the section Academic Standards–Grades. If a student is placed on academic probation for two consecutive semesters, the student must receive approval by a counselor prior to registering for classes in the following semester.

Removal from Academic Probation – A student on academic probation for a grade-point deficiency shall be removed from probation when the student's accumulated grade-point average is 2.0 or higher.

Progress Probation – A student who has enrolled in a total of at least 12 semester units as shown by the official academic record shall be placed on progress probation when the number of all units in which a student has enrolled and for which entries of "W" and "NP" are recorded reaches or exceeds the number of units with other grades. If a student is placed on progress probation, the student must receive approval by a counselor prior to registering for classes in the following semester.

A student on progress probation because of an excess of units for which entries of "W" and "NP" are recorded shall be removed from probation when the total number of units in this category drops below the number of those with other grades.

Dismissal – A student shall be dismissed from the college for a period of one semester (excluding summer session) when his/her grade-point average in three consecutive semesters is less than 2.00 in all units attempted or when 50% or more of all units attempted have entries of "W" and "NP." Before reinstatement to the college, the student must meet with a counselor.

Notice – Students will be notified by mail if they are on academic probation or progress probation and will also be notified that they need to meet with a counselor prior to reinstatement to the college. Probation and dismissal status may be appealed to the Dean of Counseling.

Repetition of Courses Guidelines

Course repetition occurs when a student who has previously received an evaluative symbol (A, B, C, D, F, P/NP, W) in a credit course, re-enrolls in the course and receives an evaluative symbol. Students may be permitted to enroll more than one time in the same credit course if they or the course meets certain criteria. Students will not be permitted to enroll in the same credit course more than three times, except in special circumstances or when the course is designated as repeatable and allows a greater number of repetitions as established in Title 5. All attempts to take a course that result in the student earning an evaluative symbol (A, B, C, D, F, P/NP, W) on their record will be counted for the purposes of calculating the total number of times a student has enrolled in a course. Students are limited to four (4) enrollments in courses that are related in content for the following courses types: Physical education courses, visual arts courses, performing arts courses, and intercollegiate academic and vocational courses designated as repeatable pursuant to section 55041.

Course repetition may occur under the following circumstances:

- I. **The course is designated as a "repeatable course" consistent with the requirements of Title 5 §55041:** Courses that may be repeated without a petition are identified as such in the college catalog and fall within the following categories:
 - a. The course repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor's degree.
 - b. The course is designated as intercollegiate athletics.

- c. The course is designated as intercollegiate academic or vocational competition.
- II. **To alleviate substandard work:** A course in which a student grade of “D” or “F” or “NP” has been recorded may be repeated twice. Students must complete a “Petition for Grade Alleviation With Course Repetition” form available in Admissions and Records in order to remove the effects of the grade from the GPA. When a student repeats a class to alleviate substandard academic work, the previous grade and credit shall remain legible, however, it will be disregarded in the computation of grade point averages. Students may use coursework from any regionally accredited college to replace Río Hondo College coursework in which a “D” or “F” or “NP” was recorded provided the courses are deemed comparable.
- III. **To enroll in a class from which a student has previously withdrawn:** Students may repeat courses that result in withdrawal with a “W” symbol being assigned. Students may have a maximum of two withdrawals from a course prior to receiving a grade, excluding military withdrawals and withdrawals due to extenuating circumstances. The “W” shall not be used in calculating a student’s GPA, but must be used in determining probation and dismissal.
- IV. **Student meets the criteria for special circumstances:**
 - A. **Extenuating circumstances:** A student may repeat a course when he/she demonstrates that the previous grade was due to extenuating circumstances. Extenuating circumstances are verified cases of illness, accidents or other circumstances beyond the control of the student. Student’s wishing to repeat a course due to extenuating circumstances must complete a “Course Repetition” form available in Admissions and Records and submit it with documentation of the extenuating circumstances and appropriate signatures and approvals to Admissions and Records. A course repeated due to extenuating circumstances may only be repeated once, but the previous grade and credit may be disregarded in computing the student’s GPA.
 - B. **Significant lapse of time:** Students may repeat a course in which they previously received a satisfactory grade due to a significant lapse of time, comprised of no less than 36 months or as required by specific program mandates AND the course is required by the district as a properly established recency prerequisite; or another institution of higher education to which the student is seeking to transfer requires the student to have taken the course more recently than the student’s last enrollment.
 - C. **Variable unit, open-entry/open-exit courses:** Student may enroll in a variable unit open-entry/open-exit course as many times as necessary to complete the entire curriculum of the course.
 - D. **Occupational Work Experience:** Students may petition to enroll more than once, even if the student received a satisfactory grade, in an

occupational work experience course. Enrollment is limited to 16 credit hours of cooperative work experience (CWE) and/or general work experience (GWE) in a given field during the enrollment period. (§55040)

- E. **Legally mandated training:** Students may re-enroll in courses that are required by statute or regulation as a condition of paid or volunteer employment. Students must certify or document that the course repetition is legally mandated.
- F. **Special courses for student with disabilities:** Students may enroll multiple times in classes designated as “special classes” if it is determined that such repetition is required for that person as a disability-related accommodation.
- G. **Significant change in industry or licensure standards:** Students may petition to repeat a course as a result of a significant change in industry or licensure standards such that repetition of the course is necessary for employment or licensure. Students must certify or document that there has been a significant change in industry or licensure standards necessitating course repetition.

A student’s permanent academic record will indicate any courses repeated using an appropriate symbol and will be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

Transcripts

Upon written application, the Admissions and Records Office will issue a document verifying grades or enrollment. The first two copies requested are issued free. Thereafter, a fee of \$3.00 for each record is charged. Forms are available in the Admissions and Records Office or online.

Transcripts may also be ordered online via AccessRío or directly on the Credentials website. Transcripts will usually be processed within three (3) working days. An emergency/rush transcript request is available online for an additional cost. Rush order will be processed within one (1) working day. Details are provided on the Admissions and Records web page.

Work Hours/Class Guidelines

For each hour spent in a lecture class, a student should plan to spend about two hours a week in study and homework. Thus, a load of 15 units plus study time may require 45 hours a week– more than a full-time work week. Following are suggested work hours versus class load guidelines:

Working Hours/Week	Units
None	12 – 16
10	10 – 11
20	7 – 9
30	3 – 6
30+	1 – 3

In order to maintain an academic balance, the following information should be considered:

1. Students can expect to spend at least three hours (one in class and two outside of class) each week for every unit taken. A student with 12 units will need 24 hours of study time for a total of 36 hours needed for school each week.
2. Employment time and college time combined should not exceed 60 hours weekly.

3. Students should distribute study time appropriately for each class – often preparation for a lecture class differs from preparation for a laboratory class.
4. Students should consult frequently with their instructors – their office hours are designed for that purpose.
5. To assist in their academic success, students should use the tutoring services, the library, counselors, and other support services.

Credit for Prior Learning

The Río Hondo Community College District shall grant appropriate semester unit credit to any student through any of the approved alternative methods for awarding credit listed below:

- Achievement of a satisfactory score on an Advanced Placement (AP) examination
- Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination
- Achievement of a satisfactory score on the College Level Examination Program (CLEP)
- Evaluation of military service/training
- Achievement of a satisfactory score on an examination administered by other agencies approved by the District
- Evaluation of industry recognized credential documentation
- Evaluation of student-created portfolios
- Satisfactory completion of an institutional examination, known as Credit by Examination, administered by the College in lieu of completion of an active course listed in the current College catalog.

Individual departments and/or specialty areas may elect to grant course credit to enable students, who can demonstrate proficiency in bodies of subject matter, to plan a relevant educational program that will exclude courses in which essential levels of mastery of subject matter material in accordance with policies and procedures approved by the curriculum committee have been previously attained.

Eligibility for Credit for Prior Learning

To challenge a course and receive credit for prior learning:

- The student must be registered in the College and be in good standing.
- The course(s) must be listed in the College catalog.
- The student must have an education plan on file.
- The student must have previously earned credit or noncredit from the College or be currently enrolled in a class at the College.

Students may be exempt from this if they are requesting to challenge and receive credit by assessment for a high school / Regional Occupational Program (ROP) and Career Technical Education (CTE) articulated pathway. Students may not be enrolled in the course for which they may want to challenge and receive credit for prior learning; students may receive credit by completing courses in high school ROP, CTE, and articulated programs. For Credit by Examination, the student cannot be currently enrolled in nor have received credit for a more advanced course in the same subject (may be waived by department). Credits acquired using the methods in the section above are not applicable to meeting of such unit load requirements as Selective Service deferment, Veterans, or Social Security benefits. Credits acquired using the methods in the section

above shall not be counted in determining the 12 semester hours of credit in residence required for a degree.

Credit for Prior Learning Grading Policy

Grading shall be according to the regular grading system in accordance with Administrative Procedure 4230 – Grading and Academic Record Symbols. Students shall be offered a “Pass/No Pass” grading option, if that option is ordinarily available for the course. Students shall be given the opportunity to accept, decline, or appeal the grade assigned by the faculty, except in cases of Credit by Examination, pursuant to AP 4230 – Grading and Academic Record Symbols and AP 4231 – Grade Changes.

Limits on Credit by Examination

Students shall be given course credit to a limit of twelve Río Hondo College units upon the successful completion of assessment(s), which may be applied to an Associate degree. Once the student has completed an upper division course at Río Hondo College, the student is eligible for an additional four units of course credit through credit by assessment. These courses shall not count as units in residence. Upon completion of six upper division units at Río Hondo College, students shall be given course credit to a limit of twelve upper division Río Hondo College units upon the successful completion of assessment(s), which may be applied to a Bachelor’s degree. These courses shall not count as units in residence. After completing twelve units in residence, a student will be awarded credit by external assessment with passing scores from the CLEP, IB, and AP assessments. Specific course credit and/or general education credit will be granted toward the Associate degree and/or transfer. Details on scores and how credit is applied can be found in the Río Hondo College catalog. Official score reports from AP, IB, and CLEP must be on file with Admissions and Records.

Academic Records

The student’s academic record will clearly indicate that the credit(s) have been earned by assessment of prior learning.

Credit for Military Service/Training

Students interested in Credit for Prior Learning using Joint Services Transcripts (JST) shall receive credit as recommended by the American Council on Education (ACE) Directory and approved by the appropriate discipline faculty of the College under the following circumstances:

- The student shall complete the Credit for Prior Learning petition.
- Official transcripts must be on file with Admissions and Records. These may include JST, DANTES/USAFI, Defense Language Institute Foreign Language Transcripts (DLIFLC), Defense Manpower Data Center (DMDC), DLPT Examinee Results, DA Form 330 – Language Proficiency Questionnaire, or verified copies of DD214 or DD295 military records.
- Credit course equivalency shall be determined by the faculty of the appropriate discipline.

Industry Recognized Credential(s)

Students interested in credit for prior learning using industry recognized credential(s) shall receive credit as recommended by the appropriate discipline faculty of the College under the following circumstances:

- The student shall complete the Credit for Prior Learning petition.
- Admissions and Records shall grant credit for

industry recognized credential(s) that have been evaluated and approved by the appropriate discipline faculty.

- If an industry recognized credential(s) has not yet been evaluated and approved by the appropriate discipline faculty, the student meets with the discipline faculty member to receive further instructions for how the industry recognized credential(s) will be assessed .
- The student submits all industry recognized credential(s) documents to the discipline faculty member for assessment of prior learning.
- If the discipline faculty member determines that the industry certification adequately measures mastery of the course content as set forth in the Course Outline of Record, the discipline faculty shall sign the petition with the recorded grade, attach the industry recognized credential(s), and forward the completed petition and supporting documents to Admissions and Records to be kept on file and recorded on the student transcript.

Student-Created Portfolio Assessment

Students interested in credit for prior learning using a student-created portfolio shall receive credit as recommended by the discipline faculty under the following circumstances:

- A department-approved portfolio assessment rubric for the course is on file.
- The student shall complete the Credit for Prior Learning assessment petition.
- The student meets with the discipline faculty member to receive further instructions for student-created portfolio assessment.
- The student submits all portfolio documents to the discipline faculty member for assessment of prior learning.
- If the discipline faculty member determines that the student-created portfolio adequately measures mastery of the course content as set forth in the Course Outline of Record, the appropriate faculty shall sign the petition with the appropriate grade and forward it to Admissions and Records to be kept on file and recorded on the student transcript.

Non-Collegiate Registered Nursing Training Credit

Credit may be granted to a student who has a valid California RN license for nursing courses taken at an accredited non-collegiate RN nursing program toward the Associate of Science Degree in Nursing. Credit granted may not exceed the total number of nursing units required for the Associate Degree in Nursing at Río Hondo College.

Upper-Division Credit

Upper-division credit from U.S. regionally accredited institutions may be used to fulfill Río Hondo graduation requirements. Please see a counselor for more information.



Credit By External Examination:

College Credit For Advanced Placement (AP) Tests

Students must have the College Board send AP exam results to the Office of Admissions and Records (hand-carried copies will NOT be accepted) for use on the A.A./A.S. or GE patterns. Course credit and units granted at Río Hondo College may differ from course credit and units granted by a transfer institution. Students may earn credit for Advanced Placement (AP) Tests with scores of 3, 4, or 5 unless otherwise noted. AP credit can be used to meet IGETC, CSU GE and A.A./A.S. general education (GE) and/or major requirements.

For most AP subjects, results indicate that AP Exam scores of 5 are equivalent to A+ and A grades in the corresponding college course. AP Exam scores of 4 are equivalent to grades of A-, B+, and B in college. AP Exam scores of 3 are equivalent to grades of B-, C+, and C in college. More information on the reliability and validity of AP scores is available online at www.collegeboard.org.

EXAM	RHC AA/AS (MAJOR AND/OR GE) Score of 3 or better for subject area unless otherwise indicated	CSU GE	CSU - UNITS EARNED TOWARD TRANSFER	IGETC	UC - UNITS EARNED TOWARD TRANSFER
Art History	ART 105, 106 6 semester units	Area C1 or C2 (if taken prior to Fall 2009) Area C2 (if taken Fall 2009 or later) 3 semester units	6 semester units	Area 3A or 3B 3 semester units	8 quarter/ 5.3 semester units
Art (Studio-2D Design)	N/A	N/A	3 semester units	N/A	8 quarter/ 5.3 semester units **
Art (Studio-3D Design)	N/A	N/A	3 semester units	N/A	8 quarter/ 5.3 semester units **
Art (Studio-Drawing)	N/A	N/A	3 semester units	N/A	8 quarter/ 5.3 semester units **
AP STUDIO ARTS LIMITATIONS					**Maximum credit 8 quarter/5.3 semester units for all studio arts exams
Biology	BIOL 101 4 semester units	Areas B2 and B3 4 semester units	6 semester units	Areas 5B and 5C 4 semester units	8 quarter/5.3 semester units
Calculus AB	Score of 3 – Math Competence and Communication & Analytical Thinking 3 semester units Score of 4 or 5 - MATH 190 4 semester units	Area B4 3 semester units	3 semester units*	Area 2A 3 semester units	4 quarter/2.6 semester units**
Calculus BC	Score of 3 – Math Competence and Communication & Analytical Thinking 3 Semester Units Score of 4 or 5 - MATH 190, 191 8 semester units	Area B4 3 semester units	6 semester units*	Area 2A 3 semester units	8 quarter/5.3 semester units**
Calculus BC/AB Subscore	Score of 3 – Math Competence and Communication & Analytical Thinking 3 semester units Score of 4 or 5 - MATH 190 4 semester units	Area B4 3 semester units	3 semester units*	Area 2A 3 semester units	4 quarter/2.6 semester units**
AP CALCULUS EXAM LIMITATIONS			*Only one exam in calculus or computer science may be used toward transfer		**Maximum credit 8 quarter/5.3 semester units for all calculus exams

Continued from previous page.

EXAM	RHC AA/AS (MAJOR AND/OR GE) Score of 3 or better for subject area unless otherwise indicated	CSU GE	CSU - UNITS EARNED TOWARD TRANSFER	IGETC	UC - UNITS EARNED TOWARD TRANSFER
Chemistry	Score of 3 – Chemistry 120 Score of 4 or 5 – Chemistry 130 5 Semester units	Areas B1 and B3 4 semester units	6 semester units	Areas 5A and 5C 4 semester units	8 quarter/5.3 semester units
Chinese Language & Culture	Humanities 3 Semester Units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units
Computer Science A	N/A	N/A	3 semester units*	N/A	8 quarter/5.3 semester units***
Computer Science AB	N/A	N/A	6 semester units*	N/A	4 quarter/2.6 semester units***
Computer Science Principles	N/A	Area B4 (if taken Fall 2019 or later) 3 semester units	6 semester units*	N/A	8 quarter/5.3 semester units
AP COMPUTER SCIENCE EXAM LIMITATIONS			<i>*Only one exam in calculus or computer science may be used toward transfer</i>		<i>***Maximum 4.8 quarter/5.3 semester units for both</i>
Economics - Macroeconomics	Score of 3 - Social & Behavioral Science 3 semester units Score of 4 or 5 – ECON 101	Area D 3 semester units	3 semester units	Area 4 3 semester units	4 quarter/2.6 semester units
Economics - Microeconomics	Score of 3 - Social & Behavioral Science 3 semester units Score of 4 or 5 – ECON 102	Area D 3 semester units	3 semester units	Area 4 3 semester unit	4 quarter/2.6 semester units
English - Language & Composition	ENGL 101 3.5 semester units	Area A2 3 semester units	6 semester units	Area 1A 3 semester units	8 quarter/5.3 semester units*
English - Literature & Composition	ENGL 101, LIT 102 6.5 semester units	Areas A2 and C2 6 semester units	6 semester units	Area 1A or 3B 3 semester units	8 quarter/5.3 semester units*
AP ENGLISH EXAM LIMITATIONS					<i>*8 quarter/5.3 semester units maximum for both</i>
Environmental Science	Natural Science w/Lab 4 semester units	Areas B2 and B3 (if taken prior to Fall 2009) or Areas B1 and B3 (regardless of when taken) 4 semester units	4 semester units	Areas 5A and 5C 3 semester units	4 quarter/2.6 semester units
French Language & Culture	Humanities 3 Semester Units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units
French Literature	Humanities 3 Semester Units	Area C2 (if taken prior to Fall 2009) 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units

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EXAM	RHC AA/AS (MAJOR AND/OR GE) Score of 3 or better for subject area unless otherwise indicated	CSU GE	CSU - UNITS EARNED TOWARD TRANSFER	IGETC	UC - UNITS EARNED TOWARD TRANSFER
German Language & Culture	Humanities 3 Semester Units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units
Government & Politics - Comparative	Social & Behavioral Science 3 semester units	Area D 3 semester units	3 semester units	Area 4 3 semester units	4 quarter/2.6 semester units
Government & Politics - U.S.	POLS 110 3 semester units	Area D and US-2* 3 semester units	3 semester units	Area 4 3 semester units	4 quarter/2.6 semester units
		<i>*Does not fulfill California Government requirement (US-3)</i>	<i>Student can satisfy the requirement after transfer</i>		
History - European	Social & Behavioral Science or Humanities 3 semester units	Area C2 or D 3 semester units	6 semester units	Area 3B or 4 3 semester units	8 quarter/5.3 semester units
History - U.S.	HIST 143, 144 6 semester units	Area C2 or D and US-1 3 semester units	6 semester units	Area 3B or 4 3 semester units	8 quarter/5.3 semester units
History - World	HIST 101, 102 6 semester units	Area C2 or D 3 semester units	3 semester units	Area 3B or 4 3 semester units	8 quarter/5.3 semester units
History - World - Modern	HIST 102 3 semester units	Area C2 or D 3 semester unit	3 semester units	N/A	8 quarter/5.3 semester units
Human Geography	Social & Behavioral Science 3 semester units	Area D 3 semester units	3 semester units	Area 4 3 semester units	4 quarter/2.6 semester units
Italian Language & Culture	Humanities 3 semester units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units
Japanese Language & Culture	Humanities 3 semester units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units
Latin	Humanities 3 semester units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	4 quarter/2.6 semester units
Latin - Vergil	Humanities 3 semester units	Area C2 (if taken prior to Fall 2012) 3 semester units	3 semester units	Areas 3B and 6A 3 semester units	4 quarter/2.6 semester units
Latin - Literature	Humanities 3 semester units	Area C2 (if taken prior to Fall 2009) 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	4 quarter/2.6 semester units
Music Theory	Fine Arts 3 semester units	Area C1 (if taken prior to Fall 2009) 3 semester units	6 semester units	N/A	8 quarter/5.3 semester units
Physics B	Natural Science w/Lab 4 semester units	Areas B1 and B3 4 semester units*	6 semester units*	Areas 5A and 5C 4 semester units	8 quarter/5.3 semester units**
Physics 1	Natural Science w/Lab 4 semester units	Areas B1 and B3 4 semester units*	4 semester units*	Areas 5A and 5C 4 semester units	8 quarter/5.3 semester units**

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EXAM	RHC AA/AS (MAJOR AND/OR GE) Score of 3 or better for subject area unless otherwise indicated	CSU GE	CSU - UNITS EARNED TOWARD TRANSFER	IGETC	UC - UNITS EARNED TOWARD TRANSFER
Physics 2	Natural Science w/Lab 4 semester units	Areas B1 and B3 4 semester units*	4 semester units*	Areas 5A and 5C 4 semester units	8 quarter/5.3 semester units**
Physics C - Mechanics	Natural Science w/Lab 4 semester units	Areas B1 and B3 4 semester units*	4 semester units*	Areas 5A and 5C 3 semester units	4 quarter/2.6 semester units**
Physics C - Electricity/Magnetism	Natural Science w/Lab 4 semester units	Areas B1 and B3 4 semester units*	4 semester units*	Areas 5A and 5C 3 semester units	4 quarter/2.6 semester units**
<i>AP PHYSICS EXAM LIMITATIONS</i>			<i>*Maximum 4 semester units toward GE and 6 semester units toward transfer</i>		<i>**Maximum 8 quarter/5.3 semester units for all Physics exams</i>
Psychology	PSY 101 3 semester units	Area D 3 semester units	3 semester units	Area 4 3 semester units	4 quarter/2.6 semester units
Seminar	N/A	N/A	3 semester units	N/A	N/A
Spanish Language & Culture	SPAN 101, 102 9 semester units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units
Spanish Literature & Culture	SPAN 201 4.5 semester units	Area C2 3 semester units	6 semester units	Areas 3B and 6A 3 semester units	8 quarter/5.3 semester units
Statistics	MATH 130 4 semester units	Area B4 3 semester units	3 semester units	Area 2A 3 semester units	4 quarter/2.6 semester units



Credit by External Examination

College Level Examination Program (CLEP)

Río Hondo College will award CLEP credit toward the Associate Degree and transfer to the CSU system accordingly. UC does not accept CLEP exams. Course credit cannot be granted if it duplicates previous coursework completed. Official CLEP scores must be sent directly to Río Hondo's Office of Admissions and Records. A student must be actively enrolled and have completed 12 units in residence at Río Hondo College when applying for credit by CLEP exam. CLEP credit may not be used to meet any residency requirement.

CLEP EXAM	PASSING SCORE FOR CSU CREDIT	MIN. SEM. UNITS EARNED FOR ADMISSION	CSU -GE AREA/ CERTIFICATION UNITS	RIO HONDO GE AREA CREDIT	PASSING SCORE FOR RIO HONDO CREDIT	RIO HONDO EQUIVALENT COURSE (for Associate Degree)	RIO HONDO SEMESTER UNITS AWARDED
American Government	50	3 units	D 3 units	Social/Behavioral Sciences	50	N/A	3 units
American Literature	50	3 units	C2 3 units	Humanities	50	LIT 112A/B	6 units
Analyzing and Interpreting Literature	50	3 units	C2 3 units	Humanities	50	LIT 102	3 units
Biology	50	3 units	B2 3 units	Natural Sciences Lecture*	50	N/A	3 units
Calculus	50	3 units	B4 3 units	Language & Rationality	50	N/A	3 units
Chemistry	50	3 units	B1 3 units	Natural Sciences Lecture*	50	N/A	3 units
College Algebra	50	3 units	B4 3 units	Language & Rationality	50	N/A	3 units
College Algebra-Trigonometry	50	3 units	B4 3 units	Language & Rationality	50	N/A	3 units
College Comp.	N/A	N/A	N/A	Language & Rationality	50	ENGL 101	3.5 units
College Comp. Modular	N/A	N/A	N/A	Language & Rationality	50	ENGL 101	3.5 units
English Comp. (no essay)	50	N/A	N/A	Language & Rationality	50	ENGL 101 (if taken before July 2010)	3.5 units
English Comp. (with essay)	50	N/A	N/A	Language & Rationality	50	ENGL 101 (if taken before July 2010)	3.5 units
English Literature	50	3 units	C2 (if taken before Fall 2011) 3 units	Humanities	50	LIT 146A/B	6 units
Financial Accounting	50	3 units	N/A	N/A	50	ACCT 101	4 units
French Level I	50	6 units	N/A	Humanities	80	FR 101/102	9 units
French Level II	59	12 units (if taken prior to Fall 2015) 9 units (if taken Fall 2015 or after)	C2 3 units	Humanities	80	FR 101/102/201	13.5 units
Freshman College Composition	50	N/A	N/A	Language & Rationality	50	ENGL 101 (if taken before July 2010)	3.5 units

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CLEP EXAM	PASSING SCORE FOR CSU CREDIT	MIN. SEM. UNITS EARNED FOR ADMISSION	CSU -GE AREA/ CERTIFICATION UNITS	RIO HONDO GE AREA CREDIT	PASSING SCORE FOR RIO HONDO CREDIT	RIO HONDO EQUIVALENT COURSE (for Associate Degree)	RIO HONDO SEMESTER UNITS AWARDED
German Level I	50	6 units	N/A	N/A	N/A	N/A	N/A
German Level II	60	12 units (if taken prior to Fall 2015) 9 units (if taken Fall 2015 or after)	C2 3 units	Humanities	60	N/A	3 units
History, US I	50	3 units	D+US-1 3 units	Social/Behavioral Sciences	50	N/A	3 units
History, US II	50	3 units	D+US-1 3 units	Social/Behavioral Sciences	50	N/A	3 units
Human Growth & Development	50	3 units	E 3 units	Social/Behavioral Sciences	50	N/A	3 units
Humanities	50	3 units	C2 3 units	Humanities	50	N/A	3 units
Information Systems & Comp. Applications	50	3 units	N/A	N/A	50	CIT 101	3 units
Intro to Educ. Psychology	50	3 units	N/A	N/A	N/A	N/A	N/A
Introductory Business Law	50	3 units	N/A	N/A	50	BUSL 110	3 units
Introductory Psychology	50	3 units	D 3 units	Social/Behavioral Sciences	50	N/A	3 units
Introductory Sociology	50	3 units	D 3 units	Social/Behavioral Sciences	50	N/A	3 units
Natural Sciences	50	3 units	B1 or B2 3 units	Natural Sciences Lecture*	50	N/A	3 units
Pre-Calculus	50	3 units	B4 3 units	Language & Rationality	50	N/A	3 units
Principles of Accounting	50	3 units	N/A	N/A	N/A	N/A	N/A
Principles of Macroeconomics	50	3 units	D 3 units	Social/Behavioral Sciences	50	N/A	3 units
Principles of Microeconomics	50	3 units	D 3 units	Social/Behavioral Sciences	50	N/A	3 units
Principles of Management	50	3 units	N/A	N/A	50	MGMT 150	3 units
Principles of Marketing	50	3 units	N/A	N/A	50	MRKT 170	3 units
Social Sciences and History	N/A	N/A	N/A	Social/Behavioral Sciences	50	N/A	3 units
Spanish Level I	50	6 units	N/A	Humanities	50	SPAN 101/102	9 units

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CLEP EXAM	PASSING SCORE FOR CSU CREDIT	MIN. SEM. UNITS EARNED FOR ADMISSION	CSU -GE AREA/ CERTIFICATION UNITS	RIO HONDO GE AREA CREDIT	PASSING SCORE FOR RIO HONDO CREDIT	RIO HONDO EQUIVALENT COURSE (for Associate Degree)	RIO HONDO SEMESTER UNITS AWARDED
Spanish Level II	63	12 units (if taken prior to Fall 2015) 9 units (if taken Fall 2015 or after)	C2 3 units	Humanities	63	SPAN 101/102/201	13.5 units
Trigonometry	50	3 units	B4 (if taken prior to Fall 2006) 3 units	Language & Rationality	50	N/A	3 units
Western Civilization I	50	3 units	C2 or D 3 units	Humanities or Social/Behavioral Sciences	50	N/A	3 units
Western Civilization II	50	3 units	D 3 units	Social/Behavioral Sciences	50	N/A	3 units

*Students may complete the laboratory requirement by enrolling in one of the following laboratory courses: BIOL 105L, BIOL 111L, or BIOL 120L. Please see a counselor to obtain clearance to enroll in one of these lab courses.

RHC: Students will get specific course credit only where a Río Hondo equivalent course has been designated. A student who receives CLEP credit and then takes the equivalent RHC course will have the unit credit for such duplication deducted prior to being awarded the Associate degree.

CSU: All CSU campuses will accept the minimum units shown and apply them toward fulfillment of the designated CSU-GE area if the examination is included as part of a full or subject-area certification. Please note that individual CSU campuses may choose to grant more units than specified toward completion of the CSU General Education-Breadth requirements.

IGETC: CLEP exams cannot be used to certify for IGETC.

Please see a counselor for assistance in determining CLEP credit for graduation and/or transfer.

Credit by External Examination
International Baccalaureate (IB)

EXAM	RHC AA/AS GE Area Credit Score of 5 or better	CSU GE Score of 5 or better, unless noted otherwise	CSU - UNITS EARNED TOWARD TRANSFER	IGETC Score of 5 or Better	UC - UNITS EARNED TOWARD TRANSFER
IB Biology HL	Natural Science 3 semester units Clearance for BIOL 111L or 120L	Area B2 3 semester units	6 semester units	Area 5B 3 semester units	8 quarter/5.3 semester units
IB Chemistry HL	Natural Science 3 semester units	Area B1 3 semester units	6 semester units	Area 5A 3 semester units	8 quarter/5.3 semester units
IB Economics HL	Social/Behavioral Sciences 3 semester units	Area D 3 semester units	6 semester units	Area 4 3 semester units	8 quarter/5.3 semester units
IB Geography HL	Social/Behavioral Sciences 3 semester units	Area D 3 semester units	6 semester units	Area 4 3 semester units	8 quarter/5.3 semester units
IB History (any region) HL	Humanities or Social/Behavioral Sciences 3 semester units	Area C2 or D 3 semester units	6 semester units	Area 3B or 4 3 semester units	8 quarter/5.3 semester units
IB Language A – Lit. HL	Humanities 3 semester units	Score of 4 or better Area C2 3 semester units	6 semester units	Area 3B (and 6A if language other than English) 3 semester units	8 quarter/5.3 semester units
IB Language A – Lang. & Lit. HL	Humanities 3 semester units	Score of 4 or better Area C2 3 semester units	6 semester units	Area 3B (and 6A if language other than English) 3 semester units	8 quarter/5.3 semester units
IB Language A1 (any language) HL	Humanities 3 semester units	Score of 4 or better Area C2 (if taken prior to Fall 2013) 3 semester units	6 semester units	Area 3B 3 semester units	8 quarter/5.3 semester units
IB Language A2 (any language) HL	Humanities 3 semester units	Score of 4 or better Area C2 (if taken prior to Fall 2013) 3 semester units	6 semester units	Area 3B 3 semester units	8 quarter/5.3 semester units
IB Language B (any language) HL	Humanities 3 semester units	Score of 4 or better N/A	6 semester units	Area 6A 3 semester units	8 quarter/5.3 semester units
IB Mathematics HL	Language & Rationality 3 semester units	Score of 4 or better Area B4 3 semester units	6 semester units	Area 2A 3 semester units	8 quarter/5.3 semester units
IB Physics HL	Natural Science 3 semester units	Area B1 3 semester units	6 semester units	Area 5A 3 semester units	8 quarter/5.3 semester units
IB Psychology HL	Social/Behavioral Sciences 3 semester units	Area D 3 semester units	3 semester units	Area 4 3 semester units	8 quarter/5.3 semester units
IB Theatre HL	Fine Arts 3 semester units	Score of 4 or better Area C1 3 semester units	6 semester units	Area 3A 3 semester units	8 quarter/5.3 semester units

7 Degree & Certificate Guidelines

Degree Programs

Río Hondo College offers a variety of two-year programs leading to the Associate of Arts (A.A.), Associate of Science (A.S.), Associate in Arts for Transfer (AA-T), and Associate in Science for Transfer (AS-T) degrees. See this catalog for a listing of degree programs available.

The A.A. or A.S. Degree Concept

Central to an associate degree, coursework is designed to introduce students to the variety of means through which people comprehend the modern world. This coursework is referred to as the general education requirement of the degree. It reflects the conviction of the college that those who receive these degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons should be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, these degrees should lead to better self-understanding. In addition to the general education coursework, courses within an area of specialization, called a major, are required for an associate degree. The area of specialization will appear on the face of all diplomas.

Students should meet with a counselor and create an education plan in order to ensure fulfillment of requirements of an associate degree.

General Education Exceptions – Those students who have been awarded a bachelor's degree from a United States regionally accredited college or university will be exempt from the Río Hondo College general education and proficiency requirements should they pursue an associate degree at this institution. Please see a counselor for additional information.

Course Substitutions – A request for a Course Substitution form must be completed and returned to the Admissions and Records Office in order to substitute one course for another or to waive part of a requirement. The course substitution request will be reviewed by a faculty representative, Dean of the discipline involved, and/or the Articulation Officer. Río Hondo College may accept extension and continuing education courses after taking into consideration whether they are comparable to Río Hondo courses, are from a United States regionally accredited institution, are taken for credit or a letter grade, and are degree-applicable at the originating institution.

The A.A. or A.S. Degree Requirements

Both the Associate of Arts and the Associate of Science degrees require a minimum of 60 units with a 2.0 or better grade-point average (GPA). At least 12 units must be in residence at Río Hondo College. Non-degree applicable coursework will not be included in the total number of units earned toward a degree.

The degree of Associate of Arts or Associate of Science will be conferred upon any student satisfactorily completing a minimum of 60 degree applicable units, with a cumulative 2.0 grade-point average (GPA) or better, and at least twelve (12) units in residence, and which will include a major consisting of a minimum of eighteen (18) units with a grade of "C" or better in each course, and satisfactory completion of any one (1) of the following general education patterns:

- a. California State University General Education Breadth (CSU GE)
- b. Intersegmental General Education Transfer Curriculum (IGETC)
- c. Río Hondo College General Education and Proficiency requirements.

A listing of all majors can be found in the degree listing in the college catalog. Effective Fall 2008, courses can be used to meet a General Education area and Major requirement.

Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Requirements

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an Associate Degree for Transfer (ADT). The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Certain private institutions that are part of the Association of Independent California Colleges and Universities (AICCU) or are partner Historically Black Colleges and Universities (HBCU) also offer guaranteed admission to students earning an ADT (please visit aiccu.edu/transfer and extranet.cccco.edu/HBCUTransfer/Agreements for more information and a list of participating institutions).

Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 semester units of CSU-transferable coursework with a minimum overall GPA of 2.0. A minimum of 18 semester units in the major must be completed with a grade of "C" or better in each course (or with a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or higher). Students are required to complete either the CSU GE pattern or IGETC pattern along with 12 units in residence at the college. There are no additional graduation requirements for an AA-T or AS-T degree.

Students transferring to a CSU campus that deems the AA-T or AS-T as similar to the transfer major will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or other institution that is not part of the CSU system. Students should consult with a counselor when planning to complete

the degree for more information on university admission and transfer requirements.

Associate in Science Degree for Transfer (AS-T)

AS-T subject areas include:

- Administration of Justice
- Biology
- Business Administration
- Chemistry
- Computer Science
- Early Childhood Education
- Geology
- Hospitality Management
- Mathematics
- Nutrition and Dietetics
- Physics

Associate in Arts Degree for Transfer (AA-T)

AA-T subject areas include:

- Anthropology
- Art History
- Communication Studies
- Economics
- Elementary Teacher Education
- English
- History
- Journalism
- Kinesiology
- Music
- Philosophy
- Political Science
- Psychology
- Social Justice Studies
- Sociology
- Spanish
- Studio Arts
- Theatre Arts

Associate Degree for Transfer - Reciprocity Policy

Students who have fulfilled a specific course requirement or entire area of an AA-T/AS-T degree at a California Community College will be considered to have met those requirements at Río Hondo College for the same degree. Students must initiate the review process with a counselor and must have official transcripts sent to the RHC Admissions and Records Office.

Río Hondo College General Education and Proficiency Requirements

The Río Hondo General Education & Proficiency requirements can be used to fulfill only the general education requirements of an Associate of Arts or Associate of Science degree.

1. Competence in reading and written expression may be met by the following:

- a. The reading requirement may be met by one of the following:
 - i. Letter grade of "C" or better earned in READ 043 or placement into READ 101.
 - ii. Appropriate multiple measures placement.
 - iii. 2 or 4 year degree from a United States regionally accredited institution.
- b. The written expression requirement may be met by one of the following:
 - i. Credit earned in ENGL 101 with a grade of "C" or better.
 - ii. A satisfactory score on the CSU English. Equivalency Exam (to be determined by the

- iii. Division of Communications and Languages)
Students earning a "C" or better in freshman composition courses (3 or more semester/4 or more quarter units) from United States regionally accredited colleges and universities.
- iv. Advanced Placement examination scores of 3, 4, or 5 on either of the following exams: AP English Language & Composition or English Literature & Composition.
- v. CLEP examination scores of 50 or higher on one of the following exams: College Comp, College Comp Modular, English Comp (if taken prior to July 2010).

2. Competence in mathematics may be met by one of the following:

- a. Credit ("C" grade or better) in MATH 060 (Geometry), MATH 062 (Pre-Statistics), MATH 070 (Intermediate Algebra), MATH 070CD (Intermediate Algebra: Part II), MATH 072 (The Mathematics of Money), MATH 073 (B-STEM Intermediate Algebra, formerly titled Fast-Track Intermediate Algebra), MATH 073B (B-STEM Intermediate Algebra B), or a higher level quantitative reasoning course.
- b. Demonstrate proficiency by a satisfactory score on the Río Hondo College Math Proficiency Exam.
- c. Advanced Placement examination scores of 3, 4 or 5 on one of the following exams: AP Calculus AB, AP Calculus BC, or AP Statistics.
- d. CLEP examination scores of 50 or higher on one of the following exams: Calculus, College Algebra, College Algebra-Trig, or Trigonometry.

3. Physical Education-Minimum 2 classes.

Any two physical education or dance activity courses. (Exemption may be granted to those students physically unable to complete this requirement. Exemption forms are available in the Student Health and Psychological Services Office.) Students who have completed a Fire, Police, Wildland Fire, or Corrections Academy from an accredited institution are automatically waived from this requirement. Students with honorable discharge DD214 paperwork will be waived from this requirement.

4. American Institutions Requirement*-Minimum of one course:

HIST 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 170
POLS 110 or 110H

5. Natural Sciences with Lab (a lab must be included)- Minimum 3 units:

ANTH 101, 101H, &101L
ASTR 110, 110H & 112
BIOL 101, 105 & 105L, 111 & 111L, 112, 120 & 120L
BIOT 100
CHEM 110, 120, 130
GEOG 101 & 101L
GEOL 150 & 151, 152 & 152L
PHY 120, 150, 160, 211, 212, 213

6. Social and Behavioral Sciences - Minimum 3 units:

AJ 101
ANTH 102, 102H, 103, 104, 110, 115, 125
CD 106, 208
CHST 101, 146, 148, 148H, 150
ECON 101, 101H, 102, 102H, 106, 135
EGSS 110, 120, 130
GEOG 102, 103
HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 167, 170
HUM 110, 111, 125, 125H, 130
KIN 170, 190, 195
MSCM 128

PHIL 128, 128H, 135
POLA 110, 110H, 115, 125, 128, 128H, 130, 135, 140,
150
PSY 101, 101H, 112, 114, 170, 180, 200
SOC 101, 101H, 102, 105, 110, 114, 116, 120, 127,
130, 148, 148H
SPCH 150

7. Humanities

A. Fine Arts – Minimum 3 units:

ART 101, 104, 105, 105H, 106, 106H, 107, 108, 109,
110, 112, 113, 115, 120, 130, 135, 140
DANC 179, 179H, 199, 199H
GDSN 110
MUS 101, 129, 130, 131, 132, 133, 135, 136, 141
MUST 151
PHTO 110, 130
THTR 101, 105, 105H, 110

B. Humanities – Minimum 3 units:

ASL 101, 124, 201, 202
CHIN 101, 102
CHST 101, 146, 148, 148H, 150
EGSS 130
ENGL 126, 131
FR 101, 102, 201, 202
HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156,
157, 158, 159, 159H, 167, 170
HUM 110, 111, 125, 125H, 130, 140
JAPN 101, 102
LATN 101, 102
LIT 102, 102H, 112A, 112AH, 112B, 112BH, 114,
114H, 117, 117H, 130, 130H, 140, 140H, 141, 142,
142H, 144A, 144B, 145, 145H, 146A, 146AH,
146B, 146BH, 147, 147H, 148, 149
MSCM 128
PHIL 101, 101H, 120, 124, 126, 128, 128H, 135, 140
POLA 128, 128H, 150
SOC 148, 148H
SPAN 101, 101S, 102, 102S, 201, 201H, 202
SPCH 130, 132

8. Language and Rationality

A. English Composition—Minimum 3 units:

ENGL 101

B. Communication and Analytical Thinking – Minimum 3 units:

CIT 101, 125, 135
ENGL 125, 201, 201H
FIN 101
GIS 120
LIB 101
MATH 130, 130H, 140, 150, 160, 170, 175, 180,
190, 190H, 191, 250, 251, 260, 270
PHIL 110, 110H, 112, 112H, 115
PSY 190
SPCH 100, 101, 101H, 140
READ 101
VOCB 101

**Any course taken to meet the American Institutions requirement may not be used to meet another general education requirement.*

Courses may be used to fulfill only one G.E. area.

(It is the student's responsibility to provide verification to the Admissions and Records Office if any of the above requirements are met at another college or university.)

Multiple Majors/Second Associate Degrees

A student may be eligible for more than one major within a degree providing that all required courses and units for each major are completed. It is possible for a student to be awarded more than one degree providing that all residency, unit, general education, and major requirements are met for the additional degree.

Catalog Rights

A student may elect to meet the graduation requirements in effect at the time of entrance or at the time of graduation provided that he/she maintains continuous enrollment.

Continuous Enrollment

Continuous enrollment is defined as being enrolled in at least one course each semester and receiving an A, B, C, D, F, P, NP, I or W at Río Hondo College or any other campus within the California community college or university system. If there is a break in enrollment for more than three consecutive semesters, the student will be held to the new requirements listed in the catalog at the time of re-enrollment. Absence from a summer session is not considered a break in enrollment. In extenuating circumstances, a student may submit a request for an exception to the Director of Admissions and Records for consideration.

Graduation

Students planning to graduate should file a "petition for graduation" during the semester in which they plan to graduate. Petitions are available online through students' AccessRio portal under Academics. Deadlines for filing graduation petitions are available on the Río Hondo website, under the Admissions/Graduation Information link. Please note that Río Hondo College hosts a commencement ceremony in the spring semester of each year.

Certificate Programs

Certificate programs are designed for students interested in developing advanced levels of proficiency in special occupational subject areas. A student may elect to meet the Certificate of Achievement, Certificate of Skill Proficiency, or Career Certificate requirements in effect at the time of entrance or at the time of graduation provided that he/she maintains continuous enrollment (see Catalog Rights – Continuous Enrollment).

Certificates are awarded upon successful completion of the courses indicated in a designated subject area. Consult each program area for specific requirements. A candidate must maintain a minimum of a "C" average in the certificate program and complete at least one required course for the certificate at Río Hondo College.

Certificate of Achievement

The Certificate of Achievement is designed to recognize a specific academic accomplishment or to prepare students for entry-level employment in a vocational area. This certificate is awarded through Admissions and Records and will be posted on the student's transcripts.

Upon completion of required Certificate of Achievement courses, students must file an application with the Admissions and Records Office. Deadlines for filing a Certificate of Achievement application are available on the Río Hondo College website.

Certificate of Skill Proficiency

The Certificate of Skill Proficiency provides the student with skills designed to enhance their job marketability and mobility. This certificate is awarded through the designated Division Office and will not be posted on the student's transcript.

Career Certificate

The Career Certificate prepares students for specific job opportunities. This certificate is awarded through the designated Division Office and will not be posted on the student's transcript.

Exceptions to Graduation/ Certificate of Achievement Requirements

Request for a Course Substitution form must be completed and returned to the Admissions and Records Office in order to substitute one course for another or to waive part of a requirement in the event of discontinued courses. The course substitution request will be reviewed by a faculty representative, Dean of the discipline involved and/or by the Articulation Officer.



8 Transfer

Transfer Programs

Students whose goal is to transfer to a four-year institution should identify the following:

- Major/Career
- Preferred four-year institutions of choice
- General education courses to meet transfer requirements for admission and timely graduation
- Major preparation courses for the major

Students are strongly encouraged to meet with a counselor to discuss the development of their education plan and discuss academic, career, and personal topics that may influence their education goal. Academic faculty members are valuable contacts in providing information related to a student's career or college choice.

The Transfer Center is another valuable resource for students interested in transferring. The following services are available in the Transfer Center: Transfer Counseling, Application Workshops, Appointments with University Representatives, University Campus Tours, Transfer Fairs, Transfer Workshops, Resource Materials, Library of College Admission Materials, and Computer Resource Lab.

Río Hondo College offers courses similar to courses in the lower division (i.e., first two years) of four-year universities. Course requirements for graduation vary from one institution to another. It is to a student's advantage to choose their transfer university as early as possible. Students are advised to complete the courses at Río Hondo College that best satisfy the lower-division course requirements of their particular transfer institution. Lower-division course requirements typically include a set of general education courses and a sequence of courses in the student's chosen major.

Educational Planning for Transfer

Each four-year institution has its own basic pattern of lower-division requirements regarding both general education and specific majors. These requirements vary from college to college and often change from year to year. Río Hondo College has articulated courses with the California State University and University of California campuses as well as some out-of-state and private/independent colleges and universities.

The Transfer Center has a listing of requirements for completing the Intersegmental General Education Transfer Curriculum (IGETC), CSU General Education Breadth, and other general education patterns. In addition, there are computers for student use to access information on the Internet regarding the college of their choice.

Students may also utilize ASSIST, the statewide repository of articulation information offering easy access to a single



computerized database of student transfer information (www.ASSIST.org). The database includes IGETC and CSU GE Breadth lists as well as articulation agreements for many California public post-secondary institutions (community colleges, CSUs and UCs).

Students who plan to transfer to one of the California four-year colleges or universities should complete their comprehensive educational plan with a counselor.

Transferring to California State University (CSU)

The California State University system consists of 23 campuses located throughout the state. Admission representatives from local CSU campuses visit the Río Hondo College Transfer Center on a regular basis. Please check with the Transfer Center for more detailed information.

Each California State University (CSU) campus has its own general education and major requirements. Therefore, students should work with a counselor to first select a particular CSU campus and then formulate a strategy for completing that campus' general education, major, and admission requirements.

Courses transferable to CSU campuses are identified in the course description in this Catalog and in the Class Schedule. Courses identified as meeting major preparation are listed in the ASSIST articulation database, which can be viewed at www.ASSIST.org.

Students who have completed 60 transferable semester units (90 quarter units) with a 2.0 grade point average (2.4

for non-resident students) by the time of entry to a CSU are considered upper division applicants. Upper division applicants are eligible for admission to a CSU if they:

1. Are in good standing at the last college or university attended AND
2. Have completed, or will complete prior to transfer at least 30 semester units of general education requirements. The 30 semester units must include one course in written communication, one course in oral communication, one course in critical thinking, and one course in mathematics/quantitative reasoning. These four courses must be completed with a grade of "C-" or better.
3. The remaining units to reach 60 transferable semester units can be acquired through completion of lower division major preparation and/or CSU transferable elective units.

A maximum of 70 semester units earned at a community college may be transferred to the CSU; however, courses in excess of 70 semester units will receive subject credit and will be applied to satisfy content requirements as appropriate. No upper-division credit is allowed for courses taken at a community college.

CSU Impaction

When a program or level (upper-division transfer) or campus receives more applications from eligible applicants during the initial application filing period than can be accommodated given the available resources, that campus or program is considered to be impacted.

CSU Local Definition

Each CSU campus determines how they define "local." Río Hondo College's local campus is California State University, Los Angeles. Transfer applicants who are transferring directly from Río Hondo College are considered 'local' if Río Hondo College is the last institution attended and the majority of transferable units were completed at Río Hondo College. Students who earn an Associate Degree for Transfer (AA-T/AS-T) in a major deemed 'similar' to the Cal State LA major are also considered "local."

CSU Redirection Process

This is a process that ensures that applicants eligible for admission who cannot be accommodated at their first choice campus(es) are redirected to another CSU campus without having to complete another application for admission.

CSU Certification

Certification means that Río Hondo College has verified that a student has completed the lower-division general education requirements for the CSU. For full certification, students must complete 39 units from Categories A through E of the CSU General Education Requirements.

Certification from a community college is important because without it, students will be held to the general education requirements specific to the CSU campus to which they are transferring. Once the student is certified, the CSU campus will identify the student as having completed the lower-division general education requirements. (Please note that 9 units of upper-division general education courses must be completed at the CSU after transfer.) For full certification, a minimum of 9 semester units must be completed in each of Areas A, B, C, and D and 3 units must be completed in Area E from the CSU GE pattern. Courses in Area A and Area B4 must be completed with a "C-" or better.

It is the student's responsibility to request certification. To obtain the certification, students must file a Transcript Request Form with the Office of Admissions and Records. The final transcript and general education certification will then be sent to the CSU.

Because the requirements for a particular major may differ from one CSU campus to another, and because requirements may change yearly, students must consult regularly with a counselor when selecting courses.

CSU Application

Applications for admission to the CSU system are available online at www.calstate.edu/apply. Applications to impacted programs must be filed during the priority-filing period. Applications should be filed as early as possible to ensure priority consideration.

CSU Application Filing Periods

Students are encouraged to attend a Transfer Center application workshop before beginning the application process. Remember that applications are submitted one year prior to transferring.

The priority filing periods are:

Semester System Campuses

- Fall Semester: October 1-November 30
- Spring Semester: August 1-31



CSU General Education Breadth Course Requirements

The CSU GE Breadth is an agreement between Río Hondo and the CSU campuses regarding general education requirements. This list of courses is updated annually. Students can complete these courses to fulfill their lower-division general education requirements at a community college before they transfer to a CSU campus. The CSU-GE Breadth is just one way to fulfill the lower-division general education requirements for the CSU. Students may also use IGETC to fulfill lower-division general education requirements at the CSU (see in this catalog.) Courses taken by students for CSU GE Certification must be selected from the following list:

AREA A: English Language Communication and Critical Thinking:

Choose one course from each group. (9 units minimum)

- A1: Oral Communication
SPCH 100, 101, 101H, 140
- A2: Written Communication
ENGL 101
- A3: Critical Thinking
ENGL 201, 201H
PHIL 110, 110H, 112, 112H, 115
READ 101
SPCH 140

AREA B: Scientific Inquiry and Quantitative Reasoning:

Choose one course from each group; one of the science courses must include a laboratory (indicated by *). (9 units minimum)

B1: Physical Sciences

- ASTR 110, 110H, 112*
- CHEM 110*, 120*, 130*, 140*, 230*, 231*
- GEOG 101, 101L*
- GEOL 150, 151*, 152, 152L*
- PHY 120*, 150*, 160*, 211*, 212*, 213*

B2: Biological Sciences

- ANTH 101, 101H, 101L*
- BIOL 101*, 105, 105L*, 111, 111L*, 112*, 120, 120L*, 200*, 201*, 206, 222*, 226*
- BIOT 100*
- PSY 210, 210H

B3: Laboratory Activity

All lab courses are identified by * in Groups B1 and B2 above.

B4: Mathematics/Quantitative Reasoning

- FIN 101
- MATH 130, 130H, 140, 150, 160, 170, 175, 180, 190, 190H, 191, 250, 251, 260, 270
- PSY 190

AREA C: Arts and Humanities

Choose at least one course from C1: Arts and at least one course from C2: Humanities. Additional courses may be taken from either of the groups. (9 units minimum)

C1: Arts (Art, Dance, Music, Theatre)

- ART 101, 104, 105, 105H, 106, 106H, 107, 108, 109, 110, 112, 113, 115, 120, 121, 130, 135, 140
- DANC 179, 179H, 199, 199H
- GDSN 110
- MUS 101, 129, 130, 131, 132, 133, 134, 135, 136, 141
- MUST 151
- PHTO 110, 130
- THTR 101, 105, 105H, 110, 150

C2: Humanities (Literature, Philosophy, Foreign Languages)

- ASL 101, 124, 201, 202
- CHIN 101, 102
- CHST 101, 146, 148, 148H, 150
- EGSS 130
- ENGL 126, 131
- FR 101, 102, 201, 202
- HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 167, 170
- HUM 110, 111, 125, 125H, 130, 140
- JAPN 101, 102
- LATN 101, 102
- LIT 102, 102H, 112A, 112AH, 112B, 112BH, 114, 114H, 117, 117H, 130, 130H, 140, 140H, 141, 142, 142H, 144A, 144B, 145, 145H, 146A, 146AH, 146B, 146BH, 147, 147H, 148, 149
- PHIL 101, 101H, 120, 124, 126, 128, 128H, 135, 140, POLS 128, 128H, 150
- SOC 148, 148H
- SPAN 101, 101S, 102, 102S, 201, 201H, 202
- SPCH 130, 132

AREA D: Social Sciences: Choose two courses (6 units) from any discipline(s).

- AJ 101
- ANTH 101, 101H, 102, 102H, 103, 104, 110, 115, 125
- CHST 101, 146, 148, 148H, 150
- CD 106, 208
- ECON 101, 101H, 102, 102H, 106, 135
- EGSS 110, 120, 130
- GEOG 102, 103
- HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 167, 170
- HUM 110, 111, 125, 125H, 130
- KIN 170, 190, 195
- MSCM 128
- PHIL 128, 128H, 135
- POLS 110, 110H, 115, 125, 128, 128H, 130, 135, 140, 150
- PSY 101, 101H, 112, 114, 170, 180, 200
- SOC 101, 101H, 102, 105, 110, 114, 116, 120, 127, 130, 148, 148H
- SPCH 150

HIGHLY RECOMMENDED: All CSU campuses have a graduation requirement in U.S. History, Constitution and American Ideals. Students may be certified as having completed this requirement at Río Hondo College by taking POLS 110 or 110H and one of the following U.S. history courses: HIST 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 170. These courses may be used to partially satisfy area C and/or D of the CSU GE Breadth.

AREA E: Lifelong Learning and Self-Development:

Choose one course (3 units minimum) from the following:

- ANTH 110
- CD 106
- COUN 101, 104, 151
- DD 214 (see counselor for details)
- EDEV 101, 151
- EGSS 130
- HUSR 123
- KIN 159, 170, 190, 191, 192, 196
- NUTR 110
- PSY 112, 121
- SOC 105, 110

AREA F: Ethnic Studies:

One course (3 units minimum)

At the time of catalog publication, Rio Hondo College does not have any courses approved for this CSU GE Area. Students who begin and maintain continuous enrollment at Rio Hondo College prior to Fall 2021 will not be required to complete a course in Area F. Instead, these students will complete Area D (9 units from at least two disciplines above). New students starting at Rio Hondo College beginning Fall 2021 or later and returning students who have not maintained continuous enrollment will be required to complete a course in Area F in addition to completing two courses (6 units) in Area D from any discipline or disciplines. Please see a counselor for updates and to discuss options for satisfying this requirement.

NOTE: Courses may be used to fulfill only one General Education area.

For a complete listing of courses and their approval dates, students may log on to www.assist.org.

Transferring to University of California (UC)

The University of California (UC) has 10 campuses located throughout the state. Admission representatives from local UC campuses visit the Río Hondo College Transfer Center on a regular basis. Please check with the Transfer Center for more detailed information.

Course requirements vary from one UC campus to another. Therefore, it is advised that students work with a counselor to first select a particular UC campus and then formulate a strategy for completing that campus's general education requirements, major requirements, and admissions requirements. At most UC campuses, admission is competitive and a grade point average (GPA) higher than the 2.4 minimum is required. Some UC campuses require that students complete specific coursework in a major before transfer, and some majors require a higher grade point average than designated for general admission. See a Río Hondo counselor for further explanation and planning materials.

Courses transferable to UC campuses are identified in the course description in this Catalog and in the Class Schedule. Courses identified as meeting major preparation are listed in the ASSIST articulation database, which can be viewed at www.ASSIST.org.

Transfer Admission Requirements

To be eligible for admission to a UC as a transfer student, a student must fulfill the following criteria:

- A. Complete 60 UC transferable semester units (90 quarter units) with a minimum GPA of 2.4 (2.8 for non-residents); AND
- B. Complete the following course requirements, earning a grade of "C" or better in each course: two transferable college courses in English composition; one transferable college course in mathematical concepts and quantitative reasoning; four transferable college courses chosen from at least two of the following subject areas: arts and humanities, social and behavioral sciences, and physical and biological sciences.

NOTE: The IGETC (Intersegmental General Education Transfer Curriculum) Pattern will meet these course requirements. However, some students, depending on the transfer major and university, may not be well served by following IGETC; AND

- C. Complete as many major preparation courses as possible. Major preparation may be viewed at www.assist.org. NOTE: Selective majors require certain courses to be completed before transfer with a higher grade point average.

The UC allows up to 70 UC transferable units from a community college. Students who complete more than 70 units at the community college may still complete courses to fulfill course requirements but will not be able to transfer more than the 70 units of credit.

IMPORTANT! To be considered for fall admission at most campuses, students must plan to complete all courses required for admission no later than the spring semester preceding the fall they wish to enter the university.

Community College Transfer Priority Admission

UC campuses give priority consideration for admission to California community college students. A California community college student applying for admission to the University of California in advance standing will be given priority admission over all other applicants if:

1. The student was enrolled at one or more California community college for at least two terms (excluding summer sessions); AND
2. The last college attended before admission to a UC campus was a California community college (excluding summer sessions); AND
3. The student has completed at least 30 semester (45 quarter) UC transferable units at one or more California community college.

IGETC General Education Certification

Certification means that the last community college attended prior to transfer will verify that the student has completed the entire IGETC pattern. Students must apply for the IGETC certification at the community college they attended. Coursework taken at other community colleges will be certified at the discretion of the community college where the IGETC will be completed. Río Hondo College will certify for IGETC after completion of all courses required. It is the student's responsibility to request certification. To obtain the certification, students must file a Transcript Request Form with the Office of Admissions and Records. The final transcript and general education certification will then be sent to the UC.

Transfer Admission Guarantee (TAG)

The Transfer Admission Guarantee (TAG) program offers guaranteed admission to the students who complete a core set of courses at Río Hondo College a full term prior to transferring. Students in the TAG program can receive early review of their academic records, early admission notification, and specific guidance on major preparation and general education coursework. Río Hondo College has agreements with six UC campuses (UC Davis, UC Irvine, UC Merced, UC Riverside, UC San Diego, UC Santa Barbara, and UC Santa Cruz). TAG requirements vary by UC campus. The application filing period is typically September 1-30th of the year prior to transfer for Fall admission and May 1-31st for Winter/Spring. For further information, meet with a counselor in the Transfer Center.

The following are steps necessary for a student to be on pace for TAG to the University of California:

- Create a TAP account
- Consider IGETC as a general education pattern
- Complete major preparation courses
- TAG one campus
- Apply to UC
- Visit the Transfer Center in Room SS250 for more information.

UC Application

Applications for admission to the UC system are available online at www.universityofcalifornia.edu/apply.

NOTE: The UCs require applicants to respond to personal insight questions. Visit the Transfer Center for more information.

UC Application Filing Periods

Students are encouraged to attend a Transfer Center application workshop before beginning the application process. Remember that applications are submitted one year prior to transferring.

The priority filing periods are:

Fall Semester: November 1-30

Winter/Spring Semester: July 1 - July 31

All UC campuses accept applicants for fall admission. To determine which UC campuses accept applicants for winter and/or spring, call the specific campus or visit the Transfer Center.

Intersegmental General Education Transfer Curriculum (IGETC) For CSU & UC

The IGETC is an agreement between Río Hondo and the CSU and UC campuses regarding general education requirements. The IGETC list of courses was developed first in 1991 and is updated annually. Students can complete these courses to fulfill their lower-division general education requirements at a community college before they transfer to a CSU or UC campus. The IGETC is just one way to fulfill the lower-division general education requirements of a CSU or UC campus; it is not recommended for certain majors and colleges.

Completion of all the requirements in the IGETC will permit a student to transfer from a community college to a campus in either the California State University or University of California system without the need to take additional lower-division general education courses. Transfer students will receive certification for all of their lower division general education requirements only after completing all of the subject areas listed below with a "C" grade or better in each course.

Area 1: ENGLISH COMMUNICATION

CSU: 3 courses required, one from each group below

UC: 2 courses required, one each from 1A and 1B

1A – English Composition

One course of 3 semester/4 quarter units

ENGL 101

1B –Critical Thinking and Composition

One course of 3 semester/4 quarter units

ENGL 201 or 201H, PHIL 110, 110H

1C –Oral Communications: (CSU REQUIREMENT ONLY)

One course of 3 semesters/4 quarter units.

SPCH 100, 101, 101H, 140

Area 2: MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING

One course: 3 semester/4 quarter units

MATH 130+, 130H+, 150, 160+, 170+, 180+, 190+, 190H, 191, 250, 260, 270

PSY 190+

+ Indicates that UC course credit may be limited.

Please consult a counselor for additional information.

Area 3: ARTS & HUMANITIES

At least 3 courses with at least one course from Arts and one course from Humanities - 9 semester/12 quarter units.

3A: ARTS (3 units minimum):

ART 104, 105, 105H, 106, 106H, 107, 108, 109, 110, 112, 113, 115

DANC 179, 179H, 199, 199H

GDSN 110

MUS 129, 130, 131, 132, 133, 135, 136, 141

MUST 151

THTR 101, 105, 105H

3B: HUMANITIES (3 units minimum):

ASL 124, 201

CHIN 102

CHST 101, 146, 148

ENGL 126

FR 102, 201, 202

HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 167, 170

HUM 110, 111, 125, 125H, 130, 140

JAPN 102

LATN 102

LIT 102, 102H, 112A, 112AH, 112B, 112BH, 114, 114H

117, 117H, 130, 130H, 140, 140H, 141, 142, 142H,

144A, 144B, 145, 145H, 146A, 146AH, 146B, 146BH, 147, 147H, 148, 149

PHIL 101, 101H, 120, 124, 126, 128, 128H, 135, 140,

POLS 128, 128H

SOC 148

SPAN 102, 201, 201H, 202

Area 4: SOCIAL & BEHAVIORAL SCIENCES

At least 3 courses from at least two disciplines - 9 semester/12 quarter units

AJ 101

ANTH 102, 102H, 103, 104, 110, 125

CD 106, 208

CHST 101, 146, 148, 150

ECON 101, 101H, 102, 102H, 106, 135

GEOG 102, 103

HIST 101, 102, 122, 131, 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 167, 170

HUM 110, 111, 125, 125H, 130

MSCM 128

PHIL 128, 128H, 135

POLS 110, 110H, 125, 128, 128H, 130, 135, 140, 150

PSY 101, 101H, 112, 114, 170, 200,

SOC 101, 101H, 102, 105, 110, 114, 116, 120, 127, 130, 148

SPCH 150

Area 5: PHYSICAL & BIOLOGICAL SCIENCES

At least 2 courses are required, one from 5A and 5B. One course must include a corresponding laboratory from 5A or 5B. Laboratory courses (5C) are noted with * symbol (7-9 semester/9-11 quarter units.)

5A: PHYSICAL SCIENCES (One course minimum):

ASTR 110, 110H, 112*

CHEM 110*, 120*, 130*, 140*, 230*, 231*

GEOG 101, 101L*

GEOG 150, 151*, 152, 152L*

PHY 120*+, 150*+, 160*+, 211*+, 212*+, 213*+

5B: BIOLOGICAL SCIENCES (One course minimum):

ANTH 101, 101H, 101L*

BIOL 101*, 105, 105L*, 111, 111L*, 120, 120L*, 200*, 201*, 206, 226*

PSY 210, 210H

5C: LABORATORY ACTIVITY: This requirement may be met by completing a lab course that corresponds to a lecture course found above in 5A or 5B with *symbol.
+ Indicates that UC course credit may be limited. Please consult the catalog course description for additional information.

6: LANGUAGE OTHER THAN ENGLISH
(UC REQUIREMENT ONLY)

Proficiency equivalent to two years of high school study in the same language or at least 1 course from:

- ASL 101, 102, 201
- CHIN 101, 102
- FR 101, 102, 201, 202
- JAPN 101, 102
- LATN 101, 102
- SPAN 101, 101S, 102, 102S, 201, 201H, 202

(If using high school courses to fulfill this area, grades of "C-" are acceptable. Official transcripts must be on file in the Admissions and Records Office)

AMERICAN INSTITUTIONS REQUIREMENT

CSU has an American Institutions graduation requirement that can be fulfilled by taking the following:

6 units: Choose one course from group 1 and one course from group 2.

- 1. POLS 110, 110H
- 2. HIST 143, 143H, 144, 144H, 156, 157, 158, 159, 159H, 170

CERTIFICATION – Río Hondo College will certify general education courses for the UC and CSU systems. Request for IGETC certification can be made on the Transcript Request Form with Admissions and Records. Only courses taken at U.S. regionally accredited institutions that meet the IGETC Standards will be certified in the appropriate areas. Official transcripts must be on file in the Admissions and Records Office. Courses taken at foreign institutions are not acceptable except for certification of proficiency in a language other than English. Partial Certification is permitted if the student has completed all but two courses in the pattern.

For a complete listing of courses and their approval dates, students may visit www.assist.org.



Transferring to Independent Colleges & Universities

For information regarding all transfer deadlines, students should consult with Río Hondo College counselors or the Transfer Center.

Although admission requirements vary and are listed in the catalogs of the various universities and colleges, students who transfer to independent colleges and universities are given credit for most, if not all, of their community college work. Most colleges and universities give full credit for general education courses and for most other courses designated by the community college as transferable.

Río Hondo College has developed articulation agreements with many private, independent, and out-of-state colleges and universities. Transfer students who plan to attend a private college or university are encouraged to consult with a counselor to create their education plan. For information regarding deadlines and articulation agreements, students should visit the Transfer Center.

Transfer Web Sites

Below are listed some of the web sites available to help students who wish to transfer.

- **Articulation:**
<http://www.assist.org>
<http://www.riohondo.edu/Counseling-Center/Articulation>
- **California Colleges:**
<http://www.californiacolleges.edu>
- **California Independent Colleges and Universities:**
<http://www.aiccu.edu>
- **California State University:**
<http://www.calstate.edu/apply>
- **California Virtual College:**
<http://www.cvc.edu/>
- **RHC Transfer Center:**
<http://www.riohondo.edu/students/transfercenter>
- **University of California:**
<http://www.universityofcalifornia.edu>
- **UC Transfer:**
<http://uctransfer.universityofcalifornia.edu>

9

Degree & Certificate Programs

Occasionally offerings will not be available in a particular program. Please contact the division for more information about availability.

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Graphic Design: Publication Design	175
Graphic Design: Website Design	175

Music: Advanced Electronic Music.....	208	Electronics Technology	145
Music: Advanced Songwriting and Arranging	209	Engineering Design Drafting Technician	150
Music: Advanced Sound Design.....	210	Engine Repair	100
Music: Introductory Electronic Music.....	208	General Automotive Service.....	99
Music: Introductory Songwriting and Arranging	209	General Service Technician.....	101
Music: Introductory Sound Design	210	Geographic Information Systems	170
Music: Live Sound Engineer.....	211	Heat and Frost Insulators.....	177
Music: Music Composition.....	211	Heavy Equipment Diesel Engines Technician.....	179
Music: Music Production.....	212	Heavy Equipment Electronics Technician.....	179
Music: Recording Engineer.....	212	Heavy Equipment General Service Technician	179
Division of Behavioral & Social Science			
Child Development.....	118	Heavy Equipment Hydraulics Technician	179
Drug Studies	142	Heavy Equipment Maintenance Technician	180
Elementary Teacher Education	147	Heavy Equipment Powertrains Technician	180
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Special Education Specialization	120	Honda/Acura Heating and Air Conditioning Systems.....	185
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Computer Information Technology/ Computer Systems	125	Safety, Comfort, and Convenience Systems.....	101
Computer Information Technology/Cybersecurity	126	Surveying, Mapping & Drawing	122
Computer Information Technology/ Cybersecurity Technician.....	127	Tesla Student Automotive Technician (START)	246
Computer Information Technology/Ethical Hacker ...	127	Transmission Service	101
Computer Information Technology/ Network Administrator	129	Division of Communications & Languages	
Computer Information Technology/ Network Technician.....	127	American Sign Language.....	81
Computer Information Technology/ Office Technologies	130	Creative Writing.....	137
Computer Information Technology/ System Administrator.....	131	French	162
Computerized Accounting Systems.....	75	Mass Communication: Mass Media	202
Finance.....	158	Mass Communication: Print Media Specialization.....	203
Income Tax and Payroll	189	Novel Writing.....	137
International Business	190	Playwriting and Screenwriting	138
Logistics Management.....	201	Poetry Writing.....	138
Management and Supervision	107	Short Story Writing.....	138
Retail Management.....	109	Spanish.....	245
Small Business Management.....	110	Writing for Children.....	138
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Advanced Engine Performance Technician.....	97	CSU GE.....	163
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Alternative Fuels & Advanced Transportation Technology	98	Division of Health Science & Nursing	
Architectural Design & Drawing Technician.....	92	Orthopedic Technician Program.....	230
Architectural Drafting	89	Vocational Nursing.....	227
Architectural Theory and Design	89	Division of Kinesiology, Dance, and Athletics	
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Carpentry - General	112	Dance	140
Carpentry - Scaffold Construction.....	113	Fitness and Sport Management.....	196
Civil Design & Drawing.....	122	Fitness Specialist.....	196
Civil Design Technician	121	Health, Safety and Wellness.....	197
Drafting/Technical Drawing.....	141	Intercollegiate Athletic Competition.....	197
Electric Vehicle and Fuel Cell Technology Technician	144	Peak Performance for Sport.....	198
		Sport Leadership	198
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Basic Police Academy.....	234
Corrections	136
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Homeland Security	182
Homeland Security Planning and Administration	183
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Division of Health Science & Nursing

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Division of Kinesiology, Dance, and Athletics

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Division of Public Safety

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Division of Behavioral & Social Sciences

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Division of Business

Income Tax Preparer.....	75
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Division of Public Safety

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Associate Degree for Transfer

Associate in Arts Degree for Transfer (AA-T)

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Economics for Transfer	143
Elementary Teacher Education for Transfer	146
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History for Transfer	181
Journalism for Transfer	191

Kinesiology for Transfer	192
Music for Transfer.....	206
Philosophy for Transfer	231
Political Science for Transfer	236
Psychology for Transfer	237
Social Justice Studies for Transfer.....	238
Social Justice Studies with an Emphasis in LGBTQ+ Studies for Transfer	239
Social Work and Human Services for Transfer	242
Sociology for Transfer	243
Spanish for Transfer.....	244
Studio Arts for Transfer	94
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ESL College Preparation	258
ESL Foundational.....	258
ESL Intermediate.....	258
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Healthcare Career Preparation and CPR/Basic Life Support	259
Integrated Math I	260
Integrated Math II.....	260
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Medical Billing Specialist.....	261
Medical Office Assistant	262
Parametric Modeling and CADD Technology for Mechanical Design	263
Real Estate Practice and Finance.....	264
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Bachelor of Science Degree

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**Courses in the degree/certificate are not necessarily listed in the order of enrollment. See prerequisites.*

Río Hondo College Majors & Programs

AA Associate of Arts Degree

AS Associate of Science Degree

AA-T Associate in Arts for Transfer Degree

AS-T Associate in Science for Transfer Degree

Río Hondo College Program of Study	AA	AA-T	AS	AS-T	Certificate of Achievement
Accounting			•		•
Accounting for Government and Non-Profit Organizations					•
Administration of Justice			•		
Administration of Justice for Transfer				•	
Advanced Engine Performance			•		•
Advanced Engine Performance-Technician					•
Alternative Energy Technology			•		•
Alternative Fuels & Advanced Transportation Technology			•		•
American Sign Language					•
Animation	•				
Anthropology for Transfer		•			
Applied Geographic Information Systems			•		
Architecture			•		
Architectural Design and Drawing			•		
Architectural Design & Drawing-Technician					•
Architectural Drafting					•
Architectural Theory and Design					•
Art/Studio Arts	•	•			
Art History for Transfer		•			
Associate Degree Nursing			•		
Automotive Technology			•		
Basic Fire Academy					•
Basic Police Academy					•
Biology			•		
Biology for Transfer				•	
Biotechnology					•
Brake and Suspension Service					•
Business Administration	•				
Business Administration for Transfer				•	
Business Marketing			•		•
Carpentry – Concrete Forming			•		•
Carpentry – General			•		•
Carpentry – Scaffold Construction			•		•
Chemistry for Transfer				•	
Chicana/o/x Studies	•				
Child Development			•		•
Civil Design Technician					
Civil Design Technology			•		
Civil Design & Drawing					•
Coaching of Sports					•
Communication Studies for Transfer		•			

Skill Proficiency and Career Certificates are Division issued certificates only and are not listed on a student's transcript.

Río Hondo College Majors & Programs

AA Associate of Arts Degree
AA-T Associate in Arts for Transfer Degree

AS Associate of Science Degree
AS-T Associate in Science for Transfer Degree

Río Hondo College Program of Study	AA	AA-T	AS	AS-T	Certificate of Achievement
Community Health Worker					•
Computer Information Technology: Cloud Computing Practitioner					•
Computer Information Technology: Computer Systems			•		•
Computer Information Technology: Cybersecurity			•		•
Computer Information Technology: Cybersecurity Technician					•
Computer Information Technology: Ethical Hacker					•
Computer Information Technology: Information Systems and Technology			•		
Computer Information Technology: Network Administrator			•		•
Computer Information Technology: Network Technician					•
Computer Information Technology: Office Technologies			•		•
Computer Information Technology: System Administrator			•		•
Computer Science for Transfer				•	
Computerized Accounting Systems					•
Construction Engineering Management			•		•
Corrections			•		•
Creative Writing					•
Creative Writing: Novel Writing					•
Creative Writing: Playwriting and Screenwriting					•
Creative Writing: Poetry Writing					•
Creative Writing: Short Story Writing					•
Creative Writing: Writing for Children					•
CSU GE					•
Dance	•				•
Deaf Studies	•				
Diesel Fuel & Emission Systems					•
Drug Studies			•		•
Early Childhood Education for Transfer				•	
Economics for Transfer		•			
Electric Vehicle and Fuel Cell Technology Technician			•		•
Electronics Technology			•		•
Elementary Teacher Education for Transfer		•			•
Engine Repair					•
Engineering			•		
Engineering Design Drafting			•		
Engineering Design Drafting - Technician					•
English and Literature	•				
English for Transfer		•			
Entertainment Art – Digital Characters					•
Entertainment Art – Digital Environments					•
Entrepreneurial Graphic Design					•
Environmental Science			•		

Skill Proficiency and Career Certificates are Division issued certificates only and are not listed on a student's transcript.

Río Hondo College Majors & Programs

AA Associate of Arts Degree
AA-T Associate in Arts for Transfer Degree

AS Associate of Science Degree
AS-T Associate in Science for Transfer Degree

Río Hondo College Program of Study	AA	AA-T	AS	AS-T	Certificate of Achievement
Environmental Technology			•		•
Field Technician					•
Finance					•
Fire Technology			•		•
Fitness Specialist					•
Fitness and Sport Management					•
Foundations of Interpreting	•				
French					•
Fuel Injection Systems					•
General Automotive Service					•
General Service Technician					•
General Studies (Emphasis in Arts and Human Expression)	•				
General Studies (Emphasis in Science and Mathematics)			•		
General Studies (Emphasis in Social Behavior and Self-Development)	•				
General Studies (Emphasis in Social Sciences)	•				
Geographic Information Systems					•
Geology for Transfer				•	
Graphic Art and Design	•				
Graphic Design			•		•
Graphic Design: Advertising Design					•
Graphic Design: Branding & Identity Design					•
Graphic Design: Packaging Design					•
Graphic Design: Publication Design					•
Graphic Design: Website Design					•
Health and Safety					•
Health, Safety, and Wellness					•
Health Science Preparation					•
Heat and Frost Insulators			•		•
Heavy Equipment Maintenance Technician					•
Heavy Equipment Technology			•		
Heavy Equipment Diesel Engines Technician					•
Heavy Equipment Electronics Technician					•
Heavy Equipment General Service Technician					•
Heavy Equipment Hydraulics Technician					•
Heavy Equipment Powertrains Technician					•
Heavy Equipment Service Technician					•
History for Transfer		•			
Homeland Security			•		•
Homeland Security Planning and Administration					•
Honda Professional Career Training Program Specialization (PACT)			•		
Honda/Acura Heating and Air Conditioning Systems					•
Honda/Acura Brakes, Suspension, and Chassis Electrical					•
Honda/Acura Engine Repair and Engine Electrical Systems					•

Skill Proficiency and Career Certificates are Division issued certificates only and are not listed on a student's transcript.

Río Hondo College Majors & Programs

AA Associate of Arts Degree

AS Associate of Science Degree

AA-T Associate in Arts for Transfer Degree

AS-T Associate in Science for Transfer Degree

Río Hondo College Program of Study	AA	AA-T	AS	AS-T	Certificate of Achievement
Honda/Acura Power Train and Transmission Systems					•
Hospitality Management for Transfer				•	
IGETC					•
Income Tax and Payroll					•
Infant/Toddler Specialization					•
Intercollegiate Athletic Competition					•
International Business			•		•
Investigations					•
Journalism for Transfer		•			
Kinesiology for Transfer		•			
Language and Literacy Specialization					•
Logistics Management			•		•
Management and Supervision			•		•
Mass Communications: Mass Media			•		•
Mass Communications: Print Media Specialization			•		•
Mathematics for Transfer				•	
Music	•	•			
Music and Integrated Technology			•		
Music: Advanced Electronic Music					•
Music: Advanced Songwriting and Arranging					•
Music: Advanced Sound Design					•
Music: Introductory Electronic Music					•
Music: Introductory Songwriting and Arranging					•
Music: Introductory Sound Design					•
Music: Live Sound Engineer					•
Music Composition					•
Music Production					•
Music Recording Engineer					•
Nutrition and Dietetics for Transfer				•	
Orthopedic Technician Program					•
Parole					•
Peak Performance for Sport					•
Philosophy for Transfer		•			
Photography	•				
Physics for Transfer				•	
Police Academy Module I					•
Political Science for Transfer		•			
Preschool Teacher					•
Psychology for Transfer		•			
Residential Architecture Design					•
Retail Management					•
Safety, Comfort and Convenience Systems					•
Small Business Management			•		•

Río Hondo College Majors & Programs

AA Associate of Arts Degree

AS Associate of Science Degree

AA-T Associate in Arts for Transfer Degree

AS-T Associate in Science for Transfer Degree

Río Hondo College Program of Study	AA	AA-T	AS	AS-T	Certificate of Achievement
Social Justice Studies for Transfer		•			
Social Justice Studies with an Emphasis in LGBTQ+ for Transfer		•			
Social Work	•				
Social Work and Human Services		•			
Sociology for Transfer		•			
Spanish					•
Spanish for Transfer		•			
Special Education Specialization					•
Sport Leadership					•
Sport Studies					•
Sports Medicine			•		
Strength and Performance Coach					•
Studio Arts for Transfer		•			
Surveying, Mapping & Drawing					•
Technical Drawing					•
Tesla Student Automotive Technician (START)					•
Theatre Arts			•		
Theatre Arts for Transfer		•			
Transmission Service					•
Vocational Nursing			•		•
Waste Management					•
Water Management					•
Welding Technology			•		
Welding Technology: LADBS Structural Steel Certification Program					•
Welding Technology: Pipe Welding and Fabrication					•
Wildland Fire Technology			•		•
Yoga Teacher Training Certification					•

Río Hondo College Program of Study	Skill Proficiency Certificate	Career Certificate
Athletic Trainer's Aide		•
Basic Police Training		•
Certified Nurse Assistant Acute Care		•
Desktop Technician		•
Emergency Medical Technician	•	
Entry Network Technician		•
Game Development	•	
Home Health Aide		•
Human Services	•	
Income Tax Preparer	•	
Nurse Assistant Pre-Certification Training Course		•
PC Repair Technician		•

Río Hondo College Majors & Programs

AA Associate of Arts Degree
AA-T Associate in Arts for Transfer Degree

AS Associate of Science Degree
AS-T Associate in Science for Transfer Degree

Non-Credit Certificates	Certificate of Completion	Certificate of Competency
Algebra I		•
Algebra II		•
B.I.M. (Building Information Modeling) and CADD (Computer Assisted Drafting & Design)	•	
Career Exploration: Graphic Design	•	
Civil Drawing and Pressure Piping	•	
Computer Fundamentals	•	
Computer Skills for Business I	•	
Computer Skills for Business II	•	
ESL: Advanced English as a Second Language		•
ESL: Foundational English as a Second Language		•
ESL: Intermediate English as a Second Language		•
ESL: English as a Second Language for College Preparation		•
Geometry		•
Healthcare Career Preparation and CPR/Basic Life Support	•	
Integrated Math I		•
Integrated Math II		•
Integrated Math III		•
Medical Billing Specialist	•	
Medical Office Assistant	•	
Parametric Modeling and CADD	•	
Real Estate Practice and Finance	•	
Real Estate Principles and Appraisal	•	



Skill Proficiency and Career Certificates are Division issued certificates only and are not listed on a student's transcript.

ACCOUNTING

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in the Accounting program prepares students for employment and advancement opportunities in business and industry such as financial institutions, hospitals, manufacturing and construction companies, wholesale and retail companies, transportation, utilities, educational institutions, all levels of government and the military. Entry-level employment opportunities include positions in general bookkeeping, accounts receivable/payable, payroll, income tax preparation, cost accounting and auditing.

Accounting Majors intending to obtain a bachelor's degree in Accounting should refer to the Business Administration transfer curriculum.

To acquire the **Associate of Science Degree in Accounting**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ACCT 101 or ACCT 101H	Financial Accounting.....4
ACCT 102 or ACCT 102H	*Financial Accounting Honors.....4
ACCT 103	*Managerial Accounting4
ACCT 106	*Managerial Accounting Honors4
ACCT 203	Payroll Accounting.....3
BUSL 110	Computerized Accounting.....3
CIT 117	*Introduction to Cost Accounting.....3
MGMT 101	Legal Environment of Business3
ENGL 101 or MGMT 108	Microsoft® Excel®3
	Introduction to Business3
	*College Composition & Research.....3.5
	Business Writing.....3

Choose a minimum of 6 units from the following:

ACCT 104	*Introduction to Governmental and Not-For-Profit Accounting 3
ACCT 105	Income Tax Accounting 4
ACCT 107	Accounting Ethics 3
ACCT 108	Volunteer Income Tax Assistance Program I..... 1
ACCT 109	*Volunteer Income Tax Assistance Program II 1
ACCT 110	*Excel for Business and Accounting 1
ACCT 290	CWE/Internship for Accounting Related Fields..... 1-4
FIN 101	*Introduction to Financial Planning..... 3

Units Required 35 - 35.5

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

The certificate curriculum in Accounting prepares students for employment and advancement opportunities in business and industry such as financial institutions, hospitals, manufacturing and construction companies, wholesale and retail companies, transportation, utilities, educational institutions, all levels of government and the military. Entry-level employment opportunities include positions in general bookkeeping, accounts receivable/payable, payroll, income tax preparation, cost accounting and auditing.

Accounting Majors intending to obtain a bachelor's degree in Accounting should refer to the Business Administration transfer curriculum.

To acquire the **Certificate of Achievement in Accounting**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
ACCT 101 or ACCT 101H	Financial Accounting.....4
ACCT 102 or ACCT 102H	*Financial Accounting Honors 4
ACCT 103	*Managerial Accounting4
ACCT 106	*Managerial Accounting Honors4
ACCT 203	Payroll Accounting.....3
BUSL 110	Computerized Accounting.....3
CIT 117	*Introduction to Cost Accounting.....3
MGMT 101	Legal Environment of Business3
ENGL 101 or MGMT 108	Microsoft® Excel®3
	Introduction to Business3
	*College Composition & Research.....3.5
	Business Writing.....3

Choose a minimum of 6 units from the following:

ACCT 104	*Introduction to Governmental and Not-For-Profit Accounting3
ACCT 105	Income Tax Accounting4
ACCT 107	Accounting Ethics3
ACCT 108	Volunteer Income Tax Assistance Program I.....1
ACCT 109	*Volunteer Income Tax Assistance Program II1
ACCT 110	*Excel for Business and Accounting 1
ACCT 290	CWE/Internship for Accounting Related Fields.....1-4
FIN 101	*Introduction to Financial Planning3

Units Required 35 - 35.5

*Prerequisite

ACCOUNTING

DIVISION OF BUSINESS

CERTIFICATE OF ACHIEVEMENT

Computerized Accounting Systems

This program is designed to provide students with basic accounting skills and knowledge necessary to obtain entry-level accounting and other accounting support positions in small and medium-sized businesses, which use computerized accounting systems. It will prepare students for advancement opportunities in the field of accounting.

To acquire the **Certificate of Achievement in Computerized Accounting Systems**, it is necessary to complete the following courses:

Required Courses	Units
ACCT 101 or Financial Accounting.....	4
ACCT 101H *Financial Accounting Honors.....	4
CIT 117 Microsoft Excel.....	3
MGMT 108 or Business Writing.....	3
MGMT 208 or *Business Communications.....	3
ENGL 101 *College Composition and Research	3.5
ACCT 106 Computerized Accounting.....	3
ACCT 103 Payroll Accounting.....	3

Units Required 16–16.5

**Prerequisite*

CERTIFICATE OF SKILL PROFICIENCY

Income Tax Preparer

This certificate is designed for individuals desiring to enter the tax preparation field with a minimum of course requirements. Upon successful completion of this certificate, students will possess the knowledge and practical experience necessary to prepare personal income taxes effectively. By completing the tax course, students will receive the qualifying education required by the California Tax Education Council to become a California Registered Tax Preparer.

Required Courses	Units
ACCT 105 Income Tax Accounting.....	4
ACCT 108 Volunteer Income Tax Assistance Program I.....	1
ACCT 109 *Volunteer Income Tax Assistance Program II	1

Units Required 6

**Prerequisite*

ACCOUNTING FOR GOVERNMENT AND NONPROFIT ORGANIZATIONS

DIVISION OF BUSINESS

CERTIFICATE OF ACHIEVEMENT

This program is designed for individuals desiring employment in government or not-for-profit organizations. Upon successful completion of this certificate, candidates will be proficient in fund and non-for-profit accounting and possess the ability to perform basic accounting functions in a government and/or not-for-profit organizations.

To acquire the **Certificate of Achievement in Accounting for Government and Nonprofit Organizations**, it is necessary to complete the following courses:

Required Courses		Units
ACCT 101 or	Financial Accounting.....	4
ACCT 101H	*Financial Accounting Honors.....	4
ACCT 103	Payroll Accounting.....	3
ACCT 104	*Introduction to Governmental and Not-For-Profit Accounting	3
ACCT 106	Computerized Accounting.....	3
MGMT 108 or	Business Writing.....	3
ENGL 101	*College Composition and Research	3.5

Units Required 16-16.5

*Prerequisite

ADMINISTRATION OF JUSTICE

DIVISION OF PUBLIC SAFETY

Administration of Justice

(Open to all students)

Students desiring careers in law enforcement may elect a program from Administration of Justice. This program is designed to be transferable or job-oriented, depending on student need.

Students seeking careers in corrections, probation and parole should specialize in the corrections option. Some of these areas require a four-year degree.

Students seeking employment with a local, state or federal law enforcement agency should specialize in Administration of Justice. Every student should seek counseling with the assigned member of the Counseling staff in order to develop a comprehensive course of study within his/her career choice.

It is highly recommended that the Administration of Justice student take Introduction to Administration of Justice before advancing to the next courses. This provides a foundation of basic understanding of the Criminal Justice System. The student is now prepared for a study of courses in the Administration of Justice.

ASSOCIATE OF SCIENCE DEGREE

To acquire the **Associate of Science Degree in Administration of Justice**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
AJ 101 Introduction to Administration of Justice.....	3
AJ 102 Criminal Procedures.....	3
AJ 104 Legal Aspects of Evidence.....	3
AJ 105 Community Relations/Multicultural Issues Within Public Service.....	3
AJ 106 *Criminal Law I.....	3
AJ 107 *Criminal Law II.....	3

Required Subtotal.....18

Plus 6 units from the following courses:

GIS 281 Crime Mapping and Analysis.....	4
AJ Administration of Justice Courses (Subject Titles & Units will vary)	
CORR Corrections Courses (Subject Titles & Units will vary)	
PAC Police Academy Courses (Subject Titles & Units will vary)	

Units Required 24

CERTIFICATE OF ACHIEVEMENT

The **Administration of Justice Certificate of Achievement** is designed to prepare students to meet the needs of entry level positions in the broad field of law enforcement and security career fields. The curriculum will prepare students with a foundation in Administration of Justice/Law Enforcement and provide them with the knowledge to enter varied career areas. The skills developed during class will enhance the student's knowledge in the area of the criminal justice system as well as an in-depth understanding of law enforcement, criminal law and procedures, forensic evidence examination and the judicial process.

To acquire the Certificate of Achievement in Administration of Justice, it is necessary to complete the following courses:

Required Courses	Units
AJ 101 Introduction to Administration of Justice.....	3
AJ 102 Criminal Procedures.....	3
AJ 104 Legal Aspects of Evidence.....	3
AJ 105 Community Relations/Multi-Cultural Issues Within Public Service.....	3

Units Required 12

ADMINISTRATION OF JUSTICE

DIVISION OF PUBLIC SAFETY

ASSOCIATE IN SCIENCE IN ADMINISTRATION OF JUSTICE FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Science in Administration of Justice for Transfer

The **Associate in Science in Administration of Justice for Transfer (AS-T) Degree** is intended to meet the lower division requirements for Criminal Justice majors (or similar majors) at a CSU campus that offers a Criminal Justice baccalaureate degree.

This degree is designed for students interested in an introduction to the field of Administration of Justice and for students looking to further their understanding of the criminal justice system in America (police, courts, and corrections) and familiarize students with academic, career and volunteer opportunities in the field. These courses will provide students with a solid foundation in Administration of Justice that will serve them for either transferring or in the workplace.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Administration of Justice:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Required Courses	Units
AJ 101 Introduction to Administration of Justice	3
AJ 106 *Criminal Law I	3
Choose two courses from the following list:	
AJ 102 Criminal Procedures	3
AJ 104 Legal Aspects of Evidence	3
AJ 105 Community Relations/Multicultural Issues Within Public Service	3
AJ 207 Juvenile Law and Procedure	3
AJ 208 Principles of Investigation.....	3

**Choose two courses from the following list:
(Any course not used above)**

AJ 107 *Criminal Law II.....	3
AJ 275 Introduction to Forensic Science	3
CORR 101 Introduction to Corrections.....	3
MATH 130 or *Statistics	
MATH 130H *Statistics Honors	4
PSY 101 or Introductory Psychology	
PSY 101H *Introductory Psychology Honors.....	3
SOC 101 or Introduction to Sociology	
SOC 101H *Introductory Sociology Honors.....	3

Required Subtotal..... 18-19

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

ADMINISTRATION OF JUSTICE

DIVISION OF PUBLIC SAFETY

CERTIFICATE OF ACHIEVEMENT

Investigations

The **Administration of Justice Certificate of Achievement in Investigations** is designed to prepare students to meet the needs of entry-level positions in the broad fields of law enforcement and security. The curriculum prepares students with a foundation in administration of justice/law enforcement and provides them with the knowledge to enter varied career areas. The skills developed in class will enhance the students' knowledge in the area of the criminal justice system and provide an in-depth understanding of law enforcement, criminal law and procedures, investigations, forensic evidence examination, and the judicial process.

To acquire the **Administration of Justice Certificate of Achievement in Investigations** it is necessary to complete the following courses:

Required Courses	Units
AJ 102 Criminal Procedures	3
AJ 104 Legal Aspects of Evidence	3
AJ 208 Principles of Investigation	3
AJ 275 Introduction to Forensic Science	3

Units Required 12

Parole

The **Administration of Justice Certificate of Achievement in Parole** is designed to prepare students to meet the needs of entry-level positions in the fields of corrections and parole. The curriculum prepares students with a foundation in administration of justice/law enforcement and provides them with the knowledge to enter various career areas. The skills developed in classes enhance students' knowledge in the area of the criminal justice parole system.

To acquire the **Administration of Justice Certificate of Achievement in Parole** it is necessary to complete the following courses:

Required Courses	Units
AJ 041 Effective Written Communication for Public Service Personnel	3
AJ 104 Legal Aspects of Evidence	3
AJ 105 Community Relations/Multicultural Issues Within Public Service	3
AJ 208 Principles of Investigation	3

Units Required 12

ALTERNATIVE ENERGY TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The courses listed in the Associate of Science Degree are designed to prepare an individual for entry-level employment within the alternative energy industry as an integrator, designer, or as a maintenance or repair worker. This Degree is designed to increase the number of students earning an Associate degree from Río Hondo and to guide students along a path to transfer and promotion that is both efficient and sufficient for their continued academic success.

To acquire the **Associate of Science Degree in Alternative Energy Technology**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
AET/ET 120 Introduction to Alternative Energy Technology.....	3
AET/ET 121 Photovoltaic Systems Design and Installation.....	3
AET/ET 122 *Advanced Photovoltaic Systems Design and Installation	3
AET/ET 123 Wind Energy Systems Design and Installation	3
AET/ET 124 *Advanced Wind Energy Systems Design and Installation	3
AET/ET 181 Home Energy Management and Auditing.....	3
or	
AET/ET 182 Industrial Energy Management and Auditing.....	3
AET/ET 280 Green Building Design Principles.....	3
ARCH 110 Construction Document Reading and Estimating.....	3
ELEC 050 Introduction to the Electrical Industry.....	2
GIS 120 Introduction to Geographic Information Systems and Spatial Analysis	4
TCED 054 OSHA Workplace Safety II	4

Units Required 34

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Alternative Energy Technology

The courses listed in this certificate compile a comprehensive list of job-related skills needed to acquire Alternative Energy technical skills. The skills acquired during class will prepare an individual for entry-level employment as an Alternative Energy Technician that may find employment as an installer, designer or as a maintenance and/or repair worker.

To acquire the **Certificate of Achievement in Alternative Energy Technology**, it is necessary to complete the following courses:

Required Courses	Units
AET/ET 120 Introduction to Alternative Energy Technology.....	3
AET/ET 121 Photovoltaic Systems Design and Installation.....	3
AET/ET 122 *Advanced Photovoltaic Systems Design and Installation	3
AET/ET 123 Wind Energy Systems Design and Installation	3
AET/ET 124 *Advanced Wind Energy Systems Design and Installation	3
TCED 044 OSHA 10 for the Workplace.....	1

Units Required 16

**Prerequisite*

AMERICAN SIGN LANGUAGE

DIVISION OF COMMUNICATIONS AND LANGUAGES

CERTIFICATE OF ACHIEVEMENT

The Certificate of Achievement in American Sign Language is designed to provide students with a strong foundation in communication through American Sign Language (ASL). This certificate is intended for students pursuing other degrees or careers not directly related to Deaf people or ASL but who still want to learn the language. With this certificate, the student can petition their employer for any benefits that may be available for those who have skills in ASL.

Students who successfully complete the certificate will be able to communicate competently in ASL on topics related to their profession. While students will not be able to act as an interpreter, they will be able to communicate directly with clients, customers, coworkers, or community members without the need for interpretation. Students will also have spent time within the Deaf community and will be familiar with where and how to locate social events related to the Deaf community and Deaf culture.

To acquire the **Certificate of Achievement in American Sign Language**, it is necessary to complete the following courses:

Required Courses		Units
ASL 101	American Sign Language I	4.5
ASL 102	*American Sign Language II	4.5
ASL 201	*American Sign Language III	4.5
ASL 202	*American Sign Language IV	4.5

Units Required 18

**Prerequisite*

AMERICAN SIGN LANGUAGE/ DEAF STUDIES

DIVISION OF COMMUNICATIONS AND LANGUAGES

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree in Deaf Studies is a foundational degree for those wishing to obtain mastery of American Sign Language (ASL). By completion of specific General Education courses, this program fulfills many of the requirements and foundation courses for transfer to baccalaureate Deaf Studies majors.

American Sign Language skills can be applied immediately to career choices in the fields of education, nursing, counseling, film, or any other area Deaf people live and work. Students can further their careers by pursuing degrees in Deaf education to be a credentialed teacher to Deaf and Hard of Hearing (DHH) students. Students may also pursue a career in ASL pedagogy, to teach ASL in a secondary or post-secondary educational setting.

To acquire the **Associate of Arts Degree in Deaf Studies**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ASL 101	American Sign Language I	4.5
ASL 102	*American Sign Language II	4.5
ASL 201	*American Sign Language III	4.5
ASL 202	*American Sign Language IV	4.5
ASL 120	*Introduction to Deaf Studies.....	3
ASL 124	*Deaf Culture	3
ASL 250	*ASL Linguistics	3
ASL 270	*ASL Literature	3
ASL 280	*ASL Storytelling	2

Units Required 32

**Prerequisite*

AMERICAN SIGN LANGUAGE/ FOUNDATIONS OF INTERPRETING

DIVISION OF COMMUNICATIONS AND LANGUAGES

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree in Foundations of Interpreting will prepare students interested in laying a foundation for further study and for a baccalaureate degree in American Sign Language (ASL) Interpreting from a four-year college or university.

With a degree in interpreting, students will be prepared for employment anywhere Deaf people are present. This includes a range of possibilities from potentially interpreting for the President of the United States of America to guiding a kindergarten student on coloring inside the lines. In addition to acquiring entry level skills in the process of interpreting, students will learn important business and ethical practices. By completion of specific General Education courses, this program fulfills many of the requirements and foundation courses for transfer to baccalaureate in Sign Language Interpreting majors.

To acquire the **Associate of Arts Degree in Foundations of Interpreting**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ASL 101	American Sign Language I	4.5
ASL 102	*American Sign Language II	4.5
ASL 201	*American Sign Language III	4.5
ASL 202	*American Sign Language IV	4.5
ASL 124	*Deaf Culture	3
ASL 211	*Beginning Interpreting + Ethics 1	3
ASL 212	*Beginning Interpreting + Ethics 2	3
ASL 220	*Pathways to Interpreting Careers.....	2
ENGL 127 or	*Language Structure and Language Use: Introduction to Linguistics	3
ENGL 127H	*Language Structure and Language Use: Introduction to Linguistics Honors	3

Units Required 32

**Prerequisite*

ANIMATION

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF ARTS DEGREE

This Degree is recommended for those who are interested in the field of Entertainment Art and Animation. Students are advised to check with the Counseling Department for the courses accepted into the Animation major at the four-year institutions where they seek transfer.

To acquire the **Associate of Arts Degree in Animation**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ANIM 101	Introduction to Digital 3-D Animation	4
ANIM 105	Principles of 3-D Digital Animation	4
ART 105 or ART 105H	*Survey of Western Art: Prehistory through the Middle Ages	3
ART 106 or ART 106H	*Survey of Western Art: Renaissance to Contemporary.....	3
ART 120	Two Dimensional Design.....	3
ART 121	Three Dimensional Design.....	3
ART 130	Freehand Drawing I	3

Choose one course from the list below:

ANIM 110	Digital Character Animation	4
ANIM 120	Lighting and Rendering.....	4
ANIM 130	Modeling for Games	4
ART 170	Introduction to Digital Painting	3
ART 260	*Figure Drawing for Animators	3

Units Required 26-27

**Prerequisite*

ANIMATION

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Entertainment Art-Digital Characters

Entertainment Art students work in a collaborative environment on project based assignments that revolve around creativity and innovation. Students are taught the skills they will need in order to create amazing artwork using the latest digital tools. The curriculum centers on the current production techniques used in designing the visual components found in games, apps, feature films and the web. From the fundamentals of 2D visual development through the pipeline for creating a finished 3D piece, students are guided by industry professionals. Entertainment Art students finish their training with portfolios full of intriguing and elaborate digital characters.

To acquire the **Certificate of Achievement in Entertainment Art-Digital Characters** it is necessary to complete the following courses:

Required Courses		Units
ART 170	Introduction to Digital Painting	3
ANIM 110	Digital Character Animation	4
ANIM 130	Modeling for Games	4
ANIM 133	Character Design	4
ANIM 140	Entertainment Art Portfolio	4
ART 260	*Figure Drawing for Animators	3

Units Required 22

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Entertainment Art-Digital Environments

Entertainment Art students work in a collaborative environment on project based assignments that revolve around creativity and innovation. Students are taught the skills they will need in order to create amazing artwork using the latest digital tools. The curriculum centers on the current production techniques used in designing the visual components found in games, apps, feature films and the web. From the fundamentals of 2D visual development through the pipeline for creating a finished 3D piece, students are guided by industry professionals. Entertainment Art students finish their training with portfolios full of captivating digital environments, vehicles and props.

To acquire the **Certificate of Achievement in Entertainment Art-Digital Environments** it is necessary to complete the following courses:

Required Courses		Units
ART 170	Introduction to Digital Painting	3
ANIM 130	Modeling for Games	4
ANIM 134	Mech and Vehicle Design.....	4
ANIM 135	Environment Design.....	4
ANIM 140	Entertainment Art Portfolio	4

Units Required 19

ANIMATION/ GAME DEVELOPMENT

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF SKILL PROFICIENCY

The **Game Development certificate** is designed to provide students with the technical, creative and artistic skill sets necessary to create industry standard game art.

Required Courses	Units
ANIM 101 Introduction to Digital 3-D Animation	4
ANIM 120 Lighting and Rendering.....	4
ANIM 130 Modeling for Games	4
GDSN 178 Digital Imaging Design.....	3

Units Required 15

ANTHROPOLOGY

DIVISION OF BEHAVIORIAL & SOCIAL SCIENCES

ASSOCIATE IN ARTS IN ANTHROPOLOGY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Anthropology for Transfer

The Associate in Arts in Anthropology for Transfer (AA-T) Degree is intended to meet the lower division requirements for Anthropology majors (or similar majors) at a CSU campus that offers an Anthropology baccalaureate degree.

This degree focuses on the critical analysis of human beings from both a cultural and biological perspective. The diversity of humans is investigated through a time cross-culturally in terms of their behavioral adaptations as well as using the framework of evolution to understand biological adaptation. Students will gain a basic understanding of the various fields and sub-fields of the discipline of Anthropology through their elective choices.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Anthropology:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Psychology major at the CSU where they seek transfer.

Required Courses		Units
ANTH 101 or ANTH 101H	Introduction to Physical Anthropology	3
	*Introduction to Physical Anthropology Honors.....	3
ANTH 101L	*Introduction to Physical Anthropology Lab.....	1
ANTH 102 or ANTH 102H	Introduction to Cultural Anthropology.....	3
	*Introduction to Cultural Anthropology Honors.....	3
ANTH 103	Introduction to Archaeology.....	3
ANTH 104	Introduction to Language and Culture.....	3

Choose one course from the following:

ANTH 110/ SOC 110	Human Sexuality from a Cross-Cultural Perspective.....	3
ANTH 125	Religion, Magic, Witchcraft, and the Supernatural.....	3
PSY 200	*Research Methods in Psychology.....	3
GEOL 150	Physical Geology.....	3
MATH 130 or MATH 130H or PSY 190	*Statistics.....	4
	*Statistics Honors.....	4
	*Statistics for the Behavioral Sciences.....	4

Choose one course from the following:

ANTH 115	Introduction to Medical Anthropology.....	3
ANTH 110/ SOC 110	Human Sexuality from a Cross-Cultural Perspective (if not used above).....	3
ANTH 125	Religion, Magic, Witchcraft, and the Supernatural (if not used above).....	3
HIST 156	Black American Experience to 1865.....	3
HIST 157	Black American Experience Since 1865.....	3
HIST 158	US Comparative History of American Indians and Black Americans.....	3
HIST 159 or HIST 159H	US Comparative History of Mexican and Asian Americans & Women.....	3
	*US Comparative History of Mexican and Asian Americans & Women Honors.....	3
GEOG 102	Cultural Geography.....	3
SOC 101 or SOC 101H	Introduction to Sociology.....	3
	Introduction to Sociology Honors.....	3
MATH 130 or MATH 130H or PSY 190	*Statistics (if not used above).....	4
	*Statistics Honors (if not used above).....	4
	*Statistics for the Behavioral Sciences (if not used above).....	4

Required Subtotal 19-21

CSU GE or IGETC Pattern..... Varies
Transferable Electives (as needed to reach 60 transferable units)

Total Units 60

*Prerequisite

ARCHITECTURE

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

This program leads to the Associate of Science Degree in Architecture for university transfer to Architecture, advanced Tech Prep placement, employment in architectural firms, the AES (Architectural/Engineering/Construction) and Design industries, Public Works/Utilities. The program includes applications such as BIM (Building Information Modeling), CADD (Computer-Assisted Design and Drafting), LEED (Leadership in Energy and Environmental Design), 3D Printing, and traditional drafting methods and standards. By completion of specific General Education courses, this program fulfills many of the requirements and foundation courses for transfer to Baccalaureate Architectural-related majors but does not fulfill all transfer requirements for specific Baccalaureate degree programs.

To acquire the **Associate of Science Degree in Architecture**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ARCH 115	Introduction to Residential Architecture: Drawing and Design.....	4
ARCH 125	*Residential Architecture: Design and Construction.....	3
ARCH 215	*Architectural Perspective and Rendering	4
ARCH 225	*Commercial Architecture: Design and Construction.....	4
ARCH 235	*Architectural Design Studio.....	4
ARCH 260	*Advanced Architecture Using Revit and 3D Software.....	4
ENGT 101	Introduction to Technical Drawing & Graphics	3
ENGT 105	Introduction to Technical Freehand Sketching.....	2
ENGT 150	AutoCAD for Basic CADD Applications	4
Select one course from the following:		
ARCH 236	*Architectural Design Studio II.....	4
ARCH 261	*Revit for Advanced BIM Architectural, Structural and MEP Applications.....	4

Units Required 36

*Prerequisite

ARCHITECTURE

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Architectural Drafting

This certificate of achievement provides a focused course of study for students in preparation for careers as drafters in support of architectural projects. Emphasis is placed on visualization of three-dimensional objects and the methods and techniques to express buildings and similar objects on two-dimensional media. Drafting basics are addressed, including linework, dimensioning, and symbology in the context of appropriate industry standards. The coursework includes the preparation of architectural building plans as required for project approval and construction. The use of computer-aided drafting (CAD) software and state-of-the-art building modeling software is an integral component to the certificate.

To acquire the **Certificate of Achievement in Architectural Drafting**, it is necessary to complete the following courses:

Required Courses:		Units
ENGT 101	Introduction to Technical Drawing & Graphics	3
ARCH 115	Introduction to Residential Architecture: Drawing and Design	4
ENGT 150 or ENGT 170	AutoCAD for Basic CADD Applications	4
ARCH 260 or	MicroStation for Basic CADD Applications	4
ARCH 260 or	* Residential Architecture Using Revit and 3D Software	4
ARCH 280	** Advanced MicroStation for CADD & BIM Applications	4

Choose a minimum of 1 unit from the following:

ENGT 105	Introduction to Technical Freehand Sketching	2
ARCH 290	Cooperative Work Experience / Internship f or Architecture Related Fields.....	1 - 4
ARCH 299	*** Directed Study in Architecture Design & Drawing	1 - 3

Units Required 16 or 19

* Prerequisite

** Prerequisite and cross-listed with ENGT 280

*** minimum GPA requirements or instructor approval

CERTIFICATE OF ACHIEVEMENT

Architectural Theory and Design

This certificate of achievement provides a focused course of study for students in preparation for careers in the field of architecture. Emphasis is placed on the aesthetics of architectural design work along with visualization of three-dimensional objects, and the methods and techniques to express buildings and similar objects on two-dimensional media. Concepts of sketching and perspective as well as the use of color, texture, and materials are incorporated into design. Historical styles and the application of styles in design elements are also part of the curriculum. The use of computer-aided drafting (CAD)/modeling software is an integral component to the certificate, alongside traditional tools for artistic expression. Coursework involves the preparation of projects and models accomplished within a design lab environment as experienced in higher levels of architectural education and in common workplace conditions.

To acquire the **Certificate of Achievement in Architectural Theory and Design**, it is necessary to complete the following courses:

Required Courses:		Units
ENGT 200	* Intermediate CAD Modeling for Design & Production	4
ARCH 215	* Architectural Perspective and Rendering	4
ARCH 235	* Architectural Design Studio	4
ARCH 236	* Architectural Design Studio II	4

Units Required 16

* Prerequisite

ARCHITECTURE

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Residential Architecture Design

This certificate of achievement provides a focused course of study for students in preparation for careers as licensed architects or designers, with a focus on single-family homes or duplexes. Emphasis is placed on drafting basics including linework, dimensioning, and symbology in the context of appropriate industry standards, and with the use of computer-aided drafting (CAD) software. Course instruction regarding the requirements of current building codes and how they affect residential design is an integral component to the certificate.

To acquire the **Certificate of Achievement in Residential Architecture Design**, it is necessary to complete the following courses:

Required Courses:		Units
ENGT 101	Introduction to Technical Drawing & Graphics	3
ENGT 150 or ENGT 170	AutoCAD for Basic CADD Applications	4
ARCH 115	MicroStation for Basic CADD Applications	4
	Introduction to Residential Architecture: Drawing and Design	4
ARCH 125	* Residential Architecture: Design & Construction	4
 Choose a minimum of 1 unit from the following:		
ENGT 105	Introduction to Technical Freehand Sketching	2
ARCH 290	Cooperative Work Experience / Internship f or Architecture Related Fields.....	1 - 4
ARCH 299	** Directed Study in Architecture Design & Drawing	1 - 3

Units Required 16 or 19

* Prerequisite

** minimum GPA requirements or instructor approval

ARCHITECTURAL DESIGN AND DRAWING

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

This major provides a focused course of study for students in preparation for careers as designers of architectural projects and potential licensure as architects. Emphasis is placed on project visualization, industry-standard drawing techniques and conventions, computer-aided drafting (CAD) skills, and the specific preparation of architectural building plans. Additionally, the integral coursework includes a focus on the official code requirements necessary for residential and commercial building projects. The curriculum also includes introductory coursework in the associated fields of project engineering and construction.

As a degree (in contrast to a certificate), this program requires the completion of general education courses; however, if transfer to a university for a baccalaureate or advanced degree is desired, interested students should carefully consider the specific admission and transfer requirements for individual colleges and universities. This program is not designed to fulfill the most common requirements for transfer to a university in architecture; please refer to the Associate of Science Degree in Architecture for such preparation.

To acquire the **Associate of Science Degree in Architectural Design and Drawing**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College general education and proficiency, California State University General Education Breadth (CSU GE-Breadth), or Intersegmental General Education Transfer Curriculum (IGETC) requirements.

Required Courses		Units
ARCH 110	Construction Document Reading and Estimating	3
ARCH 115	Introduction to Residential Architecture: Drawing and Design.....	4
ARCH 125	*Residential Architecture: Design & Construction.....	4
ARCH 225	*Commercial Architecture: Design and Construction	4
CIV 140	Civil Engineering Fundamentals.....	4
ENGT 101	Introduction to Technical Drawing & Graphics	3
ENGT 105	Introduction to Technical Freehand Sketching ..	2
ENGT 150 or ENGT 170	AutoCad for Basic CADD Applications	4
	MicroStation for Basic CADD Applications	4
Choose a minimum of 3 units from the following:		
ARCH 215	*Architectural Perspective and Rendering	4
ARCH 260	*Advanced Architecture Using Revit and 3D Software.....	4
ARCH 280	*Advanced MicroStation for CADD & BIM Applications.....	4
ARCH 290	Cooperative Work Experience/Internship for Architecture Related Fields	1-4
ARCH 299	**Directed Study in Architecture Design & Drawing.....	1-3

Units Required 31 or 32

*Prerequisite

**Minimum of GPA requirements or instructor approval

ARCHITECTURAL DESIGN AND DRAWING TECHNICIAN

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

This certificate of achievement provides a focused course of study for students in preparation for careers as designers of architectural projects and potential licensure as architects. Emphasis is placed on project visualization, industry-standard drawing techniques and conventions, computer-aided drafting (CAD) skills, and the specific preparation of architectural building plans. Additionally, the integral coursework includes a focus on the official code requirements necessary for residential and commercial building projects. The curriculum also includes introductory coursework in associated fields of project engineering and construction.

To acquire the **Certificate of Achievement in Architectural Design and Drawing Technician**, it is necessary to complete the following courses:

Required Courses	Units
ARCH 110 Construction Document Reading and Estimating	3
ARCH 115 Introduction to Residential Architecture: Drawing and Design.....	4
ARCH 125 *Residential Architecture: Design & Construction.....	4
ARCH 225 *Commercial Architecture: Design and Construction	4
CIV 140 Civil Engineering Fundamentals.....	4
ENGT 101 Introduction to Technical Drawing & Graphics	3
ENGT 105 Introduction to Technical Freehand Sketching	2
ENGT 150 or AutoCad for Basic CADD Applications	4
ENGT 170 MicroStation for Basic CADD Applications	4

Choose a minimum of 3 units from the following:

ARCH 215 *Architectural Perspective and Rendering	4
ARCH 260 *Advanced Architecture Using Revit and 3D Software	4
ARCH 280 *Advanced MicroStation for CADD & BIM Applications.....	4
ARCH 290 Cooperative Work Experience/Internship for Architecture Related Fields	1-4
ARCH 299 **Directed Study in Architecture Design & Drawing.....	1-3

Units Required 31 or 32

*Prerequisite

**Minimum of GPA requirements or instructor approval



ART/STUDIO ARTS

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF ARTS DEGREE

This curriculum leads to an Associate in Arts Degree in Studio Arts. It is designed to prepare students and artists in the development of skills for possible careers in different fields of the Fine Arts, including Painting, Ceramics, Printmaking, Sculpture, and Gallery presentation. This program is good preparation for portfolio development and advancement for transfer to four-year public or private universities and art schools. Students are advised to complete the required studio courses in the order listed, before choosing the additional four electives. Students intending to transfer to a four-year university or art school should check the required courses necessary at each school when choosing from the list of elective courses.

To acquire the **Associate of Arts Degree in Studio Arts**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ART 105 or	*Survey of Western Art: Prehistory through the Middle Ages.....3
ART 105H	*Survey of Western Art: Prehistory through the Middle Ages Honors.....3
ART 106 or	*Survey of Western Art: Renaissance to Contemporary3
ART 106H	*Survey of Western Art: Renaissance to Contemporary Honors.....3
ART 120	Two Dimensional Design.....3
ART 121	Three Dimensional Design.....3
ART 130	Freehand Drawing I3
ART 135	Beginning Painting.....3

Additional twelve units from the following elective courses (choose 4):

ART 124	Color Theory3
ART 131	*Freehand Drawing II.....3
ART 136	*Intermediate Painting3
ART 140	Ceramics I.....3
ART 141	*Ceramics II3
ART 142	Introduction to Ceramic Handbuilding.....3
ART 143	*Ceramic Handbuilding II3
ART 144	*Handbuilding III.....3
ART146	Introduction to Sculpture.....3
ART 150	Beginning Printmaking3
ART 151	*Intermediate Printmaking.....3
ART 170	*Introduction to Digital Painting.....3
ART 190	Gallery & Exhibition Design3
ART 230	*Beginning Life Drawing.....3
ART 231	*Intermediate Life Drawing.....3
ART 232	*Advanced Life Drawing.....3
ART 233	*Freehand Drawing III3
ART 234	Watercolor Painting.....3
ART 235	*Advanced Painting I.....3
ART 236	*Advanced Painting II3
ART 242	*Advanced Ceramics.....3
ART 252	*Advanced Printmaking.....3
ART 260	*Figure Drawing for Animators.....3

Units Required 30

*Prerequisite



ART/STUDIO ARTS

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE IN ARTS IN STUDIO ARTS FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Art/Studio Arts for Transfer

The **Associate in Arts in Art/Studio Arts Transfer (AA-T) Degree** is intended to meet the lower division requirements for Studio Arts majors (or similar majors) at a CSU campus that offers a Studio Arts baccalaureate degree.

Students who earn an AA-T in Art/Studio Arts demonstrate knowledge and skill in areas including drawing, painting, ceramics, or photography. Foundational skills and knowledge of the studio arts are the springboard for an array of careers including professional artist, illustrator, layout artist, graphic designer, animator, advertising artist, art director, art critic, art educator, art therapist, gallery and museum curator, gallery assistant and art restorer. The CSU campuses offer a wide range of specialized bachelor's degrees, including each of the studio arts as well as art education, art history, photography, digital arts and multimedia, graphic design and arts technology.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Studio Arts:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Required Courses	Units
ART 106 or ART 106H	Survey of Western Art: Renaissance to Contemporary3
ART 120	*Survey of Western Art: Renaissance to Contemporary Honors3
ART 121	Two Dimensional Design.....3
ART 130	Three Dimensional Design.....3
	Freehand Drawing I3

Choose one course, 3 units, from the following list:

ART 105 or ART 105H	Survey of Western Art: Prehistory through the Middle Ages3
ART 107	*Survey of Western Art: Prehistory through the Middle Ages Honors.....3
ART 108	The Art of Asia3
	Art of Mexico3

Select one course from any three of the following areas for a total of 9 units:

Drawing	
ART 131 or ART 230	*Freehand Drawing II3
	*Beginning Life Drawing.....3
Painting	
ART 135	Beginning Painting.....3
Printmaking	
ART 150	Beginning Printmaking3
Ceramics	
ART 140	Ceramics I.....3
Sculpture	
ART 146	*Introduction to Sculpture.....3
Digital Art	
ART 170 or GDSN 178	Introduction to Digital Painting3
	Digital Imaging Design
Photography	
PHTO 130	Beginning Photography.....3
Color	
ART 124	Color Theory3

Other (second semester courses)

ART 136 or ART 141 or ART 231 or ART 260	*Intermediate Painting3
	*Ceramics II3
	*Intermediate Life Drawing.....3
	*Figure Drawing for Animators.....3

Required Subtotal.....24

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total 60

*Prerequisite

ART HISTORY

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE IN ARTS IN ART HISTORY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Art History for Transfer

The Associate in Arts in Art History for Transfer (AA-T) Degree is intended to meet the lower division requirements for Art History majors or Art majors with a concentration in Art History (or similar majors) at a CSU campus that offers an Art or Art History baccalaureate degree.

This degree is designed for students interested in an introduction to the discipline and methodologies of art history. The coursework will provide students with an understanding of the artistic contributions of diverse cultures and regions throughout time, of the relationship between works of art and the contexts in which they were produced, and of the ways in which works of art communicate ideas and meaning visually. Students will examine theories of interpretation and iconography, along with issues of patronage, provenance, and conservation/restoration. Students will gain critical thinking skills and a foundational knowledge of art history that will prepare them for transfer to four-year institutions and for arts and humanities-related careers.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Art History

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Art History major at the CSU where they seek transfer.

Required Courses	Units
ART 105 or	Survey of Western Art: Prehistory through the Middle Ages
ART105H	*Survey of Western Art: Prehistory through the Middle Ages Honors.....3
ART 106 or	Survey of Western Art: Renaissance to Contemporary
ART 106H	*Survey of Western Art: Renaissance to Contemporary Honors3
ART 130	Freehand Drawing I.....3

Choose one non-Western art history course from the following list (3 units):

ART 104	Art of the Ancient Americas.....3
ART 107	The Art of Asia.....3
ART 108	The Art of Mexico.....3

Choose one studio art course from the following list (3 units):

ART 120	Two Dimensional Design (recommended).....3
ART 121	Three Dimensional Design.....3
ART 135	Beginning Painting.....3
ART 140	Ceramics I.....3
ART 230	*Beginning Life Drawing.....3
PHTO130	Beginning Photography.....3

Choose one course from the following list (3 units):

ART 109	History of American Art3
ART 112	Art in the Modern Era3
ART 113	The History of Photography3
ART 115	The Art of Film3
ART 120	Two Dimensional Design (if not already used)3
ART 121	Three Dimensional Design (if not already used)3

Required Subtotal18

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total 60

*Prerequisite

AUTOMOTIVE/ADVANCED ENGINE PERFORMANCE

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The courses listed in the Associate of Science Degree comprise a comprehensive list of job skills needed to work in the specialized field of automotive advanced engine performance diagnostics. The skills developed during lecture and lab will enhance students' ability to complete the industry-recognized Automotive Service Excellence (ASE) Certification Tests A6 (Electrical/Electronic Systems), A8 (Engine Performance), and L1 (Advanced Engine Performance). The degree is designed to prepare students for transfer and/or entry-level employment as an automotive engine performance diagnostic technician.

To acquire the **Associate of Science Degree in Advanced Engine Performance**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Rio Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
AUTO 065 Smog Technician Diagnostic and Repair Procedures	3
AUTO 101 Introduction to Automotive Service and Repair: Underhood Service	3
AUTO 103 Introduction to Automotive Service and Repair: Undercar Service	3
AUTO 106 Automotive Electrical Tools and Diagnostic Procedures	3
AUTO 107 * Introduction to Automotive Light Service	3
AUTO 115 * Computerized Engine Controls and Diagnostics	3
AUTO 130 Level-I Smog Technician Training Course: Engine and Emission Control Fundamentals	3
AUTO 135 Level-II Smog Technician Training Course: Smog Check Inspection Procedures	3
AUTO 150 * Engine Electrical Systems	4
AUTO 157 * Automotive Specialized Electronics Training	4
AUTO 160 * Upper End Engine Rebuilding and Machining	4

Units Required 36

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

The courses listed in the certificate of achievement comprise a comprehensive list of job skills needed to work in the specialized field of automotive advanced engine performance diagnostics. The skills developed during lecture and lab will enhance the students' ability to complete the industry-recognized Automotive Service Excellence (ASE) Certification Tests A6 (Electrical/Electronic Systems), A8 (Engine Performance), and L1 (Advanced Engine Performance). The certificate is designed to prepare students for entry-level employment as an automotive engine performance diagnostic technician.

To acquire the **Certificate of Achievement in Advanced Engine Performance**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
AUTO 065 Smog Technician Diagnostic and Repair Procedures	3
AUTO 101 Introduction to Automotive Service and Repair: Underhood Service	3
AUTO 103 Introduction to Automotive Service and Repair: Undercar Service	3
AUTO 106 Automotive Electrical Tools and Diagnostic Procedures	3
AUTO 107 * Introduction to Automotive Light Service	3
AUTO 115 * Computerized Engine Controls and Diagnostics	3
AUTO 130 Level-I Smog Technician Training Course: Engine and Emission Control Fundamentals	3
AUTO 135 Level-II Smog Technician Training Course: Smog Check Inspection Procedures	3
AUTO 150 * Engine Electrical Systems	4
AUTO 157 * Automotive Specialized Electronics Training	4
AUTO 160 * Upper End Engine Rebuilding and Machining	4

Units Required 36

*Prerequisite

AUTOMOTIVE/ADVANCED ENGINE PERFORMANCE TECHNICIAN

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

This Certificate of Achievement is designed for the experienced Automotive Technician who desires to expand and upgrade his/her skill level to include the ability to complete the industry-recognized Automotive Service Excellence (ASE) Certification Test A6 (Electrical/Electronic Systems), A8 (Engine Performance) and L1 (Advanced Engine Performance) within the California Tune-Up and Driveability and Smog Check Program. The certificate is designed to prepare an individual for entry-level employment as a State Certified Smog Check Technician.

To acquire the **Certificate of Achievement in Advanced Engine Performance Technician**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses		Units
AUTO 065	Smog Technician Diagnostic and Repair Procedures.....	3
AUTO 130	Level-I Smog Technician Training Course: Engine and Emission Control Fundamentals.....	3
AUTO 135	Level-II Smog Technician Training Course: Smog Check Inspection Procedures.....	3
AUTO 155	*Automotive On-Board Diagnostics Generations One and Two (OBD-I & OBD-II).....	3

Units Required 12

*Prerequisite



AUTOMOTIVE/ALTERNATIVE FUELS & ADVANCED TRANSPORTATION TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

This degree prepares students and incumbent employees as technicians specializing in alternative fuels and advanced transportation technology. Training is in theory and practical skills. Directed practical work is given in all fuel areas, compressed and biodiesel, under simulated on-the-job conditions. The program will provide the student with the opportunity to acquire the knowledge and hand skills demanded of modern transportation specialists. The sequence in which courses are taken may be modified to meet individual needs.

To acquire the **Associate of Science Degree in Alternative Fuels & Advanced Transportation Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
AUTO 101 Introduction to Automotive Service and Repair: Underhood Service	3
AUTO 103 Introduction to Automotive Service and Repair: Undercar Service.....	3
AUTO 106 Automotive Electrical Tools and Diagnostics Procedures.....	3
AUTO 107 *Introduction to Automotive Light Service	3
AUTO 143 Alternative Fuels Technician	4
AUTO 147 *Introduction to Hybrid & Electric Vehicle Technology	3
AUTO 150 *Engine Electrical Systems	4
AUTO 157 *Automotive Specialized Electronics Training	4

Units Required 27

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Alternative Fuels & Advanced Transportation Technology

This Certificate of Achievement is designed to prepare students and incumbent employees as technicians specializing in alternative fuels and advanced transportation technology. Training takes up theory and practical skills. Directed practical work assigned in all fuel areas, compressed and biodiesel, under simulated on-the-job conditions. The program will provide students an opportunity to acquire the knowledge and hand skills demanded of modern transportation specialists. The sequence in which courses are taken may be modified to meet individual needs.

To acquire the **Certificate of Achievement in Alternative Fuels & Advanced Transportation Technology**, it is necessary to complete the following courses:

Required Courses	Units
AUTO 143 Alternative Fuels Technician	4
AUTO 147 *Introduction to Hybrid & Electric Vehicle Technology	3
AUTO 150 *Engine Electrical Systems	4
AUTO 157 *Automotive Specialized Electronics Training	4

Units Required 15

**Prerequisite*

AUTOMOTIVE TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The courses listed in the Associate of Science Degree are comprised of a comprehensive list of job skills needed to enter the automotive field. The skills developed during class will enhance the student's ability to complete the industry-recognized Automotive Service Excellence (ASE) Certification Tests A-1 through A-8, Automotive Technician. The Degree is designed to prepare an individual for transfer and/or entry-level employment as an Automobile Technician.

To acquire the **Associate of Science Degree in Automotive Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
AUTO 107 *Introduction to Automotive Light Service.....	3
AUTO 140 *Body and Chassis Electrical Systems.....	4
AUTO 150 *Engine Electrical Systems	4
AUTO 160 *Upper End Engine Rebuilding and Machining	4
AUTO 200 *Suspension Steering & Alignment Service	4
AUTO 210 *Automotive Brake Systems.....	4
AUTO 220 *Manual Drive Trains and Axles.....	4
AUTO 230 *Automatic Transmission/Transaxle	4
AUTO 240 *Heating and Air Conditioning.....	4

Units Required 35

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

General Automotive Service

The courses listed in the Certificate of Achievement are comprised of a comprehensive list of job skills needed to enter the automotive field. The skills developed during class will enhance the student's ability to complete the industry-recognized Automotive Service Excellence (ASE) Certification Tests A-1 through A-8, Automotive Technician. The Certificate is designed to prepare an individual for entry-level employment as an Automobile Technician.

To acquire the **Certificate of Achievement in General Automotive Service**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
AUTO 107 *Introduction to Automotive Light Service.....	3
AUTO 140 *Body & Chassis Electrical Systems	4
AUTO 150 *Engine Electrical Systems	4
AUTO 160 *Upper End Engine Rebuilding and Machining	4
AUTO 200 *Suspension Steering & Alignment Service	4
AUTO 210 *Automotive Brake Systems.....	4
AUTO 220 *Manual Drive Trains and Axles.....	4
AUTO 230 *Automatic Transmission/Transaxle	4
AUTO 240 *Heating and Air Conditioning.....	4

Units Required 35

*Prerequisite

AUTOMOTIVE TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Brake and Suspension Service

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the automotive field. The skills acquired during class will help one complete the ASE Certification Test in the areas of A-4 Steering and Suspension and/or A-5 Brakes. The certificate is designed to prepare an individual for entry-level employment as a Suspension and Steering and/or Brakes Service/Repair Technician.

To acquire the **Certificate of Achievement in Brake and Suspension**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
AUTO 103 Introduction to Automotive Service and Repair: Undercar Service	3
AUTO 140 *Body and Chassis Electrical Systems.....	4
AUTO 200 *Suspension, Steering and Alignment Service ...	4
AUTO 210 *Automotive Brake Systems.....	4
AUTO 211 *Antilock Brakes/Traction Control Systems	3

Units Required 18

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Engine Repair

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the automotive field. The skills acquired during class will help one complete the ASE Certification Test in the area of A-1 Engine Repair. The certificate is designed to prepare an individual for entry-level employment as an Automotive Engine Repair Technician.

To acquire the **Certificate of Achievement in Engine Repair**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
AUTO 101 Introduction to Automotive Service & Repair: Underhood Service.....	3
AUTO 160 *Upper-End Engine Rebuilding and Machining.....	4
AUTO 170 *Lower-End Engine Rebuilding and Machining	4
AUTO 190 Engine Blueprinting & Machining.....	3

Units Required 14

**Prerequisite*

AUTOMOTIVE TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

General Service Technician

The courses required in this certificate compile a comprehensive list of job-related skills needed to acquire general automotive skills. The skills acquired during class will prepare an individual for entry-level employment as a light-duty service technician such as a Lube Technician or positions with a franchised repair facility.

To acquire the **Certificate of Achievement in General Service Technician**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
AUTO 101 Introduction to Automotive Service and Repair: Underhood Service	3
AUTO 103 Introduction to Automotive Service and Repair: Undercar Service.....	3
AUTO 106 Automotive Electrical Tools and Diagnostics Procedures.....	3
AUTO 107 *Introduction to Automotive Light Service.....	3

Units Required 12

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Safety, Comfort, and Convenience Systems

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the automotive field. The skills acquired during class will help one complete the ASE Certification Test in the areas of A-5 Brakes, A-6 Electrical/Electronic Systems, and A-7 Heating & Air Conditioning. The certificate is designed to prepare an individual for entry-level employment as an Electrical/Electronic Systems, Brakes Systems, and/or a Heating & Air Conditioning Service/Repair Technician.

To acquire the **Certificate of Achievement in Safety, Comfort, and Convenience Systems**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
AUTO 140 *Body and Chassis Electrical Systems.....	4
AUTO 148 *Vehicle Safety, Comfort and Convenience Systems	3
AUTO 211 *Antilock Brakes/Traction Control	3
AUTO 240 *Heating and Air Conditioning.....	4

Units Required 14

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Transmission Service

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the automotive field. The skills acquired during class will help one complete the ASE Certification Test in the areas of A-2 Automatic Transmission/Transaxle and/or A-3 Manual Drive Train and Axles. The certificate is designed to prepare an individual for entry-level employment as an Automatic Transmission and/or Manual Transmission Service/Repair Technician.

To acquire the **Certificate of Achievement in Transmission Service**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
AUTO 103 Introduction to Automotive Service and Repair: Undercar Service.....	3
AUTO 125 *Power Train System Service and Transmission Diagnostics.....	4
AUTO 220 *Manual Drive Trains and Axles.....	4
AUTO 230 *Automatic Transmission/Transaxle	4

Units Required 15

*Prerequisite

BIOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science degree in Biology prepares students who are intending to transfer to a four-year institution that offers a baccalaureate degree in Biological Sciences. This degree provides for the completion of general lower-division coursework associated with the requirements for a bachelor degree in biology, biochemistry, botany, ecology, forestry, zoology, microbiology, medicine, etc. The degree is specifically designed for students intending to transfer to a CSU or UC campus. Students completing the degree will take specific courses in chemistry, biology, physics and mathematics in addition to a general education preparation such as the CSU general education plan or IGETC.

To acquire the **Associate of Science Degree in Biology**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
BIOL 200	*Principles of Biology 1 (Molecular and Cellular Biology)	5
BIOL 201	*Principles of Biology 2 (Diversity and Ecology)	5
CHEM 130	*General Chemistry I	5
CHEM 140	*General Chemistry II.....	5
MATH 190 or	Calculus I	4
MATH 190H	*Calculus I Honors.....	4
MATH 191 or	*Calculus II.....	4
MATH 130 or	*Statistics.....	4
MATH 130H	*Statistics Honors	4
PHY 150 or	*General Physics I	4
PHY 211	*Physics for Scientists and Engineers I.....	4
PHY 160 or	*General Physics II	4
PHY 213	*Physics for Scientists and Engineers III.....	4

Units Required 36

*Prerequisite

• See assist.org for major preparation required for transfer to a UC or CSU.



BIOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE IN SCIENCE IN BIOLOGY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.SM

Associate in Science in Biology for Transfer

The **Associate in Science in Biology for Transfer (AS-T) Degree** is intended to meet the lower division requirements for Biology majors (or similar majors) at a CSU campus that offers a Biology baccalaureate degree.

This degree provides for the completion of general lower-division preparation associated with the requirements for a bachelor's degree in biology, biochemistry, botany, ecology, forestry, zoology, microbiology, medicine, and other fields. It provides a broad, comprehensive overview of the main areas of biological science. The ability to critically think and use appropriate tools to solve biological questions will be emphasized.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Biology:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Biology major at the CSU where they seek transfer.

Required Courses		Units
BIOL 200	*Principles of Biology 1	5
BIOL 201	*Principles of Biology 2	5
CHEM 130	*General Chemistry I	5
CHEM 140	*General Chemistry II.....	5
MATH 190 or	*Calculus I	
MATH 190H	*Calculus I Honors.....	4
MATH 191	*Calculus II.....	4
PHY 150 and	*General Physics I	4
PHY 160	*General Physics II.....	4
or		
PHY 211 and	*Physics for Scientists and Engineers I.....	4
PHY 213	*Physics for Scientists and Engineers III.....	4

Required Subtotal.....36

CSU GE for STEM Pattern or IGETC for STEM Pattern.... Varies
Transferrable Electives (*as needed to reach 60 transferable units*)

Total Units Required 60

**Prerequisite*

BIOTECHNOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

CERTIFICATE OF ACHIEVEMENT

This certificate of achievement comprises three foundational courses that give students background and practical experience in the techniques and applications of biotechnology in a contemporary laboratory setting. The certificate is also designed to be a springboard into a wide array of technical and theoretical fields in the natural sciences, including biology, medicine, pharmaceuticals, and agriculture

To acquire the **Certificate of Achievement in Biotechnology**, it is necessary to complete the following courses:

Required Courses		Units
BIOT 100	Introduction to Biotechnology	4
BIOT 110	*Introduction to Biotechnology Techniques and Applications	4
CHEM 110 or	*Chemistry for Allied Health Majors	5
CHEM 120	*Introduction to Chemistry	5

Units Required 13

*Prerequisite

BUSINESS ADMINISTRATION

DIVISION OF BUSINESS

ASSOCIATE OF ARTS DEGREE

This is a transfer degree which allows students to fulfill lower division pre-business requirements for the California State University System. Students should work closely with counselors to select the appropriate math course and other lower division courses which are required by the four-year college of their choice.

To acquire the **Associate of Arts Degree in Business Administration**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ACCT 101 or	Financial Accounting.....	4
ACCT 101H	*Financial Accounting Honors.....	4
ACCT 102 or	*Managerial Accounting	4
ACCT 102H	*Managerial Accounting Honors.....	4
BUSL 110	Legal Environment of Business	3
CIT 101	Introduction to Computer Information Technology	3
ECON 101 or	*Principles of Macroeconomics	3
ECON 101H	*Principles of Macroeconomics Honors.....	3
ECON 102 or	*Principles of Microeconomics	3
ECON 102 H	*Principles of Microeconomics Honors.....	3
MATH 130 or	*Statistics.....	4
MATH 130H or	*Statistics Honors.....	4
MATH 170	*Elements of Calculus.....	4

Units Required 24

**Prerequisite*



BUSINESS ADMINISTRATION

DIVISION OF BUSINESS

ASSOCIATE IN SCIENCE IN BUSINESS ADMINISTRATION FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Science in Business Administration for Transfer

The **Associate in Science in Business Administration for Transfer (AS-T) Degree** is intended to meet the lower division requirements for business majors (or similar majors) at a CSU campus that offers a business baccalaureate degree.

This degree program will help students develop the analytical, communication, and critical thinking skills necessary to succeed as a business major. Business Administration prepares students for careers in accounting, finance, management, marketing, information technologies and many others.

Students should work closely with counselors to select the appropriate math courses and other lower division courses which are required by the four-year college of their choice.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Business Administration:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Business Administration major at the CSU where they seek transfer.

Required Courses	Units
ACCT 101 or ACCT 101H	Financial Accounting.....4
	*Financial Accounting Honors
ACCT 102 or ACCT 102H	*Managerial Accounting4
	*Managerial Accounting Honors
BUSL 110	Legal Environment of Business3
ECON 101 or ECON 101H	*Principles of Macroeconomics3
	*Principles of Macroeconomics Honors
ECON 102 or ECON 102H	*Principles of Microeconomics3
	*Principles of Microeconomics Honors

Select One:

MATH 130 or MATH 130H	*Statistics.....4
	*Statistics Honors
MATH 170	*Elements of Calculus4

Select Two:

CIT 101	Introduction to Computer Information Technology3
MATH 130 or MATH 130H	*Statistics (if not taken above)4
	*Statistics Honors (if not taken above).....4
MATH 170	*Elements of Calculus (if not taken above).....4
MGMT 101	Introduction to Business3
MGMT 208	*Business Communications3

Required Subtotal..... 27-28

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

BUSINESS/MANAGEMENT AND SUPERVISION

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

This curriculum is designed for those students who desire the education and training for a business career at the management level in many of the following areas: production, materials management and handling, marketing, supervision, transportation, and operations management. A general core of knowledge aims to equip students with sound foundations upon which the student may develop management and supervision abilities through advanced student and job experience.

To acquire the **Associate of Science Degree in Management and Supervision**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
BUSL 110	Legal Environment of Business3
MGMT 101	Introduction to Business3
MGMT 105	Supervision3
MGMT 120	Human Relations in Business3
MGMT 146	Human Resources Management3
MGMT 150	Principles of Management3
MRKT 170	Principles of Marketing3

Choose one of the following:

CIT 101	Introduction to Computer Information Technology3
MGMT 125	Managerial Computer Applications3

Choose one of the following:

MGMT 108	Business Writing 3
MGMT 208	*Business Communications 3

Units Required 27

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Management and Supervision

This Certificate of Achievement is designed for the student interested in management or supervisory positions leading to careers in business management. The Certificate of Achievement can be used to upgrade leadership skills and develop organizational skills which can lead to advancement in areas such as operations management, transportation, marketing, materials management, and related fields.

To acquire the **Certificate of Achievement in Management and Supervision**, it is necessary to complete the following courses:

Required Courses	Units
BUSL 110	Legal Environment of Business3
MGMT 101	Introduction to Business3
MGMT 105	Supervision3
MGMT 120	Human Relations in Business3
MGMT 146	Human Resources Management3
MGMT 150	Principles of Management3
MRKT 170	Principles of Marketing3

Choose one of the following:

CIT 101	Introduction to Computer Information Technology3
MGMT 125	Managerial Computer Applications3

Choose one of the following:

MGMT 108	Business Writing3
MGMT 208	*Business Communications3

Units Required 27

*Prerequisite

BUSINESS MARKETING

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in Business Marketing is designed to prepare students to be successful in the dynamic, creative, and fast-paced field of marketing. Students have the flexibility of choosing elective classes that meet their personal goals in their marketing education.

The degree is a two-year program designed to prepare students to enter the workforce or explore additional education options. This comprehensive program can prepare students to be effective in a variety of marketing careers including: sales and sales management, retail management, advertising, promotion, consumer behavior marketing research, customer service, and small business marketing.

To acquire the **Associate of Science Degree in Business Marketing**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
BUSL 110 Legal Environment of Business	3
MGMT 101 Introduction to Business	3
MGMT 150 Principles of Management	3
MRKT 170 Principles of Marketing	3

Choose one course from the following:

MGMT 108 Business Writing.....	3
MGMT 208 *Business Communications	3

Choose four courses from the following:

GIS 120 Introduction to Geographic Information Systems and Spatial Analysis.....	4
LOG 101 Supply Chain Management.....	3
MGMT 141 International Marketing.....	3
MRKT 171 Consumer Behavior	3
MRKT 172 Advertising and Promotion	3
MRKT 173 Principles of Selling.....	3
MRKT 174 Small Business Marketing and Advertising.....	3
MRKT 175 Retail Management	3

Units Required 27-28

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

The **Business Marketing Certificate of Achievement** is designed to prepare students to be successful in the dynamic, creative, and fast-paced field of marketing. Students have the flexibility of choosing elective classes that meet their personal goals in their marketing education.

This certificate of achievement can be used to upgrade marketing skills for professionals already working in marketing positions or to develop new skills for those students wanting to explore marketing careers. This comprehensive program can prepare students to be effective in a variety of marketing careers including: sales and sales management, retail management, advertising, promotion, consumer behavior marketing research, customer service, and small business marketing.

To acquire the **Certificate of Achievement in Business Marketing**, it is necessary to complete the following courses:

Required Courses	Units
MGMT 101 Introduction to Business	3
MRKT 170 Principles of Marketing.....	3

Choose four courses from the following:

GIS 120 Introduction to Geographic Information Systems and Spatial Analysis.....	4
LOG 101 Supply Chain Management.....	3
MGMT 141 International Marketing.....	3
MRKT 171 Consumer Behavior	3
MRKT 172 Advertising and Promotion	3
MRKT 173 Principles of Selling.....	3
MRKT 174 Small Business Marketing and Advertising.....	3
MRKT 175 Retail Management	3

Units Required 18-19

*Prerequisite

BUSINESS/RETAIL MANAGEMENT

DIVISION OF BUSINESS

CERTIFICATE OF ACHIEVEMENT

The Retail Management Certificate Program is a comprehensive program designed to prepare students for the fast-paced challenges that exist in the competitive retail industry. This broad program is also intended to help students develop a clear sense of the scope of the retail manager’s job and an understanding of the basic requirements for success in the future. This program is endorsed by the Western Association of Food Chains (WAFC).

To acquire the **Certificate of Achievement in Retail Management**, it is necessary to complete the following courses:

Required Courses	Units
MGMT 120 Human Relations in Business	3
MGMT 146 Human Resources Management	3
MGMT 150 Principles of Management	3
MRKT 170 Principles of Marketing	3
MRKT 175 Retail Management	3

Choose one course:

ACCT 100 Introduction to Accounting	3
ACCT 101 or Financial Accounting	4
ACCT 101H *Financial Accounting Honors.....	4

Choose one course:

CIT 102 Introduction to Microsoft Office.....	3
MGMT125 Managerial Computer Skills	3

Choose one course:

MGMT 108 Business Writing.....	3
MGMT 208 *Business Communications	3

Units Required 24-25

*Prerequisite



BUSINESS/SMALL BUSINESS MANAGEMENT

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

This curriculum is designed for the student wishing to own their own business. Areas of emphasis will include management, marketing, and operations management for a small business. The student will gain a general core of knowledge about different types of small businesses: service businesses, international businesses, e-commerce businesses and business-to-business ventures through hands-on projects.

To acquire the **Associate of Science Degree in Small Business Management**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Rio Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ACCT 101 or ACCT 101H	Financial Accounting.....4
	*Financial Accounting Honors.....4
BUSL 110	Legal Environment of Business3
CIT 101 or	Introduction to Computer Information Technology3
MGMT 125	Managerial Computer Applications3
MGMT 101	Introduction to Business3
MGMT 108 or	Business Writing.....3
MGMT 208	*Business Communications3
MGMT 130	Small Business Management-Entrepreneurship3
MRKT 170	Principles of Marketing3

Students select two classes from the following list:

CIT 155	Introduction to E-commerce.....3
MRKT 172	Advertising and Promotion3
MRKT 174	Small Business Marketing and Advertising3
MRKT 175	Retail Management3
LOG 101	Supply Chain Management.....3
MGMT 120	Human Relations in Business.....3
MGMT 150	Principles of Management3
MGMT 140	Introduction to International Business3

Units Required 28

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Small Business Management

This Certificate of Achievement is designed for the student wishing to own their own business. Areas of emphasis will include management, marketing, and operations management for a small business. The student will gain a general core of knowledge about different types of small businesses: service businesses, international businesses, e-commerce businesses and business-to-business ventures through hands-on projects.

To acquire the **Certificate of Achievement in Small Business Management**, it is necessary to complete the following courses:

Required Courses	Units
ACCT 101	Financial Accounting.....4
ACCT 101H	*Financial Accounting Honors.....4
BUSL 110	Legal Environment of Business3
CIT 101 or	Introduction to Computer Information Technology3
MGMT 125	Managerial Computer Applications3
MGMT 101	Introduction to Business3
MGMT 108 or	Business Writing.....3
MGMT 208	*Business Communications3
MGMT 130	Small Business Management-Entrepreneurship.....3
MRKT 170	Principles of Marketing3

Students select two classes from the following list:

CIT 155	Introduction to E-commerce.....3
MRKT 172	Advertising and Promotion3
MRKT 174	Small Business Marketing and Advertising3
MRKT 175	Retail Management3
LOG 101	Supply Chain Management.....3
MGMT 120	Human Relations in Business.....3
MGMT 150	Principles of Management3
MGMT 140	Introduction to International Business3

Units Required 28

*Prerequisite

CARPENTRY- CONCRETE FORMING

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The Carpentry – Concrete Forming Associate of Science Degree is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in careers in the carpentry industry.

Students will gain the skills and knowledge that allow a person to work in the carpentry industry in compliance with governmental regulations and, at the same time, protect human health and the environment.

To acquire the **Associate of Science Degree in Carpentry – Concrete Forming**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
CARP 040A *Orientation	2
CARP 040B *Safety and Health Certifications	2
CARP 040R *Tool/Equipment Application.....	1.5
CARP 040F *Wall Forming	1.5
CARP 040C *Print Reading	2
CARP 050G *Beam and Deck Forming.....	1.5
CARP 050H *Gang Forms	1.5
CARP 040E *Foundations & Flatwork.....	1.5
CARP 040G *Stair & Ramp Forming.....	1.5
CARP 050F *Tilt Up Panel Construction	1.5
CARP 050E *Bridge Construction	1.5
CARP 050I *Abutments	1.5
CARP 290 *Work Experience in Carpenters Apprenticeship.....	8-12

Units Required 27.5 - 31.5

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

The Carpentry – Concrete Forming Certificate of Achievement is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in careers in the carpentry industry.

Students will gain the skills and knowledge that allow a person to work in the carpentry industry in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Carpentry – Concrete Forming**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
CARP 040A *Orientation	2
CARP 040B *Safety and Health Certifications	2
CARP 040R *Tool/Equipment Application.....	1.5
CARP 040F *Wall Forming	1.5
CARP 040C *Print Reading	2
CARP 050G *Beam and Deck Forming.....	1.5
CARP 050H *Gang Forms	1.5
CARP 040E *Foundations & Flatwork.....	1.5
CARP 040G *Stair & Ramp Forming.....	1.5
CARP 050F *Tilt Up Panel Construction	1.5
CARP 050E *Bridge Construction	1.5
CARP 050I *Abutments	1.5
CARP 290 *Work Experience in Carpenters Apprenticeship.....	8-12

Units Required 27.5-31.5

**Prerequisite*

CARPENTRY – GENERAL

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The Carpentry – General Associates of Science Degree is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in the carpentry industry.

Students will gain the skills and knowledge that allow a person to work in the carpentry industry in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Associate of Science Degree in Carpentry – General**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
CARP 040A *Orientation	2
CARP 040B *Safety and Health Certifications	2
CARP 040R *Tool/Equipment Application.....	1.5
CARP 040P *Basic Wall Framing	1.5
CARP 040C *Print Reading	2
CARP 040H *Commercial Floor Framing	1.5
CARP 040I *Basic Roof Framing	1.5
CARP 040E *Foundations and Flatwork	1.5
CARP 040F *Wall Forming	1.5
CARP 040G *Stair and Ramp Forming	1.5
CARP 040S *Molding and Trim	1.5
CARP 040D *Transit Level/Laser	2
CARP 290 *Work Experience in Carpenters Apprenticeship.....	8-12

Units Required 28 - 32

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

The Carpentry – General Certificate is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in careers in the carpentry industry.

Students will gain the skills and knowledge that allow a person to work in the carpentry industry in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Carpentry – General**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
CARP 040A *Orientation	2
CARP 040B *Safety and Health Certifications	2
CARP 040R *Tool/Equipment Application.....	1.5
CARP 040P *Basic Wall Framing	1.5
CARP 040C *Print Reading	2
CARP 040H *Commercial Floor Framing	1.5
CARP 040I *Basic Roof Framing	1.5
CARP 040E *Foundations and Flatwork	1.5
CARP 040F *Wall Forming	1.5
CARP 040G *Stair and Ramp Forming	1.5
CARP 040S *Molding and Trim	1.5
CARP 040D *Transit Level/Laser	2
CARP 290 *Work Experience in Carpenters Apprenticeship.....	8-12

Units Required 28 - 32

**Prerequisite*

CARPENTRY- SCAFFOLD CONSTRUCTION

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The Carpentry – Scaffold Construction Associate of Science Degree is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in careers in the carpentry industry.

Students will gain the skills and knowledge that allow a person to work in the carpentry industry in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Associate of Science Degree in Carpentry – Scaffold Construction**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
CARP 040A *Orientation	2
CARP 040B *Safety and Health Certifications	2
CARP 040R *Tool/Equipment Application.....	1.5
CARP 070A *Basic Frame Scaffold.....	1.5
CARP 070B *Basic System Scaffold	1.5
CARP 070C *Basic Tube and Clamp Scaffold	1.5
CARP 070D *Basic Suspended Scaffold.....	1.5
CARP 070E *Intermediate Frame Scaffold.....	1.5
CARP 070F *Intermediate System Scaffold.....	1.5
CARP 040C *Print Reading	2
CARP 070G *Advanced Frame Scaffold.....	1.5
CARP 070H *Advanced System Scaffold.....	1.5
CARP 290 *Work Experience in Carpenters Apprenticeship.....	8-12

Units Required 27.5-31.5

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

The Carpentry – Scaffold Construction Certificate is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in careers in the carpentry industry.

Students will gain the skills and knowledge that allow a person to work in the carpentry industry in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Carpentry – Scaffold Construction**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
CARP 040A *Orientation	2
CARP 040B *Safety and Health Certifications	2
CARP 040R *Tool/Equipment Application.....	1.5
CARP 070A *Basic Frame Scaffold.....	1.5
CARP 070B *Basic System Scaffold	1.5
CARP 070C *Basic Tube and Clamp Scaffold	1.5
CARP 070D *Basic Suspended Scaffold.....	1.5
CARP 070E *Intermediate Frame Scaffold.....	1.5
CARP 070F *Intermediate System Scaffold.....	1.5
CARP 040C *Print Reading	2
CARP 070G *Advanced Frame Scaffold.....	1.5
CARP 070H *Advanced System Scaffold.....	1.5
CARP 290 *Work Experience in Carpenters Apprenticeship.....	8-12

Units Required 27.5-31.5

**Prerequisite*

CHEMISTRY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE IN SCIENCE IN CHEMISTRY FOR TRANSFER



Associate Degree
for Transfer
*A Degree with a Guarantee.*SM

Associate in Science in Chemistry for Transfer

The **Associate in Science in Chemistry for Transfer (AS-T) Degree** is intended to meet the lower division requirements for Chemistry majors (or similar majors) at a CSU campus that offers a Chemistry baccalaureate degree.

This degree provides for the completion of general lower-division preparation associated with the requirements for a bachelor's degree in chemistry, biochemistry, chemical engineering, and other fields. It provides a broad, comprehensive overview of the main areas of chemistry and its' applications. The ability to critically think and use appropriate tools to solve chemical questions will be emphasized.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Chemistry:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework (some majors may require a higher GPA, students should consult with a counselor for more information).
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Chemistry major at the CSU where they seek transfer.

Required Courses		Units
CHEM 130	*General Chemistry I.....	5
CHEM 140	*General Chemistry II.....	5
CHEM 230	*Organic Chemistry I.....	5
CHEM 231	*Organic Chemistry II.....	5
MATH 190 or	*Calculus I.....	
MATH 190H	*Calculus I Honors.....	4
MATH 191	*Calculus II.....	4
PHY 211	*Physics for Scientists and Engineers I.....	4
PHY 213	*Physics for Scientists and Engineers III.....	4

Required Subtotal36

IGETC for STEM Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Total Units Required 60

**Prerequisite*

CHICANA/O/X STUDIES

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree in Chicana/o/x Studies is intended for students wishing to acquire historical, theoretical, and culThe Associate of Arts Degree in Chicana/o/x Studies is intended for students wishing to acquire historical, theoretical, and cultural understanding of the Chicana/o/x (Mexican-American) community from the formation of the Chicana/o/x identity up to current issues pertaining to this group. The degree program is particularly relevant to students intending to work and/or interact in environments with high concentrations of Chicana/o/x and/or those with familial or personal ties to the Mexican-American community. This program is also intended to prepare students interested in transferring to four-year institutions as Chicana/o/x Studies majors.

As a multidisciplinary program, the Chicana/o/x Studies Degree draws upon disciplines encompassing the humanities, language and fine arts, and a number of social sciences. Specifically, issues of politics, identity, and social justice are explored while Chicana/o/x contributions to the artistic, political, economic, and cultural landscape of mainstream U.S. society are examined.

To acquire the **Associate of Arts Degree in Chicana/o/x Studies**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education

Transfer Curriculum (IGETC).

Required Courses

	Units
CHST 101	Introduction to Chicana/o/x Studies3
CHST 146	The Mexican-American in the History of the United States3
CHST 148/ SOC 148	La Chicana: The Contemporary Mexican-American Female3
CHST 150/ POLS 150	Chicana/o/x Politics3
HUM 130	Contemporary Mexican-American Culture3

Choose two courses from the list below:

ANTH 102 or ANTH 102H	*Introduction to Cultural Anthropology3 *Introduction to Cultural Anthropology Honors3
ANTH 125	Religion, Magic, Witchcraft, and the Supernatural3
ART 108	The Art of Mexico3
HIST 122	History of Mexico3
HIST 131	History of the North American Indian3
HIST 159 or HIST 159H	*US Comparative History of Mexican and Asian Americans and Women3 *US Comparative History of Mexican and Asian Americans and Women Honors3
HIST 167	History of California3
HUM 125 or HUM 125H	*Introduction to Mexican Culture3 *Introduction to Mexican Culture Honors3
LIT 117 or LIT 117H	*Mexican Literature in Translation3 *Mexican Literature in Translation Honors3
LIT 149	Introduction to Chicana/o/x Literature3
MUS 129	Music in Latin American Culture3
SOC 116	Introduction to Race and Ethnic Relations3
SPAN 101S	Spanish for Spanish Speakers I4.5
SPAN 102S	*Spanish for Spanish Speakers II4.5
SPAN 102	*Spanish II4.5
SPAN 201 or SPAN 201H	Spanish III4.5 *Spanish III Honors 4.5
SPAN 202	*Spanish IV4.5

Units Required 21-24

*Prerequisite

CHILD DEVELOPMENT

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE OF SCIENCE DEGREE

The following curriculum meets the requirements for an Associate of Science Degree. Students planning to continue towards a Bachelor's Degree in Child Development, Home Economics or Elementary Education should consult the college or university to which they intend to transfer for specific requirements. All courses listed in Child Development electives, regardless of the catalog year or year taken, may be used as Child Development electives for the Associate Degree under any catalog year.

The State of California Commission on Teacher Credentialing has several Child Development Permits available to students completing Child Development courses. See www.ctc.ca.gov/credentials/CREDS/child-dev-permits.html for details.

To acquire an **Associate of Science Degree in Child Development**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
CD 106	Child Growth and Development (DS 1)+.....	3
CD 110	Principles and Practices of Early Childhood Education (DS 3) +	3
CD 111	Early Childhood Education Curriculum (DS 3) +	3
CD 114	Observation and Assessment (DS3)	3
CD 208	Child, Family and Community (DS 2) +.....	3
CD 228	*Early Childhood Education Practicum** (DS3)	3
Required Subtotal.....		18

Plus nine units selected from the following courses:

CD 102	Nutrition, Health and Safety for Children (DS 7)	3
CD 103	Parenting (DS 2)	3
CD 115	Creative Art Experiences for Children (DS 3)	3
CD 118	Development of Science and Math Experiences (DS 3)	3
CD 119	Music and Movement for Children (DS 3).....	3
CD 120	Experiences in Language Arts (DS 3)	3
CD 211	Infant and Toddler Development (DS 4).....	3
CD 213	Care and Education for Infants and Toddlers (DS 4)	3
CD 224	Diversity Issues During Early Childhood, School-Age and Adolescence (DS 3)	3
CD 226	Introduction to Children with Special Needs.....	3
CD 229	Literacy Development for Children (DS 3)	3
CD 232	Curriculum and Strategies for Children with Special Needs	3
ED 110	Introduction to Teaching.....	3

Units Required 27

*Prerequisite

+DS indicates Department of Social Services Title 22 classification requirements for teacher training in licensed private preschools and childcare programs.

**3.4 consecutive hours of weekly supervised field experience at the Río Hondo College Child Development Center are required. Schedule must be established prior to the start of the semester. Beginning times are typically 7:30 am, 8:30 am, 9:30 am or 1:45 pm. Verification of freedom from tuberculosis and immunizations against influenza, pertussis, and measles are required prior to the semester's start. For more information, contact CDCinfo@riohondo.edu.

CHILD DEVELOPMENT/ EARLY CHILDHOOD EDUCATION

DIVISION OF BEHAVIORAL & SOCIAL SCIENCE

ASSOCIATE IN SCIENCE IN EARLY CHILDHOOD EDUCATION FOR TRANSFER



Associate Degree
for Transfer
*A Degree with a Guarantee.*SM

Associate in Science in Early Childhood Education for Transfer

The Associate in Science in Early Childhood Education for Transfer (AS-T) Degree is intended to meet the lower division requirements for Early Childhood Education majors (or similar majors) at a CSU campus that offers an Early Childhood Education baccalaureate degree.

This degree is designed for students interested in gaining the basic concepts and applications of the field of Early Childhood Education and for students looking to meet the state minimum requirements to work in the field. These courses will provide students with a solid foundation in theory, pedagogy, principles and practices that will serve them for either transferring to a four-year college or in the workplace.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Early Childhood Education:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Early Childhood Education major at the CSU where they seek transfer.

Required Courses		Units
CD 102	Nutrition, Health and Safety for Children.....	3
CD 106	Child Growth and Development.....	3
CD 110	Principles and Practices of Early Childhood Education	3
CD 111	Early Childhood Education Curriculum.....	3
CD 114	Observation and Assessment.....	3
CD 208	Child, Family and Community.....	3
CD 224	Diversity Issues in Early Childhood, School-Age and Adolescence	3
CD 228	*Early Childhood Education Practicum**	3

Required Subtotal.....24

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total 60

*Prerequisite

****3.4 consecutive hours of weekly supervised field experience at the Río Hondo College Child Development Center are required. Schedule must be established prior to the start of the semester. Beginning times are typically 7:30 am, 8:30 am, 9:30 am or 1:45 pm. Verification of freedom from tuberculosis and immunizations against influenza, pertussis, and measles are required prior to the semester's start. For more information, contact CDInfo@riohondo.edu.**

CHILD DEVELOPMENT

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

CERTIFICATE OF ACHIEVEMENT

Child Development

This curriculum is designed to meet the minimum educational requirements of the California Department of Social Services (DSS) to secure employment in state licensed private preschools and childcare centers as Infant/Toddler, Preschool or School-Age Teachers or as Program Director. The curriculum will also meet requirements for acquiring Assistant and Associate Teacher Level Child Development Permits from the California Commission on Teacher Credentialing in order to secure employment in state and federally funded programs for children. All courses listed in Child Development electives, regardless of the catalog year or year taken, may be used as Child Development electives for the Certificate of Achievement under any catalog year.

The State of California Commission on Teacher Credentialing has several Child Development Permits available to students completing Child Development courses. See www.ctc.ca.gov/credentials/CREDS/child-dev-permits.html for details.

To acquire a **Certificate of Achievement in Child Development**, it is necessary to complete the following courses:

Required Courses		Units
CD 106	Child Growth and Development (DS 1)+.....	3
CD 110	Principles and Practices of Early Childhood Education (DS 3) +	3
CD 111	Early Childhood Education Curriculum (DS 3) +	3
CD 114	Observation and Assessment (DS3)	3
CD 208	Child, Family and Community (DS 2) +.....	3
CD 228	*Early Childhood Education Practicum** (DS3).....	3
Required Subtotal.....		18
Plus nine units selected from the following courses:		
CD 102	Nutrition, Health and Safety for Children (DS 7)	3
CD 103	Parenting (DS 2)	3
CD 115	Creative Art Experiences for Children (DS 3)	3
CD 118	Development of Science and Math Experiences (DS 3).....	3
CD 119	Music and Movement for Children (DS 3)	3
CD 120	Experiences in Language Arts (DS 3).....	3
CD 211	Infant and Toddler Development (DS 4).....	3
CD 213	Care and Education for Infants and Toddlers (DS 4)	3
CD 224	Diversity Issues During Early Childhood, School-Age and Adolescence (DS 3)	3
CD 226	Introduction to Children with Special Needs.....	3
CD 229	Literacy Development for Children (DS 3)	3
CD 232	Curriculum and Strategies for Children with Special Needs	3
ED 110	Introduction to Teaching.....	3

Units Required 27

**Prerequisite*

+DS indicates Department of Social Services Title 22 classification requirements for teacher training in licensed private preschools and childcare programs.

****3.4 consecutive hours of weekly supervised field experience at the Río Hondo College Child Development Center are required. Schedule must be established prior to the start of the semester. Beginning times are typically 7:30 am, 8:30 am, 9:30 am or 1:45 pm. Verification of freedom from tuberculosis and immunizations against influenza, pertussis, and measles are required prior to the semester's start. For more information, contact CDCinfo@riohondo.edu.**

CHILD DEVELOPMENT

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

CERTIFICATE OF ACHIEVEMENT

Infant/Toddler Specialization

The following courses will prepare students to work with infants and toddlers by providing developmental information regarding this age group and techniques to facilitate and support the care and education of infants and toddlers.

To acquire the **Certificate of Achievement in Infant/Toddler Specialization**, it is necessary to complete the following courses:

Required Courses	Units
CD 106 Child Growth and Development.....	3
CD 110 Principles and Practices of Early Childhood Education.....	3
CD 211 Infant and Toddler Development	3
CD 213 Care and Education for Infants and Toddlers....	3

Units Required 12

CERTIFICATE OF ACHIEVEMENT

Language and Literacy Specialization

The following courses will prepare students to effectively facilitate and support the language development of children. It will also provide essential information regarding Emergent Literacy and how it supports the development of effective reading skills in children.

To acquire the **Certificate of Achievement in Language and Literacy Specialization**, it is necessary to complete the following courses:

Required Courses	Units
CD 106 Child Growth and Development	3
CD 110 Principles and Practices of Early Childhood Education.....	3
CD 120 Experiences in Language Arts	3
CD 229 Literacy Development for Children ...	3

Units Required 12

CHILD DEVELOPMENT

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

CERTIFICATE OF ACHIEVEMENT

Preschool Teacher

The following courses meet the minimum educational requirements under Title 22 (Department of Social Services-DSS) to qualify the student to teach in a state licensed preschool or childcare program (private for-profit or private nonprofit). Completion of these courses will also qualify a student to apply for a Child Development Permit at the Assistant level through the California Commission on Teacher Credentialing. The Assistant Level Permit will qualify a student to teach in state or federally funded programs. These courses also meet the unit requirements for the Associate Teacher Level on the Child Development Permit Matrix (work experience is also required for this permit level). The student must have attained a grade of "C" or higher in each course.

See www.ctc.ca.gov/credentials/leaflets/c1797.pdf for details.

To acquire the **Certificate of Achievement in Preschool Teacher**, it is necessary to complete the following courses:

Required Courses	Units
CD 102 Nutrition, Health and Safety for Children (DS 7)	3
CD 106 +Child Growth and Development (DS 1)	3
CD 110 +Principles and Practices of Early Childhood Education (DS 3).....	3
CD 111 +Early Childhood Education Curriculum (DS3).....	3
CD 208 +Child Family and Community (DS 2)	3

Units Required 15

+DS indicates Department of Social Services Title 22 classification requirements for teacher training in licensed private preschools and childcare programs.

CERTIFICATE OF ACHIEVEMENT

Special Education Specialization

The following courses will prepare students to work with children with special needs by providing introductory information regarding the types of special needs, statutory requirements for providing educational programming for children with special needs and techniques to facilitate and support the learning of children with special needs.

To acquire the **Certificate of Achievement in Special Education Specialization**, it is necessary to complete the following courses:

Required Courses	Units
CD 106 Child Growth and Development.....	3
CD 110 Principles and Practices of Early Childhood Education	3
CD 226 Introduction to Children with Special Needs	3
CD 232 Curriculum and Strategies for Children with Special Needs	3

Units Required 12

CIVIL DESIGN

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

This major provides a focused course of study for students in preparation for careers involving the design and construction of civil engineering projects. The curriculum also puts interested students on the path to licensure as civil engineers. The coursework includes exposure to the broad range of subdisciplines within the field of civil engineering, and closely-related fields such as surveying, architecture, geographic information systems (GIS), and construction. Additionally, the integral coursework focuses on the preparation of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting (CAD) tools. As a degree (in contrast to a certificate), this program requires the completion of general education courses; however, if transfer to a university for a baccalaureate or advanced degree is desired, interested students should carefully consider the specific admission and transfer requirements for individual colleges and universities.

To acquire the **Associate of Science Degree in Civil Design**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College general education and proficiency, California State University General Education Breadth (CSU GE-Breadth), or Intersegmental General Education Transfer Curriculum (IGETC) requirements.

Required Core Courses	Units
ENGT 101 Introduction to Technical Drawing & Graphics	3
ENGT 138 Engineering Careers & Applications	2
ENGT 150 or ENGT 170 AutoCAD for Basic CADD Applications	4
ARCH 110 or ARCH 115 Construction Document Reading and Estimating	3
CIV 140 Introduction to Residential Architecture: Drawing and Design	4
CIV 142 Civil Engineering Fundamentals.....	4
CIV 210 Introduction to Land Surveying and GPS.....	4
CIV 241 Concrete Technology and Testing	2
CIV 241 *Civil Engineering Drafting and Design	3

Choose a minimum of 5 units from the following:

CIV 143 *Applications to Surveying and GPS	4
CIV 245 *Civil Engineering Design and Modeling	3
CIV 290 Cooperative Work Experience/Internships for Civil Related Fields	1-4
CIV 299 *Directed Study in Civil Design Technology....	1-3
GIS 120 Introduction to Geographic Information Systems and Spatial Analysis.....	4

Units Required 30-34

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Civil Design Technician

This major provides a focused course of study for students in preparation for careers involving the design and construction of civil engineering projects. The curriculum also puts interested students on the path to licensure as civil engineers. The coursework includes exposure to the broad range of subdisciplines within the field of civil engineering and closely-related fields such as surveying, architecture, geographic information systems (GIS), and construction. Additionally, the integral coursework focuses on the preparation of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting (CAD) tools.

To acquire the **Certificate of Achievement in Civil Design Technician**, it is necessary to complete the following courses:

Required Courses	Units
ARCH 110 or ARCH 115 Construction Document Reading and Estimating	3
CIV 140 Introduction to Residential Architecture: Drawing and Design	4
CIV 142 Civil Engineering Fundamentals.....	4
CIV 210 Introduction to Land Surveying and GPS.....	4
CIV 241 Concrete Technology and Testing	2
ENGT 101 *Civil Engineering Drafting and Design	3
ENGT 101 Introduction to Technical Drawing & Graphics	3
ENGT 138 Engineering Careers & Applicationn	2
ENGT 150 or ENGT 170 AutoCad for Basic CADD Applications	4
ENGT 170 MicroStation for Basic CADD Applications	4
Choose a minimum of 5 units from the following:	
CIV 143 *Applications to Surveying and GPS	4
CIV 245 *Civil Engineering Design and Modeling	3
CIV 290 Cooperative Work Experience/Internship for Civil Related Fields	1-4
CIV 299 *Directed Study in Civil Design Technology	1-3
GIS 120 Introduction to Geographic Information Systems and Spatial Analysis.....	4

Units Required 30 to 34

*Prerequisite

CIVIL DESIGN TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Civil Design & Drawing

This certificate is designed for civil engineering careers and leads to employment in civil design applications, public works, utilities and CADD/Drafting-related industries.

To acquire the **Certificate of Achievement in Civil Design & Drawing**, it is necessary to complete the following courses:

Required Courses	Units
CIV 140 Civil Drafting Fundamentals	4
CIV 142 Introduction to Surveying and GPS.....	4
ENGT 101 Introduction to Technical Drawing & Graphics.....	3
ENGT 138 Engineering Careers and Applications.....	2
ENGT 150 AutoCAD for Basic CADD Applications	4
ENGT 170 MicroStation for Basic CADD Applications	4
GIS 120 Introduction to Geographic Information Systems and Spatial Analysis	4

Plus 4 units from the following:

ARCH 115 or Introduction to Residential Architecture.....	4
ENGT 122 Engineering Design Graphics.....	4

Units Required 29

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Surveying, Mapping & Drawing

This certificate is designed for surveying careers and leads to employment in civil design applications, public work, utilities and CADD/Drafting-related industries.

To acquire the **Certificate of Achievement in Surveying, Mapping & Drawing**, it is necessary to complete the following courses:

Required Courses	Units
CIV 140 Civil Drafting Fundamentals	4
CIV 142 Introduction to Surveying and GPS.....	4
ENGT 101 Introduction to Technical Drawing & Graphics.....	3
ENGT 122 Engineering Design Graphics.....	4
GIS 120 Introduction to Geographic Information Systems and Spatial Analysis	4
GIS 221 *Cartography Design and Geographic Information Systems	4

Select one course from the following:

ENGT 150 or AutoCAD for Basic CADD Applications	4
ENGT 170 MicroStation for Basic CADD Applications	4

Units Required 27

**Prerequisite*

Additional Recommended courses: GEOG 101 and MATH 175.



COMMUNICATION STUDIES

DIVISION OF COMMUNICATIONS & LANGUAGES

ASSOCIATE IN ARTS IN COMMUNICATION STUDIES FOR TRANSFER



Associate Degree
for Transfer

A Degree with a Guarantee.™

Associate in Arts in Communication Studies for Transfer

The **Associate in Arts in Communication Studies for Transfer (AA-T) Degree** is intended to meet the lower division requirements for Communication Studies majors (or similar majors) at a CSU campus that offers a Communication Studies baccalaureate degree.

This degree is designed for students interested in the study and practice of human communication. The Associate in Arts in Communication Studies for Transfer Degree offers students comprehensive knowledge of the nature of communication, including theoretical foundations and applicable skills. Students will develop skills in advocacy, critical thinking, debate, interpersonal communication, oral communication, performance, public speaking, and small group communication. Career opportunities may include: administration, advertising, broadcasting, business communications, consulting, government services, journalism, law, marketing, performance, politics, public relations, sales, teaching, and other professions in which an understanding of and facility with the process of communication is essential.

In addition to the courses listed below, the following additional requirements must be met for completion of the Associate in Arts in Communication Studies for Transfer Degree:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Communication Studies major at the CSU where they seek transfer.

Required Courses		Units
SPCH 100	Interpersonal Communication.....	3
SPCH 101 or SPCH 101H	Public Speaking.....	3
	*Public Speaking Honors	
SPCH 140	Argumentation and Debate	3

Choose 6 units from List B

(A maximum of 3 units in Forensics):

List B

SPCH 110	Forensics: Speech and Debate Team.....	2-4
SPCH 130	Oral Interpretation.....	3
SPCH 150	Intercultural Communication	3
SPCH 240	*Argumentation and Discussion.....	3

Choose 3-3.5 additional units from List B or List C

List C:

ANTH 102 or ANTH 102H	Introduction to Cultural Anthropology.....	3
	*Introduction to Cultural Anthropology Honors.....	3
ENGL 201 or	*Advanced Composition and Critical Thinking	3.5
ENGL 201H	*Advanced Composition and Critical Thinking Honors.....	3.5
JOUR 120	Communications Reporting and Writing.....	3
PSY 101 or	Introductory Psychology	3
PSY 101H	*Introductory Psychology Honors.....	3
SOC 101 or	Introduction to Sociology	3
SOC 101H	*Introduction to Sociology Honors	3
SPCH 132	Readers Theatre	3

Required Subtotal.....18-18.5

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total 60

*Prerequisite

COMPUTER INFORMATION TECHNOLOGY/CLOUD COMPUTING PRACTITIONER

DIVISION OF BUSINESS

CERTIFICATE OF ACHIEVEMENT

The Cloud Computing program prepares students to design solutions for Infrastructure as a Service (IaaS) architectures by provisioning computing instances, establishing virtual private networks, and managing databases and storage within a secure online environment. Students produce dynamic solutions responsive to information and computing technology workloads with on-demand pay-as-you-go pricing allowing flexibility for small business, entrepreneurship and enterprise adoption. Industry certifications are embedded to prepare for occupations in Cloud Architect, Cloud Support Associate, Cloud Engineer or Cloud Technicians. Some preparation in information technology or computer programming is recommended.

To acquire the **Certificate of Achievement in Computer Information Technology/Cloud Computing Practitioner**, it is necessary to complete the following courses:

Required Courses		Units
CIT 114	Introduction to Cloud Computing with DevOps	4
CIT 172	*Database Essentials in Amazon Web Services.....	3
CIT 173	*Compute Engines in Amazon Web Services.....	1.5
CIT 174	*Security in Amazon Web Services.....	1.5
CIT 175	*DevOps Engineering in Amazon Web Services.....	3
Choose one of the following options:		
CIT 139	*Linux I	3
or		
CIT 171	*Network+	3
or		
CIT 200	*Systems Analysis and Design	3
or		
CIT 111	Introduction to Programming.....	3
and		
CIT 127	*Python Programming I.....	3

Units Required 16-19

*Prerequisite

COMPUTER INFORMATION TECHNOLOGY/COMPUTER SYSTEMS

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

This curriculum is designed to prepare students for employment in computer applications with emphasis in programming language C++, Java, or Python.

To acquire the **Associate of Science Degree in Computer Information Technology/Computer Systems**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 111 Introduction to Programming.....	3
CIT 119 Microsoft® Access®	3
CIT 200 *Systems Analysis and Design	3

Choose one area of specialization below:

C++ Programming option

CIT 125 Introduction to C++ Programming.....	4
CIT 126 *Advanced C++ Programming	4

Java Programming option

CIT 135 Introduction to Java Programming	4
CIT 136 *Advanced Java Programming	4

Python Programming option

CIT 127 *Python Programming I.....	3
CIT 128 *Python Programming II	3

Units Required 18-20

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

This certificate program is designed to prepare students for employment in computer applications with emphasis in programming language C++, Java, or Python.

To acquire the **Certificate of Achievement in Computer Information Technology/Computer Systems**, it is necessary to complete the following courses:

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 111 Introduction to Programming.....	3
CIT 119 Microsoft® Access®	3
CIT 200 *Systems Analysis and Design	3

Choose one area of specialization below:

C++ Programming option

CIT 125 Introduction to C++ Programming.....	4
CIT 126 *Advanced C++ Programming	4

Java Programming option

CIT 135 Introduction to Java Programming	4
CIT 136 *Advanced Java Programming	4

Python Programming option

CIT 127 *Python Programming I.....	3
CIT 128 *Python Programming II	3

Units Required 18-20

**Prerequisite*

COMPUTER INFORMATION TECHNOLOGY/CYBERSECURITY

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

The following curriculum meets the requirement for a degree in Computer Information Technology/Cybersecurity. The courses needed for the degree are designed for those wishing to pursue a career in Computer Information Technology with emphasis in Cybersecurity.

To acquire the **Associate of Science Degree in Computer Information Technology/Cybersecurity**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 180 *PC Maintenance – A+ Certification	4
CIT 221 *Ethical Hacking.....	3

Select one course from the following:

CIT 171 *Network +	3
CIT 210 *Cisco Networking I.....	3

Select one course from the following:

CIT 125 Introduction to C++ Programming.....	4
CIT 127 *Python Programming I.....	3
CIT 135 Introduction to Java Programming	4

Select two courses from the following:

CIT 170 *Server+	3
CIT 192 *Security+	3
CIT 200 *Systems Analysis and Design	3
CIT 214 *Cisco Networking II	3
MGMT 208 *Business Communications	3

Select one course from the following:

PSY 190 *Statistics for the Behavioral Sciences	4
MATH 130 or *Statistics.....	4
MATH 130H *Statistics Honors.....	4
MATH 170 *Elements of Calculus	4
MATH 190 or *Calculus I	4
MATH 190H *Calculus I Honors.....	4

Units Required 26-27

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

The following curriculum meets the requirement for a Certificate of Achievement in Computer Information Technology/Cybersecurity. The courses needed for the certificate are designed for those wishing to pursue a career in cybersecurity.

To acquire the **Certificate of Achievement in Computer Information Technology/Cybersecurity**, it is necessary to complete the following courses:

Required Courses	Units
CIT 101 Introduction to Computer Information Technology	3
CIT 127 *Python Programming I.....	3
CIT 180 *PC Maintenance – A+ Certification	4

Select one course from the following:

CIT 171 *Network +	3
CIT 210 *Cisco Networking I.....	3

Select two courses from the following:

CIT 170 *Server +	3
CIT 192 *Security +	3
CIT 200 *Systems Analysis and Design	3
CIT 214 *Cisco Networking II	3
CIT 221 *Ethical Hacking.....	3
MGMT 208 *Business Communications	3

Select one course from the following:

PSY 190 *Statistics for the Behavioral Sciences	4
MATH 130 or *Statistics.....	4
MATH 130H *Statistics Honors.....	4
MATH 170 *Elements of Calculus	4
MATH 190 or *Calculus I	4
MATH 190H *Calculus I Honors.....	4

Units Required 23

*Prerequisite

COMPUTER INFORMATION TECHNOLOGY/CYBERSECURITY

DIVISION OF BUSINESS

CERTIFICATE OF ACHIEVEMENT

Cybersecurity Technician

The following curriculum meets the requirement for a Certificate of Achievement in Computer Information Technology/Cybersecurity Technician. The courses needed for the certificate are designed for those wishing to pursue a career as a computer support specialist.

To acquire the **Certificate of Achievement in Computer Information Technology/Cybersecurity Technician**, it is necessary to complete the following courses:

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 170 *Server+	3
CIT 171 *Network+	3
CIT 180 *PC Maintenance A+ Certification.....	4
CIT 192 *Security+	3

Units Required 16

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Ethical Hacker

The following curriculum meets the requirement for a Certificate of Achievement in Computer Information Technology/Ethical Hacker. The courses needed for the certificate are designed for those wishing to pursue a career in ethical hacking.

To acquire the **Certificate of Achievement in Computer Information Technology/Ethical Hacker**, it is necessary to complete the following courses:

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 127 *Python Programming I.....	3
CIT 170 *Server+	3
CIT 171 *Network+	3
CIT 180 *PC Maintenance A+ Certification.....	4
CIT 192 *Security+	3
CIT 221 *Ethical Hacking.....	3

Units Required 22

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Network Technician

The following curriculum meets the requirement for a Certificate of Achievement in Computer Information Technology/Network Technician. The courses needed for the certificate are designed for those who wish to pursue a career in Information Technology as a Network Technician.

To acquire the **Certificate of Achievement in Computer Information Technology/Network Technician**, it is necessary to complete the following courses:

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 210 *Cisco® Networking I	3
CIT 214 *Cisco® Networking II.....	3
CIT 192 *Security +	3
CIT 215 *Cisco Networking III.....	3

Units Required 15

*Prerequisite

COMPUTER INFORMATION TECHNOLOGY/INFORMATION SYSTEMS AND TECHNOLOGY

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

The following curriculum meets the requirement for a Degree in Computer Information Technology/Information Systems and Technology. The courses needed for the degree are designed for those wishing to pursue a career in cybersecurity.

To acquire the **Associate of Science Degree in Computer Information Technology/Information Systems and Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
MATH 130 or	*Statistics.....	4
MATH 130H	*Statistics Honors	4
CIT 101	Introduction to Computer Information Technology	3
CIT 111	Introduction to Programming.....	3
CIT 192	*Security+	3
CIT 200	*Systems Analysis and Design	3
CIT 210	*Cisco Networking I.....	3
BUSL 110	Legal Environment of Business	3

Select one course from the following:

MATH 160	*College Algebra	4
MATH 170	*Elements of Calculus	4
MATH 180	*Pre-Calculus	4
MATH 190 or	*Calculus I	4
MATH 190H	*Calculus I Honors.....	4

Select one option from the following:

Cybersecurity Option

ACCT 101 or	Financial Accounting.....	4
ACCT 101H	*Financial Accounting Honors.....	4
ACCT 102 or	*Managerial Accounting	4
ACCT 102H	*Managerial Accounting Honors.....	4

Communications Option

CIT 214	*Cisco Networking II	3
MGMT 208	*Business Communications	3

Units Required 32-34

*Prerequisite



COMPUTER INFORMATION TECHNOLOGY/NETWORK ADMINISTRATOR

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

The following curriculum meets the requirement for an Associate of Science Degree in Computer Information Technology/Network Administrator. The courses needed for the degree are designed for those who wish to pursue a career in Information Technology as a Network Administrator.

To acquire the **Associate of Science Degree in Computer Information Technology/Network Administrator**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ACCT 100 Introduction to Accounting.....	3
MGMT 101 Introduction to Business	3
MGMT 108 Business Writing.....	3
CIT 101 Introduction to Computer Information Technology.....	3
CIT 180 *PC Maintenance A+ Certification.....	4
CIT 192 *Security+	3
CIT 210 *Cisco® Networking I.....	3
CIT 214 *Cisco® Networking II.....	3
CIT 215 *Cisco® Networking III.....	3

Units Required 28

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

The following curriculum meets the requirement for a Certificate of Achievement in Computer Information Technology/Network Administrator. The courses needed for the certificate are designed for those who wish to pursue a career in Information Technology as a Network Administrator.

To acquire the **Certificate of Achievement in Computer Information Technology/Network Administrator**, it is necessary to complete the following courses with a grade of "C" or better.

Required Courses	Units
CIT 101 Introduction to Computer Information Technology	3
CIT 180 *PC Maintenance A+ Certification.....	4
CIT 192 *Security+.....	3
CIT 210 *Cisco® Networking I.....	3
CIT 214 *Cisco® Networking II.....	3
CIT 215 *Cisco® Networking III.....	3

Units Required 19

**Prerequisite*

COMPUTER INFORMATION TECHNOLOGY/ OFFICE TECHNOLOGIES

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

This curriculum is designed to prepare students for employment as computer specialists in business-related programming or microcomputer applications.

To acquire the **Associate of Science Degree in Computer Information Technology/Office Technologies**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC)

Required Courses	Units
ACCT 100 Introduction to Accounting.....	3
CIT 060 Windows Operating System	3
CIT 101 Introduction to Computer Information	3
Technology	3
CIT 103 Microsoft® Word®	3
CIT 117 Microsoft® Excel®	3
CIT 119 Microsoft® Access®	3
MGMT 108 Business Writing.....	3

Units Required 21

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

This curriculum is designed to prepare students for employment as computer specialists in business-related programming or microcomputer applications.

To acquire the **Certificate of Achievement in Computer Information Technology/Office Technologies**, it is necessary to complete the following courses:

Required Courses	Units
ACCT 100 Introduction to Accounting.....	3
CIT 060 Windows Operating System	3
CIT 101 Introduction to Computer Information	3
Technology	3
CIT 103 Microsoft® Word®	3
CIT 117 Microsoft® Excel®	3
CIT 119 Microsoft® Access®	3
MGMT 108 Business Writing.....	3

Units Required 21

**Prerequisite*



COMPUTER INFORMATION TECHNOLOGY/SYSTEM ADMINISTRATOR

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

The following curriculum meets the requirement for an Associate of Science Degree in Computer Information Technology/System Administrator. The courses needed for the degree are designed to prepare students for employment in Computer Information Technology as a System Administrator with the option to focus on Microsoft Server Operating Systems or Linux Server Operating Systems.

To acquire the **Associate of Science Degree in Computer Information Technology/System Administrator**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ACCT 100 Introduction to Accounting.....	3
MGMT 101 Introduction to Business	3
MGMT 108 Business Writing.....	3
CIT 101 Introduction to Computer Information Technology.....	3
CIT 130 Windows Certification.....	3
CIT 160 Introduction to Operating Systems	3
CIT 180 *PC Maintenance – A+ Certification	4
CIT 192 *Security+	3

Choose MS Windows Server Option or Red Hat Linux Option

CIT 131 Windows Server Active Directory	3
CIT 133 Windows Server Applications	
OR Infrastructure.....	3
CIT 139 *Linux I	3
CIT 140 *Linux II.....	3

Units Required 31

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

The following curriculum meets the requirement for a Certificate of Achievement in Computer Information Technology/System Administrator. The courses needed for the certificate are designed to prepare students for employment in Computer Information Technology as a System Administrator with the option to focus on Microsoft Server Operating Systems or Linux Server Operating Systems.

To acquire the **Certificate of Achievement in Computer Information Technology/System Administrator**, it is necessary to complete the following courses with a grade of “C” or better.

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 130 Windows Configuration.....	3
CIT 160 Introduction to Operating Systems	3
CIT 180 *PC Maintenance – A+ Certification	4
CIT 192 *Security+	3

Choose MS Windows Server Option or Red Hat Linux Option

CIT 131 Windows Server Active Directory	3
CIT 133 Windows Server Applications	
OR Infrastructure.....	3
CIT 139 *Linux I	3
CIT 140 *Linux II.....	3

Units Required 22

**Prerequisite*

COMPUTER INFORMATION TECHNOLOGY

DIVISION OF BUSINESS

CAREER CERTIFICATE

Desktop Technician

This curriculum is designed to prepare students for employment as entry level Desktop Support Technicians. Students that successfully complete the **Desktop Technician certificate** will be able to install, operate, upgrade, deploy and troubleshoot personal computers and Windows based workstations. This certificate also prepares students to pass the CompTIA A+ examination, CompTIA Security+ examination and the Windows Client Operating System examination.

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 130 Windows Configuration.....	3
CIT 180 *PC Maintenance - A+ Certification	4
CIT 192 *Security+	3

Units Required 13

**Prerequisite*

CAREER CERTIFICATE

PC Repair Technician

This curriculum is designed to prepare students for employment as entry level PC Repair Technicians. Students that successfully complete the **PC Repair Technician certificate** will be able to install, operate, upgrade and troubleshoot personal computers. This certificate also prepares students to pass the CompTIA A+ examination.

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 130 Windows Configuration.....	3
CIT 180 *PC Maintenance - A+ Certification	4

Units Required 10

**Prerequisite*

CAREER CERTIFICATE

Entry Network Technician

This curriculum is designed to prepare students for employment as entry level network technicians. Students that successfully complete the **Entry Network Technician certificate** will be able to install, operate and troubleshoot small enterprise networks and perform basic network security. This certificate also prepares students to pass the CISCO ICND-1 examination and the CompTIA Security+ examination..

Required Courses	Units
CIT 101 Introduction to Computer Information Technology.....	3
CIT 210 *Cisco® Networking I.....	3
CIT 214 *Cisco® Networking II	3
CIT 192 *Security+	3

Units Required 12

**Prerequisite*

COMPUTER SCIENCE

DIVISION OF BUSINESS

ASSOCIATE IN SCIENCE IN COMPUTER SCIENCE FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Science in Computer Science for Transfer

The **Associate in Science in Computer Science for Transfer (AS-T) Degree** is intended to meet the lower division requirements for Computer Science majors (or similar majors) at a CSU campus that offers a Computer Science baccalaureate degree.

This degree is designed for students interested in an introduction to the field of Computer Science. Computer Science is the study of representational computation, data access methods, programming languages, algorithmic modeling, software design, testing and development. Students in the Computer Science program study and apply their knowledge of mathematics, physics and logic to solve a variety of problems using current technology. Coursework includes programming languages and concepts, systems analysis, mathematics, physics, computer hardware and data structures.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Computer Science:

1. Completion of a minimum of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework (some majors may require a higher GPA; students should consult with a counselor for more information).
3. Completion of the major with a grade of “C” or better in each course or a “P” if the course was taken on a Pass/No Pass basis and the “P” is equal to a “C” or better.
4. Certified completion of the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Computer Science major at the CSU where they seek transfer.

Required Courses		Units
CIT 127	*Python Programming I.....	3
CIT 128	*Python Programming II	3
CS 142	*Computer Architecture and Organization	3
CS 152	*Discrete Structures	3
MATH 190 or	*Calculus I	4
MATH 190H	*Calculus I Honors.....	4
MATH 191	*Calculus II.....	4
PHY 211	*Physics for Scientists and Engineers I.....	4

Select one course from the following:

PHY 213	*Physics for Scientists and Engineers III.....	4
BIOL 200	*Principles of Biology I (Molecular and Cellular Biology)	5
CHEM 130	* General Chemistry I.....	5

Required Subtotal..... 28-29

IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

CONSTRUCTION ENGINEERING MANAGEMENT

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The identified curriculum will prepare students for employment as Civil Engineering technicians – specifically with respect to construction support positions. The coursework incorporates concepts and theory of construction as well as practical application of construction management tasks. The degree additionally provides a framework of study that is common in Bachelor’s-level programs for explicitly this field of study.

To acquire the **Associate of Science Degree in Construction Engineering Management**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ARCH 110	Construction Document Reading and Estimating	3
ARCH 115	Introduction to Residential Architecture: Drawing and Design.....	4
ARCH 225	*Commercial Architecture: Design and Construction.....	4
CIV 140	Civil Engineering Fundamentals.....	3
CIV 210	Concrete Technology and Testing.....	2
ENGR 235	*Engineering Mechanics: Statics	3
ACCT 203	*Introduction to Cost Accounting.....	3
MATH 130 or	*Statistics.....	4
MATH 130H	*Statistics Honors	4

Units Required 26

**Prerequisite*

CORRECTIONS

DIVISION OF PUBLIC SAFETY

ASSOCIATE OF SCIENCE DEGREE

The correctional program is designed to prepare students to enter the field of corrections as competent correctional officers, counselors, probation or parole aides, or paraprofessional volunteers for any correctional agency. The student may elect to transfer to a four-year college or seek entry-level employment in a correctional agency.

The courses will provide an academic as well as a practical training program. This will train persons seeking to enter the field of corrections and will increase the education of persons already employed in corrections and may also be beneficial to update the skills and knowledge of professional workers in the field of corrections.

The Associate of Science Degree requires 24 units in Corrections. This pattern of courses has been endorsed by the Joint Apprenticeship Committee of the California Department of Corrections, California Youth Authority and California Correctional Peace Officers Association as a program which would be of benefit to apprentices.

To acquire the **Associate of Science Degree in Corrections**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
AJ 041	Effective Written Communication for Public Service Personnel	3
CORR 101	Introduction to Corrections.....	3
CORR 104	Control and Supervision in Corrections	3
CORR 106	Legal Aspects of Corrections	3
CORR 134	Introduction to Interviewing and Counseling Skills for Correctional Officers.....	3
CORR 235	Conflict Resolution for the Correctional Officer.....	3
Required Subtotal		18
 <i>Plus 6 units selected from the following courses:</i>		
AJ 101	Introduction to Administration of Justice	3
AJ 102	Criminal Procedures	3
AJ 104	Legal Aspects of Evidence	3
AJ 105	Community Relations/Multicultural Issues Within Public Service	3
AJ 106	*Criminal Law I	3
AJ 107	*Criminal Law II.....	3
AJ 207	Juvenile Law and Procedure	3
AJ 208	Principles of Investigation.....	3
AJ 215	Vice and Narcotics Control	3
AJ 228	Police Field Operations	3
AJ 250	Contemporary Issues in the Criminal Justice System	3
AJ 275	Introduction to Forensic Science	3
CORR 208	Leadership in Corrections.....	3
CORR 209	Case Load Management	3
CORR 210	Supervision in Public Safety.....	3
CORR 264	Inmate Discipline in Corrections.....	3
CORR 265	Supervision of Sex Offenders.....	3
CORR 290	Public Safety Communications	3

Units Required 24

*Prerequisite

CORRECTIONS

DIVISION OF PUBLIC SAFETY

CERTIFICATE OF ACHIEVEMENT

The **Administration of Justice Certificate of Achievement in Corrections** is designed to prepare students to meet the needs of entry-level positions in the field of corrections. The curriculum prepares students with a foundation in administration of justice/law enforcement, and provides them with the knowledge to enter varied career areas. The skills developed during class will enhance the student's knowledge in the area of corrections.

To acquire the **Administration of Justice Certificate of Achievement in Corrections**, it is necessary to complete the following courses:

Required Courses		Units
CORR 101	Introduction to Corrections	3
CORR 104	Control and Supervision in Corrections	3
CORR 106	Legal Aspects of Corrections	3
CORR 134	Introduction to Interviewing and Counseling Skills for Correctional Officers	3

Units Required 12

CREATIVE WRITING

DIVISION OF COMMUNICATIONS & LANGUAGES

CERTIFICATE OF ACHIEVEMENT

Creative Writing

The Creative Writing Certificate provides students with the academic preparation and skill set needed to demonstrate their ability to author works in creative writing, including works for personal development and/or professional application. Completion of the required courses formalizes students' creative writing abilities applied across a variety of genres.

To acquire a **Certificate of Achievement in Creative Writing**, it is necessary to complete the following courses:

Required Courses	Units
ENGL 101 *College Composition and Research	3.5
ENGL 131 *Creative Writing	3
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors.....	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3

Select three of the following:

LIT 114 or Children's and Adolescent Literature.....	3
LIT 114H *Children's and Adolescent Literature Honors .	3
LIT 140 *Introduction to the Novel.....	3
LIT 140H *Introduction to the Novel Honors	3
LIT 141 *Introduction to Poetry	3
LIT 145 or *Introduction to the Short Story	3
LIT 145H *Introduction to the Short Story Honors.....	3
THTR 160 Introductory Playwriting Screenwriting	3

Units Required 22

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Novel Writing

The Novel Writing Certificate provides students with the academic preparation and skill set needed to demonstrate their ability to author novels, including works for personal development and/or professional application. Completion of the required courses formalizes students' novel writing abilities.

To acquire a **Certificate of Achievement in Novel Writing**, it is necessary to complete the following courses:

Required Courses Units

ENGL 101 *College Composition and Research	3.5
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors.....	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3
ENGL 131 *Creative Writing	3
LIT 140 or *Introduction to the Novel.....	3
LIT 140H *Introduction to the Novel Honors	3

Units Required 16

**Prerequisite*

CREATIVE WRITING

DIVISION OF COMMUNICATIONS & LANGUAGES

CERTIFICATE OF ACHIEVEMENT

Playwriting and Screenwriting

The Playwriting and Screenwriting Certificate provides students with the academic preparation and skill set needed to demonstrate their ability to author scripts, including works for personal development and/or professional application. Completion of the required courses formalizes students' script writing abilities.

To acquire a **Certificate of Achievement in Playwriting and Screenwriting**, it is necessary to complete the following courses:

Required Courses	Units
ENGL 101 *College Composition and Research	3.5
ENGL 131 *Creative Writing	3
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors.....	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3
THTR 160 Introductory Playwriting Screenwriting	3

Units Required 16

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Short Story Writing

The Short Story Writing Certificate provides students with the academic preparation and skill set needed to demonstrate their ability to author short stories, including works for personal development and/or professional application. Completion of the required courses formalizes students' short story writing abilities.

To acquire a **Certificate of Achievement in Short Story Writing**, it is necessary to complete the following courses:

Required Courses	Units
ENGL 101 *College Composition and Research	3.5
ENGL 131 *Creative Writing	3
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors.....	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3
LIT 145 or *Introduction to the Short Story	3
LIT 145H *Introduction to the Short Story Honors.....	3

Units Required 16

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Poetry Writing

The Poetry Writing Certificate provides students with the academic preparation and skill set needed to demonstrate their ability to author poetry, including works for personal development and/or professional application. Completion of the required courses formalizes students' poetry writing abilities.

To acquire a **Certificate of Achievement in Poetry Writing**, it is necessary to complete the following courses:

Required Courses	Units
ENGL 101 *College Composition and Research	3.5
ENGL 131 *Creative Writing	3
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors.....	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3
LIT 141 *Introduction to Poetry	3

Units Required 16

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Writing for Children

The Writing for Children Certificate provides students with the academic preparation and skill set needed to demonstrate their ability to author literature for children, including works for personal development and/or professional application. Completion of the required courses formalizes students' writing abilities as they apply to writing for children and adolescents.

To acquire a **Certificate of Achievement in Writing for Children**, it is necessary to complete the following courses:

Required Courses	Units
ENGL 101 *College Composition and Research	3.5
ENGL 131 *Creative Writing	3
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors.....	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3
LIT 114 or Children's and Adolescent Literature.....	3
LIT 114H *Children's and Adolescent Literature Honors ..	3

Units Required 16

**Prerequisite*

DANCE

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS DIVISION

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree in Dance is a comprehensive two-year program promoting both high artistic and technical standards. The degree fulfills the needs of students seeking professions in dance as performers, choreographers, and/or dance educators and provides training for careers and employment in the performing arts, education, choreography, movement therapy, studio and arts management, arts consultancy, dance criticism, fitness, and community dance programs. An integral part of the AA in Dance is to prepare students for matriculation into Bachelor of Arts or Bachelor of Fine Arts program at a four-year college or university. See admission requirements of individual colleges and universities and transfer requirements for specific majors.

To acquire an **Associate of Arts Degree in Dance**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSUGE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
Dance Technique	
DANC 114 Conditioning and Alignment for the Dancer.....	1
DANC 151 Modern Dance I.....	1
DANC 153 Ballet I.....	1
DANC 251 *Modern Dance II.....	1
DANC 253 *Ballet II.....	1

Dance Theory	
DANC 159 Choreography I.....	3
DANC 179 or Dance History.....	3
DANC 179H *Dance History Honors.....	3

Choose 4 units from the following category:

Dance Performance	
DANC 152 Dance Rehearsal	3
DANC 162 Dance Production	3
DANC 172 Dance Repertory	3
DANC 180 Performance	1
DANC 182 Dance Ensemble	3

Required Subtotal.....15

**Prerequisites*

Choose 4 units from the following categories:

(Dance Styles, Body Conditioning, Arts Related Fields, and/or Kinesiology and Exercise Science, -no more than 3 units from any Single category)

Note: Only one experience in repeatable Dance classes can be used to meet degree requirements.

Dance Styles

DANC 150	Introduction to World Dance.....	1
DANC 154	Jazz Dance I.....	1
DANC 157	Hip-Hop Dance	1
DANC 254	*Jazz Dance II.....	1

Body Conditioning

KINA 136	Pilates I.....	1
KINA 139	Cross Training for Fitness.....	1
KINA 148	Strength Training	1
KINA 158	Yoga I	1
KINA 258	*Yoga II	1

Arts Related Fields

DANC 199 or	Dance Appreciation	3
DANC 199H	*Dance Appreciation Honors.....	3
MUS 130	Music History and Literature before 1750.....	3
MUS 131	Music History and Literature after 1750.....	3
MUS 133	Music Appreciation.....	3
THTR 110	Principles of Acting I	3
THTR 111	*Principles of Acting II.....	3
THTR 150	Stagecraft I for Theatre, TV and Film.....	3
THTR 151	*Stagecraft II for Theatre, TV and Film.....	3
THTR 152	*Stagecraft III for Theatre, TV and Film.....	3

Kinesiology and Exercise Science

KIN 122	Nutrition for Sport and Fitness	3
KIN 126	Principles of Strength and Conditioning.....	3
KIN 127	Exercise Physiology.....	3
KIN 128	Fitness Testing and Exercise Prescription	3
KIN 131	Functional Anatomy of Movement	3
KIN 145	Theory and Analysis of Fitness Instruction.....	2
KIN 146	Training Principles for Special Populations.....	2

Units Required 19

**Prerequisites*

DANCE

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS DIVISION

CERTIFICATE OF ACHIEVEMENT

The Dance Certificate Program provides students with a core curriculum in contemporary dance practice and theory and prepares them for careers in dance education and dance performance. It is possible to complete this certificate in one calendar year. The curriculum has been designed to equip the student with a solid foundation so that they may pursue a job in private studios, recreational centers, gyms, colleges, after-school programs, dance companies, television, film, and musical theater.

Courses cover a range of styles and subjects in dance, including ballet, modern, jazz, hip hop, Latin social dance, conditioning and alignment for dance, choreography, performance, dance history, and instructional theory and analysis. The intent of this program is to prepare students for dance auditions, internships, and immediate entry-level employment in the field of dance education and dance performance. All credits may be applied to the Associate in Arts degree in Dance.

To acquire the **Certificate of Achievement in Dance**, it is necessary to complete the following courses:

Required Courses	Units
DANC 114 Conditioning and Alignment for the Dancer.....	1
DANC 151 Modern Dance I.....	1
DANC 251 *Modern Dance II	1
DANC 153 Ballet I	1
DANC 253 *Ballet II	1
DANC 154 or Jazz Dance I.....	1
DANC 157 or Hip Hop Dance.....	1
DANC 167 Latin Dance for Fitness.....	1
DANC 159 Choreography I.....	3
DANC 179 or Dance History	3
DANC 179H *Dance History Honors.....	3
DANC 152 or Dance Rehearsal and Performance	3
DANC 162 or Dance Production	3
DANC 172 or Dance Repertory.....	3
DANC 182 Dance Ensemble	3
DANC 180 Performance	1
KIN 145 Theory and Analysis of Fitness Instruction	2

Units Required 18

*Prerequisite



DRAFTING/TECHNICAL DRAWING

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

The following Technical Drawing curriculum will lead to the Certificate of Achievement and prepare students for employment as an early entry-level technician in the field of Architecture, Civil and Engineering Design Drafting/Drawing. Students will develop skill-based training techniques and knowledge of technical industry standards that will also prepare them for advanced studies in the pursuit of more advanced certificates or degrees for transfer.

To acquire the **Certificate of Achievement in Technical Drawing**, it is necessary to complete the following courses:

Required Courses		Units
ARCH 115	Introduction to Residential Architecture: Drawing and Design.....	4
CIV 140	Civil Engineering Fundamentals.....	3
ENGT 101	Introduction to Technical Drawing & Graphics	3
ENGT 105	Architectural and Technical Freehand Sketching.....	2
ENGT 122	Engineering Design Graphics.....	4

Choose one course from the following:

ENGT 150 or	AutoCAD for Basic CADD Applications	4
ENGT 170	MicroStation for Basic CADD Applications	4

Units Required 20

DRUG STUDIES

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE OF SCIENCE DEGREE

The following curriculum meets the requirement for an Associate of Science Degree in Drug Studies. The Drug Studies Program is accredited by the California Association of Alcohol and Drug Educators (CAADE). The courses needed for the degree are designed to serve as preparation for a career in the helping professions. These courses may also serve students who wish to further their education in Human Services or other helping professions.

To acquire the **Associate of Science Degree in Drug Studies**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
HUSR 118 Chemical Dependency: Intervention, Treatment, and Recovery.....	3
HUSR 122 Introduction to Group Leadership and Process	3
HUSR 124 Introduction to Case Management and Documentation.....	3
HUSR 126 Counseling the Family of the Addicted Person	3
HUSR 130 Essential Counseling Skills.....	3
HUSR 199A *Seminar in Humans Services.....	1
HUSR 199B *Fieldwork in Human Services	2-3
HUSR 230A *Drug Studies Seminar	1
HUSR 230B *Drug Studies Internship	2-3
PSY 121 Drugs, Society, and Behavior	3
HUSR 123 or Drug Education and Prevention	3
HUSR 128 Chemical Dependency and Co-Occurring Disorders	3
PSY 127 Introduction to the Physiological Effects of Drugs of Abuse.....	3

Choose two courses from the list below:

HUSR 111 Human Services in Contemporary Society.....	3
PSY 101 or Introductory Psychology	3
PSY101H *Introductory Psychology Honors	
PSY 112 Lifespan Development.....	3
PSY 114 Introduction to Abnormal Psychology	3
SOC 101 or Introduction to Sociology	3
SOC 101H *Introduction to Sociology Honors	

Units Required 36-38

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Drug Studies

The Drug Studies Certificate provides the student with the academic preparation and field experience needed to work with the drug dependent and their families. The Certificate is accredited by the California Association of Alcohol and Drug Educators (CAADE). Completion of the required courses provides the educational component necessary for certification as a Certified Addiction Treatment Specialist through CAADE. The courses that comprise the Certificate are designed for those who are working with or want to work with drug dependent populations, providing a broad base of knowledge regarding approaches to drug education and prevention, treatment issues, counseling skills, ethical issues, and practical knowledge about drugs and their effects.

To acquire the **Certificate of Achievement in Drug Studies**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
HUSR 118 Chemical Dependency: Intervention, Treatment, and Recovery.....	3
HUSR 122 Introduction to Group Leadership and Process	3
HUSR 124 Introduction to Case Management and Documentation	3
HUSR 126 Counseling the Family of the Addicted Person	3
HUSR 130 Essential Counseling Skills.....	3
HUSR 199A *Seminar in Humans Services.....	1
HUSR 199B *Fieldwork in Human Services	2-3
HUSR 230A *Drug Studies Seminar	1
HUSR 230B *Drug Studies Internship	2-3
PSY 121 Drugs, Society, and Behavior	3
HUSR 123 or Drug Education and Prevention	3
HUSR 128 Chemical Dependency and Co-Occurring Disorders	3
PSY 127 Introduction to the Physiological	3
	Effects of Drugs of Abuse.....3

Choose two courses from the list below:

HUSR 111 Human Services in Contemporary Society.....	3
PSY 101 or Introductory Psychology	3
PSY 101H *Introductory Psychology Honors	
PSY 112 Lifespan Development.....	3
PSY 114 Introduction to Abnormal Psychology	3
SOC 101 or Introduction to Sociology	3
SOC 101H *Introduction to Sociology Honors	

Units Required 36-38

*Prerequisite

ECONOMICS

DIVISION OF BEHAVIORAL & SOCIAL SCIENCE

ASSOCIATE IN ARTS IN ECONOMICS FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Economics for Transfer

The **Associate in Arts in Economics for Transfer AA-T Degree** is intended to meet the lower division requirements for economics majors (or similar majors) at a CSU campus that offers an economics baccalaureate degree.

An economics education provides the student with a logical way of approaching various problems and issues and provides valuable qualitative skills. The student learns techniques for analyzing contemporary economic problems and develops the ability to exercise sound judgment in evaluating public policy issues.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Economics:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of “C” or better in each course or a “P” if the course was taken on a Pass/No Pass basis and the “P” is equal to a “C” or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Economics major at the CSU where they seek transfer.

Required Courses	Units
ECON 101 or ECON 101H	*Principles of Macroeconomics3 *Principles of Macroeconomics Honors.....3
ECON 102 or ECON 102H	*Principles of Microeconomics3 *Principles of Microeconomics Honors.....3
MATH 130 or MATH 130H	*Statistics.....4 *Statistics Honors4
MATH 170 or MATH 190 or MATH 190H	*Elements of Calculus.....4 *Calculus I4 *Calculus I Honors.....4

Choose one course from the following list:

ACCT 101 or ACCT 101H	Financial Accounting.....4 *Financial Accounting Honors.....4
ACCT 102 or ACCT 102H	*Managerial Accounting4 *Managerial Accounting Honors.....4
CIT 101	Introduction to Computer Information Technology.....3

Choose one course from the following list: Any course not used above or:

ECON 135 or POLS 135	International Political Economy..... 3 International Political Economy..... 3
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Required Subtotal..... 20-21

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

ELECTRIC VEHICLE AND FUEL CELL TECHNOLOGY TECHNICIAN

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in Electric Vehicle and Fuel Cell Technology prepares students to address needs in the emerging field of servicing and diagnosing green vehicles, including electric, hybrid, plug-in hybrid, and fuel cell automobiles. Students will need to apply for the Automotive Service Excellence (ASE) Light Duty/Hybrid/Electric Vehicle Specialist Test (L3), and pay all applicable fees to take the final ASE exam. This degree is intended to be the capstone of the Hybrid/Electric/Fuel Cell Program.

To acquire the **Associate of Science Degree in Electric Vehicle and Fuel Cell Technology Technician**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Rio Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
AUTO 106 Automotive Electrical Tools & Diagnostic Procedures	3
AUTO 147 *Introduction to Hybrid & Electric Vehicle Technology	3
AUTO 148 *Vehicle Safety, Comfort and Convenience Systems	3
AUTO 157 *Automotive Specialized Electronics Training	4
AUTO 260 *Advanced Hybrid/ Electric Vehicle	4
AUTO 266 *Fuel Cell Technology Fundamentals	3
ELEC 100 DC and AC Fundamentals	3
ELEC 101 D/C Electronic Circuits and Devices.....	4

Units Required 27

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Electric Vehicle and Fuel Cell Technology

The Electric Vehicle and Fuel Cell Technology Technician Certificate of Achievement is designed to prepare students to meet the emerging field of service and diagnosis of vehicles powered by electricity generated by any of the following sources, plug-in electric/hybrid-powertrain/fuel cell generation. The green technology can be transferred from vehicles to stationary back-up power systems. Students will need to apply for ASE L-3 testing and pay all applicable fees to take the final ASE exam. This certificate is intended to be the capstone of the Hybrid/Electric Vehicle/Fuel Cell Program.

To acquire the **Certificate of Achievement in Electric Vehicle and Fuel Cell Technology Technician**, it is necessary to complete the following courses:

Required Courses	Units
AUTO 147 *Introduction to Hybrid & Electric Vehicle Technology	3
AUTO 157 *Automotive Specialized Electronics Training.....	4
AUTO 260 *Advanced Hybrid/Electric Vehicle	4
AUTO 266 *Fuel Cell Technology Fundamentals	3

Units Required 14

*Prerequisite

ELECTRONICS TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

To acquire the **Associate of Science Degree in Electronics Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ELEC 101	D/C Electronic Circuits and Devices4
ELEC 102	A/C Electronic Circuits and Devices4
ELEC 108	*Introduction to Solid State Devices & Circuits4
ELEC 109	*Linear, Analog Circuits & Devices4
ELEC 111	*Introduction to Digital Electronics4
ELEC 208	*Advanced Solid State Devices & Circuits4
ELEC 211	*Advanced Digital Electronics.....4
ELEC 240	*Microprocessors & Microcomputing4

Units Required 32

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Electronics Technology

To acquire the **Certificate of Achievement in Electronics Technology**, it is necessary to complete the following courses:

Required Courses	Units
ELEC 101	D/C Electronic Circuits and Devices4
ELEC 102	A/C Electronic Circuits and Devices4
ELEC 108	*Introduction to Solid State Devices & Circuits4
ELEC 111	*Introduction to Digital Electronics4
ELEC 211	*Advanced Digital Electronics.....4
ELEC 240	*Microprocessors & Microcomputing4

Units Required 24

**Prerequisite*

ELEMENTARY TEACHER EDUCATION

DIVISION OF BEHAVIORAL & SOCIAL SCIENCE

ASSOCIATE IN ARTS IN ELEMENTARY TEACHER EDUCATION FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Elementary Teacher Education for Transfer

The **Associate in Arts in Elementary Teacher Education for Transfer (AA-T) Degree** is intended to meet the lower division requirements for Elementary Teacher Education majors (or similar majors) at a CSU campus that offers baccalaureate degrees.

This degree is designed for students interested in an introduction to the field of Liberal Studies, Integrated Teachers Education and for students looking to further their understanding of Elementary Teacher Education. These courses will provide students with a solid foundation in Elementary Teacher Education that will serve them for transferring to a California State University.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Elementary Teacher Education:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Elementary Teacher Education major at the CSU where they seek transfer.

Required Courses		Units
BIOL 101	General Biology	4
CD 106	Child Growth & Development	3
ED 110	Introduction to Teaching	3
ENGL 101	*College Composition and Research	3.5
ENGL 201 or	*Advanced Composition and Critical Thinking	
ENGL 201H	*Advanced Composition and Critical Thinking Honors.....	3.5
GEOL 150	Physical Geology.....	3
GEOL 151	Physical Geology Laboratory.....	1
GEOG 103	World Regional Geography	3
HIST 101	History of World Civilization to the 17th Century.....	3
HIST 143 or	History of the United States to 1877	
HIST 143H	*History of the United States to 1877 Honors.....	3
LIT 102 or	*Approaches to Literature	
LIT 102H	*Approaches to Literature Honors	3
MATH 140	*Mathematics for Elementary Teachers.....	4
PHY 120	*Physics for Everyday Use.....	4
CHEM 120	*Introduction to Chemistry	5
POLS 110 or	Government of the United States	
POLS 110H	*Government of the United States Honors	3
SPCH 101 or	Public Speaking	
SPCH 101H	*Public Speaking Honors	3

Choose one course from the following list:

ART 105 or	Survey of Western Art: Prehistory Through Middle Ages	
ART 105H	*Survey of Western Art: Prehistory through Middle Ages Honors.....	3
ART 110	Understanding Visual Art.....	3
DANC 199 or	Dance Appreciation	3
DANC 199H	*Dance Appreciation Honors	3
MUS 133	Music Appreciation.....	3
THTR 101	Theatre Arts Appreciation	3

Required Subtotal.....55

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

ELEMENTARY TEACHER EDUCATION

DIVISION OF BEHAVIORAL & SOCIAL SCIENCE

CERTIFICATE OF ACHIEVEMENT

Elementary Teacher Education

This Certificate of Achievement is meant to be an introduction of the skills required in Elementary Education for students interested in Elementary Education majors (or similar majors) at a CSU that offers baccalaureate degrees.

To acquire the **Certificate of Achievement in Elementary Teacher Education**, it is necessary to complete the following courses:

Required Courses

	Units
CD 106 Child Growth and Development.....	3
ED 110 Introduction to Teaching.....	3
COUN 101 or College and Life Success.....	3
EDEV 101 College and Career Exploraiton	3
SPCH 101 or Public Speaking.....	3
SPCH 101H *Public Speaking Honors	3

Units Required 12

**Prerequisite*

EMERGENCY MEDICAL TECHNICIAN

DIVISION OF PUBLIC SAFETY

CERTIFICATE OF SKILL PROFICIENCY

Emergency Medical Technician

This Emergency Medical Technician program prepares the entry level EMT to safely stabilize and transport patients to a place of medical care.

To acquire a **Certificate of Skill Proficiency in Emergency Medical Technician**, it is necessary to complete the following:

Required Courses	Units
EMT 093 *Emergency Medical Technician	8

Units Required 8

**Prerequisite*

ENGINEERING

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in Engineering will prepare those students interested in laying a foundation for further study and for a Bachelor's Degree in an engineering field from a four-year college or university.

The engineering program fulfills many of the requirements and foundation courses for transfer to Baccalaureate engineering-related majors, but does not satisfy all transfer requirements for specific institutions. Students should consult a counselor for major preparation for specific universities and colleges.

To acquire the **Associate of Science Degree in Engineering**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Rio Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
MATH 190 or *Calculus I.....	4
MATH 190H *Calculus I Honors.....	4
MATH 191 *Calculus II.....	4
PHY 211 *Physics for Scientists & Engineers I.....	4
PHY 212 *Physics for Scientists & Engineers II.....	4
PHY 213 *Physics for Scientists & Engineers III.....	4
Required Subtotal.....	20

Choose 16 units from the list below:

BIOL 200 *Principles of Biology -1.....	5
BIOL 201 *Principles of Biology -2.....	5
CHEM 130 *General Chemistry I.....	5
CHEM 140 *General Chemistry II.....	5
CHEM 230 *Organic Chemistry I.....	5
CHEM 231 *Organic Chemistry II.....	5
CIT 125 Introduction to C++ Programming.....	4
CIT 126 *Advanced C++ Programming.....	4
CIV 140 Civil Drafting Fundamentals.....	3
CIV 142 Introduction to Surveying and GPS.....	4
CIV 241 *Civil Engineering Drafting and Design.....	3
ENGT 122 Engineering Design Graphics.....	4
ENGT 138 Engineering Careers and Applications.....	2
ENGR 217 *Electric Circuit Analysis.....	3
ENGR 235 *Engineering Mechanics: Statics.....	3
MATH 250 *Calculus III.....	4
MATH 260 *Linear Algebra.....	4
MATH 270 *Differential Equations.....	4

Units Required 36

*Prerequisite



ENGINEERING DESIGN DRAFTING

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

This major curriculum leads to the Associate of Science Degree in Engineering Design Drafting for advanced Tech Prep applications, employment in design, engineering and manufacturing-related industries, public works, utilities and CADD/Drafting-related industries. Upon completion of specific General Education courses, this program also fulfills many of the requirements and foundation courses for transfer to other baccalaureate technical majors within Engineering and Industrial Technology, but is not intended to fulfill transfer requirements for a baccalaureate degree. (See transfer requirements of individual colleges and universities)

To acquire the **Associate of Science Degree in Engineering Design Drafting**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ARCH 115	Introduction to Residential Architecture: Drawing & Design4
CIV 140	Civil Drafting Fundamentals3
ENGT 101	Introduction to Technical Drawing & Graphics.....3
ENGT 105	Introduction to Technical Freehand Sketching .2
ENGT 122	Engineering Design Graphics4
ENGT 131	*Engineering & Manufacturing Applications of Technical Drawing.....4
ENGT 150	AutoCAD for Basic CADD Applications4
ENGT 231	*Technical Product Design & Presentation.....4
ENGT 250	*Parametric Modeling 3D Applications for Mechanical Design.....4
ENGT 270	*Solid Works for 3D Modeling and Prototype Applications4

Units Required 36

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Engineering Design Drafting Technician

This Certificate is designed for technical, mechanical and manufacturing careers and leads to employment in CADD application, engineering-related, mechanical and manufacturing-related industries, public works, utilities and CADD/Drafting-related industries.

To acquire the **Certificate of Achievement in Engineering Design Drafting Technician**, it is necessary to complete the following courses:

Required Courses	Units
ARCH 115	Introduction to Residential Architecture: Drawing & Design 4
CIV 140	Civil Drafting Fundamentals3
ENGT 101	Introduction to Technical Drawing & Graphics.....3
ENGT 105	Introduction to Technical Freehand Sketching .2
ENGT 122	Engineering Design Graphics4
ENGT 131	*Engineering & Manufacturing Applications of Technical Drawing.....4
ENGT 150	AutoCAD for Basic CADD Applications4
ENGT 231	*Technical Product Design & Presentation.....4

Units Required 28

**Prerequisite*

ENGLISH

DIVISION OF COMMUNICATIONS & LANGUAGES

ASSOCIATE IN ARTS IN ENGLISH FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in English for Transfer

The Associate in Arts in English for Transfer (AA-T) Degree is designed to provide foundation studies in English (or similar majors) for those interested in working toward a Bachelor's Degree in English (or similar majors) from a four-year college or university. The degree program is also relevant for those interested in developing critical thinking, interpretive reading, analytical and research writing, and presentation skills to apply to broader educational and professional goals.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in English (and similar majors):

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the English (or similar majors) at the CSU where they seek transfer.

Required Courses	Units
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors.....	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3

List A: Choose two courses from the following list (6 units)

LIT 112A or *American Literature through 1865	3
112AH *American Literature through 1865 Honors.....	3
LIT 112B or American Literature after 1865	3
112BH *American Literature after 1865 Honors.....	3
LIT 144A World Literature: Antiquity through the 16th Century	3
LIT 144B World Literature: 16th Century to the Present	3

LIT 146A or British Literature through 1785	
LIT 146AH *British Literature through 1785 Honors.....	3
LIT 146B or British Literature after 1785	3
LIT 146BH *British Literature after 1785 Honors.....	3

List B: Choose one course from List A (above) not used or choose one course from List B (below) (3 units)

LIT 141 Introduction to Poetry.....	3
LIT 117 or Mexican Literature in Translation	3
LIT 117H *Mexican Literature in Translation Honors.....	3
ENGL 127 or *Language Structure and Language Use: Introduction to Linguistics.....	3
ENGL 127H *Language Structure & Language Use: Introduction to Linguistics Honors	3
ENGL 131 *Creative Writing	3

List C: Choose any course from List A or B not used above or any of the following courses (3-4.5 units)

ENGL 125 *Grammar and Usage	3
ENGL 126 Languages of the World.....	3
LIT 114 or Children's and Adolescent Literature.....	3
LIT 114H *Children's and Adolescent Literature Honors.....	3
LIT 130 or *Women in Literature.....	3
LIT 130H *Women in Literature Honors	3
LIT 140 or *Introduction to the Novel.....	3
LIT 140H *Introduction to the Novel Honors	3
LIT 142 or *Introduction to Shakespeare	3
LIT 142H *Introduction to Shakespeare Honors.....	3
LIT 145 or *Introduction to the Short Story	3
LIT 145H *Introduction to the Short Story Honors.....	3
LIT 147 or *Cinema as Literature	3
LIT 147H *Cinema as Literature Honors.....	3
LIT 148 Introduction to Dramatic Literature	3
LIT 149 Introduction to Chicana/o/x Literature	3
LIT 299 Directed Study: Literature	1-3
FR 201 *French III	4.5
FR 202 *French IV	4.5
FR 299 Directed Study: French	1-3
SPAN 201 or *Spanish III.....	4.5
SPAN 201H *Spanish III Honors	4.5
SPAN 202 *Spanish IV.....	4.5
SPAN 299 Directed Study: Spanish.....	1-3
JOUR 120 Communications Reporting and Writing.....	3
SPCH 130 Oral Interpretation.....	3
HUM 110 Survey of Humanities	3
HUM 111 Survey of Humanities	3

Required Subtotal.....18.5-20

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total 60

*Prerequisite

ENGLISH AND LITERATURE

DIVISION OF COMMUNICATIONS & LANGUAGES

ASSOCIATE OF ARTS DEGREE

This degree focuses on language and literature as forms of cultural expression with specific historical influences. Some of the courses focus on reading and writing about literary texts. Other courses for this major focus on genre studies and the structure of language. A third area of coursework emphasizes significant writers, literary works, and cultural movements that are most important to a particular time period. By completion of specific General Education courses, this program fulfills many of the requirements and foundation courses for transfer to baccalaureate English and Literature majors but does not fulfill all transfer requirements for specific baccalaureate degree programs. (See a counselor for major preparation from specific four-year institutions).

To acquire the **Associate of Arts Degree in English and Literature**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ENGL 201 or *Advanced Composition and Critical Thinking	3.5
ENGL 201H *Advanced Composition and Critical Thinking Honors	3.5
LIT 102 or *Approaches to Literature.....	3
LIT 102H *Approaches to Literature Honors	3
LIT 146A or *British Literature through 1785.....	3
LIT 146AH *British Literature through 1785 Honors.....	3
LIT 146B or *British Literature after 1785	3
LIT 146BH *British Literature after 1785 Honors.....	3

Choose three courses from the list below:

ENGL 125	*Grammar and Usage	3
ENGL 126	Languages of the World.....	3
ENGL 127 or	*Language Structure and Language Use: Introduction to Linguistics.....	3
ENGL 127H	*Language Structure and Language Use: Introduction to Linguistics Honors	3
ENGL 131	*Creative Writing	3
LIT 112A or	*American Literature through 1865	3
LIT 112AH	*American Literature through 1865 Honors.....	3
LIT 112B or	*American Literature after 1865.....	3
LIT 112BH	*American Literature after 1865 Honors	3
LIT 114 or	*Children's and Adolescent Literature.....	3
LIT 114H	*Children's and Adolescent Literature Honors	3
LIT 117 or	*Mexican Literature in Translation	3
LIT 117H	*Mexican Literature in Translation Honors.....	3
LIT 130 or	*Women and Literature.....	3
LIT 130H	*Women and Literature Honors	3
LIT 140 or	*Introduction to the Novel.....	3
LIT 140H	*Introduction to the Novel Honors	3
LIT 141	*Introduction to Poetry	3
LIT 142 or	*Introduction to Shakespeare	3
LIT 142H	*Introduction to Shakespeare Honors.....	3
LIT 144A	*World Literature: Antiquity through the 16th Century.....	3
LIT 144B	*World Literature: 16th Century to the Present.....	3
LIT 145 or	*Introduction to the Short Story.....	3
LIT 145H	*Introduction to the Short Story Honors.....	3
LIT 147 or	*Cinema as Literature	3
LIT 147H	*Cinema as Literature Honors.....	3
LIT 148	Introduction to Dramatic Literature	3
LIT 149	Introduction to Chicana/o/x Literature	3

Units Required 21.5

*Prerequisite

ENVIRONMENTAL SCIENCE

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in Environmental Science prepares students who are intending to transfer to a four-year institution in the environmental sciences. This degree provides for completion of general lower-division coursework associated with the requirements for a bachelor degree in environmental science, environmental studies, environmental and occupational health, etc. The degree is specifically designed for students intending to transfer to a CSU or UC campus and to gain entry-level employment in the environmental science field. Students completing the degree will take specific courses in chemistry, biology, physics and mathematics in addition to general education preparation such as the CSU general education plan or IGETC. (See admission requirements of individual colleges and universities and transfer requirements for specific majors).

To acquire the **Associate of Science Degree in Environmental Science**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
BIOL 120	Environmental Biology.....	3
BIOL 120L	*Environmental Biology Lab	1
BIOL 200	*Principles of Biology I (Molecular and Cellular Biology)	5
CHEM 130	*General Chemistry I	5
CHEM 140	*General Chemistry II.....	5
ET 290	Cooperative Work Experience/Internship	1
MATH 190 or	*Calculus I	4
MATH 190H	*Calculus I Honors.....	4
PHY 150	*General Physics I	4

Units Required 28

**Prerequisite*

ENVIRONMENTAL TECHNOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE OF SCIENCE DEGREE

Environmental Technology refers to the skills and knowledge that allows a person to work in the environmental field in compliance with governmental regulations and at the same time protect human health and the environment.

The Environmental Technology Associate of Science Degree Program is a two-year program designed to prepare students to either enter the work force at the technician level or transfer into a bachelors' degree program.

To acquire the **Associate of Science Degree in Environmental Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Rio Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ET 130 Health Effects of Environmental Hazardous Materials.....	3
ET 230 Safety and Emergency Response	4
ET 260 Environmental Sampling and Analysis	4
BIOL 120 Environmental Biology.....	3
BIOL 120L *Environmental Biology Lab	1
-and-	
GIS 120 or Introduction to Geographic Information Systems and Spatial Analysis	4
CIT 101 Introduction to Computer Information Technology.....	3

Units Required 18-19

*Prerequisite

Plus units from any of the following areas of specialization and/or miscellaneous electives to equal a minimum of 27 units in the major.

Suggested Areas of Specialization:

Waste Management	Units
ET 110 Hazardous Waste Generation/Reduction/Treatment.....	3
ET 150 Hazardous Waste Management Application	4
ET 200 Hazardous Materials Management Applications.....	4
ET 240 Solid Waste Management Applications	4

Land Use Planning & Environmental Restoration	Units
AET/ET 280 Green Building Design Principles.....	3
ET 160 Hazardous Waste Site Remediation Systems	3
ET 170 Groundwater Hydrology & Sampling	3
GIS 230 *Geographic Information Systems (GIS) In Environmental Technology.....	3

Water Resources	Units
ET 270 Waste Water Treatment Plant Operations I.....	3
ET 271 *Waste Water Treatment Plant Operations II ...	3
ET 272 *Advanced Waste Water Treatment.....	3
ET 273 Stormwater Management, Treatment & Controls.....	3
ET 274 Industrial Waste Water Treatment.....	3
ET 275 Water Treatment.....	3
ET 276 Water Distribution.....	3

Alternative & Efficient Energy Systems	Units
AET/ET 120 Introduction to Alternative Energy Technology.....	3
AET/ET 121 Photovoltaic Systems Design & Installation	3
AET/ET 122 *Advanced Photovoltaic Systems.....	3
AET/ET 123 Wind Energy Systems Design & Installation.....	3
AET/ET 124 *Advanced Wind Energy Systems.....	3
AET/ET 181 Home Energy Management & Auditing.....	3
AET/ET 182 Industrial Energy Management & Auditing.....	3
AET/ET 280 Green Building Design Principles.....	3
AUTO 141 Alternative Fuels I	3
AUTO 147 *Introduction to Hybrid & Electric Vehicle Technology	3

Environmental Health & Safety	Units
ET 250 Fundamentals of Safety & Health I.....	3
ET 251 Fundamentals of Safety & Health II.....	3

ENVIRONMENTAL TECHNOLOGY

Miscellaneous Electives	Units
ET 290 CWE/Internship for Environmental Technology.....	1 - 4
FTEC 107 Hazardous Materials I.....	3
FTEC 108 *Hazardous Materials II	3
ET 299 Directed Study	1

ENVIRONMENTAL TECHNOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

CERTIFICATE OF ACHIEVEMENT

Environmental Technology

Environmental Technology refers to the skills and knowledge that allow a person to work in the environmental field in compliance with governmental regulations and at the same time protect human health and the environment. The ET Certificate is designed to either prepare students to enter the field or upgrade working individuals with technician-level skills.

To acquire the **Certificate of Achievement in Environmental Technology**, it is necessary to complete the following courses:

Required Courses	Units
BIOL 120 Environmental Biology.....	3
BIOL 120L *Environmental Biology Lab	1
CHEM 110 *Chemistry for Allied Health Majors	5
ENGL 101 *College Composition and Research	3.5
ET 110 Hazardous Waste Generation/ Reduction/Treatment.....	3
ET 130 Health Effects of Environmental Hazardous Materials	3
ET 150 Hazardous Waste Management Applications....	4
ET 200 Hazardous Materials Management Applications....	4
ET 230 Safety and Emergency Response	4

Units Required 30.5

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Field Technician

The Environmental Technology Field Technician Certificate is designed to prepare students to enter the environmental field or to upgrade working individuals with field technician skills.

Students will gain the skills and knowledge that allow a person to work in the environmental field in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Environmental Technology/Field Technician**, it is necessary to complete the following courses:

Required Courses	Units
ET 230 Safety and Emergency Response	4
ET 260 Sampling and Analysis.....	4
ET 290 Cooperative Work Experience/ Internship For Environmental Technology Related Fields.....	1-2
BIOL 120 Environmental Biology.....	3
BIOL 120L *Environmental Biology Lab	1

Units Required 13-14

**Prerequisite*

ENVIRONMENTAL TECHNOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

CERTIFICATE OF ACHIEVEMENT

Health and Safety

The Environmental Technology Health and Safety Certificate is designed to prepare students to enter the environmental health and safety field or upgrade working individuals with environmental health and safety field technician skills.

Students will gain the skills and knowledge that allow a person to work in the environmental field in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Environmental Technology/Health and Safety**, it is necessary to complete the following courses:

Required Courses	Units
ET 130 Health Effects of Environmental Hazardous Materials.....	3
ET 230 Safety and Emergency Response	4
ET 250 Fundamentals of Safety and Health I	3
ET 251 Fundamentals of Safety and Health II.....	3
ET 260 Sampling and Analysis.....	4
ET 290 Cooperative Work Experience/ Internship For Environmental Technology Related Fields.....	1-2
BIOL 120 Environmental Biology.....	3
BIOL 120L *Environmental Biology Lab	1

Units Required 22-23

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Waste Management

The Environmental Technology Waste Management Certificate is designed to prepare students to enter the waste management field or upgrade working individuals with waste management field technician skills. Students will gain the skills and knowledge that allow a person to work in the environmental field in compliance with the governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Environmental Technology/Waste Management**, it is necessary to complete the following courses:

Required Courses	Units
ET 110 Hazardous Waste Generation, Reduction And Minimization	3
ET 150 Hazardous Waste Management	4
ET 200 or Hazardous Materials Management.....	4
ET 240 Solid Waste Management.....	4
ET 230 Safety and Emergency Response	4
ET 260 Sampling and Analysis.....	4
ET 290 Cooperative Work Experience/ Internship For Environmental Technology Related Fields.....	1-2
BIOL 120 Environmental Biology.....	3
BIOL 120L *Environmental Biology Lab	1

Units Required 24-25

**Prerequisite*

ENVIRONMENTAL TECHNOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

CERTIFICATE OF ACHIEVEMENT

Water Management

The Environmental Technology Water Management Certificate is designed to prepare students to enter the water management field or to upgrade working individuals with water management field technician skills. Students will gain the skills and knowledge that allow a person to work in the environmental field in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Environmental Technology/Water Management**, it is necessary to complete the following courses:

Required Courses		Units
ET 230	Safety and Emergency Response	4
ET 260	Sampling and Analysis.....	4
ET 290	Cooperative Work Experience/ Internship For Environmental Technology Related Fields.....	1-2
BIOL 120	Environmental Biology.....	3
BIOL 120L	*Environmental Biology Lab	1

Choose four courses from the following list:

ET 270	Waste Water Treatment Plant Operation I.....	3
ET 271	*Waste Water Treatment Plant Operation II.....	3
ET 272	*Advanced Waste Water Treatment.....	3
ET 273	Stormwater Management, Treatment and Controls	3
ET 274	Industrial Waste Water	3
ET 275	Water Treatment	3
ET 276	Water Distribution.....	3

Units Required 25-26

**Prerequisite*

FINANCE

DIVISION OF BUSINESS

CERTIFICATE OF ACHIEVEMENT

The Finance Certificate of Achievement is designed for students who desire to complete a course of study in financial services to gain skills and knowledge and to obtain entry-level finance positions in small and medium-sized businesses. It will provide students with basic accounting skills combined with training in financial planning and will serve as an excellent foundation for those choosing to take the National Association of Securities Dealers series 6 or 7 examinations. It consists of 17 units and can be completed in 2 semesters if a student is attending full time.

To acquire the **Certificate of Achievement in Finance**, it is necessary to complete the following courses:

Required Courses		Units
FIN 101	*Introduction to Financial Planning	3
FIN 102	*Fundamentals of Financial Management and Investing	3
ACCT 105	Income Tax Accounting	4
ACCT 106	Computerized Accounting.....	3
ACCT 110	*Excel for Business and Accounting.....	1
BUSL 110 or	Business Law	3
MGMT 108	Business Writing.....	3

Units Required 17

*Prerequisite

FIRE ACADEMY

DIVISION OF PUBLIC SAFETY

Admission Procedures

The Fire Academy meets the State Fire College and the State Board of Fire Services' requirements for certification as Firefighter I and certification as an Emergency Medical Technician. Enrollment in the Fire Academy is open to all students. To ensure that the enrollment policy is in compliance with Section 84500 of the Education Code, the following procedure is hereby established:

1. In-service students will receive priority over pre-service students for up to 80% of the total class enrollment. Inservice students are defined as follows and will be given priority in the order listed:
 - a. fully paid members of fully paid governmental or industrial fire protection or fire prevention agencies,
 - b. sponsored Reserve/Auxiliary members of Fire Departments,
 - c. volunteers of a fire protection or fire prevention agency who have been a member of such organization for a minimum of one year and have completed a minimum of fifteen (15) units of Fire Technology in an accredited college or institution with a grade in each course of "C" or better. Explorer Scouts DO NOT qualify for in-service status.

It must be the intent of any person filing an application as an in-service member to return to the sponsoring organization upon completion of the academy training. It must be the intent of the department sponsoring such member to utilize the skills and knowledge acquired by the member in the day-to-day operation of the department.

2. Pre-service students will be given priority over in-service students for up to 20% of the total class enrollment. A pre-service person is one who does not qualify as an in-service member.
3. Priority for enrollment in the Academy will be based on the number of units completed with a grade of "C" or above in Fire Technology courses in accredited colleges or institutions. However, students who withdrew from a previous Río Hondo firefighter academy due to a verified injury or extended sickness will be given priority over new applicants. Fire Technology courses are those having an accredited fire technology number.
4. Students with the same number of credit units in Fire Technology courses will be prioritized based on the grade point average of the Fire Technology courses.
5. In the event two or more students have an equal grade point average and have completed the same number of Fire Technology units, priority will be based on the total number of units completed in accredited colleges or institutions.
6. Students with the same number of completed Fire Technology units, the same grade point average in the Fire Technology units and the same number of total units completed in accredited colleges or institutions will be prioritized based on the grade point average of all college units completed.
7. It will be the responsibility of the student to have on file with the Regional Training Center Office the application and official transcripts verifying completed coursework results on or before the closing date for applications.
8. Registration for the Fire Academy based on priorities established will occur at least five working days prior to start of the Academy to allow time to obtain required materials.

FIRE ACADEMY/ BASIC FIRE ACADEMY

DIVISION OF PUBLIC SAFETY

CERTIFICATE OF ACHIEVEMENT

The Basic Fire Academy Certificate of Achievement is designed to prepare students to become entry-level firefighters in local and state fire agencies in California. This fundamental intensive training course includes all learning domains from the California Fire Marshal's office, which includes instruction in structural, commercial and industrial firefighting. This certificate also meets the certification requirements of the State Fire Marshal for employment opportunities as a firefighter in California. Students who successfully complete this certificate program are eligible for hire in a public (municipal) and private fire department.

To acquire the **Certificate of Achievement in Basic Fire Academy**, it is necessary to complete the following courses:

Required Courses	Units
FAC 118 or *Firefighter I, Basic Fire Academy	18
FAC 120 *Firefighter I, Basic Fire Academy with EMT ..	22

Units Required 18-22

*Prerequisite



FIRE TECHNOLOGY

DIVISION OF PUBLIC SAFETY

ASSOCIATE OF SCIENCE DEGREE

This curriculum was developed jointly by the Curriculum Committee of the California Fire Chiefs' Association and the College Advisory Committee and is intended for firefighters, fire officers, and interested students.

To acquire the **Associate of Science Degree in Fire Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC). requirements of the College along with the following courses:

Required Courses	Units
FTEC 101 Fire Protection Organization.....	3
FTEC 102 Principles of Fire & Emergency Services Safety & Survival	3
FTEC 103 Fire Behavior and Combustion	3
FTEC 104 Fire Prevention Technology.....	3
FTEC 105 Building Construction for Fire Protection	3
FTEC 106 Fire Protection Equipment & Systems	3

Choose 6 units from the following:

EMT 093 *Emergency Medical Technician	8
ET 230 Safety and Emergency Response	4
FAC 118 *Firefighter I Basic Fire Academy	18
FTEC 044 *Physical Fitness and Ability for the Firefighter	3
FTEC 045 Firefighter Entrance Examination Techniques	3
FTEC 107 Hazardous Materials I.....	3
FTEC 108 *Hazardous Materials II	3
FTEC 109 Fire Fighting Tactics & Strategy	3
FTEC 110 Rescue Practice	3
FTEC 111 Fire Hydraulics	3
FTEC 112 Fire Apparatus and Equipment	3
FTEC 114 Fire Investigations	3
FTEC 117 Fire Service Management, Safety & Wellness.....	3
FTEC 121 Emergency Response	3
WFT 101 Wild Land Fire Behavior	3

Units Required 24-36

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Fire Technology

To acquire the **Certificate of Achievement in Fire Technology**, it is necessary to complete the following courses:

Required Courses	Units
FTEC 101 Fire Protection Organization.....	3
FTEC 102 Principles of Fire & Emergency Services Safety & Survival	3
FTEC 103 Fire Behavior and Combustion	3
FTEC 104 Fire Prevention Technology.....	3
FTEC 105 Building Construction for Fire Protection	3
FTEC 106 Fire Protection Equipment & Systems	3

Choose 6 units from the following:

EMT 093 *Emergency Medical Technician	8
ET 230 Safety & Emergency Response.....	4
FAC 118 *Firefighter I Basic Fire Academy	18
FTEC 044 *Physical Fitness and Ability for the Firefighter	3
FTEC 045 Firefighter Entrance Examination Techniques ..	3
FTEC 107 Hazardous Materials I.....	3
FTEC 108 *Hazardous Materials II	3
FTEC 109 Fire Fighting Tactics & Strategy	3
FTEC 110 Rescue Practice	3
FTEC 111 Fire Hydraulics	3
FTEC 112 Fire Apparatus & Equipment.....	3
FTEC 114 Fire Investigations	3
FTEC 117 Fire Service Management, Safety & Wellness.....	3
FTEC 121 Emergency Response	3
WFT 101 Wild Land Fire Behavior	3

Units Required 24-36

**Prerequisite*

FRENCH

DIVISION OF COMMUNICATIONS & LANGUAGES

CERTIFICATE OF ACHIEVEMENT

The Certificate of Achievement in French is designed to provide students with a strong foundation in the essentials of the French language: reading, listening, speaking, and writing skills. This certificate is intended for students pursuing other degrees or careers not necessarily related to the French language but who still want to learn the language. With this certificate, students can petition their employer for any benefits that may be available for those who have skills in French. Students who successfully complete the certificate will be able to communicate competently in French at a basic conversational level. While students will not be able to act as an interpreter, they will be able to communicate directly with clients, customers, coworkers, or community members who are French speakers and whose English proficiency may be limited.

To acquire the **Certificate of Achievement in French**, it is necessary to complete the following courses:

Required Courses Units

FR 101	French I.....	4.5
FR 102	*French II.....	4.5
FR 201	*French II.....	4.5
FR 202	*French IV	4.5

Units Required 18

**Prerequisite*

GENERAL EDUCATION CERTIFICATES OF ACHIEVEMENT

DIVISION OF COUNSELING AND STUDENT SUCCESS

CSU GE CERTIFICATE OF ACHIEVEMENT

The California State University General Education Breadth (CSU GE Breadth) pattern is a set of courses designed to fulfill all lower-division general education requirements for California State University campuses, as well as lead to a certificate of achievement at Río Hondo College.

To acquire the **Certificate of Achievement in CSU GE Breadth**, courses must have been approved for the CSU GE Breadth area during the term in which the course was taken (please verify approval dates on www.assist.org). A grade of "C-" or better is required for courses taken in areas A1, A2, A3, and B4.

IGETC CERTIFICATE OF ACHIEVEMENT

The Intersegmental General Education Transfer Curriculum (IGETC) is a set of courses designed to fulfill all lower-division general education requirements for California State University and University of California campuses, as well as lead to a certificate of achievement at Río Hondo College.

To acquire the **Certificate of Achievement in IGETC**, it is necessary to complete the Intersegmental General Education Transfer Curriculum requirements listed in this catalog with a grade of "C" or better. Courses must have been approved for the IGETC area during the term in which the course was taken (please verify approval dates on www.assist.org).



GENERAL STUDIES

ASSOCIATE OF ARTS DEGREE

The General Studies degree with an area of emphasis is designed to give students a broad introduction to an area of knowledge represented by related disciplines and topics. This degree is intended for students who may not be intending to pursue a specific occupational major, nor are they necessarily planning to transfer. However, careful educational planning with a counselor will help to ensure that, if a student did decide at a later date to transfer to a university, they would have a foundation in the transfer planning process. Students will select an “Area of Emphasis” from the following four options based on their interests and educational goals.

General Studies with an Emphasis in Arts and Human Expression:

These courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments. This emphasis includes lower division coursework that prepares students for potential careers in fine arts, foreign languages, literature, and philosophy.

To acquire the **Associate of Arts Degree in General Studies with an Emphasis in Arts and Human Expression**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Choose at least one course from each category (A and B) and then complete additional courses in categories A and/or B to total 18 units of coursework from the following list:

A) ARTS

ART 101	Introduction to Studio Arts	3
ART 104	Art of the Ancient Americas	3
ART 105 or	Survey of Western Art: Prehistory through the Middle Ages	3
ART 105H	Survey of Western Art: Prehistory through the Middle Ages Honors	3
ART 106 or	Survey of Western Art: Renaissance to Contemporary	3
ART106H	Survey of Western Art: Renaissance to Contemporary Honors	3
ART 107	The Art of Asia	3
ART 108	The Art of Mexico	3
ART 109	History of American Art	3
ART 110	Understanding Visual Art	3

ART 112	Visual Art in the Modern Era	3
ART 113	The History of Photography	3
ART 115	The Art of Film	3
ART 120	Two Dimensional Design	3
ART 121	Three Dimensional Design	3
ART 130	Freehand Drawing I	3
ART 135	Beginning Painting	3
ART 140	Ceramics I	3
DANC 179 or	Dance History	3
DANC 179H	*Dance History Honors	3
DANC 199 or	Dance Appreciation	3
DANC 199H	*Dance Appreciation	3
GDSN 110	History of Graphic Design	3
MUS 101	Fundamentals of Music	3
MUS 129	Music in Latin American Culture	3
MUS 130	Music History and Literature Before 1750	3
MUS 131	Music History and Literature After 1750	3
MUS 132	History of Rock and Roll	3
MUS 133	Music Appreciation	3
MUS 134	Chamber Singers	2
MUS 135	Music in Film	3
MUS 136	History of Jazz	3
MUS 141	History of Rap Music and Hip Hop Culture	3
MUST 151	History of Electronic Music	3
PHTO 110	Introduction to Digital Photography	3
PHTO 130	Beginning Photography	3
THTR 101	Theatre Arts Appreciation	3
THTR 105 or	The History and Development of the Theatre	3
THTR 105H	*The History and Development of the Theatre Honors	3
THTR 110	Principles of Acting I	3
THTR 150	Stagecraft I for Theatre, TV, and Film	3

B) HUMAN EXPRESSION

ASL 101	American Sign Language I	4
ASL 124	*Deaf Culture	3
ASL 201	*American Sign Language III	4.5
ASL 202	*American Sign Language IV	4.5
CHIN 101	Chinese I	4.5
CHIN 102	*Chinese II	4.5
CHST 146	The Mexican American in the History of the United States	3
ENGL 126	Languages of the World	3
FR 101	French I	4.5
FR 102	*French II	4.5
FR 201	*French III	4.5
FR 202	*French IV	4.5
HIST 101	History of World Civilization to the 17th Century	3
HIST 102	History of World Civilization, 1500 to the Present	3

GENERAL STUDIES continued

HIST 122	History of Mexico.....3	LIT 148	Introduction to Dramatic Literature3
HIST 131	History of the North American Indian.....3	LIT 149	Introduction to Chicana/o/x Literature3
HIST 143 or HIST 143H	*History of the United States to 18773	PHIL 101 or PHIL 101H	Introduction to Philosophy.....3
HIST 144 or HIST 144H	*History of the United States Since 18653	PHIL 120	*Introduction to Philosophy Honors3
HIST 156	Black American Experience to 18653	PHIL 124	Introduction to Ethics.....3
HIST 157	Black American Experience since 1865.....3	PHIL 126	History of Philosophy: Ancient.....3
HIST 158	US Comparative History of American Indians and Black Americans.....3	PHIL 128 or PHIL 128H	History of Philosophy: Modern.....3
HIST 159 or HIST 159H	US Comparative History of Mexican and Asian Americans and Women.....3	PHIL 128 or PHIL 128H	Introduction to Political Philosophy3
HIST 167	*US Comparative History of Mexican and Asian Americans and Women Honors.....3	PHIL 135	*Introduction to Political Philosophy Honors...3
HIST 170	History of California.....3	PHIL 140	Philosophy of Social Justice3
HIST 170	Women in American History.....3	PHIL 140	Philosophy of Religion.....3
HUM 110	Survey of Humanities3	POLS 128 or POLS 128H	Introduction to Political Philosophy3
HUM 111	Survey of Humanities3	SPAN 101	*Introduction to Political Philosophy Honors...3
HUM 125 or HUM 125H	Introduction to Mexican Culture.....3	SPAN 102	Spanish I4.5
HUM 130	*Introduction to Mexican Culture Honors3	SPAN 102	*Spanish II4.5
HUM 140	Contemporary Mexican-American Culture3	SPAN 101S	Spanish for Spanish Speakers I.....4.5
JAPN 101	Introduction to Asian Cultures3	SPAN 102S	*Spanish for Spanish Speakers II.....4.5
JAPN 102	Japanese I.....4.5	SPAN 201 or SPAN 201H	*Spanish III.....4.5
JAPN 102	*Japanese II.....4.5	SPAN 202	*Spanish III Honors4.5
LATN 101	Latin I4	SPAN 202	*Spanish IV.....4.5
LATN 102	*Latin II.....4	SPCH 130	Oral Interpretation.....3
LIT 102 or LIT 102H	Approaches to Literature.....3	SPCH 132	Readers Theatre3
LIT 112A or LIT 112AH	*Approaches to Literature Honors3		
LIT 112B or LIT 112BH	American Literature through 18653		
LIT 114 or LIT 114H	*American Literature through 1865 Honors.....3		
LIT 117 or LIT 117H	American Literature after 1865 Honors.....3		
LIT 130 or LIT 130H	*American Literature after 1865 Honors3		
LIT 140 or LIT 140H	Children’s and Adolescent Literature.....3		
LIT 141	*Children’s and Adolescent Literature Honors .3		
LIT 142 or LIT 142H	*Mexican Literature in Translation.....3		
LIT 144A	*Mexican Literature in Translation Honors.....3		
LIT 144B	*World Literature: Antiquity through the 16th Century3		
LIT 145 or LIT 145H	*World Literature: 16th Century to the present3		
LIT 146A or LIT 146AH	*Introduction to the Novel.....3		
LIT 146B or LIT 146BH	*Introduction to the Novel Honors3		
LIT 147 or LIT 147H	*Introduction to Poetry3		
	*Introduction to Shakespeare3		
	*Introduction to Shakespeare Honors.....3		
	*World Literature: Antiquity through the 16th Century3		
	*World Literature: 16th Century to the present3		
	*Introduction to the Short Story3		
	*Introduction to the Short Story Honors.....3		
	*British Literature through 1785.....3		
	*British Literature through 1785 Honors.....3		
	*British Literature after 17853		
	*British Literature after 1785 Honors.....3		
	*Cinema as Literature3		
	*Cinema as Literature Honors.....3		

General Studies with an Emphasis in Social Behavior and Self-Development:

These courses provide students knowledge and understanding of social behavior and self-development. This area of emphasis is designed to prepare students to use their understanding of themselves and others to communicate and collaborate more effectively. It combines knowledge of theory with attention to personal growth and purpose, as well as health and wellness. Students learn to become citizens who care for themselves and others, ready to work with people in their communities. Participation in group activities and collaborative projects is a central focus of this emphasis, allowing students to experience group interactions in a variety of contexts. This emphasis includes lower division coursework that prepares students for potential careers in people/community-oriented professions including social, health and recreational services.

To acquire the **Associate of Arts Degree in General Studies with an Emphasis in Social Behavior and Self-Development**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Choose at least one course from each category below (A and B). Then complete additional courses from categories A and B to reach a total of 18 units from the following list:

- A) Theory and Knowledge**
- AJ 101 Introduction of Administration of Justice3
 - ANTH 101 or ANTH 101H Introduction to Physical Anthropology3
 - ANTH 101H *Introduction to Physical Anthropology

GENERAL STUDIES

CONTINUED

	Honors.....3	POLS 128 or	Introduction to Political Philosophy3
ANTH 102 or	Introduction to Cultural Anthropology.....3	POLS 128H	*Introduction to Political Philosophy Honors...3
ANTH 102H	*Introduction to Cultural Anthropology	POLS 130	Comparative Government3
	Honors.....3	POLS 135	International Political Economy3
ANTH 103	Introduction to Archaeology3	POLS 140	International Relations3
ANTH 104	Introduction to Language and Culture3	POLS 150	Chicana/o/x Politics3
ANTH 110	Human Sexuality from a	PSY 101 or	Introductory Psychology.....3
	Cross-Cultural Perspective3	PSY 101H	*Introductory Psychology Honors.....3
ANTH 115	Introduction to Medical Anthropology3	PSY 112	Lifespan Development.....3
ANTH 125	Religion, Magic, Witchcraft, and	PSY 114	Introduction to Abnormal Psychology3
	the Supernatural.....3	PSY 121	Drugs, Society, and Behavior.....3
CHST 101	Introduction to Chicana/o/x Studies3	PSY 170	Introduction to Learning and Memory.....3
CHST 146	The Mexican American in the	PSY 180	Positive Psychology.....3
	History of the United States3	PSY 200	*Research Methods in Psychology.....3
CHST 148	La Chicana: The Contemporary	READ 101	*Critical Reading3
	Mexican-American Female3	SOC 101 or	Introduction to Sociology3
CHST 150	Chicana/o/x Politics3	SOC 101H	*Introduction to Sociology Honors3
CD 106	Child Growth and Development.....3	SOC 102	Major Social Problems.....3
CD 208	Child, Family and Community.....3	SOC 105	Introduction to Human Sexuality.....3
ECON 101 or	*Principles of Macroeconomics3	SOC 110	Human Sexuality from a
ECON 101H	*Principles of Macroeconomics Honors.....3		Cross-Cultural Perspective.....3
ECON 102 or	*Principles of Microeconomics3	SOC 114	Marriage, Family and Intimate Relationships...3
ECON 102H	*Principles of Microeconomics Honors.....3	SOC 116	Introduction to Race and Ethnic Relations3
ECON 135	International Political Economy3	SOC 120	Perspectives of Sex and Gender.....3
GEOG 102	Introduction to Cultural Geography3	SOC 127	Introduction to Criminology.....3
GEOG 103	World Regional Geography3	SOC 130	Introduction to Disability Studies.....3
HIST 101	History of World Civilization to	SOC 148	La Chicana: The Contemporary
	the 17th Century3		Mexican-American Female3
HIST 102	History of World Civilization,	SPCH 100	Interpersonal Communications3
	1500 to the Present.....3	SPCH 101 or	Public Speaking.....3
HIST 122	History of Mexico.....3	SPCH 101H	*Public Speaking Honors3
HIST 131	History of the North American Indian3	SPCH 140	Argumentation and Debate3
HIST 143 or	History of the United States to 1877.....3	SPCH 150	Intercultural Communications.....3
HIST 143H	*History of the United States		
	to 1877 Honors.....3	B) Growth and Purpose/Health and Wellness	
HIST 144 or	History of the United States Since 1865.....3	ANTH 110	Human Sexuality from a Cross-Cultural
HIST 144H	*History of the United States		Perspective3
	Since 1865 Honors.....3	CD 106	Child Growth and Development.....3
HIST 156	Black American Experience to 18653	COUN 101	College and Life Success3
HIST 157	Black American Experience since 1865.....3	COUN 104	Stress and Anxiety Management for
HIST 158	US Comparative History of American Indians		Emotional Well-Being.....3
	and Black Americans.....3	COUN 151	Career Exploration & Life Planning3
HIST 159 or	US Comparative History of Mexican and	EDEV 101	College and Life Success.....3
	Asian Americans & Women.....3	EDEV 151	Career Exploration and Life Planning.....3
HIST 159H	*US Comparative History of Mexican and	HUSR 123	Drug Education and Prevention3
	Asian Americans & Women Honors3	KIN 191	Health: Personal Issues3
HIST 167	History of California.....3	KIN 192	Health: Women's Personal Health.....3
HIST 170	Women in American History3	KIN 196	Health: Fitness and Wellness3
HUM 110	Survey of Humanities3	NUTR 110	Introduction to Nutrition Science3
HUM 111	Survey of Humanities3	PSY 112	Lifespan Development.....3
HUM 125 or	Introduction to Mexican Culture.....3	PSY 121	Drugs, Society, and Behavior.....3
HUM 125H	*Introduction to Mexican Culture Honors3	SOC 105	Introduction to Human Sexuality.....3
HUM 130	Contemporary Mexican-American Culture.....3	SOC 110	Human Sexuality from a Cross-Cultural
HUSR 123	Drug Education and Prevention3		Perspective3
MSCM 128	Mass Media in Modern Society.....3	DD 214	
PHIL 128 or	Introduction to Political Philosophy3		
PHIL 128H	*Introduction to Political Philosophy Honors...3		
PHIL 135	Philosophy of Social Justice3		
POLS 110 or	Government of the United States.....3		
POLS 110H	*Government of the United States Honors3		
POLS 125	Law and Democracy.....3		

*Prerequisite

GENERAL STUDIES

CONTINUED

General Studies with an Emphasis in Social Sciences:

These courses emphasize the perspective, concepts, theories and methodologies of the variety of disciplines that comprise study in the social sciences. Students will study human experience in the context of the larger society. Students will study how individuals, social subgroups, and societies operate in relation to each other. This emphasis includes lower division coursework that prepares students for potential careers in the helping professions such as teaching, business, government, social work, and non-profit organizations.

To acquire the **Associate of Arts Degree in General Studies with an Emphasis in Social Sciences**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Choose 18 units of coursework including two or more disciplines from the following list:

AJ 101	Introduction to Administration of Justice.....3	HIST 143 or	History of the United States to 1877.....3
ANTH 101 or	Introduction to Physical Anthropology.....3	HIST 143H	*History of the United States to 1877 Honors....3
ANTH 101H	*Introduction to Physical Anthropology Honors.....3	HIST 144 or	History of the United States Since 1865.....3
ANTH 102 or	Introduction to Cultural Anthropology.....3	HIST 144H	*History of the United States Since 1865 Honors.....3
ANTH 102H	*Introduction to Cultural Anthropology Honors.....3	HIST 156	Black American Experience to 1865.....3
ANTH 103	Introduction of Archaeology.....3	HIST 157	Black American Experience after 1865.....3
ANTH 104	Introduction to Language and Culture.....3	HIST 158	US Comparative History of American Indians and Black Americans.....3
ANTH 110	Human Sexuality from a Cross-Cultural Perspective.....3	HIST 159 or	US Comparative History of Mexican and Asian Americans and Women.....3
ANTH 115	Introduction to Medical Anthropology.....3	HIST 159H	*US Comparative History of Mexican and Asian Americans and Women Honors.....3
ANTH 125	Religion, Magic, Witchcraft, and the Supernatural.....3	HIST 167	History of California.....3
CD 106	Child Growth and Development.....3	HIST 170	Women in American History.....3
CD 208	Child, Family and Community.....3	HUM 110	Survey of Humanities.....3
CHST 101	Introduction to Chicana/o/x Studies.....3	HUM 111	Survey of Humanities.....3
CHST 146	The Mexican American in the History of the United States.....3	HUM 125 or	Introduction to Mexican Culture.....3
CHST 148	La Chicana: The Contemporary Mexican-American Female.....3	HUM 125H	*Introduction to Mexican Culture.....3
CHST 150	Chicana/o/x Politics.....3	HUM 130	Contemporary Mexican-American Culture.....3
ECON 101 or	Principles of Macroeconomics.....3	MSCM 128	Mass Media in Modern Society.....3
ECON 101H	*Principles of Macroeconomics Honors.....3	PHIL 128 or	Introduction to Political Philosophy.....3
ECON 102 or	Principles of Microeconomics.....3	PHIL 128H	*Introduction to Political Philosophy Honors...3
ECON 102H	*Principles of Microeconomics Honors.....3	PHIL 135	Philosophy of Social Justice.....3
ECON 135	International Political Economy.....3	POLS 110 or	Government of the United States.....3
GEOG 102	Introduction to Cultural Geography.....3	POLS 110H	*Government of the United States Honors.....3
GEOG 103	World Regional Geography.....3	POLS 125	Law and Democracy.....3
HIST 101	History of World Civilization to the 17th Century.....3	POLS 128 or	Introduction to Political Philosophy.....3
HIST 102	History of World Civilization, 1500 to the Present.....3	POLS 128H	*Introduction to Political Philosophy Honors...3
HIST 122	History of Mexico.....3	POLS 130	Comparative Government.....3
HIST 131	History of the North American Indian.....3	POLS 135	International Political Economy.....3
		POLS 140	International Relations.....3
		POLS 150	Chicana/o/x Politics.....3
		PSY 101 or	Introductory Psychology.....3
		PSY 101H	*Introductory Psychology Honors.....3
		PSY 112	Lifespan Development.....3
		PSY 114	Introduction to Abnormal Psychology.....3
		PSY 170	Introduction to Learning and Memory.....3
		PSY 180	Positive Psychology.....3
		PSY 200	*Research Methods in Psychology.....3
		SOC 101 or	Introduction to Sociology.....3
		SOC 101H	*Introduction to Sociology Honors.....3
		SOC 102	Major Social Problems.....3
		SOC 105	Introduction to Human Sexuality.....3
		SOC 110	Human Sexuality from a Cross-Cultural Perspective.....3
		SOC 114	Marriage, Family and Intimate Relationships.....3
		SOC 116	Introduction to Race and Ethnic Relationships.....3
		SOC 120	Perspectives of Sex & Gender.....3
		SOC 127	Introduction to Criminology.....3
		SOC 130	Introduction to Disability Studies.....3
		SOC 148	La Chicana: The Contemporary Mexican-American Female.....3
		SPCH 150	Intercultural Communications.....3

GENERAL STUDIES continued

ASSOCIATE OF SCIENCE DEGREE

General Studies with an Emphasis in Science and Mathematics:

These courses emphasize the natural sciences, which examine the physical universe, its life forms and its natural phenomena. As mathematics is the language of science, courses in mathematics help students develop quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on human experience. This emphasis includes lower-division coursework that prepares students for potential careers in science, engineering, math, and health-related fields.

To acquire the **Associate of Science Degree in General Studies with an Emphasis in Science and Mathematics**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Choose at least one course from each category (A, B and C) and then complete additional courses in any of the categories to total 18 units from the following list. Among these courses the student must complete at least one laboratory course.

A) Life Sciences

ANTH 101 or ANTH 101H	Introduction to Physical Anthropology.....3
	*Introduction to Physical Anthropology Honors.....3
ANTH 101L	Physical Anthropology Lab.....1
BIOL 101	General Biology4
BIOL 105	Human Biology.....3
BIOL 105L	*Human Biology Laboratory1
BIOL 111	Marine Biology3
BIOL 111L	*Marine Biology Laboratory1
BIOL 112	Outdoor Biology.....3
BIOL 120	Environmental Biology.....3
BIOL 120L	*Environmental Biology Laboratory1
BIOL 200	*Principles of Biology 1 (Molecular and Cellular Biology)5
BIOL 201	*Principles of Biology 2 (Diversity and Ecology)5
BIOL 206	*Principles of Genetics.....3
BIOL 222	*Microbiology5
BIOL 226	*Human Physiology4
BIOT 100	Introduction to Biotechnology.....4
PSY 210 or PSY 210H	*Biological Psychoogy.....3
	*Biological Psychology Honors.....3

B) Physical Sciences

ASTR 110 or ASTR 110H	General Astronomy.....3
	*General Astronomy Honors3
ASTR 112	*Observational Astronomy1
CHEM 110	*Chemistry for Allied Health Majors5
CHEM 120	*Introduction to Chemistry5
CHEM 130	*General Chemistry I.....5
CHEM 140	*General Chemistry II.....5
CHEM 230	*Organic Chemistry I.....5
CHEM 231	*Organic Chemistry II5
GEOG 101	Introduction to Physical Geography3
GEOG 101L	*Introduction to Physical Geography Laboratory1
GEOL 150	Physical Geology.....3
GEOL 151	*Physical Geology Laboratory1
PHY 120	*Physics for Everyday Use.....4
PHY 150	*General Physics-I.....4
PHY 160	*General Physics-II4
PHY 211	*Physics for Scientists and Engineers-I.....4
PHY 212	*Physics for Scientists and Engineers-II4
PHY 213	*Physics for Scientists and Engineers-III.....4

C) Mathematics

FIN 101	*Introduction to Financial Planning3
MATH 130 or MATH 130H	*Statistics.....4
	*Statistics Honors4
MATH 140	*Mathematics for Elementary Teachers.....4
MATH 150	*Survey of Mathematics.....3
MATH 160	*College Algebra4
MATH 170	*Elements of Calculus4
MATH 175	*Plane Trigonometry3
MATH 180	*Pre-Calculus4
MATH 190 or MATH 190H	*Calculus I4
	*Calculus I Honors.....4
MATH 191	*Calculus II.....4
MATH 250	*Calculus III4
MATH 260	*Linear Algebra.....4
MATH 270	*Differential Equations.....4
PSY 190	*Statistics for the Behavioral Sciences4

**Prerequisite*

GEOGRAPHIC INFORMATION SYSTEMS/APPLIED GEOGRAPHIC INFORMATION SYSTEMS

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The courses listed will lead to the Associate of Science in Applied Geographic Information Systems. The degree prepares students for either technician or analyst careers using GIS in the fields of civil engineering, biology, public safety, planning and landscape architecture, public health, social sciences, and public administration. Completion of this program is designed to prepare students to transfer into a bachelor's degree program.

To acquire the **Associate of Science Degree in Applied Geographic Information Systems**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
GIS 120	Introduction to Geographic Information Systems and Spatial Analysis.....	4
GIS 220	* GIS Applications	4
GIS 221	* Cartography Design and Geographic Information Systems	4
GIS 280	* Geospatial Programming and Web Services ...	4
GIS 290	Cooperative Work Experience/Internship for GIS Related Fields.....	1-4

Choose two courses from one of the following Specialization tracks:

Civil Engineering Specialization Track	
ENGT 150 or	AutoCAD for Basic CADD Applications
ENGT 170	MicroStation for Basic CADD Applications
GIS 130	*Field Data Applications for GIS
CIV 142	Introduction to Land Surveying and GPS

Environmental Specialization Track	
GIS 230	* Geographic Information Systems (GIS) in Environmental Technology
GIS 130	*Field Data Applications for GIS

Data Analyst Specialization Track	
GIS 281	Crime Mapping and Analysis
PSY 190	*Statistics for the Behavioral Sciences

Units Required 24-28

**Prerequisite*

GEOGRAPHIC INFORMATION SYSTEMS

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

This Certificate of Achievement in Geographic Information Systems (GIS) is intended for students interested in becoming a GIS technician. A GIS technician utilizes standard GIS tools and utilities to enter and correct data in GIS databases, including locating addresses and georeferencing scanned maps, as well as digitizing, collecting, and processing data from the field. Most duties assigned to GIS technicians are routine, with a heavy amount of database entry and management, culminating in the eventual generation of maps from data. A GIS technician performs no data interpretation after data has been stored unless under the guidance of the analyst. Many students enrolled in GIS courses at Rio Hondo College have degrees in a variety of disciplines; after completing the GIS courses, these students can be regarded as a GIS analyst within their area of discipline (e.g., crime analyst, environmental planner, etc.).

To acquire the **Geographic Information Systems Certificate of Achievement**, you must complete the following courses:

Required Courses		Units
GIS 120	Introduction to Geographic Information Systems and Spatial Analysis.....	4
GIS 220	*GIS Applications.....	4
GIS 221	*Cartography Design and Geographic Information Systems	4
GIS 130	* Field Data Applications for GIS	4
GIS 280	* Geospatial Programming and Web Services ...	4
<i>Select one course from below:</i>		
CIV 142	Introduction to Surveying and GPS.....	4
GIS 150	Small Unmanned Aircraft Systems Procedures and Regulations.....	1.5
GIS 222	*GIS for Civil Engineering and Public Works ..	4
GIS 230	*Geographic Information Systems in Environmental Technology.....	3
GIS 281	Crime Mapping and Analysis	4
ENGT 150 or	AutoCAD for Basic CADD Applications	4
ENGT 170	MicroStation for Basic CADD Applications	4

Units Required 23 - 25.5

*Prerequisite

GEOLOGY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE IN SCIENCE IN GEOLOGY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Science in Geology for Transfer

The **Associate in Science in Geology for Transfer (AS-T) Degree** is intended to meet the lower division requirements for Geology majors (or similar majors) at a CSU campus that offers a Geology baccalaureate degree. It will prepare students who are intending to transfer to any CSU with an introductory background in geology and the history of our earth, as well as the mathematical tools and qualitative and quantitative thinking skills necessary to understand our beautiful planet.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Geology:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of “C” or better in each course or a “P” if the course was taken on a Pass/No Pass basis and the “P” is equal to a “C” or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Geology program at the CSU where they seek transfer.

Required Courses		Units
GEOL 150	Physical Geology.....	3
GEOL 151	*Physical Geology Laboratory	1
GEOL 152	Historical Geology.....	3
GEOL 152L	*Historical Geology Lab	1
CHEM 130	*General Chemistry I.....	5
CHEM 140	*General Chemistry II.....	5
MATH 190 or	*Calculus I	4
MATH 190H	*Calculus I Honors.....	4
MATH 191	*Calculus II.....	4

Required Subtotal.....26

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Total Units Required 60

**Prerequisite*

GRAPHIC ART AND DESIGN

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree in Graphic Art and Design is designed for students interested in visual arts and graphic design. This degree combines traditional visual art topics with practical graphic design skills. Students will learn to produce solutions to visual communication problems. The form of the communication can be print or digital, and include photographs, typography, illustration and other graphic forms. The work produced includes branding and identity designs, publication designs, advertising, packaging, motion graphics, websites, information architecture, and other types of communication design. Students will explore both art and design history and learn the principles and elements of design.

To acquire the **Associate of Arts Degree in Graphic Art and Design**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ART 106 or	Survey of Western Art: Renaissance to Contemporary	3
ART 106H	*Survey of Western Art: Renaissance to Contemporary Honors.....	3
ART 120	Two-Dimensional Design	3
ART 124	Color Theory	3
PHTO 110	Introduction to Digital Photography.....	3
GDSN 110	History of Graphic Design	3
GDSN 150	Typography	3
GDSN 162	Introduction to Web Design: User Experience Design (UX).....	3
GDSN 164	Digital Illustration Design.....	3
GDSN 178	Digital Imaging Design.....	3

Units Required 27

*Prerequisite



GRAPHIC DESIGN

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in Graphic Design prepares students for entry in graphic design and associated communication design industries and assists students seeking an undergraduate degree at a four-year institution. Courses listed in the degree provide the student with the technical and critical-thinking skills needed to produce and present visual communication solutions. This degree will enable students to build a portfolio of graphic design work in-line with industry standards and expectations including (but not limited to) branding and identity design, publication design, advertising and entertainment design, package design, website and interaction design, and other types of communication design.

NOTE: Students interested in transferring as a Graphic Design major should consult with a counselor for appropriate general education & major preparation counseling.

To acquire the **Associate of Science Degree in Graphic Design**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ART 124	Color Theory3
GDSN 110	History of Graphic Design3
GDSN 150	Typography3
GDSN 162	Introduction to Web Design: User Experience Design (UX)3
GDSN 163	*Intermediate Web Design: Interactive Design3
GDSN 164	Digital Illustration Design3
GDSN 165	*Branding and Identity Design3
GDSN 172	Publication Design3
GDSN 178	Digital Imaging Design3
GDSN 179	*Advanced Digital Imaging Design3

Units Required 30

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

The courses required in this certificate provide the foundational skills needed to create effective Graphic Design solutions. Print and digital graphic design solutions require the designer to be versed in the manipulation of visual imagery, the use of typography as well as the Principles and Elements of design. Research and development of both the client and audience are also essential components in creating effective graphic design solution concepts.

To acquire the **Certificate of Achievement in Graphic Design**, it is necessary to complete the following courses:

Required Courses	Units
GDSN 110	History of Graphic Design3
GDSN 150	Typography3
GDSN 162	Introduction to Web Design: User Experience Design (UX)3
GDSN 164	Digital Illustration Design3
GDSN 172	Publication Design3
GDSN 178	Digital Imaging Design3

Units Required 18

**Prerequisite*

GRAPHIC DESIGN

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Advertising Design

Students are taught the foundational skills needed to create effective Advertising Design solutions. Print and digital advertising require the designer to be versed in the manipulation of visual imagery, the use of typography, as well as the principles and elements of design. Research and development of both the client and audience are also essential components in creating effective advertising solution concepts.

To acquire the **Certificate of Achievement in Graphic Design: Advertising Design**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
GDSN 150 Typography	3
GDSN 164 Digital Illustration Design.....	3
GDSN 178 Digital Imaging Design.....	3
GDSN 179 *Advanced Digital Imaging.....	3

Units Required 12

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Branding Identity & Design

Students are taught the foundational skills needed to create effective Branding & Identity Design solutions. Print and digital Branding & Identity solutions require the designer to be versed in the manipulation of visual imagery, the use of typography, as well as the principles and elements of design. Research and development of both the client and audience are also essential components in creating effective Branding & Identity solution concepts.

To acquire the **Certificate of Achievement in Graphic Design: Branding Identity**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
GDSN 150 Typography	3
GDSN 162 Introduction to Web Design: USER Experience Design (UX).....	3
GDSN 164 Digital Illustration Design.....	3
GDSN 165 *Branding & Identity Design	3

Units Required 12

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Entrepreneurial Graphic Design

The curriculum in this certificate provides foundational entrepreneurial preparation for students entering a freelance graphic design career and/or starting a small graphic design business. The certificate combines the entry-level small-business management and marketing skills and intermediate/advanced graphic design skills needed to participate as an entrepreneur in the graphic design profession.

To acquire the **Certificate of Achievement in Entrepreneurial Graphic Design**, it is necessary to complete the following courses:

Required Courses	Units
MGMT 130 Small Business Management- Entrepreneurship	3
MRKT 174 Small Business Marketing and Advertising.....	3
GDSN 290 Cooperative Work Experience/Internship for Graphic Design Related Fields.....	3
GDSN 299 Directed Study in Graphic Design	3

Choose a minimum of 9 units from the following:

GDSN 110 History of Graphic Design	3
GDSN 151 *Typographic Design	3
GDSN 163 *Intermediate Web Design: Interactive Design	3
GDSN 165 *Branding and Identity Design.....	3
GDSN 174 *Packaging Design.....	3

Units Required 21

**Prerequisite*

GRAPHIC DESIGN

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Packaging Design

The courses required in this certificate provide the foundational skills needed to create effective Packaging Design solutions. Print and digital packaging require the designer to be versed in the manipulation of visual imagery, the use of typography as well as the principles and elements of design. Research and development of both the client and audience are also essential components in creating effective packaging solution concepts.

To acquire the **Certificate of Achievement in Graphic Design: Packaging Design**, it is necessary to complete the following courses:

Required Courses	Units
GDSN 150 Typography	3
GDSN 164 Digital Illustration Design.....	3
GDSN 174 *Packaging Design.....	3
GDSN 178 Digital Imaging Design.....	3

Units Required 12

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Publication Design

Students are taught the foundational skills needed to create effective Publication Design solutions. Print and digital Publication Design solutions require the designer to be versed in the manipulation of visual imagery, the use of typography, as well as the principles and elements of design. Research and development of both the client and audience are also essential components in creating effective Publication Design solution concepts.

To acquire the **Certificate of Achievement in Graphic Design: Publication Design**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
GDSN 150 Typography	3
GDSN 151 *Typographic Design	3
GDSN 164 Digital Illustration Design.....	3
GDSN 172 Publication Design	3

Units Required 12

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Website Design

Students are taught the foundational skills needed to create effective Website Design and Digital Media solutions. Website Design and Digital Media solutions require the designer to be versed in the manipulation of visual imagery, the use of typography, as well as the principles and elements of design. Research and development of both the client and audience are also essential components in creating effective Website Design and Digital Media solution concepts.

To acquire the **Certificate of Achievement in Graphic Design: Website Design**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
GDSN 150 Typography	3
GDSN 162 Introduction to Web Design: USER Experience Design (UX).....	3
GDSN 163 *Intermediate Web Design: Interactive Design .3	3
GDSN 178 Digital Imaging Design.....	3

Units Required 12

**Prerequisite*

HEALTH SCIENCE PREPARATION

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

CERTIFICATE OF ACHIEVEMENT

The Certificate of Achievement in Health Science Preparation will provide students with all the courses necessary to pursue further education in a variety of health science programs such as nursing, dental hygiene, physical therapy, occupational therapy, medical laboratory technicians, and radiological sciences. In order to earn this Certificate of Achievement, students must complete all required courses with a grade of "C" or higher.

To acquire the **Certificate of Achievement in Health Science Preparation**, it is necessary to complete the following courses:

Required Courses		Units
BIOL 125	Human Anatomy.....	4
BIOL 222	*Microbiology	5
BIOL 226	*Human Physiology	4
CHEM 110 or	*Chemistry for Allied Health Majors	5
CHEM 120	*Introduction to Chemistry	5
ENGL 101	*College Composition and Research	3.5

Units Required 21.5

**Prerequisite*

HEAT AND FROST INSULATORS

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The Heat and Frost Insulators Associate of Science Degree is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in careers in the Heat and Frost Insulators industry.

Students will gain the skills and knowledge that allow a person to work in the Heat and Frost Insulation field in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Associate of Science Degree in Heat and Frost Insulators**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
HEFR 040 *Insulation Industry Orientation	3
HEFR 041 *Mechanical Piping Systems	3
HEFR 042 *Boiler Insulation	3
HEFR 043 *Construction Mathematics.....	3
HEFR 044 *Mechanical Piping Insulation.....	3
HEFR 045 *Foam and Firestopping Insulation.....	3
HEFR 046 *Blueprint Reading.....	3
HEFR 047 *Prefabricated Buildings.....	3
HEFR 048 *Firestop Applications	3
HEFR 049 *Advanced Life Safety Firestop Applications	3
HEFR 290 *Work Experience in Heat and Frost Insulator Apprenticeship.....	8-12

Units Required 38-42

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

The Heat and Frost Insulators Certificate is designed to prepare students to meet the needs of the State Indentured Apprenticeship (program/system/standards) within the State of California who are interested in careers in the Heat and Frost Insulators industry.

Students will gain the skills and knowledge that allow a person to work in the Heat and Frost Insulation field in compliance with governmental regulations and at the same time protect human health and the environment.

To acquire the **Certificate of Achievement in Heat and Frost Insulators**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
HEFR 040 *Insulation Industry Orientation	3
HEFR 041 *Mechanical Piping Systems	3
HEFR 042 *Boiler Insulation	3
HEFR 043 *Construction Mathematics.....	3
HEFR 044 *Mechanical Piping Insulation.....	3
HEFR 045 *Foam and Firestopping Insulation.....	3
HEFR 046 *Blueprint Reading.....	3
HEFR 047 *Prefabricated Buildings.....	3
HEFR 048 *Firestop Applications	3
HEFR 049 *Advanced Life Safety Firestop Applications	3
HEFR 290 *Work Experience in Heat and Frost Insulator Apprenticeship.....	8-12

Units Required 38-42

**Prerequisite*

HEAVY EQUIPMENT TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The courses listed in the Associate of Science Degree are comprised of a comprehensive list of job skills needed to enter the heavy equipment field. The skills developed during class will prepare an individual for entry-level employment as a Heavy Equipment Service Technician at a modern heavy equipment and machinery facility.

To acquire the **Associate of Science Degree in Heavy Equipment Technology**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
HET 140	*Heavy Equipment Electrical Diagnostics	4
HET 150	*Heavy Equipment Fuel Systems and Emissions.....	4
HET 160	*Heavy Equipment Diesel Engines	4
HET 200	*Heavy Equipment Hydraulic Fundamentals	4
HET 210	*Heavy Equipment Hydraulic Diagnostics.....	4
HET 220	*Heavy Equipment Powertrains I	4
HET 230	*Heavy Equipment Powertrains II.....	4
HET 240	*Heavy Equipment Heating, Ventilation, and Air Conditioning	4

Units Required 32

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Heavy Equipment Service Technician

The courses listed in the Certificate of Achievement are comprised of a comprehensive list of job skills needed to enter the heavy equipment field. The skills developed during class will prepare an individual for entry-level employment as a Heavy Equipment Service Technician at a modern heavy equipment and machinery facility.

To acquire the **Heavy Equipment Service Technician Certificate**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units	
HET 140	*Heavy Equipment Electrical Diagnostics	4
HET 150	*Heavy Equipment Fuel Systems and Emissions.....	4
HET 160	*Heavy Equipment Diesel Engines	4
HET 200	*Heavy Equipment Hydraulic Fundamentals	4
HET 210	*Heavy Equipment Hydraulic Diagnostics..	4
HET 220	*Heavy Equipment Powertrains I.....	4
HET 230	*Heavy Equipment Powertrains II	4
HET 240	*Heavy Equipment Heating, Ventilation, and Air Conditioning.....	4

Units Required 32

**Prerequisite*

HEAVY EQUIPMENT TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Heavy Equipment Diesel Engines Technician

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the heavy equipment field. The skills acquired during class will prepare an individual for entry-level employment as a heavy equipment diesel engine service technician at a modern heavy equipment and machinery repair facility.

To acquire the **Certificate of Achievement in Heavy Equipment Diesel Engines Technician**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
HET 107 *Heavy Equipment Operation, Performance Testing and Adjusting	4
HET 150 *Heavy Equipment Fuel Systems and Emissions	4
HET 160 *Heavy Equipment Diesel Engines	4

Units Required 12

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Heavy Equipment General Service Technician

The courses required in this Certificate of Achievement are comprised of a comprehensive list of job-related skills needed to acquire general heavy equipment skills. The skills acquired during class will prepare an individual for entry-level employment as a general heavy equipment service technician, such as a Lube or Periodic Maintenance technician or other positions within a heavy equipment repair facility.

To acquire the **Certificate of Achievement in Heavy Equipment General Service Technician**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
HET 101 Introduction to Heavy Equipment Technology.....	4
HET 106 Heavy Equipment Electrical Fundamentals	4
HET 107 *Heavy Equipment Operation, Performance Testing and Adjusting	4
HET 290 Cooperative Work Experience/Internship for Heavy Equipment Technology Related Fields.....	1
WELD 040 Introduction to Welding Processes	2

Units Required 15

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Heavy Equipment Electronics Technician

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the heavy equipment field. The skills acquired during class will help one pass the certification license (EPA Rule 1411) for Motor Vehicle Air Conditioning Service. The certificate is designed to prepare an individual for entry-level employment as a Heavy Equipment Electrical/Electronic Systems and/or Heating, Ventilation and Air Conditioning Service/Repair technician.

To acquire the **Certificate of Achievement in Heavy Equipment Electronics Technician**, it is necessary to complete the following courses with a grade of “C” or better:

Required Courses	Units
HET 107 *Heavy Equipment Operation, Performance Testing and Adjusting	4
HET 140 *Heavy Equipment Electrical Diagnostics.....	4
HET 240 *Heavy Equipment Heating, Ventilation and Air Conditioning	4

Units Required 12

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Heavy Equipment Hydraulics Technician

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the heavy equipment field. The skills acquired during class will prepare an individual for entry-level employment as a heavy equipment hydraulics technician at a modern heavy equipment and machinery repair facility.

To acquire the **Certificate of Achievement in Heavy Equipment Hydraulics Technician**, it is necessary to complete the following courses with a grade of “C” or better:

Required Course	Units
HET 107 *Heavy Equipment Operation, Performance Testing and Adjusting	4
HET 200 *Heavy Equipment Hydraulic Fundamentals	4
HET 210 *Heavy Equipment Hydraulic Diagnostics.....	4

Units Required 12

**Prerequisite*

HEAVY EQUIPMENT TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Heavy Equipment Maintenance Technician

The courses required for this certificate of achievement encompass a comprehensive list of job-related skills required to acquire heavy equipment maintenance skills. The skills obtained during these courses prepare students for entry-level employment as a heavy equipment maintenance technician, or other positions within a heavy equipment repair facility.

To acquire the **Certificate of Achievement in Heavy Equipment Maintenance Technician**, it is necessary to complete the following courses:

Required Courses	Units
HET 121 Introduction to Heavy Equipment Maintenance	3
HET 122 Introduction to Heavy Equipment Electrical and Diagnostics Procedures	3
HET 123 Introduction to Heavy Equipment Mobile Hydraulics	3
HET 124 Introduction to Heavy Equipment Powertrains	3
HET 125 Introduction to Diesel Engines, Fuel Systems and Emissions.....	3
HET 290 Cooperative Work Experience/Internship for Heavy Equipment Technology.....	1-4

Units Required 16 to 19

CERTIFICATE OF ACHIEVEMENT

Heavy Equipment Powertrains Technician

The courses listed in this certificate compile a comprehensive list of job-related skills needed to enter the heavy equipment field. The skills acquired during class will prepare an individual for entry-level employment as a heavy equipment powertrain systems service technician at a modern heavy equipment and machinery repair facility.

To acquire the **Certificate of Achievement in Heavy Equipment Powertrains Technician**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
HET 107 *Heavy Equipment Operation, Performance Testing and Adjusting	4
HET 220 *Heavy Equipment Powertrains I	4
HET 230 *Heavy Equipment Powertrains II.....	4

Units Required 12

**Prerequisite*

HISTORY

DIVISION OF BEHAVIORAL & SOCIAL SCIENCE

ASSOCIATE IN ARTS IN HISTORY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in History for Transfer

The Associate in Arts in History for Transfer (AA-T) Degree is intended to meet the lower division requirements for History majors (or similar majors) at a CSU campus that offers a baccalaureate degree. The Associate in Arts in History for Transfer Degree is designed to enable students to explore a broad understanding of the social, political, cultural and economic events and forces that have shaped our nation's past, present and future. In addition to studying the history of the United States, history majors will study other civilizations and cultures gaining a broader perspective and better understanding of the contemporary world. Through a diverse curriculum, students learn to gather, synthesize, analyze and interpret historical evidence, building a strong foundation that prepares students to either transfer to a four-year college or succeed in numerous career paths, such as teaching, law, business administration, journalism and public service.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in History.

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the History major at the CSU where they seek transfer.

Required Courses		Units
HIST 101	History of World Civilization to the 17th Century.....	3
HIST 102	History of World Civilization, 1500 to the Present	3
HIST 143 or HIST 143H	History of the United States to 1877 *History of the United States to 1877 Honors....	3
HIST 144 or HIST 144H	History of the United States Since 1865 *History of the United States Since 1865 Honors.....	3

Choose one course from the following list:

HIST 131	History of the North American Indian	3
HIST 156	Black American Experience to 1865	3
HIST 157	Black American Experience Since 1865	3
HIST 158	US Comparative History of American Indians and Black Americans.....	3
HIST 159 or HIST 159H	US Comparative History of Mexican and Asian Americans & Women	3
HIST 170	*US Comparative History of Mexican and Asian Americans & Women Honors	3
HIST 170	Women in American History	3
HIST 122	History of Mexico.....	3

Choose one course from the following list:

HIST 167	History of California	3
ECON 101 or ECON101H	*Principles of Macroeconomics *Principles of Macroeconomics Honors	3
ECON 102 or ECON102H	*Principles of Microeconomics *Principles of Microeconomics Honors.....	3
GEOG 102	Introduction to Cultural Geography	3
PHIL 101 or PHIL 101H	Introduction to Philosophy *Introduction to Philosophy Honors	3
POLS 110 or POLS110H	Government of the United States *Government of the United States Honors	3
POLS 150/CHST150	Chicana/o/x Politics.....	3

Required Subtotal18

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total 60

*Prerequisite

HOMELAND SECURITY

DIVISION OF PUBLIC SAFETY

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree in Homeland Security is designed to prepare students to meet the needs of entry-level positions in the Homeland Security career fields. The curriculum will prepare students with a foundation of the Homeland Security Enterprise and provide them with the knowledge to enter varied career fields that plan for and respond to the security of people, places and programs. The skills developed during class will enhance the student's ability by completing industry-recognized third-party Federal Emergency Management Agency (FEMA) certification courses as part of each class in the core program. The Homeland Security Degree program is designed for First Responders, government officials, emergency managers as well as the citizen interested in personal and community safety and security.

To acquire the **Associate of Science Degree in Homeland Security**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
HMLD 101 Introduction to Homeland Security	3
HMLD 102 Introduction to Emergency Management	3
HMLD 103 Terrorism & Violence in Society.....	3
HMLD 104 Emergency Planning & Response	3
HMLD 105 Mitigating Hazards in Emergency Management	3

Choose a minimum of 9 units from the following:

AJ 101 Introduction to Administration of Justice	3
AJ 102 Criminal Procedures.....	3
AJ 104 Legal Aspects of Evidence.....	3
AJ 105 Community Relations/Multi-Cultural Issues Within Public Service.....	3
AJ 106 *Criminal Law	3
AJ 107 *Criminal Law II	3
GIS 281 Crime Mapping and Analysis	4

OR

FTEC 101 Fire Protection Organization.....	3
FTEC 102 Principles of Fire & Emergency Services Safety & Survival	3
FTEC 103 Fire Behavior and Combustion	3
FTEC 104 Fire Prevention Technology.....	3
FTEC 105 Building Construction for Fire Protection	3
FTEC 106 Fire Protection Equipment and Systems.....	3
WFT 101 Wildland Fire Behavior	3
WFT 102 Wildland Fire Fighter Safety and Survival.....	3
WFT 103 Wildland Fire Operations (Ground/Air)	3
WFT 104 Wildland Fire Investigation, Prevention and Public Information.....	3
WFT 105 Wildland Fire Logistics, Finance and Planning	3

Units Required 24-25

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

The Certificate of Achievement in Homeland Security is designed to prepare students to meet the needs of entry-level positions in the Homeland Security career fields. The curriculum will prepare students with a foundation of the Homeland Security Enterprise and provide them with the knowledge to enter varied career fields that plan for and respond to the security of people, places and programs. The skills developed during class will enhance the student's ability by completing industry-recognized third-party Federal Emergency Management Agency (FEMA) certification courses as part of each class in the core program. The Homeland Security program is designed for First Responders, government officials, emergency managers as well as the citizen interested in personal and community safety and security.

To acquire the **Certificate of Achievement in Homeland Security**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
HMLD 101 Introduction to Homeland Security	3
HMLD 102 Introduction to Emergency Management	3
HMLD 103 Terrorism & Violence in Society.....	3
HMLD 104 Emergency Planning & Response	3
HMLD 105 Mitigating Hazards in Emergency Management	3

Choose one course from the following:

AJ 101 Introduction to Administration of Justice	3
FTEC 101 Fire Protection Organization.....	3
WFT 101 Wildland Fire Behavior	3
GIS 281 Crime Mapping and Analysis	4

Units Required 18-19

*Prerequisite

HOMELAND SECURITY PLANNING AND ADMINISTRATION

DIVISION OF PUBLIC SAFETY

CERTIFICATE OF ACHIEVEMENT

The Certificate of Achievement in Homeland Security Planning and Administration is designed to prepare students to meet the needs of entry-level positions in the Homeland Security career fields. The curriculum will prepare students with an advanced foundation of the Homeland Security Enterprise and provide them with the knowledge to enter varied career fields that plan for and respond to the security of people, places, and programs. The skills developed during class will enhance the student's ability by completing industry-recognized third-party Federal Emergency Management Agency (FEMA) certification courses as part of each class in the core program. The Homeland Security program is designed for First Responders, government officials, and emergency managers, as well as the citizen interested in personal and community safety and security.

To acquire the **Certificate of Achievement in Homeland Security Planning and Administration**, it is necessary to complete the following courses:

Required Courses		Units
HMLD 101	Introduction to Homeland Security	3
HMLD 102	Introduction to Emergency Management	3
HMLD 103	Terrorism & Violence in Society	3
HMLD 104	Emergency Planning & Response	3
HMLD 105	Mitigating Hazards in Emergency Management	3
HMLD 200	Foundations of Critical Infrastructure Protection.....	3
HMLD 203	Homeland Security: Leadership, Policy and Practice.....	3
HMLD 205	Cybersecurity: Policy and Practice.....	3

Units Required 24

HONDA PROFESSIONAL AUTOMOTIVE CAREER TRAINING PROGRAM SPECIALIZATION (PACT)

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The courses required for this associate of science degree include a comprehensive set of job skills needed to enter the automotive field. The skills developed during coursework enhance students' ability to complete the Automotive Service Excellence (ASE) Certification Tests A1 through A8 for automotive technicians, and to become specialists for Honda/Acura vehicles. The degree is designed to prepare students to transfer and/or for entry-level employment as an automotive technician with a Honda/Acura dealer. This is a full-time, two-year accelerated training and career placement program.

Note: In partial fulfillment of the requirements for the Honda PACT Certificate/Degree, Honda requires a minimum of 640 internship hours working in a Honda or Acura franchise dealership in order to receive credit toward the Honda/Acura Technician Certification.

To acquire the **Associate of Science Degree in Honda Professional Automotive Career Training (PACT) Program Specialization**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College general education and proficiency, California State University General Education Breadth (CSU GE-Breadth), or Intersegmental General Education Transfer Curriculum (IGETC) requirements.

Required Courses		Units
AUTO 045	*Honda/Acura Express Service	4
AUTO 0451	*Honda/Acura Chassis Electrical Systems.....	4
AUTO 046	Honda/Acura Automatic Transmission Systems	4
AUTO 125	*Power Train System Service and Transmission Diagnostics.....	4
AUTO 140	*Body and Chassis Electrical Systems.....	4
AUTO 150	*Engine Electrical Systems	4
AUTO 160	*Upper End Engine Rebuilding and Machining	4
AUTO 201	*Automotive Brake and Suspension Service	4
AUTO 240	*Heating and Air Conditioning.....	4
AUTO 290	Cooperative Work Experience/Internship for Automotive Technology Related Fields.....	8

Units Required 44

**Prerequisite*

HONDA PROFESSIONAL CAREER TRAINING PROGRAM SPECIALIZATION (PACT)

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Honda/Acura Heating and Air Conditioning Systems

The courses listed in this certificate of achievement constitute a comprehensive training package that includes both cognitive and skill-based training activities. The training in these courses helps prepare students for Automotive Service Excellence (ASE) Certification Tests A6 (Electrical/Electronic Systems) and A7 (Heating and Air Conditioning). Students also develop skill-based training techniques that reflect hands-on work experience. The courses are structured to prepare Honda Professional Automotive Career Training (PACT) students for occupations within the Honda/Acura dealership network, such as express service technicians and/or entry-level repair technicians.

To acquire the **Certificate of Achievement in Honda/Acura Heating and Air Conditioning Systems**, it is necessary to complete the following courses:

Required Courses	Units
AUTO 106 Automotive Electrical Tools and Diagnostics Procedures.....	3
AUTO 140 Body & Chassis Electrical Systems.....	4
AUTO 240 *Heating and Air Conditioning.....	4
AUTO 290 Cooperative Work Experience/Internship for Automotive Technology Related Fields....	4

Units Required 15

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Honda/Acura Brakes, Suspension, and Chassis Electrical Systems

The courses listed in this certificate of achievement constitute a comprehensive training package that includes both cognitive and skill-based training activities. The training from these courses helps prepare students for Automotive Services Excellence (ASE) Certification Tests A4 (Suspension and Steering), A5 (Brakes), and A6 (Electrical/Electronic Systems). Students also develop skill-based training techniques that reflect hands-on work experience. The courses are structured to prepare Honda Professional Automotive Career Training (PACT) students for occupations within the Honda/Acura dealership network, such as express service technicians and/or entry-level repair technicians.

To acquire the **Certificate of Achievement in Honda/Acura Brakes, Suspension, and Chassis Electrical Systems**, it is necessary to complete the following courses:

Required Courses	Units
AUTO 106 Automotive Electrical Tools and Diagnostic Procedures	3
AUTO 201 *Automotive Brake and Suspension Service	4
AUTO 045 *Honda/Acura Express Service	4
AUTO 290 Cooperative Work Experience/Internship for Automotive Technology Related Fields....	4

Units Required 15

**Prerequisite*

HONDA PROFESSIONAL CAREER TRAINING PROGRAM SPECIALIZATION (PACT)

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

Honda/Acura Engine Repair and Engine Electrical Systems

The courses listed in this certificate of achievement constitute a comprehensive training package that includes both cognitive and skill-based training activities. The training in these courses helps prepare students for the Automotive Service Excellence (ASE) Certification Tests A1 (Engine Repair), A6 (Electrical/Electronic Systems), and A8 (Engine Performance). Students also develop skill-based training techniques that reflect hands-on work experience. The courses are structured to prepare Honda Professional Automotive Career Training (PACT) students for occupations within the Honda/Acura dealership network, such as express service technicians and/or entry-level repair technicians.

To acquire the **Certificate of Achievement in Honda/Acura Engine Repair and Engine Electrical Systems**, it is necessary to complete the following courses:

Required Courses	Units
AUTO 101 Introduction to Automotive Service and Repair: Underhood Service.....	3
AUTO 0451 Honda/Acura Chassis Electrical Systems.....	4
AUTO 150 *Engine Electrical Systems	4
AUTO 160 *Upper End Engine Rebuilding and Machining	4

Units Required 15

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Honda/Acura Powertrain and Transmission Systems

The courses listed in this certificate of achievement constitute a comprehensive training package for students that includes both cognitive and skill-based training activities. The training from these courses helps to prepare students for Automotive Service Excellence (ASE) Certification Tests A2 (Automatic Transmission/Transaxle), A3 (Manual Drive Train and Axles), and A6 (Electrical/Electronic Systems). Students also develop skill-based training techniques that reflect hands-on work experience. The courses are structured to prepare Honda Professional Automotive Career Training (PACT) students for occupations within the Honda/Acura dealership network, such as express service technicians and/or entry-level repair technicians.

To acquire the **Certificate of Achievement in Honda/Acura Powertrain and Transmission Systems**, it is necessary to complete the following courses:

Required Courses	Units
AUTO 046 *Honda/Acura Automatic Transmission Systems	4
AUTO 106 Automotive Electrical Tools and Diagnostic Procedures	3
AUTO 125 *Powertrain System Service and Transmission Diagnostics	4
AUTO 290 Cooperative Work Experience/ Internship for Automotive Technology Related Fields.....	4

Units Required 15

**Prerequisite*

HOSPITALITY MANAGEMENT

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE IN SCIENCE IN HOSPITALITY MANAGEMENT FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Science in Hospitality Management for Transfer

The Associate in Science in Hospitality Management for Transfer (AS-T) Degree is intended to meet the lower division requirements for Hospitality majors (or similar majors) at a CSU campus that offers a Hospitality Management baccalaureate degree. This degree is designed for students interested in gaining the basic concepts of Hospitality Management and to prepare them for jobs with local and global hotels, restaurants, airlines, cruise lines, sports arenas, entertainment, and amusement parks. On completion, students are ready to transfer seamlessly into Hospitality Management and related degree programs at a CSU.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Hospitality Management:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of “C” or better in each course or a “P” if the course was taken on a Pass/No Pass basis and the “P” is equal to a “C” or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Hospitality major at the CSU where they seek transfer.

Required Courses (3 units)		Units
HOSP 101	Introduction to the Hospitality Industry	3

List A

Choose 9 units or 3 courses from the following list:

ECON 102 or	*Principles of Microeconomics	3
ECON 102H	*Principles of Microeconomics Honors.....	3
HOSP 102	Introduction to Hotel Operations.....	3
HOSP 103	Sanitation and Safety.....	3
HOSP 104	Introduction to Food and Beverage Management	3
HOSP 201	Hospitality Law.....	3

List B

Choose 2 courses from the following list or any course from List A above not already used to total 6-7 units:

ACCT 101 or	Financial Accounting.....	4
ACCT 101H	*Financial Accounting Honors.....	4
ECON 101 or	*Principles of Macroeconomics	3
ECON 101H	*Principles of Macroeconomics Honors.....	3

Required Subtotal 18-19

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Total Units Required 60

**Prerequisite*

HUMAN SERVICES

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

CERTIFICATE OF SKILL PROFICIENCY

The required courses for the Human Services Certificate provide applied, theoretical and practical knowledge to students interested in the helping professions. In addition, the student develops the skills needed for employment in the human services field, such as the ability to manage and document client cases, lead groups, and make referrals. A required component of this Certificate is a field work class which provides the student with experience and exposure to work in the human services field.

The **Human Services Certificate** is designed to provide the student with the academic background and work experience that would make them competitive for entry-level positions in human services agencies and organizations.

Required Courses		Units
HUSR 111	Human Services in Contemporary Society.....	3
HUSR 122	Introduction to Group Leadership and Process	3
HUSR 124	Introduction to Case Management and Documentation.....	3
HUSR 199A	*Seminar in Human Services	1
HUSR 199B	*Fieldwork in Human Services.....	2-3
SOC 102	Major Social Problems.....	3

Units Required 15-16

**Prerequisite*

INCOME TAX AND PAYROLL

DIVISION OF BUSINESS

CERTIFICATE OF ACHIEVEMENT

Income Tax and Payroll

The Income Tax and Payroll Certificate of Achievement is intended for students desiring to enter the tax preparation and/or payroll field with a minimum of course requirements. Students will be able to gain the knowledge and analytical tools necessary to use financial data effectively in preparing a variety of tax returns with specialized training in payroll. Common duties performed include payroll tax reporting, payroll accounting systems maintenance, and posting payroll transactions for journals/ledgers.

To acquire the **Certificate of Achievement in Income Tax and Payroll**, it is necessary to complete the following courses:

Required Courses

	Units
ACCT 101 or ACCT 101H	Financial Accounting.....4
ACCT 103	*Financial Accounting Honors.....4
ACCT 105	Payroll Accounting.....3
ACCT 106	Income Tax Accounting.....4
ACCT 108	Computerized Accounting.....3
	Volunteer Income Tax Assistance
	Program I.....1
ACCT 109	*Volunteer Income Tax Assistance
	Program II.....1

Units Required 16

**Prerequisite*

INTERNATIONAL BUSINESS

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

The Degree in International Business Management is designed for students who wish to pursue a career in business and desire to work with businesses in other countries. The program is also for students already employed in the international business field who wish to improve their international management and organizational skills. The program also prepares students for management positions in international business.

To acquire the **Associate of Science Degree in International Business Management**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ACCT 101 or ACCT 101H	Financial Accounting.....4
	*Financial Accounting Honors.....4
BUSL 110	Legal Environment of Business.....3
LOG 101	Supply Chain Management.....3
MGMT 108	Business Writing.....3
MGMT 140	Introduction to International Business.....3
MGMT 141	International Marketing.....3
MGMT 142	International Management.....3
MGMT 143	Import and Export Business.....3
MGMT 144	International Banking & Finance.....3

Units Required 28

CERTIFICATE OF ACHIEVEMENT

International Business

This Certificate of Achievement is designed for those students who wish to pursue a career in international business. This program is also for those students already employed in the international field who wish to improve on their international management and organizational skills which can lead to a management position in international business.

To acquire the **Certificate of Achievement in International Business**, it is necessary to complete the following courses:

Required Courses	Units
MGMT 140	Introduction to International Business.....3
MGMT 141	International Marketing.....3
MGMT 142	International Management.....3
MGMT 143	Import & Export Business.....3
MGMT 144	International Banking & Finance.....3

Choose a minimum of 3 units from the following:

MGMT 108	Business Writing.....3
MGMT 208	*Business Communication.....3
BUSL 110	Legal Environment of Business.....3

Units Required 18

**Prerequisite*

JOURNALISM

DIVISION OF COMMUNICATIONS & LANGUAGES

ASSOCIATE IN ARTS IN JOURNALISM FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Journalism for Transfer

The **Associate in Arts in Journalism for Transfer (AA-T) Degree** is intended to meet the lower division requirements for Journalism majors (or similar majors) at a CSU campus that offers a Journalism baccalaureate degree.

This degree is designed for students interested in an introduction to the field of Journalism and for students looking to further their education in the field of Journalism to best be prepared to enter the job market. Students will demonstrate a wide breadth and depth of understanding of mass media theories, methods and concepts. The degree is intended for students who are interested in Journalism and are planning on transferring to a California State University and majoring in Journalism or Mass Communications. Other similar Mass Communication concentrations are Broadcast Journalism, Entertainment Studies, Photo Communications and Public Relations.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Journalism:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Journalism major at the CSU where they seek transfer.

Required Courses		Units
MSCM 128	Mass Media In Modern Society.....	3
JOUR 120	Communications Reporting and Writing.....	3
JOUR 241 or JOUR 242	*Newspaper Production I	4
	*Digital Newspaper I.....	4

LIST A: Select one (3-4 units)

JOUR 110	Digital Photojournalism I	3
JOUR 243 or JOUR 244	*Newspaper Production II	4
	*Digital Newspaper Production II	4

LIST B: Select two (6-8 units)

GDSN 172	Publication Design	3
ECON 101 or ECON 101H	*Principles of Macroeconomics	3
	*Principles of Macroeconomics Honors	3
ECON 102 or ECON 102H	*Principles of Microeconomics.....	3
	*Principles of Microeconomics Honors.....	3
ENGL 201 or ENGL 201H	*Advanced Composition	3.5
	*Advanced Composition Honors.....	3.5
JOUR 147	Broadcast News.....	3
MATH 130 or MATH 130H or PSY 190	*Statistics.....	4
	*Statistics Honors.....	4
	*Statistics for the Behavioral Sciences	4
PHIL 112 or PHIL 112H	Introduction to Logic.....	3
	*Introduction to Logic Honors	3
PHTO 130	Beginning Photography.....	3
POLS 110 or POLS 110H	Government of the United States.....	3
	*Government of the United States Honors	3
POLS 130	Comparative Government	3
SPCH 130	Oral Interpretation	3
SPCH 140 or SPCH 240	Argumentation and Debate	3
	*Argumentation and Discussion.....	3

If not chosen above, the following courses may be used to satisfy the List B requirement:

JOUR 110	Digital Photojournalism I	3
JOUR 243 or JOUR 244	*Newspaper Production II	4
	*Digital Newspaper Production II	4

Required Subtotal.....19-22

IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

ASSOCIATE IN ARTS IN KINESIOLOGY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Kinesiology for Transfer

The **Associate in Arts in Kinesiology for Transfer** is designed to provide students preparing to transfer with the foundation to complete a Bachelor's Degree in Kinesiology. Students will be able to pursue careers in teaching, coaching, physical therapy, athletic training, and adaptive physical education.

The Associate in Arts in Kinesiology for Transfer (AA-T) Degree is intended to meet the lower division requirements for Kinesiology majors (or similar majors) at a CSU campus that offers a Kinesiology baccalaureate degree.

This degree is designed for the transfer-oriented student who seeks to explore Kinesiology in preparation for a Bachelor's degree. Students will gain information and experience in areas that will prepare them for a job or a career in the field of teaching, youth or professional sports, coaching, fitness and health industry, physical therapy, athletic training, sports management, and lifesaving skills in First Aid and C.P.R. The degree will provide students the opportunity to pursue work in: youth sports and summer camps, in the fitness industry, assisting physical education professionals and creating new business opportunities in the area of physical activity and sports.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Associate in Arts in Kinesiology for Transfer:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Kinesiology major at the CSU where they seek transfer.

Required Courses		Units
BIOL 125	Human Anatomy.....	4
BIOL 226	*Human Physiology	4
KIN 194	Introduction to Kinesiology.....	3

Movement Based Courses - Select a maximum of one (1) course from any three (3) of the following areas for a minimum of three (3) units:

AQUATICS

KINA 117	Swimming I	1
KINA 217	Swimming II	1

DANCE

DANC 150	Introduction to World Dance.....	1
DANC 151	Modern Dance I.....	1
DANC 153	Ballet I	1
DANC 154	Jazz Dance I.....	1
DANC 157	Hip-Hop Dance	1
DANC 251	Modern Dance II	1
DANC 253	Ballet II.....	1
DANC 254	Jazz Dance II	1

FITNESS

DANC 114	Conditioning and Alignment for the Dancer.....	1
KINA 120	Swim for Fitness	1
KINA 130	Lifelong Fitness Laboratory	1
KINA 132	Aqua Aerobics.....	1
KINA 134	Cardio Boot Camp	1
KINA 136	Pilates Mat I.....	1
KINA 139	Cross Training for Fitness.....	1
KINA 140	Walking for Fitness	1
KINA 148	Strength Training	1
KINA 158	Yoga.....	1
KINA 230	Lifelong Fitness Center II: Cardiovascular Fitness	1
KINA 258	Yoga II.....	1

INDIVIDUAL SPORTS

KINA 101	Tennis I	1
KINA 107	Badminton I	1
KINA 113	Golf I	1

TEAM SPORTS

KINA 103	Softball I.....	1
KINA 104	Volleyball I	1
KINA 105	Basketball I	1
KINA 109	Soccer I	1
KINA 110	Futsal (Indoor Soccer)	1
KINA 201	Tennis II.....	1
KINA 204	Volleyball II.....	1
KINA205	Basketball II.....	1
KINA207	Badminton II.....	1
KINA 209	Soccer II	1
KINA 213	Golf II.....	1

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KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

ASSOCIATE IN ARTS IN KINESIOLOGY FOR TRANSFER - CONTINUED

Choose 2 courses from the following:

MATH 130 or	*Statistics.....	4
MATH 130H or	*Statistics Honors.....	4
PSY 190	*Statistics for the Behavioral Sciences	4
CHEM 130	*General Chemistry I.....	5
PHY 150 or	*General Physics I	4
PHY 211	*Physics for Scientists and Engineers I.....	4
KIN 193	Standard First Aid and C.P.R	3

Required Subtotal..... 21-23

CSU GE or IGETC Pattern Varies

Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

KINESIOLOGY/SPORTS MEDICINE

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

ASSOCIATE OF SCIENCE DEGREE

The Associate of Science Degree is designed to give students interested in a career in sports medicine, athletic training or physical therapy an opportunity to develop, practice and implement fundamental skills in the prevention, treatment and rehabilitation of various athletic/orthopedic injuries and related medical conditions. Using a combination of dynamic classroom learning and clinical experience, this program will set a foundation that will aid in the pursuit of a multitude of allied healthcare professions. Completion of this degree will also prepare students for further study or to obtain employment as an entry-level rehabilitation/allied health paraprofessional. Earning this degree may facilitate the student’s transfer to a CSU and/or professional program. Students must attain a grade of “C” or higher in each course for successful completion of the degree.



To acquire the **Associate of Science Degree in Kinesiology/Sports Medicine**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
KIN 197	Prevention and Treatment of Athletic Injuries.....3
KIN 297	*Advanced Athletic Training.....3
KIN 290	*CWE/Internship for Athletic Training Related Fields4
KIN 193	Standard First Aid and CPR3
KIN 122	Nutrition for Sport and Fitness3
KIN 126	Principles of Strength and Conditioning3
PSY 101	Introductory Psychology.....3
BIOL 125	Human Anatomy.....4
BIOL 226	*Human Physiology4

Degree Total/Units Required 30

**Prerequisite*

KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

CERTIFICATE OF ACHIEVEMENT

Coaching of Sports

The Coaching of Sports Certificate of Achievement is designed to prepare students for employment as a coach in the sporting/athletic career field. It is possible to complete this certificate in one calendar year. The curriculum has been designed to equip students with the background, both theoretical and practical, to pursue a job as a coach. Students are prepared to complete the American Sports Education Program (ASEP) coaching certification, Positive Coaching Alliance (PCA) certifications and take the mandatory California Interscholastic Federation (CIF) test for employment. Courses in nutrition, strength and conditioning, first aid, or athletic training will prepare students for responsibilities in the field of coaching. The intent of this program is to prepare students in the field of physical activity so they may pursue a career in coaching; the courses offered will help students as they continue to pursue this career path, and prepare students for immediate entry-level employment in the field of coaching.

To acquire the **Certificate of Achievement in Coaching of Sports**, it is necessary to complete the following courses:

Required Courses:	Units
KIN 122 Nutrition for Sport and Fitness	3
KIN 126 Principles of Strength and Conditioning	3
KIN 159 Leadership Empowerment of Sports	3
KIN 188 Theory and Practice of Coaching	3
KIN 193 Standard First Aid and CPR	3
KIN 170 or Sport and Exercise Psychology	3
KIN 195 Social Issues/Media in Sport	3

Units Required 18

CERTIFICATE OF ACHIEVEMENT

Community Health Worker

The Community Health Worker Certificate of Achievement is designed to prepare students for employment as a health professional in the medical, education, and health and wellness career field. It is possible to complete this certificate in one calendar year. The curriculum has been designed to equip the student with the background, both theoretical and practical to pursue a job promoting community health and education. Courses in nutrition, special populations, psychology/sociology, first aid, and lifelong physical activity will prepare the student for responsibilities in the field of health. The program will also expose students to other areas such as health education, healthcare services, gerontology, wellness promotion, pre-allied health, nutritional science, counseling/social advocacy services, public health, and medical fields.

To acquire the **Certificate of Achievement in Community Health Worker**, it is necessary to complete the following courses:

Required Courses	Units
KIN 122 Nutrition for Sport and Fitness	3
KIN 146 Training Principles for Special Populations	2
KIN 193 Standard First Aid and CPR	3
KIN 197 Prevention and Treatment of Athletic Injuries.....	3
KIN 191 or Health: Personal Issues	3
KIN 192 or Health: Women's Personal Health.....	3
KIN 196 Health: Fitness and Wellness	3
PSY 180 or Positive Psychology	3
SOC 102 Major Social Problems.....	3
CWEG 290 Cooperative Work Experience - General Education	1

Choose two courses from the list below:

KINA 120 Swim for Fitness	1
KINA 130 Lifelong Fitness Laboratory	1
KINA 132 Aqua Aerobics.....	1
KINA 136 Pilates Mat I.....	1
KINA 139 Cross Training for Fitness.....	1
KINA 140 Walking for Fitness	1
KINA 158 Yoga I	1

Units Required 20

**Prerequisite*

KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

CERTIFICATE OF ACHIEVEMENT

Fitness Specialist

The Fitness Specialist Certificate Program is designed to prepare students for employment as fitness instructors and a career in the rapidly expanding health and fitness industry. Students will gain academic knowledge and fitness skills through the required coursework, as well as develop the skills necessary to apply this knowledge in a vocational setting. The certificate is designed to be completed in one calendar year for students who attend full-time and may lead to immediate employment opportunities. The curriculum has been designed to equip the student with the scientific background, both theoretical and practical, to successfully customize fitness programs that include education and guidance on nutrition, weight control, flexibility, core strength, cardiovascular exercise and resistance training. Students will also be prepared to pass national certification exams in health, fitness, strength and conditioning. The program will prepare students for transfer to a university in order to pursue a higher degree in various areas of study.

To acquire the **Certificate of Achievement in Fitness Specialist**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
KIN 115 *Fitness Specialist Internship.....	2
KIN 122 Nutrition for Sport and Fitness	3
KIN 126 Principles of Strength and Conditioning	3
KIN 127 Exercise Physiology.....	3
KIN 128 Fitness Testing and Exercise Prescription.....	3
KIN 131 Functional Anatomy of Movement	3
KIN 145 Theory and Analysis of Fitness Instruction.....	2
KIN 146 Training Principles for Special Populations	2

Choose two courses from the list below:

KINA 130 Lifelong Fitness Laboratory	1
KINA 134 Cardio Boot Camp	1
KINA 136 Pilates Mat I.....	1
KINA 158 Yoga I	1
KINA 230 *Lifelong Fitness Center II Cardiovascular Fitness	1
KINA 258 *Yoga II	1
DANC 114 Conditioning and Alignment for the Dancer.....	1
DANC 167 Latin Dance for Fitness.....	1

Units Required 23

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Fitness and Sport Management

The fitness and sport fields have become dynamic growth industries and are recognized as multi-billion dollar global enterprises. The Fitness and Sport Management Certificate is designed to prepare individuals to apply business, coaching, and physical education principles to the organization, administration, and management of athletic programs and teams, fitness/rehabilitation facilities and health clubs, sport recreation services, and related services. The program includes instruction in program planning and development; business and financial management principles; sales, marketing and recruitment; event promotion, scheduling and management; facilities management; public relations; the psychology of sport and exercise, and legal aspects of sports. Depending on their specific interests, professionals in this field can do anything from managing a local gym, fitness studio, or sports camp. They may work in a college or professional sport venue and manage facilities, operations, and assist with marketing and social media. It is possible to complete this certificate in one calendar year. The curriculum has been designed to equip the student with the background, both theoretical and practical, to pursue an entry-level job managing and promoting both fitness and sport organizations.

To acquire the **Certificate of Achievement in Fitness and Sport Management**, it is necessary to complete the following courses:

Required Courses	Units
KIN 110 Introduction to Fitness and Sport Management	3
KIN 159 Leadership Empowerment of Sport.....	3
KIN 120 Sports Law and Ethics.....	3
KIN 188 Theory and Practice of Coaching	3
KIN 195 Social Issues/Media in Sport	3
KIN 170 Sport and Exercise Psychology	3

Units Required 18

KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

CERTIFICATE OF ACHIEVEMENT

Health, Safety and Wellness

The Certificate of Achievement in Health, Safety, and Wellness prepares students for entry-level work in city recreation sport and youth programs. Students in the program learn nutrition essentials, explore health and wellness concepts, and evaluate personal strategies to manage stress and anxiety levels. Students also have the opportunity to fulfill the requirements for American Red Cross certifications in Standard First Aid, Cardiopulmonary Resuscitation (C.P.R.), and Automatic Defibrillation (A.E.D.) as a core element of achieving this certificate. The Health, Safety and Wellness Certificate of Achievement can be completed in one year.

To acquire the **Certificate of Achievement in Health, Safety, and Wellness**, it is necessary to complete the following courses:

Required Courses:		Units
KIN 122	Nutrition for Sport and Fitness	3
KIN 193	Standard First Aid and C.P.R.	3

Select one of the following courses:

KIN 196	Health: Fitness and Wellness	3
KIN 191	Health: Personal Issues	3
KIN 192	Health: Women's Personal Health.....	3

Units Required 9

CERTIFICATE OF ACHIEVEMENT

Intercollegiate Athletic Competition

The Certificate of Achievement in Intercollegiate Athletic Competition is for student-athletes who successfully represent the College for two seasons of sport and complete at least three off-season intercollegiate training courses, or compete on an additional intercollegiate sport team. This certificate recognizes student-athletes for their commitment, athletic and academic achievements, and dedication in representing the College in their selected sport(s).

To acquire the **Certificate of Achievement in Intercollegiate Athletic Competition**, it is necessary to complete the following courses:

Complete six units in the following intercollegiate courses:

	Units
KINA 170	Women's Intercollegiate Basketball Team 1.5
KINA 171	Women's Intercollegiate Tennis Team 3
KINA 172	Women's Intercollegiate Volleyball Team 3
KINA 173	Women's Intercollegiate Softball Team 3
KINA 176	Women's Intercollegiate Soccer Team 3
KINA 180	Men's Intercollegiate Baseball Team 3
KINA 181	Men's Intercollegiate Basketball Team 1.5
KINA 185	Men's and Women's Intercollegiate Swim Team 3
KINA 188	Men's and/or Women's Intercollegiate Water Polo Team 3
KINA 189	Men's Intercollegiate Wrestling Team 3
KINA 190	Men's Intercollegiate Soccer Team 3
KINA 192	Women's Intercollegiate Sand Volleyball Team 3

Complete 3 units in the following off-season intercollegiate courses or an additional 3 unit intercollegiate course from above:

	Units
KINA 147	Off-Season Conditioning for Intercollegiate Sports 1
KINA 159	Cross Training for Intercollegiate Athletics 1
KINA 202	Intercollegiate Baseball II 1
KINA 203	Off Season Softball 1
KINA 206	Off Season Women's Intercollegiate Volleyball Training 1
KINA 211	Off Season Intercollegiate Tennis 1
KINA 151	Strength and Conditioning for Intercollegiate Athletics 1
KINA 276	Off-Season for Intercollegiate Soccer 1
KINA 270	Women's Intercollegiate Basketball Team II ... 1.5
KINA 281	Men's Intercollegiate Basketball Team II 1.5

Units Required 9

KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

CERTIFICATE OF ACHIEVEMENT

Peak Performance for Sport

The Certificate of Achievement in Peak Performance for Sport is designed for students seeking employment in the sport, athletic, coaching, and fitness fields. Students study physiological, psychological and sociological principles to evaluate human performance for youth, high school, collegiate, and professional athletes and teams. Students learn the basic anatomical principles used to maximize performance, biomechanics, program design, training techniques, and the role of nutrition to increase energy and enhance performance. Students in the program use social scientific inquiry through descriptive and comparative investigation to evaluate the connection between cognitive strategies and performance in fitness and sport. This certificate can be completed in one year.

To acquire the **Certificate of Achievement in Peak Performance for Sport**, it is necessary to complete the following courses:

Required courses:		Units
KIN 122	Nutrition for Sport and Fitness	3
KIN 126	Principles of Strength and Conditioning	3
KIN 170	Sport and Exercise Psychology	3

Choose one of the following courses:

KIN 131	Functional Anatomy of Movement	3
KIN 188	Theory of Coaching	3
KIN 159	Leadership in Sport	3

Choose one of the following courses:

DANC 114	Conditioning & Alignment for the Dancer	1
KINA 139	Cross Training for Fitness	1
KINA 148	Strength Training	1
KINA 136	Pilates Mat I	1
KINA 158	Yoga I	1

Units Required 13

CERTIFICATE OF ACHIEVEMENT

Sport Leadership

The Certificate of Achievement in Sport Leadership is designed for students seeking employment in athletic administration from youth through professional levels, and/or athletic administration in recreation, education, and city programs. Students study leadership, sociological, and psychological theories; motivation strategies; and the relationship between leadership and globalization, social and traditional media, moral values, ethics, Title IX, equality, gender, ethnic minorities, and the economy—including how each of these topics impacts sports and vice versa. Students learn about leadership styles and servant and transformational leadership theories, and focus on the importance of leadership within team and organizational environments. The curriculum has been designed to equip students with a theoretical and practical foundation to pursue a job in sport administration and/or to increase leadership knowledge in the coaching and fitness fields. It is possible to complete this certificate in one year.

To acquire the **Certificate of Achievement in Sport Leadership**, it is necessary to complete the following courses:

Required Courses:		Units
KIN 159	Leadership in Sport	3
KIN 170	Sport and Exercise Psychology	3
KIN 190	Women in Sports	3
KIN 195	Social Issues/Media in Sport	3
KIN 120	Sports Law and Ethics	3

Choose one of the following courses:

KIN 188	Theory of Coaching	3
KIN 110	Introduction to Fitness and Sport Management	3

Units Required 18

KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

CERTIFICATE OF ACHIEVEMENT

Sport Studies

The Certificate of Achievement in Sport Studies prepares students to address current issues in sport and sport leadership, and is intended for students seeking employment in youth sport organizations, educational institutions, athletic programs, and recreational organizations. Students completing this certificate use social scientific inquiry through descriptive and comparative investigation to analyze sociological theories and the history of sport, as well as the role sport plays in human behavior, government, political decisions regarding sport, ethics, Title IX, gender, cultural organizations, and the human experience. This certificate can be completed in one year.

To acquire the **Certificate of Achievement in Sport Studies**, it is necessary to complete the following courses:

Required Courses:		Units
KIN 120	Sports Law and Ethics	3
KIN 159	Leadership in Sport	3
KIN 190	Women in Sports	3
KIN 195	Social Issues/Media in Sport	3

Units Required 12

CERTIFICATE OF ACHIEVEMENT

Strength and Performance Coach

The **Strength and Performance Coach Certificate of Achievement** is designed to prepare students for employment as a professional to enhance the performance of sport and tactical (police, fire, military) athletes. It is possible to complete this certificate in one calendar year. The curriculum has been designed to equip the student with the background, both theoretical and practical, to pursue a job promoting the physical conditioning of athletes. Strength and conditioning coaches also assist with the injury prevention and proper mechanics of athletes within their specific sport.

Courses in nutrition, exercise physiology, exercise testing and prescription, first aid, strength and conditioning biomechanics/anatomy, and injury prevention will prepare the student for responsibilities in the field of strength and conditioning. The program will also expose students to other areas such as fitness, health promotion, coaching, pre-allied health, and medical fields.

To acquire the **Certificate of Achievement in Strength and Performance Coach**, it is necessary to complete the following courses:

Required Courses:		Units
KIN 122	Nutrition for Sport and Fitness	3
KIN 126	Principles of Strength and Conditioning	3
KIN 127	Exercise Physiology	3
KIN 128	Fitness Testing and Exercise Prescription	3
KIN 188 or KIN 159	Theory and Practice of Coaching	3
KIN 159	Leadership Empowerment of Sport	3
KIN 193 or KIN 197	Standard First Aid and C.P.R.	3
	Prevention and Treatment of Athletic Injuries.....	3
KIN 226	*Advanced Training Principles for Sport and Tactical Athletes	3
KIN 290	*Cooperative Work Experience/Internship for Athletic Training.....	1

Units Required 22

**Prerequisite*

KINESIOLOGY

DIVISION OF KINESIOLOGY, DANCE, AND ATHLETICS

CERTIFICATE OF ACHIEVEMENT

Yoga Teacher Training Certification

The Yoga Teacher Training Certificate Program prepares students for employment as a certified yoga instructor to lead both group classes and private individual sessions. It is possible to complete this certificate in one calendar year. The curriculum has been designed to equip the student with the background, both theoretical and practical, to pursue a job in gyms, recreational centers, colleges, after school programs, and private studios. Courses include yoga laboratories, anatomy, movement analysis, instructional theory, foundational and methodological aspects of yoga, asanas (poses), sequencing, delivery, body alignment, philosophy, and working with people who have special medical needs or injuries. Yoga instructors also implement a mind-body-spirit connection, providing a supportive and nurturing environment while being mindful of individualized needs to engage the physical, mental, and spiritual bodies. The program will enable students to become Yoga Alliance certified at the 200-hour level.

To acquire the **Certificate of Achievement in Yoga Teacher Training Certification**, it is necessary to complete the following courses:

Required Courses	Units
KIN 145	Theory and Analysis of Fitness Instruction2
KIN 146	Training Principles for Special Populations2
KIN 058	*Yoga Teacher Training I: Foundations.....3
KIN 059	*Yoga Teacher Training II: Methodologies3
KINA 158	Yoga I1
KINA 258	*Yoga II1

Units Required 12

**Prerequisite*

CAREER CERTIFICATE

Athletic Trainer's Aide

The **Athletic Trainer's Aide Certificate** is designed to develop, practice and implement basic skills in the prevention, treatment and rehabilitation of athletic injuries. These courses will set a foundation that will aid in the pursuit of a career in the sports medicine and health care industries. This program will better prepare students for transfer into an accredited athletic training education program at the four- year university level or increase the breadth of education for those seeking a career in other allied healthcare fields. The student must attain a grade of "C" or higher in each course for completion.

Required Courses	Units
KIN 290	*Internship for Athletic Training.....4
KIN 193	Standard First Aid and CPR3
KIN 194	Introduction to Kinesiology.....3
KIN 197	Prevention and Treatment of Athletic Injuries.....3
KIN 297	*Advanced Athletic Training.....3

Units Required 16

**Prerequisite*

LOGISTICS MANAGEMENT

DIVISION OF BUSINESS

ASSOCIATE OF SCIENCE DEGREE

This program is designed to prepare students for employment as logistics planners, transportation analysts, inventory planners, and purchasing analysts. The program will allow the student to develop organizational skills which can lead to advancement in operations management, transportation, purchasing, materials management, and supply chain. The sequence of courses will provide the student the opportunity to acquire the knowledge and skills demanded of the modern logistics specialist. The sequence in which courses are taken may be modified to meet individual needs.

To acquire the **Associate of Science Degree in Logistics Management**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
BUSL 110 Legal Environment of Business.....	3
LOG 101 Supply Chain Management.....	3
LOG 105 Purchasing Management.....	3
LOG 110 Warehouse Management	3
LOG 115 Inventory Management.....	3
MGMT 101 Introduction to Business	3
CIT 101 or Introduction to Computer	
Information Technology.....	3
LOG 130 Computerized Logistics.....	3

Choose one of the following classes:

ACCT 100 or Introduction to Accounting.....	3
ACCT 101 or Financial Accounting.....	4
ACCT 101H *Financial Accounting Honors.....	4

Required Subtotal..... 24 or 25

In addition to the Required Courses, students will choose from one of the following specializations or select one course from each specialization.

Transportation Specialization Courses:	Units
GIS 120 Introduction to Geographic	
Information Systems and Spatial Analysis.....	4
LOG 120 Transportation Management.....	3
LOG 125 Contract Management.....	2

TOTAL UNITS 33 or 34

International Trade Specialization Courses:	Units
MGMT 140 Introduction to International Business.....	3
MGMT 142 International Management	3
MGMT 143 Import and Export Business	3

TOTAL UNITS 33 or 34

Operations Management Specialization	Units
LOG 135 Quality Management Concepts.....	3
MGMT 150 Principles of Management	3

TOTAL UNITS 30 or 31

Selecting one course from each specialization:

TOTAL UNITS 32-35

CERTIFICATE OF ACHIEVEMENT

Logistics Management

This certificate is designed to prepare students for entry-level employment in logistics, transportation, inventory management, purchasing, and supply chain. The certificate will allow the student to develop organizational skills which can lead to advancement in operations management, transportation, purchasing, materials management, and related areas. The sequence of courses will provide the student the opportunity to acquire the knowledge and skills demanded of the modern logistics specialist. The sequence in which courses are taken may be modified to meet individual needs.

To acquire the **Certificate of Achievement in Logistics Management**, it is necessary to complete the following courses:

Required Courses	Units
LOG 101 Supply Chain Management.....	3
LOG 105 Purchasing Management.....	3
LOG 110 Warehouse Management	3
LOG 115 Inventory Management.....	3

Choose two of the following courses:

LOG 120 Transportation Management.....	3
LOG 125 Contract Management.....	2
LOG 135 Quality Management Concepts.....	3
MGMT 101 Introduction to Business	3
MGMT 140 Introduction to International Business.....	3
MGMT 142 International Management	3
MGMT 143 Import & Export Business.....	3
MGMT 150 Principles of Management	3

Units Required 17-18

MASS COMMUNICATIONS/MASS MEDIA

DIVISION OF COMMUNICATIONS & LANGUAGES

ASSOCIATE OF SCIENCE DEGREE

To acquire the **Associate of Science Degree in Mass Communications: Mass Media**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
ART 115 The Art of Film	3
JOUR 110 Digital Photojournalism I	3
JOUR 120 Communications Reporting & Writing	3
JOUR 147 Broadcast News.....	3
LIT 147 or *Cinema as Literature	3
LIT 147H *Cinema as Literature Honors.....	3
MSCM 103 Survey of Motion Picture, Radio and Television	3
MSCM 128 Mass Media in Modern Society	3
MSCM 134 Documentary Film	3
RDIO 104 Radio Broadcasting	3
TV 135 Digital Filmmaking I: Introduction	3
JOUR 290 or *CWE/Internship for Journalism Related Fields.....	1
RDIO 290 *CWE/Internship for Radio Related Fields.....	1

Units Required 31

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Mass Media

The Mass Communications:Mass Media Certificate is designed to provide a general technical background which will enable the student to make intelligent and realistic career decisions in mass communications; to provide a broad background which will afford the currently employed student an opportunity for upward mobility or career advancement; to provide a program to meet both the entry-level and skill upgrading needs of the local mass communications industry.

To acquire the **Certificate of Achievement in Mass Communications: Mass Media**, it is necessary to complete the following courses:

Required Courses	Units
ART 115 The Art of Film	3
JOUR 110 Digital Photojournalism I	3
JOUR 120 Communications Reporting & Writing	3
JOUR 147 Broadcast News.....	3
LIT 147 or *Cinema as Literature	3
LIT 147H *Cinema as Literature Honors.....	3
MSCM 103 Survey of Motion Picture, Radio and Television	3
MSCM 128 Mass Media in Modern Society.....	3
MSCM 134 Documentary Film	3
RDIO 104 Radio Broadcasting	3
TV 135 Digital Filmmaking I: Introduction	3
JOUR 290 or *CWE/Internship for Journalism Related Fields.....	1
RDIO 290 *CWE/Internship for Radio Related Fields.....	1

Units Required 31

*Prerequisite

MASS COMMUNICATIONS/ PRINT MEDIA SPECIALIZATION

DIVISION OF COMMUNICATIONS & LANGUAGES

ASSOCIATE OF SCIENCE DEGREE

To acquire the **Associate of Science Degree in Mass Communications: Print Media Specialization**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
JOUR 110	Digital Photojournalism I3
JOUR 120	Communications Reporting & Writing3
JOUR 147	Broadcast News.....3
JOUR 220	*Advanced Reporting & Writing3
JOUR 230	*Magazine Production.....3
JOUR 231	Digital Magazine Production.....3
JOUR 241	*Newspaper Production I.....4
JOUR 242	*Digital Newspaper Production I.....4
JOUR 243	*Newspaper Production II4
JOUR 244	*Digital Newspaper Production II4
MSCM 128	Mass Media in Modern Society.....3
JOUR 290 or	*CWE/Internship for Journalism
	Related Fields.....1
RDIO 290	*CWE/Internship for Radio
	Related Fields.....1

Units Required 38

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Print Media Specialization

The Mass Communications: Print Media Specialization Certificate is designed to provide a general technical background which will enable the student to make intelligent and realistic career decisions in mass communications; to provide a broad background which will afford the currently employed student an opportunity for upward mobility or career advancement; to provide a program to meet both the entry-level and skill upgrading needs of the local mass communications industry.

To acquire the **Certificate of Achievement in Mass Communications: Print Media Specialization**, it is necessary to complete the following courses:

Required Courses	Units
JOUR 110	Digital Photojournalism I3
JOUR 120	Communications Reporting & Writing3
JOUR 147	Broadcast News.....3
JOUR 220	*Advanced Reporting & Writing3
JOUR 230	*Magazine Production.....3
JOUR 231	Digital Magazine Production.....3
JOUR 241	*Newspaper Production I4
JOUR 242	*Digital Newspaper Production I.....4
JOUR 243	*Newspaper Production II4
JOUR 244	*Digital Newspaper Production II4
MSCM 128	Mass Media in Modern Society.....3
JOUR 290 or	*CWE/Internship for Journalism
	Related Fields.....1
RDIO 290	*CWE/Internship for Radio
	Related Fields.....1

Units Required 38

**Prerequisite*

MATHEMATICS

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE IN SCIENCE IN MATHEMATICS FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.SM

Associate in Science in Mathematics for Transfer

The Associate in Science in Mathematics for Transfer (AS-T) Degree is intended to meet the lower division requirements for Mathematics majors at a CSU campus that offers a Mathematics baccalaureate degree.

Mathematics is the language of the physical and technical sciences. As such, this Degree also partially satisfies the lower division requirements for a variety of baccalaureate degrees including Engineering, Physics, Computer Science and Chemistry.

In addition to the courses listed below, the following additional requirements must be met for completion of the Associate in Science in Mathematics for Transfer:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information).
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern; OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Mathematics major at the CSU where they seek transfer.

Required Courses:		Units
MATH 190 or	* Calculus I	4
MATH 190H	* Calculus I Honors	4
MATH 191	* Calculus II	4
MATH 250	* Calculus III	4

Option 1:		Units
Complete both courses:		
MATH 260	Linear Algebra	4
MATH 270	Differential Equations	4

Option 2:		Units
Complete one of the following:		
MATH 251	*Linear Algebra and Differential Equations	5
MATH 260	*Linear Algebra	4
MATH 270	*Differential Equations	4

And one of the following:		Units
MATH 130	*Statistics	4
MATH 130H	*Statistics Honors	4
PHY 211	*Physics for Scientists & Engineers - I	4

CSU GE or IGETC Pattern (units will vary)
Transferable Electives (*as needed to reach 60 transferable units*)

DEGREE TOTAL 60
Units Required 20.00 or 21.00
**Prerequisite*

MUSIC

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree in Music is a two-year program designed to prepare students for the continued study of music and/or future professional employment in the field of music. Students entering the program with the intent to perform and/or compose will gain valuable experience and performance skills performing in, and composing for our various choirs and our unique multi-instrument ensembles. The various levels of study in vocal, instrumental, theory, musicianship, keyboard skills, music technology, and composition will supply students with the necessary abilities to excel in those areas when they complete the music program at Río Hondo College.

To acquire the **Associate of Arts Degree in Music**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
MUST 101	Introduction to Music Technology.....3
MUS 103	Music Theory I.....3
MUS 104	*Music Theory II.....3
MUS 105	*Music Theory III.....3
MUS 206	*Music Theory IV.....3
MUS 106	Musicianship I.....1
MUS 107	*Musicianship II.....1
MUS 156	*Musicianship III.....1
MUS 157	*Musicianship IV.....1
MUS 145	Piano I.....1
MUS 146	*Piano II.....1
MUS 147	*Piano III.....1

Choose 1 course from the following (course must be taken 4 times):

MUS 216	*Industrial Orchestra.....2
MUS 134	Chamber Singers.....1
MUS 234	*Advanced Chamber Singers.....2

Units Required 26-30

**Prerequisite*

The Music Department also recommends the completion of the following classes in History and Performance:

MUS 130	Music History and Literature before 1750.....3
MUS 131	Music History and Literature after 1750.....3
MUS 181	*Applied Music.....(.5)

MUSIC

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE IN ARTS IN MUSIC FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Music for Transfer

The **Associate in Arts in Music for Transfer (AA-T) Degree** is intended to meet the lower division requirements for music majors (or similar majors) at a CSU campus that offers a music baccalaureate degree. This degree prepares students to transfer to a Bachelor of Arts degree program, a capstone or terminal liberal arts degree with an emphasis in music. Students develop musical proficiency in theory, musicianship, and performance on their primary instrument or voice.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in music:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework (some majors may require a higher GPA; students should consult with a counselor for more information).
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSUGE) pattern; OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

PROGRAM REQUIREMENTS

Required Courses		Units
MUS 103	Music Theory I.....	3
MUS 104	*Music Theory II.....	3
MUS 105	*Music Theory III.....	3
MUS 106	Musicianship I.....	1
MUS 107	*Musicianship II.....	1
MUS 156	*Musicianship III.....	1
MUS 181	*Applied Music.....	2
	(Must be taken 4 times, for a total of 2 units (.5 units each semester)	
MUST 101	Introduction to Music Technology.....	3

The following large ensemble must be taken 4 times, for a total of 4 units (1 unit each semester):

MUS 116 or	*Diverse Instruments Ensemble.....	1
MUS 120	*Concert Choir I.....	1

Required Subtotal.....21

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

The Music Department also recommends the completion of the following classes in Piano and History, in preparation for transfer to a California State University:

History (choose one)

MUS 130 – Music History Before 1750
MUS 131 – Music History After 1750

Piano Skills:

MUS 145 – Piano I
MUS 146 – *Piano II
MUS 147 – *Piano III
MUS 148 – *Piano IV

MUSIC AND INTEGRATED TECHNOLOGY

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF SCIENCE DEGREE

This Associate of Science degree is a 21st-century program designed to prepare students with entry-level music and technology skills needed to enter the professional workplace and/or pursue further study upon transfer to a baccalaureate degree-granting institution. This forward-thinking program will create pathways for success by generating opportunities for students to compose, arrange and produce music and artists in a variety of musical styles, with an emphasis in composing for video games, film scoring, sound design, electronic music, songwriting and arranging, studio recording, and live sound reinforcement. The program provides balanced coursework in music and music technology that teaches music to the technologist and technology to the musician.

To acquire the **Associate of Science Degree in Music and Integrated Technology**, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Music Core Required Courses		Units
MUS 103	**Music Theory I	3
MUS 104	#Music Theory II	3
MUS 106	**Musicianship I.....	1
MUS 107	#Musicianship II.....	1
MUS 145	Piano I.....	1

Technology Core Required Courses		Units
MUST 101	Introduction to Music Technology.....	3
MUST 105	Introduction to the Music Business.....	3
MUST 115	*Songwriting and Arranging I.....	3
MUST 121	*Electronic Music I.....	3
MUST 141	*Recording Studio I.....	3
MUST 145	*Live Sound Reinforcement I.....	3

Select one of the following Music History courses:

MUST 151	History of Electronic Music.....	3
MUS 132	History of Rock and Roll.....	3
MUS 135	Music in Film.....	3

Units Required 30

**Prerequisite*

***Corequisite*

#Corequisite and Prerequisite

MUSIC

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Introductory Electronic Music

This certificate of achievement prepares students for entry-level work in the music industry, or for further study through the study of composing and producing electronic music. Students will learn aspects of production, composition, synthesis, sampling, effects processing, and workflow within a digital audio workstation (DAW), as well as the tools and techniques needed to create contemporary electronic music in a variety of styles.

To acquire the **Certificate of Achievement in Introductory Electronic Music**, it is necessary to complete the following courses:

Required Courses	Units
MUST 101 Introduction to Music Technology.....	3
MUST 105 Introduction to the Music Business.....	3
MUST 121 *Electronic Music I.....	3
MUST 122 *Electronic Music II.....	3
MUS 103 **Music Theory I.....	3
MUS 145 Piano I.....	1
MUS 106 **Musicianship I.....	1

Units Required 17

*Prerequisite
**Corequisite

CERTIFICATE OF ACHIEVEMENT

Advanced Electronic Music

This certificate of achievement prepares students for work in the music industry and for further study (transfer) by composing and producing electronic music in both analog and digital formats. Students learn aspects of advanced synthesis techniques, advanced modulation, and linear and non-linear compositional processes. Emphasis is placed on workflow with a digital audio workstation (DAW) and modular synthesizers, as well as the tools and techniques needed to create contemporary electronic music in a variety of styles.

To acquire the **Certificate of Achievement in Advanced Electronic Music**, it is necessary to complete the following courses:

Required Courses	Units
MUS 104 #Music Theory II.....	3
MUS 105 #Music Theory III.....	3
MUS 206 #Music Theory IV.....	3
MUS 107 #Musicianship II.....	1
MUS 156 #Musicianship III.....	1
MUS 157 #Musicianship IV.....	1
MUS 211 *Composition Workshop I.....	3
MUST 123 *Electronic Music III.....	3

Units Required 18

*Prerequisite
#Corequisite and Prerequisite

MUSIC

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Introductory *Songwriting And Arranging*

This certificate of achievement prepares students for entry-level work in the music industry, or for further study through the study of composing and producing electronic music. Students will learn aspects of production, composition, synthesis, sampling, effects processing, and workflow within a digital audio workstation (DAW), as well as the tools and techniques needed to create contemporary electronic music in a variety of styles.

To acquire the **Certificate of Achievement in Introductory Songwriting and Arranging**, it is necessary to complete the following courses:

Required Courses	Units
MUST 101 Introduction to Music Technology.....	3
MUST 105 Introduction to the Music Business.....	3
MUST 115 *Songwriting and Arranging I.....	3
MUS 103 **Music Theory I.....	3
MUS 104 #Music Theory II.....	3
MUS 106 **Musicianship I.....	1
MUS 107 #Musicianship II.....	1
MUS 145 Piano I.....	1

Units Required 18

*Prerequisite

**Corequisite

#Corequisite and Prerequisite

CERTIFICATE OF ACHIEVEMENT

Advanced *Songwriting And Arranging*

This certificate is focused on intermediate and advanced approaches to songwriting and arranging. Through a course of study, students find their professional writing voice in order to create original, commercially-viable songs. The culmination of this certificate requires a professional portfolio as the final project.

To acquire the **Certificate of Achievement in Advanced Songwriting and Arranging**, it is necessary to complete the following courses:

Required Courses	Units
MUS 211 *Composition Workshop I.....	3
MUS 105 *Music Theory III.....	3
MUS 156 #Musicianship III.....	1
MUS 206 #Music Theory IV.....	3
MUS 157 #Musicianship IV.....	1
MUST 141 *Recording Studio I.....	3
MUST 116 *Songwriting and Arranging II.....	3

Units Required 17

*Prerequisite

#Prerequisite and Corequisite



MUSIC

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Introductory Sound Design

This certificate of achievement is for students interested in learning the basics of sound design. This course of study introduces the physics of sound and how to manipulate, modulate, and record sound successfully in the service of various music and media industries (e.g., the music, television/film, and video game industries). Emphasis is placed on building technical skills and interpersonal skills required for various collaborative situations.

To acquire the **Certificate of Achievement in Introductory Sound Design**, it is necessary to complete the following courses:

Required Courses		Units
MUST 101	Introduction to Music Technology.....	3
MUST 105	Introduction to the Music Business.....	3
MUST 121	*Electronic Music I.....	3
MUST 141	*Recording Studio I.....	3
MUST 125	*Sound Design I.....	3

Units Required 15

*Prerequisite

CERTIFICATE OF ACHIEVEMENT

Advanced Sound Design

This certificate of achievement is for students who are interested in learning intermediate and advanced elements of sound design. This course of study will focus on how to design, create, and program sound events and objects successfully in a surround environment in the service of various music and media industries (e.g., the music, television/film, and video game industries). Emphasis is placed on building technical skills and interpersonal skills required for entry-level work in various collaborative situations.

To acquire the **Certificate of Achievement in Advanced Sound Design**, it is necessary to complete the following courses:

Required Courses		Units
MUS 103	**Music Theory I	3
MUS 106	**Musicianship I.....	1
MUST 122	*Electronic Music II.....	3
MUST 142	*Recording Studio II.....	3
MUST 126	*Sound Design II.....	3

Units Required 13

*Prerequisite

**Corequisite

MUSIC

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Live Sound Engineer

This certificate of achievement prepares students for entry-level work through the study of live sound engineering. The certificate comprises courses that will prepare the student to become a live sound engineer through a course of study that includes the sound reinforcement system, the physics of sound, psychoacoustics, and audio measurements. The students will also learn the design types and uses of microphones, equalizers, mixers, signal processing and effects, loudspeakers and crossovers, and power amplifiers.

To acquire the **Certificate of Achievement in Live Sound Engineer**, it is necessary to complete the following courses:

Required Courses	Units
MUST 101 Introduction to Music Technology.....	3
MUST 105 Introduction to the Music Business.....	3
MUST 141 *Recording Studio I.....	3
MUST 145 *Live Sound Reinforcement I.....	3
MUST 146 *Live Sound Reinforcement II.....	3

Units Required 15

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Music Composition

This certificate of achievement provides a focused course of study for students who want to learn the processes and techniques of composing. Emphasis is placed on preparing a music composition portfolio that can be used to prepare for further study at a baccalaureate-granting institution. This course of study also works in tandem with the Music and Integrated Technology program to teach music composition to students for the purpose of training to work as composers in the music, television/film, video game, and other media industries.

To acquire the **Certificate of Achievement in Music Composition**, it is necessary to complete the following courses:

Required Courses	Units
MUS 103 **Music Theory I.....	3
MUS 104 #Music Theory II.....	3
MUS 105 #Music Theory III.....	3
MUS 106 **Musicianship I.....	1
MUS 107 #Musicianship II.....	1
MUS 156 #Musicianship III.....	1
MUS 211 *Composition Workshop I.....	3
MUS 212 *Composition Workshop II.....	3

Units Required 18

**Prerequisite*

***Corequisite*

#Prerequisite and Corequisite

MUSIC

DIVISION OF ARTS & CULTURAL PROGRAMS

CERTIFICATE OF ACHIEVEMENT

Music Production

This certificate of achievement is for students who want to learn about the process of making successful recordings. Emphasis is placed on the interpersonal skills required to interact with other musicians, songwriters, and engineers; as well as the technical skills required to make professional decisions while leading a production team. A final production portfolio is part of the capstone class and a requirement for completion of the certificate.

To acquire the **Certificate of Achievement in Music Production**, it is necessary to complete the following courses:

Required Courses		Units
MUST 101	Introduction to Music Technology.....	3
MUST 105	Introduction to the Music Business.....	3
MUS 103	**Music Theory I.....	3
MUS 106	**Musicianship I.....	1
MUST 121	*Electronic Music I.....	3
MUST 141	*Recording Studio I.....	3
MUST 142	*Recording Studio II.....	3
MUST 191B	*Music and Integrated Technology Capstone - Production.....	2

Units Required 21

*Prerequisite

**Corequisite

CERTIFICATE OF ACHIEVEMENT

Recording Engineer

This certificate of achievement teaches students proper and creative recording and audio editing techniques in a hands-on learning environment. This certificate will prepare students for entry-level work in the music and media industries.

To acquire the **Certificate of Achievement in Recording Engineer**, it is necessary to complete the following courses:

Required Courses		Units
MUST 101	Introduction to Music Technology.....	3
MUST 105	Introduction to the Music Business.....	3
MUS 103	**Music Theory I.....	3
MUS 106	**Musicianship I.....	1
MUST 141	*Recording Studio I.....	3
MUST 142	*Recording Studio II.....	3
MUST 191A	*Music and Integrated Technology Capstone - Recording.....	2

Units Required 18

*Prerequisite

**Corequisite

NURSING PROGRAMS OVERVIEW

DIVISION OF HEALTH SCIENCE AND NURSING

The Division of Health Science and Nursing

The Division of Health Science and Nursing offers two different types of programs: Associate Degree Nursing Program and Vocational Nursing Program. The division also offers three career certificates: Pre-Certification Nursing Assistant Course, Acute Care, and Home Health Aide. All three programs have exceptional pass rates on national exams and or state certification exams.

Associate Degree Nursing (ADN) Program

The ADN program is a two-year program designed to prepare students for employment as a registered nurse providing direct care to patients. The program is approved by the California State Board of Registered Nursing. Graduates receive an Associate in Science Degree of Nursing. Students who complete the program are qualified to take the examination leading to licensure as a Registered Nurse. In addition to the ADN program, we offer LVN to ADN Transition and a LVN-RN 30 Unit Option.

Associate Degree Nursing (LVN to ADN) Program

Licensed Vocational Nurses wishing to earn their Associate Degree in Nursing so they may qualify to take the examination for licensure as a Registered Nurse may enter the LVN to ADN Transition Program. This program is 2-1/2 semesters.

Non Degree Pathway to RN Licensure

Licensed Vocational Nurses wishing to qualify for licensure examination as a Registered Nurse but not obtain a degree may consider this 30-unit option.

The Vocational Nursing (VN) Program

The Vocational Nursing Program is a three-semester program following the completion of prerequisite courses. It is designed to prepare students for employment as a Vocational Nurse, giving care to patients in a variety of settings, such as acute hospitals, extended care facilities, home health care, surgical centers and medical offices. The program is approved by the California State Board of Vocational Nursing and Psychiatric Technicians. Students, who complete the curriculum and achieve the career certificate are qualified to apply for the examination leading to licensure as a Licensed Vocational Nurse. Students also have the option of obtaining an Associate of Science degree in Vocational Nursing.

Career Certificates Pre-Certification Nursing Assistant

This Career Certificate is designed for the student wishing to gain employment in the Acute Care, Long-Term Care or Assisted Living settings. Areas of emphasis will include taking care of geriatric patients in a long-term care setting utilizing skills in basic care, emergency care and communication.

The student will gain a general core knowledge of entry-level nursing skills through classroom instruction and hands on clinical time.

Career Certificate for Acute Care Certified Nursing Assistant

This Career Certificate is designed for the student who already has their CNA Certificate wishing to gain employment in the Acute Care Hospital setting. Areas of emphasis will include taking care of patients in the acute care setting utilizing skills in basic care, emergency care, communication skills, patient assessment, observation and reporting, with additional emphasis on the specialized acute care areas of medical/surgical/orthopedics, pediatrics and obstetrics. Students will gain general core knowledge of entry-level nursing skills through classroom instruction and hands on clinical time.

Career Certificate for Home Health Aide

This Career Certificate is designed for the student who already has their CNA Certificate wishing to gain employment in the home care setting. Areas of emphasis will include taking care of patients in the home care setting utilizing skills in basic care, emergency care, communication skills, patient assessment, observation and reporting, with additional emphasis on rehabilitative nursing care, and family relationships. Students will gain general core knowledge of entry-level nursing skills through classroom instruction and hands on clinical time.



NURSING PROGRAMS OVERVIEW CONTINUED

ADN Program Mission Statement

The Associate Degree Nursing Program (ADN) is committed to preparing students for the professional role of the registered nurse at the entry level. In addition, the aim of the program is to prepare the nursing student for academic advancement.

ADN Program Philosophy

The philosophy of the nursing program is in harmony with the mission, vision, and goals of Río Hondo College. The Associate Degree Nursing Program strives to be an exemplary nursing program that provides opportunities for students from diverse backgrounds, ethnicities and cultures, to be educated, responsible and caring community members. Graduates are prepared for licensure as registered nurses. The faculty recognizes the importance of also preparing students to practice in a variety of settings as health care delivery evolves. Teaching/learning strategies will embrace student-centered, competency-based instruction. In addition, the program has established quality improvement measures to assure that educational competencies have been met.

This nursing program embraces four major concepts to provide an organizational framework for the curriculum. The major concepts are: The Systems Developmental Stress Model, The Nursing Process, Erikson's Psycho-Social Theory of Human Development, and Quality Safety Education for Nurses.

The curriculum is designed to prepare the graduate to carry out their roles as a nurse: planner of care; provider of safe and skilled care; communicator; client teacher; and member of the profession. The faculty believes it is essential for the new graduate to be able to carry out evidence-based care with efficient use of resources. The graduate will provide continuity of care as the client moves from acute hospital-based care to care in transitional units and other healthcare settings in the community.

The conceptual threads are interlaced throughout the program and are the essential core components and competencies. These competencies include: critical thinking, personal hygiene, patient protection and safety, pain management, human sexuality, client abuse, pharmacology, nutrition, patient advocacy, legal, social and ethical aspects of nursing, and nursing leadership and management.

Theoretical concepts will be presented from simple to complex, building on learning acquisition. The faculty believes that students need to apply standards of critical thinking and competency-based learning in order to formulate sound clinical judgments. Students are offered a number of approaches to learning, including technology and computer-assisted instruction in order to apply theory to a variety of clinical situations. Also, opportunities for learning are provided to students through clinical assignments in acute care, community facilities, the health science skill center, online, technology, and simulation. Learning may be facilitated by referral to support services provided by the college such as financial aid, remediation, tutoring, psychological counseling, and health services. A student-centered approach to learning will be supported by contemporary approaches to education, which provide a variety of techniques to appeal to varied learning styles. Student learning outcomes and competencies will measure

student achievements. Additionally, the faculty believes that curriculum should be developed and implemented based on Knowles's Theory of Adult Learning, which holds that the adult is self-directed and a lifelong learner. Learning progress is based on the student's mastery of course competencies. Mastery results in graduates that have achieved success in meeting program outcomes and are able to successfully pass the national licensing exam. These graduates are now prepared to transition into the health care system ready for job placement or advanced degrees.

ADN Program Outcomes

At the completion of the program, the graduate will meet the following outcomes while carrying out the roles of the nurse:

1. **Planner of Care:** The student will be able to utilize the Systems Developmental Stress Model and the Nursing Process to plan for and provide cultural, gender, and age appropriate patient care to a team of patients utilizing appropriate resources in an effective manner.
2. **Provider of Safe Skilled Care:** The student will be able to provide safe care to a group of patients in collaboration with other healthcare team members while delegating appropriately.
3. **Communicator:** The student will be able to effectively communicate with the patient, family, healthcare providers, and faculty and document according to clinical site parameters.
4. **Educator:** The student will be able to identify educational needs, create and deliver a teaching plan specific to the needs of the patient and family.
5. **Member of the Profession:** The student will display a professionalism while delivering care with caring and advocacy, mindful of ethical and legal obligations as a nurse.

ASSOCIATE DEGREE NURSING PROGRAM (RN) – GENERIC

A. ADMISSION REQUIREMENTS

1. EDUCATIONAL REQUIREMENTS FOR PROGRAM APPLICATION

- a. Proof of graduation from an accredited high school in the U.S.A. by transcript, diploma, or official international evaluation; Baccalaureate degree from an accredited institution of higher education in the U.S.A.; or documentation of passing score on the GED (General Education Development) exam.
- b. Students must meet the admission requirements for Río Hondo College.
- c. Completion of all three science prerequisites (Human Anatomy, Human Physiology, and Microbiology) with an overall Science GPA of at least a 2.5 with no grade less than "C" for each course. The student is limited to one repeat in any of the science courses to improve the grade. All science courses must be completed within 7 years from application.
- d. A cumulative college grade point average (GPA) of at least 2.5 for all college coursework taken.
- e. Applicants must meet graduate proficiency requirements for math and reading either by completing the minimal required courses or demonstrate proficiency as evaluated by a Río Hondo College counselor.

NURSING PROGRAMS OVERVIEW CONTINUED

- f. Must complete English 101 College Composition and Research with a grade of C or higher.
 - g. Only the first ATI TEAS score taken will be accepted. If a student has taken the ATI TEAS at another location, the first score will be accepted and must be a passing score to be eligible. TEAS test version V.0 will no longer be accepted for students entering the ADN program after January 1, 2017.
4. Please check the Health Science and Nursing website for application deadlines.
 5. Please include one copy of your high school diploma, GED, or official copy of your high school transcripts with your application.
 6. Official transcripts for college coursework completed to date should be sent to Río Hondo College Admissions and Records Office. If you graduated from high school and/or college in another country, please have your transcripts evaluated by a private international evaluation service and bring the documentation, as well as official international transcripts, to Río Hondo College Admissions and Records Office. The international evaluation of college coursework should be a detailed report.

2. HEALTH REQUIREMENTS – The applicant must be free from communicable diseases, infections, psychological disorders, and other conditions that would prevent the successful performance of the responsibilities and tasks required in the education and training of a Registered Nurse. For patient safety and successful achievement of course objectives, all applicants must be able to hear and see with the use of assistive devices. The program will make every effort to provide reasonable accommodations for all applicants. Upon acceptance into the program, the student must satisfactorily pass a health examination by a licensed physician or nurse practitioner and have various laboratory tests and immunizations, as needed, to determine physical and mental fitness. If a student enrolled in the program has developed a condition that would prevent successful performance of his/her responsibilities and tasks, the Dean of Health Science and Nursing may require the student to be examined by a licensed physician. If the licensed physician verifies the condition, then there is sufficient cause for suspension or expulsion from the program pursuant to Board Policy. Information on specific health requirements will be provided to all applicants who are provisionally selected and those applicants who are alternates to the program.

3. PATIENT SAFETY AND BACKGROUND CHECKS – Based on California Board of Registered Nursing, and clinical facility policies, nursing students must have clear criminal background checks to participate in clinical courses. Specific procedures will be shared with the student provisionally accepted. The student is responsible for the cost of the background check. If the background check is not clear, the student will be responsible for obtaining documents showing rehabilitation and/or having the record corrected. The Dean of Health Science and Nursing is responsible for determining if the background check meets clinical placement requirements. See the Dean of Health Science and Nursing with questions concerning this procedure. All students will be required to undergo drug testing at their expense before caring for patients in the clinical setting. Specific procedures will be shared with the students upon admission. Evidence of drug use would jeopardize the admission of the student to the clinical setting.

B. ADMISSION PROCEDURE

1. Obtain a Río Hondo Student ID number by applying to the college. Application for admission to the College shall be submitted to the Admissions Office.
2. Attend an information session: It is recommended that applicants to the Associate Degree Nursing Program attend a nursing information session to discuss prerequisites, general education requirements for the degree, and basic skills testing.
3. Applicants must complete and submit an Associate Degree Nursing Program application to the Health Science and Nursing Division for admission consideration, when all the educational requirements are met.

C. ADMISSION SELECTION

Acceptance to the Associate Degree Nursing Program will be based on selection criteria which includes the following:

1. Overall Cumulative GPA
2. Cumulative Science GPA
3. Other College Degrees
4. Current Health Care Work Experience
5. Current Medical/Nursing certificates/licenses
6. Life Experience
7. Other Language Spoken
8. ATI TEAS Results

Students will be selected on the basis of overall scores with those having the most points given priority. The student's overall cumulative GPA for all college coursework taken, grades in the core science courses (anatomy, physiology, and microbiology), completion of college English, and the number of repetitions of science core courses will be used to determine the student's eligibility. Students who have at least an overall cumulative GPA of 2.5 for all college coursework taken, GPA of 2.5 in the science core courses, with no grade less than "C" for each course, have no more than one repetition of any of the science core courses, and completed ENGL 101, with a grade of "C" or better, will be considered eligible for admission.

Students who are accepted to the program will be admitted to ADN 151 by permission of the Health Science and Nursing Division. This course is a prerequisite for admission to ADN first semester course (ADN 150) and is offered in the Spring semester and Summer session. Students who complete ADN 151 with a grade of "C" or better will continue the program in the Fall semester. Students failing the first course will not be eligible to continue the program and will need to reapply for admission.

D. EXPENSES – Uniforms, books, health and safety screenings and miscellaneous expenses will vary according to distributors and medical providers. Cost per units will depend on college fees. Please see Admissions and Records for College Fee information. Students are responsible for providing their own transportation to clinical facilities.

E. STUDENT SUPPORT: SCHOLARSHIPS AND FINANCIAL AID – Río Hondo College participates in a variety of federal and state financial aid programs. These programs are designed to assist students with tuition, fees, books/supplies, transportation, and room and board. Eligibility is limited to students who are U.S. citizens, permanent residents, or other eligible non-citizens.

NURSING PROGRAMS OVERVIEW CONTINUED

Additional eligibility requirements apply to each program and information may be obtained from the Financial Aid Office. There are numerous scholarships available to Río Hondo College nursing students. These scholarships are funded and sponsored by a variety of on and off campus resources, including community hospital partners of the nursing program. Scholarships are granted based on a variety of qualifications. Scholarship information is available in the College Scholarship Office located in the Financial Aid Office or in the Health Science and Nursing Division. Short-term loans are available in emergency situations for books and supplies through the Student Activities Office or the Scholarship Office.

F. REQUIREMENT FOR LICENSURE – The Board of Registered Nursing requires a valid social security number for licensure. The Board of Registered Nursing should be consulted for qualifications for licensure for legal residents without social security cards. The Board of Registered Nursing can be reached at 916-322-3350.

G. TRANSFER STUDENTS – All transfer students who have taken coursework in nursing at another nursing program will be evaluated on an individual basis throughout the academic year. Previous nursing coursework must be no older than three years. The student must present a letter from the director of the former nursing program, stating the circumstances necessitating the transfer, and an evaluation of clinical safety. Students who are deemed unsafe in the clinical area are not eligible for transfer to the Río Hondo Associate Degree Nursing Program. Transfer students must demonstrate competence in clinical skills and pass a pharmacology math quiz with a score of 100% before admission to the program.

Above information subject to change



PSYCHIATRIC TECHNICIAN TO (RN) ASSOCIATE DEGREE NURSING

Determination of Eligibility for Admission to the ADN Program

Psychiatric Technicians wishing to become registered nurses follow the same admission procedures as those applicants for the associate degree nursing program. Psychiatric Technicians must also submit proof of their active California Psychiatric Technician license. PT-ADN students follow the same coursework of the ADN program as the Generic ADN students with the exception of receiving a waiver for ADN 252 and ADN 252L for prior knowledge and work as a Psychiatric Technician.

ASSOCIATE DEGREE NURSING PROGRAM – LVN TO ADN

Determination of Eligibility for Admission to the LVN to ADN Program

A. ADMISSION REQUIREMENTS

1. EDUCATIONAL REQUIREMENTS FOR PROGRAM APPLICATION –

- Proof of graduation from an accredited high school in the U.S.A. by transcript, diploma, or official international evaluation; Baccalaureate degree from an accredited institution of higher education in the U.S.A.; or documentation of passing score on the GED (General Education Development) exam.
- Students must meet the admission requirements for Río Hondo College.
- Copy of an active California Vocational Nurse license.
- Completion of all three science prerequisites (Anatomy, Physiology, and Microbiology) with an overall science GPA of at least a 2.5 and no grade less than a C. The student is limited to one repeat in any of the science courses to improve the grade. All science courses must be completed within the last seven years.
- A cumulative grade point average (GPA) of at least 2.5 for all college coursework taken.
- Applicants must meet the graduate proficiency requirements for math and reading either by completing the minimal required coursework or demonstrate proficiency as evaluated by a Río Hondo College counselor prior to application to the program.
- Only the first ATI TEAS score taken will be accepted. If a student has taken the ATI TEAS at another location, the first score will be accepted and must be a passing score to be eligible. TEAS test version V.0 will no longer be accepted.

2. HEALTH REQUIREMENTS – The applicant must be free from communicable diseases, infections, psychological disorders, and other conditions that would prevent the successful performance of the responsibilities and tasks required in the education and training of a Registered

NURSING PROGRAMS OVERVIEW CONTINUED

Nurse. For patient safety and successful achievement of course objectives, all applicants must be able to hear and see with the use of assistive devices. The program will make every effort to provide reasonable accommodations for all applicants. Upon acceptance into the program, the student must satisfactorily pass a health examination by a licensed physician or nurse practitioner and have various laboratory tests and immunizations, as needed, to determine physical and mental fitness. If a student enrolled in the program has developed a condition that would prevent successful performance of his/her responsibilities and tasks, the Dean of Health Science and Nursing may require the student to be examined by a licensed physician. If the licensed physician verifies the condition, then there is sufficient cause for suspension or expulsion from the program pursuant to Board Policy. Information on specific health requirements will be provided to all provisionally selected students and alternates.

B. ADMISSION PROCEDURE

1. Application for admission to the College shall be submitted to the Admissions Office.
2. Applicants to the Associate Degree Nursing Program should attend a nursing information session to discuss prerequisites, general education requirements for the degree, and basic skills testing. Applicants must complete and submit an Associate Degree Nursing Program application to the Health Science and Nursing Division for admission consideration, when all the educational requirements are met.
3. Please include one copy of your high school diploma, GED, or official copy of your high school transcripts with your application. If you graduated from high school and/or college in another country, please have your transcripts evaluated by a private international evaluation service and bring the documentation, as well as official international transcripts, to Río Hondo College Admissions and Records Office. The international evaluation of college coursework should be a detailed report.

C. ADMISSION PROCESS – Acceptance to the Associate Degree LVN to ADN Nursing Program will be through the use of an admission's formula developed by the California Community College Chancellor's Office. The student's overall cumulative GPA for all college coursework taken, grades in the core science courses (anatomy, physiology, and microbiology), completion of college English, and the number of repetitions of science core courses will be used to determine the student's eligibility. Students who have at least an overall cumulative GPA of 2.5 for all college coursework taken, GPA of at least 2.5 in the science core courses, with no grade less than "C" for each course, have no more than one repetition of any of the science core courses, and completed ENGL 101, with a grade of "C" or better, will be considered eligible for admission.

ADN 075 – LVN Transition into the Associate Degree Program is a prerequisite for admission to ADN second year course (ADN 251) and is offered once a year only. Following admission, the student will be given a permit to register for this course. Following completion of this course, with a grade of "C" or better, the student will continue the program.

D. EXPENSES – Uniforms, books, health and safety screenings, and miscellaneous expenses will vary according to distributors and medical providers. Cost per units will depend on college fees. Please see Admissions and Records for College Fee information. Students are responsible for providing their own transportation to clinical facilities.

E. STUDENT SUPPORT: SCHOLARSHIPS AND FINANCIAL AID – Río Hondo College participates in a variety of federal and state financial aid programs. These programs are designed to assist students with tuition, fees, books/supplies, transportation, and room and board. Eligibility is limited to students who are U.S. citizens, permanent residents, or other eligible non-citizens. Additional eligibility requirements apply to each program and information may be obtained from the Financial Aid Office. There are numerous scholarships available to Río Hondo College nursing students. These scholarships are funded and sponsored by a variety of on and off campus resources, including community hospital partners of the nursing program. Scholarships are granted based on a variety of qualifications. Scholarship information is available in the College Scholarship Office located in the Financial Aid Office or in the Health Science and Nursing Division. Short-term loans are available in emergency situations for books and supplies through the Student Activities Office or the Scholarship Office.

F. PATIENT SAFETY AND BACKGROUND CHECKS

– Based on clinical facility policies, nursing students must have clear criminal background checks to participate in clinical courses. Specific procedures will be shared with the student upon admission. The student is responsible for the cost of the background check. If the background check is not clear, the student will be responsible for obtaining documents showing rehabilitation and/or having the record corrected. The Dean of Health Science and Nursing is responsible for determining if clinical placement is appropriate through consultation with the Human Resource Department at the clinical sites. Student information will be held in strictest confidence. See the Dean of Health Science and Nursing with questions concerning this procedure.

The student will be required to undergo drug testing at their expense before caring for patients in the clinical setting. Specific procedures will be shared with the student upon admission. Evidence of drug use would jeopardize the admission of the student to the clinical setting.

The Board of Registered Nursing requires the applicant for licensure as a Registered Nurse to disclose prior misdemeanor and felony convictions. The applicant must explain the circumstances of the conviction and provide documentation of rehabilitation. The Board considers the nature and severity of the offense, subsequent acts, recency of acts or crimes, compliance with court sanctions, and evidence of rehabilitation in determining eligibility for licensure. Questions concerning this requirement may be directed to the Dean of Health Science and Nursing.

NURSING PROGRAMS OVERVIEW CONTINUED

G. REQUIREMENT FOR LICENSURE – The Board of Registered Nursing requires a valid social security number for licensure. The Board of Registered Nursing should be consulted for qualifications for licensure for legal residents without social security cards. The Board of Registered Nursing can be reached at 916-322-3350.

Above information subject to change.

NON DEGREE PATHWAY TO RN LICENSURE

Determination of Eligibility for Admission to the LVN-RN Program

A. ADMISSION REQUIREMENTS

1. EDUCATIONAL REQUIREMENTS FOR PROGRAM APPLICATION –

- a. Proof of graduation from an accredited high school in the U.S.A. by transcript, diploma, or official international evaluation; Associate or Baccalaureate degree from an accredited institution of higher education in the U.S.A.; or documentation of passing score on the GED (General Education Development) exam.
- b. Students must meet the admission requirements for Río Hondo College.
- c. GPA of 2.5 or above in all science prerequisites (Physiology and Microbiology), with a grade “C” or better.
- d. Completion of Reading 043, ENGL 035, Math 030, or equivalent, with a grade “C” or better, or demonstration of proficiency as evaluated by a Río Hondo College counselor.
- e. Current CPR Card (BLS 8-hour class for health care providers, all ages, 1-person, 2-person rescuer) provided by the American Heart Association will be required after admission.
- f. Only the first ATI TEAS score taken will be accepted. If a student has taken the ATI TEAS at another location, the first score will be accepted and must be a passing score to be eligible. TEAS test version V.0 is no longer accepted.

2. HEALTH REQUIREMENTS – The applicant must be free from communicable diseases, infections, psychological disorders, and other conditions that would prevent the successful performance of the responsibilities and tasks required in the education and training of a Registered Nurse. For patient safety and successful achievement of course objectives, all applicants must be able to hear and see with the use of assistive devices. The program will make every effort to provide reasonable accommodations for all applicants. Upon acceptance into the program, the student must satisfactorily pass a health examination by a licensed physician or nurse practitioner and have various laboratory tests and immunizations, as needed, to determine physical and mental fitness. If a student enrolled in the program has developed a condition that would prevent successful performance of his/her responsibilities and tasks, the Dean of Health Science and Nursing may require the student to be examined by a licensed physician. If the licensed

physician verifies the condition, then there is sufficient cause for suspension or expulsion from the program pursuant to Board Policy. Information on specific health requirements will be provided to the provisionally accepted student.

B. ADMISSION PROCEDURE

1. Application for admission to the College shall be submitted to the Admissions Office for the purpose of obtaining a student ID.
2. It is strongly recommended that all students considering the the 30 Unit Option LVN to RN Program should attend a nursing information session to discuss the restrictions of this option and required prerequisites. Applicants must complete and submit an application to the Health Science and Nursing Division for admission consideration to the 30 unit Option LVN to RN Program.
3. Please include one copy of your high school diploma, GED, or official copy of your high school transcripts with your application. If you graduated from high school and/or college in another country, please have your transcripts evaluated by a private international evaluation service and bring the documentation, as well as official international transcripts, to the Counseling Department. The international evaluation of college coursework should be a detailed report.

C. ADMISSION SELECTION – Acceptance to the 30 Unit Option will be through the use of an admission’s formula developed by the California Community College Chancellor’s Office. The student’s overall cumulative GPA for all college coursework taken, grades in the core science courses (physiology and microbiology), and the number of repetitions of science core courses will be used to determine the student’s eligibility. Students who have at least an overall cumulative GPA of 2.5 for all college coursework taken, GPA of at least 2.5 in the science core courses, with no grade less than “C” for each course, have no more than one repetition of any of the science core courses, will be considered eligible for admission.

ADN 075 – LVN Transition into the Associate Degree Program is a prerequisite to admission to ADN second year course (ADN 251) and is offered only once a year. Following admission, the student will be given a permit to register for this course. Following completion of this course, with a grade of “C” or better, the student will continue the program.



NURSING PROGRAMS OVERVIEW CONTINUED

D. EXPENSES – Uniforms, books, health and safety screenings and miscellaneous expenses will vary according to distributors and medical providers. Cost per units will depend on college fees. Please see Admissions and Records for College Fee information. Students are responsible for providing their own transportation to clinical facilities.

E. STUDENT SUPPORT: SCHOLARSHIPS AND FINANCIAL AID – Río Hondo College participates in a variety of federal and state financial aid programs. These programs are designed to assist students with tuition, fees, books/supplies, transportation, and room and board. Eligibility is limited to students who are U.S. citizens, permanent residents, or other eligible non-citizens. Additional eligibility requirements apply to each program and information may be obtained from the Financial Aid Office. There are numerous scholarships available to Río Hondo College nursing students. These scholarships are funded and sponsored by a variety of on and off campus resources, including community hospital partners of the nursing program. Scholarships are granted based on a variety of qualifications. Scholarship information is available in the College Scholarship Office located in the Financial Aid Office or in the Health Science and Nursing Division. Short-term loans are available in emergency situations for books and supplies through the Student Activities Office or the Scholarship Office

F. PATIENT SAFETY AND BACKGROUND CHECKS – Based on clinical facility policies, nursing students must have clear criminal background checks to participate in clinical courses. Specific procedures will be shared with the student upon admission. The student is responsible for the cost of the background check. If the background check is not clear, the student will be responsible for obtaining documents showing rehabilitation and/ or having the record corrected. The Dean of Health Science and Nursing is responsible for determining if clinical placement is appropriate through consultation with the Human Resource Department at the clinical sites. Student information will be held in strictest confidence. See the Dean of Health Science and Nursing with questions concerning this procedure.

The student will be required to undergo drug testing at their expense before caring for patients in the clinical setting. Specific procedures will be shared with the student upon admission. Evidence of drug use would jeopardize the admission of the student to the clinical setting.

The Board of Registered Nursing requires the applicant for licensure as a Registered Nurse to disclose prior misdemeanor and felony convictions. The applicant must explain the circumstances of the conviction and provide documentation of rehabilitation. The Board considers the nature and severity of the offense, subsequent acts, recency of acts or crimes, compliance with court sanctions, and evidence of rehabilitation in determining eligibility for licensure. Questions concerning this requirement may be directed to the Dean of Health Science and Nursing.

G. REQUIREMENT FOR LICENSURE – The Board of Registered Nursing requires a valid social security number for licensure. The Board of Registered Nursing should be consulted for qualifications for licensure for legal residents

without social security cards. The Board of Registered Nursing can be reached at 916-322-3350.

Above information subject to change.

VOCATIONAL NURSING PROGRAM

The Vocational Nursing Program is a two and a half semester program following the completion of prerequisite courses. It is designed to prepare students for employment as a Vocational Nurse, giving care to patients in a variety of settings, such as acute hospitals, extended care facilities, home health care, surgical centers and medical offices. The program is accredited by the California State Board of Vocational Nursing and Psychiatric Technicians. Students, who complete the curriculum and achieve the career certificate are qualified to apply for the examination leading to licensure as a Licensed Vocational Nurse.

Philosophy of the Vocational Nursing Program

The philosophy of the Vocational Nursing Program is in harmony with the stated philosophy of Río Hondo College. The faculty recognizes the individual worth and potential of all students. Students come from a variety of backgrounds, age, sex, culture, lives and educational experience. The application of theoretical concepts occurs in the Health Science and Nursing Skill Center and the community clinical facilities. College support services include: financial aid, remediation, tutoring, psychological counseling and health services.

The conceptual framework of the Vocational Nursing curriculum focuses on the Medical Model, utilizing all aspects of the nursing process. The faculty believes that nursing is concerned with the promotion of health and wellness, and strives to provide a maximum quality of life. The Nursing curriculum includes the current health care delivery system; safety; therapeutic communication; patient teaching; nutrition; pharmacology, cultural diversity, gerontology, human sexuality, mental health, growth and development; reproduction; legal and ethical issues, and professional development, as applied to the Vocational Nurse.

Nursing is a broad occupational field involving a multiplicity of functions performed by individuals, with varying degrees of preparation. It is essential that students be assisted to recognize and accept their responsibility and scope of practice.

The nursing faculty believes education is a continuing process and students should be provided with the attitudes, skills and knowledge to qualify for licensure as well as an upward mobility to the Vocational Nursing Program.

NURSING PROGRAMS OVERVIEW CONTINUED

DETERMINATION OF ELIGIBILITY FOR ADMISSION TO THE LVN PROGRAM

A. ADMISSION REQUIREMENTS

1. Educational requirements for program application

- a. Proof of graduation from an accredited high school in the U.S.A. by transcript, diploma, or official international evaluation; Associate or Baccalaureate degree from an accredited institution of higher education in the U.S.A.; or documentation of passing score on the GED (General Education Development) exam.
- b. Students must meet the admission requirements for Río Hondo College.
- c. Completion of HS 60 or Anatomy with a grade of “C” or better.
- d. Completion of Psychology 101 with a grade of “C” or better.
- e. Completion of READ 043, ENGL 035, MATH 030, 030D or 033 or equivalent, with a grade of “C” or better, or demonstration of proficiency as evaluated by a Río Hondo College counselor.
- f. Current CPR Card (BLS 8-hour class for health care providers, all ages, 1-person, 2-person rescuer) provided by the American Heart Association will be required after admission.

2. **HEALTH REQUIREMENTS** – The applicant must be free from communicable diseases, infections, psychological disorders, and other conditions that would prevent the successful performance of the responsibilities and tasks required in the education and training of a Licensed Vocational Nurse. Upon acceptance into the program, the student must satisfactorily pass a health examination

by a licensed physician or nurse practitioner and have various laboratory tests and immunizations, as needed, to determine physical and mental fitness. If a student enrolled in the program has developed a condition that would prevent successful performance of his/her responsibilities and tasks, the Dean of Health Science and Nursing may require the student to be examined by a licensed physician. If the licensed physician verifies the condition, then there is sufficient cause for suspension or expulsion from the program pursuant to Board Policy. Information on specific health requirements will be provided to the student upon admission to the program.

B. ADMISSION PROCEDURE

1. Application for admission to the College shall be submitted to the Admissions Office.
2. Applicants to the Vocational Nursing Program should attend a nursing information session to discuss prerequisites, general education requirements for the degree, and basic skills testing. Applicants must complete and submit a Vocational Nursing Program application to the Health Science and Nursing Division for admission consideration, when all the educational requirements are met.
3. The Vocational Nursing Program has once a year entry.
4. The Counseling Department will evaluate academic records and complete an admissions card. Please bring one official copy of your high school transcripts, diploma or GED, and transcripts for college work completed to date to the Health Science and Nursing Division. If you graduated from high school and/or college in another country, please have your transcripts evaluated by a private international evaluation service and bring the documentation, as well as official international transcripts, to the Health Science and Nursing Division. The international evaluation of college coursework should be a detailed report.
5. All applicants will be notified in writing regarding acceptance.



NURSING PROGRAMS OVERVIEW CONTINUED

C. ADMISSION PROCESS – Acceptance to the Vocational Nursing Program is done using a random selection from all qualified applicants. This selection process is in accordance with the State Board of Vocational and Psychiatric Technicians and the California Community College Chancellor's Office. Only applicants meeting the requirements will be placed in the pool for selection. Each class selection will be completed using the above process. Student will be notified in writing by the Health Science and Nursing Division of permission to register.

D. Uniforms, books, health and safety screenings and miscellaneous expenses will vary according to distributors and medical providers. Cost per units will depend on college fees. Please see Admissions and Records for College Fee information. Students are responsible for providing their own transportation to clinical facilities.

E. STUDENT SUPPORT: SCHOLARSHIPS AND FINANCIAL – Río Hondo College participates in a variety of federal and state financial aid programs. These programs are designed to assist students with tuition, fees, books/supplies, transportation and room and board. Eligibility is limited to students who are U.S. citizens, permanent residents, or other eligible non-citizens. Additional eligibility requirements apply to each program and information may be obtained from the Financial Aid Office. There are numerous scholarships available to Río Hondo College nursing students. These scholarships are funded and sponsored by a variety of on and off campus resources, including community hospital partners of the nursing program. Scholarships are granted based on a variety of qualifications. Scholarship information is available in the College Scholarship Office located in the Financial Aid Office or in the Health Science and Nursing Division. Short-term loans are available in emergency situations for books and supplies through the Student Activities Office or the Scholarship Office.

F. PATIENT SAFETY AND BACKGROUND CHECKS – Based on clinical facility policies, nursing students must have clear criminal background checks to participate in clinical courses. Specific procedures will be shared with the student upon admission. The student is responsible for the cost of the background check. If the background check is not clear, the student will be responsible for obtaining documents showing rehabilitation and/or having the record corrected. The Dean of Health Science and Nursing is responsible for determining if clinical placement is appropriate through consultation with the Human Resource Department at the clinical sites. Student information will be held in strictest confidence. See the Dean of Health Science and Nursing with questions concerning this procedure.

The student will be required to undergo drug testing at their expense before caring for patients in the clinical setting. Specific procedures will be shared with the student upon admission. Evidence of drug use would jeopardize the admission of the student to the clinical setting.

The Board of Vocational Nursing and Psychiatric Technicians requires the applicant for licensure as a Vocational Nurse to disclose prior misdemeanor and felony convictions. The applicant must explain

the circumstances of the conviction and provide documentation of rehabilitation. The Board considers the nature and severity of the offense, subsequent acts, recency of acts or crimes, compliance with court sanctions, and evidence of rehabilitation in determining eligibility for licensure. Questions concerning this requirement may be directed to the Dean of Health Science and Nursing.

G. REQUIREMENT FOR LICENSURE – The Board of Vocational Nursing and Psychiatric Technicians requires a valid social security number for licensure. The Board of Vocational Nursing and Psychiatric Technicians should be consulted for qualifications for licensure for legal residents without social security cards. The Board of Vocational Nursing and Psychiatric Technicians can be reached at 916-263-7800.

H. TRANSFER STUDENTS – All transfer students who have taken coursework in nursing at another nursing program will be evaluated on an individual basis. Previous nursing coursework must be no older than five years. The student must present a letter from the director of the former nursing program, stating the circumstances necessitating the transfer, and an evaluation of clinical safety. Students who are deemed unsafe in the clinical area are not eligible for transfer to the Río Hondo Vocational Nursing Program.

Above information subject to change.

Revised August 2016



NURSING

DIVISION OF HEALTH SCIENCE & NURSING

ASSOCIATE OF SCIENCE DEGREE

Generic Student (Option #1)

The Associate Degree Nursing Program is a two-year program designed to prepare students for employment as a Registered Nurse, providing direct care to patients. Graduates receive an **Associate of Science Degree in Nursing**. The program is approved by the California State Board of Registered Nursing. Students who complete the curriculum are qualified to take the examination leading to licensure as a Registered Nurse.

Prerequisites /Corequisites	Units
BIOL 125 *Human Anatomy.....	4
BIOL 226 *Human Physiology**.....	4
BIOL 222 *Microbiology**.....	5
ENGL 101 *College Composition and Research.....	3.5
	16.5
ADN 151 *Clinical Nursing Concepts	2
ADN 151L *Clinical Nursing Concepts Lab.....	2

Offered only once a year. Permit to register given only to students admitted to the program.

****CHEM 110 is a prerequisite to BIOL 222 and BIOL 226 and meets the AS degree requirement for a natural science with lab.**

Other Required Courses	Units
MATH 070 or Intermediate Algebra or 070D or 073 appropriate assessment	4
READ 043 Reading College Textbooks or appropriate assessment	3
<i>(Reading proficiency required for graduation)</i>	
SOC 101 or Introduction to Sociology	3
SOC 101H *Introduction to Sociology Honors	3
SPCH 101 Public Speaking or equivalent	3
SPCH 101H *Public Speaking or equivalent Honors	3
PSY 101 or Introductory Psychology	3
PSY 101H *Introductory Psychology Honors.....	3
AMERICAN INSTITUTIONS (One Course).....	3
FINE ARTS (One Course).....	3
HUMANITIES (One Course).....	3
KINESIOLOGY (2 Activity Courses).....	2
	27

(The Health Science and Nursing Division recommends that students complete as many courses as possible before admission to the ADN Program, especially MATH 070 or 070D or 073 and READ 043, or equivalent.)

Courses Required After Program Admission By Permit Only

FIRST YEAR-FALL SEMESTER	Units
ADN 150 *Medical/Surgical Nursing I	4
ADN 150L *Medical/Surgical Nursing I Lab.....	4
ADN 154 *Pharmacology.....	2
	10

HS 045 Math for Health Professionals (optional elective for 1 unit)

FIRST YEAR-SPRING SEMESTER	Units
ADN 155 *Nursing Process: Childbearing Family/Women's Health.....	2
ADN 155L *Nursing Process: Childbearing Family/Women's Health Lab	2
ADN 156 *Nursing Process Applied to the Care of Children	2
ADN 156L *Nursing Process Applied to the Care of Children Lab.....	2
	8

SECOND YEAR-FALL SEMESTER	Units
ADN 250 *Advanced Pharmacology.....	1
ADN 251 *Medical Surgical Nursing II	2
ADN 251L *Medical Surgical Nursing II Lab.....	2.5
ADN 252 *Psychiatric/Mental Health Nursing.....	2
ADN 252L *Psychiatric/Mental Health Nursing Lab	1.5
	9

SECOND YEAR-SPRING SEMESTER	Units
ADN 253 *Medical Surgical Nursing III.....	2
ADN 253L *Medical Surgical Nursing III Lab	3
ADN 254 *Leadership and Management in Nursing	1.5
ADN 254L *Leadership and Management in Nursing Lab.....	2.5
	9

Total Units 83.5-84.5

**Prerequisite*

**The Board of Registered Nursing (BRN) requires these courses be completed to be eligible to take the RN licensing examination. All of these courses must be completed with a grade of "C" or better.*

NURSING

DIVISION OF HEALTH SCIENCE & NURSING

ASSOCIATE OF SCIENCE DEGREE

LVN to ADN (Option #2)

The Associate Degree Nursing Program may be completed by the Licensed Vocational Nurse in one year. It is designed to prepare students for employment as a Registered Nurse, providing direct care to patients. Graduates receive an **Associate of Science Degree in Nursing**. The California State Board of Registered Nursing approves the program. Students who complete the curriculum are qualified to take the examination leading to licensure as a Registered Nurse.

Prerequisites / Corequisites		Units
BIOL 125	*Human Anatomy.....	4
BIOL 226	*Human Physiology**.....	4
BIOL 222	*Microbiology**.....	5
ENGL 101	*College Composition and Research.....	3.5
Required Subtotal.....		16.5

Other Required Courses		Units
MATH 070 or	Intermediate Algebra or	
MATH 070D or MATH073	appropriate assessment	4
READ 043	*Reading College Textbooks or appropriate assessment	3
<i>(Reading proficiency required for graduation)</i>		
SOC 101 or	Introduction to Sociology	3
SOC 101H	*Introduction to Sociology Honors	3
SPCH 101 or	Public Speaking or equivalent	3
SPCH 101H	*Public Speaking or equivalent Honors	3
PSY 101 or	Introductory Psychology	3
PSY 101H	*Introductory Psychology Honors.....	3
AMERICAN INSTITUTIONS (One Course).....		3
FINE ARTS (One Course).....		3
HUMANITIES (One Course).....		3
KINESIOLOGY (2 Activity Courses)		2
Required Subtotal.....		27

(The Health Science and Nursing Division recommends that students complete as many courses as possible before admission to the ADN Program, especially MATH 070 or 070D or 073 and READ 043, or equivalent.)

Courses Required After Program Admission By Permit Only

ADN 075	*LVN Transition into the Associate Degree Nursing Program	2.5
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FALL SEMESTER		Units
ADN 250	*Advanced Pharmacology.....	1
ADN 251	*Medical Surgical Nursing II	2
ADN 251L	*Medical Surgical Nursing II Lab.....	2.5
ADN 252	*Psychiatric/Mental Health Nursing	2
ADN 252L	*Psychiatric/Mental Health Nursing Lab.....	1.5
Required Subtotal.....		9

SPRING SEMESTER		Units
ADN 253	*Medical Surgical Nursing III.....	2
ADN 253L	*Medical Surgical Nursing III Lab	3
ADN 254	*Leadership and Management in Nursing.....	1.5
ADN 254L	*Leadership and Management in Nursing Lab	2.5
Required Subtotal.....		9

**Course required by BRN to sit for licensing exam. All of these courses must be completed with a grade of "C" or better.*

NURSING

DIVISION OF HEALTH SCIENCE & NURSING

ASSOCIATE OF SCIENCE DEGREE

Psychiatric Technician to RN Associate Degree Nursing (Option #3)

The Associate Degree Nursing Program is a two-year program designed to prepare students for employment as a Registered Nurse, providing direct care to patients. Graduates receive an **Associate of Science Degree in Nursing**. The program is approved by the California State Board of Registered Nursing. Students who complete the curriculum are qualified to take the examination leading to licensure as a Registered Nurse. Current California psychiatric technician license required.

Prerequisites/Corequisites	Units
BIOL 125 *Human Anatomy.....	4
BIOL 226 *Human Physiology.....	4
BIOL 222 *Microbiology.....	5
ENGL 101 *College Composition and Research.....	3.5
Required Subtotal.....	16.5

ADN 151 *Clinical Nursing Concepts.....	2
ADN 151L *Clinical Nursing Concepts Lab.....	2

Offered only once per year. Permit to register given only to students admitted to the program. This course may be waived by testing.

Other Required Courses	Units
MATH 070 or Intermediate Algebra or 070D or 073 appropriate assessment.....	4
READ 043 Reading College Textbooks or appropriate assessment.....	3
<i>(Reading proficiency required for graduation)</i>	
SOC 101 or Introduction to Sociology.....	3
SOC 101H *Introduction to Sociology Honors.....	3
SPCH 101 Public Speaking or equivalent.....	3
SPCH 101H *Public Speaking or equivalent Honors.....	3
PSY 101 or Introductory Psychology.....	3
PSY 101H *Introductory Psychology Honors.....	3
AMERICAN INSTITUTIONS (One Course).....	3
FINE ARTS (One Course).....	3
HUMANITIES (One Course).....	3
KINESIOLOGY (2 Activity Courses).....	2
Required Subtotal.....	27

(The Health Science and Nursing Division recommends that students complete as many courses as possible before admission to the ADN Program, especially MATH 070 or 070D or 073 and READ 043, or equivalent.)

FIRST YEAR-FALL SEMESTER	Units
ADN 150 *Medical/Surgical Nursing I.....	4
ADN 150L *Medical/Surgical Nursing I Lab.....	4
ADN 154 *Pharmacology.....	2
	10

*HS 045 Math for Health Professionals
(optional elective for 1 unit)*

FIRST YEAR-SPRING SEMESTER	Units
ADN 155 *Nursing Process: Childbearing Family/Women's Health.....	2
ADN 155L *Nursing Process: Childbearing Family/Women's Health Lab.....	2
ADN 156 *Nursing Process Applied to the Care of Children.....	2
ADN 156L *Nursing Process Applied to the Care of Children Lab.....	2

Required Subtotal..... 8

SECOND YEAR-FALL SEMESTER	Units
ADN 250 *Advanced Pharmacology.....	1
ADN 251 *Medical Surgical Nursing II.....	2
ADN 251L *Medical Surgical Nursing II Lab.....	2.5
ADN 252 *Psychiatric/Mental Health Nursing.....	waived
ADN 252L *Psychiatric/Mental Health Nursing Lab.....	waived

Required Subtotal.....5.5
(waiver with active psychiatric technician license)

SECOND YEAR-SPRING SEMESTER	Units
ADN 253 *Medical Surgical Nursing III.....	2
ADN 253L *Medical Surgical Nursing III Lab.....	3
ADN 254 *Leadership and Management in Nursing.....	1.5
ADN 254L *Leadership and Management in Nursing Lab.....	2.5

Required Subtotal..... 9

Total Units 80

**Prerequisite*

**The Board of Registered Nursing (BRN) requires these courses be completed to be eligible to take the RN licensing examination. All of these courses must be completed with a grade of "C" or better.*

NURSING

DIVISION OF HEALTH SCIENCE & NURSING

Non Degree Pathway To RN Licensure 30 Unit Option LVN To RN

This one-year program is for the applicant with a valid California Vocational Nurse license. The Vocational Nurse who completes thirty additional units beyond the LVN curriculum qualifies to take the licensing examination as a Registered Nurse. This option does not lead to an Associate Nursing Degree.

The program is designed to prepare students for employment as a **Registered Nurse**, providing direct care to patients. The student should be aware that they may not change their status as a 30 unit option RN with the Board of Registered Nursing at any time after licensure. Individuals who become licensed as Registered Nurses using this option may not be eligible for licensure in states other than California or for any advanced degrees. The program is accredited by the California Board of Registered Nursing.

Prerequisites / Corequisites	Units
BIOL 226 *Human Physiology**	4
BIOL 222 *Microbiology**	5
Required Subtotal.....	9
ADN 075 *LVN Transition into the Associate Degree Nursing Program.....	2.5

Admission by permission of the Health Science and Nursing Division-once per year only.

****CHEM 110 is a prerequisite to BIOL 222 and BIOL 226 and meets the AS degree requirement for a natural science with lab.**

Courses Required After Program Admission By Permit Only

FALL SEMESTER	Units
ADN 250 *Advanced Pharmacology.....	1
ADN 251 *Medical Surgical Nursing II	2
ADN 251L *Medical Surgical Nursing II Lab.....	2.5
ADN 252 *Psychiatric/Mental Health Nursing	2
ADN 252L *Psychiatric/Mental Health Nursing Lab.....	1.5
Required Subtotal.....	9

**Prerequisite*

SPRING SEMESTER	Units
ADN 253 *Medical Surgical Nursing III.....	2
ADN 253L *Medical Surgical Nursing III Lab	3
ADN 254 *Leadership and Management in Nursing.....	1.5
ADN 254L *Leadership and Management in Nursing Lab.....	2.5

Required Subtotal..... 9

Total Units 29.5

**Prerequisite*

****The Board of Registered Nursing (BRN) requires these courses be completed to be eligible to take the RN licensing examination. All of these courses must be completed with a grade of "C" or better.***

NURSING

DIVISION OF HEALTH SCIENCE & NURSING

ASSOCIATE OF SCIENCE DEGREE

Vocational Nursing Program

The Vocational Nursing Program is offered as an Associate of Science Degree or as a Certificate of Achievement.

The **Vocational Nursing Program** is a two-and-a-half semester program following completion of prerequisite courses. It is designed to prepare students for employment as staff nurses, giving care to patients in a variety of settings, such as extended care facilities, home health care, surgical centers and medical offices. The program is approved by the California State Board of Vocational Nursing and Psychiatric Technicians. Students who complete the curriculum and achieve the certificate of completion, are qualified to take the examination leading to licensure as a Licensed Vocational Nurse.

A 2.5 or better grade point average in all college work attempted is required for completion of the program and qualification to take the examination leading to licensure as a Licensed Vocational Nurse.

Academic Requirements:		Units
MATH 030 or 030D or 033	*Prealgebra or appropriate assessment.....	4
ENGL 035	*Intermediate Composition for Developing Writers or appropriate assessment.....	3
READ 043	*Reading College Textbooks or appropriate assessment	3
Required Subtotal.....		10

Prerequisites		Units
HS 060	*Health Science Core	5
PSY 101 or PSY 101H	Psychology.....	3
	*Psychology Honors.....	3
VN 061	*Basic Fundamentals of Nursing.....	3.5
VN 061L	*Basic Fundamentals of Nursing Lab	5
Required Subtotal.....		16.5
HS 045	Math for Health Professionals (optional elective for 1 unit)	

(VN 061 and 061L are offered once per year by permit.)

FALL SEMESTER		Units
VN 071L	*Introduction to Medical-Surgical Nursing Lab	3.5
VN 072L	*Intermediate Medical-Surgical Nursing Lab	3.5
VN 073	*Basic Pharmacology	2
VN 074	*Nursing Care of Patients with Integumentary/Orthopedic Problems and Concepts of Gerontologic Nursing	2.5
VN 075	*Nursing Care of Patients with Endocrine Problems	1
VN 076	*Nursing Care of Patients with Renal, Urinary and Gastrointestinal Problems.....	3.5
VN 077	*Nursing Care of Patients with Cardiovascular and Respiratory Problems.....	3
Required Subtotal.....		19

SPRING SEMESTER		Units
VN 081L	*Maternal and Pediatric Nursing Lab.....	2.5
VN 082L	*Advanced Medical/Surgical Nursing Lab.....	3.5
VN 083	*Applied Pharmacology	2
VN 084	*Maternal & Pediatric Nursing.....	4
VN 085	*Leadership & Supervision for the Vocational Nurse	5
VN 086	*Mental Health & Neurological Nursing Problems	3
VN 087	*Nursing Care of Patients with Cancer	1
Required Subtotal.....		16.5

Total Units 62

*Prerequisite

See Nursing Program Overview appendix pages - for Philosophy, Admissions Requirements and Admissions Procedures.

NURSING

DIVISION OF HEALTH SCIENCE & NURSING

CERTIFICATE OF ACHIEVEMENT

Vocational Nursing Program

The Vocational Nursing Program is offered as an Associate of Science Degree or as a Certificate of Achievement.

The **Vocational Nursing Program** is a two-and-a-half semester program following completion of prerequisite courses. It is designed to prepare students for employment as staff nurses, giving care to patients in a variety of settings, such as extended care facilities, home health care, surgical centers and medical offices. The program is approved by the California State Board of Vocational Nursing and Psychiatric Technicians. Students who complete the curriculum and achieve the certificate of completion, are qualified to take the examination leading to licensure as a Licensed Vocational Nurse.

A 2.5 or better grade point average in all college work attempted is required for completion of the program and qualification to take the examination leading to licensure as a Licensed Vocational Nurse.

Academic Requirements:	Units
MATH 030 or 030D or 033	*Prealgebra or appropriate assessment.....4
ENGL 035	*Intermediate Composition for Developing Writers or appropriate assessment.....3
READ 043	*Reading College Textbooks or appropriate assessment.....3
Required Subtotal.....	10

Prerequisites	Units
HS 060	*Health Science Core5
PSY 101 or PSY 101H	*Psychology.....3 *Psychology Honors.....3
VN 061	*Basic Fundamentals of Nursing.....3.5
VN 061L	*Basic Fundamentals of Nursing Lab5
Required Subtotal.....	16.5
HS 045	Math for Health Professionals (optional elective for 1 unit)

(VN 061 and 061L are offered once per year by permit.)

FALL SEMESTER		Units
VN 071L	*Introduction to Medical-Surgical Nursing Lab	3.5
VN 072L	*Intermediate Medical-Surgical Nursing Lab	3.5
VN 073	*Basic Pharmacology	2
VN 074	*Nursing Care of Patients with Integumentary/Orthopedic Problems and Concepts of Gerontologic Nursing	2.5
VN 075	*Nursing Care of Patients with Endocrine Problems	1
VN 076	*Nursing Care of Patients with Renal, Urinary and Gastrointestinal Problems.....	3.5
VN 077	*Nursing Care of Patients with Cardiovascular and Respiratory Problems.....	3
Required Subtotal.....		19

SPRING SEMESTER		Units
VN 081L	*Maternal and Pediatric Nursing Lab.....	2.5
VN 082L	*Advanced Medical/Surgical Nursing Lab.....	3.5
VN 083	*Applied Pharmacology	2
VN 084	*Maternal & Pediatric Nursing.....	4
VN 085	*Leadership & Supervision for the Vocational Nurse5
VN 086	*Mental Health & Neurological Nursing Problems	3
VN 087	*Nursing Care of Patients with Cancer	1
Required Subtotal.....		16.5

Total Units 62
*Prerequisite

See Nursing Program Overview appendix pages - for Philosophy, Admissions Requirements and Admissions Procedures.

NURSING

DIVISION OF HEALTH SCIENCE & NURSING

CAREER CERTIFICATE

Certified Nurse Assistant Acute Care

This Career Certificate is designed for the student who already has their CNA Certificate wishing to gain employment in the Acute Care Hospital setting. Areas of emphasis will include taking care of patients in the acute care setting utilizing skills in basic care, emergency care, communication skills, patient assessment, observation and reporting, with additional emphasis on the specialized acute care areas such as medical/surgical/orthopedics, pediatrics and obstetrics. Students will gain general core knowledge of entry-level nursing skills through classroom instruction and hands on clinical time.

Required Courses	Units
HS 051 *Certified Nurse Assistant Acute Care Training Course	1.5
HS 051L *Certified Nurse Assistant Acute Care Training Course Lab	1.5

Units Required 3

**Prerequisite*

CAREER CERTIFICATE

Home Health Aide

This Career Certificate is designed for the student who already has their CNA wishing to gain employment in the home care setting. Areas of emphasis will include taking care of patients in the home care setting utilizing skills in basic care, emergency care, communication skills, patient assessment, observation and reporting, with additional emphasis on rehabilitative nursing care, and family relationships. Students will gain general core knowledge of entry-level nursing skills through classroom instruction and hands on clinical time.

Required Courses	Units
HS 052 *Home Health Aide Training Course.....	1.5
HS 052L *Home Health Aide Training Course Lab	1

Units Required 2.5

**Prerequisite*

CAREER CERTIFICATE

Nurse Assistant Pre-Certification Training Course

This Career Certificate is designed for the student wishing to gain employment in the Acute Care, Long-Term Care or Assisted Living settings. Areas of emphasis will include taking care of geriatric patients in a long-term care setting utilizing skills in basic care, emergency care and communication. The student will gain a general core knowledge of entry-level nursing skills through classroom instruction and hands on clinical time.

Required Courses	Units
HS 050 Nurse Assistant Pre-Certification Training Course	4
HS 050L Nurse Assistant Pre-Certification Training Course Lab.....	2.5

Units Required 6.5

**Prerequisite*



NUTRITION AND DIETETICS

DIVISION OF HEALTH SCIENCE & NURSING

ASSOCIATE IN SCIENCE IN NUTRITION AND DIETETICS FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Science in Nutrition and Dietetics for Transfer

The **Associate in Science in Nutrition and Dietetics for Transfer (AS-T) Degree** is intended to meet the lower division requirements for Nutrition and Dietetics majors (or similar majors) at a CSU campus that offers a Nutrition and Dietetics baccalaureate degree. This degree is designed for students interested in an introduction to the field of Nutrition and Dietetics and for students looking to further their understanding of nutrition and health. These courses will provide students with a solid foundation in nutrition that will serve them for either transferring or in the workplace.

In addition to the courses listed below, the following additional requirements must be met for completion of the AS-T Degree in Nutrition and Dietetics:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Nutrition and Dietetics major at the CSU where they seek transfer.

Required Courses		Units
NUTR 110	Introduction to Nutrition Science	3
PSY 101 or PSY 101H	Introduction in Psychology	3
	*Introduction in Psychology Honors	3
CHEM 130	*General Chemistry I	5
BIOL 222	*Microbiology	5
NUTR 120	Principles of Food with Lab	3
Required Subtotal.....		19

Choose two courses from LIST A (8-10 units):

LIST A		Units
CHEM 140	*General Chemistry II.....	5
CHEM 230	*Organic Chemistry I.....	5
BIOL 125	Human Anatomy with Lab	4
BIOL 226	*Human Physiology with Lab.....	4
MATH 130 or MATH 130H	*Introduction to Statistics	4
	*Introduction to Statistics Honors.....	4
PSY 190	*Statistics for the Behavioral Sciences	4
Required Subtotal.....		27-29

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

ORTHOPEDIC TECHNICIAN PROGRAM

DIVISION OF HEALTH SCIENCE AND NURSING

CERTIFICATE OF ACHIEVEMENT

This program of study will provide students with in-depth knowledge and skills necessary to work as an orthopedic technician. Skills include immobilization, traction, casting, splinting, and assisting physicians with orthopedic care. The program of study requires all applicants to complete BIOL 125 with a grade of "C" or better, and passing of the reading and math assessment tests scoring above READ 043 and ENGL 035 prior to application. Following acceptance into the Orthopedic Technician program, the students will complete four core orthopedic courses. In total the program of study is 19 units. Upon completion of the program, students will receive a Certificate of Achievement and be eligible to take the national certification exam through the National Board of Certified Orthopedic Technicians (NBCOT).

To acquire the **Certificate of Achievement in the Orthopedic Technician Program**, it is necessary to complete the following courses:

Required Courses		Units
BIOL 125	Human Anatomy.....	4
ORTH 040	*Introduction to Orthopedic Technology.....	4
ORTH 050	*Orthopedic Technician Health Assessment.....	3
ORTH 060	*Orthopedic Technician Modalities	4
ORTH 070	*Orthopedic Technician Practicum.....	4

Units Required 19

**Prerequisite*

PHILOSOPHY

DIVISION OF BEHAVIORAL & SOCIAL SCIENCE

ASSOCIATE IN ARTS IN PHILOSOPHY FOR TRANSFER



Associate Degree
for Transfer
*A Degree with a Guarantee.*SM

Associate in Arts in Philosophy for Transfer

The **Associate in Arts in Philosophy for Transfer (AA-T)** is intended to meet the lower division requirements for philosophy majors (or similar majors) at a CSU campus that offers a philosophy baccalaureate degree. The course of study provides a broad introduction to philosophy for those interested in building a foundation for an eventual bachelor's degree in philosophy, or for those seeking a structured exploration of philosophy for other reasons.

In addition to the courses listed below, the following additional requirements must be met to complete the AA-T in Philosophy:

1. Completion of a minimum of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework (some majors may require a higher GPA, students should consult with a counselor for more information).
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSUGE) pattern or the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted for the philosophy major at the Cal State University to which they seek to transfer. Students planning on transferring to a CSU are strongly advised to take the PHIL 115 (Symbolic Logic) to prepare for further study.

Required Courses (3 units)		Units
<i>Choose one course from the following list:</i>		
PHIL 112 or	Introduction to Logic.....	3
PHIL 112H	*Introduction to Logic Honors	3
PHIL 115	Symbolic Logic.....	3

Required Courses (3 units)		Units
<i>Choose one course from the following list:</i>		
PHIL 101 or	Introduction to Philosophy.....	3
PHIL 101H	*Introduction to Philosophy Honors	3
PHIL 120	Introduction to Ethics.....	3

LIST A (3 units)

Choose one course from the following list or any course not already selected from above.

PHIL 110 or	Critical Thinking.....	3
PHIL 110H	Critical Thinking Honors.....	3
PHIL 124	History of Philosophy: Ancient.....	3
PHIL 126	History of Philosophy: Modern.....	3

LIST B (6 units)

Choose two courses from the following list or any course not already selected from above.

PHIL 128 or	Introduction to Political Philosophy	3
PHIL 128H or	Introduction to Political Philosophy Honors	3
POLS 128 or	Introduction to Political Philosophy	3
POLS 128H	Introduction to Political Philosophy Honors	3
PHIL 140	Philosophy of Religion.....	3

LIST C (3 units)

Choose one course from the following list or any course not already selected from above.

PHIL 135 or	Philosophy of Social Justice	3
EGSS 135	Philosophy of Social Justice	3

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

Units Required 18

**Prerequisite*

PHOTOGRAPHY

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree provides students with a foundational knowledge of important conceptual and technical aspects of fine art photography with the goal of preparing students to transfer to a four-year university. The courses in this degree emphasize photography as a means of communication and personal expression, with an emphasis on cultural significance and visual literacy.

Students planning to prepare for a four-year degree in Photography should consult the lower division requirements of the university to which they plan to transfer.

To acquire the **Associate of Arts Degree in Photography**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
ART 105 or	Survey of Western Art: Prehistory through the Middle Ages.....	3
ART 105H	*Survey of Western Art: Prehistory through the Middle Ages.....	3
ART 106 or	Survey of Western Art: Renaissance to Contemporary	3
ART 106H	*Survey of Western Art Renaissance to Contemporary Honors.....	3
ART 120	Two Dimensional Design.....	3
ART 121	Three Dimensional Design.....	3
ART 130	Freehand Drawing I	3
GDSN 178	Digital Imaging Design.....	3
PHTO 110	Introduction to Digital Photography.....	3
PHTO 111	*Intermediate Digital Photography.....	3
PHTO 130	Beginning Photography.....	3
PHTO 131	*Intermediate Photography	3

Units Required 30

**Prerequisite*

PHYSICS

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

ASSOCIATE IN SCIENCE IN PHYSICS FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Science in Physics for Transfer

The **Associate in Science in for Transfer (AS-T)** degree is intended to meet the lower division requirements for Physics and Physics Education majors at a CSU campus that offers a Physics baccalaureate degree.

Physics will prepare those students interested in laying a foundation for further study and for a Bachelor's Degree in Physics and Physics Education. Since physics is the most basic of sciences, this degree will also satisfy the lower division requirements for a variety of baccalaureate degrees including, Engineering, Chemistry, Mathematics, and Computer Science.

In addition to the courses listed below, the following additional **requirements must be met for completion of the AS-T Degree in Physics:**

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Physics major at the CSU where they seek transfer.

Required Courses		Units
PHY 211	*Physics for Scientists and Engineers – I	4
PHY 212	*Physics for Scientists and Engineers – II.....	4
PHY 213	*Physics for Scientists and Engineers – III	4
MATH 190 or	*Calculus I	
MATH 190H	*Calculus I Honors.....	4
MATH 191	*Calculus II.....	4
MATH 250	*Calculus III	4
Required Subtotal.....		24

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

*Prerequisite

POLICE ACADEMY/ BASIC POLICE ACADEMY

DIVISION OF PUBLIC SAFETY

CERTIFICATE OF ACHIEVEMENT

Basic Police Academy

The Río Hondo Police Academy is a certificate program which is designed to prepare students to become entry-level police officers in local and state law enforcement agencies in California. This training course includes 42 learning domains, which includes instruction in leadership, professionalism and ethics, the criminal justice system, policing in the community, introduction to criminal law, laws of arrest, search and seizure, presentation of evidence, investigative report writing, vehicle operations, use of force, traffic enforcement, crime scenes, evidence, forensics, custody, arrest methods, First Aid/CPR, firearms, chemical agents, information systems, crimes against the justice system, cultural diversity/discrimination, and procedural justice. This course also meets the certification requirements of the Commission on Peace Officer Standards and Training (POST).

To acquire the **Certificate of Achievement in Basic Police Academy**, it is necessary to complete the following courses:

Required Courses	Units
PAC 075B or *Basic Course – Module III (Ext).....	7
PAC 075E *Basic Academy Intensive Modular III.....	7
and	
PAC 075C or *Basic Course – Module II (Ext)	8.5
PAC 075F *Basic Academy Intensive Modular II.....	8.5
and	
PAC 075D or *Basic Course – Module I (Ext).....	21.5
PAC 075G *Basic Academy Intensive Modular I.....	21.5

Units Required 37

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Police Academy Module I

The Police Officer Training Certificate of Achievement is a program that is designed to prepare students to become entry-level police officers in local and state law enforcement agencies in California. This training course includes 42 learning domains, which includes instruction in leadership, professionalism and ethics, the criminal justice system, policing in the community, introduction to criminal law, laws of arrest, search and seizure, presentation of evidence, investigative report writing, vehicle operations, use of force, traffic enforcement, crime scenes, evidence, forensics, custody, arrest methods, First Aid/CPR, firearms, chemical agents, information systems, crimes against the justice system, cultural diversity/discrimination, and procedural justice. This course also meets the certification requirements of the Commission on Peace Officer Standards and Training (POST).

To acquire the **Certificate of Achievement in Police Academy Module I**, it is necessary to complete the following courses:

Required Courses	Units
PAC 075D or *Basic Course – Module I (Ext).....	21.5
PAC 075G *Basic Academy Intensive Modular I.....	21.5

Units Required 21.5

**Prerequisite*

POLICE ACADEMY

DIVISION OF PUBLIC SAFETY

CAREER CERTIFICATE

Basic Police Training (Open to all students)

Several programs at Río Hondo College are certified by the Commission of Peace Officer Standards and Training (POST). There are certain minimum physical requirements for peace officers as well as requirements of good moral character. Students may obtain more specific information about these requirements from the Administration of Justice staff.

At the Administration of Justice Regional Training Center, a modern and complete law enforcement training facility is maintained. The center is equipped to train in the use of firearms, obstacle course for physical training, and weight training apparatus and driver training exercises. The facility is equipped to train in other areas related to the field of law enforcement, security and corrections. If you are interested in attending the Río Hondo Police Academy, there are information meetings being held on a monthly basis. Please call at (562) 463-7756.

Students who have previously earned a Basic POST Certificate or who are transferring to Río Hondo College from another college as Administration of Justice majors must meet the college transfer requirements and complete at least six units of Administration of Justice courses at Río Hondo College in addition to regular required courses to be eligible for graduation.

Required Courses		Units
PAC 040 or	*Basic Police Recruit Class	46
PAC 075 B, C, and D	*Basic Police Recruit Classes (Level III-I)	37

**Prerequisite*



POLITICAL SCIENCE

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE IN ARTS IN POLITICAL SCIENCE FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Political Science for Transfer

The **Associate in Arts in Political Science for Transfer Degree** is intended to meet the lower division requirements for Political Science majors (or similar majors) at a CSU campus that offers a Political Science baccalaureate degree.

This degree will introduce students to the broad discipline of political science. It involves the study of political structures, processes and social conditions as they relate to political situations, policy formulation approaches, and intergovernmental relations. This program is particularly relevant for students interested in pursuing a Bachelor's Degree in Political Science from a California State University, or for those seeking a structured examination into political systems.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Political Science:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Political Science major at the CSU where they seek transfer.

Required Courses		Units
POLS 110 or	American Government	
POLS 110H	*American Government Honors.....	3

Choose at least nine units from the following list:

POLS 128/ PHIL 128	Introduction to Political Philosophy.....	3
POLS 128H/ PHIL 128H	*Introduction Political Philosophy Honors.....	3
POLS 130	Comparative Government	3
POLS 140	International Relations	3
MATH 130 or	*Statistics	
MATH 130H or	*Statistics Honors.....	4
PSY 190	*Statistics for the Behavioral Sciences	4

Choose six units from the following list:

ECON 101 or	*Principles of Macroeconomics	
ECON 101H	*Principles of Macroeconomics Honors	3
ECON 102 or	*Principles of Microeconomics	
ECON 102H	*Principles of Microeconomics Honors.....	3
HIST 143 or	History of the United States to 1877	
HIST 143H	*History of the United States to 1877 Honors.....	3
HIST 144 or	History of the United States Since 1865	
HIST 144H	*History of the United States Since 1865 Honors.....	3
HIST 156	Black American Experience to 1865	3
HIST 157	Black American Experience Since 1865	3
HIST 158	US Comparative History of American Indians and Black Americans.....	3
HIST 159 or	US Comparative History of Mexican and Asian Americans & Women.....	3
HIST 159H	*US Comparative History of Mexican and Asian Americans & Women Honors	3
HIST 170	Women in American History.....	3
POLS 125	Law and Democracy.....	3
POLS 135/ ECON 135	International Political Economy	3
POLS 150/ CHST 150	Chicana/o/x Politics.....	3

Required Subtotal..... 18-19

CSU GE or IGETC Pattern..... Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total: 60 units

*Prerequisite

PSYCHOLOGY

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE IN ARTS IN PSYCHOLOGY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Psychology for Transfer

The **Associate in Arts in Psychology for Transfer (AA-T) Degree** is intended to meet the lower division requirements for Psychology majors (or similar majors) at a CSU campus that offers a Psychology baccalaureate degree.

This degree is designed for students interested in an introduction to the field of psychology and for students looking to further their understanding of the biological, psychological and environmental influences that guide human behavior. These courses will provide students with a solid foundation in psychology that will serve them for either transferring or in the workplace.

In addition to the courses listed below, the following additional requirements must be met for completion of the Associate in Arts in Psychology for Transfer Degree:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of “C” or better in each course or a “P” if the course was taken on a Pass/No Pass basis and the “P” is equal to a “C” or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Psychology major at the CSU where they seek transfer.

Required Courses		Units
PSY 101 or	Introductory Psychology	
PSY 101H	*Introductory Psychology Honors.....	3
PSY 200	*Research Methods in Psychology	3
PSY 210 or	*Biological Psychology	
PSY 210H	*Biological Psychology Honors	3

(choose one statistics course)

MATH 130 or	*Statistics	
MATH 130H or	*Statistics Honors.....	4
PSY 190	*Statistics for the Behavioral Science	4

LIST B:

Choose one course from the following list:

PHIL 110	*Critical Thinking.....	3
PSY 112	Lifespan Development.....	3
SOC 101 or	Introduction to Sociology	
SOC 101H	*Introduction to Sociology Honors	3

LIST C:

Choose one course from the following or any course not already selected from List B:

PHIL 101 or	Introduction to Philosophy	
PHIL 101H	*Introduction to Philosophy Honors	3
PSY 114	Abnormal Psychology.....	3
PSY 170	Introduction to Learning and Memory.....	3
PSY 180	Positive Psychology.....	3
SOC 102	Social Problems.....	3

Required Subtotal.....19

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

SOCIAL JUSTICE STUDIES

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE IN ARTS IN SOCIAL JUSTICE STUDIES FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Social Justice Studies for Transfer

The Associate in Arts in Social Justice Studies for Transfer (AA-T) Degree is intended to meet the lower division requirements for Various Social Science majors (or similar majors) at a CSU campus that offers a Social Justice baccalaureate degree. The Social Justice Studies degree is an interdisciplinary degree that engages students in examining identity issues such as gender, race, class, ethnicity, and nationality as they intersect with the social justice issues of racism, sexism, classism, terrorism and other oppressive structures within society. This degree is designed to appeal to the student who is interested in learning about the experiences of marginalized groups and those going into majors such as: Sociology, History, Political Science, Women's Studies, Race and Ethnic Studies.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T in Social Justice Studies.

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department for the courses accepted into the various majors that fall under the umbrella of "Social Justice" at the CSU where they seek transfer.

Required Courses	Units
SOC 102	Major Social Problems.....3
SOC 116	Introduction to Race and Ethnic Relations3
SOC 120	Perspectives of Sex & Gender3

Choose 3 units from the following list:

HIST 122	History of Mexico.....3
HIST 158	US Comparative History of American Indians and Black Americans.....3
HIST 170	Women in American History3

Choose 3 units from the following list:

CHST 146	The Mexican American in the History of the United States.....3
LIT 117 or LIT 117H	Mexican Literature in Translation3 *Mexican Literature in Translation Honors.....3
LIT 130 or LIT 130H	*Women and Literature.....3 *Women and Literature Honors3
LIT 149	Introduction to Chicana/o/x Literature3

Choose 3 units from the following list:

CHST 101	Introduction to Chicana/o/x Studies3
CHST 148	La Chicana: The Contemporary Mexican-American Female3
HIST 156	Black American Experience to 18653
HIST 157	Black American Experience since 1865.....3
HIST 159 or HIST 159H	US Comparative History of Mexican and Asian Americans and Women3 *US Comparative History of Mexican and Asian Americans and Women Honors.....3
HUM 130	Contemporary Mexican-American Culture.....3
PHIL 101 or PHIL 101H	Introduction to Philosophy.....3 *Introduction to Philosophy Honors3
POLS/CHST 150	Chicana/o/x Politics.....3
SOC 105	Introduction to Human Sexuality.....3
SOC/ANTH 110	Human Sexuality from a Cross-Cultural Perspective.....3

Required Subtotal.....18

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

*Prerequisite

SOCIAL JUSTICE STUDIES WITH AN EMPHASIS IN LGBTQ+ STUDIES

DIVISION OF BEHAVIORAL AND SOCIAL SCIENCES

ASSOCIATE IN ARTS FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Social Justice Studies with an Emphasis in LGBTQ+ Studies for Transfer

The Associate in Arts in Social Justice Studies with an Emphasis in LGBTQ+ Studies for Transfer (AA-T) is intended to meet the lower division requirements for Social Justice majors (or similar majors) at a California State University (CSU) campus that offers a Social Justice Studies baccalaureate degree.

This degree is designed to give foundational knowledge in the field of social justice for students looking to transfer, or for those who want a greater understanding of social justice among particular populations, and specifically the LGBTQ+ community.

In addition to the courses listed below, the following additional requirements must be met for completion of the Associate in Arts in Social Justice Studies with an Emphasis in LGBTQ+ Studies for Transfer Degree:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of “C” or better in each course or a “P” if the course was taken on a Pass/No Pass basis and the “P” is equal to a “C” or better.
4. Certified completion of the California State University General Education- Breadth (CSU GE) pattern; OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Required Courses	Units
EGSS 130 Introduction to LGBTQ+ Studies	3
SOC 116 Introduction to Race and Ethnic Relations	3

Select from ONE of the following list:

SOC 102 Major Social Problems	3
SOC 105 Introduction to Human Sexuality	3

Select three courses from at least two of the following areas. In

Area 3, courses can be selected only if not already used toward required courses above. Only ONE course from Area 4 may be used.

Area 1: History or Government	Units
HIST 122 History of Mexico	3
HIST 131 History of the North American Indian	3
HIST 156 Black American Experience to 1865	3
HIST 157 Black American Experience Since 1865	3
HIST 158 US Comparative History of American Indians and Black Americans	3
HIST 159 or US Comparative History of Mexican and Asian Americans and Women	3
HIST 159H *US Comparative History of Mexican and Asian Americans and Women Honors	3
HIST 170 Women in American History	3

Area 2: Arts and Humanities	Units
ART 104 Art of the Ancient Americas	3
ART 107 The Art of Asia	3
ART 108 The Art of Mexico	3
ART 109 History of American Art	3
CHST 146 The Mexican American in the History of the United States	3
HUM 125 or Introduction to Mexican Culture	3
HUM 125H *Introduction to Mexican Culture Honors	3
HUM 130 Contemporary Mexican-American Culture	3
HUM 140 Introduction to Asian Cultures	3
LIT 117 or Mexican Literature in Translation	3
LIT 117H *Mexican Literature in Translation Honors	3
LIT 130 or Women and Literature	3
LIT 130H *Women and Literature Honors	3
LIT 144A *World Literature: Antiquity through the 16th Century	3
LIT 144B *World Literature: 16th Century to the Present 3	3
LIT 149 Introduction to Chicana/o/x Literature	3
MUS 129 Music in Latin American Culture	3
MUS 136 History of Jazz	3
MUS 141 History of Rap Music and Hip Hop Culture	3

Area 3: Social Science	Units
ANTH 102 or Introduction to Cultural Anthropology	3
ANTH 102H *Introduction to Cultural Anthropology Honors	3
ANTH 104 Introduction to Language and Culture	3
ANTH 110 or Human Sexuality from a Cross-Cultural Perspective	3
SOC 110 Human Sexuality from a Cross-Cultural Perspective	3
ANTH 125 Religion, Magic, Witchcraft, and the Supernatural	3
CHST 101 Introduction to Chicana/o/x Studies	3
CHST 146 The Mexican American in the History of the United States	3

SOCIAL JUSTICE STUDIES WITH AN EMPHASIS IN LGBTQ+ STUDIES

DIVISION OF BEHAVIORAL AND SOCIAL SCIENCES

ASSOCIATE IN ARTS FOR TRANSFER - CONTINUED

CHST 148 or	La Chicana: The Contemporary	
	Mexican-American Female	3
SOC 148	La Chicana: The Contemporary	
	Mexican-American Female	3
CHST 150 or	Chicana/o/x Politics	3
POLS 150	Chicana/o/x Politics	3
GEOG 102	Introduction to Cultural Geography	3
SOC 105	Introduction to Human Sexuality	3
SPCH 150	Intercultural Communication	3

Area 4: Quantitative Reasoning and Research Methods

	Units	
MATH 130 or	*Statistics	4
MATH 130H	*Statistics Honors	4
PSY 190	*Statistics for the Behavioral Sciences	4
PSY 200	*Research Methods in Psychology	3

Required Subtotal..... 18 or 19

CSU GE or IGETC Pattern Varies
 Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

SOCIAL WORK

DIVISION OF BEHAVIORAL & SOCIAL SCIENCE

ASSOCIATE OF ARTS DEGREE

The Associate of Arts Degree in Social Work provides a foundation for students interested in the fields of social work, human services, counseling and related areas. The curriculum is designed to meet lower-division transfer courses for many CSU's with majors in Social Work, Sociology with an emphasis in Social Work or Human Services. The degree also offers a basis for students interested in paraprofessional jobs in the human services field. See admission requirements of individual colleges and universities and transfer requirements for specific majors.

To acquire the **Associate of Arts Degree in Social Work**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
HUSR 111	Human Services in Contemporary Society.....	3
HUSR 199A	*Seminar in Human Services.....	1
HUSR 199B	*Fieldwork in Human Services.....	2-3
MATH 130* or MATH 130H or PSY 190	*Statistics or Statistics Honors..... *Statistics for the Behavioral Sciences	4 4
PSY 101 or PSY 101H	Introduction to Psychology *Introduction to Psychology Honors	3 3
SOC 101 or SOC 101H	Introduction to Sociology *Introduction to Sociology Honors	3 3
Choose ONE course from the following list:		
AJ 101	Introduction to Administration of Justice	3
ANTH 102 or ANTH 102H	Introduction to Cultural Anthropology..... *Introduction to Cultural Anthropology Honors.....	3 3
CD 106	Child Growth and Development.....	3
CD 208	Child, Family and Community.....	3
ENGL 201 or ENGL 201H	*Advanced Composition and Critical Thinking..... *Advanced Composition and Critical Thinking Honors.....	3.5 3.5
HIST 143 or HIST 143H	History of the United States to 1877..... *History of the United States to 1877 Honors....	3 3
HIST 144 or HIST 144H	History of the United States Since 1865..... *History of the United States Since 1865 Honors.....	3 3
PSY 112	Lifespan Development.....	3
PSY 114	Introduction to Abnormal Psychology	3
SOC 102	Major Social Problems.....	3

Units Required 19-20.5

*Prerequisite

SOCIAL WORK AND HUMAN SERVICES

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE IN ARTS IN SOCIAL WORK AND HUMAN SERVICES FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Social Work and Human Services for Transfer

The Associate in Arts in Social Work and Human Services for Transfer (AA-T) Degree provides a foundation for students interested in the fields of social work, human services, counseling and related areas. The curriculum is designed to meet lower-division major requirements for the social work and human services (or similar) major at a CSU, including collaborative health and human services, criminal justice, human services, social work, and sociology.

In addition to the courses listed below, the following additional requirements must be met for completion of the Associate in Arts in Social Work and Human Services for Transfer Degree:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Social Work and Human Services (or similar) major at the CSU where they seek transfer.

Required Courses		Units
HUSR 111	Human Services in Contemporary Society.....	3
SOC 101 or SOC 101H	Introduction to Sociology	3
PSY 101 or PSY 101H	*Introduction to Sociology Honors	3
	Introductory Psychology.....	3
	*Introductory Psychology Honors.....	3
HUSR 199A and HUSR 199B	*Seminar in Human Services	1
	*Fieldwork in Human Services.....	2-3
MATH 130 or MATH 130H or PSY 190	*Statistics.....	4
	*Statistics Honors	4
	*Statistics for the Behavioral Sciences	4
BIOL 105 or BIOL 125 or BIOL 226	Human Biology.....	3
	Human Anatomy.....	4
	*Human Physiology	4
ECON 101 or ECON 101H or ECON 102 or ECON 102H	*Principles of Macroeconomics	3
	*Principles of Macroeconomics Honors	3
	*Principles of Microeconomics	3
	*Principles of Microeconomics Honors.....	3

Select two courses

AJ 101	Introduction to Administration of Justice.....	3
ANTH 102 or ANTH 102H	Introduction to Cultural Anthropology.....	3
	*Introduction to Cultural Anthropology	3
CD 106	Child Growth and Development.....	3
CD 208	Child, Family, and Community.....	3
ENGL 201 or ENGL 201H	*Advanced Composition and Critical Thinking.....	3.5
	*Advanced Composition and Critical Thinking Honors.....	3.5
HIST 143 or HIST 143H	History of the United States to 1877.....	3
	*History of the United States to 1877 Honors....	3
HIST 144 or HIST 144H	History of the United States Since 1865.....	3
	*History of the United States Since 1865 Honors.....	3
PSY 112	Lifespan Development.....	3
PSY 114	Introduction to Abnormal Psychology	3
SOC 102	Major Social Problems.....	3
SOC 116	Introduction to Race and Ethnic Relations	3
SPCH 150	Intercultural Communication	3

Required Subtotal.....28 to 30.5
 CSU GE or IGETC PatternVaries
 Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

*Prerequisite

SOCIOLOGY

DIVISION OF BEHAVIORAL & SOCIAL SCIENCES

ASSOCIATE IN ARTS IN SOCIOLOGY FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Sociology for Transfer

The **Associate in Arts in Sociology for Transfer (AA-T) Degree** is intended to meet the lower division requirements for sociology majors (or similar majors) at a CSU campus that offers a sociology baccalaureate degree.

This degree is designed to give foundational knowledge in the field of sociology for students looking to transfer, or for those who want a broad understanding of sociology and the social world.

In addition to the courses listed below, the following additional requirements must be met for completion of the Associate in Arts in Sociology for Transfer Degree:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of “C” or better in each course or a “P” if the course was taken on a Pass/No Pass basis and the “P” is equal to a “C” or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Sociology major at the CSU where they seek transfer.

Required Courses		Units
SOC 101 or	Introduction to Sociology	3
SOC 101H	*Introduction to Sociology Honors	3

Any TWO courses from the following list:

SOC 102	Major Social Problems.....	3
PSY 200	*Research Methods in Psychology	3
MATH 130 or	*Statistics	
MATH 130H or	*Statistics Honors.....	4
PSY 190	*Statistics for the Behavioral Sciences	4

Any TWO courses from the following list or not used above:

SOC 114	Marriage, Family and Intimate Relationships	3
SOC 116	Introduction to Race and Ethnic Relations.....	3
SOC 120	Perspectives of Sex and Gender.....	3
SOC 127	Introduction to Criminology.....	3

Any ONE course from the following list:

SOC 105	Introduction to Human Sexuality	3
SOC 110/		
ANTH 110	Human Sexuality from a Cross-Cultural Perspective	3
SOC 130	Introduction to Disability Studies.....	3

Required Subtotal..... 18-19

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

**Prerequisite*

SPANISH

DIVISION OF COMMUNICATIONS & LANGUAGES

ASSOCIATE IN ARTS IN SPANISH FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Spanish for Transfer

The Associate in Arts in Spanish for Transfer (AA-T) Degree is intended to meet the lower division requirements for Spanish majors (or similar majors) at a California State University that offers a Bachelor's Degree in Spanish.

This degree is designed for students interested in the field of the Spanish language and for students looking to further their understanding of the cultural and linguistic aspects of the language as they apply to the workplace. These courses will provide students with a solid foundation in Spanish language and culture that will be useful either for transferring or using in the workplace.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Spanish:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Spanish (or similar majors) at the CSU where they seek transfer.

Required Courses		Units
SPAN 101	Spanish I	4.5
SPAN 102	*Spanish II	4.5
SPAN 201 or	*Spanish III	4.5
SPAN 201H	*Spanish III Honors	4.5
SPAN 202	*Spanish IV	4.5

Choose at least one course (3-4.5 units) from the following list:

FR 101	French I	4.5
FR 102	*French II	4.5
FR 201	*French III	4.5
FR 202	*French IV	4.5
HIST 122	History of Mexico	3
HUM 125 or	Introduction to Mexican Culture	
HUM 125H	*Introduction to Mexican Culture Honors	3
HUM 130	Contemporary Mexican-American Culture	3
LIT 117 or	Mexican Literature in Translation	
LIT 117H	*Mexican Literature in Translation Honors	3
LIT 149	Introduction to Chicana/o/x Literature	3

If a student is waived out of elementary level Spanish courses from the core, he/she may select courses not taken above or from the following list to meet the minimum 18 units required in the major (per Title 5 regulations):

ART 104	Art of the Ancient Americas	3
ART 108	The Art of Mexico	3
ENGL 126	Languages of the World	3
MUS 129	Music in Latin American Culture	3
SPAN 101S	Spanish for Spanish Speakers I	4.5
SPAN 102S	*Spanish for Spanish Speakers II	4.5

Required Subtotal.....21-22.5

CSU GE or IGETC Pattern Varies
Transferable Electives (as needed to reach 60 transferable units)

Degree Total 60

*Prerequisite

SPANISH

DIVISION OF COMMUNICATIONS & LANGUAGES

CERTIFICATE OF ACHIEVEMENT

The Certificate of Achievement in Spanish is designed to provide students with a strong foundation in the essentials of the Spanish language: reading, listening, speaking, and writing skills. This certificate is intended for students pursuing other degrees or careers not necessarily related to the Spanish language but who still want to learn the language. With this certificate, students can petition their employer for any benefits that may be available for those who have skills in Spanish. Students who successfully complete the certificate will be able to communicate competently in Spanish at a basic conversational level. While students will not be able to act as an interpreter, they will be able to communicate directly with clients, customers, coworkers, or community members who are Spanish speakers and whose English proficiency may be limited.

To acquire the **Certificate of Achievement in Spanish**, it is necessary to complete the following courses:

Required Courses		Units
SPAN 101 or	Spanish I	4.5
SPAN 101S	Spanish for Spanish Speakers I.....	4.5
SPAN 102 or	*Spanish II	4.5
SPAN 102S	*Spanish for Spanish Speakers II.....	4.5
SPAN 201 or	*Spanish III.....	4.5
SPAN 201H	*Spanish III Honors	4.5
SPAN 202	*Spanish IV.....	4.5

Units Required 18

**Prerequisite*

TESLA STUDENT AUTOMOTIVE TECHNICIAN (START)

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

This Certificate of Achievement is intended to educate the entry-level technician in Tesla Motors technology. Topics will include: safety when working in or around high voltage, maintenance, regeneration braking, inverter power transfer, battery technologies, battery management systems, high-voltage bus and charging, pack connector and penthouse controls, and autonomous technology. Electric vehicle applications and their integrated systems from Tesla Motors will be used to discuss physics of battery storage and material composition and high-voltage generation systems. This course is suitable for students already working in the battery electric vehicle/hybrid vehicle and energy technology field. Completion of this training is required by Tesla for employment as a Level I, Level II, or Level III technician, Mobile Service Technician, or a Field Service Technician.

To acquire the **Certificate of Achievement in Tesla Student Automotive Technician (START)**, it is necessary to complete the following courses:

Required Courses	Units
TESL 100 *Tesla Student Automotive Technician (START)	15
AUTO 290 Cooperative Work Experience/Internship for Automotive Technology Related Fields.....	1

Units Required 16

*Prerequisite



THEATRE ARTS

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE IN ARTS IN THEATRE ARTS FOR TRANSFER



Associate Degree
for Transfer
A Degree with a Guarantee.™

Associate in Arts in Theatre Arts

The **Associate in Arts in Theatre Arts Degree** is intended to meet the lower division requirements for Theatre Arts majors at a CSU campus that offers a Theatre Arts baccalaureate degree.

This degree is designed for students interested in a range of classes in the theatre arts. Students who earn an AA-T in Theatre Arts demonstrate knowledge and skill in areas including acting, theatre technology, dramaturgy, design (lights, set, costume, and/or make-up), theatre history, and play production. Foundational skills and knowledge of theatre is the springboard for an array of careers including professional actor, theatre critic, theatre director, playwright, set, costume, make-up or light designer, running crew and various film and television jobs.

In addition to the courses listed below, the following additional requirements must be met for completion of the AA-T Degree in Theatre Arts:

1. Completion of 60 CSU-transferable semester units.
2. Achievement of a minimum GPA of at least 2.0 in all CSU-transferable coursework. (Some majors may require a higher GPA. Students should consult with a counselor for more information.)
3. Completion of the major with a grade of "C" or better in each course or a "P" if the course was taken on a Pass/No Pass basis and the "P" is equal to a "C" or better.
4. Certified completion of the California State University General Education-Breadth (CSU GE) pattern OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

Students are advised to check with the Counseling Department or Transfer Center for the courses accepted into the Theatre Arts major at the CSU where they seek transfer.

Required Courses		Units
THTR 101 or	Theatre Arts Appreciation.....	3
THTR 105 or	The History & Development of the Theatre	3
THTR 105H	*The History & Development of the Theatre Honors	3
THTR 110	Principles of Acting I	3
THTR 159 or	Stage Crew Activity (<i>must complete 3 total units</i>).....	3
THTR 170	Theatre Rehearsal and Performance.....	3

Choose 3 classes totaling 9 units from the following list:

THTR 111	*Principles of Acting II	3
THTR 150	Stagecraft I for Theatre, TV, and Film.....	3
THTR 153	Lighting Design and Production for Theatre, TV, and Film	3
THTR 174	Costume Design and Production for Theatre, TV, and Film	3

If not used in Required Core:

THTR 159 or	Stage Crew Activity (<i>must complete 3 total units</i>).....	3
THTR 170	Rehearsal and Performance	3

Required Subtotal.....18

CSU GE or IGETC Pattern Varies
Transferable Electives (*as needed to reach 60 transferable units*)

Degree Total 60

*Prerequisite

THEATRE ARTS

DIVISION OF ARTS & CULTURAL PROGRAMS

ASSOCIATE OF SCIENCE DEGREE

To acquire the Associate of Science Degree in Theatre Arts, students must complete the required major courses below with a grade of “C” or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses		Units
THTR 101	Theatre Arts Appreciation.....	3
THTR 105 or THTR 105H	History & Development of the Theatre the Theatre (or *Honors)	3 3
THTR 110	Principles of Acting I	3
THTR 111	*Principles of Acting II	3
THTR 150	Stagecraft I for Theatre, TV, and Film.....	3
THTR 151	*Stagecraft II for Theatre, TV, and Film	3
THTR 170	Theatre Rehearsal & Performance	3
THTR 230	*Principles of Directing	3
THTR 231	*Principles of Directing II	3

Units Required 27

**Prerequisite*

WELDING TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

ASSOCIATE OF SCIENCE DEGREE

The courses required in this degree compile a comprehensive list of job related skills needed to acquire advanced welding skills. The skills acquired during class will prepare an individual to take and pass the City of Los Angeles Certified Welder Exam, which also aligns with American Welding Society (AWS) standards.

To acquire the **Associate of Science Degree in Welding Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
TCED 060 Elementary Metallurgy	2
WELD 040 Introduction to Welding Processes	2
WELD 045 Basic Electric Arc Welding.....	2
WELD 050 *Semi-Automatic Welding Processes.....	4
WELD 055 *Manual Electric Arc Welding Processes.....	4
WELD 060 Production Welding Techniques	4
WELD 065 *Introduction to Gas Tungsten Arc Welding....	4
WELD 070 *Advanced Gas Tungsten Arc Welding	4

Select one course from the following:

TCED 090 Blueprint Reading for Industry	2
WELD 075 *Certification Welding I.....	4

Units Required 28-30

* Prerequisite

CERTIFICATE OF ACHIEVEMENT

LADBS Structural Steel Certification Program

The courses required in this certificate compile a comprehensive list of job related skills needed to acquire advanced welding skills. The skills acquired during class will prepare an individual to take and pass the City of Los Angeles Department of Building and Safety (LADBS) Structural Steel Certified Welder Examination and Performance Test, which also aligns with standards and qualifications per the American Welding Society (AWS).

To acquire the **Certificate of Achievement in LADBS Structural Steel Certification Program**, it is necessary to complete the following courses with a grade of "C" or better:

Required Courses	Units
WELD 040 Introduction to Welding Processes	2
WELD 050 *Semi-Automatic Welding Processes.....	4
WELD 055 *Manual Electric Arc Welding Processes.....	4
WELD 075 *Certification Welding I	4
WELD 080 *Certification Welding II.....	3

Units Required 17

*Prerequisite

WELDING TECHNOLOGY/ PIPE WELDING AND FABRICATION

DIVISION OF CAREER & TECHNICAL EDUCATION

CERTIFICATE OF ACHIEVEMENT

The courses required in this certificate compile a comprehensive list of job related skills needed for Pipe Welding and Fabrication. The skills acquired during this program will prepare an individual to take and pass the AWS B2.1 SMAW 6G pipe welding performance exam, which also aligns with standards and qualifications per the American Welding Society (AWS), American Society of Mechanical Engineers (ASME), and American Petroleum Institute (API).

To acquire the **Certificate of Achievement in Pipe Welding and Fabrication**, it is necessary to complete the following courses:

Required Courses		Units
WELD 081	*Pipe Welding – Level 1	4
WELD 082	*Pipe Layout and Fabrication	4
WELD 083	*Pipe Welding II	4
WELD 084	*Pipe Welding – Level III	4
WELD 055	*Manual Electric Arc Welding Processes.....	4
WELD 050	*Semi-Automatic Welding Processes	4

Units Required 24

**Prerequisite*

WILDLAND FIRE TECHNOLOGY

DIVISION OF PUBLIC SAFETY

ASSOCIATE OF SCIENCE DEGREE

This Degree program will provide the student with training in hand crew formation, fire line construction, and the use of wild land equipment. The behavior of fires, protective clothing, and wildland fire tools will also be addressed. The Wildland Fire Technology Associate Degree program is for those students who desire to gain an understanding of Wildland fire investigation, fire prevention and support operations. This program also meets the requirements for the U.S. Forest Service to be hired as an entry-level Wildland firefighter. This degree program will also aid currently employed municipal firefighters with the learning domains and knowledge base to respond to and mitigate a Wildland conflagration.

To acquire the **Associate of Science Degree in Wildland Fire Technology**, students must complete the required major courses below with a grade of "C" or better along with one of the following: Río Hondo College General Education and Proficiency requirements, California State University General Education Breadth (CSU GE), or Intersegmental General Education Transfer Curriculum (IGETC).

Required Courses	Units
WFT 101 Wildland Fire Behavior	3
WFT 102 Wildland Firefighter Safety and Survival	3
WFT 103 Wildland Fire Operations	3
WFT 104 Wildland Fire Investigation, Prevention, and Public Information.....	3
WFT 105 Wildland Fire Logistics, Finance, and Planning.....	3

Plus a minimum of 9 units selected from the following:

EMT 093 *Emergency Medical Technician	8
FTEC 044 *Physical Fitness and Ability for the Firefighter	3
FTEC 107 Hazardous Materials I.....	3
FTEC 108 *Hazardous Materials II	3
FTEC 121 Emergency Response	3
WFT 077 *Wildland Fire Academy.....	16

Units Required 24-31

**Prerequisite*

CERTIFICATE OF ACHIEVEMENT

Wildland Fire Technology

The Certificate of Achievement in Wildland Fire Technology offers the required courses and learning domains for students to apply for employment with wildland firefighting agencies such as the United States Forest Service; California Department of Forestry; United States Department of the Interior, Bureau of Land Management; National Park Service, as well as municipal fire departments.

To acquire the **Certificate of Achievement in Wildland Fire Technology**, it is necessary to complete the following courses:

Required Courses	Units
WFT 101 Wildland Fire Behavior	3
WFT 102 Wildland Firefighter Safety and Survival	3
WFT 103 Wildland Fire Operations	3
WFT 104 Wildland Fire Investigation, Prevention, and Public Information.....	3
WFT 105 Wildland Fire Logistics, Finance, and Planning.....	3

Plus a minimum of 9 units selected from the following:

EMT 093 *Emergency Medical Technician	8
FTEC 044 *Physical Fitness and Ability for the Firefighter	3
FTEC 107 Hazardous Materials I.....	3
FTEC 108 *Hazardous Materials II	3
FTEC 121 Emergency Response	3
WFT 077 *Wildland Fire Academy.....	16

Units Required 24-31

**Prerequisite*

ALGEBRA I, ALGEBRA II, AND GEOMETRY

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

NONCREDIT CERTIFICATE OF COMPETENCY

Algebra I

The Algebra I Noncredit Certificate of Competency is intended for individuals who wish to review the material in the secondary math curriculum, Algebra I, and satisfy one year of the three-year math requirement for high school students.

To acquire the **Noncredit Certificate of Competency in Algebra I**, it is necessary to complete the following courses:

Required Courses	Units
NBAS 020 Review of Algebra I Part A.....	0
NBAS 021 Review of Algebra I Part B.....	0

Units Required 0

Algebra II

The Algebra II Noncredit Certificate of Competency is intended for individuals who wish to review the material in the secondary math curriculum, Algebra II, and satisfy one year of the three-year math requirement for high school students.

To acquire the **Noncredit Certificate of Competency in Algebra II**, it is necessary to complete the following courses:

Required Courses	Units
NBAS 024 Review of Algebra II Part A.....	0
NBAS 025 Review of Algebra II Part B.....	0

Units Required 0

Geometry

The Geometry Noncredit Certificate of Competency is intended for individuals who wish to review the material in the secondary math curriculum, Geometry, and satisfy one year of the three-year math requirement for high school students.

To acquire the **Noncredit Certificate of Competency in Geometry**, it is necessary to complete the following courses:

Required Courses	Units
NBAS 022 Review of Geometry Part A.....	0
NBAS 023 Review of Geometry Part B.....	0

Units Required 0

B.I.M. AND CADD TECHNOLOGY FOR ARCHITECTURE

DIVISION OF CAREER & TECHNICAL EDUCATION

NONCREDIT CERTIFICATE OF COMPLETION

The B.I.M. (Building Information Modeling) and CADD (Computer Assisted Drafting & Design) Technology for Architecture Noncredit Certificate of Completion is intended for individuals who are interested in pursuing training in the use of CADD Technology within the Architectural design and drafting fields.

To acquire the **Noncredit Certificate of Completion in B.I.M. (Building Information Modeling) and CADD (Computer Assisted Drafting & Design) Technology for Architecture**, it is necessary to complete the following courses:

Required Courses	Units
NVOC 150 AutoCAD for Basic CADD Applications	0
NVOC 170 MicroStation for Basic CADD Applications	0
NVOC 260 Advanced Architecture Using Revit and 3D Software.....	0
NVOC 261 Revit for Advanced BIM Architectural, Structural and MEP Applications.....	0
NVOC 280 Advanced MicroStation for CADD & BIM Applications.....	0

Units Required 0

CAREER EXPLORATION: GRAPHIC DESIGN

DIVISION OF ARTS AND CULTURAL PROGRAMS

NONCREDIT CERTIFICATE OF COMPLETION

The Graphic Design Noncredit Certificate of Completion is designed to inform and deliver a general understanding to students about the Graphic Design profession. Completion of the sequence of courses will inform students about the profession's general origins, basic processes, and possible academic and career pathways.

To acquire the **Noncredit Certificate of Completion in Career Exploration: Graphic Design**, it is necessary to complete the following courses:

Required Courses	Units
NART 291 Career Exploration: Graphic Design I: History.....	0
NART 292 Career Exploration: Graphic Design II: Process	0
NART 293 Career Exploration: Graphic Design III: Academic Pathways.....	0
NART 294 Career Exploration: Graphic Design IV: Career Paths	0

Units Required 0

CIVIL DRAWING AND PRESSURE PIPING

DIVISION OF CAREER & TECHNICAL EDUCATION

NONCREDIT CERTIFICATE OF COMPLETION

The Civil Drawing and Pressure Piping Noncredit Certificate of Completion is intended to improve employability or job placement opportunities in the field of civil engineering and design technology with specialization in Pressure Piping. Completion of the sequence of courses will prepare students for employment, provide for retraining/upgrading and prepare students for enrollment in advanced training programs in Civil Design technology.

To acquire the **Noncredit Certificate of Completion in Civil Drawing and Pressure Piping**, it is necessary to complete the following courses:

Required Courses	Units
NVOC 140 Civil Drafting Fundamentals	0
NVOC 170 MicroStation for Basic CADD Applications.....	0
NVOC 265 Pressure Piping Design	0
NVOC 266 Pressure Piping Applications.....	0

Units Required 0

COMPUTER FUNDAMENTALS

DIVISION OF BUSINESS

NONCREDIT CERTIFICATE OF COMPLETION

The Computer Fundamentals Noncredit Certificate of Completion prepares students for effective use of the personal computer for essential household, educational, and business-related tasks. Students gain basic knowledge of computer hardware/software, files management, and IT literacy. Key competencies include the following: accessing and safely navigating the Internet, creating and managing a personal email account, keyboarding conventions, and producing basic word processing documents (including professional resumes).

To acquire the **Noncredit Certificate of Completion in Computer Fundamentals**, it is necessary to complete the following courses:

Required Courses	Units
NBIZ 001 Introduction to Computers	0
NBIZ 002 Keyboarding and Word Processing	0

Units Required 0

COMPUTER SKILLS FOR BUSINESS

DIVISION OF BUSINESS

NONCREDIT CERTIFICATE OF COMPLETION

Computer Skills for Business I

The Computer Skills for Business I Noncredit Certificate of Completion prepares students to use Microsoft Word and Microsoft Excel proficiently in business office support settings. Students gain the knowledge and practical skills needed to apply different functions in these computers programs to complete a variety of word processing and database-related tasks, including formatting business letters, creating mailing tools, producing informational and graphic flyers, generating tables and graphs, organizing and maintaining data on spreadsheets, and setting basic formulas for numeric calculations.

To acquire the **Noncredit Certificate of Completion in Computer Skills for Business I**, it is necessary to complete the following courses:

Required Courses	Units
NBIZ 003 Microsoft Word Essentials	0
NBIZ 004 Microsoft Excel Essentials	0

Units Required 0

Computer Skills for Business II

The Computer Skills for Business II Noncredit Certificate of Completion prepares students to proficiently use Microsoft Outlook, PowerPoint, and Access programs for a variety of applications in business and educational settings. Student gain knowledge and practical skills to apply appropriate program functions to complete a variety of communication and computing tasks, including email correspondence, digital file sharing and calendar management, and interactive visual presentation. Additionally, students learn to configure database tables, queries, and reports to support data management needs in organizational operations.

To acquire the **Noncredit Certificate of Completion in Computer Skills for Business II**, it is necessary to complete the following courses:

Required Courses	Units
NBIZ 005 Microsoft Outlook and Powerpoint	0
NBIZ 006 Microsoft Access Essentials	0

Units Required 0

ENGLISH AS A SECOND LANGUAGE

DIVISION OF COMMUNICATIONS AND LANGUAGES

NONCREDIT CERTIFICATE OF COMPETENCY

Foundational

Students who complete, in sequence, NESL 001-Beginning I and NESL 015-Beginning II earn the Certificate of Competency in Foundational English as a Second Language. The Certificate, approved by the Chancellor's Office, indicates a student's successful acquisition of essential English language skills necessary for short conversations and for reading/writing at the sentence level.

To acquire the **Noncredit Certificate of Competency in Foundational English as a Second Language**, it is necessary to complete the following courses:

Required Courses		Units
NESL 001	ESL Beginning I.....	0
NESL 015	ESL Beginning II.....	0

Units Required 0

Intermediate

Students who complete, in sequence, NESL 016-Intermediate I and NESL 017-Intermediate II, earn the Certificate of Competency in Intermediate English as a Second Language. The Certificate, approved by the Chancellor's Office, indicates a student's successful acquisition of English language skills necessary for extended conversations and for reading/writing at the paragraph level.

To acquire the **Noncredit Certificate of Competency in Intermediate English as a Second Language**, it is necessary to complete the following courses:

Required Courses		Units
NESL 016	ESL Intermediate I.....	0
NESL 017	ESL Intermediate II.....	0

Units Required 0

Advanced

Students who complete, in sequence, NESL 017-Intermediate II and NESL 018-Advanced I earn the Certificate of Competency in Advanced English as a Second Language. The Certificate, approved by the Chancellor's Office, indicates a student's successful acquisition of essential English language skills necessary for extended conversations in social and professional contexts and for reading/writing at the composition level for personal and academic purposes.

To acquire the **Noncredit Certificate of Competency in Advanced English as a Second Language**, it is necessary to complete the following courses:

Required Courses		Units
NESL 017	ESL Intermediate II.....	0
NESL 018	ESL Advanced I.....	0

Units Required 0

College Preparation

Students who complete, in sequence, NESL 018-Advanced I and NESL 019-Advanced II earn the Certificate of Competency in English as a Second Language for College Preparation. The Certificate, approved by the Chancellor's Office, indicates a student's successful acquisition of English language skills necessary for engaged participation in various academic programs at the college level.

To acquire the **Noncredit Certificate of Competency in English as a Second Language for College Preparation**, it is necessary to complete the following courses:

Required Courses		Units
NESL 018	ESL Advanced I.....	0
NESL 019	ESL Advanced II: College Preparation.....	0

Units Required 0

HEALTHCARE CAREER PREPARATION AND CPR/BASIC LIFE SUPPORT

DIVISION OF HEALTH SCIENCE AND NURSING

NONCREDIT CERTIFICATE OF COMPLETION

The Healthcare Career Preparation and CPR/Basic Life Support Noncredit Certificate of Completion is designed to orient students to career pathways in the healthcare field, and to prepare them to meet minimum requirements for entry-level employment in medical settings. Students assess compatibility with the healthcare vocation, chart individual educational plans, gain familiarity with common medical terminology, and receive CPR/basic life support training approved by the American Heart Association.

To acquire the **Noncredit Certificate of Completion in Healthcare Career Preparation and CPR/Basic Life Support**, it is necessary to complete the following courses:

Required Courses	Units
NHSN 040 Healthcare Careers Exploration	0
NHSN 032 American Heart Association CPR BLS	0
NSCI 041 Basic Anatomy for Health Care	0

Units Required 0

INTEGRATED MATH

DIVISION OF MATHEMATICS, SCIENCES, AND ENGINEERING

NONCREDIT CERTIFICATE OF COMPETENCY

Integrated Math I

The Integrated Math I Noncredit Certificate of Competency is intended for individuals who wish to review the material in the secondary math curriculum, Integrated Math I, and satisfy one year of the three-year math requirement for high school students.

To acquire the **Noncredit Certificate of Competency in Integrated Math I**, it is necessary to complete the following courses:

Required Courses	Units
NBAS 014 Review of Integrated Math I Part A	0
NBAS 015 Review of Integrated Math I Part B	0

Units Required 0

Integrated Math II

The Integrated Math II Noncredit Certificate of Competency is intended for individuals who wish to review the material in the secondary math curriculum, Integrated Math II, and satisfy one year of the three-year math requirement for high school students.

To acquire the **Noncredit Certificate of Competency in Integrated Math II**, it is necessary to complete the following courses:

Required Courses	Units
NBAS 016 Review of Integrated Math II Part A	0
NBAS 017 Review of Integrated Math II Part B.....	0

Units Required 0

Integrated Math III

The Integrated Math III Noncredit Certificate of Competency is intended for individuals who wish to review the material in the secondary math curriculum, Integrated Math III, and satisfy one year of the three-year math requirement for high school students.

To acquire the **Noncredit Certificate of Competency in Integrated Math III**, it is necessary to complete the following courses:

Required Courses	Units
NBAS 018 Review of Integrated Math III Part A	0
NBAS 019 Review of Integrated Math III Part B	0

Units Required 0

MEDICAL BILLING SPECIALIST

DIVISION OF HEALTH SCIENCE AND NURSING

NONCREDIT CERTIFICATE OF COMPLETION

The Medical Billing Specialist Noncredit Certificate of Completion teaches students the principles and practices of filing medical insurance claims. Students receive training in basic diagnostic and outpatient procedural coding for provider documentations. An important element of the certificate is employment preparation. Students receive guidance in navigating job search resources, preparing application materials, and developing interview skills

To acquire the **Noncredit Certificate of Completion in Medical Billing Specialist**, it is necessary to complete the following courses:

Required Courses	Units
NHSN 044 Medical Insurance Claims	0
NHSN 045 Health Care Industry Employment Readiness ..	0

Units Required 0

MEDICAL OFFICE ASSISTANT

DIVISION OF HEALTH SCIENCE AND NURSING

NONCREDIT CERTIFICATE OF COMPLETION

The Medical Office Assistant Noncredit Certificate of Completion teaches students professional office and communication skills appropriate for a medical business environment. Courses cover instruction and practice in task organization, customer service and patient interaction, telephone and email etiquette, Health Insurance Portability and Accountability Act (HIPAA) guidelines, electronic billing, and medical records management software.

To acquire the **Noncredit Certificate of Completion in Medical Office Assistant** it is necessary to complete the following courses:

Required Courses	Units
NHSN 042 Medical Office Procedure and Customer Service	0
NHSN 043 Medical Office Administration.....	0

Units Required 0

PARAMETRIC MODELING AND CADD TECHNOLOGY FOR MECHANICAL DESIGN

DIVISION OF CAREER & TECHNICAL EDUCATION

NONCREDIT CERTIFICATE OF COMPLETION

The Parametric Modeling and CADD (Computer Assisted Drafting & Design) Technology for Mechanical Design Non-credit Certificate of Completion is intended for individuals who are interested in pursuing training in the use of CADD Technology within the Mechanical design and drafting fields.

To acquire the **Noncredit Certificate of Completion in Parametric Modeling and CADD (Computer Assisted Drafting & Design) Technology for Mechanical Design**, it is necessary to complete the following courses:

Required Courses	Units
NVOC 150 AutoCAD for Basic CADD Applications.....	0
NVOC 200 Intermediate AutoCAD for Design & Production	0
NVOC 250 Parametric Modeling 3D Applications	0
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications	0

Units Required 0

REAL ESTATE

DIVISION OF BUSINESS

NONCREDIT CERTIFICATE OF COMPLETION

Real Estate Practice and Finance

Students who successfully complete NBIZ 038 Real Estate Practice and NBIZ 039 Real Estate Finance (in any sequence) earn the Certificate of Completion in Real Estate Practice and Finance. The Certificate, approved by the California Community College Chancellor's Office, indicates a student's qualified fulfillment of the specified education courses required for the California Real Estate Salesperson's License and the California Real Estate Broker License exams, as stipulated by the California Department of Real Estate.

To acquire the **Noncredit Certificate of Completion in Real Estate Practice and Finance**, it is necessary to complete the following courses:

Required Courses		Units
NBIZ 038	Real Estate Practice.....	0
NBIZ 039	Real Estate Finance.....	0

Units Required 0

Real Estate Principles and Appraisal

Students who successfully complete NBIZ 040 Real Estate Principles and NBIZ 041 Real Estate Appraisal (in any sequence) earn the Certificate of Completion in Real Estate Principles and Appraisal. The Certificate, approved by the California Community College Chancellor's Office, indicates a student's qualified fulfillment of the specified education courses required for the California Real Estate Salesperson's License and the California Real Estate Broker License exams, as stipulated by the California Bureau of Real Estate

To acquire the **Noncredit Certificate of Completion in Real Estate Principles and Appraisal**, it is necessary to complete the following courses:

Required Courses		Units
NBIZ 040	Real Estate Principles.....	0
NBIZ 041	Real Estate Appraisal.....	0

Units Required 0

BACHELOR OF SCIENCE DEGREE AUTOMOTIVE TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

Admission requirements:

Upper Division Standing

Students interested in pursuing the Bachelor of Science in Automotive Technology must meet the following requirements to be considered to have upper division standing:

- Major courses: 32-35 units of transportation related courses from a designated associate degree course sequence per California Community College Chancellor's Office Taxonomy of Programs (TOP) codes 0948.00. Each course must be completed with a C or higher.
- A minimum of 30 units (45 quarter units) in general education from either the CSU GE or IGETC patterns with a 2.0 cumulative GPA. The 30 units must include the following courses, completed with a C or higher:
 - o Written Communication
 - o Oral Communication
 - o Critical Thinking
 - o Mathematics

Students must complete the CSU GE or IGETC pattern prior to earning the bachelor's degree.

Steps for applying for upper division standing:

- Apply to Río Hondo College
- Submit a completed supplemental application
- Submit all official transcripts to Admissions and Records (must be delivered from sending institution)

Credit by Exam

The Board of Trustees of Río Hondo College, in accordance with provisions of Title 5 (55753), authorizes the college to grant appropriate semester unit credit to any student who is currently enrolled and successfully passes an examination administered by appropriate staff. Students may not be enrolled in the course for which they want to challenge and receive Credit by Examination.

The Automotive Technology Department has elected to grant course credit to enable students who can demonstrate proficiency in specific bodies of subject matter, to plan a relevant educational program that will exclude courses in which essential levels of mastery of subject matter material have been previously attained.

Students admitted to the bachelor's degree shall be given Río Hondo College course credit up to 16 units in lower division and 12 units in upper division automotive technology courses upon the successful completion of examinations (which will not count as units in residence). The student's transcript will denote credit earned by credit by examination.

To challenge a course and receive Credit by Examination a student must be registered in the college and be in good standing. Course(s) must be listed in the college catalog.

Educational Leave

Students enrolled in upper division coursework for the Bachelor of Science in Automotive Technology may request an educational leave for one or two consecutive semesters without having to reapply to the upper division program upon their return. Students will need to reapply to the college if educational leave includes one primary term (fall or spring semester).

To be eligible for an educational leave students must:

- Complete at least one upper division course with a C or higher.
- Be in good academic standing.
- Must complete and submit the appropriate form to Admissions and Records including the reason for the educational leave and the approximate date to resume the upper division course work.

Program Learning Outcomes

Graduates will be technically competent and possess strong interpersonal skills. They will have the ability to communicate effectively, be able to solve problems, work in teams, and will have developed an understanding of the need for continued professional development. The Program Learning Outcomes are grouped into five broad interrelated categories:

1. Specialized Knowledge
 - a. This category addresses what students should demonstrate with respect to the Automotive Technology Industry beyond the vocabularies, theories, and skills of the particular fields of study.
2. Broad and Integrative Knowledge
 - a. This category asks students to consolidate learning from different broad fields of study (e.g., Humanities, Arts, Applied Sciences, and Social Sciences) and to discover and explore concepts and questions that bridge these essential areas of learning.
3. Intellectual Skills
 - a. This category includes both traditional and nontraditional cognitive skills, which include analytic inquiry, use of information resources, engagement with diverse perspectives, ethical reasoning, and quantitative and communicative fluency. All of these emphasize the importance of students making, confronting, and interpreting ideas and arguments from different points of reference (e.g., cultural, technological, and political).
4. Applied and Collaborative Learning
 - a. This category emphasizes what students can do with what they know. Students will be asked to demonstrate their learning by addressing unscripted problems in scholarly inquiry, both at work and in other settings outside the classroom. It also includes research and creative activities involving both individual and group efforts, and may also include practical skills crucial to the application of expertise.
5. Civics and Global Learning
 - a. This category recognizes higher education's responsibilities both to democracy and global community. Students will demonstrate integration of their skills and knowledge by engaging with and responding to civic, social, environmental, and economic challenges at local, state, national, and international levels.

Specific Program Learning Outcome Proficiencies

The following is an overview of the five categories of learning listed above at each level of the Automotive Technology Degree Courses (Lower Division and Upper Division), and defines the basic proficiencies to each area of learning, as well as describing their relationship to one another.

- Specialized Knowledge
 - Lower Division Courses: Automotive Service Technician Major
 - Students shall describe the scope of the field of study, its core theories and practices, using field-related terminology, and offer a similar description of the field of study per Industry Standards.
 - Students shall apply tools, technologies, and methods to selected questions or problems of the field of study per Industry Standards.
 - Students shall generate substantially error-free products, reconstructions, data, juried exhibits, or performances appropriate to the field of study per Industry Standards.
 - Upper Division Courses: Automotive Technical Studies or Business Marketing Pathway
 - Students shall define and explain the structure, styles, and practices of the field of study using its tools, technologies, methods, and specialized terms per Industry Standards.
 - Students shall investigate a familiar but complex problem in the field of study by assembling, arranging, and reformulating ideas, concepts, designs, and techniques per Industry Standards
 - Students shall frame, clarify, and evaluate complex challenges that bridges the field of study and at least one other related field, using theories, tools, methods, and academics from those fields to produce independently or collaboratively an investigative, creative, or practical work illuminating said challenge per Industry Standards.
 - Students shall construct a summative project, paper, performance, or application that draws on current research, academics, and techniques in the field of study per Industry Standards.
- Broad and Integrative Knowledge
 - Lower Division Courses: Automotive Service Technician Major
 - Students shall describe how existing knowledge or practice is advanced, tested, and revised in each core field studied, such as disciplinary and interdisciplinary courses in technology, applied sciences, social sciences, and humanities per Industry Standards.
 - Students shall describe a key debate or problem relevant to each core field studied, explain the significance of the debate or problem to the wider society, and show how concepts from the core fields can be used to address the selected debates or problems per Industry Standards.
 - Students shall use recognized methods of each core field studied, including the gathering and evaluation of evidence, in the execution of analytical, practical, or creative tasks per Industry Standards.
 - Students shall describe and evaluate the ways in which at least two fields of study define, address, and interpret the importance for society of a problem in applied science, social science, humanities, or technology per Industry Standards.
 - Upper Division Courses: Automotive Technical Studies or Business Marketing Pathway
 - Students shall describe and evaluate the ways in which at least two fields of study define, address, and interpret the importance for society of a problem in applied science, social science, humanities, or technology, and explain how the methods of inquiry in these fields can address the challenge and proposes an approach to the problem that draws on these fields per Industry Standards.
 - Students shall produce an investigative, creative, or practical work that draws on specific theories, tools, and methods from at least two core fields of study per Industry Standards.
 - Students shall define and frame a problem important to the major field of study, justify the significance of the challenge or problem in a wider societal context, explain how methods from the primary field of study can be used to address the problem, and develop an approach that draws on both the major and core fields per Industry Standards.
- Intellectual Skills
 - Lower Division Courses: Automotive Service Technician Major
 - Students shall identify and frame a problem or question in selected areas of study and distinguish among elements of ideas, concepts, theories, or practical approaches to the problem or question per Industry Standards.
 - Students shall identify, categorize, evaluate, and cite multiple information resources so as to create projects, papers, or performances in either a specialized field of study or with respect to a general theme within applied science, social science, humanities, or technology per Industry Standards.
 - Students shall describe how knowledge from different cultural perspectives might affect interpretations of prominent problems in politics, society, and global relations per Industry Standards.
 - Students shall describe, explain, and evaluate the sources of his/her own perspective on selected issues in culture, society, politics, or global relations, and compare that perspective with other views per Industry Standards.
 - Students shall describe the ethical issues present in prominent problems in politics, economics, health care, technology, or frameworks that help to inform decision-making with respect to such issues per Industry Standards.
 - Students shall present accurate interpretations of quantitative information on political, economic, health-related, or technological topics and explain how both calculations and symbolic operations are used in those offerings per Industry Standards.
 - Students shall create and explain graphs or other visual depictions of trends, relationships, or changes in status per Industry Standards.
 - Students shall develop and present valid, coherent, and substantially error-free writing

- for communication to general and specialized audiences per Industry Standards.
 - Students shall demonstrate effective interactive communication through discussion by actively listening, constructively responding, and through structured oral presentations to general and specialized audiences per Industry Standards.
 - Students shall negotiate with peers to develop an action plan for a practical task, and communicate the results of the negotiation either orally or in writing per Industry Standards.
- Upper Division Courses: Automotive Technical Studies or Business Marketing Pathway
 - Students shall differentiate and evaluate theories and approaches to selected complex problems within the chosen field of study and at least one other field per Industry Standards.
 - Students shall locate, evaluate, incorporate, and properly cite multiple information resources in different media or different languages in projects, papers, or performances per Industry Standards.
 - Students shall generate information through independent or collaborative inquiry and uses that information in a project, paper, or performance per Industry Standards.
 - Students shall construct a written project, laboratory report, exhibit, performance, or community service design expressing an alternate cultural, political, or technological vision, and explain how this vision differs from current realities.
 - Students shall frame a controversy or problem within a field of study in terms of at least two political, cultural, historical, or technological forces, explore and evaluate competing perspectives on the controversy or problem, and presents a reasoned analysis of the issue, either orally or in writing, that demonstrates consideration of the competing views per Industry Standards.
 - Students shall analyze competing claims from a recent discovery, scientific contention, or technical practice with respect to benefits and harms to those affected, articulate the ethical dilemmas inherent in the tension of benefits and harms, and either arrive at a clearly expressed reconciliation of that tension that is informed by ethical principles, or explain why such a reconciliation cannot be accomplished per Industry Standards.
 - Students shall identify and elaborate key ethical issues present in at least one prominent social or cultural problem, articulate the ways in which at least two differing ethical perspectives influence decision making concerning those problems, and develop and defend an approach to productively address the ethical issue per Industry Standards.
 - Students shall translate verbal problems into mathematical algorithms so as to construct valid arguments using accepted symbolic systems of mathematical reasoning, and presents the resulting calculations, estimates, risk analyses, or quantitative evaluations of public information in papers, projects, or multimedia presentations per Industry Standards.
- Students shall construct mathematical expressions where appropriate for issues initially described in non-quantitate terms per Industry Standards.
- Students shall construct sustained, coherent arguments, narratives, or detailed explanations of issues, problems, or technical issues and processes in writing and at least in one other medium to general and specific audiences per Industry Standards.
- Students shall conduct an inquiry concerning information, conditions, technologies, or practices in the field of study that makes substantive use of non-English-language sources per Industry Standards.
- Students shall negotiate with one or more collaborators to advance an oral argument or articulate an approach to resolving a social, personal, or ethical dilemma per Industry Standards.
- Applied and Collaborative Learning
 - Lower Division Courses: Automotive Service Technician Major
 - Students shall describe in writing at least one case in which knowledge and skills acquired in academic settings may be applied to a field-based challenge, and evaluate the learning gained from the application per Industry Standards.
 - Students shall analyze at least one significant concept or method in the field of study in light of learning outside the classroom per Industry Standards
 - Students shall locate, gather, and organize evidence regarding a question in a field-based venue beyond formal academic study and offer alternate approaches to answering the question per Industry Standards.
 - Students shall demonstrate the exercise of any practical skills crucial to the application of expertise per Industry Standards.
 - Upper Division Courses: Automotive Technical Studies or Business Marketing Pathway
 - Students shall prepare and present a project, paper, exhibit, performance, or other appropriate demonstration linking knowledge or skills acquired in work, community, or research activities with knowledge acquired in one or more fields of study, explain how those elements are structured, and employ appropriate citations to demonstrate the relationship of the product to literature of the field per Industry Standards.
 - Students shall negotiate a strategy for group research or performance, document the strategy so that others may understand it, implement the strategy, and communicate the results per Industry Standards.
 - Student shall write a design, review, or illustrative application for an analysis or case study in an applied scientific, social scientific, technical, or business context per Industry Standards.
 - Student shall complete a substantial project that evaluates a significant question in the field of study, including an analytic narrative

- of the effects of learning outside the classroom on the research or practical skills employed in executing the project per Industry Standards.
- Civics and Global Learning
 - Lower Division Courses: Automotive Service Technician Major
 - Students shall describe his/her own civic and cultural background, including its origins and development, assumptions, and predispositions per Industry Standards.
 - Students shall describe diverse positions, historical, and contemporary, on selected democratic values or practices, and present his/her own position on a specific problem where one or more of these values or practices are involved per Industry Standards.
 - Students shall provide evidence of participation in a community project through either a spoken or written narrative that identifies the civic issues encountered, and personal insights gained from this experience per Industry Standards.
 - Students shall identify an economic, environmental, or public health challenge spanning countries, continents, or cultures, present evidence for the challenge, and take a position on it per Industry Standards.
 - Upper Division Courses: Automotive Technical Studies or Business Marketing Pathway
 - Students shall explain diverse positions, including those representing different cultural, economic, and geographic interests, on a contested public issue, and evaluate the issue in light of both of those interests and evidence drawn from journalistic and academic publications per Industry Standards.
 - Students shall develop and justify a position on a public issue and relate this position to alternate views held by the public or within the policy environment per Industry Standards.
 - Students shall collaborate with others in developing and implementing an approach to a civic issue, evaluate the strengths and weaknesses of the processes, and describe the results per Industry Standards.
 - Students shall identify a significant issue affecting countries, continents, or cultures, present quantitative evidence of that challenge through tables and graphs, and evaluate the activities of either non-governmental organizations or cooperative inter-governmental initiatives in addressing identified issue(s) per Industry Standards.



BACHELOR OF SCIENCE DEGREE AUTOMOTIVE TECHNOLOGY

DIVISION OF CAREER & TECHNICAL EDUCATION

The **Bachelor of Science (B.S.) degree in Automotive Technology** is designed to prepare an individual for a wide variety of technology-based careers in a pathway emphasizing the Automotive Industry.

Graduates with the Bachelor of Science degree in Automotive Technology will find employment in administrative and supervisory positions in automotive industry-related organizations and assume responsibilities in areas of product development, post-production support, customer sales and service support, distribution, and training. Graduates will have the practical skills, technical knowledge, and organizational competencies required of mid-level management personnel.

The courses will enhance the student's level of technical competency, computer, math, and science skills, effective communication and interpersonal skills, substantiate workplace and social ethics, the ability to work in teams, and to continue to pursue professional development and lifelong learning.

Required Courses - Both Pathways		Units
AUTO 300	*Assessment of the Automotive Industry	3
AUTO 310	*The Global Development and Advancement of the Automobile.....	3
AUTO 320	*The Progressive Growth of Automotive Technology.....	3

Technical Pathway

Required Courses	Units
AUTO 340 *Analyzing Vehicle Electrical/ Electronic Systems	3
AUTO 360 *Analyzing Vehicle Fuels, Lubricants, and Combustion.....	3
AUTO 400 *Analyzing Vehicle Stability, Dynamics, and NVH	3
AUTO 420 *Analyzing Dynamic Functions of Vehicle Drivetrain Systems.....	3
AUTO 440 *Analyzing Vehicle Safety, Comfort, and Security Systems	3
AUTO 499 *Directed Study in Automotive Technology	4

Total Units Required 28

**Prerequisite*

Business & Marketing Pathway

Required Courses	Units
AUTO 350 *Principles of Automotive Service Management	3
AUTO 370 *Standard Accounting Systems of the Automotive Industry.....	3
AUTO 410 *Digital Marketing for the Automotive Industry.....	3
AUTO 430 *Finance and Insurance Regulations for the Automotive Industry	3
AUTO 450 *Variable and Fixed Operations of the Automotive Industry.....	3
AUTO 499 *Directed Study in Automotive Technology	4

Total Units Required 28

**Prerequisite*

REQUIRED COURSES - BOTH PATHWAYS

AUTO 300

Assessment of the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the Automotive Technology student with a detailed practical study of how to be successful in the Automotive Service, Parts, and Sales Industry. This is a practical study of current service, parts, and sales practices performed in dealerships and independent repair shops, while also discussing the review and preparation of the theory and skills necessary to successfully pass the Automotive Service Excellence (ASE) Exams relevant to Industry Standards. Topics include becoming efficient in the shop, mastering the various pay systems, understanding managers and owners, building customer loyalty, demonstrating workplace and social ethics, and making Customer Satisfaction Index (CSI) values work for all employees. In addition, vehicle engines, transmissions, brakes, suspension, air conditioning, and engine performance systems, parts, and components, and new and emerging technologies that support the service and repair of the modern automobile will be discussed. Emphasis will be placed upon the important tasks of proper repair procedures, the safe use of tools, equipment, technical data, and scan tools, as well as the ins-and-outs of the business of service, parts, and sales. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 310

The Global Development and Advancement of the Automobile

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the Automotive Technology student with a detailed practical study of the development of the Automobile from its beginnings to the present day. This is a practical study of the invention of the first suitable power source to be adopted to self-propel a road vehicle and how it resulted in a major paradigm shift to revolutionize transportation and the ability of individual mobility. Topics include the development of animal-drawn transportation devices and the quest for a prime mover, the pioneering era of the automobile and how it led to it being an industrial product, mass-production of the automobile and how it became a consumer product, and new and emerging technologies that support the automobile and motorized traffic and transportation systems. Emphasis will be placed upon the global perspective, particularly the developments that occurred in the United States, Europe, and Asia, and the numerous technological and business revolutions of the first and second half of the 20th century. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle-After Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 320

The Progressive Growth of Automotive Technology

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the Automotive Technology student with a detailed practical study of the development of Automotive Technology from its beginnings to the present day, focusing on the basics and its long-term development. This is a practical and contextualized study of the importance of the automotive technological changes that have evolved from both engineering improvements and cultural changes. Topics include the development of vehicle layout and design, the needs and behaviors of drivers, producers, non-users, and other stakeholders, and the ever-changing computerized control of its systems and other emerging technologies. Emphasis will be placed upon the systematic overview of the mechanization and electrification of the automobile, not only as machines, but as a testimony of their important role in the way we live today. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

CHOOSE ONE PATHWAY

Technical Pathway

AUTO 340

Analyzing Vehicle Electrical/Electronic Systems

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the Automotive Technology student with a detailed practical application of Electrical and Electronic Systems of the Modern Automobile. This is a practical study of computerized vehicle controls and diagnostic strategies as it pertains to the function, operation, and vehicle on-board diagnostic and communication systems of the engine, powertrain, brakes, suspension, safety, convenience, and emission control systems. Topics include emerging technologies, such as modern instrumentation, navigation, and telematics, and the use of vehicle network configuration systems used by late-model automotive manufacturers. Emphasis will be placed upon the design of system parts, components, subsystems, and their operational characteristics, including programmed microprocessors, microcontrollers, and computer-language protocol. Current Industry-approved diagnostic, troubleshooting, and reprogramming techniques and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 360

Analyzing Vehicle Fuels, Lubricants and Combustion

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor
Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the Automotive Technology student with a detailed practical application of Fuels, Lubricants, and Combustion of the Modern Automobile. This is a realistic study of the physical and chemical properties of fuels, lubricants, and combustion, including diagnostic strategies as it pertains to the function, operation, and every-day use of the systems and sub-systems of the automotive internal combustion engine and related powertrain components. Topics include emerging technologies, such as modern fuel and lubricant requirements and how they affect combustion, emissions, and maintenance schedules used by late-model automotive manufacturers. Emphasis will be placed upon the design of system parts, components, subsystems, and their operational characteristics, including failure analysis. Current Industry-approved diagnostic and troubleshooting techniques and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 400

Analyzing Stability, Dynamics, and NVH

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor
Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the Automotive Technology student with a detailed practical application of Stability, Dynamics, and Noise-Vibration-Harshness (NVH) of the Modern Automobile. This is a practical study of the systems that provide vehicle operation safety, including diagnostic strategies as it pertains to the function, operation, and every-day use of the automotive tires, brakes, steering, and suspension systems. Topics include emerging technologies, such as modern antilock brakes, traction control, electronic stability assist, electronic power steering, active suspension, and tire construction and pressure monitoring systems used by late-model automotive manufacturers. Emphasis will be placed upon the design of system parts, components, subsystems, and their operational characteristics, including techniques in reducing NVH. Current Industry-approved diagnostic and troubleshooting techniques and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 420

Analyzing Dynamic Functions of Vehicle Drivetrain Systems

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor
Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This is a practical study of the systems that provide vehicle mobility, including diagnostic strategies as it pertains to the function, operation, and every-day use of the automotive transmission, differential, and drive axle systems. Topics include emerging technologies, such as modern dual-clutch transmissions, continuously-variable transmissions, real-time gear shifting mechanisms and controls, torque convertor and converter clutch designs, torque-management strategies, and innovative designs of gears, bearings, seals, and friction materials used by late-model automotive manufacturers. Emphasis will be placed upon the design of system parts, components, subsystems, and their operational characteristics, including techniques in reducing Noise-Vibration-Harshness (NVH). Current Industry-approved diagnostic and troubleshooting techniques and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 440

Analyzing Vehicle Safety, Comfort, and Security Systems

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor
Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the Automotive Technology student with a detailed practical application of Vehicle Occupant Protection, Comfort, and Security Systems of the Modern Automobile. This is a practical study of the systems that provide integrated vehicle and driving protection against hazardous and inadvertent situations, as well as occupant amenities, including diagnostic strategies as it pertains to the function, operation, and every-day use of active/passive safety, comfort, and convenience systems. Topics include emerging technologies, such as modern airbag systems, accident avoidance and pre-crash/post-crash mitigation of injuries, vehicle-to-vehicle (V2V) infrastructure technology, and innovative driver assistance, infotainment, and occupant contentment and security systems used by late-model automotive manufacturers.

Emphasis will be placed upon the design of system parts, components, subsystems, and their operational characteristics, including techniques in reducing vehicle crashes and improving occupant/pedestrian protection. Current Industry-approved diagnostic and troubleshooting techniques and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle After-Sales Field Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 499

Directed Study in Automotive Technology

Prerequisite: Enrollment requires an AS Degree in Automotive Technology or similar field, and special approval from the program advisor; AUTO 440; AUTO 450

Advisory: ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, or MATH 160, PHY 120

The course provides an opportunity for the Automotive Technology student to expand their studies in the Bachelor of Science Degree beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contact the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students are required to take 4 units of Directed Study within a discipline to graduate with a Bachelor of Science degree in Automotive Technology.

4 Units

72 Lecture hours

Business & Marketing Pathway

AUTO 350

Principles of Automotive Service Management

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, MGMT 146

This course provides the Automotive Technology student with a detailed practical study of the management of an automotive and/or transportation-related business. This is a practical and contextualized study of the importance of business practices of the automotive industry that have evolved from dealerships, franchises, and independently-owned service operations. Topics include an understanding of automotive business regulations in the areas of competition, labor laws, securities regulation, consumer protection, and environmental laws. Emphasis will be placed upon an overview of basic business structure, ownership, and various facilities, as well as service operations & management, financial & marketing issues, and customer/employee relations. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle Sales and Service Fixed Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 370

Standard Accounting Systems of the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: ACCT 101 or ACCT 101H, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, PHY 120

This course provides the Automotive Technology student with a detailed practical application of accounting fundamentals and business management principles, and the adaptation of them to factory-to-store and day-to-day operations. This is a practical study of the theory, principles, and practice of the preparation and interpretation of accounting statements and business management reports. Topics include an overview of computerized accounting information systems, and practices in business management techniques, such as the importance of strong financial and management control, financial statements and statement analysis. Emphasis will be placed upon the concepts of using accounting fundamental principles, cash & contracts, short-term and long-term liabilities and assets, and stockholders' equity of reporting documents, which are essential to a successful automotive business operation. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle Sales and Service Fixed Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 410

Digital Marketing for the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, MRKT 170, PHY 120

This course provides the Automotive Technology student with a detailed practical application of the various internet and social media marketing strategies, including category-based guidelines impacting the operations of the automotive wholesale and retail business. This is a practical study of the policies and practices of digital marketing, and the necessary tools, templates, and checklists needed to develop a strategic and successful marketing campaign. Topics include in-sourcing and out-sourcing, responsive and adaptive website technologies, developing content, and policies and processes. Emphasis will be placed upon the use of on-line and off-line media to increase customer satisfaction, including the preparation of business management and marketing reports. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle Sales and Service Fixed Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 430

Finance and Insurance Regulations for the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, PHY 120

This course provides the Automotive Technology student with a detailed practical application of the numerous federal, state, and local agencies and their laws and regulations pertaining to the operation of an automotive wholesale and retail business. This is a practical study of a broad scope of regulatory agencies and regulations such as Department of Motor Vehicles, Internal Revenue Service, Franchise Tax Board, OSHA, EPA, AQMD, NHTSA, Federal Trade Commission, Fair Labor Standards, Truth in Advertising, Truth in Lending, Consumer Leasing Act, Equal Credit Opportunity Act, Fair Credit Reporting Act, and other related agencies and regulations. Topics include an in-depth

study of automotive business finance, insurance, and new and certified used vehicle departments within an organization. Emphasis will be placed upon the services offered in these departments and their potential of generating profits and improving customer satisfaction. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle Sales and Service Fixed Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 450

Variable and Fixed Operations of the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor
Advisory: ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, PHY 120

This course provides the Automotive Technology student with a detailed practical application of successful automotive business models of new and used vehicle operations, as well as the operations of service and parts. Topics include an in-depth study of facilities and shop utilization, scheduling of work, sales promotions, using advertising media, inventory control, repair order generation and control, selecting and motivating employees, and directing sales, parts and service staff. Emphasis will be placed upon maximizing and balancing inventory turnaround, wholesale practices, trade-in appraising, vehicle reconditioning, the role that auctions play, the important relationship between the parts and service departments, technician productivity and efficiency, wholesale and retail parts sales, stock and non-stock parts inventory and ordering practices, and part phase-in/phase-out criteria. Current Automotive Industry practices and relevant case studies will be discussed and demonstrated throughout the course. The overall goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the Vehicle Sales and Service Fixed Operations Management spectrum.

3 Units

54 Lecture hours

AUTO 499

Directed Study in Automotive Technology

Prerequisite: Enrollment requires an AS Degree in Automotive Technology or similar field, and special approval from the program advisor; AUTO 440; AUTO 450

Advisory: ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, or MATH 160, PHY 120

The course provides an opportunity for the Automotive Technology student to expand their studies in the Bachelor of Science Degree beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contact the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students are required to take 4 units of Directed Study within a discipline to graduate with a Bachelor of Science degree in Automotive Technology.

4 Units

72 Lecture hours



10 Program Level Outcomes

Degree, Certificate, and General Education

Program Level Outcomes (PLOs) – Degrees & Certificates

Program level outcomes (PLOs) for degrees and certificates represent the knowledge, skills, and/or abilities that students should be able to demonstrate upon completion of a degree or certificate program.

Arts and Cultural Programs Division

ANIMATION – AS DEGREE

- When given a concept design problem, students will employ digital and traditional methods to develop and communicate a concept that is original and visually engaging.
- When given an animation problem, students will employ the use of industry standard 3D software to create an animation that exhibits a knowledge and understanding of the principles of animation.
- When given a specific topic, students will employ the latest digital visualization tools to develop and create a project suitable for a portfolio in the entertainment industry.

ART HISTORY – AA-T DEGREE

- Given a work of art to discuss, students will apply art historical terminology and methodology in its analysis and interpretation.
- Given a comparative analysis prompt, students will discuss works of art representative of diverse cultures and regions within a historical and social context.
- Given an image or set of images to analyze, students will explain how works of art communicate meaning visually.
- Given a visual analysis prompt, students will describe the principles and formal elements of visual art.
- Given an art historical or historical context, students will express an understanding of the roles and functions of art in society.

ART/STUDIO ART DEGREE – AA DEGREE ART/STUDIO ART DEGREE – AA-T DEGREE

- Students will describe and discuss the fundamental or “formal properties” of art: line, positive/negative space, shade/tone, texture, color, etc.

- Students will identify, analyze, and evaluate basic techniques of “process” in a variety of media: drawing, painting, sculpture, printmaking, computer graphics, photography, ceramics, etc.
- Students will produce carefully considered art works to final completion, thereby demonstrating their “practice” of art.

ENTERTAINMENT ART – DIGITAL CHARACTERS – CERTIFICATE

- When given a concept design or illustration problem, students will employ proficient problem-solving skills using research, development, ideation, and sequential art.
- When tasked with a character design, students will employ traditional and digital tools to generate an assortment of concept art, including creatures, characters, and costumes in both 2D and 3D.
- When tasked with the development of a character and story, students will effectively employ anatomy, gesture, staging, and action.
- When given a final concept, students will generate 3D assets using effective polyflow practices to allow for appropriate rendering, animation, and clean unwraps.

ENTERTAINMENT ART – DIGITAL ENVIRONMENT – CERTIFICATE

- When given a concept design or illustration problem, students will employ proficient problem-solving skills using research, development, ideation, and sequential art.
- When tasked with an environmental concept, students will employ traditional and digital tools to create a variety of concept art, including environments, vehicles, and props in both 2D and 3D.
- When tasked with an environmental concept, students will employ efficient and accurate digital drawing and painting skills that demonstrate an understanding of perspective and light logic.
- When given a final concept, students will generate 3D assets using effective polyflow practices to allow for appropriate rendering, animation, and clean unwraps.

GRAPHIC ART AND DESIGN – AA DEGREE

- When completing a graphic art or design project, students will be able to demonstrate fluency in the visual vocabulary and technical skills relevant to graphic art and graphic design.

- When assigned a graphic design project, students will demonstrate an understanding of the design process through research, ideation, development, and presentation of graphic art and graphic design.
- When considering the context of a graphic art and/or graphic design solution, students will understand the cultural, social, and economic environment in which their ideas, products, and strategic solutions apply.
- When evaluating graphic design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of graphic art and/or graphic design work, students will apply professional awareness and understand the physical preparation needed to enter the graphic design workspace.

GRAPHIC DESIGN – AS DEGREE

- When completing a graphic design project, students will be able to demonstrate fluency in the visual vocabulary and technical skills relevant to graphic design.
- When assigned a graphic design project, students will demonstrate an understanding of the design process through research, ideation, development, and presentation of graphic design.
- When considering the context of a graphic design solution, students will understand the cultural, social, and economic environment in which their ideas, products, and strategic solutions apply.
- When evaluating graphic design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of graphic design work, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.

GRAPHIC DESIGN – CERTIFICATE

- When completing a graphic design project, students will be able to demonstrate efficiency in the visual vocabulary and technical skills relevant to graphic design.
- When assigned a graphic design project, students will demonstrate an understanding of the design process through research, ideation, development, and presentation of graphic design.
- When considering the context of a graphic design solution, students will understand the cultural, social, and economic environment in which their ideas, products, and strategic solutions apply.
- When evaluating graphic design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of graphic design work, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.

GRAPHIC DESIGN: ADVERTISING DESIGN – CERTIFICATE

- When developing a graphic design advertising project, students will be able to demonstrate a fundamental understanding of basic elements of typography (e.g., fonts, leading, kerning and tracking, etc.).
- When assigned a graphic design advertising project, students will be able to research, conceptualize, render, and create a vector-based design solution.
- When considering the context of a graphic design advertising solution, students will be able to use advanced tools within a raster- and bitmap-based design software program.
- When evaluating graphic design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of graphic design advertising work, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.

GRAPHIC DESIGN: BRANDING IDENTITY DESIGN – CERTIFICATE

- When developing a graphic design branding and identity project, students will be able to demonstrate a fundamental understanding of basic elements of typography (e.g., fonts, leading, kerning and tracking, etc.).
- When assigned a graphic design branding and identity project, students will be able to research, conceptualize, render, and create a vector-based design solution.
- When assigned a graphic design packaging project, students will be able to research, conceptualize, and render a branding and identity design solution for a client.
- When evaluating graphic design branding and identity design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of graphic design branding and identity work, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.

GRAPHIC DESIGN: ENTREPRENEURIAL GRAPHIC DESIGN – CERTIFICATE

- When completing a graphic design project, students will be able to demonstrate efficiency in the visual vocabulary and technical skills relevant to graphic design.
- When assigned a graphic design project, students will demonstrate an understanding of the design process through research, ideation, development, and presentation of graphic design.
- When considering the context of a graphic design solution, students will understand the cultural, social, and economic environment in which their ideas, products, and strategic solutions apply.

- When evaluating graphic design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of graphic design work, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.
- When creating a small graphic design business, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.
- When developing a small graphic design business, students will apply professional awareness, and demonstrate and apply marketing needed to enter the graphic design workspace.
- When developing a small graphic design business, students will apply professional awareness, and create a basic business plan needed to enter the graphic design workspace.

**GRAPHIC DESIGN:
PACKAGING DESIGN – CERTIFICATE**

- When developing a graphic design packaging design project, students will be able to demonstrate a fundamental understanding of basic elements of typography (e.g., fonts, leading, kerning and tracking, etc.).
- When assigned a graphic design packaging design project, students will be able to research, conceptualize, render, and create a vector-based design solution.
- When assigned a graphic design packaging design project, students will be able to use advanced tools and menus within a package software program to produce packaging design solutions.
- When evaluating graphic design packaging design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of graphic design packaging design work, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.

**GRAPHIC DESIGN:
PUBLICATION DESIGN – CERTIFICATE**

- When developing a graphic design publication design project, students will be able to demonstrate a fundamental understanding of basic elements of typography (e.g., fonts, leading, kerning and tracking, etc.).
- When assigned a graphic design publication design project, students will be able to use fundamental tools and menus within a publication design software program.
- When evaluating graphic design publication design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.

- When creating a portfolio of graphic design publication design work, students will apply professional awareness, and understand the physical preparation needed to enter the graphic design workspace.

**GRAPHIC DESIGN:
WEBSITE DESIGN – CERTIFICATE**

- When developing a website design project, students will be able to demonstrate a fundamental understanding of basic elements of typography (e.g., fonts, leading, kerning and tracking, etc.).
- When assigned a website design project, students will be able to use advanced tools within a raster- and bitmap-based design software program.
- When assigned a website design project, students will be able to use advanced tools and menus within website design software programs to produce website design solutions.
- When evaluating website design, students will be able to demonstrate through critiques, discussions, and coursework the principles and elements of design.
- When creating a portfolio of website design work, students will apply professional awareness, and understand the physical preparation needed to enter the website design workspace.

**MUSIC – AA DEGREE
MUSIC – AA-T DEGREE**

- Students will demonstrate a second-year undergraduate level competency in piano performance and piano literature.
- Students will demonstrate the ability to perform in a large ensemble, chamber group, or as a soloist through blending, playing in tune and adhering to articulations and dynamics while conducting or being conducted in many different styles and periods.
- Students will demonstrate a second-year undergraduate level competency in music theory and musicianship through four-part chorale writing, analysis, audiation, and dictation of baroque through contemporary music styles.
- Students will demonstrate an understanding of the cultural, socioeconomic, and political implications of music history from antiquity through contemporary music styles.
- Students will demonstrate a basic understanding and practical knowledge of music technology.

**MUSIC AND INTEGRATED TECHNOLOGY
– AS DEGREE**

- Students will be able to demonstrate an understanding of how the music business functions, and the role of professionals in the industry.
- Students will be able to demonstrate a basic understanding and practical knowledge of music technology in the areas of music production, studio recording, and live sound reinforcement.

- Students will be able to demonstrate a basic understanding of the creative processes for songwriting and electronic music production.
- Students will be able to demonstrate a first-year undergraduate level competency in music theory and musicianship through four-part chorale writing, analysis, audiation, and dictation of diatonic music examples.
- Students will be able to demonstrate an understanding of the cultural, socio-economic, and political implications of contemporary music history.

MUSIC: INTRODUCTORY ELECTRONIC MUSIC – CERTIFICATE

- Students will be able to produce electronic music in specified genres.
- Students will be able to compose electronic music utilizing various types of synthesis and samples.
- Students will be able to create electronic music utilizing various digital and analog formats.
- Students will be able to demonstrate an understanding of how the music business functions and the role of professionals in the industry.
- Students will be able to demonstrate a basic understanding and practical knowledge of music technology in the areas of music production, studio recording, and live sound reinforcement.

MUSIC: ADVANCED ELECTRONIC MUSIC – CERTIFICATE

- Students will be able to write complex electronic music incorporating contemporary harmony and modern compositional processes.
- Students will be able to compose electronic music utilizing various types of advanced synthesis.
- Students will be able to program mapping for various gesture controllers.
- Students will be able to demonstrate a second-year undergraduate level competency in music theory and musicianship through four-part chorale writing, analysis, audiation, and dictation of diatonic music examples.
- Students will be able to collaborate effectively through group project-based learning.

MUSIC: INTRODUCTORY SONGWRITING AND ARRANGING – CERTIFICATE

- Students will be able to compose original songs and lyrics in specified genres.
- Students will be able to analyze basic songs in order to identify genre, form, structure, groove, and lyrical elements.
- Students will be able to create a lead sheet for original compositions.
- Students will be able to demonstrate an understanding of how the music business functions and the role of professionals in the industry.

- Students will be able to demonstrate a basic understanding and practical knowledge of music technology in the areas of music production, studio recording, and live sound reinforcement.

MUSIC: ADVANCED SONGWRITING AND ARRANGING – CERTIFICATE

- Students will be able to write complex songs by incorporating contemporary harmony and form.
- Students will be able to analyze complex songs in order to identify genre, form, structure, groove, and lyrical elements.
- Students will be able to create a lead sheet, score, and parts for strings, horn section, and back-up harmonies.
- Students will be able to compose melodies and their accompaniment using harmony or counterpoint.
- Students will be able to demonstrate a second-year undergraduate level competency in music theory and musicianship through four-part chorale writing, analysis, audiation, and dictation of diatonic music examples.
- Students will be able to collaborate effectively through group project-based learning.

MUSIC: INTRODUCTORY SOUND DESIGN – CERTIFICATE

- Students will be able to demonstrate an understanding of how the music business functions and the role of professionals in the industry.
- Students will be able to demonstrate a basic understanding and practical knowledge of music technology in the areas of music production and studio recording.
- Students will be able to use basic approaches to digital signal processing (DSP) and synthesis to generate and sculpt sound.
- Students will be able to work in an intermediate-level, collaborative sound designing environment to produce a successful deliverable.

MUSIC: ADVANCED SOUND DESIGN – CERTIFICATE

- Students will be able to demonstrate an advanced understanding and knowledge of music technology in the areas of music production and studio recording.
- Students will be able to use more complex approaches to digital signal processing (DSP) and synthesis to generate and sculpt sound.
- Students will be able to work in an advanced-level, collaborative sound designing environment to produce a successful deliverable.
- Students will be able to explain advanced theoretical principles and concepts necessary to create complex sounds.

MUSIC: LIVE SOUND ENGINEER – CERTIFICATE

- Students will be able to demonstrate an understanding of how the music business functions and the role of professionals in the industry.
- Students will be able to demonstrate a basic understanding and practical knowledge of music technology in the areas of music production and studio recording.
- Students will be able to demonstrate how to set up, test, tune, and troubleshoot a live sound reinforcement system.
- Students will be able to demonstrate specific tasks that include operating a front-of-house mix and stage monitors from a side-stage mixing board, and performing tasks that include audio feedback as well as communication with musicians.
- Students will be able to collaborate effectively through group project-based learning.

MUSIC: RECORDING ENGINEER – CERTIFICATE

- Students will be able to demonstrate an understanding of how the music business functions and the role of professionals in the industry.
- Students will be able to use digital audio workstation (DAW) software for recording and non-linear audio editing.
- Students will be able to set up, record, and document a recording session.
- Students will be able to collaborate effectively through group project-based learning.

MUSIC: MUSIC PRODUCTION – CERTIFICATE

- Students will be able to demonstrate an understanding of how the music business functions and the role of professionals in the industry.
- Students will be able to provide leadership as a post-production team member by giving direction to and working with engineers, managers, and performers.
- Students will be able to organize, conduct, and produce a recording session.
- Students will be able to collaborate effectively through group project-based learning.

MUSIC: MUSIC COMPOSITION – CERTIFICATE

- Students will be able to demonstrate an understanding of how the music business functions and the role of professionals in the industry.
- Students will be able to demonstrate a second-year undergraduate level competency in music theory and musicianship through four-part chorale writing, analysis, audiation, and dictation of diatonic music examples.
- Students will be able to utilize contemporary compositional styles and techniques for the purpose of training for work as composers in the music as well as scoring films, video games, and other media.

- Students will be able to analyze complex musical compositions.

PHOTOGRAPHY – AA DEGREE

- Río Hondo photography majors will create properly exposed photographs that demonstrate effective control of aperture, shutter speed, and ISO settings in various lighting situations.
- Students will demonstrate an understanding of the safe and proper use of equipment including cameras, darkroom, lighting, and digital equipment.
- Students will identify basic principles of photographic composition and apply these elements in the creation of photographic images.
- Students will recognize and identify important historic photographic genres based on their formal and conceptual elements.
- Students will demonstrate visual literacy by verbally analyzing both the formal and conceptual properties of photographic works utilizing appropriate photographic vocabulary.
- Students will create a portfolio of photographic work that demonstrates an understanding of print finishing and presentation.

THEATER ARTS – AS DEGREE

THEATER ARTS – AA-T DEGREE

- All Theatre Arts majors will identify basic theatre vocabulary and terminology (for example, stage directions and theatre genres).
- Students will demonstrate an understanding of basic backstage practices and procedures.
- Students will memorize and perform a live scene successfully.

Behavioral and Social Science Division

ANTHROPOLOGY – AA-T DEGREE

- Students will analyze and interpret anthropological data and theories.
- Students will apply cross-cultural methods of analysis.
- Students will demonstrate an understanding of anthropological information.

CHICANO STUDIES – AA DEGREE

- Students will (1) define and explain the basic terms and concepts with the field of Chicano/a Studies; (2) identify and analyze at minimum two contemporary issues affecting the Chicano/a/Latinx community.

CHILD DEVELOPMENT – AS DEGREE

- Students will explain and demonstrate the principles of developmentally appropriate practice while planning for and interacting with children in the early childhood classroom.

CHILD DEVELOPMENT – CERTIFICATE

- Students will explain and demonstrate the principles of developmentally appropriate practice while planning for and interacting with children in the early childhood classroom.

DRUG STUDIES – AS DEGREE

- Students will demonstrate an understanding of concepts, theories, and techniques that are foundational to the practice of addiction treatment.
- Students will demonstrate an understanding of assessment methods, treatment planning, and case management.
- Students will demonstrate an understanding of recovery-oriented behavior in addiction treatment management.
- Students will demonstrate an understanding of ethical practices in addiction treatment.

DRUG STUDIES – CERTIFICATE

- Students will demonstrate an understanding of concepts, theories, and techniques that are foundational to the practice of addiction treatment.
- Students will demonstrate an understanding of assessment methods, treatment planning, and case management.
- Students will demonstrate an understanding of recovery-oriented behavior in addiction treatment management.
- Students will demonstrate an understanding of ethical practices in addiction treatment.

GENERAL STUDIES: SOCIAL BEHAVIOR AND SELF-DEVELOPMENT – AA DEGREE

- Students will think critically in order to understand social issues.

GENERAL STUDIES: SOCIAL SCIENCES – AA DEGREE

- Students will think critically in order to understand social issues.
- Students will recognize verbally or in writing the basic vocabulary and concepts of at least one social or behavioral science discipline.

HISTORY – AA-T DEGREE

- Students will demonstrate command of historical chronology and basic literacy of key events associated with the study of the past.
- Students will accurately identify historical sources and then apply appropriate historical methods to explain what the source reveals about its historical context.
- Students will accurately describe, compare, and evaluate historical interpretations (secondary sources), analyzing them for their relative quality, accuracy, and persuasiveness.

PHILOSOPHY – AA-T DEGREE

- Given previous instruction in a philosophical theory, students will correctly identify and explain the basic elements of that theory.

- Students will demonstrate an ability to read and comprehend philosophical texts by accurately identifying the main point and supporting points.
- Students will apply the basic elements of a philosophical theory to a real world scenario.
- Students will develop/articulate a critical understanding of the work of Western philosophers, demonstrating through competent paraphrase.
- Students will defend a philosophical position or argument.
- Students will evaluate the validity of a deductive argument.
- Students will evaluate the strength of an inductive argument.
- Students will reason effectively.

PRESCHOOL TEACHER – CERTIFICATE

- Students will explain and demonstrate the principles of developmentally appropriate practice while planning for and interacting with children in the early childhood classroom.

PSYCHOLOGY – AA-T DEGREE

- Given research findings and theories in psychology, students will describe and/or evaluate the role that genetics and environment play in different behaviors.
- Students will compare and contrast the experimental method to other types of inquiry.
- Students will identify the important historical figures in psychology and explain their key contributions to the field.

SOCIOLOGY – AA-T DEGREE

- Students will understand the foundations of Sociology as a discipline.
- Students will have a broad understanding of society and social behavior.
- Students will understand the importance of social and historical contexts.
- Students will demonstrate basic social analysis skills.

Business Division

ACCOUNTING – AS DEGREE

- Students will demonstrate an understanding of basic accounting principles and procedures as well as the role of accounting and bookkeeping within various business organizations.
- Students will apply critical thinking skills derived from knowledge of accounting theory to financial analysis and management decision making.
- Students will recognize and understand the importance of ethics and social responsibility in the accounting profession.

- Students will analyze, process, and report financial information in accordance with generally accepted accounting principles within established normal and computerized protocols.
- Students will relate material from completed courses to their current and future professional needs, even if these needs fall into a different discipline.

ACCOUNTING – CERTIFICATE

- Students will demonstrate an understanding of basic accounting principles and procedures, as well as the role of accounting and bookkeeping within various business organizations.
- Students will apply critical thinking skills derived from knowledge of accounting theory to financial analysis and management decision making.
- Students will recognize and understand the importance of ethics and social responsibility in the accounting profession.
- Students will analyze, process, and report financial information in accordance with generally accepted accounting principles within established normal and computerized protocols.

ACCOUNTING FOR GOVERNMENT AND NONPROFIT ORGANIZATIONS – CERTIFICATE

- Students will develop a comprehensive understanding of accounting as an “information system.”
- Students will record and analyze business transactions using accounting software.
- Students will distinguish between the main objectives for commercial entities, government entities, and not-for-profit entities.
- Students will identify, compare, and explain the basic fund types for state and local governmental accounting.
- Students will describe and analyze how accounting concepts apply to state and local governmental accounting.
- Students will prepare basic governmental and not-for-profit budgetary, operating, and closing entries.

BUSINESS ADMINISTRATION – AA DEGREE

- Students will evaluate the use of financial budgeting concepts to make sound decisions in managing business finances through the preparation of financial statements, recording and posting journal entries, and transforming data into information.
- Students will demonstrate an understanding of economic principles by differentiating between micro and macro economics, explaining supply and demand, and applying economic principles to make business decisions.
- Students will use statistical and mathematical expressions to make general statements about populations of customers and make numeric business decisions.

BUSINESS MARKETING – AS DEGREE AND CERTIFICATE

- Students will analyze a business situation by conducting a SWOT analysis (strengths, weaknesses, opportunities and threats) and utilize the outcomes to make business decisions.
- Students will create a marketing plan that explains the marketing mix and defines the appropriate target market.
- Given a business marketing situation, students will identify the most profitable segments of the market, define the logical target market, and describe how the business of product will be positioned.

COMPUTER INFORMATION TECHNOLOGY: COMPUTER SYSTEMS – AS DEGREE AND CERTIFICATE

- Students will demonstrate basic computer literacy skills including operating input/output devices and proficiency in the Microsoft Office applications suite.
- Students will apply critical-thinking and problem-solving skills required by employers and four-year universities.
- Students will analyze a problem and identify and define the computing requirements required for its solution.

COMPUTER INFORMATION TECHNOLOGY: CLOUD COMPUTING PRACTITIONER – CERTIFICATE

- Students will apply critical-thinking and problem-solving skills in a cloud computing environment.
- Students will learn installation and configuration of cloud computing resources for an enterprise environment.
- Students will understand the architectural principles required to build a cloud system that meets identified technical requirements.
- Student will demonstrate basic knowledge of the cybersecurity principles of confidentiality, integrity, and availability (CIA).

COMPUTER INFORMATION TECHNOLOGY: CYBERSECURITY – AS DEGREE AND CERTIFICATE

- Students will demonstrate knowledge of security policies for businesses.
- Students will understand objectives of security policies for businesses and the IT infrastructure of these policies.
- Students will demonstrate proficiency in IT infrastructure security.
- Students will learn to identify risks and use tools for the prevention, detection, and mitigation of threats to computer systems; and the recovery and accountability of systems.
- Students will apply critical-thinking skills in applying cybersecurity solutions.

**COMPUTER INFORMATION TECHNOLOGY:
CYBERSECURITY TECHNICIAN – CERTIFICATE**

- Students will demonstrate knowledge of security policies for businesses.
- Students will understand objectives of security policies for businesses and the IT infrastructure of these policies.
- Students will demonstrate proficiency in IT infrastructure security.
- Students will learn to identify risks and use tools for the prevention, detection, and mitigation of threats to computer systems; and the recovery and accountability of systems.

**COMPUTER INFORMATION TECHNOLOGY:
CYBERSECURITY ETHICAL HACKER
– CERTIFICATE**

- Students will demonstrate knowledge of security policies for businesses.
- Students will understand objectives of security policies for businesses and the IT infrastructure of these policies.
- Students will demonstrate proficiency in IT infrastructure security.
- Students will learn to identify risks and use tools for the prevention, detection, and mitigation of threats to computer systems; and the recovery and accountability of systems.
- Students will demonstrate knowledge of the tools and resources used to attack business vulnerabilities and align proper mitigations.

**COMPUTER INFORMATION TECHNOLOGY:
INFORMATION SYSTEMS AND TECHNOLOGY –
AS DEGREE AND CERTIFICATE**

- Students will demonstrate problem-solving skills in a business environment.
- Students will demonstrate fundamentals of business operations.
- Students will demonstrate basic knowledge of policies and procedures for securing a business environment.

**COMPUTER INFORMATION TECHNOLOGY:
NETWORK ADMINISTRATOR – AS DEGREE
AND CERTIFICATE**

- Students will demonstrate knowledge of the architectural principles of computer networks in a business environment.
- Students will apply critical-thinking and problem-solving skills in a computer network environment.
- Students will demonstrate basic knowledge of the cybersecurity principles of confidentiality, integrity, and availability (CIA).

**COMPUTER INFORMATION TECHNOLOGY:
NETWORK TECHNICIAN – CERTIFICATE**

- Students will demonstrate knowledge of computer networks in a business environment.

- Students will demonstrate basic knowledge of the cybersecurity principles of confidentiality, integrity, and availability (CIA).

**COMPUTER INFORMATION TECHNOLOGY
OFFICE TECHNOLOGIES – AS DEGREE
AND CERTIFICATE**

- Students will demonstrate computer literacy skills including the use of input/output devices and basic Windows operating system (OS) navigation.
- Students will demonstrate proficiency in using industry-leading suites of office applications.
- Students will apply critical-thinking and problem-solving skills in an office environment.

**COMPUTER INFORMATION TECHNOLOGY:
SYSTEM ADMINISTRATOR – AS DEGREE
AND CERTIFICATE**

- Students will demonstrate knowledge of client and server operating systems.
- Students will demonstrate basic knowledge of the cybersecurity principles of confidentiality, integrity, and availability (CIA).
- Students will apply critical-thinking and problem-solving skills in a computer system environment.
- Students will demonstrate knowledge of the architectural principles of on-premise, cloud, and hybrid computer networks in a business environment.

**COMPUTER INFORMATION TECHNOLOGY:
MICROCOMPUTER SPECIALIST – CERTIFICATE**

- Students will demonstrate basic computer literacy including input/output devices and Microsoft Office suite of applications.
- Students will demonstrate advanced knowledge of spreadsheet and word processing applications as utilized in the business environment
- Students will apply critical thinking and problem-solving skills required by employers and four- year universities in a professional office environment.

COMPUTER SCIENCE – AS-T DEGREE

- Students will demonstrate an ability to use math, physics, and logic for solving problems in technology.
- Students will complete lower division courses for transfer to a CSU or other four-year institution.
- Students will design and write usable and effective computer programs using a high level language.

**COMPUTERIZED ACCOUNTING SYSTEMS –
CERTIFICATE**

- Students will gain competencies that will lead to success working as an accounting clerk utilizing computerized accounting systems.
- Students will utilize a sequence of courses with industry-advised curriculum input that will lead to improvement of entry level skills and abilities of future employees.

- Students will identify career ladder opportunities in the accounting industry.
- Students will demonstrate an understanding of how to utilize different functions of the accounting software package by generating accounting reports and interpreting the resulting information.
- Students will record and analyze accounts receivable, accounts payable, invoicing, payroll, inventory, and project costing transactions using QuickBooks software.
- Students will complete the accounting cycle using the QuickBooks software.
- Students will prepare GAAP – required financial statements.
- Students will demonstrate an understanding of financial analysis using reports generated from the accounting software.

INCOME TAX PREPARER – CERTIFICATE OF SKILL PROFICIENCY

- Students will analyze and explain the federal and California state tax structures as they apply to individuals and small businesses.
- Students will prepare federal and state income tax returns for individuals and small business.
- Students will gather, identify, examine, sort, and classify information required for filing individual income tax returns.
- Students will apply basic tax law and determine filing requirements for actual tax returns.
- Students will use TaxWise software to accurately file individual federal and state income tax returns within the scope of the VITA program.
- Students will develop a system of quality control for the tax preparation process.
- Students will communicate effectively with taxpayers when explaining tax return results.

INTERNATIONAL BUSINESS – AS DEGREE AND CERTIFICATE

- Students will strengthen their skills to present a thorough review of the potential benefits, costs, and risks of doing business abroad and how the political, economic, and legal systems of countries vary.
- Students will analyze management ethical issues and cultural sensitivities in global business.
- Students will apply integrated marketing strategies with customers, partners, and regulators in the global marketplace.
- Students will describe international trade processes and the functions of the foreign exchange market.

LOGISTICS MANAGEMENT– AS DEGREE

- Student will know the role and historical development of supply chain management and integrated logistics functions.

- Students will know the relationship between operations, warehousing, distribution centers, and materials management.
- Students will know the importance of sound inventory management principles.
- Students will contribute to process improvement projects.

LOGISTICS MANAGEMENT – CERTIFICATE

- Students will know the role and historical development of supply chain management and integrated logistics functions.
- Students will know the relationship between operations, warehousing, distribution centers, and materials management.
- Students will know the importance of sound inventory management principles.
- Students will contribute to process improvement projects.

MANAGEMENT & SUPERVISION – AS DEGREE

- Students will identify the concepts of organizational design and behavior of organizations at the supervisory level.
- Students will describe how technology and globalization affect the supervisor’s job.
- Students will describe the term “360-degree appraisal” and apply the appropriate methods of motivation in an organizational setting.
- Students will explain the effect of workforce diversity on motivating employees.

MANAGEMENT & SUPERVISION – CERTIFICATE

- Students will identify the concepts of organizational design and behavior of organizations at the supervisory level. Students will describe how technology and globalization affect the supervisor’s job.
- Students will describe the term “360-degree appraisal” and apply the appropriate methods of motivation in an organizational setting.
- Students will explain the effect of workforce diversity on motivating employees.

RETAIL MANAGEMENT – CERTIFICATE

- Students will explain the challenges and opportunities of managing a diverse workforce in a retail environment through their understanding of leadership and management models, motivation and reward theory, and conflict resolution techniques.
- Students will demonstrate their knowledge of financial management and budgeting by applying basic math skills to calculate retail math equations; making business decisions using these calculations; and preparing pro-forma financial statements.
- Students will demonstrate proper communication and critical thinking skills through written and oral assignments. Skill sets demonstrated will include

document editing, preparation of business reports, and proper use of the communication process.

SMALL BUSINESS/ENTREPRENEURIALISM – AS DEGREE

- Students will develop an effective business plan by using guerrilla marketing strategies and basic financial statements.
- Students will distinguish between the debt vs. equity finance options.
- Students will explain the essential importance of cash flow planning for small business operations.
- Students will use break-even analysis to evaluate a marketing plan.

SMALL BUSINESS/ENTREPRENEURIALISM – CERTIFICATE

- Students will develop an effective business plan by using guerrilla marketing strategies and basic financial statements.
- Students will distinguish between the debt vs. equity finance options.
- Students will explain the essential importance of cash flow planning for small business operations.
- Students will use break-even analysis to evaluate marketing plan.

Career and Technical Education Division

ALTERNATIVE ENERGY TECHNOLOGY – AS DEGREE

- The skills developed during classes will enhance students' ability to complete the North American Board of Certified Energy Practitioners (NABCEP) and to become a specialist in the Solar Photovoltaic industry.
- The Degree will prepare students for transfer and/or entry-level employment as an alternative energy technician within the renewable energy/green technology field.
- Students will have the knowledge and skills necessary to install residential and commercial solar and wind power systems.
- Students will know and understand green building design principles and also have the skills to successfully perform residential and commercial/industrial energy audits.

ALTERNATIVE ENERGY TECHNOLOGY – CERTIFICATE

- The skills developed during classes will enhance students' ability to complete the North American Board of Certified Energy Practitioners (NABCEP) and to become a specialist in the solar photovoltaic industry.
- The certificate will prepare an individual for entry-level employment as an alternative energy technician within the renewable energy/green technology field.

- Students will have the knowledge and skills necessary to install residential and commercial solar and wind power systems.

ALTERNATIVE FUELS AND ADVANCED TRANSPORTATION TECHNOLOGY – AS DEGREE

- Students will access legal rules and regulations from a variety of resources (state and federal), providing the opportunity to acquire the knowledge and hand skills demanded of modern transportation specialists.
- Students will be able to describe and demonstrate simulated on-the-job conditions regarding the nine congressional alternative fuel sources.
- Students who complete the career path cartographically examine and assemble information for a target audience who might use the alternative fuel types.
- Regardless of career path (private, government, or fleet) the Alternative Fuels AS degree or CoA student obtains transferable credit to a university and points towards qualifying as a certified CSA Fuel Tank Inspector.
- Students will be able to pass the safety requirements with complete knowledge of NFPA, CSA, CGA 6.4, and OSHA standards.

ALTERNATIVE FUELS AND ADVANCED TRANSPORTATION TECHNOLOGY – CERTIFICATE

- Students who complete the career path cartographically examine and assemble information for a target audience who might use the alternative fuel types.
- Regardless of career path (private, government, or fleet) the Alternative Fuels AS Degree or CoA student obtains transferable credit to a university and points towards qualifying as a certified CSA Fuel Tank Inspector.
- Students are capable of describing applications in all nine alternative fuel areas (compressed, liquid, generated electrical, and biodiesel).
- Students will access legal rules and regulations from a variety of resources (state and federal), providing the opportunity to acquire the knowledge and hand skills demanded of modern transportation specialists.
- Students will be able to pass the safety requirements with complete knowledge of NFPA, CSA, CGA 6.4, and OSHA standards.

ARCHITECTURAL DESIGN AND DRAWING – AS DEGREE

- Given various visual communication technologies, such as traditional drafting, CADD, and BIM (Building Information Modeling); industry standards such as AIA and AEC (Architectural, Engineering and Construction); graphic standards and the building code, students will effectively communicate graphically, and understand and interpret design concepts and criteria for various disciplines related to the AEC industry.
- Students will be prepared for industry employment and advancement within a variety of related AEC professions.

- Students will be prepared to transfer to advanced fields of study in related occupations.

ARCHITECTURAL DESIGN AND DRAWING TECHNICIAN – CERTIFICATE

- Given various visual communication technologies, such as traditional drafting, CADD, and BIM (Building Information Modeling); industry standards such as AIA and AEC (Architectural, Engineering and Construction); graphic standards and the building code, students will effectively communicate graphically, and understand and interpret design concepts and criteria for various disciplines related to the AEC industry.
- Students will be prepared for industry employment and advancement within a variety of related AEC professions.

ARCHITECTURE – AS DEGREE

- Given various visual communication technologies, such as traditional drafting, sketching, CADD, BIM (Building Information Modeling); perspective drawing, and three-dimensional model development; industry standards such as AIA and AEC (Architectural, Engineering and Construction); graphic standards, and the building code, students will effectively understand, communicate, and interpret design concepts and criteria for various disciplines related to the AEC industry.
- Students will be prepared to transfer to advanced fields of study in architecture-related occupations.

AUTOMOTIVE GENERAL SERVICE TECHNICIAN – CERTIFICATE

- Students will work safely and identify safety and health hazards in an automotive service and repair facility.
- Students will communicate effectively, both verbally and through the written word, in an automotive service and repair environment.
- Students will properly use and care for automotive service and repair tools and equipment.
- Students will research, read, and use automotive service and repair literature, both in print and in electronic format.
- Students will identify, analyze, and evaluate general automotive service and repair issues to determine concern, cause, and correction.

AUTOMOTIVE TECHNOLOGY – AS DEGREE

- Students will work safely and identify safety and health hazards in an automotive service and repair facility.
- Students will be able to communicate effectively, both verbally and through the written word, in an automotive service and repair environment.
- Students will be able to properly use and care for automotive service and repair tools and equipment.
- Students will research, read, and use automotive service and repair literature, both in print and in electronic format.

- Students will identify, analyze, and evaluate specific automotive service and repair issues to determine concern, cause, and correction.

CARPENTRY: CONCRETE FORMING – AS DEGREE

- Students will accurately perform tests to confirm concrete quality.
- Students will demonstrate journey-level skills, including those skills necessary to build all concrete infrastructures.
- Students will correctly interpret building codes, plans, and specifications as they apply to the trade.
- Students will place and finish concrete in a professional manner.
- Students will cut, patch, maintain, and repair concrete structures.
- Students will perform assigned tasks in accordance with established industry quality and production standards.

CARPENTRY: CONCRETE FORMING – CERTIFICATE

- Students will demonstrate journey-level skills, including those skills necessary to build all concrete infrastructures.
- Students will successfully measure, cut, and shape wood, plastic, and other building materials.
- Students will erect, level, and install building framework including walls, floors, and doorframes.
- Students will perform assigned tasks in accordance with established industry quality and production standards.

CARPENTRY: GENERAL – AS DEGREE

- Students will accurately utilize industry-specific nomenclature of the craft in written or oral communication.
- Students will safely operate and maintain tools and equipment of the trade.
- Students will demonstrate the ability to interpret project plans, utilize software and technology, and determine appropriate construction methods and building techniques.
- Students will assess suitability (i.e., type, size, and grade) of materials and hardware to accurately determine materials lists for a given application.
- Students will apply the proper construction sequence and building codes for a given application.
- Students will analyze building flaws, provide solutions, and take corrective measures.

CARPENTRY: GENERAL – CERTIFICATE

- Students will accurately utilize industry-specific nomenclature of the craft in written or oral communication.
- Students will demonstrate a working knowledge of core equipment, safety, and installation procedures within the carpentry field.

- Students will demonstrate the ability to interpret project plans, utilize software and technology, and determine the appropriate construction methods and building techniques.
- Students will accurately perform basic, trade-related installations and maintenance.

CARPENTRY: SCAFFOLD CONSTRUCTION – AS DEGREE

- Students will accurately utilize industry-specific nomenclature of the craft in written or oral communication.
- Students will safely operate and maintain tools and equipment of the trade.
- Students will demonstrate the ability to interpret project plans, utilize software and technology, and determine appropriate construction methods and scaffolding techniques.
- Students will assess appropriateness of scaffold type, size, accessories, component parts, and hardware; and determine materials lists and staging for a given application.
- Students will apply the proper assembly/disassembly sequence and follow manufacturers' load charts and safety code requirements for a given application.
- Students will analyze potential design flaws and overloading to provide solutions and take corrective measures.

CARPENTRY: SCAFFOLD CONSTRUCTION – CERTIFICATE

- Students will accurately utilize industry-specific nomenclature of the craft in written or oral communication.
- Students will identify and explain the types and importance of scaffolding in general construction.
- Students will be able to safely and correctly erect and dismantle various scaffolding systems.
- Students will demonstrate the ability to interpret project plans, utilize software and technology, and determine appropriate construction methods and scaffolding techniques.

CIVIL DESIGN & DRAWING – CERTIFICATE

- Given various visual communication technologies, such as traditional drafting and CADD; and industry standards, such as AEC Graphic Standards, students will effectively communicate, understand, and interpret design concepts and criteria for the civil engineering field.
- Students will be prepared for industry employment and advancement within a variety of related professions, such as civil engineering, construction engineering, structural engineering, transportation engineering, and geotechnical engineering.

CIVIL DESIGN TECHNOLOGY – AS DEGREE

- Given various visual communication technologies, such as traditional drafting and CADD; and industry standards, such as AEC Graphic Standards, students will effectively communicate, understand, and interpret design concepts and criteria for the civil engineering field.
- Students will be prepared for industry employment and advancement within a variety of related professions, such as civil engineering, construction engineering, structural engineering, transportation engineering, and geotechnical engineering.
- Students will be prepared to transfer to advanced fields of study in related occupations.

CIVIL DESIGN TECHNOLOGY – CERTIFICATE

- Given various visual communication technologies, such as traditional drafting and CADD; and industry standards, such as AEC Graphic Standards, students will be able to effectively communicate, understand, and interpret design concepts and criteria for the civil engineering field.
- Students will be prepared for industry employment and advancement within a variety of related professions, such as civil engineering, construction engineering, structural engineering, transportation engineering, and geotechnical engineering.

CONSTRUCTION ENGINEERING MANAGEMENT – AS DEGREE

- Students will demonstrate a knowledge of the various documents typically included in a set of construction documents for civil engineering projects, including plans, notes, details, and specifications.
- Students will demonstrate the ability to prepare basic construction documents for buildings and other similar construction projects in accordance with building, planning, and related codes.
- Students will demonstrate a broad knowledge of the numerous yet related subdisciplines within the field of civil engineering and show familiarity with typical basic tasks as accomplished by licensed civil engineers within those subdisciplines.
- Students will use experience with statistical methods and apply basic cost accounting concepts to proposed construction projects for bidding and other financial considerations.
- Students will exhibit a knowledge of typical construction materials used in development projects including wood, steel, and concrete. Such knowledge will include specifying, mixing, sampling, and testing of concrete for buildings and similar construction projects.
- Students will exhibit a knowledge of engineering statics as it relates to the design and construction of buildings and related constructs.

ELECTRONIC TECHNOLOGY – AS DEGREE

- Students will be able to become specialists in the applied electronics industry.

- Students will be prepared for transfer and/or entry-level employment as electronics technicians.

ELECTRONIC TECHNOLOGY – CERTIFICATE

- Students training in theory and practical skills will demonstrate the necessary requirements for preparation as electronics technicians.
- Student will acquire the knowledge and hands-on skills demanded of modern electronics technicians.
- Students will have the knowledge and skills necessary to gain entry-level employment in the applied electronics industry.

ENGINEERING DESIGN DRAFTING – AS DEGREE

- Given various visual communication technologies, such as traditional drafting and CADD; and industry standards such as ANSI/ASME and ISO, students will effectively communicate, understand, and interpret design concepts and criteria for industries that design, engineer and manufacture products.
- Students will be prepared for industry employment and advancement within a variety of related professions.
- Students will be prepared to transfer to advanced fields of study in related occupations.

ENGINEERING DESIGN DRAFTING TECHNICIAN – CERTIFICATE

- Given various visual communication technologies, such as traditional drafting and CADD; and industry standards such as ANSI/ASME and ISO, students will effectively communicate, understand, and interpret design concepts and criteria for industries that design, engineer, and manufacture products.
- Students will be prepared for industry employment and advancement within a variety of related professions.

GEOGRAPHIC INFORMATION SYSTEMS – CERTIFICATE

- Students will describe and discuss the applications of geographic information systems (GIS) in their respective field. Students will use GIS to analyze and uncover spatial patterns and trends, model environmental conditions, and predict future scenarios, (e.g., post-fire conditions, or to model suitable locations for a new housing or wind farm development).
- Students will evaluate relevance of information for GIS projects and contribute new data from a variety of sources, including Global Positioning Systems (GPS).
- Students will cartographically examine and assemble information for a target audience.

HEAVY EQUIPMENT DIESEL ENGINE TECHNICIAN – CERTIFICATE

- When given a heavy machine, students will carry out an engine performance test and determine if it operates as intended.
- When given a heavy machine, students will safely service and repair a malfunctioning engine subsystem using

manufacturer's procedures while observing OSHA's shop and personal safety requirements.

- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with the industry standards.

HEAVY EQUIPMENT ELECTRONICS TECHNICIAN – CERTIFICATE

- When given a heavy machine, students will carry out an electrical and/or a heating, ventilation, and air conditioning performance test and determine if these systems operate as intended.
- When given a heavy machine, students will safely service and repair a malfunctioning electrical and/or heating, ventilation, and air conditioning system using manufacturer's procedures while observing OSHA's shop and personal safety requirements.
- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with the industry standards.

HEAVY EQUIPMENT GENERAL SERVICE TECHNICIAN – CERTIFICATE

- When given a heavy machine, students will carry out a performance test and determine if all systems operate as intended.
- When given a heavy machine, students will safely perform periodic maintenance and minor repairs using machine-specific lube charts and repair procedures while observing OSHA's shop and personal safety requirements.
- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with the industry standards.

HEAVY EQUIPMENT HYDRAULICS TECHNICIAN – CERTIFICATE

- When given a heavy machine, students will carry out a hydraulic system performance test and determine if it operates as intended.
- When given a heavy machine, students will safely service and repair a hydraulic subsystem using manufacturer's procedures while observing OSHA's shop and personal safety requirements.
- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with the industry standards.

HEAVY EQUIPMENT MAINTENANCE TECHNICIAN – CERTIFICATE

- When given a heavy machine, students will carry out a machine performance test and determine if all systems operate as intended.
- When given a heavy machine, students will carry out electrical performance tests and determine if the electrical system operates as intended.
- When given a heavy machine, students will carry out hydraulic performance tests and determine if the hydraulic system operates as intended.

- When given a heavy machine, students will carry out powertrain performance tests and determine if the powertrain system operates as intended.
- When given a heavy machine, students will carry out engine performance tests and determine if the engine operates as intended.
- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with industry standards.

HEAVY EQUIPMENT POWERTRAINS TECHNICIAN – CERTIFICATE

- When given a heavy machine, students will carry out a powertrain performance test and determine if it operates as intended.
- When given a heavy machine, students will safely service and repair a powertrain subsystem using manufacturer's procedures while observing OSHA's shop and personal safety requirements.
- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with the industry standards.

HEAVY EQUIPMENT SERVICE TECHNICIAN – CERTIFICATE

- When given a heavy machine, students will carry out a performance test and determine if all systems operate as intended.
- When given a heavy machine, the student will be able to troubleshoot the root cause of a malfunctioning system and determine the best course of action.
- When given a heavy machine, students will safely service and repair a malfunctioning system using manufacturer's procedures while observing OSHA's shop and personal safety requirements.
- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with the industry standards.

HEAVY EQUIPMENT TECHNOLOGY – AS DEGREE

- When given a heavy machine, students will carry out a performance test and determine if all systems operate as intended.
- When given a heavy machine, students will troubleshoot the root cause of a malfunctioning system and determine the best course of action.
- When given a heavy machine, students will safely service and repair a malfunctioning system using manufacturer's procedures while observing OSHA's shop and personal safety requirements.
- When given a heavy machine, students will document all service events and communicate them to the interested parties in accordance with the industry standards.

HONDA PROFESSIONAL CAREER TRAINING PROGRAM SPECIALIZATION (PACT) – AS DEGREE

- The skills developed during classes will enhance students' ability to complete the (ASE) Automotive Service Excellence Certification Tests A-1 through A-8, Automotive Technician, and to become a specialist for Honda/Acura vehicles.
- The degree is designed to prepare students for transfer and/or entry-level employment as an Automotive Technician within a Honda/ Acura Dealer.

SURVEYING, MAPPING AND DRAWING – CERTIFICATE

- Given instruction in both the theory and practice of land surveying, instruction in various visual communication technologies such as traditional drafting and CADD, and industry standards, students will effectively collect, develop, map, communicate, understand, and interpret geospatial data.
- Students will be prepared for industry employment and advancement within a variety of related professions, such as land surveying, civil engineering, construction engineering, transportation engineering, and geotechnical engineering.

WELDING TECHNOLOGY – CERTIFICATE

- Students will work safely and identify safety and health hazards in the workplace.
- Student will communicate effectively, both verbally and through the written word, in a welding environment.
- Students will properly use, operate, and care for welding materials, tools, and equipment.
- Students will research, read, and use welding material, build sheets, blueprints, and other welding-related literature, both in print and in electronic format.
- Students will identify, analyze, evaluate, and demonstrate different welding operations and processes.

Communications and Languages Division

AMERICAN SIGN LANGUAGE: AMERICAN SIGN LANGUAGES (ASL) – CERTIFICATE

- Students will be able to communicate in ASL with community members outside of the classroom.
- Students will be able to interact in a culturally appropriate manner with members of the Deaf community.
- Students will demonstrate confidence in communicating with ASL.

AMERICAN SIGN LANGUAGE: DEAF STUDIES – AA DEGREE

- Students will demonstrate a high level confidence in communicating using ASL in all environments.

- Students will have an in-depth knowledge of the Deaf culture and community, and will be able to apply this knowledge in social, professional, and academic settings.
- Students will meet the entrance expectations for a bachelor degree in Deaf studies in fields such as Deaf education.

AMERICAN SIGN LANGUAGE: FOUNDATIONS OF INTERPRETING – AA DEGREE

- Students will possess a strong foundation in the skills needed to provide ASL/English interpreting
- Students will meet the entrance expectations for a bachelor degree in ASL/English interpreting at a 4-year university.
- Students will possess the necessary, industry-specific business skills to work as a professional interpreter after mastering the interpreting skill set.

COMMUNICATION STUDIES – AA-T DEGREE

- Students will identify conflict management strategies in an interpersonal relationship context.
- Students will deliver a coherent speech inclusive of a distinctive introduction, body, and conclusion, as well as 2-3 substantive main points within the body and appropriate transitions.
- Students will control/manage their verbal and nonverbal communication to enhance the audience's understanding and appreciation of the speech message appropriate to the specific audience.
- Students will argue in favor of a thesis with a supportive example and refute an opposing position with an accompanying example.
- Students will think critically in order to construct a debate position, including the debater's reasoning.

CREATIVE WRITING: CREATIVE WRITING – CERTIFICATE

- Students will identify, analyze, and evaluate creative forms of writing including the novel, short story, poetry, adolescent literature, screenwriting, and playwriting.
- Students will brainstorm, draft, revise, and produce their own pieces of nonfiction and fiction to final completion.
- Students will employ critical thinking skills, research strategies, revision techniques, and correct grammar and usage in the development of their own writing.

CREATIVE WRITING: NOVEL WRITING – CERTIFICATE

- Students will identify, analyze, and evaluate creative forms of writing with an emphasis on the novel and how it is distinguished as a literary genre in regards to narrative structure, point of view, character development, setting, theme, style, imagery, and symbolism.
- Students will brainstorm, draft, revise, and produce their own pieces of nonfiction and fiction to final completion.
- Students will employ critical thinking skills, research strategies, revision techniques, and correct grammar and usage in the development of their own writing.

CREATIVE WRITING: PLAYWRITING AND SCREENWRITING – CERTIFICATE

- Students will identify, analyze, and evaluate creative genres of writing with an emphasis on playwriting and screenwriting.
- Students will brainstorm, draft, revise, and produce their own pieces of nonfiction and fiction to final completion.
- Students will employ critical thinking skills, research strategies, revision techniques, and correct grammar and usage in the development of their own writing.

CREATIVE WRITING: POETRY WRITING – CERTIFICATE

- Students will identify, analyze, and evaluate creative forms of writing with an emphasis on poetry as a literary genre, including techniques of sound, tropes and figurative language, and thematic development.
- Students will brainstorm, draft, revise, and produce their own pieces of nonfiction and fiction to final completion.
- Students will employ critical thinking skills, research strategies, revision techniques, and correct grammar and usage in the development of their own writing.

CREATIVE WRITING: SHORT STORY WRITING – CERTIFICATE

- Students will identify, analyze, and evaluate creative forms of writing with an emphasis on the short story to increase appreciation, understanding, and enjoyment of authors' various forms and techniques.
- Students will brainstorm, draft, revise, and produce their own pieces of nonfiction and fiction to final completion.
- Students will employ critical thinking skills, research strategies, revision techniques, and correct grammar and usage in the development of their own writing.

CREATIVE WRITING: WRITING FOR CHILDREN – CERTIFICATE

- Students will identify, analyze, and evaluate creative genres of writing with an emphasis on children's literature from ancient times to the present, and examine the historical and cultural environments in which this literature was written.
- Students will brainstorm, draft, revise, and produce their own pieces of nonfiction and fiction to final completion.
- Students will employ critical thinking skills, research strategies, revision techniques, and correct grammar and usage in the development of their own writing.

ENGLISH & LITERATURE – AA DEGREE

- Students will formulate an argument and support it with relevant evidence.
- Students will communicate ideas in an organized, logical manner.
- Students will incorporate quoted or paraphrased material from credible outside sources.
- Students will document sources using a designated citation format.

- Students will identify the work of significant writers, literary works, and cultural movements from a variety of diverse communities.
- Students will interpret a selection in light of the significant social and historical factors that inform the text.
- Students will explicate a selection using rhetorical textual analysis.
- Students will apply standard English grammar and mechanics in both written and oral communication.

MASS COMMUNICATIONS: MASS MEDIA – AS DEGREE

- Students will identify the evolution of Mass Media in books, magazines, television, newspapers, radio, motion pictures, the internet, blogs, twitter, cell phones, and computer use in the world today.
- Students will write a news story that demonstrates effective interviewing and note-taking techniques.
- Students will take press photos, print the photos, and prepare the composition of the photos for publication.
- Students will write a news story of a particular length that can be produced on the air for an allotted time slot.

MASS COMMUNICATIONS: MASS MEDIA – CERTIFICATE

- Students will identify the broad area of the history, theory, aesthetic principles, and techniques used in motion pictures.
- Students will take press photos, print the photos, and prepare the composition of the photos for publication.
- Students will write a news story of a particular length that can be produced on the air for an allotted time slot.
- Students demonstrate knowledge of the broad area of the history, theory, aesthetic principles, and techniques used in motion pictures.

MASS COMMUNICATIONS: PRINT MEDIA – AS DEGREE

- Students gather information, write, and edit copy for use in the print school newspaper that demonstrates an understanding of the rights and responsibilities of the student press to the community it serves.
- Students gather information, write, and edit copy for use in the print school newspaper that demonstrates an understanding of the rights and responsibilities of the student press to the community it serves. Students will write a general interest article or story to be published in the college magazine for a student audience.
- Students will take press photos, print the photos, and prepare the composition of the photos for publication.

MASS COMMUNICATIONS: PRINT MEDIA – CERTIFICATE

- Students will gather information, write, and edit copy for use in the print school newspaper that demonstrates an understanding of the rights and responsibilities of the student press to the community it serves.

- Student will be able to gather information, write, and edit copy for use in the print school newspaper that demonstrates an understanding of the rights and responsibilities of the student press to the community it serves.
- Students will be able to write a general interest article or story to be published in the college magazine for a student audience.
- Students will take press photos, print the photos, and prepare the composition of the photos for publication.
- Students will write a news story that demonstrates effective interviewing and note-taking techniques.

SPANISH – AA-T DEGREE

- Using critical thinking skills, students will speak fluently and comprehend at the intermediate level commensurate with the grammar and vocabulary of that level, and demonstrate increased knowledge and appreciation of the Spanish language, literature, and culture.
- Students will write dialogues, letters, reports, summaries, and essays on various topics using correct grammar, syntax, punctuation, capitalization, and diacritical marks.
- Students will read, discuss and analyze literary selections in Spanish that vary in style, from simple journalist writing to highly original and complex literary works.

Health Science & Nursing Division

NURSING – AS DEGREE

- Students will be aligned in a position to transition into a Bachelor's of Science in Nursing program.
- Students will integrate the simulated clinical experience to enhance clinical performance in all clinical areas.

VOCATIONAL NURSING – AS DEGREE

- Students will incorporate the medical model utilizing all aspects of the nursing process with successful completion of all theory objectives and clinical objectives in all courses of the vocational nursing program.
- Students will be prepared and have a successful pass rate on national vocational nursing exam.
- Students will complete all general education (GE) requirements for AS degree in vocational nursing.
- Students will integrate the simulated clinical experience to enhance clinical performance in all clinical areas.

VOCATIONAL NURSING – CERTIFICATE

- Students will integrate the simulated clinical experience to enhance clinical performance in all clinical areas.
- Students will be prepared and have a successful pass rate on national vocational nursing exam.
- Students will incorporate the medical model utilizing all aspects of the nursing process with successful completion of all theory objectives and clinical objectives in all courses of the vocational nursing program.

Kinesiology, Dance, and Athletics Division

ATHLETIC TRAINER'S AIDE – CERTIFICATE

- Students will conduct a primary and secondary survey following an injury and make emergency treatment decisions based on results.
- Students will treat a variety of open wounds as a first responder, recognizing the use of personal protective equipment.
- Students will apply appropriate splinting and taping techniques for a variety of injuries using a variety of medical supplies.
- Students will identify the indications, contraindications, and application techniques for the use of several therapeutic modalities.

COACHING OF SPORTS – CERTIFICATE

- Students will understand the various demands required to be successful in the coaching field.
- Students will be prepared to complete coaching certifications for the American Sports Education Program (ASEP) and California Interscholastic Federation (CIF) test for employment.
- Students will be exposed to the physical, technical, tactical, psychological, and social elements within sports.
- Students will understand the different types of workouts and diets required by the population with which they are working.
- Students will understand the importance of administration, fundraising, communication, team building, and defining success in the coaching environment.

COMMUNITY HEALTH WORKER – CERTIFICATE

- In a health education lecture, articulate the application of health and wellness principles to health conditions and special populations.
- Value individual differences in needs and goals in developing health and wellness plans.
- As a role model for health, be able to develop a personal vision and philosophy towards lifelong wellness.
- For professional development, Seek opportunities for lifelong learning, enhancement of the six dimensions of wellness.
- Using technology for video creating, demonstrate knowledge by educating community members in principles of health and wellness.
- In an emergency, understand basic procedures and situational awareness.

DANCE – AA DEGREE

- When in rehearsal, students will demonstrate best practice methods of training and rehearsal in preparation for performance.

- In performance, students will successfully perform on stage or in class showings.
- When shown live or recorded dance performances, students will critically analyze dance material by its salient qualities of body, effort, space, and shape and recognize predominant cultural and historical forces and figures in dance.
- When presented with a choreographic or improvisational problem, students will be able to create dance material with choreographic components of Laban Movement Analysis and understanding of contemporary dance production practices.

DANCE – CERTIFICATE

- Given a real-life teaching scenario, students will analyze the learning environment and student population, design an appropriate dance class, and lead students in a well organized, safe, and engaging dance class.
- Students will perform successfully on stage or in class showings.
- When shown live or recorded dance performances, students will analyze dance material critically by utilizing the Laban/Bartenieff movement analysis categories of Body, Effort, Space, and Shape (BESS); and to recognize forces and figures in dance.
- When presented with a choreographic or improvisational problem, students will be able to create dance material using choreographic components from the Laban/Bartenieff movement analysis categories of Body, Effort, Space, and Shape, and which demonstrates understanding of dance production.

FITNESS SPECIALIST – CERTIFICATE

- Students will analyze individual health and fitness levels and create individual exercise programs.
- Students will apply and demonstrate exercise testing skills and techniques to real world situations, such as individual client fitness assessments.
- Students will adapt to diverse populations and fitness levels and have an awareness of special needs individuals.
- Students will apply fitness concepts, definitions, and principles to personal training, group fitness instructions, or health and fitness settings.
- Students will have a career in the personal training or fitness instructor field, or transfer to a 4-year institution, within 3 years.

FITNESS AND SPORT MANAGEMENT – CERTIFICATE

- Students will be able to analyze and organize fitness and sport management and operations; and to communicate effectively, both written and verbally, in professional fitness and sport settings.
- Students will be able to demonstrate sensitivity to a multicultural community, including related social issues; and skills in leadership, communication, collaboration, and managing personnel.

- Students will be able to demonstrate a professional understanding of the legal aspects of sport and ethics and apply those principles to managing fitness and sport businesses.
- Students will be able to achieve academic and practical foundations with the ultimate goal of employment in the fitness and/or sport management industries.

KINESIOLOGY – AA-T DEGREE

- Students will understand different types of exercise programs and diets and their relationship to their fitness and wellness.
- Students will explain methods and techniques used to promote cardiovascular fitness.
- Students will understand the role of diet and exercise in controlling chronic health problems.

STRENGTH AND PERFORMANCE COACH – CERTIFICATE

- In the strength lab, apply knowledge and understand exercise science principles and terminology.
- With specific athletic populations, demonstrate proficiency in fitness, nutritional, and functional movement assessments of individuals.
- Through video and in-person observation, understand the unique movements associated with skill development and performance in various sports.
- For a performance athlete, design science-based exercise programs for both injury prevention and performance enhancement.
- Develop performance-based group exercise routines to meet the needs various sport and tactical athletes.
- Using the latest technology and software programs, input and analyze exercise performance data.

YOGA TEACHER TRAINING – CERTIFICATE

- Students will demonstrate and explain the anatomical alignment points and physiological benefits of key poses in each category of hatha yoga asana/postures: standing/balancing poses, forward bends, backbends, and inversions.
- Students will demonstrate and explain the form and functions of four basic yogic breath control techniques; diaphragmatic breath, ujjayi breath, nadi shodana and breath of fire.
- Students will demonstrate and explain the form and function of four basic meditation techniques used in hatha yoga; following the breath, visualization, loving kindness and mantra meditation.
- Students will design and teach a beginning hatha yoga class and utilize best practices for cueing, assisting and giving adjustments.
- Students will summarize the history and contemporary context of hatha yoga. Include the ethics of yoga in Patanjali's "Yoga Sutras" and how this can be implemented in the contemporary student-teacher relationship.

Mathematics, Sciences, and Engineering Division

BIOLOGY – AS DEGREE

- Students will develop the ability to evaluate scientific information critically, using analytical reasoning and quantitative skills.
- Students will strengthen their skills in reading, writing, oral communication, and critical thinking.
- Students will demonstrate knowledge in three major sub-disciplines of biology: cellular and molecular biology, organismal biology, and ecology and evolution
- Students will understand and use scientific methodology.

BIOLOGY: HEALTH SCIENCE PREPARATION – CERTIFICATE

- Students will demonstrate knowledge in the three pre-health science disciplines: human anatomy, microbiology, and human physiology.
- Students will be aligned to transition to programs in the health sciences and nursing.

BIOTECHNOLOGY – CERTIFICATE

- Students will apply biotechnological concepts, standards, and skills in appropriate industrial applications.
- Students will acquire the ability to work as a team to meet the needs of the biotechnology industry.

ENVIRONMENTAL SCIENCE – AS DEGREE

- Students will apply environmental science concepts and analytical procedures in various fields.
- Students will have the ability to apply economic principles to analyze environmental problems.
- Students will have the ability to work as a member of an interdisciplinary team to solve environmental problems.
- Students will strengthen their skills in reading, writing, oral communication, and critical thinking.

ENVIRONMENTAL TECHNOLOGY – AS DEGREE

- Students will identify the types of environmental, health, and safety hazards that may be encountered in the environmental field.

ENVIRONMENTAL TECHNOLOGY – CERTIFICATE

- Students will identify the types of environmental, health, and safety hazards that may be encountered in the environmental field.

GENERAL STUDIES:

SCIENCE & MATHEMATICS – AS DEGREE

- Students will critique and interpret data presented in appropriate graphical and/or verbal formats.
- Students will evaluate the strengths and limitations of scientific models employed to describe a particular phenomenon.

MATHEMATICS – AS-T DEGREE

- Students will analyze a given scenario and apply an appropriate problem-solving approach to explain and/or find a solution.
- Students will create, interpret, and analyze graphical representations of data and/or equations and inequalities.
- Students will use appropriate technology to solve mathematical problems and/or interpret data, and judge the reasonableness of their results

Public Safety Division

ADMINISTRATION OF JUSTICE – AS DEGREE

- Students will apply legal definitions, concepts, and principles to law enforcement, courts, or correctional settings.
- Students will communicate information in a clear and organized manner.
- Students will analyze ethical dilemmas encountered in the law enforcement and/or corrections fields and decide on the correct ethical choice.
- Students will apply constitutional, statutory, procedural, and case law to real-life criminal justice situations.
- Students will adapt to the diverse and multicultural nature of American society in the criminal justice setting.
- Students will use the degree or certificate as a platform for a career in the criminal justice field or further study at a 4-year institution.

CORRECTIONS – AS DEGREE

- Students will apply legal definitions, concepts, and principles to law enforcement, courts, or correctional settings.
- Students will communicate information in a clear and organized manner.
- Students will analyze ethical dilemmas encountered in the law enforcement and/or corrections fields and decide on the correct ethical choice.
- Students will apply constitutional, statutory, procedural, and case law to real-life criminal justice situations.
- Students will adapt to the diverse and multicultural nature of American society in the criminal justice setting.
- Students will use the degree or certificate as a platform for a career in the criminal justice field or further study at a four-year institution.

EMERGENCY MEDICAL TECHNICIAN – CERTIFICATE

- Students will apply concepts related to the entire spectrum of EMS care including: airway, ventilation, oxygenation, trauma; cardiology, medical, and EMS operations
- Students will competently perform patient assessment (medical and trauma) psychomotor skills.

- Students will competently perform upper airway adjuncts and suctioning psychomotor skills.
- Students will competently perform oxygen and bag-valve-mask (apneic patient) psychomotor skills.
- Students will competently perform cardiac arrest management and AED psychomotor skills.
- Students will competently perform bleeding control and shock psychomotor skills.
- Students will competently perform spinal immobilization psychomotor skills.
- Students will competently perform fracture and dislocation immobilization psychomotor skills
- Students will competently perform pre-hospital childbirth psychomotor skills.

FIRE TECHNOLOGY – AS DEGREE

- Students will identify minimum qualifications and entry-level skills for firefighter hiring; describe the following elements: application process, written exam process, physical agility exam, oral interview, chief's interview, background investigation, and firefighter probationary process and identify fire service history, culture, and diversity.
- Students will identify and comprehend laws, regulations, codes, and standards that influence fire department operations and identify regulatory and advisory organizations that create and mandate them, especially in the areas of fire prevention, building codes and ordinances, and firefighter health and safety.
- Students will analyze the causes of fire, determine extinguishing agents and methods, differentiate the stages of the fire and fire development, and compare methods of heat transfer.
- Students will calculate flow requirements for fire apparatus, diagram a pump and plumbing schematic for fire apparatus, and apply mathematic formulae to hydraulics problems.
- Students will identify and describe the apparatus used in the fire service and the equipment and maintenance of fire apparatus and equipment.
- Students will identify and describe common types of building construction and conditions associated with structural collapse and firefighter safety.
- Students will differentiate between fire detection and fire suppression systems; design and diagram a wet and dry fire protection system; and identify alarm system components and their operations.
- Students will demonstrate the ability to analyze, appraise, and evaluate fire and emergency incidents and identify components of emergency management and firefighter safety, including: size-up, report-on conditions, Incident Command System, RECEO, 10 Standard Firefighting Orders, 18 situations that shout "Watch Out," and common factors associated with injuries and line-of-duty deaths.

FIRE TECHNOLOGY – CERTIFICATE

- Students will identify minimum qualifications and entry-level skills for firefighter hiring; describe the following elements: application process, written exam process, physical agility exam, oral interview, chief's interview, background investigation, and firefighter probationary process; and identify fire service history, culture, and diversity.
- Students will identify and comprehend laws, regulations, codes, and standards that influence fire department operations and identify regulatory and advisory organizations that create and mandate them, especially in the areas of fire prevention, building codes and ordinances, and firefighter health and safety.
- Students will analyze the causes of fire, determine extinguishing agents and methods, differentiate the stages of the fire and fire development, and compare methods of heat transfer.
- Students will calculate flow requirements for fire apparatus, diagram a pump and plumbing schematic for fire apparatus, and apply mathematic formulae to hydraulics problems.
- Students will identify and describe the apparatus used in the fire service and the equipment and maintenance of fire apparatus and equipment. (Elective.)
- Students will identify and describe common types of fire suppression systems (four basic types).
- Students will demonstrate the ability to analyze, appraise, and evaluate fire and emergency incidents and identify components of emergency management and firefighter safety, including: size-up, report-on conditions, Incident Command System, RECEO, 10 Standard Firefighting Orders, 18 situations that shout "Watch Out," and common factors associated with injuries and line-of-duty deaths.

HOMELAND SECURITY – AS DEGREE AND CERTIFICATE

- Students will analyze and interpret homeland security data and theories.
- Students will apply cross-disciplinary methods of analysis.
- Students will demonstrate an understanding of homeland security information.

BASIC FIRE ACADEMY – CERTIFICATE

- Students will utilize a self-contained breathing apparatus and conduct live fire training in a flashover environment.
- Students will demonstrate proper and safe usage of a 24-foot extension ladder and climb and work on the ladder in given training scenario.
- Students will demonstrate proper hose evolution techniques in a safe and proficient manner.
- Students will don all personal protective equipment within a 60-second time frame with no errors.
- Students will demonstrate wildland fire line construction in a safe and proficient manner.

- Students will demonstrate the safe operation of the jaws of life while performing auto extrication on a vehicle such as a car, van, or truck.

BASIC POLICE ACADEMY – CERTIFICATE

- Students will apply the definitions of local, state, and federal legal statutes as well as constitutional principles addressed in the California Commission's Peace Officer Standards and Training (POST) Learning Domains as they relate to law enforcement work.
- Given realistic scenario scripts, students will demonstrate proficiency in handling situations that involve a variety of law enforcement-related incidents common in the day-to-day duties of a police officer.
- Students will analyze situations that involve ethical dilemmas encountered in law enforcement, and determine what the correct ethical choice should be in each case.
- Students will correctly demonstrate self-defense skills and tactics in a safe and proficient manner.
- Students will demonstrate firearms skills and tactics in a safety and proficient manner.
- Students will demonstrate emergency vehicle operations and tactics in a safety and proficient manner.
- Students will utilize the concepts and tenets associated with the use of procedural justice.
- Students will access a given situation and prepare an accurate and complete arrest report that meets the requirements of law enforcement agencies.
- Students will use the certificate as a platform for a career as a peace officer.

INTENSIVE MODULAR BASIC POLICE ACADEMY – CERTIFICATE

- Students will apply the definitions of local, state, and federal legal statutes as well as constitutional principles addressed in the California Commission's Peace Officer Standards and Training (POST) Learning Domains as they relate to law enforcement work.
- Given realistic scenario scripts, students will demonstrate proficiency in handling situations that involve a variety of law enforcement-related incidents common in the day-to-day duties of a police officer.
- Students will analyze situations that involve ethical dilemmas encountered in law enforcement, and determine what the correct ethical choice should be in each case.
- Students will correctly demonstrate self-defense skills and tactics in a safe and proficient manner.
- Students will demonstrate firearms skills and tactics in a safety and proficient manner.
- Students will demonstrate emergency vehicle operations and tactics in a safety and proficient manner.
- Students will utilize the concepts and tenets associated with the use of procedural justice.
- Students will access a given situation and prepare an accurate and complete arrest report that meets the requirements of law enforcement agencies.

- Students will use the certificate as a platform for a career as a peace officer.

BASIC POLICE TRAINING – CERTIFICATE

- Students will apply the definitions, concepts, statutes, and constitutional principles covered in the POST Learning Domains to law enforcement work.
- Given scripted scenarios, students will demonstrate proficiency in handling situations involving a variety of law enforcement related incidents.
- Students will analyze ethical dilemmas encountered in law enforcement and decide on the correct ethical choice.
- Students will demonstrate self-defense skills in a safe and proficient manner.
- Students will demonstrate firearms skills in a safe and proficient manner.
- Students will demonstrate emergency vehicle operations in a safe and proficient manner.
- Students will prepare an accurate and complete arrest report that meets the requirements of law enforcement agencies.
- Students will use the certificate as a platform for a career as a peace officer.

WILDLAND FIRE TECHNOLOGY – AS DEGREE

- Students will assess impacts of fuel, weather, and topography on wildland fire behavior.
- Students will recognize and avoid the four common denominators of wildland fire fatalities.
- Given a wildland fire scenario, students will prepare an incident briefing based on factors of fuel, weather, topography, and man-made hazards.
- Students will demonstrate the three components of wildland fire prevention, including education, engineering, and enforcement.
- Students will make an operation shift plan that includes the following information: people in charge, operational objectives, resources, supplies necessary to meet the objectives, area map, weather forecasting, and safety briefing using standardized ICS forms.

WILDLAND FIRE TECHNOLOGY – CERTIFICATE

- Students will safely manipulate wildland fire tools, including shovel, Pulaski, and McLeod.
- Students will recall the ten Standard Firefighting Orders.
- Students will deploy a fire shelter.
- Students will demonstrate proper use of the following tools and equipment: back pump, fuses, and backfire torch.
- Students will function within an Incident Command System environment.
- Students will assess impacts of fuel, weather, and topography on wildland fire behavior.
- Assess impacts of fuel, weather, and topography on wildland fire behavior.

Student Learning Outcomes (SLOs) – General Education

General Education Student Learning Outcomes (SLOs) represent the knowledge, skills, and/or abilities that students should demonstrate upon completion of the general education requirements.

Humanities

- Students will critique artistic works, evaluating elements relevant to the given work (e.g., texture, form, timbre, color, conflict, rhythm, etc.) and how these are effectively integrated in the work as a whole.
- Students will create or perform artistic works and critically evaluate their efforts.
- Students will interpret, analyze, and critique diverse literary texts by means of critical reading, classroom discussion, and composition.
- Students will perform tasks that are meaningful, personalized, and/or culturally relevant or appropriate in the target language. (Foreign language humanities outcome.)
- Given oral questions, written prompts, and/or reading selections, students will demonstrate productive and receptive skills in the target language. (Foreign language humanities outcome.)

Mathematics

- Given the description of a real-world problem, students will construct correct equations and/or inequalities to represent the problem and determine the correct solution or set of solutions.
- Students will critique and interpret data presented in appropriate graphical and/or verbal formats.
- Students will effectively employ calculators, computers, and other relevant technology in solving mathematical problems.

Natural Sciences

- Students evaluate quantitative and/or qualitative data and develop a reasonable hypothesis based on these results.
- Presented with an argument promoting a particular hypothesis, students will critique the stated assertions and access whether or not the given hypothesis may be valid.
- Students will utilize appropriate scientific apparatus to obtain quantitative and/or qualitative data and correctly document the resulting measurements.
- Given a problem of scientific interest, students will develop and execute a procedure to investigate the problem.
- Students will evaluate the strengths and limitations of scientific models employed to describe a particular phenomenon.

Kinesiology

- Students will develop and demonstrate an understanding of the role of diet and exercise in controlling chronic health problems.
- Students will critique their particular situation in relation to the principles of health, fitness and wellness.
- Students will explain methods and techniques used to promote cardiovascular fitness.
- Students will compare and contrast different types of exercise programs and diets and their relationship to their fitness and wellness.

Reading and Written/Oral Expression

- Students will analyze academic or literary texts to discern meaning.
- Students will summarize main ideas from academic or literary texts.
- Students will support an argument with evidence.
- Students will organize ideas coherently.
- Students will evaluate the reliability of both print and electronic (research) sources and use them effectively
- Using a conventional citation format, students will document both print and electronic sources.
- Students will vary or employ appropriate tone in conveying ideas.
- Students will use standard English grammar and mechanics.

Social and Behavioral Sciences

- Students will recognize the basic vocabulary and concepts of at least one social or behavioral science discipline verbally or in writing.
- Students will compare and contrast social institutions and processes across a range of historical periods and cultures.
- Students will recognize and explain the methods

11 Courses of Instruction

Course Numbering System

1-039	Non-degree Credit Courses
040-099	Degree Applicable Non-Transfer Courses
100-290*	Degree Applicable and Transfer level courses
299	Directed Studies
300-499	Upper Division Courses

*Courses numbered 100 and above are usually university parallel courses and are offered for transfer to colleges and universities. See course descriptions for any restrictions on transfer.

**FAC and PAC 4300 Series are non-transferable.

Code for Transferability of Courses

Where applicable, transferability of listed courses is designated by boldface symbols:

UC – Transfers to all University of California campuses and to most other four-year colleges.

UC (Credit Limit - See Counselor)

– Transfers to all University of California campuses and to most other four-year colleges, but there are limitations to the number of units that can be accepted for credit. The student should consult a counselor for details.

CSU Transfers to all campuses of the California State University system and to many other four-year colleges.

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID)

The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID number next to a course signals that participating California colleges and universities that have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example COMM 110, students at that college can be assured that it will be accepted in lieu of a course bearing the C-ID COMM 110 designation at another community college. In other words, the C-ID designation can be used to identify comparable courses at different community colleges. However, students should always go to www.assist.org to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit.

The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Because these course requirements may change and because courses may be modified and qualified for or deleted from the C-ID database, students should always check with a counselor to determine how C-ID designated courses fit into their educational plans for transfer.

Counselors can always help students interpret or explain this information.

If a Río Hondo College course has been approved for C-ID, you will find the corresponding C-ID number next to the course prefix and number within the course descriptions on the chart that follows. More courses may have been approved for C-ID since the publication of this catalog.

*More courses may have been approved for C-ID since the publication of this catalog.
You can also see C-ID approvals for Río Hondo College at C-ID.net.*

CID Descriptor	RHC Course(s)	Course Title
ACCT 110	ACCT 101	Financial Accounting
ACCT 110	ACCT 101H	Financial Accounting Honors
ACCT 120	ACCT 102	Managerial Accounting
ADS 110X	PSY 121	Drugs, Society, and Behavior
ADS 120X	HUSR 130	Essential Counseling Skills
ADS 130X	HUSR 122	Introduction to Group Leadership and Process
ADS 140X	PSY 127	Introduction to the Psychological Effects of Drugs of Abuse
ADS 150X	HUSR 118	Chemical Dependency: Intervention, Treatment, and Recovery
ADS 170X	HUSR 124	Introduction to Case Management and Documentation
ADS 180X	HUSR 126	Counseling the Family of the Addicted Person
AJ 110	AJ 101	Introduction to Administration of Justice
AJ 120	AJ 106	Criminal Law I
AJ 122	AJ 102	Criminal Procedures
AJ 124	AJ 104	Legal Aspects of Evidence
AJ 140	AJ 208	Principles of Investigation

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
AJ 150	AJ 275	Introduction to Forensic Science
AJ 160	AJ 105	Community Relations/Multicultural Issues Within Public Service
AJ 200	CORR 101	Introduction to Corrections
AJ 220	AJ 207	Juvenile Law and Procedure
ALTF 100X	AUTO 147	Introduction to Hybrid and Electric Vehicle Technology
ANTH 110	ANTH 101	Introduction to Physical Anthropology
ANTH 110	ANTH 101H	Introduction to Physical Anthropology Honors
ANTH 115L	ANTH 101L	Physical Anthropology Lab
ANTH 120	ANTH 102	Introduction to Cultural Anthropology
ANTH 120	ANTH 102H	Introduction to Cultural Anthropology Honors
ANTH 130	ANTH 104	Introduction to Language and Culture
ANTH 150	ANTH 103	Introduction to Archaeology
ARTH 100	ART 110	Understanding Visual Art
ARTH 110	ART 105	Survey of Western Art: Prehistory through the Middle Ages
ARTH 110	ART 105H	Survey of Western Art: Prehistory through the Middle Ages Honors
ARTH 120	ART 106	Survey of Western Art: Renaissance to Contemporary
ARTH 120	ART 106H	Survey of Western Art: Renaissance to Contemporary Honors
ARTH 130	ART 107	The Art of Asia
ARTH 145	ART 104	Art of the Ancient Americas
ARTH 150	ART 112	Visual Art in the Modern Era
ARTS 100	ART 120	Two-Dimensional Design
ARTS 101	ART 121	Three-Dimensional Design
ARTS 110	ART 130	Freehand Drawing I
ARTS 200	ART 230	Beginning Life Drawing
ARTS 205	ART 131	Freehand Drawing II
ARTS 210	ART 135	Beginning Painting
ARTS 250	ART 170	Introduction to Digital Painting

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
ARTS 250	GDSN 178	Digital Imaging Design
ARTS 270	ART 124	Color Theory
AUTO 110X	AUTO 107	Introduction to Automotive Light Service
AUTO 120X	AUTO 230	Automatic Transmission/Transaxle
AUTO 140X	AUTO 200	Suspension, Steering, and Alignment Service
AUTO 170X	AUTO 240	Heating and Air Conditioning
BIOL 110B	BIOL 125	Human Anatomy
BIOL 120B	BIOL 226	Human Physiology
BIOL 135S	BIOL 200, BIOL 201	Principles of Biology 1 (Molecular and Cellular Biology) Principles of Biology 2 (Diversity and Ecology)
BIOL 190	BIOL 200	Principles of Biology 1 (Molecular and Cellular Biology)
BUS 110	MGMT 101	Introduction to Business
BUS 115	MGMT 208	Business Communications
BUS 120	BUSL 110	Legal Environment of Business
BUS 125	BUSL 220	Business Law
BUS 140	CIT 101	Introduction to Computer Information Technology
CDEV 100	CD 106	Child Growth and Development
CDEV 110	CD 208	Child, Family and Community
CHEM 110	CHEM 130	General Chemistry I
CHEM 120S	CHEM 130, CHEM 140	General Chemistry I General Chemistry II
CHEM 150	CHEM230	Organic Chemistry I
CHEM 160S	CHEM 230, CHEM 231	Organic Chemistry I Organic Chemistry II
CMUS 100X	MUST 101	Introduction to Music Technology
CMUS 110X	MUS 165	Electronic Music I
CMUS 110X	MUST 121	Electronic Music I
CMUS 120X	MUST 145	Live Sound Reinforcement I
CMUS 130X	MUST 141	Recording Studio I
CMUS 150X	MUST 115	Songwriting and Arranging I

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
COMM 110	SPCH 101	Public Speaking
COMM 110	SPCH 101H	Public Speaking Honors
COMM 120	SPCH 140	Argumentation and Debate
COMM 120	SPCH 240	Argumentation and Discussion
COMM 130	SPCH 100	Interpersonal Communication
COMM 150	SPCH 150	Intercultural Communications
COMM 160B	SPCH 110	Forensics: Speech and Debate Team
COMM 170	SPCH 130	Oral Interpretation
COMM 190	SPCH 240	Argumentation and Discussion
COMP 122	CIT 127	Python Programming I
COMP 132	CIT 128	Python Programming II
COMP 142	CS 142	Computer Architecture and Organization
COMP 152	CS 152	Discrete Structures
ECE 120	CD 110	Principles and Practices of Early Childhood Education
ECE 130	CD 111	Early Childhood Education Curriculum
ECE 200	CD 114	Observation and Assessment
ECE 210	CD 228	Early Childhood Education Practicum
ECE 220	CD 102	Nutrition, Health and Safety for Children
ECE 230	CD 224	Diversity Issues During Early Childhood, School Age and Adolescence
ECON 201	ECON 102	Principles of Microeconomics
ECON 201	ECON 102H	Principles of Microeconomics Honors
ECON 202	ECON 101	Principles of Macroeconomics
ECON 202	ECON 101H	Principles of Macroeconomics Honors
EDUC 200	ED 110	Introduction to Teaching
ENGL 100	ENGL 101	College Composition and Research
ENGL 105	ENGL 201	Advanced Composition and Critical Thinking
ENGL 105	ENGL 201H	Advanced Composition and Critical Thinking Honors

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
ENGL 120	LIT 102	Approaches to Literature
ENGL 120	LIT 102H	Approaches to Literature Honors
ENGL 130	LIT 112A	American Literature through 1865
ENGL 130	LIT 112AH	American Literature through 1865 Honors
ENGL 135	LIT 112B	American Literature after 1865
ENGL 135	LIT 112BH	American Literature after 1865 Honors
ENGL 140	LIT 144A	World Literature: Antiquity through the 16th Century
ENGL 145	LIT 144B	World Literature: 16th Century to Present
ENGL 160	LIT 146A	British Literature through 1785
ENGL 160	LIT 146AH	British Literature through 1785 Honors
ENGL 165	LIT 146B	British Literature after 1785
ENGL 165	LIT 146BH	British Literature after 1785 Honors
ENGL 180	LIT 114H	Children's and Adolescent Literature Honors
ENGL 180	LIT 114	Children's and Adolescent Literature
ENGL 200	ENGL 131	Creative Writing
ENGR 220	ENGR 212	Computational Methods in MATLAB/Octave
ENGR 230	ENGR 245	Engineering Mechanics: Dynamics
ENGR 260	ENGR 217	Electric Circuit Analysis
ENGR 260L	ENGR 217L	Electric Circuit Analysis Lab
FTVE 105	ART 115	The Art of Film
GEOG 110	GEOG 101	Introduction to Physical Geography
GEOG 111	GEOG 101L	Introduction to Physical Geography Laboratory
GEOG 120	GEOG 102	Introduction to Cultural Geography
GEOG 125	GEOG 103	World Regional Geography
GEOL 100	GEOL 150	Physical Geology
GEOL 100L	GEOL 151	Physical Geology Laboratory
GEOL 110	GEOL 152	Historical Geology

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
GEOL 110L	GEOL 152L	Historical Geology Lab
HIST 130	HIST 143	History of the United States to 1877
HIST 130	HIST 143H	History of the United States to 1877 Honors
HIST 140	HIST 144	History of the United States Since 1865
HIST 140	HIST 144H	History of the United States Since 1865 Honors
HIST 150	HIST 101	History of World Civilization to the 17th Century
HIST 160	HIST 102	History of World Civilization, 1500 to the Present
HOSP 100	HOSP 101	Introduction to the Hospitality Industry
HOSP 110	HOSP 103	Sanitation and Safety
HOSP 130	HOSP 104	Introduction to Food and Beverage Management
HOSP 140	HOSP 102	Introduction to Hotel Operations
HOSP 150	HOSP 201	Hospitality Law
ITIS 110	CIT 180	PC Maintenance – A+ Certification
ITIS 150	CIT 210	Cisco Networking I
JOUR 100	MSCM 128	Mass Media in Modern Society
JOUR 110	JOUR 120	Communications Reporting and Writing
JOUR 130	JOUR 241	Newspaper Production I
JOUR 130	JOUR 242	Digital Newspaper Production I
JOUR 131	JOUR 243	Newspaper Production II
JOUR 131	JOUR 244	Digital Newspaper Production II
KIN 100	KIN 194	Introduction to Kinesiology
KIN 101	KIN 193	Standard First Aid and CPR
MATH 110	PSY 190	Statistics for the Behavioral Sciences
MATH 110	MATH 130	Statistics
MATH 110	MATH 130H	Statistics Honors
MATH 120	MATH 140	Mathematics for Elementary Teachers
MATH 140	MATH 170	Elements of Calculus

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
MATH 150	MATH 160	College Algebra
MATH 155	MATH 180	Pre-Calculus
MATH 210	MATH 190	Calculus I
MATH 210	MATH 190H	Calculus I Honors
MATH 220	MATH 191	Calculus II
MATH 230	MATH 250	Calculus III
MATH 240	MATH 270	Differential Equations
MATH 250	MATH 260	Linear Algebra
MATH 851	MATH 175	Plane Trigonometry
MATH 900S	MATH 190 MATH 191	Calculus I and Calculus II
MATH 900S	MATH 190H MATH 191	Calculus I Honors and Calculus II
MATH 910S	MATH 251	Linear Algebra and Differential Equations
MUS 100	MUS 133	Music Appreciation
MUS 110	MUS 101	Fundamentals of Music
MUS 120	MUS 103	Music Theory I
MUS 125	MUS 106	Musicianship I
MUS 130	MUS 104	Music Theory II
MUS 135	MUS 107	Musicianship II
MUS 140	MUS 105	Music Theory III
MUS 145	MUS 156	Musicianship III
MUS 150	MUS 206	Music Theory IV
MUS 155	MUS 157	Musicianship IV
MUS 160	MUS 181	Applied Music
MUS 170	MUS 145	Piano I
MUS 171	MUS 146	Piano II
MUS 172	MUS 147	Piano III
MUS 180	MUS 120	Concert Choir I

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
MUS 180	MUS 234	Advanced Chamber Singers
MUS 185	MUS 116	Diverse Instruments Ensemble
MUS 185	MUS 216	Industrial Orchestra
NUTR 110	NUTR 110	Introduction to Nutrition Science
NUTR 120	NUTR 120	Principles of Foods with Lab
PHIL 100	PHIL 101	Introduction to Philosophy
PHIL 100	PHIL 101H	Introduction to Philosophy Honors
PHIL 110	PHIL 112	Introduction to Logic
PHIL 110	PHIL 112H	Introduction to Logic Honors
PHIL 120	PHIL 120	Introduction to Ethics
PHIL 130	PHIL 124	History of Philosophy: Ancient
PHIL 140	PHIL 126	History of Philosophy: Modern
PHIL 210	PHIL 115	Symbolic Logic
PHYS 100S	PHY 150 PHY 160	General Physics I and General Physics II
PHYS 105	PHY 150	General Physics I
PHYS 110	PHY 160	General Physics II
PHYS 200S	PHY 211, PHY 212, PHY 213	Physics for Scientists and Engineers I, II, and II
PHYS 205	PHY 211	Physics for Scientists and Engineers I
PHYS 210	PHY 213	Physics for Scientists and Engineers III
PHYS 215	PHY 212	Physics for Scientists and Engineers II
POLS 110	POLS 110	Government of the United States
POLS 110	POLS 110H	Government of the United States Honors
POLS 120	PHIL 128	Introduction to Political Philosophy
POLS 120	PHIL 128H	Introduction to Political Philosophy Honors
POLS 120	POLS 128	Introduction to Political Philosophy
POLS 120	POLS 128H	Introduction to Political Philosophy Honors
POLS 130	POLS 130	Comparative Government

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
POLS 140	POLS 140	International Relations
PSY 110	PSY 101	Introductory Psychology
PSY 110	PSY 101H	Introductory Psychology Honors
PSY 120	PSY 114	Introduction to Abnormal Psychology
PSY 150	PSY 210	Biological Psychology
PSY 150	PSY 210H	Biological Psychology Honors
PSY 180	PSY 112	Lifespan Development
PSY 200	PSY 200	Research Methods in Psychology
SJS 110	EGSS 110	Introduction to Ethnic Studies
SJS 120	EGSS 120	Introduction to Women's Studies
SJS 130	EGSS 130	Introduction to LGBTQ+ Studies
SOCI 110	SOC 101	Introduction to Sociology
SOCI 110	SOC 101H	Introduction to Sociology Honors
SOCI 115	SOC 102	Major Social Problems
SOCI 125	PSY 190	Statistics for the Behavioral Sciences
SOCI 130	SOC 114	Marriage, Family and Intimate Relations
SOCI 140	SOC 120	Perspectives of Sex & Gender
SOCI 150	SOC 116	Introduction to Race and Ethnic Relations
SOCI 160	SOC 127	Introduction to Criminology
SPAN 100	SPAN 101	Spanish I
SPAN 100	SPAN 101S	Spanish for Spanish Speakers I
SPAN 110	SPAN 102	Spanish II
SPAN 110	SPAN 102S	Spanish for Spanish Speakers II
SPAN 200	SPAN 201	Spanish III
SPAN 200	SPAN 201H	Spanish III Honors
SPAN 210	SPAN 202	Spanish IV
THTR 111	THTR 101	Theatre Arts Appreciation

COURSE IDENTIFICATION NUMBERING SYSTEM (C-ID) — continued

CID Descriptor	RHC Course(s)	Course Title
THTR 112	THTR 101	Theatre Arts Appreciation
THTR 113	THTR 105	The History and Development of the Theatre
THTR 113	THTR 105H	The History and Development of the Theatre Honors
THTR 151	THTR 110	Principles of Acting
THTR 152	THTR 111	Principles of Acting
THTR 171	THTR 150	Stagecraft I for Theatre, TV, and Film
THTR 173	THTR 153	Lighting Design and Production for Theatre, TV, and Film
THTR 191	THTR 170	Theatre Rehearsal and Performance
THTR 191	THTR 171	Musical Theatre Rehearsal and Production
THTR 192	THTR 159	Stage Crew Activity

*More courses may have been approved for C-ID since the publication of this catalog.
You can also see C-ID approvals for Río Hondo College at ASSIST.org or C-ID.net.*

COURSE SCHEDULE FREQUENCY

This chart lists active courses that are regularly taught. For active courses not on this list, please contact the appropriate division office to inquire about specific course scheduling.

Subject	Course	Fall	Spring	Summer
ACCT	100	X	X	X
ACCT	101	X	X	X
ACCT	101H	X	X	X
ACCT	102	X	X	X
ACCT	103	X	X	
ACCT	104		X	
ACCT	105	X		
ACCT	106	X	X	
ACCT	107		X	X
ACCT	108	X		
ACCT	109		X	
ACCT	110		X	
ACCT	203		X	
ACCT	290	X	X	
ADN	075		X	
ADN	150	X		
ADN	150L	X		
ADN	151		X	X
ADN	151L		X	X
ADN	154	X		
ADN	155		X	
ADN	155L		X	
ADN	156		X	
ADN	156L		X	
ADN	250	X		
ADN	251	X		
ADN	251L	X		
ADN	252	X		
ADN	252L	X		
ADN	253		X	
ADN	253L		X	
ADN	254		X	
ADN	254L		X	
AET/ET	120		X	
AET/ET	121		X	
AET/ET	122	X		
AET/ET	123	X		
AET/ET	124		X	
AET/ET	125	X		
AET/ET	126		X	
AET/ET	181	X		
AET/ET	182		X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
AET/ET	183	X		
AET/ET	280	X		
AET/ET	299	X	X	
AJ	041	X	X	
AJ	101	X	X	X
AJ	102	X	X	X
AJ	104	X	X	X
AJ	105	X	X	X
AJ	106	X	X	X
AJ	107	X	X	X
AJ	207	X	X	
AJ	208	X	X	
AJ	215	X	X	
AJ	218	X	X	
AJ	275	X	X	X
ANIM	101	X	X	X
ANIM	105	X	X	
ANIM	110	X	X	
ANIM	120	X	X	
ANIM	130	X	X	
ANIM	133	X	X	
ANIM	134	X	X	
ANIM	135	X	X	
ANTH	101	X	X	X
ANTH	101H	X		
ANTH	101L	X	X	X
ANTH	102	X	X	X
ANTH	102H		X	
ANTH	103	X	X	
ANTH	104	X	X	
ANTH	110	X	X	X
ANTH	115			X
ANTH	125	X	X	X
ARCH	110		X	
ARCH	115	X	X	
ARCH	125		X	
ARCH	215	X		
ARCH	225	X		
ARCH	235	X		
ARCH	236	X		
ARCH	260	X	X	
ARCH	261	X	X	
ARCH	280		X	
ART	101	X	X	X
ART	105	X	X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
ART	106	X	X	
ART	108	X	X	X
ART	110	X	X	
ART	115	X	X	
ART	120	X	X	X
ART	121	X	X	
ART	124		X	
ART	130	X	X	
ART	131	X	X	
ART	135	X	X	X
ART	136	X	X	X
ART	140	X	X	X
ART	141	X	X	X
ART	142	X	X	
ART	143	X	X	
ART	144	X	X	
ART	145	X	X	
ART	170	X	X	
ART	230	X	X	
ART	231	X	X	
ART	232	X	X	
ART	233	X	X	
ART	234	X	X	
ART	235	X	X	
ART	236	X	X	
ART	242	X	X	
ASL	101	X	X	X
ASL	102	X	X	X
ASL	120		X	
ASL	124	X		
ASL	201	X		
ASL	202		X	
ASL	211	X		
ASL	212		X	
ASL	220		X	
ASL	250	X		
ASL	270		X	
ASL	280		X	
ASTR	110	X	X	X
ASTR	110H	X	X	
ASTR	112	X	X	X
AUTO	065		X	
AUTO	101	X	X	X
AUTO	102			X
AUTO	103	X	X	X

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
AUTO	106	X	X	X
AUTO	107	X	X	
AUTO	130	X		
AUTO	135		X	
AUTO	140	X	X	
AUTO	141	X		
AUTO	142		X	
AUTO	147	X		
AUTO	150	X		
AUTO	157	X	X	
AUTO	200	X		
AUTO	210		X	
AUTO	220		X	
AUTO	230	X		
AUTO	260		X	
AUTO	266	X		
AUTO	290	X	X	
AUTO	299	X	X	
AUTO	300		X	
AUTO	310		X	
AUTO	320	X		
AUTO	340		X	
AUTO	350		X	
AUTO	360		X	
AUTO	370		X	
AUTO	390	X	X	
AUTO	400	X		
AUTO	410		X	
AUTO	420	X		
AUTO	430		X	
AUTO	440	X		
AUTO	450		X	
AUTO	499	X	X	
BIOL	101	X	X	X
BIOL	105	X	X	X
BIOL	105L	X	X	X
BIOL	111	X	X	
BIOL	111L	X	X	
BIOL	120	X	X	X
BIOL	120L	X	X	X
BIOL	125	X	X	X
BIOL	200	X	X	
BIOL	201	X	X	
BIOL	206		X	
BIOL	222	X	X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
BIOL	226	X	X	X
BUSL	110	X	X	X
CD	102	X	X	X
CD	103		X	
CD	106	X	X	X
CD	110	X	X	X
CD	111	X	X	X
CD	114	X	X	X
CD	115		X	
CD	118		X	
CD	119	X		
CD	120	X		
CD	208		X	X
CD	211	X	X	
CD	213	X	X	
CD	224	X	X	X
CD	226	X	X	X
CD	228	X	X	X
CD	229		X	
CD	232		X	
CHEM	110	X	X	X
CHEM	120	X	X	X
CHEM	130	X	X	X
CHEM	140	X	X	X
CHEM	230	X		
CHEM	231		X	
CHIN	101	X	X	
CHST	101	X	X	X
CHST	146	X	X	X
CHST	148	X	X	
CHST	150	X	X	
CIT	101	X	X	X
CIT	111	X	X	X
CIT	117		X	
CIT	119	X		
CIT	125	X	X	X
CIT	126	X	X	
CIT	127	X	X	
CIT	130	X		
CIT	131		X	
CIT	133		X	
CIT	135	X	X	X
CIT	136	X	X	
CIT	139		X	
CIT	140		X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
CIT	160	X		
CIT	170		X	
CIT	171		X	
CIT	172		X	
CIT	180	X	X	X
CIT	192			X
CIT	200	X		
CIT	210	X	X	
CIT	221	X		
CIV	140	X	X	
CIV	142	X	X	
CIV	143	X	X	
CORR	101	X	X	X
CORR	104	X	X	X
CORR	106			X
CORR	134	X	X	
CORR	235			X
COUN	100			X
COUN	101, A,B		X	X
COUN	102		X	
COUN	103	X	X	
COUN	104	X	X	
COUN	105		X	
COUN	151	X	X	X
CS	142	X		
CS	152		X	
DANC	114	X	X	
DANC	151		X	
DANC	153	X	X	
DANC	154		X	
DANC	157	X	X	
DANC	159		X	
DANC	179	X	X	
DANC	180	X	X	
DANC	199	X	X	
DANC	199H		X	
DANC	251		X	
DANC	253	X	X	
DANC	254		X	
ECON	101	X	X	X
ECON	101H	X		
ECON	102	X	X	X
ECON	102H		X	
ECON	135	X		
ED	110	X	X	X

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
EDEV	021	X	X	
EDEV	021L	X	X	
EDEV	030	X	X	
EDEV	030W	X	X	
EDEV	033A,B	X	X	
EDEV	134	X	X	
EDEV	151	X	X	
EGSS	110	X	X	X
EGSS	130		X	
ELEC	050		X	
ELEC	100	X	X	
ELEC	101	X		
ELEC	102		X	
ELEC	108	X		
ELEC	109	X		
ELEC	299	X	X	
EMT	093	X	X	X
EMT	100	X	X	X
EMT	290	X	X	X
ENGL	010S	X	X	X
ENGL	010SP	X	X	X
ENGL	020			X
ENGL	035	X	X	X
ENGL	035W	X	X	X
ENGL	101	X	X	X
ENGL	104	X	X	
ENGL	125	X	X	
ENGL	127		X	
ENGL	127H		X	
ENGL	131	X	X	X
ENGL	201	X	X	X
ENGL	201H	X	X	X
ENGL	325		X	
ENGT	101	X	X	
ENGT	105	X	X	
ENGT	122	X	X	
ENGT	131	X		
ENGT	138	X		
ENGT	150	X	X	X
ENGT	170	X	X	
ENGT	200		X	
ENGT	231		X	
ENGT	250		X	
ENGT	270	X		
ENGT	280		X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
ENLA	034	X	X	
ENLA	100	X	X	
ET/AET	120	X		
ET/AET	121	X		
ET/AET	122		X	
ET/AET	123	X		
ET/AET	124		X	
ET/AET	181	X		
ET/AET	182		X	
ET/AET	280		X	
ET	290	X	X	X
FIN	101	X	X	X
FR	101	X	X	X
FR	102	X	X	
FR	201	X		
FR	202		X	
FTEC	044	X	X	X
FTEC	045	X		
FTEC	101	X	X	X
FTEC	102	X	X	X
FTEC	103	X	X	X
FTEC	104	X	X	X
FTEC	105	X	X	X
FTEC	106	X	X	X
FTEC	107	X	X	
FTEC	108		X	
FTEC	150		X	X
FTEC	290	X	X	X
GDSN	110			X
GDSN	150	X	X	
GDSN	151	X	X	
GDSN	162	X	X	
GDSN	163	X	X	
GDSN	164	X	X	X
GDSN	165	X	X	
GDSN	172	X	X	
GDSN	174	X	X	
GDSN	178	X	X	X
GDSN	179	X	X	
GEOG	101	X	X	X
GEOG	101L	X	X	X
GEOG	102	X	X	X
GEOL	150	X	X	X
GEOL	151	X	X	X
GIS	120	X	X	X

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
GIS	130			X
GIS	150	X	X	
GIS	220	X	X	
GIS	221	X	X	
GIS	230	X		
GIS	280	X	X	
GIS	281	X	X	
GIS	290	X	X	
GIS	299	X	X	
HET	101	X	X	
HET	106	X	X	
HET	107	X	X	
HET	121	X		
HET	122	X		
HET	123	X		
HET	124	X		
HET	125			X
HET	290	X	X	X
HIST	101	X	X	X
HIST	102	X	X	X
HIST	122		X	
HIST	131		X	
HIST	143	X	X	X
HIST	143H	X		
HIST	144	X	X	X
HIST	144H		X	
HIST	156	X		
HIST	157		X	
HIST	158	X	X	
HIST	159	X		
HIST	167	X	X	X
HIST	170	X	X	
HIST	325		X	
HMLD	102	X	X	X
HMLD	103	X	X	X
HMLD	104	X	X	
HMLD	105	X	X	
HMLD	200	X		X
HMLD	203		X	
HMLD	205	X		
HOSP	101	X		
HOSP	102	X	X	
HOSP	201	X		
HS	045	X	X	
HS	050	X	X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
HS	050L	X	X	
HS	051	X	X	
HS	051L	X	X	
HS	052	X	X	
HS	052L	X	X	
HS	060	X	X	
HUM	110	X	X	X
HUM	111	X	X	X
HUM	125	X	X	X
HUM	125H	X		
HUM	130	X	X	
HUM	140	X		
HUSR	111	X	X	X
HUSR	118	X		
HUSR	122		X	
HUSR	124	X		
HUSR	126	X		
HUSR	128		X	
HUSR	130		X	
HUSR	199A	X	X	
HUSR	199B	X	X	
HUSR	230A		X	
HUSR	230B		X	
JAPN	101	X	X	
JAPN	102		X	
JOUR	110	X		
JOUR	120	X	X	
JOUR	147		X	
JOUR	220	X	X	
JOUR	230			X
JOUR	231			X
JOUR	241	X	X	
JOUR	242	X	X	
JOUR	243	X	X	
JOUR	244	X	X	
JOUR	290	X	X	X
JOUR	299	X	X	X
KIN	115		X	
KIN	122	X	X	X
KIN	126	X		
KIN	127	X		
KIN	128		X	
KIN	131	X		
KIN	145		X	
KIN	146		X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
KIN	188		X	
KIN	191	X	X	X
KIN	193	X	X	X
KIN	194	X	X	X
KIN	195	X		
KIN	196	X	X	X
KIN	197	X	X	
KIN	290	X	X	
KIN	297		X	
KINA	101			X
KINA	102	X		
KINA	103	X		
KINA	104		X	
KINA	105	X	X	X
KINA	107	X		
KINA	109	X	X	X
KINA	110	X	X	
KINA	113		X	
KINA	117	X	X	X
KINA	120	X	X	X
KINA	130	X	X	X
KINA	132	X	X	
KINA	134	X	X	X
KINA	136	X	X	X
KINA	139	X		
KINA	140	X	X	X
KINA	147	X	X	X
KINA	148	X	X	X
KINA	158	X	X	X
KINA	159	X	X	X
KINA	170	X		
KINA	171		X	
KINA	172	X		
KINA	173		X	
KINA	176	X		
KINA	180		X	
KINA	181	X		
KINA	185		X	
KINA	188	X		
KINA	189	X		
KINA	190	X		
KINA	192		X	
KINA	201	X		X
KINA	202	X		
KINA	203	X		

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
KINA	205		X	
KINA	206		X	
KINA	207	X		
KINA	209	X	X	X
KINA	210	X	X	
KINA	211	X		
KINA	213		X	
KINA	217	X	X	
KINA	230	X	X	X
KINA	258	X	X	X
KINA	270		X	
KINA	281		X	
LIB	101	X	X	
LIT	102	X	X	X
LIT	102H	X	X	X
LIT	112A	X		
LIT	112AH	X		
LIT	112B		X	
LIT	112BH		X	
LIT	114	X	X	
LIT	114H	X	X	
LIT	117		X	
LIT	117H		X	
LIT	130	X		
LIT	130H	X		
LIT	141	X		
LIT	142		X	
LIT	142H		X	
LIT	144A	X		
LIT	144B		X	
LIT	146A	X		
LIT	146AH	X		
LIT	146B		X	
LIT	146BH		X	
LIT	147	X	X	
LIT	147H	X	X	
LIT	149	X		
MATH	049	X	X	
MATH	060	X	X	X
MATH	062	X	X	X
MATH	070	X	X	X
MATH	070 AB	X	X	X
MATH	070 CD	X	X	X
MATH	130	X	X	X
MATH	130H	X	X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
MATH	140	X	X	
MATH	160	X	X	X
MATH	170	X	X	
MATH	175	X	X	X
MATH	180	X	X	X
MATH	190	X	X	X
MATH	190H	X	X	
MATH	191	X	X	X
MATH	250	X	X	X
MATH	251	X	X	
MATH	260	X	X	
MATH	270	X	X	
MGMT	101	X	X	X
MGMT	105	X	X	
MGMT	108	X	X	
MGMT	120	X		
MGMT	125	X		
MGMT	130	X	X	
MGMT	140	X		
MGMT	141	X		
MGMT	142		X	
MGMT	143			X
MGMT	144		X	
MGMT	146	X	X	
MGMT	150	X	X	
MGMT	208	X	X	
MGMT	290	X	X	X
MRKT	170	X	X	
MRKT	171	X		
MRKT	172		X	
MRKT	173	X		
MRKT	174		X	
MRKT	175	X		
MSCM	103	X	X	
MSCM	128	X	X	X
MSCM	134	X	X	X
MUS	101	X	X	X
MUS	103	X	X	
MUS	104	X	X	
MUS	105	X	X	
MUS	106	X	X	
MUS	107	X	X	
MUS	110	X	X	
MUS	116	X	X	
MUS	117	X	X	

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
MUS	119	X	X	
MUS	120	X	X	
MUS	132	X	X	X
MUS	133	X	X	X
MUS	139	X	X	
MUS	140	X	X	
MUS	141	X	X	
MUS	142	X	X	
MUS	145	X	X	
MUS	146	X	X	
MUS	147	X	X	
MUS	148	X	X	
MUS	150	X	X	
MUS	151	X	X	
MUS	156	X	X	
MUS	157	X	X	
MUS	216	X	X	
MUS	217	X	X	
MUS	234	X	X	
MUS	240	X	X	
MUS	245	X	X	X
MUS	251	X	X	X
MUS	252	X	X	X
MUS	290	X		
MUST	101	X	X	X
MUST	115	X		
MUST	116		X	
MUST	121		X	
MUST	122		X	
MUST	141		X	
MUST	142		X	
MUST	145	X		
MUST	146	X		
MUST	151	X	X	
NUTR	110	X		
NUTR	120		X	
ORTH	040	X		
ORTH	050	X		
ORTH	060		X	
ORTH	070			X
PAC	021	X	X	X
PAC	022	X	X	X
PAC	023	X	X	X
PAC	025	X	X	X
PAC	040	X	X	X

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
PAC	042	X	X	X
PAC	043	X	X	X
PAC	071	X	X	X
PAC	075E	X	X	
PAC	075F	X	X	
PAC	075G	X	X	
PAC	083	X	X	X
PHIL	101	X	X	X
PHIL	101H		X	
PHIL	110	X	X	X
PHIL	110H	X		
PHIL	112	X		
PHIL	115		X	
PHIL	120	X	X	X
PHIL	124	X		
PHIL	126		X	
PHIL	128	X	X	X
PHIL	128H	X		
PHIL	135	X		
PHIL	140		X	
PHTO	110	X	X	X
PHTO	111	X	X	
PHTO	130	X	X	X
PHTO	131	X	X	X
PHTO	230	X	X	
PHY	120	X	X	X
PHY	150	X		
PHY	160		X	
PHY	211	X	X	X
PHY	212	X	X	
PHY	213	X	X	
PHY	220		X	
POLS	110	X	X	X
POLS	110H	X	X	
POLS	115	X		
POLS	125		X	
POLS	128	X	X	X
POLS	128H	X		
POLS	130	X	X	
POLS	135	X		
POLS	140	X	X	
POLS	150	X	X	
PSY	101	X	X	X
PSY	101H	X		
PSY	112	X	X	X

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
PSY	114	X	X	
PSY	121		X	
PSY	127	X		
PSY	180	X		
PSY	190	X	X	
PSY	200	X	X	X
PSY	210	X	X	
PSY	210H		X	
RDIO	104	X	X	
RDIO	136		X	X
RDIO	236		X	X
READ	021	X	X	
READ	021L	X	X	
READ	022	X	X	X
READ	022L	X	X	X
READ	043	X	X	X
READ	101	X	X	X
SOC	101	X	X	X
SOC	101H		X	X
SOC	102	X	X	
SOC	105	X		
SOC	110	X	X	
SOC	114	X	X	X
SOC	116	X	X	
SOC	120	X		
SOC	127	X	X	X
SPAN	101	X	X	X
SPAN	101S	X	X	X
SPAN	102	X	X	X
SPAN	102S	X	X	
SPAN	201	X	X	
SPAN	201H	X	X	
SPAN	202	X	X	
SPCH	100	X	X	X
SPCH	101	X	X	X
SPCH	101H	X	X	X
SPCH	110	X	X	
SPCH	130	X	X	
SPCH	132	X	X	
SPCH	140	X	X	X
SPCH	150	X	X	
SPCH	240	X	X	X
TCED	054		X	
TESL	100	X	X	X
THTR	101	X	X	X

COURSE SCHEDULE FREQUENCY – continued

Subject	Course	Fall	Spring	Summer
THTR	110	X	X	
THTR	111	X	X	
THTR	150	X	X	X
THTR	151	X	X	X
THTR	152	X	X	X
THTR	159	X	X	X
THTR	164	X	X	X
THTR	165	X	X	X
THTR	166	X	X	X
THTR	170	X	X	X
TV	135	X	X	
TV	136		X	
VN	061		X	
VN	061L		X	
VN	071L	X		
VN	072L	X		
VN	073	X		
VN	074	X		
VN	075	X		
VN	076	X		
VN	077	X		
VN	081L		X	
VN	082L		X	
VN	083		X	
VN	084		X	
VN	085		X	
VN	086		X	
VN	087		X	
VOCB	101	X	X	
WELD	040	X	X	X
WELD	045	X		
WELD	050	X		
WELD	055	X		
WELD	065	X		
WELD	070		X	
WELD	075		X	
WELD	080		X	
WFT	077		X	
WFT	101	X	X	
WFT	102	X	X	
WFT	103	X	X	
WFT	104	X	X	
WFT	105	X	X	
WFT	290	X	X	X

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ACCOUNTING

Division of Business

ACCT 100

Introduction to Accounting

Advisory: READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement; MGMT 052

Transfers to: CSU

This course provides basic knowledge of accounting terms, concepts, and procedures for a sole proprietorship form of business. Topics include the analysis and recording of business transactions for service and merchandising firms, and the preparation of simple financial statements. Accounting for cash, sales, purchases, payroll, and the end-of-the-year procedures are presented. This course is designed for the occupationally-oriented students or those preparing for Financial Accounting and Computerized Accounting.

3 Units

54 Lecture hours

ACCT 101 (C-ID ACCT 110)

Financial Accounting

Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement; ACCT 100

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ACCT 101 or ACCT 101H)*

This course is an introduction to the theory, principles, and practice of accounting and financial reporting for corporations. Topics include analysis and recording of financial transactions; preparation, analysis, and interpretation of financial statements; and accounting for assets, liabilities, and equities. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors.

4 Units

72 Lecture hours

ACCT 101H (C-ID ACCT 110)

Financial Accounting Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement; ACCT 100

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ACCT 101 or ACCT 101H)*

This course is an introduction to the theory, principles, and practice of accounting and financial reporting for corporations. Topics include analysis and recording of financial transac-

tions; preparation, analysis, and interpretation of financial statements; and accounting for assets, liabilities, and equities. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors. This course is intended for students eligible for the Honors Program.

4 Units

72 Lecture hours

ACCT 102 (C-ID ACCT 120)

Managerial Accounting

Prerequisite: ACCT 101 or ACCT 101H

Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: UC, CSU

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors.

4 Units

72 Lecture hours

ACCT 102H

Managerial Accounting Honors

Prerequisite: ACCT 101 or ACCT 101H, ENGL 101

Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: UC, CSU

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors. This course is intended for students eligible for the Honors Program.

4 Units

72 Lecture hours

ACCT 103

Payroll Accounting

Advisory: READ 043 or appropriate placement; ACCT 100 or 101

Transfers to: CSU

This course combines basic accounting skills with specialized training in payroll accounting to prepare students for entry-level positions within the payroll segment of accounting. This course is designed for accounting majors and those interested in pursuing an entry-level position within the payroll segment of accounting. This course is a comprehensive overview of federal and state payroll laws and their effect on payroll records and required government reports.

3 Units

54 Lecture hours

ACCT 104

Introduction to Governmental and Not-For-Profit Accounting

Prerequisite: ACCT 101

Advisory: READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: CSU

This course is an introduction to the fundamentals of government and not-for-profit accounting. The emphasis of the course will be placed on accounting for various fund types and restrictions relevant to government and not-for-profit agencies, with both theoretical and practical aspects explored. Topics include budgets, revenues, expenditures, tax levies, appropriations, general fund, special fund, and financial statements for government and not-for-profit entities. This course is designed for students interested in furthering their educational requirements for the CPA exam and/or pursuing an entry-level position in government and not-for-profit accounting.

3 Units

54 Lecture hours

ACCT 105

Income Tax Accounting

Advisory: READ 043 or appropriate placement; ACCT 101

Transfers to: CSU

This course covers Federal and California State income tax laws and preparation as related to individuals and small business entities. Emphasis is placed upon income inclusion, exclusion, exemptions, capital gains and losses, and business and individual deductions. Students who successfully complete the course with at least a "C" grade will be certified by the California Tax Education Council as fulfilling the 60-hour qualifying education requirement (45 federal hours and 15 California hours) imposed by the State of California for becoming a Registered Tax Preparer.

4 Units

72 Lecture hours

ACCT 106
Computerized Accounting

Advisory: READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement; ACCT 100; ACCT 101

Transfers to: CSU

This course is designed to provide students with a sound basic knowledge of how computerized integrated accounting systems function. Students will be processing accounting data using receivables, payables, inventory, payroll and project modules. This course is designed for accounting majors, those interested in starting a small business, and those interested in pursuing entry-level positions in the field of accounting.

3 Units

36 Lecture hours

54 Lab hours

ACCT 107
Accounting Ethics

Prerequisite: ACCT 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is an introduction to professional ethics in the accounting and business environments. This course will cover principles and core philosophies of ethics by examining accountants' role in different aspects of the accounting profession such as auditing, management and taxation. It will prepare students to develop their framework for making ethical decisions in their profession by learning how to ask questions and analyze ethical issues encountered in the accounting field. This course is designed for students pursuing an accounting certificate or degree, and for students looking to satisfy the accounting ethics requirement for the CPA exams.

3 Units

54 Lecture hours

ACCT 108
Volunteer Income Tax Assistance
Program I

Advisory: READ 043 or appropriate placement; ACCT 105

Transfers to: CSU

This is the first course in a sequence of two courses designed for students who want to be a part of the Volunteer Income Tax Assistance (VITA) program at Río Hondo. This course will cover Federal and California tax theories and laws appropriate for the current tax year, and students will apply their knowledge by taking the IRS exams for VITA volunteers. Upon successful completion of the IRS VITA Basic and Intermediate exams, the students will be able to assist low-income individuals and families with

tax return preparation through the VITA program for the current year.

1 Unit

18 Lecture hours

ACCT 109
Volunteer Income Tax Assistance
Program II

Prerequisite: ACCT 108

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This is the second course in a sequence of two courses designed for students who want to volunteer in the Volunteer Income Tax Assistance (VITA) program at Río Hondo. This course will allow students who have successfully passed ACCT 108 to apply their tax knowledge by assisting low-income individuals and families with tax return preparation through the VITA program for the current year. Students will learn to use the TaxWise software to accurately file individual federal and state income tax returns within the scope of the VITA program. Students will learn how to develop a system of quality control for actual taxpayer returns as well as develop their communication skills through interviews of taxpayers and explanation of tax return results.

1 Unit

9 Lecture Hours

27 Lab hours

ACCT 110
Excel for Business and Accounting

Prerequisite: ACCT 101

Advisory: CIT 107

Transfers to: CSU

This course is designed for individuals seeking to enhance entry level Microsoft Excel spreadsheet skills in a business and accounting environment. Students will learn how and why Excel is used for analyzing data, managing budgets, forecasting and modeling financial performance in business.

1 Unit

13.5 Lecture hours

13.5 Lab hours

ACCT 203
Introduction to Cost Accounting

Prerequisite: ACCT 101

Advisory: READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

Transfers to: CSU

Introduction to Cost Accounting takes a logical approach to the fundamentals of cost accounting as applied to a manufacturing business, and the use of cost data in management decisions. Principles and procedures of cost systems are presented first in an overview, then discussed and illustrated in detail. The course provides thorough coverage of job

order costing, process costing, and standard costs. Analysis of cost data is integrated with discussions of cost accounting systems and procedures. Students will also evaluate both quantitative and qualitative data to assist management with strategic decision-making, planning, and controlling. This course is designed for accounting majors and those interested in furthering their knowledge and understanding of managerial accounting.

3 Units

54 Lecture hours

ACCT 290
Cooperative Work Experience/Internship for Accounting Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of accounting and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

ACCT 299
Directed Study: Accounting

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average, and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their fac-

ulty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units
54 to 162 Lab hours

ADMINISTRATION OF JUSTICE

Division of Public Safety

AJ 041 Effective Written Communication for Public Service Personnel

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides Administration of Justice students an overview of writing techniques for the communication of facts and information in a criminal justice setting, including the correct usage of words and proper sentence structure. Emphasis is placed on law enforcement-specific terms, phrases, and spelling. Topics include but are not limited to crime reports, investigative follow-up reports, traffic collision reports, background investigative summations and recommendations, internal investigative summations and recommendations, press releases, and interagency criminal activity crime bulletins.

3 Units
54 Lecture hours

AJ 101 (C-ID AJ 110) Introduction to Administration of Justice

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course introduces students to the characteristics of the criminal justice system of the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the criminal justice system, and current challenges to the system. The course examines the evolution of the principles and approaches

utilized by the justice system and the evolving forces which have shaped these principles and approaches. Although justice structure and process is examined in a cross-cultural context, emphasis is placed on the justice system of the United States, and particularly the structure and function of the police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, sentencing, and incarceration policies.

3 Units
54 Lecture hours

AJ 102 (C-ID AJ 122) Criminal Procedures

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students with an in-depth study of the legal responsibilities of law enforcement. Emphasis is placed on the judicial segment of the administration of justice system. Topics include laws of arrest, custody, and analyses of the past, present, and future procedures for each subsystem within the administration of justice system, from initial entry to final disposition. The relationship each segment maintains with system members is also covered.

3 Units
54 Lecture hours

AJ 104 (C-ID AJ 124) Legal Aspects of Evidence

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101
Transfers to: CSU

This course provides students with an in-depth study of evidence rules. Emphasis is placed on the application of rules in preparing and presenting evidence. The course will discuss the history and approach to the study of evidence. Topics include proof by evidence and substitutes, general admissibility tests, evidence by way of witness testimony, documents, real evidence, and exclusion of evidence on constitutional grounds. For a better understanding of the evidence rules, judicial decisions are cited, and students are required to brief cases.

3 Units
54 Lecture hours

AJ 105 (C-ID AJ 160) Community Relations/Multicultural Issues Within Public Service

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101
Transfers to: UC, CSU

This course examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with

an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics covered may include crime prevention, restorative justice, conflict resolution, and ethics.

3 Units
54 Lecture hours

AJ 106 (C-ID AJ 120) Criminal Law I

Prerequisite: AJ 101 or completion of PAC 040 or equivalent

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit from UC for only one of the following courses: AJ 106 or AJ 107)*

This course presents an analysis of the doctrines of criminal liability in the United States and takes up the classification of crimes against persons, property, morals, and public welfare. Special emphasis is placed on the classification and general elements of crime, the definitions of common and statutory law, and the nature of acceptable evidence. The course utilizes case law and case studies to introduce students to criminal law, and its successful completion is a foundation upon which more advanced criminal justice courses will build. The course also includes some limited discussion of prosecution and defense decision making, criminal culpability, and defenses to crimes.

3 Units
54 Lecture hours

AJ 107 Criminal Law II

Advisory: AJ 101 or completion of PAC 040 or equivalent; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit from UC for only one of the following courses: AJ 106 or AJ 107.)*

This course provides students with a comprehensive overview of criminal statutes and their definition. Topics include classification as applied to the system of administration of justice and crimes against persons and property. General statutes, health and safety statutes, and other state and federal laws are discussed.

3 Units
54 Lecture hours

AJ 207 (C-ID AJ 220) Juvenile Law and Procedure

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101

Transfers to: CSU

This course is designed to provide Administration of Justice or other interested students with techniques

for handling juvenile offenders and victims. Emphasis is placed on the prevention and repression of delinquency, diagnosis and referral of juvenile offenders, and organization of community resources. Juvenile law and juvenile court procedures are contrasted with adult law procedures.

3 Units

54 Lecture hours

AJ 208 (C-ID AJ 140)

Principles of Investigation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101

Transfers to: CSU

This course addresses the techniques, procedures, and ethical issues in the investigation of crime. The topics covered include the organization of the investigative process, crime scene searches, interviewing and interrogating, surveillance, source of information, utility of evidence, scientific analysis of evidence, and the role of the investigator in the trial process.

3 Units

54 Lecture hours

AJ 215

Vice and Narcotics Control

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101

Transfers to: CSU

This course provides students with an in-depth understanding of code and case law of vice and narcotics. The course will focus on detection, suppression, apprehension, and prosecution of violators. Special emphasis will be placed on laws dealing with gambling, prostitution, sex crimes, narcotic identification, and search and seizure.

3 Units

54 Lecture hours

AJ 228

Police Field Operations

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101

Transfers to: CSU

This course is designed to provide students with an in-depth understanding of the history and development of police field operations. Particular emphasis is placed on planning field activities. Topics include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The techniques of planning for patrol operations and handling requests for service, vehicular traffic-related problems, and civil and domestic disturbances are also presented.

3 Units

54 Lecture hours

AJ 250

Contemporary Issues in the Criminal Justice System

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101; AJ 102
Transfers to: CSU

This course is designed to provide Administration of Justice or other interested students with an in-depth understanding of personal and organizational values, beliefs, attitudes and ethics as they affect contemporary issues in the criminal justice system. Particular emphasis is placed on the historical foundations that serve as a basis for contemporary decision making. Specific issues taken up in discussions will vary from semester to semester.

3 Units

54 Lecture hours

AJ 275 (C-ID AJ 150)

Introduction to Forensic Science

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course prepares administration of justice, forensic science, and California peace officer students for the Forensic Science Identification Program. The course provides an introduction to the role of forensics in criminal investigations, examining methods utilized in the forensic analysis of crime scenes, pattern evidence, instruments, firearms, questioned documents, and controlled substances.

3 Units

54 Lecture hours

AJ 290

Cooperative Work Experience/Internship for Administration of Justice Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in the Administration of Justice field under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in the area of Law Enforcement and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of Law Enforcement or Administration of Justice and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

AJ 299

Directed Study: Administration of Justice

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average, and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

ALTERNATIVE ENERGY TECHNOLOGY

Division of Career & Technical Education

AET 120

Introduction to Alternative Energy Technology (Same as ET 120)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This introductory-level course provides students with a working

knowledge of present-day energy systems, including in-depth analysis of the design and installation of alternative energy systems. Topics will include solar electrical systems, wind electrical systems, solar water heating systems, wind mechanical systems, small hydro-electrical systems, geothermal energy, fuel cells, biomass, energy storage, and microgrids. Students will develop skills to construct an alternative energy system. This course is intended for students who are interested in a career in the alternative energy industry.

3 Units
45 Lecture hours
27 Lab hours

AET 121
Photovoltaic Systems Design and Installation (Same as ET 121)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

In this introductory course, students examine and implement the design and installation of solar photovoltaic power systems, including the installation of a working solar photovoltaic power system. Students learn how to perform solar site evaluations, electrical load calculations, solar system size calculations, and installation techniques for grid-tie and off-the-grid photovoltaic systems. The course is designed to prepare students for the North American Board of Certified Energy Practitioners (NABCEP) entry-level exam, and is intended for students who are contemplating a career in the solar photovoltaic energy industry.

3 Units
45 Lecture hours
27 Lab hours

AET 122
Advanced Photovoltaic Systems Design and Installation (Same as ET 122)

Advisory: AET/ET 121; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is the second course in the photovoltaic series in which students further examine and implement the design and installation of solar photovoltaic power systems. Students learn how to interpret the National Electrical Code (NEC) specifications concerning photovoltaic installations. Topics include code-compliant wiring of modules, inverters, charge controllers, batteries, grounding techniques, and related topics. Additional topics include the design and installation of large commercial photovoltaic systems. This course is intended for students who are contemplating

a career in the solar photovoltaic energy industry.

3 Units
45 Lecture hours
27 Lab hours

AET 123
Wind Energy Systems Design and Installation (Same as ET 123)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

In this introductory course, students examine and implement the design and installation of wind power systems, including the installation of a working wind generation power system. Students learn how to perform wind site evaluations, electrical load calculations, wind system size calculations, hydraulics fundamentals, basic aerodynamics, and installation techniques for wind power generation systems; in designing and installing wind power generation systems, students obtain skills for employment. This course is intended for students who are contemplating a career in the wind turbine power generation industry.

3 Units
45 Lecture hours
27 Lab hours

AET 124
Advanced Wind Energy Systems Design and Installation (Same as ET 124)

Advisory: AET/ET 123; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is the second course in the wind energy series in which students further examine and implement the design and installation of wind power systems. Students learn how to interpret the National Electrical Code (NEC) specifications concerning wind power installations. Topics include code-compliant wiring of modules, inverters, charge controllers, grounding techniques, and related topics. Additional topics include wind site evaluations, electrical load calculations, wind system size calculations, hydraulic fundamentals, basic aerodynamics, and installation techniques for large wind power generation systems. This course is intended for students who are contemplating a career in the wind turbine power generation industry.

3 Units
45 Lecture hours
27 Lab hours

AET 125
Energy Storage Systems

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or

MATH 030D or MATH 033 or MATH 033B or appropriate placement
Transfers to: CSU

This course provides an introductory overview of energy storage systems. Students will obtain a working knowledge of electric/hybrid vehicles, fast battery charging, smart grids, and microgrids. Renewable energy (solar and wind), peak shaving, and reduction of energy consumption will also be discussed. Students will design and build a renewable energy system with an energy storage solution. This course is intended for students considering a career in the renewable energy industry.

3 Units
45 Lecture hours
27 Lab hours

AET 126
Solar PV Technical Sales

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or MATH 033B or appropriate placement
Transfers to: CSU

This course is designed to provide students with the knowledge and skills of solar photovoltaic (PV) design and sales techniques. The course covers basic solar fundamentals, site evaluation, shade analysis, consumer electric rates, benefits of PV, return on investment, system sizing, and electrical and mechanical design considerations. This course will provide students with the design and sales skills needed to become solar professionals, as well as prepare them for the NABCEP PV Technical Sales Professional Exam.

3 Units
54 Lecture hours

AET 181
Home Energy Management and Auditing (Same as ET 181)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to provide students working in or seeking employment in the green energy field, with an overview of home energy management and auditing. Specifically, the course assists students in preparing a comprehensive home energy audit and energy management program. Emphasis is placed on the following topics: appliances, insulation, designing/remodeling, electricity, landscaping, lighting, space heating and cooling, water heating, doors/windows/skylights, and home energy audits.

3 Units
54 Lecture hours

AET 182
Industrial Energy Management and Auditing (Same as ET 182)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed to provide students working in or seeking employment in the green energy field, with an overview of industrial energy management and auditing. Specifically, this course assists students in preparing a comprehensive energy audit and energy management program. Emphasis is placed on the following topics: types of energy audits, energy management and cost, benchmarking, energy performance, energy use requirements, maximizing system efficiencies, optimizing energy input requirements, fuel and energy substitution, and energy audit instruments.

3 Units
54 Lecture hours

AET 183
Alternative Energy Technology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or MATH 033B or appropriate placement
Transfers to: CSU

The course focuses on the fundamentals of energy and the energy management systems in residential and commercial buildings. Students will learn procedures and tools used for efficient and effective use of energy to minimize costs and reduce future energy demand. This course is intended for students who are currently active as energy managers or energy professionals and for those just entering the industry.

3 Units
54 Lecture Hours

AET 280
Green Building Design Principles (Same as ET 280)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to provide students working in or seeking employment in the green building field, with an overview of the green building industry and its components. Specifically, this course assists students in preparing for the Leadership in Energy and Environmental Design Accredited Professional (LEED AP) examination, which is the most recognized professional accreditation for green building in the nation. Emphasis is placed on the six categories of design that green buildings must address for LEED certification: sustainable sites, water efficiency, energy and atmosphere, materials and resources, indoor

environmental quality, and innovation and design process. Each of these categories are studied, with a focus on the significance of each particular credit.

3 Units
54 Lecture hours

AET 299
Directed Study in Alternative Energy Technology

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an opportunity for the student to expand their studies in Alternative Energy Technology beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units
54 to 162 Lab hours

AMERICAN SIGN LANGUAGE

Division of Communication & Languages

ASL 101
American Sign Language I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course will provide an introduction to American Sign Language emphasizing receptive and expressive skills. The use of facial expressions during signing will also be addressed. Students will be exposed to deaf culture experiences both in the classroom and in other environments. In addition to classroom discussion, students will receive intensive individualized practice in American Sign Language via interactive websites, video programs, and CD-ROMs. This course is designed for students who want to learn how to communicate with people who are deaf and hard of hearing.

4.5 Units
72 Lecture hours
27 Lab hours

ASL 102
American Sign Language II

Prerequisite: ASL 101, or two years of high school ASL with a "C" or better, or successfully pass an interview and comprehensive exam developed by the department demonstrating competency of the skills required in an ASL I course.
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course will provide a continuation to American Sign Language I (ASL 101), emphasizing receptive and expressive skills. The use of facial expressions during signing will also be addressed. Students will be exposed to deaf culture experiences in the classroom and other environments. In addition to classroom discussion, students will receive intensive individualized practice in the language laboratory via interactive websites, video programs, and CD-ROMs. This course is designed for students who want to learn how to communicate with people who are deaf and hard of hearing.

4.5 Units
72 Lecture hours
27 Lab hours

ASL 120
Introduction to Deaf Studies

Prerequisite ASL 101
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course introduces students to the basic information of the American Deaf experience in the United States: Deaf community/culture and American Sign Language. This course exposes students to the history, contributions and contemporary lives of Deaf people in America. This course is interdisciplinary in that it introduces a range of issues that are developed in the purview of Deaf Studies — linguistics, education, sociology, psychology and other fields. This course will be taught using a combination of ASL and spoken English and may or may not have interpreters facilitating the lectures depending on the instructor.

3 Units
54 Lecture hours

ASL 124
Deaf Culture

Prerequisite/Corequisite: ASL 102
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course will cover basic information and research on deaf culture, deaf children and their upbringing, deaf education, the importance of American Sign Language to the deaf

community, deaf societies around the world, and advances in and usage of technology for people who are deaf or hard of hearing. The course will focus on research and progress within deaf culture. This course will be taught using a combination of American Sign Language and spoken English and, depending on the instructor, may or may not have interpreters facilitating the lectures.

3 Units

54 Lecture hours

ASL 201

American Sign Language III

Prerequisite: ASL 102

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course will focus on refining students' knowledge of the grammatical structure and lexicon of American Sign Language as these things relate to its historical, artistic, and cultural influence in mainstream society, with an emphasis on receptive/expressive conversational and cultural skills for communication. In addition to classroom discussion, students will receive intensive individualized practice in the language laboratory via interactive websites, video programs, and CD-ROMs.

4.5 Units

72 Lecture hours

27 Lab hours

ASL 202

American Sign Language IV

Prerequisite: ASL 201

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course will provide a continuation to American Sign Language III (ASL 201). The course will focus on the use of American Sign Language in practical applications through discussing relevant topics like math, current events, arts, and various other topics, with an emphasis on applying the language in real world interactions. In addition to classroom discussion, students will receive intensive individualized practice in the language laboratory via interactive websites, video programs, and CD-ROMs.

4.5 Units

72 Lecture hours

27 Lab hours

ASL 211

Beginning Interpreting + Ethics 1

Prerequisite: ASL 102

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

In this course, students survey basic theories, principles, and practices of interpreting/transliterating, including basic ethical considerations, a historical overview of the interpreting profession, and discuss the professional role of the interpreter. Students begin the development of interpreting/transliterating processing skills. This course will be taught using a combination of ASL and spoken English, and may or may not have interpreters facilitating the lectures depending on the instructor.

3 Units

54 Lecture hours

ASL 212

Beginning Interpreting + Ethics 2

Prerequisite: ASL 201, 211

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

In this course, students will continue to learn theories, principles, and practices of interpreting/transliterating including more complex ethical considerations, a current overview of the interpreting profession, and discuss the professional role of the interpreter in today's workforce. This course is designed to allow students to pursue a degree in ASL interpreting. This course will be taught using a combination of ASL and spoken English and may or may not have interpreters facilitating the lectures depending on the instructor.

3 Units

54 Lecture hours

ASL 220

Pathways to Interpreting Careers

Prerequisite: ASL 201, 211

Advisory: ENGL 035 or ENLA 100 or appropriate placement

Transfers to: CSU

In this course students will learn business practices in the profession of interpreting. They will explore various career paths available to ASL interpreters from staff positions to independent contractors. Students will learn legal considerations within the state of California and beyond as they apply to interpreting. This course will be taught using a combination of ASL and spoken English and may or may not have interpreters facilitating the lectures depending on the instructor.

2 Units

36 Lecture hours

ASL 250

ASL Linguistics

Prerequisite: ASL 102

Advisory: ENGL 101

Transfers to: UC, CSU

This course will serve as an introductory course in linguistics, with a special emphasis on American

Sign Language (ASL). Students will learn basic linguistic concepts such as phonology, morphology, and syntax as they apply to all languages. Students will further their knowledge of linguistics as it relates specifically to ASL. No prior knowledge of linguistics is needed to take this course. Upon completion of this course students will be able to pursue careers related to Deaf education or ASL pedagogy. This course will be taught using a combination of ASL and spoken English and may or may not have interpreters facilitating the lectures depending on the instructor.

3 Units

54 Lecture hours

ASL 270

ASL Literature

Prerequisite: ASL 201

Advisory: ASL 250; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course will take students on a journey through the history and current status of the literary body of American Sign Language (ASL). This is a rare opportunity to explore a body of literature in its infancy stages. Students will analyze videos and books created or written by ASL poetic performers or authors. Word choices, deeper meanings, and metaphors used will be discussed. This course will be taught using a combination of ASL and spoken English and may or may not have interpreters facilitating the lectures depending on the instructor.

3 Units

54 Lecture hours

ASL 280

ASL Storytelling

Prerequisite: ASL 124, ASL 201

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed to further refine the student's knowledge and mastery of American Sign Language (ASL) through the practical application of storytelling. Students will study master storytellers and analyze their techniques. Upon completion of this course, students will have created multiple original stories in ASL. These are necessary skills to achieve fluency in ASL.

2 Units

36 Lecture hours

ANIMATION

Division of Arts & Cultural Programs

ANIM 101

Introduction to Digital 3-D Animation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is an introduction to the production pipeline used in games, film and TV. Students will be introduced to the concepts of digital sculpting, lighting, texturing, rendering, rigging, and animating 3-D objects. This course is beneficial for all students in courses related to graphic arts (multimedia, illustration, web and game design, and film production) and industrial design (architectural, automotive, furniture, clothing, and product design).

4 Units

54 Lecture hours

54 Lab hours

ANIM 105

Principles of 3-D Digital Animation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ART 130; ART 230

Transfers to: UC, CSU

This course introduces students to the basic principles of 3-D digital animation. The topics covered in this course are the starting point for any student interested in becoming a digital animator. Through the use of solid drawing and 3-D software such as Maya, students will learn to master fundamentals like squash and stretch, timing, weight, drag, and follow through. This course provides students with the opportunity to build and refine the basic skill set necessary to be a digital animator.

4 Units

54 Lecture hours

54 Lab hours

ANIM 110

Digital Character Animation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ANIM 105

Transfers to: UC, CSU

This course will provide students with an opportunity to further develop their skills in the art of creating three-dimensional digital character animation. Students will learn how to create short animation sequences and loops using digital characters. This course is appropriate and beneficial for all students in courses related to graphic arts (such as those that focus on multimedia,

internet web design, game design, and broadcast media production) and industrial design (including architecture, automotive, furniture, clothing, and product design). Students will be introduced to the use of storyboards and relevant concepts related to body mechanics, acting for animators, pose-to-pose and straight ahead animation, control rigging, and animating mechanical subject matter.

4 units

54 Lecture hours

54 Lab hours

ANIM 120

Lighting and Rendering

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ANIM 101

Transfers to: UC, CSU

This is an introductory course for all students interested in learning about lighting, rendering, and texturing for 3-D animation and games. Students focus on creating lighting scenarios and texture editing systems to generate and render surface details on a variety of 3-D objects for film, TV, and games. The class is beneficial to all students interested in career fields using computer graphics. The course is recommended for all animation, art, and architecture transfer students.

4 Units

54 Lecture hours

54 Lab hours

ANIM 130

Modeling for Games

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ANIM 101

Transfers to: UC, CSU

This course is an introduction to the basic principles used in 3-D modeling, UVW unwrapping, and texturing for games. The course is intended for beginning 3-D students and covers the tools and techniques used in the creation of 3-D game assets. This course is beneficial for all students in courses related to graphic arts (multimedia, illustration, web and game design, and film production) and industrial design (architectural, automotive, furniture, clothing, and product design).

4 Units

54 Lecture hours

54 Lab hours

ANIM 133

Character Design

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course takes up the fundamentals of character design. Students learn the basics of character development by revising and polishing innovative

designs of visually intriguing characters, and in so doing use and master gesture, construction, and anatomy in their designs. Further, students learn to use digital tools to sketch, paint, and build a visually compelling portfolio of characters.

4 Units

54 Lecture hours

54 Lab hours

ANIM 134

Mech and Vehicle Design

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ART 170

Transfers to: UC, CSU

This class is geared towards designing mechs, and vehicles of all types for the entertainment industry. Centered on digital drawing and rendering using Photoshop, students create and present finished portfolio pages. The course takes students through a clear and efficient design process emphasizing storytelling, gesture, shape, and color.

4 Units

54 Lecture hours

54 Lab hours

ANIM 135

Environment Design

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ANIM 101

Transfers to: UC, CSU

This class introduces students to the artistic and technical requirements needed to work in the entertainment industry as environment artists.

Through class projects, students learn the latest techniques in the construction of game levels using Maya and Unity. In addition to level design and the practical aspects of modeling and lighting, an emphasis is placed on the artistic merit of the student's work through value, color, design and composition.

4 Units

54 Lecture hours

54 Lab hours

ANIM 140

Entertainment Art Portfolio

Prerequisite: ANIM 101; ANIM 105
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course will prepare digital artists to talk about and present their artwork in a professional manner. Students will select an area of concentration within entertainment art and prepare a portfolio project using programs such as Photoshop CC, Premier CC, ZBrush, Maya, and the Unity game engine. This course is an excellent opportunity for students interested in developing and presenting a body of work that will

help them take the next step in their professional career.

4 Units

54 Lecture hours

54 Lab hours

ANTHROPOLOGY

Division of Behavioral & Social Sciences

ANTH 101 (C-ID ANTH 110)

Introduction to Physical Anthropology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ANTH 101 or ANTH 101H)*

In this course, people are investigated from the perspective of evolutionary theory. Students will learn about the process of natural selection and related issues including patterns of inheritance. Also included will be an examination of the closest living relatives to humans, primates, with an emphasis on behavior and ape societies. An extensive survey of human ancestors will trace the origins of various life forms and recount how ape-like creatures evolved into modern humans. Students will also discover how natural selection can be used as a tool to understand patterns of human variation. This course is designed for anthropology majors, those with an interest in anthropology, or anyone with a desire to further their understanding of humans from an evolutionary perspective.

3 Units

54 Lecture hours

ANTH 101H (C-ID ANTH 110)

Introduction to Physical Anthropology Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ANTH 101 or ANTH 101H)*

In this course, people are investigated from the perspective of evolutionary theory. Students will learn about the process of natural selection and related issues including patterns of inheritance. Also included will be an examination of the closest living relatives to humans, primates, with an emphasis on behavior and ape societies. An extensive survey of human ancestors will trace the origins of various life forms and recount how ape-like creatures evolved into modern humans. Students will also discover how natural selection can be

used as a tool to understand patterns of human variation. This course is designed for anthropology majors, those with an interest in anthropology, or anyone with a desire to further their understanding of humans from an evolutionary perspective.

3 Units

54 Lecture hours

ANTH 101L (C-IDANTH 115L)

Physical Anthropology Lab

Prerequisite/Corequisite: ANTH 101 or ANTH 101H

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This laboratory course, designed to complement the lecture course, is for students interested in expanding their knowledge of physical anthropology. Students are introduced to the methods, techniques, and procedures used in physical anthropology research, gaining practical experience by participating in lab activities and experiments using the scientific method. Lab exercises include an assessment of the forces that affect evolutionary change, the observation of primate behavior, the assessment of human variation, and the identification and classification of the skeletal features of humans, non-human primates, and human ancestors. Mendelian, molecular, and population genetics are also explored.

1 Unit

54 Lab hours

ANTH 102 (C-ID ANTH 120)

Introduction to Cultural Anthropology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ANTH 102 or ANTH 102H)*

The emphasis of this general education course is the investigation of human culture. By learning about the diversity of cultural practices around the world, students will be able to evaluate their identities within their own societies. In addition to discovering the theories and methods important to cultural anthropology, the course includes an extensive examination of cross-cultural diversity. Students learn about how people in different cultures obtain their food, exchange goods, organize themselves in groups, engage in politics, raise children, and worship supernatural beings. Also addressed is the issue of how cultural anthropology can contribute to addressing important problems in the modern world. The course is designed for anthropol-

ogy majors, those with an interest in anthropology, or anyone with a desire to further their understanding of human culture.

3 Units

54 Lecture hours

ANTH 102H (C-ID ANTH 120)

Introduction to Cultural Anthropology Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ANTH 102 or ANTH 102H)*

The emphasis of this general education course is the investigation of human culture. By learning about the diversity of cultural practices around the world, students will be able to evaluate their identities within their own societies. In addition to discovering the theories and methods important to cultural anthropology, the course will include an extensive examination of cross-cultural diversity. Students will learn about how people in different cultures obtain their food, exchange goods, organize themselves in groups, engage in politics, raise children, and worship supernatural beings. Also addressed will be the issue of how cultural anthropology can contribute to addressing problems important in the modern world. This course is designed for anthropology majors, those with an interest in anthropology, or anyone with a desire to further their understanding of human culture. This course is intended for those who meet Honors Program requirements.

3 Units

54 Lecture hours

ANTH 103 (C-ID ANTH 150)

Introduction to Archaeology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey of human world history and prehistory as identified by the archaeological record. Emphasis is placed on major changes in human technological, economic, and social development over the course of two million years of the human material record, including topics such as the history of archaeology, research ethics, data types, theory and methodology, dating techniques, survey and site excavation methods, analysis and interpretations, and reasons to preserve the past. Case studies from the excavation of major archaeological sites around the world are examined and discussed as examples. This course

is for students who are interested in ancient history or the field of archaeology, or who plan to major in anthropology.

3 Units
54 Lecture hours

ANTH 104 (C-ID ANTH 130)

Introduction to Language and Culture

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students majoring in anthropology or anyone interested in learning about the diversity of communication forms and language systems around the world. The course investigates the development and evolution of language, the structure and sound systems of different languages, language loss and conservation, and the variations in different languages such as dialects and the social situations in which they are used. The different forms of verbal and non-verbal communication are studied across cultures with special attention paid to the use of technology like social media and the problems that arise in communication between people of different classes, genders, and ethnicities in our globalized world.

3 Units
54 Lecture hours

ANTH 110

Human Sexuality from a Cross-Cultural Perspective (Same as SOC 110)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students interested in human sexuality from a cross-cultural perspective. Sexual anatomy, development, response, and behavior will be examined, along with historical and cultural patterns. Students will learn about the development and expression of gender and orientation from both Western and non-Western perspectives, with an emphasis on the influence of culture on individuals.

3 Units
54 Lecture hours

ANTH 115

Introduction to Medical Anthropology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

Medical anthropology explores the perceptions of disease, health, and healing in different cultures around the world. Sociocultural, biological, and ecological perspectives are used to understand the origins of illness and disease and medical practices across cultures. Topics include diag-

nosis and therapies, the role of healers like witch doctors and shamans, stress and mental health, unequal access to medical care, and medical anthropology applied to global health problems.

3 Units
54 Lecture hours

ANTH 125

Religion, Magic, Witchcraft, and the Supernatural

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students interested in learning about the diverse religious beliefs and practices that exist around the world. As an introduction to the anthropological study of religion, the course includes an overview of the various forms of religious belief systems; the variety of gods and other supernatural forces; the use of myths, rituals, and ceremonies in religious practice; and the types of shamans, priests, and other religious specialists found in religious systems. The religious use of drugs is explored, along with traditional healing practices and folk medicine remedies used in many Western cultures. A survey of witchcraft, sorcery, the occult, demons, exorcism rites, sacrificial practices, and magic is included. Additionally, concepts relating to death and the afterlife (e.g., souls, ghosts, reincarnation, and zombies) are explored.

3 Units
54 Lecture hours

air conditioning (HVAC) specifications; details and elevations; and electrical specifications are included, as are materials estimating, and estimating rules, tables, and procedures.

3 Units
45 Lecture hours
27 Lab hours

ARCH 115

Introduction to Residential Architecture: Drawing and Design

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 101 or two years of high school drafting

Transfers to: UC, CSU

This introductory course is for students interested in the field of architectural drawing and design. The course includes the study of architectural graphic standards related to creating construction drawings for residential projects (e.g., site plans, floor plans, roof plans, and elevations). Electrical, foundation and framing, and other drawings for a single-family residential structure are discussed. Emphasis is placed on symbology, conventions, and techniques to develop technical skills an entry-level architectural drafter needs. Construction methods, building codes, design factors, planning, and the use of reference materials are discussed and applied. All construction documents are developed using traditional board drafting methods and standards.

4 Units
54 Lecture hours
54 Lab hours

ARCHITECTURE

Division of Career & Technical Education

ARCH 110

Construction Document Reading and Estimating

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This course is designed for architecture students as well as apprentices and employees in all areas of the construction industry, and covers residential, light commercial, and industrial building construction. The course introduces the use of prints, construction documents, and the theory of construction estimating as used in the building industry. Principles of reading working drawings and plans; heating, ventilation, and

ARCH 125

Residential Architecture: Design & Construction

Prerequisite: ARCH 115

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 150 or ENGT 170, or industry experience in CADD applications

Transfers to: CSU

This intermediate-level course is for students pursuing a degree or certificate in architectural design and drawing, and is a requirement for both the A.S. degree and certificate. The course includes the study of common planning concerns as well as the most significant building ordinances and codes that influence the design of single-family residential spaces. As a component of the course, students prepare select architectural plans for a residential building project. Emphasis is placed on site planning, appropriate and accurate space dimensioning, door/window (safety) requirements, plumbing

requirements, multi-story access, exterior surface coverings, and basic structural framing.

4 Units
54 Lecture hours
54 Lab hours

ARCH 215
Architectural Perspective and Rendering

Prerequisite: ARCH 115
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 105
Transfers to: CSU
In this course, students are introduced to the theory and practical application of perspective drawing and rendering as used in architecture. Topics include one and two-point perspectives, entourage, and an introduction to rendering techniques such as markers, pastels, pencil, pen, and ink. Presentation techniques also are discussed.

4 Units
54 Lecture hours
54 Lab hours

ARCH 225
Commercial Architecture: Design and Construction

Prerequisite: ARCH 115
Advisory: ENGL 030 or ENLA 034 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 150 or ENGT 170 or industry experience in CADD applications
Transfers to: CSU
This advanced level course is for students pursuing an A.S. Degree or Certificate in Architecture and Architectural Design and Drawing. The course includes the study of common planning concerns as well as the most significant building ordinances and codes which influence the design of commercial spaces. As a component of the course, students will prepare select architectural plans for a commercial building project. Emphasis is placed on effective space utilization, technical plans, elevations, aesthetics, accessible requirements, site utilization and development, traffic flow, and landscaping.

4 Units
54 Lecture hours
54 Lab hours

ARCH 235
Architectural Design Studio

Prerequisite: ARCH 215
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 150
Transfers to: UC, CSU
This course is for students pursuing an Associate in Science Degree in Architecture with the intent of transferring and continuing their study of architecture. Topics include multiple design principles, concept applica-

tions, spatial and form definition, preliminary studies, interior and exterior space planning, site orientation, styles, and materials. Student design concepts are expressed verbally and graphically using presentation drawings, isometrics and perspectives, conceptual models, renderings, and photographs. Students develop skills in a studio atmosphere dealing with existing conditions, problem solving using design criteria, codes, and environmental relationships for abstract, residential, and small commercial structures.

4 Units
54 Lecture hours
54 Lab hours

ARCH 236
Architectural Design Studio II

Prerequisite: ARCH 235
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU
This second-level course builds upon the foundation of the Architectural Design Studio course (ARCH 235). The course presents additional design approaches to the spatial and form definition of an architectural program; urban and site planning; and topographic, civil, and environmental issues. Architectural design proposals and projects are expressed verbally and graphically using presentation drawings, conceptual models, renderings, and photographs. Students enhance their design skills in a studio atmosphere, working to justify their design solutions.

4 Units
54 Lecture hours
54 Lab hours

ARCH 260
Residential Architecture Using Revit and 3D Software

Prerequisite: ARCH 115; ENGT 150
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is for students pursuing an Associate of Science Degree in Architecture or Architectural Design and Drawing with the intent of transferring and continuing their study of architecture. It presents an intensive study of building information modeling (BIM) applications as they relate to architecture. Utilizing the latest releases of Revit BIM software and technical and architectural drafting conventions learned in previous courses, students will produce two- and three-dimensional (2D and 3D) BIM-generated residential architectural drawings and 3D virtual models. High technology skills

necessary to function as a designer or computer-aided design and drafting (CADD) drafter are emphasized.

4 Units
54 Lecture hours
54 Lab hours

ARCH 261
Revit for Advanced BIM Architectural, Structural and MEP Applications

Prerequisite: ARCH 115, ENGT 150
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is for students pursuing an Associate of Science Degree in Architecture or Architectural Design and Drawing with the intent of transferring and continuing their study of architecture. It presents an intensive study of building information modeling (BIM) applications as they relate to architecture. Utilizing the latest releases of Revit software and technical and architectural drafting conventions learned previously in other courses, students will produce two- and three-dimensional (2D and 3D) BIM generated commercial architectural drawings and 3D virtual models. Advanced BIM applications extend the fundamentals learned in the Residential Architecture Using Revit and 3D Software course (ARCH 260) to include structural, mechanical, electrical, and plumbing extensions of the Revit software. High technology skills necessary to function as a designer or computer-aided design and drafting (CADD) drafter are emphasized.

4 Units
54 Lecture hours
54 Lab hours

ARCH 280
Advanced MicroStation for CADD & BIM Applications (Same as ENGT 280)

Prerequisite: ENGT 170 or appropriate CADD work experience
Advisory: ENGT 101 or two years of high school drafting
Transfers to: CSU
This course is for students pursuing advanced study in MicroStation 3D parametric CADD (Computer Assisted Design and Drafting) and the BIM (Building Information Modeling) approach to building design using Bentley Architecture digital modeling applications. Students apply previously learned drafting conventions to produce 2D and 3D CADD- and BIM-generated mechanical and architectural drawings and virtual design models. This course benefits all students studying architecture, civil engineering of all types, drafting, design, and computer graphics. Emphasis is placed on the

high technology skills necessary to function as a designer or CADD drafter.

4 Units

54 Lecture hours

54 Lab hours

ARCH 290

Cooperative Work Experience/Internship for Architecture Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor, and is facilitated by the use of learning objectives. Students work in a skilled or professional-level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. The course is intended for students whose job is in architectural design- or drafting-related fields and who have completed or enrolled in the appropriate courses. Instructor approval is necessary to enroll in this course. Contact the CWE office regarding re-enrollment procedures.

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;
3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;
3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

ARCH 299

Directed Study in Architecture Design

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an opportunity for students to expand their studies in Architectural Design and Drawing beyond the classroom by completing projects and/or assignments arranged by agreement between students and an instructor. Students are required to contract with the instructor to determine the scope of the assignments and the unit value assigned for successful completion of the course. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART

Division of Arts & Cultural Programs

ART 101

Introduction to Studio Arts

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This lecture/lab course provides an introduction to the Studio Arts for the non-art major providing an opportunity to learn about the arts through a series of lectures and hands-on projects within an art historical and conceptual framework. Project and topics include drawing, painting, printmaking, design, mixed media and sculpture.

3 Units

36 Lecture hours

72 Lab hours

ART 104 (C-ID ARTH 145)

Art of the Ancient Americas

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course provides a study of the indigenous arts of Mexico, Andean South America, and Central America, from civilizations including the Olmec, Maya, Aztec, Inca, Moche, Chavin de Huantar, and Nazca. Art of representative native tribes of the territory now encompassed by the United States and Canada will be comparatively examined. Works of art and architecture will be presented in relation to the various religious beliefs, political/ economic systems, and cultural practices of the ancient Americas. Art historical and archaeological methodologies relating to the understanding and interpretation of non-Western art will be discussed. This course is appropriate for students pursuing a degree in art or art history, and/or students with an interest in American studies and Latin American studies.

3 Units

54 Lecture hours

ART 105 (C-ID ARTH 110)

Survey of Western Art: Prehistory through the Middle Ages

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*

*(*Students will receive credit for only one of the following courses: ART 105 or ART 105H)*

This course presents a broad overview of Prehistoric, Mesopotamian, Egyptian, Greek, Etruscan, Roman,

Early Christian, Islamic, and Medieval art and architecture. This course is appropriate for all students pursuing the degree in Studio Art or Art History or seeking to fulfill general education requirements in Fine Arts and Humanities.

3 Units

54 Lecture hours

ART 105H (C-ID ARTH 110)

Survey of Western Art: Prehistory through the Middle Ages Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ART 105 or ART 105H)*

The course presents a broad overview of Prehistoric, Mesopotamian, Egyptian, Greek, Etruscan, Roman, Early Christian, Islamic, and Medieval art and architecture. The course is appropriate for all students pursuing the degree in Studio Art and/or seeking to fulfill general education requirements in Fine Arts and Humanities.

This course is designed for those who meet Honors Program requirements.

3 Units

54 Lecture hours

ART 106 (C-ID ARTH 120)

Survey of Western Art: Renaissance to Contemporary

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ART 106 or ART 106H)*

This course provides an overview of the history of Western art from the 14th century through the Modern Era, including Renaissance, Baroque, Rococo, Neoclassicism, Romanticism, Realism, Early Photography, Impressionism, Post Impressionism, Modernism, Postmodernism, and major art developments of the 20th and 21st centuries. The course is appropriate for all students pursuing the degree in Studio Art or Art History, or seeking to fulfill general education requirements in Fine Arts and Humanities.

3 Units

54 Lecture hours

ART 106H (C-ID ARTH 120)

Survey of Western Art: Renaissance to Contemporary Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ART 106 or ART 106H)*

This course provides an overview of the history of Western art from the 14th century through the Modern Era, including Renaissance, Baroque, Rococo, Neoclassicism, Romanticism, Realism, Early Photography, Impressionism, Post Impressionism, Modernism, Postmodernism, and major art developments of the 20th and 21st centuries. The course is designed for students who meet Honors Program requirements, and is appropriate for all students pursuing the degree in Studio Art or Art History, or seeking to fulfill general education requirements in Fine Arts and Humanities.

3 Units

54 Lecture hours

ART 107 (C-ID ARTH 130)

The Art of Asia

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course examines the artistic traditions of prehistoric to modern Asia in relation to their cultural, philosophical, and religious influences. The art and architecture of Central Asia (India, China, Korea, and Japan) will be emphasized. Examples from Southeast Asia, Pakistan, Tibet, and Nepal will also be discussed. This course is appropriate for all students interested in art and culture and for those seeking to fulfill general education requirements for Fine Arts and Humanities, as well as all Studio Art majors.

3 Units

54 Lecture hours

ART 108

The Art of Mexico

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement
Transfers to: UC, CSU

This course is a survey of the art and architecture of Mexico including PreColumbian, Viceregal (Colonial) and Modern 19th and 20th centuries. Chicano/a art will also be examined in relation to its Mexican antecedents. Art 108 is appropriate for all students interested in art and culture and for those seeking to fulfill general education requirements in Fine Arts and Humanities, as well as all studio art majors and art history majors.

3 Units

54 Lecture hours

ART 109

History of American Art

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course includes a study of American art and architecture from the colonial period to the early 20th

century. The focus is on the art of the United States, with a close examination of the country's artistic exchanges with Canada, Mexico, and South America. This course is appropriate for students with an interest in American studies, Latin American studies, those seeking to fulfill the general education requirements in Fine Arts and Humanities, the AA Degree in General Studies in Arts and Human Expression and/or the AA-T Degree in Art History.

3 Units

54 Lecture hours

ART 110 (C-ID ARTH 100)

Understanding Visual Art

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This lecture course is an introduction to the study of visual art: its vocabulary and forms, the many roles it plays in society, and the variety of processes artists master in its making. Students gain insight into current approaches used to interpret and derive meaning from art, and explore questions about the ways in which value is assigned to the art object. Using examples from cultures around the world and across time, this course offers a broad overview to students interested in art and culture, and to those seeking to fulfill general education requirements in Arts.

3 Units

54 Lecture hours

ART 112 (C-ID ARTH 150)

Visual Art in the Modern Era

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course is a survey of developments in art and architecture from the early 19th through the 20th century, and into the 21st. From Neoclassicism and Romanticism through Postmodernism and contemporary art, visual art movements are discussed in relation to stylistic trends, philosophical influences, innovations in technology, and other historical and social contexts. The roles played by the artist, critic, and consumer in shaping these movements are examined, as well as visual art's impact upon society in the Modern era. This course is appropriate for all students pursuing the degree in Art History and/or seeking to fulfill general education requirements in Arts.

3 Units

54 Lecture hours

ART 113

The History of Photography

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This lecture course examines the history of photography from its invention in the 1830s to the present. The technological development, social role, and aesthetic possibilities of photography will be discussed in relation to major historical, art historical, cultural, and political influences. This course is appropriate for all students interested in photography, art, and art history and culture and for those seeking to fulfill the general education requirement for Fine Arts and Humanities, as well as Studio Art majors and Art History majors.

3 Units

54 Lecture hours

ART 115 (C-ID FTVE 105)

The Art of Film

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This introductory course explores film as an art form, its basic components, and its relation to the styles and movements of other visual arts forms. An understanding of cinematic language is emphasized by focusing upon film's manipulation of time and space, its use of visual metaphors, montages, and explicit/implicit messages. The collaborative nature of filmmaking is studied by examining the role of cinematography, lighting, film editing, visual effects, art direction, and the use of sound and music to enhance the script and create style. Through discussion and written assignments, students develop the ability to analyze the impact of films viewed both in and out of class. This course is appropriate for any student interested in film, art, media studies, or culture.

3 Units

54 Lecture hours

ART 117

History of World Ceramics

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement
Transfers to: UC, CSU

This course provides the student with an introduction to world ceramic and pottery traditions: its vocabulary, its forms, the roles it plays in society, and the variety of processes employed by its makers. Using examples from cultures around the world and across time, this course offers a broad overview to any student interested in art and culture.

3 Units

54 Lecture hours

ART 120 (C-ID ARTS 100)**Two Dimensional Design**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a foundational, first semester course and is open to any student interested in the fundamentals of visual thinking as they apply to all visual media and fulfills a general education requirement in Art. This course provides an introduction to the concepts, applications, and art historical references related to two-dimensional art and composition, and includes the study of the basic elements of line, shape, texture, value, color and spatial illusion. Students will develop a visual vocabulary for creative expression through lecture presentations, studio projects, and written assignments.

3 Units

36 Lecture hours

72 Lab hours

ART 121 (C-ID ARTS 101)**Three Dimensional Design**

Advisory: ART 120; READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC, CSU

This is a foundational, first semester art course and is open to all students interested in the fundamentals of visual thinking as they apply to all three dimensional media. It also fulfills a general education requirement in art. This course provides an introduction to the concepts, applications, and art historical references related to three-dimensional art, and includes the basic elements and principles of three-dimensional design. Students will develop a visual vocabulary for creative expression through lecture, slide and video presentations, and studio projects using a variety of tools and written assignments.

3 Units

36 Lecture hours

72 Lab hours

ART 124 (C-ID ARTS 270)**Color Theory**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This course is an introduction to the characteristics of color and its interaction suited for all art majors transferring to a four-year college or interested in working in the arts as a painter, illustrator or designer. The course will cover the principles, theories, and applications of additive and subtractive color in two dimensions. Topics will include major historical and contemporary color systems, pro-

duction of projects in applied color, and the elements of design as they apply to color.

3 Units

36 Lecture hours

72 Lab hours

ART 130 (C-ID ARTS 110)**Freehand Drawing I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a first semester course for art and non-art majors interested in developing basic drawing skills. As an introduction to observational drawing and composition, students will develop the ability to perceive and define shape, contour, volume, space, and light using a variety of drawing media and subject matter. Emphasis is on clarity of observation and the ability to order and translate 3-dimensional form and space into 2-dimensional drawings.

3 Units

36 Lecture hours

72 Lab hours

ART 131 (C-ID ARTS 205)**Freehand Drawing II**

Prerequisite: ART 130

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a second semester course for art and non-art majors in observational drawing and composition, stressing an advanced ability to perceive and define shape, contour, volume, space, and light. Students will use a variety of drawing media and subject matter. Emphasis is on strengthening skills introduced in Freehand Drawing I, the exploration of color in drawing and concepts related to content.

3 Units

36 Lecture hours

72 Lab hours

ART 135 (C-ID ARTS 210)**Beginning Painting**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ART 130

Transfers to: UC, CSU

This is a first semester course for art and non-art majors interested in developing basic painting skills. The course explores both traditional and contemporary painting techniques while stressing an ability to perceive and define shape, contour, volume, texture, space, and light using acrylic or water-based oil painting media. Emphasis is on learning the techniques of painting, understanding the use of color, while strengthening observation and rendering skills, while providing an understanding of

the historical and cultural development of painting in human expression and creativity. Students are advised to have some drawing skills before taking this class.

3 Units

36 Lecture hours

72 Lab hours

ART 136**Intermediate Painting**

Prerequisite: ART 130; ART 135

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a second semester course for art and non-art majors interested in further development of painting skills and techniques, understanding the use of color and space, while strengthening observation and rendering skills. The course explores both traditional and contemporary painting concepts, styles, and techniques that involve complex compositional and technical problems in either acrylic or oil painting media.

3 Units

36 Lecture hours

72 Lab hours

ART 140**Ceramics I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is an introductory course open to all art and non-art majors interested in learning basic skills in ceramics using the potter's wheel. Students will develop a visual vocabulary for creative expression through lectures, power point, vocabulary lists and video presentations. This course covers beginning problems of centering, throwing and shaping various functional and non-functional pottery. Students will be introduced to the process of glazing and basic firing techniques. This course emphasizes exploring personal and cultural expression in the ceramic media. Evaluation will be based on using a variety of tools and writing assignments.

3 Units

36 Lecture hours

72 Lab hours

ART 141**Ceramics II**

Prerequisite: ART 140

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is an intermediate course in ceramics open to all art and non-art majors, with continued emphasis on basic skills using the potter's wheel. Included in the course will be inter-

mediate problems on the wheel, basic decorative techniques, and more advanced use of glaze. Students will be exploring contemporary artistic practice and the social and historical elements of ceramic art. The students will start learning about the kilns and how they are loaded and fired.

3 Units

36 Lecture hours

72 Lab hours

ART 142

Introduction to Ceramic Handbuilding

Advisory: ENGL 101 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a first semester course for art and non-art majors. It is designed to introduce students to the concepts, techniques, history, and contemporary practices of handbuilding in the ceramics arts. This course can be taken once and repeated three times for credit. This class is for any student who is interested in the fundamentals of clay construction using handbuilding technique.

3 Units

36 Lecture hours

72 Lab hours

ART 143

Ceramic Handbuilding II

Prerequisite: ART 142

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is advanced course in ceramics is open to all art and non-art majors, with continued emphasis on skills and ceramic art theory. The course allows for students to consider complex problems of ceramic art as they work with the ceramic medium in conjunction with other materials (e.g., wood, metal, and glass), explore clay surface design, and develop a hand-built body of ceramic work.

3 Units

36 Lecture hours

72 Lab hours

ART 144

Advanced Handbuilding

Prerequisite: ART 141

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This advanced course in ceramics is open to all art and non-art majors, with continued emphasis on skills and ceramic art theory. The course allows for students to consider complex problems of ceramic art as they work with the ceramic medium in conjunction with other materials (e.g., wood, metal, and glass), explore clay

surface design, and develop a hand-built body of ceramic work.

3 Units

36 Lecture hours

72 Lab hours

ART 145

Glaze Composition

Prerequisite: ART 140 or ART 142

Advisory: MATH 062 or ability to conduct basic calculations using fractions, decimals, and percentages

Transfers to: CSU

This course provides an introduction to basic glaze and clay calculations. The students will learn to calculate glaze formulas and batch recipes. Students will analyze glazes and clay bodies. They will learn to formulate and alter glazes and clay bodies. The course involves mathematical computations as well as basic ceramic laboratory skills and safety precautions for handling chemicals. This course teaches students how to create unique glazes for their art work.

3 Units

27 Lecture hours

81 Lab hours

ART 146

Introduction to Sculpture

Prerequisite: ART 121

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ART 130

Transfers to: UC, CSU

This course is suited for art majors transferring to a four-year college or any student interested in working in the arts. It provides an introduction to three-dimensional sculptural principles, techniques, and concepts utilizing a wide range of materials and practices. Various sculpture methods are practiced with attention to creative self-expression and historical context.

3 Units

36 Lecture hours

72 Lab hours

ART 150

Beginning Printmaking

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ART 130

Transfers to: UC, CSU

This course is an introduction to the art of printmaking suitable for studio art majors transferring to a four-year college or any student interested in working in the arts. This course is an introduction to the basic materials, equipment, and processes of printmaking, including relief (linocut and woodcut), intaglio (drypoint, etching, and collagraph), planography (lithography and monotype), and stencil (screenprint).

3 Units

36 Lecture hours

72 Lab hours

ART 151

Intermediate Printmaking

Prerequisite: ART 150

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a second semester course for the art and non-art major in the continued study of intaglio and relief fine art printmaking processes. This course will expand upon techniques and skills students learned in Beginning Printmaking, ART 150 including color printing techniques as well as serigraph printing. While stressing creativity and expression students will also learn the practice of creating an edition.

3 Units

36 Lecture hours

72 Lab hours

ART 160

Rendering and Illustration

Advisory: READ 022 or appropriate placement; ART 130

Transfers to: UC, CSU

Intended for the student interested in developing skills in rendering and illustration, this course is a beginning course in illustration and rendering exploring both traditional and contemporary drawing techniques, stressing an ability to perceive and define shape, contour, volume, texture, space, and light both realistically as well as expressively using various media. Emphasis is on learning the techniques of illustration, understanding the use of color, while strengthening observation and rendering skills.

3 Units

36 Lecture hours

72 Lab hours

ART 161

Advanced Rendering and Illustration

Prerequisite: ART 160

Advisory: READ 022 or appropriate placement; ART 130

Transfers to: CSU

Intended for the student interested in developing skills in rendering and illustration, this course is an advanced course in illustration and rendering exploring both traditional and contemporary drawing techniques while stressing an ability to perceive and define shape, contour, volume, texture, space, and light both realistically as well as expressively using various media. Emphasis is on learning the advanced techniques of illustration, understanding the use of color, while strengthening observation and rendering skills.

3 Units

36 Lecture hours

72 Lab hours

ART 170 (C-ID ARTS 250)**Introduction to Digital Painting**

Prerequisite: ART 130

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement;

Transfers to: UC, CSU

This course is designed for students majoring in the Visual Arts: including Fine Arts, Illustration, Animation, Graphic Design and any student interested in learning to use the computer as a tool for original image making. The course will survey traditional drawing and painting techniques using computer technologies such as software, drawing tablets, scanners and printers. Students will investigate the fundamental pictorial elements of line, shape, space, color, and texture as well as the formal relationship of these elements to produce original works of art while learning the technology, concepts, and practices of digital art production.

3 Units

36 Lecture hours

72 Lab hours

ART 175**Computer Graphics**

Advisory: READ 022 or appropriate placement

Transfers to: UC, CSU

This course is for the student interested in a degree in commercial art or any student interested in 2 dimensional paint and 3 dimensional modeling applications employed as tools by computer graphic artists. Topics covered will include the exploration of basic paint techniques as well as basic modeling, mapping, rendering and animation techniques as they relate to page and web design.

3 Units

36 Lecture hours

72 Lab hours

ART 185**Art Studio**

Transfers to: UC, CSU

This course is designed to provide supervised studio study on an individual basis with various projects. Arranged: 4 hours lab. Offered on a pass-no pass basis.

1 Unit

72 Lab hours

ART 190**Gallery and Exhibition Design**

Advisory: ENGL 035 or ENLA 100 or appropriate placement, READ 043 or appropriate placement

Transfers to: CSU

This course is a combination of studio and lecture that provides students with creative experience in exhibition design and display. It is appropriate for all students interested in art, art exhibitions, museum studies, and cultural studies. The topics addressed

include exhibition space planning, principles of color and design, art exhibition principles, and proper care and handling of art objects. Students are also given an introduction to the basic principles of art curating and display.

3 Units

36 Lecture hours

72 Lab hours

ART 230 (C-ID ARTS 200)**Beginning Life Drawing**

Prerequisite: ART 130

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a first semester course for art, animation, and non-art majors interested in developing the basic drawing skills of representing the human figure. As an introduction to observational figure drawing and composition, students will develop the ability to perceive and define the anatomy and structural organization of the human form in terms of expressive design and creative use of drawing media.

3 Units

36 Lecture hours

72 Lab hours

ART 231**Intermediate Life Drawing**

Prerequisite: ART 230

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a second semester course for art, animation, and non-art majors interested in furthering their figure drawing skills. Working from a professional figure model, students will refine those skills learned in ART 230 and learn intermediate drawing skills, study human anatomy in greater detail, and extend their knowledge regarding the use of the figure in visual art. Emphasis is on clarity of observation and the ability to order and translate form and space on a two dimensional surface.

3 Units

36 Lecture hours

72 Lab hours

ART 232**Advanced Life Drawing**

Prerequisite: ART 231 or ART 260

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a third semester course for art, animation, and non-art majors interested in furthering their figure drawing skills. Students will refine those skills learned in the prerequisite courses and learn advanced drawing skills, study the human anatomy

in greater detail, and extend their knowledge regarding the use of the figure in visual art.

3 Units

36 Lecture hours

72 Lab hours

ART 233**Freehand Drawing III**

Prerequisite: ART 131

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a third semester course in drawing and composition. More complex problems and a broader range of media including color will be utilized. Emphasis is on advancing observational skills and conceptual development through a range of subject matter, technical refinement and thematic development. Exploration of individual creative interpretation, process and intent in order to deepen the student's studio practice and investigation is stressed.

3 Units

36 Lecture hours

72 Lab hours

ART 234**Watercolor Painting**

Prerequisite: ART 130

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is an introduction to various transparent watercolor techniques including wash and glazing. Applications of drawing, beginning painting, and design fundamentals to these techniques are included as well as the communicative element of content.

3 Units

36 Lecture hours

72 Lab hours

ART 235**Advanced Painting I**

Prerequisite: ART 136

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a third semester course in painting for the art and non-art major. The course constitutes a study of advanced painting problems stressing experimentation with traditional and contemporary methods of painting, composition, and expression. Class and individual projects using figure, still life, landscape, abstraction, shaped format, altered scale and material exploitation will be stressed.

3 Units

36 Lecture hours

72 Lab hours

ART 236**Advanced Painting II**

Prerequisite: ART 235

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a fourth semester course in painting for the art and non-art major. This course explores experimentation with traditional and contemporary methods of painting using the figure, still life, landscape, abstraction and non-objective imagery with an emphasis on continuing skill development and problem solving of interpretation, expression and conceptual issues in painting.

3 Units

36 Lecture hours

72 Lab hours

ART 242**Advanced Ceramics**

Prerequisite: ART 141

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is an advanced course in ceramics, open to all art and non-art majors. This class places a special emphasis on personal growth and aesthetics as well as increased proficiency on the potter's wheel. Students will investigate the concepts of management and expressive exploration of the unique characteristics of fired ceramics – both the opportunities and constraints presented in the processing of clay from a soft, plastic, fragile, impermanent substance into a hard, rigid, and completely metamorphosed material after drying and firing. It is a process that requires sensitivity to time and sequence, and demands critical informed technical management. An important aspect of the class will be having students evaluate their selection of type of clay, decorative techniques and final-firing process to achieve their desired finished results. Included in this course will be advanced problem-solving in forms, shapes, decorative techniques and glazing.

3 Units

36 Lecture hours

72 Lab hours

ART 252**Advanced Printmaking**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a third semester course for the art and non-art major in the continued study of intaglio and relief fine art printmaking processes. This course will expand upon techniques and skills students learned in Intermediate Printmaking, ART 151.

Students will improve printing skills enhanced by supervised repetition and practice within class periods and learn to create an edition of original prints.

3 Units

36 Lecture hours

72 Lab hours

ART 260**Figure Drawing for Animators**

Prerequisite: ART 230

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This figure drawing course for animators and art students focuses on gesture and how to capture the essential movement, dynamic expression, and individual attitude of the model. It provides an introduction to figure drawing for animation and is designed to promote deeper understanding of life drawing that will serve as a foundation for further studies in animation and entertainment arts. Students will refine basic skills in drawing human anatomy while learning to draw the figure in sequential movement, understand weight and balance, facial and body expression, and figure invention. This course may be taken by art majors wishing to further life drawing skills and is recommended for all animation art majors.

3 Units

36 Lecture hours

72 Lab hours

ART 290**Cooperative Work Experience/Internship for Visual Arts Related Fields**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business, industrial, studio, non-profit and professional art organizations under supervision of a college instructor, and is facilitated by the use of learning objectives. The student will be working in a skilled- or professional-level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of visual arts and have completed or enrolled in the appropriate coursework. Instructor approval is required to remain in the class. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

ART 299A**Directed Study in Art History**

Advisory: ART 104 or 105 or 105H or 106 or 106H or 107 or 108 or 109 or 112 or 113 or 115

Transfers to: CSU

The course provides an opportunity for students to expand their studies in Art History beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART 299C**Directed Study in Ceramics**

Prerequisite: ART 141

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in ceramics beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART 299D**Directed Study in Drawing**

Prerequisite: ART 232 or ART 233

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in drawing beyond the classroom

by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART 299F

Directed Study in Artistic Anatomy

Prerequisite: ART 232

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course provides an opportunity for the art student to expand their studies in anatomical form beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART 299G

Directed Study in Gallery and Museum Practices

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ART 190 or ART 105 or ART 105H or ART 106 or 106H or ART 112

Transfers to: CSU

This course provides an opportunity for students to expand their studies in gallery and museum practices beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units

of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART 299P

Directed Study in Painting

Prerequisite: ART 236

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in painting beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART 299PP

Directed Study in Portfolio Preparation

Prerequisite: ART 131 or ART 136 or ART 141 or ART 142 or ART 170 or ART 231 or GDSN 178

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course provides an opportunity for visual arts students to prepare and develop a professional portfolio. The portfolio project will be arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ART 299S

Directed Study in Sculpture

Prerequisite: ART 121 or ART 142 or ART 146

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in sculpture and three-dimensional form beyond the classroom by

completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ASSOCIATE DEGREE NURSING

Division of Health Science & Nursing

ADN 075

LVN Transition into the Associate Degree Nursing Program

Prerequisite: Acceptance into Nursing Program and Current LVN License

Advisory: READ 043 or appropriate placement; MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement

This short-term course provides an overview of the Associate Degree Nursing Program. The focus is on successful learning strategies and the development of critical thinking skills. An overview of the systems developmental stress model is included as a framework for the nursing process and the Associate Degree Nursing Curriculum. Also included is an in depth study of the nursing process including physical assessment, nursing diagnosis, interventions and evaluations. The nursing skills required for physical assessment and basic patient care will be presented. This course is open to all career ladder LVN and 30 Units option students entering the second year of the Associate Degree Nursing Program.

2.5 Units

36 Lecture hours

27 Lab hours

ADN 150

Medical/Surgical Nursing I

Prerequisite: ADN 151, ADN 151L, BIOL 222

Corequisite: ADN 150L and ADN 154

Transfers to: CSU

This course focuses on the application of the nursing process in caring for patients with disturbances in fluid and electrolyte status; acid/base balance; and digestive, renal, endocrine, cardiovascular and respiratory

systems. Discussion includes the pathophysiology of disease processes as well as medical and nursing interventions, and students apply theoretical concepts in a clinical setting. This course is designed for students in the Associate Degree Nursing (ADN) Program. The Board of Registered Nursing requires that students be enrolled concurrently in ADN 150 and ADN 150L, and pass both courses together. The courses cannot be taken individually for credit.

4 Units

72 Lecture hours

ADN 150L

Medical/Surgical Nursing I Lab

Prerequisite: ADN 151, ADN 151L, BIOL 222

Corequisite: ADN 150 and ADN 154

Transfers to: CSU

This course focuses on the application of the nursing process in caring for patients with disturbances in fluid and electrolyte status; acid/base balance; and digestive, renal, endocrine, cardiovascular and respiratory systems. Discussion includes the pathophysiology of disease processes as well as medical and nursing interventions, and students apply theoretical concepts in a clinical setting. This course is designed for students in the Associate Degree Nursing (ADN) Program. The Board of Registered Nursing requires that students be enrolled concurrently in ADN 150 and ADN 150L, and pass both courses together. The courses cannot be taken individually for credit.

4 Units

216 Lab hours

ADN 151

Clinical Nursing Concepts

Prerequisite: BIOL 125, BIOL 222, BIOL 226 and ENGL 101

Corequisite: ADN 151L

Advisory: READ 043 or appropriate placement; MATH 070 or MATH 070D or MATH 073 or appropriate placement

Transfers to: CSU

This is an introductory course in basic clinical nursing concepts. The student will be introduced to a theoretical framework for nursing practice including the nursing process, the conceptual model used in the Associate Degree Nursing program and QSEN. Concepts related to therapeutic communication, legal and ethical issues, documentation and safety are included. In addition, concepts related to assessment, nursing interventions and individualization of patient care will be presented. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 151 and ADN

151L, and pass both courses together. They cannot be taken individually for credit.

2 Units

36 Lecture hours

ADN 151L

Clinical Nursing Concepts Lab

Prerequisite: BIOL 125, BIOL 222, BIOL 226 and ENGL 101

Corequisite: ADN 151

Advisory: READ 043 or appropriate placement; MATH 070 or MATH 070D or MATH 073 or appropriate placement

Transfers to: CSU

This is an introductory laboratory and clinical course designed to familiarize the student with the nursing process and its application to patient care. Principles and techniques for nursing skills will be introduced in order to provide the student with the opportunity to demonstrate mastery of those skills and subsequently the ability to function safely and appropriately in the laboratory and clinical setting. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 151 and ADN 151L, and pass both courses together. They cannot be taken individually for credit.

2 Units

108 Lab hours

ADN 154

Pharmacology

Prerequisite: ADN 151

Corequisite: ADN 150 and ADN 150L

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This is an introduction pharmacology course that focuses on the study of drugs most frequently prescribed. The course emphasis is on basic techniques and computations used in the administration of medications as well as the special nursing considerations that pertain to the safe administration of medication. Completion of this course allows the Associate Degree Nursing student to safely administer medication to patients under the supervision of the nursing instructor.

2 Units

27 Lecture hours

27 Lab hours

ADN 155

Nursing Process: Childbearing Family/Women's Health

Prerequisite: ADN 150, ADN 150L, ADN 151, ADN 151L, and ADN 154

Corequisite: ADN 155L

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the Associate Degree Nursing student. It focuses on the biological, intrapersonal/interpersonal and developmental aspects of human reproduction.

The nursing process is utilized in meeting maternal, newborn, and family needs as they relate to human reproduction. This course also focuses on women's health issues with regard to fertility, family planning, gynecological problems and related needs, and the utilization of the nursing process to meet those needs. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 155 and ADN 155L, and pass both courses together. They cannot be taken individually for credit.

2 Units

36 Lecture hours

ADN 155L

Nursing Process: Childbearing Family/Women's Health Lab

Prerequisite: ADN 150, ADN 150L, ADN 151, ADN 151L, and ADN 154

Corequisite: ADN 155

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course focuses on the application of the nursing process in caring for childbearing women, their newborns, and their families through the normal childbearing process, with attention to common pathophysiologies associated with childbearing and newborns. Students use evidence-based practice to guide their clinical practice, and enhance their cultural sensitivity to the diverse population served. Development of patient teaching skills is emphasized, the nursing process is integrated throughout the clinical experience, and students apply learned theoretical concepts in the clinical setting. This course is designed for students in the Associate Degree Nursing (ADN) Program. The Board of Registered Nursing requires that students be enrolled concurrently in ADN 155 and ADN 155L, and pass both courses together. The courses cannot be taken individually for credit.

2 Units

108 Lab hours

ADN 156

Nursing Process Applied to the Care of Children

Prerequisite: ADN 150, ADN 150L, and ADN 154

Corequisite: ADN 156L

Transfers to: CSU

This course focuses on the application of the nursing process in caring for children. Emphasis is placed on normal growth and development patterns of the growing child, as well as developmental, biological, interpersonal, and intrapersonal stressors that affect children and their families. The pathophysiology of disease processes that may occur during childhood and related medical and nursing interven-

tions are discussed. This course is designed for students in the Associate Degree Nursing (ADN) Program. The Board of Registered Nursing requires that students be enrolled concurrently in ADN 156 and ADN 156L, and pass both courses together. The courses cannot be taken individually for credit.

2 Units

36 Lecture hours

ADN 156L

Nursing Process Applied to the Care of Children Lab

Prerequisite: ADN 150, ADN 150L, and ADN 154

Corequisite: ADN 156

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course focuses on the application of the nursing process in caring for children, and is designed for students in the Associate Degree Nursing Program. Emphasis is placed on normal growth and development patterns of the growing child and developmental, biological, interpersonal, and intrapersonal stressors affecting children and their families. The pathophysiology of disease process that may occur during childhood and related medical and nursing interventions are discussed; students apply the theoretical concepts in the clinical setting. The Board of Registered Nursing requires that students must be enrolled in ADN 156 and ADN 156L concurrently, and pass both courses at the same time. Neither course can be taken individually for credit.

2 Units

108 Lab hours

ADN 250

Advanced Pharmacology

Prerequisite: ADN 155 and ADN 156 (for generic ADN students); ADN 075 (for LVN to ADN students)

Advisory: ENGL 101; READ 043 or appropriate placement; MATH 070 or MATH 070D or MATH 073 or appropriate placement

Transfers to: CSU

This is an advanced pharmacology course that focuses on the skills and study of medications used for neurological, psychiatric, and medical-surgical concepts. The course emphasis is on advanced techniques and computations used in the administration of medications utilizing the nursing process and the Systems Developmental Stress Model, as well as the special nursing considerations that pertain to the safe administration of medication. Study of this course allows the Associate Degree Nursing

student to continue to safely administer medications to patients.

1 Unit

18 Lecture hours

ADN 251

Medical/Surgical Nursing II

Prerequisite: ADN 155, ADN 155L and ADN 156, ADN 156L (for generic ADN students); ADN 075 (for LVN to ADN students)

Corequisite: ADN 252 and ADN 252L (students who have an active Psychiatric Technician license are exempt from the ADN 252 and ADN 252L corequisite); ADN 250 and ADN 251L

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course focuses on the aging process as it relates to normal aging and related changing biological, interpersonal, and intrapersonal needs. It also focuses on the application of the nursing process in caring for patients with disturbances in perception, coordination, and mobility. The pathophysiology of disease processes as well as medical and nursing interventions and rehabilitative approaches to restoring and maintaining optimum health are discussed. This course is designed for students in the Associate Degree Nursing program. The Board of Registered Nursing (BRN) requires that ADN 251 students must be concurrently enrolled in ADN 251L, and pass both courses together: ADN 251 and ADN 251L cannot be taken individually for credit.

2 Units

36 Lecture hours

ADN 251L

Medical/Surgical Nursing II Lab

Prerequisite: ADN 155, ADN 155L and ADN 156, ADN 156L (for generic ADN students); ADN 075 (for LVN to ADN students)

Corequisite: ADN 252 and ADN 252L (students who have an active Psychiatric Technician license are exempt from ADN 252 and ADN 252L corequisites); ADN 250 and ADN 251

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course focuses on the aging process as it relates to normal aging and changing biological, interpersonal, and intrapersonal needs. The course also focuses on the application of the nursing process in caring for patients with disturbances in perception, coordination, and mobility. Discussion includes the pathophysiology of disease processes, as well as medical and nursing interventions and rehabilitative approaches to restoring and maintaining optimum

health. This course is designed for students in the Associate Degree Nursing (ADN) Program. The Board of Registered Nursing requires that students be enrolled concurrently in ADN 251 and ADN 251L, and pass both courses together. The courses cannot be taken individually for credit.

2.5 Units

135 Lab hours

ADN 252

Psychiatric/Mental Health Nursing

Prerequisite: ADN 155, ADN 155L and ADN 156, ADN 156L; OR ADN 075 and active California Vocational Nursing License

Corequisite: ADN 252L

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course focuses on application of the nursing process as a problem solving approach to assessment, problem identification and intervention for patients with psychiatric and mental health problems. Basic concepts related to biological, intrapersonal and interpersonal factors in mental health and mental illness are discussed. This course is designed for students in the Associate Degree Nursing Program. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 252 and ADN 252L, and pass both courses together. They cannot be taken individually for credit.

2 Units

36 Lecture hours

ADN 252L

Psychiatric/Mental Health Nursing Lab

Prerequisite: ADN 155, ADN 155L and ADN 156, ADN 156L; OR ADN 075 and active California Vocational Nursing License

Corequisite: ADN 252

Transfers to: CSU

This course focuses on application of the nursing process as a problem solving approach to assessment, problem identification and intervention for patients with psychiatric and mental health problems. Basic concepts related to biological, intrapersonal and interpersonal factors in mental health and mental illness are discussed. This course is designed for students in the Associate Degree Nursing Program. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 252 and ADN 252L, and pass both courses together. They cannot be taken individually for credit.

1.5 Units

81 Lab hours

ADN 253**Medical/Surgical Nursing III**

Prerequisite: ADN 250, ADN 251, ADN 251L, ADN 252, and ADN 252L

Corequisite: ADN 253L

Transfers to: CSU

This course focuses on the nursing process with patients requiring complex nursing care. The course emphasizes approaches to handling generalized emergencies, immunologic problems, and oncologic problems. The course integrates all past nursing theory to assist the nursing student with advanced nursing concepts. This course is designed for students in the Associate Degree Nursing Program. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 253 and ADN 253L, and pass both courses together. They cannot be taken individually for credit.

2 Units

36 Lecture hours

ADN 253L**Medical/Surgical Nursing III Lab**

Prerequisite: ADN 250, ADN 251, ADN 251L, ADN 252, and ADN 252L

Corequisite: ADN 253

Transfers to: CSU

This course focuses on the nursing process with patients requiring complex nursing care. The course emphasizes generalized emergencies, immunologic problems and oncologic problems. The course integrates all past nursing theory to assist the nursing student with advanced nursing concepts. The students will apply the theoretical concepts in the clinical setting. This course is designed for students in the Associate Degree Nursing Program. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 253 and ADN 253L, and pass both courses together. They cannot be taken individually for credit. This course is offered on a pass/no pass basis.

3 Units

162 Lab hours

ADN 254**Leadership and Management in Nursing**

Prerequisite: ADN 253 and ADN 253L

Corequisite: ADN 254L

Transfers to: CSU

This course focuses on principles of leadership and management as well as current trends in nursing practice. Discussion includes the legal and ethical responsibilities of the professional nurse, and the specific skills and attributes students need as they transition to nursing practice as a member of a team. Methods to maintain professional competence and advancement in the profession

are explored. This course is designed for students in the Associate Degree Nursing (ADN) Program. The Board of Registered Nursing requires that students be enrolled concurrently in ADN 254 and ADN 254L, and pass both courses together. The courses cannot be taken individually for credit.

1.5 Units

27 Lecture hours

ADN 254L**Leadership and Management in Nursing Lab**

Prerequisite: ADN 253 and ADN 253L

Corequisite: ADN 254

Transfers to: CSU

This course focuses on the application of the theories and principles of leadership and management. Students will apply theory content while working in a clinical preceptorship, providing care under the guidance of an RN preceptor. The Board of Registered Nursing requires that students be enrolled concurrently in ADN 254 and ADN 254L, and pass both courses together. The courses cannot be taken individually for credit.

2.5 Units

135 Lab hours

ADN 290**Cooperative Work Experience/RN Transition**

Prerequisite: California Registered Nurse License; Recent graduate of an RN program within the last 12 months

Transfers to: CSU

This course is designed for students who have already obtained their Registered Nurse license but have not been able to obtain employment. This course is a collaboration between Río Hondo College and local Medical Centers that will provide a structured clinical practice environment and learning opportunities that support a deeper understanding of the healthcare environment in which Registered Nurses work. The course will be structured with 5 hours of theory at Río Hondo College and 235 hours of clinical/simulation coursework. The theory coursework will review professionalism, interview skills and knowledge, skills and attitudes necessary to improve the quality and safety of the healthcare system. The clinical and simulation experience will provide the new graduate the opportunity to increase competence with clinical skills, critical thinking and professional role assimilation. Unlike other CWE courses, this course may only be taken once for 4 units of credit.

4 Units

5 Lecture hours

235 Other hours

ASTRONOMY

Division of Mathematics, Sciences, and Engineering

ASTR 110**General Astronomy**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: UC (credit limit*), CSU (*Students will receive credit from UC for only one of the following courses: ASTR 110 or ASTR 110H)

This descriptive, nonmathematical course is designed for students who want to develop an appreciation of astronomy and a broad cosmic perspective. The emphasis of the course is on the current state of knowledge about our solar system, our galaxy, and the universe. Topics on the frontier of astronomical knowledge such as black holes and the search for extraterrestrial life are explored. This course is designed for students with an interest in astronomy or anyone who desires to expand their cosmic horizons.

3 Units

54 Lecture hours

ASTR 110H**General Astronomy Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: ASTR 110 or ASTR 110H)

This descriptive, nonmathematical course is designed for students who want to develop an appreciation of astronomy and a broad cosmic perspective. The emphasis of the course is on the current state of knowledge about our solar system, our galaxy, and the universe. Topics on the frontier of astronomical knowledge such as black holes and the search for extraterrestrial life are explored. This course is designed for students with an interest in astronomy or anyone who desires to expand their cosmic horizons. It is intended for students who meet Honors Program requirements.

3 Units

54 Lecture hours

ASTR 112

Observational Astronomy

Prerequisite/Corequisite: ASTR 110
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: UC, CSU

This course is designed to acquaint students with the methods, techniques, and tools of the astronomer. Indoor labs demonstrate classical methods and techniques of science. Students learn the critical thinking processes needed to acquire and analyze scientific data; become familiar with visible objects including constellations, planets, star clusters, galaxies, meteors, and the phases of the moon; and learn to locate objects visually and use astronomical coordinate systems. The development of skills in the operation of optical telescopes is emphasized. This course is designed for students with an interest in learning about night skies and the tools astronomers use to explore the cosmos. Observatory facilities are utilized often, weather permitting.

1 Unit

54 Lab hours

ASTR 299

Directed Study: Astronomy

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

AUTOMOTIVE TECHNOLOGY

Division of Career & Technical Education

AUTO 045

Honda/Acura Express Service

Prerequisite: AUTO 101 or AUTO 102
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course introduces maintenance light repair and service operations for late model Honda/Acura vehicles. Students will engage in MLRS interactive activities, lessons and/or special assignments via distant learning using Honda's Interactive Training and Support Network. Upon completion of each MLRS training module students will be assessed on the subject matter. Successful completion of all MLRS modules will then be accompanied by an Express Service performance evaluation. During Express Service students will have an opportunity to demonstrate their skills in MLRS areas in a mock dealership environment. Successful completion of all MLRS modules and the Express Service evaluation will count toward the students MRLS certification/certificate.

4 Units

72 Lecture hours

AUTO 0451

Honda/Acura Chassis Electrical Systems

Prerequisite: AUTO 101 or AUTO 102
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

AUTO 0451 is a course in automotive chassis electronics. The content reflects operation of digital circuits, semi-conductor devices, and methods for troubleshooting complex problems. Students will engage in a variety of activities using diagnostic equipment, the five-step diagnostic method, and research to discover vehicle failures. Students will also be expected to obtain research materials from Honda's interactive active Technical Library to support their diagnosis. The course intention is to build upon the student's prior knowledge of electronics using basic parallel/series circuit design fundamentals as the foundation. Students will learn how to make circuit performance predictions from schematics; along with test data, they will be able to navigate a circuit's operation via diagnostic flow charts. Successful course completion shall include the following: finish designated Honda Interactive Network Training (HINT) modules with proof of module post-

ing on the students Dealer Personal Tracking System (DPTS), correctly diagnose vehicle failures, completion of homework assignments and perform satisfactorily on practical exams. AUTO 0451 is a requirement for the Honda PACT Certificate or AS Degree.

4 Units

72 Lecture hours

AUTO 046

Honda/Acura Automatic Transmission Systems

Prerequisite: AUTO 101 or AUTO 102
Corequisite: AUTO 125

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides instruction relating to specific automatic transmission internal operation: drive, driven, and holding components, along with fluid pressures and sensor voltages. Students will engage in activities using special Honda diagnostic equipment to research automatic transmission topics from the Honda Interactive Training Network (HINT). Students will also participate in instructor lead demonstrations and interactive classroom assignments. Course completion shall include finishing all required HINT course training modules and proof of module posting on American Honda's Dealer Personal Tracking System (DPTS). The course is a requirement for the Honda/Acura Professional Career Training Program (PACT Program) Powertrain and Transmission Systems Certificate of Achievement and is in partial fulfillment of the Honda PACT AS degree.

4 Units

72 Lecture hours

AUTO 0461

Honda/Acura Occupant Safety Systems

Prerequisite: AUTO 101 or AUTO 102
Corequisite: AUTO 240

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides instruction relating to specific supplemental restraint systems: cable reel, Occupant Detection Systems (ODS), electrical system voltage thresholds, impact sensor inputs, air bag deployment and Supplement Restraint Systems (SRS) safety. Students will engage in activities using special Honda diagnostic equipment to research SRS repair and safety precaution topics from the Honda Interactive Training Network (HINT). Students will also participate in instructor led demonstrations and interactive classroom assignments. Course completion shall include finishing all of the HINT course training modules and proof of module posting on American Honda's Dealer Personal Tracking System (DPTS).

The course is a requirement for the Honda/Acura Professional Training Program (PACT Program) Air Conditioning and Supplemental Restraint Systems Certificate of Achievement and is in partial fulfillment of the Honda PACT Program AS degree.
4 Units
72 Lecture hours

AUTO 065
Smog Technician Diagnostic and Repair Procedures

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed to provide the student with the ability to satisfy the Bureau of Automotive Repair (BAR) Smog Check Technician training requirement of successfully completing the Specified Diagnostic and Repair Training Course when applying for the California Smog Check Technician licensing examination. Course content includes diagnostic and repair strategies in Electrical and Electronic Systems, Engine Performance, and Advanced Engine Performance. This course is also intended for the student as a test preparation course for the Automotive Service Excellence (ASE) A6, A8, and L1 certification exams. Upon successful completion of this course, the student will receive a certificate of completion from the Río Hondo Automotive Technology Department. Students, with permission from the Division, may re-enroll only one time for certification or licensure standards.

3 Units
45 Lecture hours
27 Lab hours

AUTO 101
Introduction to Automotive Service and Repair: Underhood Service

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is an introductory course designed to provide the student with the fundamentals of the engine and its subsystems of the modern automobile. Students will learn basic automotive tool and equipment use and how to safely perform basic repair and maintenance operations. Students will have the opportunity to perform minor repair work on their own vehicles to complete required tasks. This course is designed to be a companion course to AUTO 103 and AUTO 106, and is one of the three prerequisite courses for AUTO 107. Students are encouraged to complete all three courses in order to obtain a firm foundation in this subject, and

it is required for the General Service Technician Certificate Program.

3 Units
45 Lecture hours
27 Lab hours

AUTO 102
Introduction to Honda/Acura Service and Repair

Advisory: READ 043 or appropriate placement
Transfers to: CSU

This is an introductory course designed to provide the student with the fundamentals of operation of the various systems of Honda and Acura vehicles. Students will learn basic automotive tool and equipment use and how to safely perform many basic repair and maintenance operations. Students will learn using Honda and Acura vehicles, and school provided units and automotive component parts. All completed work will be reported on American Honda's Dealer Personal Tracking System (DPTS). This course is part of American Honda's Professional Automotive Career Training (PACT) program.

3 Units
45 Lecture hours
27 Lab hours

AUTO 103
Introduction to Automotive Service and Repair: Undercar Service

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is an introductory course designed to provide the student with the fundamentals of the transmission, brakes, suspension, heating and air conditioning, engine performance, and emission control systems of the modern automobile. Students will learn basic automotive tool and equipment use and how to safely perform basic repair and maintenance operations. Students will have the opportunity to perform minor repair work on their own vehicles to complete required tasks. This course is designed to be a companion course to AUTO 101 and AUTO 106, and is one of the three prerequisite courses for AUTO 107. Students are encouraged to complete all three courses in order to obtain a firm foundation in this subject, and it is required for the General Service Technician Certificate Program.

3 Units
45 Lecture hours
27 Lab hours

AUTO 106
Automotive Electrical Tools and Diagnostic Procedures

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is an introductory course designed to provide the student with the fundamentals of the electrical systems of the modern automobile. Emphasis will be placed on electrical fundamentals, symbols and circuit diagrams, batteries, starting, charging, ignition, and lighting systems. Students will learn the proper use of automotive electrical tools and equipment, and how to safely perform basic vehicle electrical repair and maintenance operations. Students will have the opportunity to perform minor repair work on their own vehicles to complete required tasks. This course is designed to be a companion course to AUTO 101 and AUTO 103, and is one of the three prerequisite courses for AUTO 107. Students are encouraged to complete all three courses in order to obtain a firm foundation in this subject, and it is required for the General Service Technician Certificate Program.

3 Units
45 Lecture hours
27 Lab hours

AUTO 107 (C-ID AUTO 110X)
Introduction to Automotive Light Service

Prerequisite: AUTO 101, AUTO 103, and AUTO 106

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is an introductory course to provide students with working knowledge of light duty service. Students will learn underhood and undercar systems service, battery and basic electrical service, pre-delivery inspection procedures, and preventative maintenance operations. Emphasis will be placed on the safe operation of light-duty service tools and equipment, and general repair procedures of wheels and tires, suspension & steering components, engine and transmission components, engine & vehicle electrical components, and brake system components. This course offers further practice and more experience in the subjects taught in three other introduction courses (AUTO 101, AUTO 103, & AUTO 106).

3 Units
45 Lecture hours
27 Lab hours

AUTO 115
Computerized Engine Controls and Diagnostics

Prerequisite: AUTO 150

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to provide students with an introduction to the Automotive Service Excellence (ASE) Advanced Engine Performance Specialist Certification Test (L1) "Composite Vehicle" by the use of simulator boards and computer-based training methods. This is an introductory study of computerized engine controls and diagnosis as it pertains to the function and control of the engine, fuel, ignition, and emission control systems. Emphasis will be placed upon system components and their operational characteristics. Basic troubleshooting techniques of the engine, fuel, ignition, and emission control systems will be demonstrated.

3 Units

54 Lecture hours

AUTO 125
Powertrain System Service and Transmission Diagnostics

Prerequisite: AUTO 102 or AUTO 103

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course in power train service and light repair addresses topics in Manual Transmissions, Automatic Transmissions/ Transaxles, Differentials, Clutches and Drive shafts. Emphasis will be placed on correct procedures for sustaining transmission service life, identifying service intervals for prolonging component life, procedures for proper transmission removal and reinstallation and inspection of components. Students will be informed to specific power train related faults, how problems are diagnosed, and protocol for updating transmission shift logic using updated computer software. Topics will be facilitated through class room discussions, live demonstration as well as student laboratory exercises. Students will use scan tools, flushing equipment, computers and a variety of specialty tools to assist them during their classroom and laboratory experiences.

4 Units

54 Lecture hours

54 Lab hours

AUTO 130
Level-I Smog Technician Training Course: Engine and Emission Control Fundamentals

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AUTO 065

Transfers to: CSU

This course is designed to provide the student with the ability to satisfy the Bureau of Automotive Repair (BAR) Smog Check Technician training requirement to successfully complete the Level-I Smog Technician Training Course when applying for the California Smog Check Technician licensing examination. Course content includes engine theory, design and operation, ignition systems, fuel systems, engine management systems, and emission control systems. Emphasis is placed on proper engine diagnostic procedures and on-board diagnostic systems (OBD-I and OBD-II). Lab activities focus on the use of testing equipment, scan tools, and digital scopes and meters, as well as inspection and repair procedures of vehicles that fail the smog test. Upon successful completion of this course, the student will receive a certificate of completion from the Río Hondo Automotive Technology Department. Students with permission from the division may re-enroll only one time for certification or licensure standards.

3 Units

45 Lecture hours

27 Lab hours

AUTO 135
Level-II Smog Technician Training Course: Smog Check Inspection Procedures

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AUTO 130

Transfers to: CSU

This course is designed to provide the student with the ability to satisfy the Bureau of Automotive Repair (BAR) Smog Check Technician training requirement to successfully complete the Level-II Smog Technician Training Course when applying for the California Smog Check Technician licensing examination. Course content includes customer awareness, program administration, equipment maintenance, inspection and testing procedures, and pass/fail reports. Emphasis is placed on the practical application of the loaded and non-loaded modes of emissions testing. Lab activities focus on vehicle identification, visual and functional inspections and calibration of testing equipment, as well as performing complete smog check inspections of vehicles. Upon successful completion of this course, the student will receive a certificate of completion from the

Río Hondo Automotive Technology Department. Students with permission from the division may re-enroll only one time for certification or licensure standards.

3 Units

45 Lecture hours

27 Lab hours

AUTO 140
Body and Chassis Electrical Systems

Prerequisite: AUTO 102 or AUTO 106

Advisory: READ 043 or appropriate placement; AUTO 157

Transfers to: CSU

This course provides an overview of the modern automobile's electrical system as related to the body and chassis of the vehicle. The theory of operation, operational characteristics and methods of problem diagnostics and repair for the following systems are included: lighting, instruments, windshield wipers, power windows/seats/mirrors, audio systems, convertible tops, safety restraints, (SRS) Supplemental Restraint Systems, and anti-theft systems. This course prepares the student for the (ASE) Automotive service Excellence A-6 exam and is intended for Automotive majors. Students with permission from the Division may re-enroll only one time for certification or licensure standards.

4 Units

54 Lecture hours

54 Lab hours

AUTO 143
Alternative Fuels Technician

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

Transfers to: CSU

This course covers gaseous alternative fuels as they pertain to modern vehicles. Various alternative fuels (e.g., compressed natural gas (CNG), liquefied natural gas (LNG), liquefied petroleum gas (LPG), hydrogen, and biofuels) are examined and compared; and the operation, system components, and safe handling of these fuels is discussed. Students will develop skills in the areas of vehicle preparation, system component identification, and repair procedures related to alternative fuel vehicles. The course is designed for students and technicians working on stationary power engines, transportation, and clean fuels who seek to improve skills related to the maintenance and repair of gaseous fuels; and will provide students with information related to Automotive Service Excellence (ASE) F1 or H1 test preparation.

4 Units

54 Lecture hours

54 Lab hours

**AUTO 147 (C-ID ALTF 100X)
Introduction to Hybrid and Electric
Vehicle Technology**

Prerequisite: AUTO 157

Advisory: ENGL 035 or ENLA 100 or
*appropriate placement; READ 043 or
appropriate placement*

Transfers to: CSU

This course explores the use of hybrid and electric power for vehicle transportation. Topics will include safety when using high voltage, maintenance, drivability, inverter power transfer, battery technologies, hydrogen electric power, and fuel cell technology. The physics of battery storage, hybrid generation systems, and electric vehicle applications and their integrated systems from various manufacturers will be discussed. This course is suitable for students entering into the alternative fuels or power generation and energy technology fields.

3 Units

45 Lecture hours

27 Lab hours

**AUTO 148
Vehicle Safety, Comfort and Convenience Systems**

Prerequisite: AUTO 106

Advisory: ENGL 035 or ENLA 100 or
*appropriate placement; READ 043 or
appropriate placement*

Transfer to: CSU

This course introduces students to the fundamentals of automotive safety, comfort, and convenience systems related to the advanced drivers assistance systems (ADAS) in modern automobiles. Students learn how to use specific tools and equipment, and how to perform basic repair and maintenance operations safely. Emphasis is placed on the lane change assist, crash avoidance, adapted cruise control, camera and ultra-sonic sensors, keyless entry, supplemental restraint system (SRS) airbag, antilock braking (ABS) and traction control, air-conditioning and heating, lighting, and theft deterrence systems. Service information systems, electrical circuits, symbols and circuit diagrams, and other, related topics are also discussed. This course requires students to have a solid background regarding the technical knowledge of basic automotive electrical and electronic systems.

3 Units

54 Lecture hours

**AUTO 150
Engine Electrical Systems**

Prerequisite: AUTO 106

Advisory: AUTO 102, READ 043 or
appropriate placement

Transfers to: CSU

This course provides an overview of the modern automobile's electrical system as related to the engine and

engine-related systems. The theory of operation, operational characteristics, methods of problem diagnosis, and repair of the following systems are included: electronic ignition, electronic fuel injection, engine management, emission control, charging, cooling and starting. This course prepares the student for the Automotive Service Excellence (ASE) A8 Engine Performance test and is intended for automotive majors. Students with permission from the division may re-enroll only one time for certification and licensure standards.

4 Units

54 Lecture hours

54 Lab hours

**AUTO 157
Automotive Specialized Electronics
Training**

Prerequisite: AUTO 106

Advisory: ENGL 035 or ENLA 100 or
*appropriate placement; READ 043 or
appropriate placement*

Transfers to: CSU

This course provides an overview of the principles of automotive electronics. Topics covered include electrical theory, fundamentals of circuit construction, computers, semiconductors, microprocessors, integrated circuits (IC), types of output signals, wire repair techniques, meter usage and strategy based diagnostics. A demonstration General Motors circuit board will be used to illustrate circuit board function. This course is designed for entry level technicians or students who need an understanding of the basics of automotive electronics.

4 Units

72 Lecture hours

**AUTO 158
Automotive High Voltage Safety**

Prerequisite: AUTO 157

Advisory: READ 043 or *appropriate
placement*

Transfers to: CSU

This course continues the study of the use and service of hybrid electronic generation, plug-in battery-electric power, and fuel cell power generation for vehicles. Topics will include OSHA/NEC/NFPA high-voltage safety specifically for the service technician. Dynamics of high-voltage battery energy, hybrid generation systems, electric vehicle applications and their integrated systems from many manufacturers will be discussed. Battery storage systems for home charging usage as they apply to the home charging of a plug-in vehicle will also be addressed. High-voltage battery management systems including active/passive designs that control charging system safe operation, diagnosing with proper test tools and equipment, will be the

primary focus of this course. This course is for students working in the hybrid/electric vehicle energy, fuel cell power engineering and technology fields.

2 Units

27 Lecture hours

27 Lab hours

**AUTO 160
Upper End Engine Rebuilding and
Machining**

Prerequisite: AUTO 101 or AUTO 102

Advisory: ENGL 035 or ENLA 100 or
*appropriate placement; READ 043 or
appropriate placement*

Transfers to: CSU

This course provides occupational preparation in the skills required in the adjustment and repair of the modern automobile engine upper end and valve train assembly. Emphasis is placed on problem diagnosis, repair techniques, service procedures, and machining operations. This course prepares the student for the (ASE) Automotive Service Excellence A-1 exam and is intended for automotive majors. Students with permission from the Division may re-enroll only one time for certification or licensure standards.

4 Units

54 Lecture hours

54 Lab hours

**AUTO 170
Lower End Engine Rebuilding and
Machining**

Prerequisite: AUTO 101

Advisory: ENGL 035 or ENLA 100 or
*appropriate placement; READ 043 or
appropriate placement; AUTO 160*

Transfers to: CSU

This course provides occupational preparation in the skills required for adjustment and repair of modern automobile engine lower end assembly. Emphasis is placed on problem diagnosis, repair techniques, service procedures, and machining operations. This course prepares students for the Automotive Service Excellence (ASE) A-1 exam and is intended for automotive majors.

4 Units

54 Lecture hours

54 Lab hours

**AUTO 190
Engine Blueprinting & Machining**

Advisory: AUTO 160 or AUTO 170;

READ 043 or appropriate placement

Transfers to: CSU

This is an advanced course for students interested in engine blueprinting and engine machining practices. Topics include: cylinder block machining and preparation, cylinder head machining and repair, crankshaft materials and construction, connecting rod applications and machining, piston design and

applications as well as camshaft lobe applications and profile analysis. Students must be proficient with basic precision instruments or have prior experience with engine machining or assembly practices. Emphasis will be placed upon engine blueprinting methods machining operations and component applications.

3 Units

45 Lecture hours

27 Lab hours

AUTO 200 (C-ID AUTO 140X)

Suspension, Steering, and Alignment Service

Prerequisite: AUTO 103

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course discusses the principles of suspension, steering and wheel alignment for modern imported and domestic automobiles and light trucks. Emphasis is placed on developing skills required in the diagnosis, and/or repair and adjustment to steering systems and wheel alignment angles. Complete suspension and steering system overhaul will be covered in the laboratory. Computerized wheel alignment and computerized wheel balancing equipment will be used / demonstrated. This course is designed for students wanting to work in the automotive sector or automotive technicians needing to improve their skills and knowledge in suspension, steering and alignment. Students with permission from the Division may reenroll only one time for certification or licensure standards.

4 Units

54 Lecture hours

54 Lab hours

AUTO 201

Automotive Brake and Suspension Service

Prerequisite: AUTO 102 or AUTO 103

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course discusses brakes and suspension theory of operation, service and repair procedures, related tool and equipment use and strategy based problem diagnosis. These procedures for imported and domestic automobiles and light trucks are developed through classroom discussions, demonstrations and laboratory experiences. This course is designed for students wanting to work in the automotive sector or automotive technicians needing to improve their

skills and knowledge in brake and suspension service.

4 Units

54 Lecture hours

54 Lab hours

AUTO 210

Automotive Brake Systems

Prerequisite: AUTO 103

Transfers to: CSU

This course examines the theory of the operation, service and repair procedures, related tool and equipment use, and strategy-based problem diagnosis of modern disc and drum brakes. The procedures for imported and domestic automobiles and light trucks are developed through classroom discussions, demonstrations, and laboratory experiences. The course is designed for students who want to work in the automotive sector or automotive technicians needing to improve their skills and knowledge in brake service. Students with permission from the Division of Career and Technical Education (CTE) may reenroll only one time for certification or licensure standards.

4 Units

54 Lecture hours

54 Lab hours

AUTO 211

Antilock Brakes/Traction Control Systems

Prerequisite: AUTO 103

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AUTO 210

Transfers to: CSU

This course is designed for students wanting to work in the automotive sector or automotive technicians needing to improve their skills and knowledge in modern Anti-lock and/or Traction Control systems. This course will provide instruction in automotive anti-lock brake systems, traction control systems and vehicle stability assist (VSA), including diagnosis, operation and maintenance of ABS/ TCS/VSA. The course will include the use of scanners, DVOM meters and lab-scopes in diagnosis of various ABS/TCS/VSA systems; both 2 wheel and 4 wheel systems will be covered.

3 Units

54 Lecture hours

AUTO 220

Manual Drive Trains and Axles

Prerequisite: AUTO 103

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AUTO 125

Transfers to: CSU

This course discusses modern manual transmissions, transaxles, drivelines, differentials, and 4WD/AWD systems theory of operation, methods of repair, service, equipment operation

and techniques of problem diagnosis. Procedures for import and domestic vehicles are developed through classroom discussion, demonstrations and laboratory experiences. This course prepares the student for the (ASE) Automotive Service Excellence A-3 Exam and is intended for automotive majors. Students with permission from the Division may re-enroll only one time for certification or licensure standards.

4 Units

54 Lecture hours

54 Lab hours

AUTO 230 (C-ID AUTO 120X)

Automatic Transmission/Transaxle

Prerequisite: AUTO 103

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AUTO 125

Transfers to: CSU

This course is designed to provide instruction in Automatic Transmission/Transaxle systems. Included will be the application of friction materials, planetary gear components, hydraulic components; both hydraulically controlled and electronically controlled, fluid types and sealing materials. The student will achieve skill in diagnosis, removal, disassembly, reassembly and rebuilding transmission units to manufacturer's specifications and learn part nomenclature and function. Students with permission from the Division may reenroll only one time for certification and licensure standards.

4 Units

54 Lecture hours

54 Lab hours

AUTO 240 (C-ID AUTO 170X)

Heating and Air Conditioning

Prerequisite: AUTO 102 or AUTO 103

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to provide instruction on the operating principles of common automotive heating and air conditioning systems. Topics include new service equipment, contamination issues, servicing and diagnosing manual and automatic systems, and retrofitting R-12 systems to R-134a, as well as the rules of AQMD/EPA. Students will be given the opportunity to earn their certification license (EPA Rule 1411). Students with permission from the Division may enroll in this course only one time for certification or licensure standards.

4 Units

54 Lecture hours

54 Lab hours

AUTO 260**Advanced Hybrid/Electric Vehicle**

Prerequisite: AUTO 147

Advisory: AUTO 157

Transfer to: CSU

This course continues the study of the use and service of hybrid electronic generation and plug-in battery electric power for vehicle transportation. The course is not for beginner technicians. Topics will include Occupational Safety and Health Administration/National Electrical Code/National Fire Protection Association (OSHA/NEC/NFPA) safety when using high voltage; vehicle maintenance; drivability conditions; inverter power transfer; battery storage technologies; regeneration of electrical power from kinetic energy; and Level 1, Level 2, Level 3 battery charging and fuel cell technology. Dynamics of battery storage, hybrid generation systems, electric vehicle applications, and their integrated systems from many manufactures are discussed. High-voltage battery management systems including active/passive design to charging systems will be the primary focus of the course. This course is for students working in the hybrid and electric vehicle or power engineering and technology fields.

4 Units

54 Lecture hours

54 Lab hours

AUTO 266**Fuel Cell Technology Fundamentals (Formerly AUTO 265)**

Prerequisite: AUTO 260

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AUTO 147.

Transfer to: CSU

This course addresses the fundamentals of the different types of fuel cells and their application for the generation of mobile, vehicular, and stationary power. Topics will include: safety standards (OSHA/NEC/NFPA) when developing, servicing, and working in a high voltage/power inverter transfer; battery storage technologies, and regeneration of electrical power from kinetic energy. A descriptive overview of key fuel cell technologies, including proton exchange membrane (PEM), direct methanol fuel cell, alkaline, and solid oxide fuel cell, will be provided together with potential applications for transportation, stationary, and portable power. Hydrogen production/storage and high voltage safety will also be covered.

3 Units

45 Lecture hours

27 Lab hours

AUTO 290**Cooperative Work Experience/Internship for Automotive Technology Related Fields**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under the supervision of a college instructor, and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest, and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the automotive/transportation field and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 hours

AUTO 299**Directed Study in Automotive Technology**

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in Automotive Technology beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

AUTO 300**Assessment of the Automotive Industry**

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides the automotive technology student with a detailed practical study of how to be successful in the automotive service, parts, and sales industry. It provides a practical study of current service, parts, and sales practices performed in dealerships and independent repair shops, while also discussing the review and preparation of the theory and skills necessary to successfully pass the National Institute for Automotive Service Excellence (ASE) exams relevant to industry standards. Topics include becoming efficient in the shop, mastering various pay systems, understanding managers and owners, building customer loyalty, demonstrating workplace and social ethics, and making Customer Satisfaction Index (CSI) values work for all employees. In addition, vehicle engines, transmissions, brakes, suspension, and air-conditioning; and engine performance systems, parts, and components, and new and emerging technologies that support the service and repair of the modern automobile will be discussed. Emphasis will be placed upon the important tasks of proper repair procedures; the safe use of tools, equipment, technical data, and scan tools; and the ins-and-outs of the business of service, parts, and sales. Current automotive industry practices and relevant case studies will be discussed and demonstrated throughout the course. The goal of this course is for the student to apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle after-sales field operations management spectrum.

3 Units

54 Lecture hours

AUTO 310**The Global Development and Advancement of the Automobile**

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical study of the development of the automobile from its beginnings to the present day. The course is a practical study of the invention of the first suitable power source to be adopted to self-propel a road vehicle and how it resulted in a major paradigm shift that revolutionized transportation and mobility. Topics include

the development of animal-drawn transportation devices and the quest for a prime mover, the pioneering era of the automobile and how it led to being an industrial product, mass production of the automobile and how it became a consumer product, and new and emerging technologies that support the automobile and motorized traffic and transportation systems. Emphasis is placed upon the global perspective—particularly the developments that occurred in the United States, Europe, and Asia—and the numerous technological and business revolutions of the first and second half of the 20th century. Current automotive industry practices and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle after-sales field operations management spectrum.

3 Units

54 Lecture hours

AUTO 320

The Progressive Growth of Automotive Technology

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, and MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical study of the development of automotive technology from its beginnings to the present day, focusing on the basics and its long-term development. The course is a practical and contextualized study of the importance of the technological automotive changes that have evolved as a result of engineering improvements and cultural changes. Topics include the development of vehicle layout and design; the needs and behaviors of drivers, producers, non-users, and other stakeholders; and the ever-changing, computerized control of its systems and other emerging technologies. Emphasis will be placed upon the systematic overview of the mechanization and electrification of the automobile, not only as machines, but as a testimony to their important role in the way we live today. Current automotive industry practices and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employ-

ment in the vehicle after-sales field operations management spectrum.

3 Units

54 Lecture hours

AUTO 340

Analyzing Vehicle Electrical/Electronic Systems

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor.

Advisory: PHY 120, ENGL 201 or 201H, MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical application of electrical and electronic systems of the modern automobile. The course is a practical study of computerized vehicle controls and diagnostic strategies as they pertain to the function, operation, and vehicle on-board diagnostic and communication systems of the engine, powertrain, brakes, suspension, safety, convenience, and emission control systems. Topics include emerging technologies (such as modern instrumentation, navigation, and telematics) and the use of vehicle network configuration systems used by late-model automotive manufacturers. Emphasis is placed on the design of system parts, components, and subsystems; and their operational characteristics, including programmed microprocessors, microcontrollers, and computer-language protocol. Current industry-approved diagnostic, troubleshooting, and reprogramming techniques and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle after-sales field operations management spectrum.

3 Units

54 Lecture hours

AUTO 350

Principles of Automotive Service Management

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the Program Advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, MGMT 146

This course provides automotive technology students with a detailed, practical study of the management of an automotive and/or transportation-related business. The course is a practical and contextualized study of the importance of business practices of the automotive industry that have evolved from dealerships, franchises, and independently-owned service

operations. Topics include automotive business regulations in the areas of competition, labor laws, securities regulation, consumer protection, and environmental laws. Emphasis is placed on automotive service basic business structures, ownership, and facilities; as well as service operations and management, financial and marketing issues, and customer/employee relations. Current automotive industry practices and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle sales and service fixed operations management spectrum..

3 Units

54 Lecture hours

AUTO 360

Analyzing Vehicle Fuels, Lubricants and Combustion

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor.

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical application of the fuels, lubricants, and combustion systems of the modern automobile. The course is a realistic study of the physical and chemical properties of fuels, lubricants, and combustion, including diagnostic strategies as they pertain to the function, operation, and everyday use of the systems and subsystems of the automotive internal combustion engine and related powertrain components. Topics include emerging technologies, such as modern fuel and lubricant requirements and how they affect combustion, emissions, and maintenance schedules used by late-model automotive manufacturers. Emphasis is placed on the design of system parts, components, subsystems, and their operational characteristics, including failure analysis. Current industry-approved diagnostic and troubleshooting techniques and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle after-sales field operations management spectrum.

3 Units

54 Lecture hours

AUTO 370
Standard Accounting Systems of the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the Program Advisor.

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, ACCT 101 or ACCT 101H

This course provides automotive technology students with a detailed, practical application of accounting fundamentals and business management principles, and the adaptation of these things to factory-to-store and day-to-day operations. The course is a practical study of the theory, principles, and practice of preparing and interpreting accounting statements and business management reports. Topics include an overview of computerized accounting information systems and practices in business management techniques, such as the importance of strong financial and management control, financial statements and statement analysis. Emphasis is placed upon the concepts of using accounting fundamental principles, cash and contracts, short-term and long-term liabilities and assets, and stockholders' equity of reporting documents, which are essential to a successful automotive business operation. Current automotive industry practices and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle sales and service fixed operations management spectrum.

3 Units
54 Lecture hours

AUTO 390
Cooperative Work Experience/ Internship for Automotive Technology Bachelor of Science Degree

Prerequisite: ENGL 201 or ENGL 201H
Advisory: ENGL 325

This course supports and reinforces on-the-job training in business and industrial establishments under the supervision of an Automotive Technology Bachelor of Science Degree college instructor and is facilitated by the use of learning outcomes. The student will be working in a skilled or professional level assignment in their area of vocational interest as it relates to the Automotive Technology Bachelor's Degree. Emphasis will be placed on the student's ability to meet performance objectives related to instruction that are equal to or greater than their current job duties and conditions of regular employment. This course is intended for students who are currently enrolled

in the BS Degree Program, and whose job is related to the automotive/transportation field.

1 – 3 Units / 3 Total Hours of Lecture
Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours

AUTO 400
Analyzing Stability, Dynamics, and NVH

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the program advisor.

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical application of stability, dynamics, and noise-vibration-harshness (NVH) of the modern automobile. The course is a practical study of the systems that provide vehicle operation safety, including diagnostic strategies as they pertain to the function, operation, and everyday use of automotive tires, brakes, steering, and suspension systems. Topics include emerging technologies such as modern antilock brakes, traction control, electronic stability assist, electronic power steering, active suspension, and tire construction and pressure monitoring systems used by late-model automotive manufacturers. Emphasis is placed on the design of system parts, components, subsystems, and their operational characteristics, including techniques in reducing NVH. Current industry-approved diagnostic and troubleshooting techniques and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle after-sales field operations management spectrum.

3 Units
54 Lecture hours

AUTO 410
Digital Marketing for the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the Program Advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or Math 130H, MKT 170

This course provides automotive technology students with a detailed, practical application of various internet and social media marketing strategies, including category-based

guidelines impacting the operations of the automotive wholesale and retail business. The course is a practical study of the policies and practices of digital marketing, and the necessary tools, templates, and checklists needed to develop a strategic and successful marketing campaign. Topics include in-sourcing and out-sourcing, responsive and adaptive website technologies, developing content, and policies and processes. Emphasis is placed on the use of online and traditional media to increase customer satisfaction, including the preparation of business management and marketing reports. Current automotive industry practices and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle sales and service fixed operations management spectrum.

3 Units
54 Lecture hours

AUTO 420
Analyzing Dynamic Functions of Vehicle Drivetrain Systems

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the Program Advisor.

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical application of electromechanical and hydraulic functions of transmission and drivetrain systems of the modern automobile. The course is a practical study of the systems that provide vehicle mobility, including diagnostic strategies as they pertain to the function, operation, and everyday use of automotive transmission, differential, and drive axle systems. Topics include emerging technologies such as modern dual-clutch transmissions, continuously-variable transmissions, real-time gear shifting mechanisms and controls, torque converter and convertor clutch designs, torque-management strategies, and innovative designs of gears, bearings, seals, and friction materials used by late-model automotive manufacturers. Emphasis is placed on the design of system parts, components, and subsystems, and their operational characteristics, including techniques in reducing noise-vibration-harshness (NVH). Current industry-approved diagnostic and troubleshooting techniques and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students

apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle after-sales field operations management spectrum..

3 Units

54 Lecture hours

AUTO 430

Finance & Insurance Regulations for the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the Program Advisor.

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical application of the numerous federal, state, and local agencies and their laws and regulations pertaining to the operation of an automotive wholesale and retail business. This course is a practical study of a broad scope of regulatory agencies and regulations such as the Department of Motor Vehicles (DMV), Internal Revenue Service (IRS), Franchise Tax Board (FTB), Occupational Safety and Health Administration (OSHA), Environmental Protection Agency (EPA), air quality managements districts (AQMDs), National Highway Transportation Safety Administration (NHTSA), Federal Trade Commission (FTC), fair labor standards, truth in advertising, truth in lending, the Consumer Leasing Act, Equal Credit Opportunity Act, Fair Credit Reporting Act, and other related agencies and regulations. Topics include an in-depth study of automotive business finance, insurance, and new and certified used vehicle departments within an organization. Emphasis is placed on the services offered in these departments and their potential for generating profits and improving customer satisfaction. Current automotive industry practices and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle sales and service fixed operations management spectrum.

3 Units

54 Lecture hours

AUTO 440

Analyzing Vehicle Safety, Comfort, and Security Systems

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the Program Advisor.

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H

This course provides automotive technology students with a detailed, practical application of vehicle occupant protection, comfort, and security systems of the modern automobile. The course is a practical study of the systems that provide integrated vehicle and driving protection against hazardous and inadvertent situations, as well as occupant amenities, including diagnostic strategies as they pertain to the function, operation, and everyday use of active/passive safety, comfort, and convenience systems. Topics include emerging technologies such as modern airbag systems, accident avoidance and pre-crash/post-crash mitigation of injuries, vehicle-to-vehicle (V2V) infrastructure technology, and innovative driver assistance, infotainment, and occupant contentment and security systems used by late-model automotive manufacturers. Emphasis is placed on the design of system parts, components, and subsystems, and their operational characteristics, including techniques in reducing vehicle crashes and improving occupant/pedestrian protection. Current industry-approved diagnostic and troubleshooting techniques and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle after-sales field operations management spectrum.

3 Units

54 Lecture hours

AUTO 450

Variable and Fixed Operations of the Automotive Industry

Prerequisite: Enrollment requires an AS degree in Automotive Technology or similar field, and special approval from the Program Advisor

Advisory: PHY 120, ENGL 201 or ENGL 201H, MATH 130 or MATH 130H

This course provides the automotive technology students with a detailed, practical application of successful automotive business models of new and used vehicle operations, as well as the operations of service and parts. Topics include an in-depth study of facilities and shop utilization, work scheduling, sales promotions, using advertising media, inventory control, repair order generation and control, selecting and motivating employees, and directing sales, parts and service staff. Emphasis is placed on maximizing and balancing inventory turnaround, wholesale practices, trade-in appraising, vehicle reconditioning, the role that auctions play, the important relationship between the parts and service departments, tech-

nician productivity and efficiency, wholesale and retail parts sales, stock and non-stock parts inventory and ordering practices, and part phase-in/phase-out criteria. Current automotive industry practices and relevant case studies are discussed and demonstrated throughout the course. The overall goal of this course is to have students apply and demonstrate knowledge and skills that will enable them to advance their employment in the vehicle sales and service fixed operations management spectrum.

3 Units

54 Lecture hours

AUTO 499

Directed Study in Automotive Technology

Prerequisite: Enrollment requires an AS Degree in Automotive Technology or similar field, and special approval from the program advisor; AUTO 440; AUTO 450

Advisory: ENGL 201 or ENGL 201H, MATH 130 or MATH 130H, or MATH 160, PHY 120

The course provides an opportunity for the Automotive Technology student to expand their studies in the Bachelor of Science Degree beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contact the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students are required to take 4 units of Directed Study within a discipline to graduate with a Bachelor of Science degree in Automotive Technology.

4 Units

72 Lecture hours

BIOLOGY

Division of Mathematics, Sciences, and Engineering

BIOL 101

General Biology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement
Transfers to: UC (credit limit), CSU (*No credit will be given for BIOL 101 if taken after BIOL 200)*

General Biology 101 is a general education course, open to all students, and is designed to provide an introduction to concepts and principles of modern biology. Topics covered will

include cell structure and function, energy relationships, genetic control mechanisms, concepts of evolution, biological diversity, and ecosystem function. The laboratory component of the course emphasizes the application of the scientific method as a tool to understanding living systems.

4 Units

54 Lecture hours

54 Lab hours

BIOL 105

Human Biology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course will provide an introduction to the basic principles, structures, functions and biological processes of the human body. This lecture only course will emphasize a scientific viewpoint of the workings of the human body and its interactions with the environment as well as the necessary practices needed to promote a healthy body. The course's target audience are those students pursuing a liberal arts education who are interested in furthering their own knowledge of human biology.

3 Units

54 Lecture hours

BIOL 105L

Human Biology Laboratory

*Prerequisite/Corequisite: BIOL 105
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement*

Transfers to: UC, CSU

This course provides students with hands-on laboratory experiences to demonstrate and enhance concepts and principles essential to an understanding of the functions of the human body. This laboratory course is intended for non-biology majors as an accompaniment to the BIOL 105 lecture course.

1 Unit

54 Lab hours

BIOL 111

Marine Biology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement

Transfers to: UC, CSU

This course is designed to give the student a better understanding of the basic principles of Marine Biology and fulfills the general education lecture requirement for the life sciences. Emphasis is placed on how the scientific method is used to investigate the chemical, physical, and geological properties of the marine environment. Students will learn to distinguish among the diverse

organisms and habitats that comprise the ocean's ecosystems. An introduction to the structure and function of marine ecosystems is provided and the impact of human activity on those systems will be addressed.

3 Units

54 Lecture hours

BIOL 111L

Marine Biology Laboratory

Prerequisite: BIOL 111

Corequisite: BIOL 111

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement

Transfers to: UC, CSU

This laboratory course complements the Marine Biology lecture course and is designed for the student interested in furthering their understanding of the marine environment and its organisms, with emphasis on marine life of the local coasts. The scientific method will be employed to investigate the chemical and physical properties of seawater, the role of pigments in marine algae, the behavior of marine organisms, the basic classification and morphology of marine producers, invertebrates and vertebrates, and adaptations of organisms to specific habitats. Students will use basic laboratory equipment and techniques in both classroom and field-based investigations. Field trips to coastal marine habitats and public aquaria are conducted.

1 Unit

54 Lab hours

BIOL 112

Outdoor Biology

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 033 or MATH 033B or appropriate placement

Transfers to: UC, CSU

This course is intended for the student who has an interest in the natural world and the ecological relationships of the organisms found within it. The course emphasizes the natural habitats of Southern California and the plants and animals associated with them. Also discussed is the impact human beings have had upon these natural habitats. Field work utilizes the Río Hondo College Wildlife Sanctuary which allows students to gather original data through firsthand observation and experience. Several additional more distant trips requiring driving explore some of the variety of natural habitats in Southern California.

4 Units

54 Lecture hours

54 Lab hours

BIOL 120

Environmental Biology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement

Transfers to: UC, CSU

In this course, students utilize basic biological concepts and an interdisciplinary approach to determine how to address environmental challenges. Topics may include ecosystem characteristics and functions, population dynamics, energy and material resource use, pollution, and alternative energy sources. Because the course takes up the social, political, and economic implications of environmental decisions, it is intended for students from many disciplines, including non-STEM disciplines. This course fulfills the general education requirement for life sciences majors.

3 Units

54 Lecture hours

BIOL 120L

Environmental Biology Laboratory

Prerequisite/Corequisite: BIOL 120

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement

Transfers to: UC, CSU

This laboratory course complements the Environmental Biology lecture course and is designed for students interested in furthering their understanding of the environmental sciences. The scientific method is employed to investigate ecosystems and their functions, natural selection, population interactions, environmental toxicology, radiation exposure effects, soil and groundwater systems, water pollution, alternative energy systems, and environmental resistance. This is a required course for Environmental Science majors.

1 Unit

54 Lab hours

BIOL 125 (C-ID BIOL 110B)

Human Anatomy

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement; BIOL 101, BIOL 105

Transfers to: UC, CSU

This course is primarily a systems approach to the study of human body structure. The study of each body system includes structural specializations and functions from the microscopic to the system level emphasizing the interdependence of form and function. Additional topics include methods of anatomical study, human genetics, and embryonic development. The laboratory exercises will also include vertebrate dis-

sections. This course is intended for students preparing to enter careers in the health sciences.

4 Units

54 Lecture hours

54 Lab hours

**BIOL 200 (C-ID BIOL 135S, BIOL 190)
Principles of Biology 1 (Molecular and Cellular Biology)**

Prerequisite: CHEM 120 and MATH 053 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is first in a sequence of courses for undergraduate preparation for biology majors. This course will cover principles and applications of prokaryotic and eukaryotic cell structure and function, biological molecules, homeostasis, cell reproduction and its controls, molecular genetics, classical/Mendelian genetics, cell metabolism including photosynthesis and respiration, and cellular communication. Additional areas of focus include evolution and ecology. The laboratory portion of the course applies the processes of scientific inquiry and experimental design to the study of biological concepts focusing on observations, experimentation, record keeping, data collection and analysis, and presentation of outcomes. The course sequence also provides excellent preparation for those students intending to pursue post-graduate studies in the medical sciences.

5 Units

54 Lecture hours

108 Lab hours

**BIOL 201 (C-ID BIOL 135S)
Principles of Biology 2
(Diversity and Ecology)**

Prerequisite: BIOL 200

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course continues the sequence of undergraduate preparation for biology majors. The course is a survey of the diversity of unicellular and multicellular life on earth, focusing on the relationships between structure and function, as well as evolutionary adaptations to their environments. Topics deal with classification, development, evolutionary relationships and ecological functions of living organisms inclusive of prokaryotes, fungi, protists, plants and animals. Laboratories will emphasize life forms, experimentation and dissections. Field trips will be used to examine organisms in their natural settings.

5 Units

54 Lecture hours

108 Lab hours

BIOL 205

Molecular Biology and Biotechnology

Prerequisite: BIOL 200; CHEM 130

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for Life Science majors and introduces them to the basic concepts of biochemistry, molecular biology and molecular genetics; including protein structure and function, DNA structure and replication, transcription, RNA processing, translation, and recombinant DNA technology. Students will also be introduced to the science of biotechnology by providing both the theory and hands-on experience with laboratory protocols that include the isolation, purification, and cloning of a gene; including the use of restriction enzymes, electrophoresis, library construction, blotting and hybridization and sequencing. Polymerase chain reaction (PCR) will be explained in detail, particularly how it has revolutionized research in molecular biology, medicine, forensics, systematics and evolutionary biology.

4 Units

54 Lecture hours

54 Lab hours

BIOL 206

Principles of Genetics

Prerequisite: BIOL 200

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: UC, CSU

This course is designed for life sciences majors as a continuation of their general biology studies. The course covers a variety of topics relevant to the study of genetics, ranging from classical to nontraditional Mendelian genetics, and from bacterial and viral genetics to human genetics, and includes studies on molecular techniques and their applications. Other topics will include chromosome analysis, and population genetics and genomics.

3 Units

54 Lecture hours

BIOL 222

Microbiology

Prerequisite: CHEM 110

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; BIOL 101

Transfers to: UC, CSU

The course encompasses the biology of microorganisms with an emphasis on the role of bacteria and viruses on human health and disease. Other topics include resistance and

immunity to disease, basic biological principles, microbial genetics and physiology, the harmful and useful aspects of microorganisms in nature, medicine and industry. Laboratory exercises emphasize sterile culture techniques, the detection, isolation and identification of microorganisms. This course is intended for students preparing to enter careers in the health sciences.

5 Units

54 Lecture hours

108 Lab hours

BIOL 226 (C-ID BIOL 120B)

Human Physiology

Prerequisite: BIOL 125 and CHEM 110

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; BIOL 101

Transfers to: UC, CSU

Human Physiology provides a general introduction to the function and regulation of human body systems. Physiological integration of the systems to maintain homeostasis and the significance of biochemistry is emphasized throughout the course. Course content will include neural and hormonal homeostatic control mechanisms, and a study of the musculoskeletal, circulatory, respiratory, digestive, urinary, immune and endocrine systems. Laboratory exercises will allow students to gather physiological data and draw conclusions on how physiological mechanisms are regulated. This course is intended for students preparing to enter careers in the health sciences.

4 Units

54 Lecture hours

54 Lab hours

BIOL 299A

Directed Study in Biology

Prerequisite: BIOL 200

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in Biology beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

BIOL 299B
Directed Study in Health Science
Biology

Prerequisite: BIOL 222 or BIOL 226

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in Health Science Biology beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college wide.

1 to 3 Units
54 to 162 Lab hours

BIOL 299C
Directed Study in Environmental
Technology

Prerequisite: BIOL 120

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in Environmental Technology beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college wide.

1 to 3 Units
54 to 162 Lab hours

BIOTECHNOLOGY

Division of Mathematics, Sciences, and Engineering

BIOT 100
Introduction to Biotechnology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

The course will introduce students to the study of the biological sciences with an emphasis on the role that biotechnology plays in basic research and product development. The laboratory component will provide

the students with hands-on introductory experiences in biotechnology techniques.

4 Units
54 Lecture hours
54 Lab hours

BIOT 110
Introduction to Biotechnology Tech-
niques and Applications

Prerequisite: BIOT 100

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course will introduce students to the biotechnological techniques and their applications. The significant laboratory component will enable students to become familiar with the techniques and concerns of the biotechnology laboratory and its business applications. Techniques studied will include macromolecule isolation, purification and identification, solution preparation and monitoring, as well as best practices for laboratory operation and documentation.

4 Units
36 Lecture hours
108 Lab hours

BIOT 130
Fermentation Technology 1

Advisory: BIOT 110, BIOL 101, CHEM 110; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement;

Transfers to: CSU

This introductory-level course takes up fermentation technologies, and emphasizes especially batch yeast fermentations associated with the brewing of beer. The course covers the history, development, and current status of beer brewing; the biology and genetics of yeast; and the influence of raw materials on the final outcome of the brewing process. Emphasis is placed on current technologies involved in modern, small-scale brewing. In addition, the use of yeast as a general agent of biological change is discussed. The laboratory part of the course emphasizes the design, formulation, and execution of a specific product in a hands-on environment in order to simulate current industry standards and practices. Field trips of industrial fermentation sites are included.

5 Units
54 Lecture hours
108 Lab hours

BIOT 230
Fermentation Technology 2

Prerequisite: BIOT 130, BIOT 110, CHEM 110 or CHEM 120

Transfers to: CSU

This course is a continuation of Fermentation Technology 1 and focuses on bacterial fermentation in a labora-

tory setting. The course emphasizes the biological and genetic aspects of bacteria and the role of bacteria in the production of modern biotechnologies. Technologies particular to both batch and continuous fermentation processes and product identification and recovery are explored. Students are placed in a production-styled laboratory setting to produce and purify a particular bacterial product following current industry standards and protocols. Field trips to local industrial installations will be used to highlight and clarify real-world applications.

5 Units
54 Lecture hours
108 Lab hours

BUSINESS LAW

Division of Business

BUSL 110 (C-ID BUS 120)
Legal Environment of Business

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (*credit limit), CSU (*Students will receive credit from UC for only one of the following courses: BUSL 110 or BUSL 220)

This course examines the legal regulatory, and international environment of business. Included are the topics of alternative dispute resolution, the forms of business organization, regulations affecting employment, and current environmental statutes. Case studies are used to discuss torts, crimes, contracts and sales, warranty and product liability, labor law, employment discrimination, and environmental law.

3 Units
54 Lecture hours

CARPENTRY

Division of Career & Technical Education

CARP 020H
Welding

Prerequisite: Indentured Apprentice with the State of California

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the carpentry industry. Modules cover the following topics: history of the carpentry profession along with state and federal labor law, job layout, safe working condi-

tions, health and safety certifications, basic blueprint reading, advanced blueprint reading, use and application of levels and transits, foundations, flatwork, wall structures, stairs and ramps, welding materials and welding applications.

1 Unit

20 Lecture hours

20 Lab hours

CARP 020I

Advanced Welding

Prerequisite: Indentured Apprentice with the State of California

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the carpentry industry. Modules cover the following topics: history of the carpentry profession along with state and federal labor law, job layout, safe working conditions, health and safety certifications, basic blueprint reading, advanced blueprint reading, use and application of levels and transits, foundations, flatwork, wall structures, stairs and ramps, welding materials and welding applications.

1 Unit

20 Lecture hours

20 Lab hours

CARP 040A

Orientation

Prerequisite: State Indentured Carpenter Union Apprentice

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers fundamental trade skills, employee/employer roles and responsibilities, and safe work practices needed for entry-level positions in the construction industry. While emphasis is placed on attaining industry-standard safety credentials, the course is designed to provide students with practical experience using construction terminology, math operations, basic measuring techniques, and tool identification and proper usage. Safety topics will cover Occupational Safety and Health Administration (OSHA) training for jobsite hazard recognition, accident prevention, and safe tool and equipment operation. Upon successful completion, students receive an OSHA 10-Hour Certification Card.

2 Units

30 Lecture hours

10 Lab hours

CARP 040B

Safety and Health Certifications

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the safe and appropriate use of hazardous communication systems, fall protection, fork lifts, and emergency response procedures. Students learn how to assess danger, employ prevention measures, and take appropriate action in emergencies. This training exposes students to various health emergency scenarios, and provides students with ample opportunities to practice cardiopulmonary resuscitation (CPR) and first aid. Upon successful completion, students are issued an American Red Cross First Aid/CPR Certification Card, and United Brotherhood of Carpenters (UBC) Fall Protection, Hazard Communication and Chemical Safety, and Forklift Qualification Cards.

2 Units

30 Lecture hours

10 Lab hours

CARP 040C

Print Reading

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the basic skills needed for reading and interpreting construction prints. Material focuses on developing students' ability to interpret two-dimensional views to convey the shape and characteristics of construction elements and to provide an overview of the scope of the project. Students learn how to recognize standard drawing methods and pictorial views, and how to read visual and verbal communication cues.

2 Units

30 Lecture hours

10 Lab hours

CARP 040D

Transit Level/Laser

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the terminology, optical principles and operating procedures for transit laser levels. The conventional methods for measuring angles and using degrees, minutes, and seconds on veneer scales are included in the transit portion of the course. Students set up levels, determine benchmarks, and take and record elevation readings.

2 Units

30 Lecture hours

10 Lab hours

CARP 040E

Foundations and Flatwork

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers required and supplemental instruction for the design and function of several types of foundations and concrete flatwork; as well as the methods, techniques and procedures for formwork layout, elevation, and construction. Topics like jobsite safety, print interpretation, material identification, and basic use of the builders' level are included in the training.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040F

Wall Forming

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers skills and procedures required to form reinforced concrete walls using single and double waler systems. Identification of the characteristics and applications of built-in-place, prefabricated, and specialty forms are covered. Practical exercises prepare students for locating wall forming information on project plans, calculating layout dimensions, and estimating material requirements. Topics like basic wall panel forming and reinforcement methods, material

preparation, and hardware installation are included in this course.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040G

Stair and Ramp Forming

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers methods, procedures, and practices used to form stair and ramp structures. Students review project plans to determine stair and ramp configuration and overall dimensions. Stinger riser and stair thread calculations are explained and practiced; and state and federal building codes pertaining to stairs, ramps, and handrail requirements covered.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040H

Commercial Floor Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers procedures for floor joist construction and the various installation techniques used in the commercial industry. Students interpret floor plans for job planning, identify floor joist systems, and calculate material take offs. Topics like integration of wall plating, joist layout, and floor sheathing methods are included. Students learn measuring skills, the use of math operations, specialty hardware applications, and how to identify appropriate building codes.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040I

Basic Roof Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are

interested in the carpentry industry. The course is an introduction to basic gable roof framing, including terminology, characteristics, and construction methods. Students interpret print views and drawing elevations for job planning, and also to determine rafter systems and layout details. Basic rise, run, rafter angles, and length calculations are practiced. Framed wall construction is undertaken to facilitate the gable roof assembly techniques and installation procedures that are the focus of the course.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040J

Advanced Print Reading

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers required and supplemental instruction in advanced print reading. In this course, students analyze multi-view drawings to determine construction type, locate benchmark and building elements, review codes and references, and perform calculations for construction planning. A closer look at specifications with the instructors helps students understand how they are formatted and used to clarify specific project design outcomes. Additionally, tips for troubleshooting installation, complying with codes, and managing project scope and quality of construction prepare students for jobsite leadership.

2 Units

30 Lecture hours

10 Lab hours

CARP 040K

Rigging

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers procedures for proper lifting and rigging methods as well as information about and the history behind industry-recognized standards, applicable regulations, specific hazards, and general safety concerns associated with construction rigging. Detailed descriptions of hoisting

and rigging configurations, lifting hardware, crane types, and operating issues are presented. In-class training takes up identifying standard signaling and communication methods, and stresses the importance of load calculations, manufacturer load limits, inspection criteria, and safe operator/operating parameters applicable to the carpenter trade. Upon successful completion, students will receive a United Brotherhood of Carpenters (UBC) Rigging Qualification Card.

2 Units

30 Lecture hours

10 Lab hours

CARP 040L

Solar Installer Level I

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course provides students with an industry overview and outlook for photovoltaic (i.e., renewable) energy production. Key terms and concepts of photovoltaic system operations include solar cell technology, photovoltaic array configuration, series and parallel circuits, testing equipment, inspection, balance of system components, mounting methods, and applicable codes. Practical training covers site analysis, system orientation based on site location, safety concerns, utilization of construction tools, and skills for rooftop and ground mount system installations. Upon successful completion students receive a United Brotherhood of Carpentry (UBC) Solar Installer Level 1 Qualification Card.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040M

Water Treatment Facilities

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the carpentry industry. The course provides instruction in the detailing, layout and construction of concrete formwork and waterstop used in water treatment facilities. The terms, components, materials, building techniques and procedures will be presented. The class project includes keyway, panel, waterstop,

head wall and wing wall construction.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040N

Green Building and Weatherization

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course begins with a detailed explanation of sustainable building science, materials recycling, and whole house audits, as well as a discussion of construction components and systems that contribute to energy efficiency. The differences in structural design such as joints, framing, windows and door openings, floors, and attics are evaluated for issues related to air flow and stack effect in conditioned spaces. Instruction includes thermal principles, air exchange rates, controlling air leakage, and ratings for insulation and fenestration, as well as air sealing methods. Best practices for renovation construction are demonstrated during practical exercises focused on implementing energy audit recommendations for insulation, air leak/duct sealing, window replacement, water conservation, hazard and moisture remediation and appliance upgrades, and combustion appliance zones (CAZ). Techniques and devices used to maintain healthy air quality during construction are employed for applicable activities.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040P

Basic Wall Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement.

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course presents the theory, methods, and procedures required to frame basic walls. Hands-on practice using proper tool techniques and appropriate materials enhance fundamental skills development. Beginning with an introduction to print reading, students perform basic wall layout, plating procedures, and framing assembly and bracing before

aligning and completing selected wall construction projects according to industry standards.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040R

Tool/Equipment Applications

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers hand/power tool and equipment skill development for various construction applications. Students identify correct practices for handling and preparing materials. Training includes how to select, use, and operate tools and aerial lifts correctly to prevent accidents and injuries. Scaffold safety and the proper procedures to erect and dismantle welded frame scaffold also are covered. Upon successful completion, students are issued a United Brotherhood of Carpenters (UBC) Aerial Lift and Scaffold Erector-Welded Frame Qualification Card.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040S

Moldings and Trims

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement.

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers how moldings and trims are utilized to finish exterior and interior construction design features. Product styles, characteristics, applications, and installation methods are covered. Students learn about and practice with tools in order to learn cutting techniques, coping, and the installation of various molding and trim types.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040T

Storefront Installations

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement.

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers all aspects of the installation process, from constructing storefront openings through placing glass components into the commercial storefront metal framing. Emphasis is placed on print interpretation, window and door schedules, and symbols and material recognition. Key discussions draw attention to typical problems, causes, and solutions encountered during the glazing assembly and installation processes. In-class training takes up glazing tools and techniques, applicable building/fire codes, layout accuracy, and proper fit and alignment.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 040V

Basic Metal Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course provides an overview of residential metal framing theory and construction techniques. Students interpret prints for job planning and estimating materials, and learn about layout and detail wall plates for locating all wall and truss components and openings. Instruction includes measuring techniques, mathematical principles, wall and roof assembly, and installation techniques..

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050A

Basic Commercial Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course introduces students to the basic rake wall framing theory and commercial construction techniques and materials. Students use floor plan interpretation for job planning, design recognition, and determining materials. Students lay out and detail wall plates for locating basic rake wall components and door openings typically found in commercial

construction applications. Instruction includes measuring skills, mathematical principles, wall assembly and installation procedures, and details about how structural connections are made.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050B Cabinet Installation

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course provides procedures for design layout, cabinet installation, and attaching countertops, with emphasis placed on print interpretation, job planning, scribing techniques, and proper installation sequence. Students use methods and specific procedures to install typical upper and lower cabinetry units and countertops.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050C Doors and Door Hardware

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the installation processes for several types of security and exit door hardware. Topics include electrical and card reader systems, and emphasis is placed on print interpretation, codes, door schedules, symbols, and hardware recognition. Students use the methods and procedures they learn to install selected door and hardware systems.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050D Basic Stairs

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are inter-

ested in the carpentry industry. The course introduces students to stair framing theory, terminology, and construction techniques. Students interpret floor plans and drawing elevations for job planning and to layout and detail stair stringers.

Methods for calculating the number of stairs, landing height, stair threads, and riser dimensions are presented and practiced. Instruction includes measuring skills, mathematical principles, stair and handrail fabrication, assembly, and installation.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050E Bridge Construction

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers bridge design and construction methods and procedures, and takes up exterior and interior girders, edge forms, bulkheads, and hinge forms. Discussion topics include job-built and precast formwork methods. Students construct bridge and deck formwork using job-built forming methods, with a formwork project that includes panel construction, assembly, and hardware installation tasks. Related subjects including safety, math, and print reading are also covered in the training.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050F Tilt Up Construction

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers layout techniques and building procedures for commercial structures using the tilt-up panel construction method, with discussion topics including various wall types, position, and sequences for raising panels. Emphasis is placed on identifying specific types of openings, as well as the location of finish floor and roof lines on prints. By the end of the

course, students are able to explain the importance of layout methods in squaring panel formwork.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050G Beam and Deck Forming

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course is an introduction to the use of various woods and patented forming systems for construction of concrete beams and decks. Students identify formwork types and installation techniques including calculating materials and setting beam and deck forms. Metal beam forms and capitals are highlighted. Additionally, layout and builders level skills are used in this class.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050H Gang Forms/Columns

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course is an introduction to formwork types, applications, and construction methods for gang and column forms using built and manufactured forming systems. Discussions cover heavy timber gang forms and use of taper ties, bracing, and bulkhead tables. The course project includes gang and column formwork construction, assembly, and hardware using selected manufactured products. Related safety, math, and print reading will be covered in this course.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050I Abutments

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with

the State of California who are interested in the carpentry industry. The course covers formwork construction skills for the abutment support structure used in most bridge and heavy highway projects. Students identify abutment anatomy and learn about footing layout, form detailing, and construction techniques used in the industry. Terminology, components, form materials, building code requirements, and sequences of construction are presented, and students work collectively to complete an abutment formwork project including keyway, panel, headwall, and wing wall construction.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050J

Exterior Finish Details

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the terminology, design considerations, and construction techniques for various types of exterior finish detail installations. Students use plan views and drawing elevations for job planning activities, including calculating dimensions and materials, identifying wall covering types, and other exterior construction details. Students use the construction techniques they learn to complete various exterior detail installations to print specifications.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050K

Advanced Stairs

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers basic stair construction before presenting advanced skills needed to perform circular and "u-shaped" stair framing tasks. Students interpret floor plans and drawing elevations for job planning, and to lay out and construct advanced stair designs. Students will adapt stair calculations to determine the number of stairs, landing height, stair tread, and riser dimensions. In addition to mea-

suring skills, mathematical principles, and stair and handrail fabrication and assembly, the course covers installation techniques required for circular and u-shaped stair configurations.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050L

Advanced Commercial Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers advanced commercial wall framing theory and construction techniques with structural hardware and shear panel installation. Students interpret floor plans for job planning and to lay out and detail plates for complex wall configurations, rake walls, and openings. Instruction includes measuring skills, the use of mathematical principles, advanced rake wall construction design, plywood shear panel installation, and structural hardware attachment.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050M

Bridge Falsework

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers bridge falsework design and construction methods and procedures. The techniques for bent assemblies, base sub-assemblies, deck soffits and hardware installation are presented. Falsework tasks include rigging and alignment techniques, and relevant safety, math, and print reading are covered in the in-class training.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050N

Advanced Roof Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the advanced skills used to frame hip roof types, including terminology, roof characteristics, and construction methods. Students interpret print views and elevations for job planning to determine hip roof rafter systems and layout details. Students perform rise, run, rafter angles, and length calculations. Framed wall construction is incorporated to facilitate hip roof assemble techniques and installation procedures.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050P

Panelized Roofing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the structural components and building techniques associated with heavy timber construction and panelized roof systems, and includes discussions about the advantages of different types of manufactured wood used in these processes, including their load carrying strength, span, and spacing. Emphasis is placed on the distinction between standard post and beam and heavy timber construction. Students interpret floor plan, section views, and drawing elevations for job planning, and to lay out and construct a heavy timber post-and-beamsupported panelized roof.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 050R

Intermediate Commercial Framing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course goes beyond basic wall framing theory, and involves the application of wall construction techniques that require greater skill levels. Topics include a review of basic wall framing and floor plans used for job planning, design recognition, and materials lists. Students lay out and detail wall plates for locating basic

wall components and door openings. Instruction details how structural connections are made, and includes measuring skills, mathematical principles, wall assembly, and installation procedures.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050S **Intermediate Stairs**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course uses floor plans and print elevations at an intermediate level to enhance developing students' basic stair construction skills. Students interpret prints to complete job planning, project layouts, and material cut lists for "L-shaped" stair designs. Stair calculations are used to determine the number of stairs, landing height, stair thread, and riser dimensions for assigned projects.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050T **Drywall Applications**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers required and supplemental instruction for carpentry apprentices, and focuses on the commercial and residential skills necessary to properly handle and install drywall used in specialized applications including fire resistance, sound control, and for-life safety. Layout, cutting, attachment procedures, and productivity techniques are discussed and practiced under jobsite conditions. Wall framing and drywall finishing methods are incorporated into the hands-on activities.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050U **Interior Evaluations**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers required and supplemental instruction for carpentry apprentices, including the techniques and skills used in construction of interior spaces. Print elevation views and details are utilized for job planning and design recognition, and to determine materials. Students lay out and detail interior walls, surfaces for arches, soffits, and trim installation. Instruction includes a review of transit and builder levels, measuring skills, and cutting techniques for inside/outside corners and radius cuts..

1.5 Units
20 Lecture hours
20 Lab hours

CARP 050V **Welding Fabrication**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course is designed as an introduction to layout and basic welding and fabrication. Students are introduced to the basic skills of measuring, equipment setup and cutting, shaping, grinding, welding, filing, heating, and bending metal parts. Training includes fundamental arc welding techniques to fabricate project components.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060A **Cabinet, Millwork and Assembly**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course provides details of cabinetry fabrication from design and function through the complete production process. Emphasis is placed on print interpretation, job planning, and proper construction sequence. Countertops and hardware styles and types are discussed. Students use the methods and procedures presented

to build typical base casework to industry standards.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060B **Plastic Laminates**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the materials, tools, and adhesive application techniques for fabricating plastic laminated countertops. Also covered is the installation of plastic laminates, including function and design. Students review prints to determine substrates and laminate material types, and to calculate countertop dimensions. Emphasis is placed on installation methods and techniques for drop edges and backsplashes, as well as cleaning and repair. Students design and install a countertop to specifications while using tools and other equipment correctly.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060C **Doors and Door Frames**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the installation process of doors and door frames, from constructing rough openings to hanging and adjusting doors. Emphasis is placed on print interpretation, door schedules, symbols, and hardware recognition. Students use the methods and procedures covered during the course to install select frames and doors.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060D **Stair Trim**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers how various trims are utilized to finish stair construction design features. Students use the techniques presented to complete a stair, railing, and wall project. Product styles, characteristics, applications, and installation methods are included in the discussions. The tool techniques for cutting materials, mitering corners, and installing selected trim types are presented and practiced throughout the training.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 060E

Commercial Fixtures

rerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers print interpretation and fabrication techniques used in the preparation and installation of commercial store fixtures. Emphasis is placed on pre-job planning, proper hand and power tool use, and safety measures. Students apply the procedures covered in the course to complete valance and wall panel installations.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 060F

Fitting Rooms/Partitions

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers style comparison, attachment methods, and installation techniques for various fitting room and partition fixtures. Framing elements, mounting brackets, and panel products are covered. Students use procedures covered in the course during fitting room and partition application projects.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 060G

Exit & Electrical Security Devices

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the classifications, types, models, codes, and uses for accident hazard exit (i.e., "panic") devices and fire exit devices. A range of security products and door hardware used in the industry (e.g., crossbars, latches, flush bolts, and kick plates) are discussed, and the proper selection, installation, and adjustment techniques for selected devices are included.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 060H

Solid and Stone Surfaces

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinet work industry. The course provides both basic and advanced assembly and installation techniques for solid surface, natural stone, and manufactured materials. Topics include various products, designs, materials, accessories, maintenance, repairs and safety considerations. Discussions about typical applications for different surface types aid in the identification of suitable materials. Students use the procedures covered in the course to fabricate countertops with backsplashes and create a design inlay.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 060I

Hand/Power Tool Usage

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the proper selection, safe use, and maintenance of both hand and power tools. Students

learn to distinguish conditions when the use of hand and power tools are appropriate alternatives to stationary saws and equipment. Discussions help students identify key tool features, accessories, and tasks that can be performed using a variety of methods and techniques. Practical exercises focus on various saw types, hand planes, and handheld drills.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 060J

Power Tools and Stationary Equipment

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course provides instruction for the power tools and stationary equipment typically used in millwork production. Students identify appropriate procedures and machining operations for various milling applications. Practical exercises focus on shaping materials using various types of stationary saws, planes, sharpeners and power tools.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 060K

Print Reading and Stock Billing

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course focuses on working drawings used in the designing and building of a project. Instruction includes an explanation of the methods and procedures used to identify the components and materials needed to finish projects. Students study floor plans, elevations, and detail drawings to determine the design, wood types, style, and features of construction and assembly details.

2 Units

30 Lecture hours

10 Lab hours

CARP 060L

Material and Hardware Applications

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the characteristics and construction suitability of various types of wood, woodworking materials, and hardware typically used in the cabinet making industry. Emphasis is placed on cabinet making design and wood selection. Working with a variety of wood samples, students develop the ability to recognize the natural qualities associated with a particular wood species. Practical exercises include handling selected wood species, and provide experience working with a variety of hardware.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060M Production Casework and Assembly

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinet work industry. The course provides details of cabinetry fabrication, from design and function through the complete production process. Emphasis is placed on print interpretation, job planning, and proper construction sequence. Countertops and hardware styles and types are discussed. Students use the methods and procedures covered in the course to build typical base casework to industry standards.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060N Laminates and Overlays

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinet work industry. The course covers materials, tools, and adhesive application techniques for the fabrication and installation of plastic laminated countertops. Students review prints to determine substrates and laminate material types, and to calculate countertop

dimensions. Emphasis is placed on installation methods and techniques for drop edges and backsplashes, as well as cleaning and repair. Students design and install a countertop to specifications while using tools and other equipment correctly.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060P Jigs, Fixtures and Accessories

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinet work industry. The course provides instruction for jigs, fixtures, and other accessories typically used with power and stationary tools for the production of millwork. A wide range of accessories and their applications are identified during training, and discussions enable students to explain when and how add-on equipment makes work easier and improves productivity. Students use the techniques covered in the course to select and attach accessories and to fabricate custom jigs.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060R Millwork and Specialty Applications

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinet work industry. The course covers how moldings and trims are utilized to finish wall and cabinets. Students are introduced to product styles, characteristics, and millwork; specialty applications and installation methods are also included in this training. The tool techniques for milling profiles, measuring, cutting, coping, and installing various molding, trim, and specialty items are presented and practiced throughout the course.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 060S Computerized Project Planning and Estimating

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet of indentured apprentices with the State of California who are interested in the mill and cabinetmaker industry. The course focuses on computerized project planning and estimating tasks. Training begins with a brief review of basic computer operations. Students use project prints and specifications to determine material types, sizes, and quantities; and to plan and estimate material and labor costs using Microsoft Windows, Word, and Excel worksheets.

2 Units
40 Lecture hours

CARP 060T Computer Applications CAD-CAM

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinetmaker industry. The course focuses on computerized software used to create production drawings and cabinetry designs. Training includes a brief review of basic computer operations, including access to software, internet, and email programs. Students become familiar with the organization of computer aided design (CAD) software user interface (AutoCAD 2014), basic drawing commands, and file saving tools. Discussion includes an overview of computer aided manufacturing (CAM) from design to production, and students use CAD drawing tools to create a base cabinet design.

2 Units
40 Lecture hours

CARP 060V Building Information Modeling Concepts

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinetmaker industry. The course focuses on computerized software used

in project management planning, workflows, and troubleshooting. Training includes a brief review of basic computer operations, including access to software, internet, and email programs. Students analyze building information modeling (BIM) project data to grasp basic concepts related to viewing three-dimensional building models, project scheduling, and construction problem-solving features.
2 Units
40 Lecture hours

CARP 060W **Building Information Modeling Computer Applications**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the mill and cabinet-maker industry. The course focuses on computerized software used to develop three-dimensional models of construction projects. Training provides an introduction to the design process using various drawing software. Students practice importing and exporting design elements into building information modeling (BIM) organization structures for project management and workflow assessment. The course also includes a review of basic computer skills.

2 Units
40 Lecture hours

CARP 070A **Basic Frame Scaffold**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the basic techniques and procedures used to erect frame scaffolds, with construction practices and safety considerations as a major focus of the course. Scaffold standards and industry-wide, enforced regulations are presented and utilized in hands-on projects. Students identify frame scaffold components and the importance of site and equipment inspections, and erect typical frame scaffold assemblies according to industry standards.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070B **Basic System Scaffold**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the basic techniques and procedures used to erect system scaffolds, with construction practices and safety considerations as a major focus of the course. Scaffold standards and industry-wide, enforced regulations are presented and utilized in hands-on projects. Students identify system scaffold components and the importance of site and equipment inspections, and erect typical system scaffold assemblies according to industry standards.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070C **Basic Tube and Clamp Scaffold**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the basic techniques and procedures used to erect tube and clamp scaffolds, with construction practices and safety considerations as a major focus of the course. Scaffold standards and industry-wide, enforced regulations are presented and utilized in hands-on projects. Students identify tube and clamp scaffold components, access, inspection, and assembly and disassembly procedures, and install components for multi-bay and multi-tier scaffolds according to industry standards.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070D **Basic Suspended Scaffold**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the basic tech-

niques and procedures used to install suspended scaffolds, with training focused on the terminology and use of scaffold components in cable (i.e., wire rope) suspended configurations. Topics include anchorage systems, structural supports, hoists, and suspension devices. Students form eyes in wire rope using proper clamping techniques, and safety hazards and increased fall protection measures are taken as students follow design plans to construct cable-suspended scaffolds.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070E **Intermediate Frame Scaffold**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. Students learn the skills required to construct elevated platforms that span a large area, with emphasis placed on the importance of verifying that the first bay is plumb, level, and square at the same time practices for attaching and aligning multi-bay scaffolds in both width and length directions are explained. Students access various methods of distributing platform loads, employ proper procedures to elevate each row of bays to maintain a uniform and level platform, and use presented techniques to erect multiple connected and non-connected scaffold bays to industry standards.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070F **Intermediate System Scaffold**

Prerequisite: State Indentured Scaffold Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. Students learn the skills required to construct elevated platforms that span a large area, and then use presented techniques to erect multiple connected and non-connected scaffold bays.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070G**Advanced Frame Scaffold**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course teaches students how to adapt scaffold configurations to follow the contour of a building's architectural features and height limitations. Students use the proper terminology to describe structural and design elements typically found in construction; utilize reach limitation guidelines to determine maximum platform height; and erect a frame scaffold to conform to angles, slopes, obstacles and obstructions of walls and/or ceilings.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070H**Advanced System Scaffold**

Prerequisite: State Indentured Scaffold Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course teaches students how to adapt scaffold configurations to follow the contour of a building's architectural features and height limitations. Students erect a frame scaffold to conform to angles, slopes, obstacles and obstructions of a wall and/or ceiling.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070I**Advanced Suspended Scaffold**

Prerequisite: State Indentured Scaffold Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the advanced techniques and procedures required when constructing suspended scaffolds supported by structural members. Students identify the suitable structural components for this application type, and the methods used to determine load bearing

capability of structural elements are presented. Hazards and precautionary techniques associated with safely building this type of suspended platform are the focus of this training.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070J**Confined Space**

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers safe access, entry, and monitoring methods for work-confined spaces. Terminology, hazard recognition, air quality, and the use of various types of personal protective and respiratory equipment are presented. Students complete simulated work tasks and emergency rescue procedures utilizing a mock up. Upon successful completion of the course students are issued a United Brotherhood of Carpenters (UBC) Confined Space Qualification Card.

2 Units
30 Lecture hours
10 Lab hours

CARP 070K**Scaffold Reshoring**

Prerequisite: State Indentured Scaffold Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the basic techniques and procedures associated with frame, system, and tube and clamp scaffold components used in industrial settings. Regulations, terminology and components used in these systems types are discussed in depth. Construction practices and safety considerations include plant operating processes, equipment, hazardous material awareness, and emergency response. Students identify and erect equipment using basic configurations suitable for jobsites where industrial scaffolds are commonly used during maintenance cycles.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070L**Specialty Scaffold Applications**

Prerequisite: State Indentured Scaffold Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers specialty scaffold applications focusing on ramps, chutes, and mobile towers suitable for light and heavy duty use. Students identify the characteristics of commercial and industrial scaffold construction. The selected projects for the course introduce the techniques and procedures used for access/egress, debris handling, and maintenance scaffolds.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070N**Scaffold Erector Qualification**

Prerequisite: State Indentured Scaffold Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course is designed to comply with applicable regulations and to provide students with industry-recognized general scaffold building credentials. A fundamental approach and careful explanation of scaffold-built applications is presented, including safety and terminology, elevated platform intended use, span and loading criteria, access and egress, stability, structural connections, and inspections. Detailed project drawing review provides practical experience in locating dimensions and determining layout and scaffold material requirements. Emphasis on erection/dismantling sequence fosters the development of job planning, preparation skills, and applied math. The importance of a safety program that includes site specific conditions, communication, and fall protection is addressed during scaffold construction exercises.

1.5 Units
20 Lecture hours
20 Lab hours

CARP 070P**Industrial Scaffolding**

Prerequisite: State Indentured Scaffold Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the basic techniques and procedures associated with frame systems and tube and clamp scaffold components used in industrial settings. A major focus of the course is construction practices and safety considerations, including general plant operating conditions and hazards. Upon successful completion of the course students are issued a United Brotherhood of Carpenters (UBC) Scaffold Qualification Card (standard 40-hour training).

1.5 Units

20 Lecture hours

20 Lab hours

CARP 080A

Basic Wood Flooring Installation

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course provides an introduction to wood flooring materials and installation techniques. Students study the characteristics of various hard and soft wood species typically chosen for grade, durability, and color. The inspection of existing subfloors is discussed, and procedures for installing new subfloors are included. The proper preparation and installation sequence of wood strips and plank flooring is the main focus of the training.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 080B

Borders

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the fabrication and production skills used to create borders for wood flooring installations. Students interpret floor plans to determine details for border designs and estimate materials. Instruction include designs considerations, geometric layout procedures, and

techniques for maintaining border symmetry.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 080C

Parquet Flooring

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the methods and techniques for installing parquet flooring. Students study the characteristics of various parquet flooring patterns, and evaluate the suitability of hard and soft woods for use in parquet flooring patterns. The inspection, patching, and leveling of existing subfloors are discussed and practiced. The proper preparation and installation sequence of parquet wood flooring is the main focus of the training.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 080D

Advanced Patterns

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the fabrication and installation skills used in the production of custom wood flooring design. Students study examples of artistic wood floor elements including geometric patterns, color variations, and the inclusion of materials other than wood. Students create a design pattern for a custom wood floor medallion, and use the techniques and skills presented to complete the medallion project.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 080E

Diagonal and Herringbone Patterns

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices

with the State of California who are interested in the carpentry industry. The course covers the fabrication and installation skills used in the production of diagonal and herringbone flooring patterns. Students interpret floor plans to detail pattern assemblies and estimate materials. Instruction includes design considerations, geometric layout procedures, and techniques for maintaining pattern symmetry.

1.5 Units

20 Lecture hours

20 Lab hours

CARP 080F

Crew Lead Training

Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B

Advisory: READ 022 or appropriate placement; MATH 070 or appropriate placement

This course is designed to meet the needs of indentured apprentices with the State of California who are interested in the carpentry industry. The course covers the supervisory and crew leadership skills required for professional development in the wood flooring industry. Topics include typical work processes, communication methods, customer service considerations, motivational concepts and problem solving techniques that, when employed, result in the efficient and effective management of wood floor installation. Various project scenarios are used to conduct classroom exercises.

2 Units

40 Lecture hours

CARP 290

Work Experience in Carpenters

Apprenticeship

Prerequisite: State Indentured Carpenter Union Apprenticeship

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course provides students the opportunity to work in the Carpenters apprenticeship program for the purpose of developing specific skills to meet the goals and objectives of the Carpenters Joint Apprenticeship and Training Committee (J.A.T.C.). Students complete work experience hours at approved training sites. Students may take up to 16 units total across all Work Experience course offerings. Only one Work Experience course may be taken per semester.

1 - 4 Units

3 Lecture hours

75 - 225 Other hours

CHEMISTRY

Division of Mathematics, Sciences, and Engineering

CHEM 110

Chemistry for Allied Health Majors

Prerequisite: MATH 050 or MATH 050D or MATH 053 or MATH 062 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; Concurrent enrollment in MATH 070 or MATH 070D or MATH 073

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: CHEM 110, CHEM 120; no credit if taken after CHEM 130)

This introductory course takes up the fundamental concepts of general, organic, and biological chemistry. Emphasis is placed on the relationship between chemistry and the health/medical sciences, so the course is especially appropriate for students who intend to pursue a career in nursing and other health-related professions, including kinesiology and psychology. Weekly laboratory activities require students to empirically verify concepts presented in lectures. No previous background in chemistry is required or expected of students enrolling in this course.

5 Units

72 Lecture hours

54 Lab hours

CHEM 120

Introduction to Chemistry

Prerequisite: MATH 070 or MATH 070D or MATH 073 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: CHEM 110, CHEM 120; no credit if taken after CHEM 130)

This one-semester course is designed for students intending to major in science or engineering. The course primarily prepares students for Chemistry 130; additionally, it fulfills the general education requirement in the physical sciences. This course introduces the fundamental principles of general chemistry, with emphasis on chemical nomenclature and quantitative problems in chemistry. The lecture presents classical and modern chemistry including atomic theory, periodic properties, chemical bonding, chemical reactions, stoichiometry, acids and bases, gas laws and solutions. The laboratory introduces

the techniques of experimental chemistry with examples from all areas of chemistry.

5 Units

72 Lecture hours

54 Lab hours

CHEM 130 (C-ID CHEM 110, CHEM 120S)

General Chemistry I

Prerequisite: CHEM 120

Advisory: ENGL 101; READ 043 or appropriate placement; MATH 175 or appropriate placement

Transfers to: UC, CSU

CHEM 130 is the first semester of a two semester sequence designed for students intending to major in science and engineering. The lecture course covers classical/modern chemistry, with applications, in stoichiometry and classical atomic theory of chemistry, periodic properties, gas laws, modern quantum theory of atomic and molecular structure and periodic properties, thermochemistry, liquids and solids, and solution chemistry. The laboratory introduces experimental chemistry with examples from all areas of chemistry.

5 Units

54 Lecture hours

108 Lab hours

CHEM 140 (C-ID CHEM 120S)

General Chemistry II

Prerequisite: CHEM 130

Advisory: ENGL 101; READ 043 or appropriate placement; MATH 180 or appropriate placement

Transfers to: UC, CSU

CHEM 140 is a continuation of CHEM 130. Theory and techniques of elementary physical chemistry are stressed. Emphasis is placed on the dynamics of chemical change using thermodynamics and reaction kinetics as the major tools. A thorough treatment of equilibrium is given, with many examples of acid/base, buffer, solubility, and complex ions. Entropy and free energy, electrochemistry, coordination compounds and a brief introduction to organic chemistry and nuclear chemistry are presented. Various analytical techniques used in modern chemistry are introduced. Descriptive chemistry of representative metallic and nonmetallic elements is included. The Laboratory introduces experimental chemistry with examples from areas of kinetics, equilibrium, acid/base and buffer preparation, differential titration, electrochemistry, and qualitative analysis. Modern instrumental methods are used in some exercises.

5 Units

54 Lecture hours

108 Lab hours

CHEM 230 (C-ID CHEM 150, CHEM 160S)

Organic Chemistry I

Prerequisite: CHEM 140

Transfers to: UC, CSU

This course, the first of a two-semester sequence, provides a rigorous introduction to the practical and theoretical aspects of organic chemistry. Several topics will be explored in depth, including molecular structure and hybridization, applications of acid/base theory to organic compounds, stereochemistry, alkanes, alkenes, alkynes, dienes, substitution and elimination reactions, and spectroscopic methods of analysis (e.g. IR, UV/VIS, NMR). Particular emphasis will be placed on thermodynamic and kinetic aspects of reactions and detailed examination of reaction mechanisms. Laboratory exercises are designed to provide students with a solid foundation in the essential techniques of organic chemistry, including the determination of melting points, thin-layer and column chromatography, extraction, distillation, and spectroscopic analysis of products. This course is appropriate for students majoring in chemistry, biological sciences, and chemical engineering, and satisfies the admissions requirements for medical, dental, veterinary, and other health-related graduate programs.

5 Units

54 Lecture hours

108 Lab hours

CHEM 231 (C-ID CHEM 160S)

Organic Chemistry II

Prerequisite: CHEM 230

Transfers to: UC, CSU

This course, the second of a two-semester sequence, provides a rigorous introduction to the practical and theoretical aspects of organic chemistry. The chemistry of aromatic and carbonyl-containing compounds will be emphasized throughout the course of the semester. Bioorganic compounds will be introduced. Particular emphasis will be placed on thermodynamic and kinetic aspects of reactions, the detailed examination of reaction mechanisms, and the design of multi-step syntheses. Laboratory exercises require students to use the techniques learned in the previous semester to carry out more complex reactions and multi-step synthesis. Additionally, students will investigate the techniques of organic qualitative analysis. This course is appropriate for students majoring in chemistry, biological sciences, and chemical engineering, and satisfies the admissions requirements for

medical, dental, veterinary, and other health-related graduate programs.

5 Units

54 Lecture hours

108 Lab hours

CHEM 299

Directed Study: Chemistry

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

CHICANA/O/X STUDIES

Division of Behavioral & Social Sciences

CHST 101

Introduction to Chicana/o/x Studies

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory-level course examines cultural, economic, educational, and political issues as they impact Chicana/o/x people in the U.S. Topics include Chicana/o/x identity, ethnic and racial paradigms, gender, language, race, educational attainment, immigration, labor, and poverty. Students interested in this course

may include individuals with familial or personal connections to the Chicana/o/x (i.e., Mexican-American) community and/or those who intend to work in environments with high concentrations of this population.

3 Units

54 Lecture hours

CHST 146

The Mexican American in the History of the United States

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey of the history of the Mexican/Mexican-American people in the United States presented in the context of U.S. history and government. The course begins with a discussion of the Mexican-American War and the Treaty of Guadalupe Hidalgo, and goes on to examine the Mexican-American struggle for full integration into U.S. society. Key topics include repatriation, unionism, Mexican-American soldiers on the Pacific and European war front, post-war struggles for economic and social justice, and radicalism. It concludes with an examination of the dramatic growth of the Mexican/Mexican-American population in the United States. Students interested in this course may include individuals with familial or personal connections to the Chicana/o/x (Mexican-American) community and/or those intending to work in environments with high concentrations of this population.

3 Units

54 Lecture hours

CHST 148

La Chicana: The Contemporary Mexican-American Female (Same as SOC 148)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory course explores the racial/ethnic identity formation of Chicanas/Mexican-origin women in the United States. Course themes include an examination of the genesis of the term "Chicana"; the emergence of Chicana feminism; and the intersection of race, gender, class, and sexuality in relation to the formation and study of Chicana identities. This course is interdisciplinary, drawing on methodologies from racial/ethnic studies, women/gender studies, queer studies, history, literature, sociology, and popular culture. The course is appropriate for students interested in furthering their understanding of the social construction of the Mexican-American woman.

3 Units

54 Lecture hours

CHST 148H

La Chicana: The Contemporary Mexican-American Female Honors (same as SOC 148H)

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This introductory course explores the racial/ethnic identity formation of Chicanas/Mexican-origin women in the United States. Course themes include an examination of the genesis of the term "Chicana"; the emergence of Chicana feminism; and the intersection of race, gender, class, and sexuality in relation to the formation and study of Chicana identities. This course is interdisciplinary, drawing on methodologies from racial/ethnic studies, women/gender studies, queer studies, history, literature, sociology, and popular culture. The course is appropriate for students interested in furthering their understanding of the social construction of the Mexican-American woman and who are eligible for the Honors Program.

3 Units

54 Lecture Hours

CHST 150

Chicana/o/x Politics (Same as POLS 150)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course examines U.S. history and political issues relevant to the Chicana/o/x and Latina/o/x community. The course provides an overview of demographic changes in the U.S. and examines political activism and political leadership. Students interested in this course may include individuals with familial or personal connections to the Chicana/o/x (Mexican-American) community and/or those intending to work in environments with high concentrations of this population.

3 Units

54 Lecture hours

CHILD DEVELOPMENT

Division of Behavioral & Social Sciences

CD 102 (C-ID ECE 220)

Nutrition, Health and Safety for Children

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for students interested in working in group care and educational programs that

enroll children from infancy to early adolescence. The course focuses on preventive health and safety practices in group care environments for both children and adults and integration of these practices into everyday program planning and development. Introduction will also be provided regarding the laws, regulations, standards, policies and procedures and child development curriculum related to child nutrition, health and safety. Topics will include prevention and recognition of infectious disease, immunization, dental and mental health, child nutrition, menu planning, sanitary food handling, prevention of injury, emergency preparedness and evacuation, providing services for children with special needs and child abuse prevention, identification and reporting responsibilities. The importance of program collaboration with families and health professionals will also be addressed. This course meets the Department of Social Services Classification Indicator DS7 and the State of California Department of Education Title 5 Child Development Permit.

3 Units
54 Lecture hours

CD 103
Parenting

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is designed for students interested in learning how to understand and work effectively with parents, and to understand the parent-child relationships in their own lives. The course provides a framework for topics pertinent to current parenting concepts. Topics include understanding the parenting process from infancy to adulthood, parenting in diverse cultures, various lifestyles and family structures, alternatives to biological parenting, and understanding high-risk families.

3 Units
54 Lecture hours

CD 106 (C-ID CDEV 100)
Child Growth and Development

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: CD 106 or PSY 112)*
This course provides an overview of human growth from conception to adolescence. The theories of development relevant to life through the teenage years are introduced and the social, emotional, cognitive and physical aspects of these early stages of life are addressed. This

course is appropriate for students preparing for a profession working with children and their families or those interested in furthering their understanding of child and adolescent development. This course is also designed to meet the Department of Social Service Classification DS1 and applies toward the State of California Title 5 requirement for the Child Development Permit.

3 Units
54 Lecture hours

CD 110 (C-ID ECE 120)
Principles and Practices of Early Childhood Education

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is designed for students who seek to work in educational programs for children from birth to age eight. The course examines the underlying theoretical principles of developmentally appropriate practices applied to programs and environments, emphasizing the key role of relationship, constructive adult-child interaction, and teaching strategies in supporting physical, social, creative, and intellectual development for all children. This course includes a review of the historical roots or early childhood programs and the evolution of the professional practices promoting advocacy, ethics, and professional identity. This course applies towards the childcare licensing category 3 (DS3) as authorized by Title 22 within the California Department of Social Services (CDSS), as well as the California teacher credentialing requirements for the child development permit.

3 Units
54 Lecture hours

CD 111 (C-ID ECE 130)
Early Childhood Education Curriculum

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This introductory course presents current concepts in childhood curriculum development and implementation. The student will design curriculum based on observation and assessment of young children to support play and learning using developmental, inclusive and anti-bias principles in collaboration with families to support all children; demonstrate knowledge of the teachers' role in evaluating best practices and apply understanding of children's learning and development. This course is meant for students who plan to create and implement children's educational programs. This course is also designed to meet the State of

California Title 22 Department of Social Service Classification Indicator DS3 and applies toward the State of California Title 5 requirements for the Child Development Permit.

3 Units
54 Lecture hours

CD 114 (C-ID ECE 200)
Observation and Assessment

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is designed for students working towards a Child Development permit. The course focuses on appropriate use of assessment and observation strategies applied to document development, growth, play and learning in order to join with families and professionals in promoting children's success and maintaining quality programs. Recording strategies, rating systems, portfolios, and multiple assessment methods are explored. Advantages and disadvantages of observation techniques, observer bias, and cultural considerations are discussed. This course meets the Department of Social Services (DSS) Classification Indicator DS3 and applies toward the State of California Title 5 requirement for the Child Development Permit.

3 Units
54 Lecture hours

CD 115
Creative Art Experiences for Children

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is a comprehensive study of creativity and its impact on child development. A developmental perspective is utilized as students explore creative art and its impact on the whole child, the artistic development process, aesthetics, the elements of art, specific art program approaches, artistic styles, facilitating and supporting creative art experiences for children, art assessment techniques, and specific art experiences. This course is appropriate for students interested in working with children in group care and educational environments. This course applies towards the childcare licensing category 3 (DS3) as authorized by Title 22 within the California Department of Social Services (CDSS), as well as the California teacher credentialing requirements for the child development permit.

3 Units
54 Lecture hours

CD 118**Development of Science and Math Experiences**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides a framework from which to explore the theories, philosophies, principles, and implementation of science and math experiences for children from birth to early adolescence. Emphasis is placed upon theoretical and developmental foundations with practical application in the form of developmentally appropriate activities for use in the school and the child care center. This course is targeted for students preparing for a career in teaching children. The course meets the Department of Social Services Classification Indicator DS3 and applies towards the State of California Department of Education Title 5 Child Development Permit.

3 Units

54 Lecture hours

CD 119**Music and Movement for Children**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course offers a framework for providing developmentally appropriate music and movement principles and experiences for children birth to early adolescence. The developmental characteristics of movement and music abilities will be outlined along with the basics of movement and music education. Students will participate in music and movement related activities. This course is designed for students interested in working with children in group care and educational programs. The course meets the Department of Social Services Classification Indicator DS3 and applies towards the State of California Department of Education Title 5 Child Development Permit.

3 Units

54 Lecture hours

CD 120**Experiences in Language Arts**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for students who are interested in promoting and facilitating the language development of children. The course is a study of philosophies, principles and implementation of language arts experiences for children from birth to early adolescence. The theoretical basis of language development and systems of teaching literacy will be addressed.

Literature, dramatics, flannel board stories, puppetry, and storytelling are incorporated into the course as strategies for language acquisition as well as literacy activities. The course meets the Department of Social Services Classification Indicator DS3 and applies towards the State of California Department of Education Title 5 Child Development Permit.

3 Units

54 Lecture hours

CD 208 (C-ID CDEV 110)**Child, Family and Community**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students desiring to work with children in a group setting, as well as for parents and others who wish to further their understanding of how the socio-cultural environment affects the developing child. The course examines the historical and contemporary inter-relationship of family, school and community on child development. The process of socialization and identity formation will be highlighted, showing the importance of respectful, reciprocal relationships that support and empower families. This course meets the Department of Social Services Classification Indicator DS2 and the State of California Department of Education Title 5 Child Development Permit.

3 Units

54 Lecture hours

CD 211**Infant and Toddler Development**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is a study of infants and toddlers from pre-conception to age three including physical, cognitive, language, social, and emotional growth and development. The focus of this course applies theoretical frameworks to interpret behavior and interactions between heredity and environment. It also emphasizes the role of family and relationships in development. This course meets the Department of Social Services Classification Indicator DS4 and applies towards the State of California Department of Education Title 5 Child Development Permits.

3 Units

54 Lecture hours

CD 213**Care and Education for Infants and Toddlers**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course applies current theory and research to the care and education of infants and toddlers in group settings. It examines essential policies, principles and practices that lead to quality care and developmentally appropriate curriculum for children birth to 36 months. The course meets the Department of Social Services Classification Indicator DS4 and applies towards the State of California Department of Education Title 5 Child Development Permits.

3 Units

54 Lecture hours

CD 224 (C-ID ECE 230)**Diversity Issues During Early Childhood, School Age and Adolescence**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course addresses the similarities, variety and multiplicity found within programs and educational settings for young children, school age children and adolescents. Topics covered include: family values, culture, race, gender, social class, sexual preference, language and abilities. Focus will also be placed on developmental appropriateness in addressing diversity, parental perspectives and the effects of diversity on the domains of development. This course is designed for students wishing to work in children's programs and educational settings. This course meets the Department of Social Services Classification Indicator DS 3 and applies towards the State of California Department of Education Title 5 Child Development Permits.

3 Units

54 Lecture hours

CD 226**Introduction to Children with Special Needs**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course introduces the variations in development of children with special needs ages birth through eight and the resulting impact on families. It includes an overview of historical and societal influences, laws relating to children with special needs, and the identification and referral process. This course will prepare students who wish to work in children's programs or educational environments to facilitate the learning and development of children with special needs. Applies toward the State of California Teacher Credentialing requirements for the Child Development Permit.

3 Units

54 Lecture hours

CD 228 (C-ID ECE 210)

Early Childhood Education Practicum

Prerequisite: CD 106, CD 110, CD 111, CD 114 and CD 208 ; *Verification of immunizations against influenza, pertussis, and measles and freedom from tuberculosis are necessary to fulfill the lab requirement of this course.*

Advisory: READ 043 or appropriate placement

Transfers to: CSU

In this capstone course, the student will practice and demonstrate developmentally appropriate early childhood program planning and teaching competencies under the supervision of Child Development faculty and other qualified early education professionals. Students will utilize practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Child centered, play-oriented approaches to teaching, learning, and assessment; and knowledge of curriculum content areas will be emphasized as student teachers design, implement and evaluate experiences that promote positive development and learning for all young children. This course is designed for students looking for a supervised field/laboratory experience in an early childhood setting. The course meets the Department of Social Services Classification Indicator DS3 and applies towards the State of California Department of Education Title 5 Child Development Permits.

3.4 consecutive hours of weekly supervised field experience at the Río Hondo College Child Development Center are required. Schedule must be established prior to the start of the semester. Beginning times are typically 7:30am, 8:30am, 9:30 am or 1:45 pm. Verification of freedom from tuberculosis and immunizations against influenza, pertussis, and measles are required prior to the semester's start. For more information, contact CDCinfo@riohondo.edu.

3 Units

36 Lecture hours

54 Lab hours

CD 229

Literacy Development for Children

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is appropriate for students interested in facilitating and supporting literacy development in children enrolled in group care and educational environments. Focus is on effective skills and techniques utilized by teachers and caregivers to enhance the develop-

ment of Emergent Literacy skills throughout childhood. Students will develop knowledge of the sequence of Literacy and Language Development, Developmentally Appropriate Practices in classroom environments and a Balanced Literacy Approach. Effective assessment, curriculum and techniques to promote skill development will also be introduced. This course is appropriate for students who are interested in working with children in group care and education programs. The course meets the Department of Social Services Classification Indicator DS3 and applies towards the State of California Department of Education Title 5 Child Development Permit.

3 Units

54 Lecture hours

CD 232

Curriculum and Strategies for Children with Special Needs

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course covers curriculum and intervention strategies for working with children with special needs in partnership with their families. It focuses on the use of observation and assessment in meeting the individualized needs of children in inclusive and natural environments. Topics included are the role of the teacher as a professional working with families, collaboration with interdisciplinary teams, and cultural competence. The course meets the Department of Social Services Classification Indicator DS3 and applies towards the State of California Department of Education Title 5 Child Development Permits.

3 Units

54 Lecture hours

CHINESE

Division of Communications & Languages

CHIN 101

Chinese I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU
This introductory course focuses on Chinese language and culture. The course stresses oral and written proficiency through fundamental use of Chinese pronunciation and the Pinyin spelling system; students are also introduced to Chinese characters. Various facets of Chinese history, culture, and civilization are analyzed via cross-cultural comparisons. In

addition to classroom discussion, students are required to complete at least 27 hours of intensive, individualized oral-aural practice via interactive websites, audio CDs, video programs, and films in the RHC Language Laboratory, where work focuses on vocabulary, grammar, and cultural practices. This course is intended for students interested in learning to speak Chinese, as well as those seeking a degree in Chinese language.

4.5 Units

72 Lecture hours

27 Lab hours

CHIN 102

Chinese II

Prerequisite: CHIN 101 or completion of 2 years high school Chinese with a grade of "C" or better

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC, CSU

This course is a continuation of CHIN 101. The course stresses oral and written proficiency through fundamental use of Chinese pronunciation and the Pinyin spelling system, and students continue to further their knowledge of Chinese characters. Various facets of Chinese history, culture, and civilization are analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice via interactive websites, audio CDs, video programs, and films in the RHC Language Laboratory, where work focuses on vocabulary, grammar, and cultural practices. This course is intended for students interested in learning to speak Chinese, as well as those seeking a degree in Chinese language.

4.5 Units

72 Lecture hours

27 Lab hours

CIVIL DESIGN

Division of Career & Technical Education

CIV 140

Civil Engineering Fundamentals

Advisory: ENGT 101 or two years of high school drafting; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement

Transfers to: CSU

This course is for all students interested in the career fields of civil design drafting and civil engineering. It provides an overview of the various civil engineering sub-disciplines and the common tasks required of civil engineers and their support

staff. Students will complete basic level engineering calculations and use hand drafting techniques or computer aided design and drafting (CADD) software to complete projects relating to subdivision development, roadway planning and layout, structural design and detailing, site grading, project scheduling, wastewater management, and similar engineering tasks.

4 Units

54 Lecture hours

54 Lab hours

CIV 142

Introduction to Surveying and GPS

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement; CIT 102, MATH 060

Transfers to: CSU

This course is for students interested in the career fields of civil design drafting, surveying/mapping, and civil engineering. It covers the principles and practices of land surveying, including measuring distance, direction, elevation and position; topographic mapping; and the use and care of surveying equipment. The fundamentals of global positioning systems (GPS) and their applications in land surveying will also be introduced. This course will also be beneficial for practitioners in the construction industry who need to acquire property data.

4 Units

54 Lecture hours

54 Lab hours

CIV 143

Applications to Surveying and GPS

Prerequisite: CIV 142

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement; CIT 102, MATH 060

Transfers to: CSU

This course is for students who have a basic understanding of surveying and are interested in pursuing a career in the field of land surveying. The course presents advanced applications that will cover the theory and practice of plane surveying, including principles of position, horizontal and vertical curves, construction staking, alignments, field procedures, the U.S. Public Land Survey System, boundary surveying, and the use and care of surveying equipment.

4 Units

54 Lecture hours

54 Lab hours

CIV 210

Concrete Technology & Testing

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement; CIV 140 or industry experience

Transfers to: CSU

This course is an introduction to the use of concrete as a common construction material. The course is intended for students who intend to pursue careers in construction and/or wish to progress into construction management as a sub-discipline of civil engineering. Topics include the components, physical properties, mix design, quality control, and placing and testing of concrete. The course includes classroom lectures and assignments as well as lab projects with direct experience in working with and testing concrete.

2 Units

18 Lecture hours

54 Lab hours

CIV 241

Civil Engineering Drafting and Design

Prerequisite: CIV 140; ENGT 150 or ENGT 170

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This intermediate-level course is for students interested in the career field of civil design drafting and civil engineering. In the course the practice and preparation of drawings pertaining to the civil engineering field will be expanded to include the development of maps and drawings used for site development, grading and drainage, and road alignment. Preparing construction documents for buildings and related constructs will also be covered. Other topics include project notes, specifications, and details for civil engineering drawings. Students will use both hand drafting and computer-aided design and drafting (CADD) to complete projects related to these topics.

3 Units

36 Lecture hours

54 Lab hours

CIV 245

Civil Engineering Design and Modeling

Prerequisite: CIV 140; ENGT 150 or ENGT 170

Prerequisite/Corequisite: CIV 241

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: CSU

This advanced-level course is for students interested in the career fields of civil engineering design drafting and civil engineering, and takes up the design, analysis, and preparation of drawings used in the civil

engineering field. Students will use civil engineering software such as Bentley's OpenRoads or Autodesk's Civil 3D to complete projects relating to transportation and site development, including grading, drainage, and road alignment plans and details. Specific areas of focus include the use of software for terrain modeling and editing, surfaces, profiles, cross-sections, earthwork computations, and site planning design.

3 Units

36 Lecture hours

54 Lab hours

CIV 290

Cooperative Work Experience/Internship for Civil Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor, and is facilitated by the use of learning objectives. Students work in a skilled or professional-level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is in civil design- or drafting-related fields and who have completed or enrolled in the appropriate courses. Instructor approval is needed to enroll in the course. Contact the CWE office regarding re-enrollment procedures.

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 hours

CIV 299

Directed Study in Civil Design Technology

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an opportunity for students to expand their studies in Civil Design Technology beyond the classroom by completing a project or an assignment arranged by an agreement between students and an instructor. Students are required to contract with the instructor to determine the scope of the assignment and the unit value assigned for

successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units
54 to 162 Lab hours

COMPUTER INFORMATION TECHNOLOGY

Division of Business

CIT 051

Keyboarding

Advisory: READ 043 or appropriate placement

The course is designed to enable the student to master the alphanumeric keyboard on a microcomputer by touch and to gain a thorough knowledge of current keyboarding techniques. This course is recommended for all students to provide them with the skills necessary to use touch keyboarding to prepare reports and general course assignments.

1 Unit
9 Lecture hours
27 Lab hours

CIT 060

Windows Operating System

Advisory: CIT 051

This course is a comprehensive course of the Microsoft Windows operating system and its graphical user interface. The student will learn: Graphical User Interface/Mouse, My Computer, File Management with Explorer, Wordpad, Paint, and data sharing using the clipboard. The find program, object linking and embedding, printers and fonts will also be included. Networking capabilities of Windows will be used and disk maintenance tasks will be performed.

3 Units
45 Lecture hours
27 Lab hours

CIT 101 (C-ID BUS 140)

Introduction to Computer Information Technology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 051

Transfers to: UC, CSU
This course is an examination of information systems and their role in business. It will focus on information systems, database management systems, networking, e-commerce, ethics and security, computer systems hardware and software components. It will apply these concepts and

methods through hands-on projects developing computer-based solutions to business problems.

3 Units
54 Lecture hours

CIT 102

Introduction to Microsoft Office

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 051

Transfers to: CSU

This course is intended as an introduction for students wanting to learn the latest version of the integrated program suite of Microsoft Office Professional. The student will be provided with the basics of each of the programs in the suite - Word, Excel, Access, PowerPoint, and Outlook as well as their Internet integration. In addition, an introduction to fundamental computer concepts will be presented including hardware and software basics, file management, computer networks and communications.

3 Units
45 Lecture hours
27 Lab hours

CIT 103

Microsoft Word

Advisory: READ 043 or appropriate placement; CIT 101

Transfers to: CSU

This is a thorough introduction to the word processing application Microsoft® Word®. This course will provide instruction in the use of the latest version of word processing software for business applications. Students will learn the basic editing and formatting functions of the program. Document maintenance, formatting enhancements, and the creation and formatting of tables will also be presented. Additional topics include macros and styles, specialized tables, protected forms and shared documents. This course is intended for students desiring to complete the requirements for the Computer Information Technology Microcomputer Specialists Degree or professionals wanting to master Microsoft Word.

3 Units
45 Lecture hours
27 Lab hours

CIT 111

Introduction to Programming

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement; CIT 101

Transfers to: UC, CSU

This course is for students who want to develop the problem-solving abilities required to work in the computer field. Programming concepts are discussed through a variety of techniques including hierarchy diagrams,

flow-charting, data diagrams, and pseudocode. The course will also include information on integrated development environments (IDEs).

3 Units
54 Lecture hours

CIT 114

Introduction to Cloud Computing with DevOps

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement.

Transfers to: CSU

This course is an examination of information systems as it relates to developer operations (DevOps), cloud computing, and their role in business. It will focus on information systems, security, database management systems, networking, operating systems, cloud computing, project management strategies, version control, and programming methodologies. It will apply these concepts and methods through hands-on projects developing computer-based solutions to business problems.

4 Units
63 Lecture hours
27 Lab hours

CIT 117

Microsoft Excel

Advisory: CIT 101; READ 043 or appropriate placement

Transfers to: CSU

This is a comprehensive spreadsheet application course which will provide instruction in the use of the latest version of spreadsheet software for business applications. Students will learn to create and format a workbook, work with formulas and functions, create charts, tables and PivotTables. Students will also learn advanced functions, and develop Excel applications. This course is intended for students desiring to complete the requirements for the Computer Information Technology/ Office Technologies Degree or Certificate of Achievement, or professionals wanting comprehensive knowledge of Microsoft® Excel®.

3 Units
45 Lecture hours
27 Lab hours

CIT 119

Microsoft Access

Advisory: CIT 101; READ 043 or appropriate placement

Transfers to: CSU

This is a thorough microcomputer database applications course, which will provide instruction in the use of the latest version of database software for business applications. Students will learn to create and modify tables, build table relationships, add and edit records, create forms for data entry, produce simple

queries and reports, advanced query functions, custom forms design for data entry, custom report writing, and sharing and integrating data with Web pages. This course is intended for students desiring to complete the requirements for the Computer Information Technology Degree or professionals wanting a thorough introduction to Microsoft® Access®.

3 Units

45 Lecture hours

27 Lab hours

CIT 125

Introduction to C++ Programming

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement; CIT 111, CIT 101
Transfers to: UC, CSU

This course is for students who want to complete the requirements for the Computer Information Technology degree, or professionals who want to continue developing their programming skills using Visual C++ programming language. The course covers the fundamentals of software development using the most popular language (C++). Topics covered include designing, writing the source code, compiling, linking, executing, debugging, data types, arithmetic/logical expressions, pointers, looping, branching, classes, objects, and static and dynamic memory allocation.

4 Units

63 Lecture hours

27 Lab hours

CIT 126

Advanced C++ Programming

Prerequisite: CIT 125

Transfers to: UC, CSU

This course is intended for students desiring to complete the requirements for the Computer Information Technology degree, or professionals who want to continue developing their programming skills using an object-oriented programming language. The course will review the fundamentals of software development and cover the advanced programming skills using the C++ language. Advanced topics include classes and data abstraction, operator overloading, inheritance, virtual function and polymorphism, stream input and output, and exception handling.

4 Units

63 Lecture hours

27 Lab hours

CIT 127 (C-ID COMP 122)

Python Programming I

Prerequisite: CIT 111

Transfers to: UC, CSU

This course is an introduction to the discipline of computer science, with a focus on the design and implementation of algorithms to solve simple

problems using Python. Topics include fundamental programming constructs, problem-solving strategies, debugging techniques, declaration models, and an overview of procedural and object-oriented programming languages. Students will learn to design, implement, test, and debug algorithms using pseudocode and Python.

3 Units

45 Lecture hours

27 Lab hours

CIT 128 (C-ID COMP 132)

Python Programming II

Prerequisite: CIT 127

Transfers to: UC, CSU

This is a software engineering course focused on the application of software engineering techniques for the design and development of large programs. Topics include object oriented programming, data abstraction, data structures and their associated algorithms, and recursion. Students will learn to design, implement, test, and debug programs using Python.

3 Units

45 Lecture hours

27 Lab hours

CIT 130

Windows Configuration

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 180

Transfers to: CSU

This course is designed for students preparing to take the Windows client operating system certification exam. Students will learn to install, upgrade and migrate from previous to the current Windows client operating system and deploy Windows using system images and configure virtual hard disks. Students will also learn to configure hardware & applications, network connectivity, access to resources, mobile computing, backup and recovery, and monitoring and maintaining systems that run Windows.

3 Units

45 Lecture hours

27 Lab hours

CIT 131

Windows Server Active Directory

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 130

Transfers to: CSU

This course is designed for students preparing to take the Windows Server Active Directory, Configuring certification exam. Students will learn to configure Domain Name System, Active Directory infrastructure, Active Directory Roles & Services, creating and maintaining Active Directory objects, maintaining the Active Directory environment, and

configure Active Directory Certificate Services.

3 Units

45 Lecture hours

27 Lab hours

CIT 133

Windows Server Applications Infrastructure

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 101, CIT 130
Transfers to: CSU

This course is designed for students preparing to take the Windows Server Applications Infrastructure certification exam. Students will learn to deploy servers, configure remote desktop services, configure web services infrastructure, and configure network application services.

3 Units

45 Lecture hours

27 Lab hours

CIT 135

Introduction to Java Programming

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 101, CIT 111
Transfers to: UC, CSU

This course is intended for students who want to complete the requirements for the Computer Information Technology degree, or professionals who want an introduction to Java programming. The course will cover the fundamentals of software development using the most popular open source language (Java). Course topics include program design, algorithms, writing and testing source code, arithmetic/logic expressions, control structures, objects, and basic Java structures.

4 Units

63 Lecture hours

27 Lab hours

CIT 136

Advanced Java Programming

Prerequisite: CIT 135

Transfers to: UC, CSU

This course is for students who want to complete the requirements for the Computer Information Technology degree, or professionals who want to continue developing their programming skills using Java. The course covers the basics of the software development and the advanced programming skills using the Java language. Topics include Java data syntax, data structure, applets, graphics, animation, inheritance, abstract Windows toolkit, exception handling, file input and output, and multi-threading.

4 Units

63 Lecture hours

27 Lab hours

CIT 139**Linux I**

Prerequisite: CIT 114 or CIT 101

Transfers to: CSU

This course provides a skills foundation for students pursuing a career as Linux system administrators. The course prepares students for the Red Hat System Administration I (RH124) certificate. Students must complete this course if they wish to pursue the Red Hat System Administration II (RH134) certificate.

3 Units

45 Lecture hours

27 Lab hours

CIT 140**Linux II**

Prerequisite: CIT 139

Transfers to: CSU

This course provides skills that build on the skills learned in Linux I. It prepares students for the Red Hat System Administrator II (RH134) certificate. RH134 focuses on the key tasks needed to become a full time Linux administrator.

3 Units

45 Lecture hours

27 Lab hours

CIT 155**Introduction to E-Commerce**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement; CIT 101

Transfers to: CSU

This course provides a hands-on, problem-solving approach to learning both basic and more advanced aspects of doing business on the Internet. Students learn how to use electronic commerce effectively, including selling and marketing on the Internet, developing business-to-business online strategies, using online auctions, identifying the hardware and software required to support security for e-commerce, selecting electronic payment systems, and planning for e-commerce. Additionally, students learn how and why e-commerce is an important part of our economy and society.

3 Units

54 Lecture hours

CIT 160**Introduction to Operating Systems**

Prerequisite: CIT 101

Advisory: CIT 060

Transfers to: CSU

This course provides an introduction to the operating systems used in modern business infrastructure, including Windows (desktop and server), Unix, Linux, and Mac OS X. Students will learn how these systems are used in the industry, desktop virtualization, networking basics, and

information related to how to create mixed environments.

3 Units

45 Lecture hours

27 Lab hours

CIT 170**Server +**

Prerequisite: CIT 101

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course will provide a student with the knowledge and skills required to build, maintain, troubleshoot and support server hardware and software technologies. The student will be able to identify environmental issues; understand and comply with disaster recovery and physical/software security procedures; become familiar with industry terminology and concepts; understand server roles/specializations and interaction within the overall computing environment. This course also prepares students for the current version of CompTIA's Server+ certification exam.

3 Units

45 Lecture hours

27 Lab hours

CIT 171**Network +**

Prerequisite: CIT 101 or CIT 114

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an overview of the architecture, structure, functions, components, and models of the Internet and other computer networks. The principles and structure of Internet protocol (IP) addressing and the fundamentals of ethernet, media, and operations concepts are introduced to provide a foundation for further study of computer networks. The Open Systems Interconnection (OSI) and Transmission Control Protocol (TCP) layered models are used to examine the nature and roles of protocols and services at the application, network, data link, and physical layers. This course prepares students for the CompTIA Network+ certification exam.

3 Units

45 Lecture hours

27 Lab hours

CIT 172**Database Essentials in Amazon Web Services**

Prerequisite: CIT 101 or CIT 114

Transfers to: CSU

This course provides the students with an introduction to the core concepts in data and information management in traditional and cloud

systems. It is centered around the core skills of identifying organizational information requirements, modeling them using conceptual data modeling techniques, converting the conceptual data models into relational data models and verifying its structural characteristics with normalization techniques, and implementing and utilizing a relational database using an industrial-strength database management system in Amazon Web Services. The course will also include coverage of basic database administration tasks and key concepts of data quality and data security. In addition to developing database applications, the course helps the students understand how large-scale packaged systems are highly dependent on the use of Database Management Systems (DBMSs). Building on the transactional database understanding, the course provides an introduction to data and information management technologies that provide decision support capabilities under the broad business intelligence umbrella.

3 Units

45 Lecture hours

27 Lab hours

CIT 173**Compute Engines in Amazon Web Services**

Prerequisite: CIT 114

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course addresses how cloud computing systems are built using a common set of core technologies, algorithms, and design principles centered around distributed systems. Students will use the Amazon Web Services (AWS) Management Console to provision, load-balance and scale their applications using the Elastic Compute Cloud (EC2) and the AWS Elastic Beanstalk. The course discusses, from a developer perspective, the most important reasons for using AWS and examines the underlying design principles of scalable cloud applications.

1.5 Units

22.5 Lecture hours

13.5 Lab hours

CIT 174**Security in Amazon Web Services**

Prerequisite: CIT 114

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course focuses on protecting the confidentiality, integrity and availability of computing systems and data. Students learn how Amazon Web Service (AWS) uses redundant

and layered controls, continuous validation and testing, and a substantial amount of automation to ensure the underlying infrastructure is continuously monitored and protected. Students examine the AWS Shared Responsibility Model and access the AWS Management Console to learn more about security tools and features provided by the AWS platform.

1.5 Units
22.5 Lecture hours
13.5 Lab hours

CIT 175 **DevOps Engineering in Amazon Web Services**

Prerequisite: CIT 173 and CIT 174
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 127
Transfers to: CSU

In this course, students explore how development processes can be automated and integrated with operations so changes to software can be deployed to cloud computing environments according to DevOps (developer and operations) best practices. Students will use Amazon Web Services (AWS) products to provision infrastructure then deploy code using a managed pipeline. Operations topics include initializing infrastructure as code, applying security, monitoring service health, and troubleshooting. Development topics include secure deployment practices with continuous integration and continuous delivery as it relates to the software development life cycle. Students will build their skills by participating in in-class interactive lectures, hands-on lab activities, and working on comprehensive assignments.

3 Units
45 Lecture hours
27 Lab hours

CIT 180 (C-ID ITIS 110) **PC Maintenance-A+ Certification**

Prerequisite: CIT 101
Advisory: READ 043 or appropriate placement
Transfers to: CSU

This course will prepare students with the necessary competencies of an entry-level IT professional with hands-on experience and theory in computer technology, networking and security. The student will also learn communication skills and professionalism now required of all entry-level IT professionals. This course is intended for IT students wishing to prepare for the CompTIA A+ Essentials and CompTIA A+ Practical Application examinations, the two exams required to achieve CompTIA A+ certified status.

4 Units
54 Lecture hours
54 Lab hours

CIT 192 **Security+**

Prerequisite: CIT 101; CIT 210
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 180
Transfers to: CSU

This course provides an introduction to the fundamental principles and topics of information technology security and risk management at the organizational level. It addresses hardware, software, processes, communications, applications, and policies and procedures with respect to organizational cybersecurity and risk management. This course provides preparation for the CompTIA Security+ certification exam.

3 Units
45 Lecture hours
27 Lab hours

CIT 200 **Systems Analysis and Design**

Prerequisite: CIT 101 or CIT 114
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

The course presents a systematic methodology for analyzing a business problem or opportunity, determining what role, if any, computer-based technologies can play in addressing the business need, articulating business requirements for the technology solution, specifying alternative approaches to acquiring the technology capabilities needed to address the business requirements, and specifying the requirements for the information systems solution in particular, in-house development, development from third-party providers, or purchased commercial-off-the-shelf packages.

3 Units
54 Lecture hours

CIT 210 (C-ID ITIS 150) **Cisco Networking I**

Prerequisite: CIT 101
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 180
Transfers to: CSU

This course introduces the architecture, structure, functions, components, and models of the Internet and other computer networks. The principles and structure of IP (Internet Protocol) addressing and the fundamentals of Ethernet concepts, media, and operations are introduced to provide a foundation for further study of computer networks. It uses the OSI (Open Systems Interconnection) and TCP (Transmission Control Protocol) layered models to examine the nature and roles of protocols and services at the application, network, data link, and physical layers. This

course is also the first of two courses designed to prepare students for the ICND 1 examination to achieve CCENT (Cisco® Certified Entry Networking Technician) Certification and helps in preparation for the CompTIA Network+ certification exam.

3 Units
45 Lecture hours
27 Lab hours

CIT 214 **Cisco Networking II**

Prerequisite: CIT 210
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 180
Transfers to: CSU

This second course in the Cisco Certified Network Associate (CCNA) curriculum series focuses on switching technologies and router operations that support small-to-medium business networks, and includes wireless local area networks (WLAN) and security concepts. In addition to learning key switching and routing concepts, students perform basic network configuration and troubleshooting, identify and mitigate LAN security threats, and configure and secure a basic WLAN.

3 Units
45 Lecture hours
27 Lab hours

CIT 215 **Cisco Networking III**

Prerequisite: CIT 214
Transfers to: CSU

This third course in the Cisco Certified Network Associate (CCNA) curriculum series focuses on the architectures and considerations related to designing, securing, operating, and troubleshooting enterprise networks. The course covers wide area network (WAN) technologies and quality of service (QoS) mechanisms used for secure remote access; as well as the introduction of software-defined networking, virtualization, and automation concepts that support the digitalization of networks. Students acquire the skills needed to configure and troubleshoot enterprise networks, and learn to identify and protect against cybersecurity threats while being introduced to network management tools and key concepts of software-defined networking (e.g., controller-based architectures and how application programming interfaces (APIs) enable network automation). By the end of the CCNA course series, students gain practical, hands-on experience preparing them for the CCNA certification exam and career-ready skills for associate-level roles in

the information and communication technologies (ICT) industry.

3 Units

45 Lecture hours

27 Lab hours

CIT 221

Ethical Hacking

Prerequisite: CIT 171 or CIT 210 and CIT 192

Transfers to: CSU

This course introduces the network security specialist to the various methodologies for attacking a network. Students will be introduced to the concepts, principles, and techniques, supplemented by hands-on exercises, for attacking and disabling a network within the context of properly securing a network. The course will emphasize network attack methodologies with the emphasis on student use of network attack techniques and tools and appropriate defenses and countermeasures. Students will receive course content information through a variety of methods: lecture and demonstration of hacking tools will be used in addition to a virtual environment. Students will experience a hands-on practical approach to penetration testing measures and ethical hacking.

3 Units

45 Lecture hours

27 Lab hours

CIT 290

Cooperative Work Experience/Internship for Computer Technology Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor, and is facilitated by the use of learning objectives. Students work in a skilled or professional-level assignment in their area of vocational interest and meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of computer information technology and who have completed or enrolled in the appropriate course-work. Instructor approval is needed to enroll in the course. Contact the CWE office regarding re-enrollment procedures.

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 hours

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COMPUTER SCIENCE

Division of Business

CS 142 (C-ID COMP 142)

Computer Architecture and Organization

Prerequisite: CIT 127

Transfers to: UC, CSU

This course examines the organization and behavior of real computer systems at the assembly-language level. The mapping of statements and constructs in a high-level language onto sequences of machine instructions is studied, as well as the internal representation of simple data types and structures. Numerical computation is examined, noting the various data representation errors and potential procedural errors.

3 Units

54 Lecture hours

CS 152 (C-ID COMP 152)

Discrete Structures

Prerequisite: CIT 127

Transfers to: UC, CSU

This course is an introduction to the discrete structures used in Computer Science with an emphasis on their applications. Topics covered include: Functions, Relations and Sets; Basic Logic; Proof Techniques; Basics of Counting; Graphs and Trees; and Discrete Probability.

3 Units

54 Lecture hours

COOPERATIVE WORK EXPERIENCE-GENERAL

Division of Career & Technical Education

CWEG 290

Cooperative Work Experience Education - General

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in an actual work environment under the supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a professional environment and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment.

Student Paid Internship:

1 unit/75 hours;

2 units/150 hours;

3 units/225 hours

1 to 3 Units

3 Lecture hours

75 to 225 Other hours

CORRECTIONS

Division of Public Safety

CORR 060

Corrections Basic Academy

Prerequisite: Enrollment is restricted to sworn cadets employed by California Department of Corrections and Rehabilitation

This course is designed for the California Department of Corrections and Rehabilitation (CDCR) cadet who has successfully passed and completed the employment requirements established for a position as a state correctional officer. This course covers relevant topics required by the Commission of Correctional Peace Officer Standards and Training (CPOST) per California Penal Code Sections 13600 through 13603.

23 Units

364 Lecture hours

156 Lab hours

CORR 101 (C-ID AJ 200)

Introduction to Corrections

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students with an overview of the history and trends of adult and juvenile corrections. It focuses on probation, parole, legal issues, specific laws and the general operation of correctional institutions. The relationship between corrections and other components of the justice system is also examined. This course has been identified by the Correctional Peace Officer Standards and Training (CPOST) Board of the Peace Officers Association as fulfilling the educational requirements of the CPOST Certificate for newly-hired officers after July 1, 1995 by the California Department of Corrections and Rehabilitation (CDCR) and California Youth Authority (CYA).

3 Units

54 Lecture hours

CORR 104

Control and Supervision in Corrections

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CORR 101

Transfers to: CSU

This course provides students with an overview of supervision of inmates in local, state, and federal

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correctional institutions. The issues of control in a continuum form of institutional daily living through crisis situations are introduced and discussed. The course emphasizes the role played by the offender and the correctional worker. Topics include inmate subculture, violence and the effects of crowding on inmates and staff, and coping techniques for correctional officers in a hostile prison environment. The causes and effects of abusive tactics are also discussed. This course has been identified by the Correctional Peace Officer Standards and Training (CPOST) Board of the California Department of Corrections and Rehabilitation (CDCR), California Youth Authority (CYA), and California Correctional Peace Officers Association as fulfilling the educational requirements of the CPOST Certificate for newly-hired officers after July 1, 1995 by CDCR and CYA.

3 Units
54 Lecture hours

CORR 106

Legal Aspects of Corrections

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CORR 101
Transfers to: CSU

This course provides students with an awareness of the historical framework, concepts, and precedents that guide correctional practice. Course material broadens students' perspectives of the corrections environment, civil rights of prisoners, and responsibilities and liabilities of corrections officials. The course has been identified by the Correctional Peace Officer Standards and Training (CPOST) Board of the California Department of Corrections and Rehabilitation (CDCR), California Youth Authority (CYA), and California Correctional Peace Officers Association as fulfilling the educational requirements of the CPOST Certificate for newly hired officers after July 1, 1995 by CDC and CYA.

3 Units

54 Lecture hours

CORR 134

Introduction to Interviewing and Counseling Skills for Correctional Officers

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CORR 101
Transfers to: CSU

This course provides students with an introduction to and overview of the interviewing techniques and counseling skills employed by correctional officers. An overview of the interviewing and counseling techniques used by entry-level practitioners in a correctional setting is provided. Emphasis is placed on

the development of positive relationships between the inmate client and support personnel.

3 Units

54 Lecture hours

CORR 208

Leadership in Corrections

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students with an overview of the skills needed to be an effective leader in a correctional setting. Topics addressed include the unique challenges faced by executives managing in prison settings, approaches to ensuring the creation and maintenance of a safe prison environment, and techniques for personnel development.

3 Units

54 Lecture hours

CORR 209

Case Load Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course introduces students to effective caseload management in a correctional setting. Topics include the laws, policies, and bargaining units that govern caseload management. Specialized supervision issues, such as offenders with psychological problems and second strike offenders, are also addressed.

3 Units

54 Lecture hours

CORR 210

Supervision in Public Safety

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students with an overview of the characteristics of an effective supervisor in a correctional setting. Topics include basic supervisory responsibilities, the importance of effective interpersonal communications, and managing personnel complaints in a prison setting.

3 Units

54 Lecture hours

CORR 235

Conflict Resolution

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students with an understanding of the types of conflict situations that may be encountered while working in a correctional facility. The following topics may be discussed as they pertain to the correctional experience: anxiety,

fear, frustration, hostility, aggression, motivation and manipulation roles, racial and cultural segregation, crowd and mob interaction, alcohol, drugs, sexual problems, character, neurotic and psychotic disorders, youthful offenders, stress of incarceration, and brain disorders.

3 Units

54 Lecture hours

CORR 264

Inmate Discipline in Corrections

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101

Transfers to: CSU

This course provides students with an overview of the correctional process of inmate discipline. Topics covered include due process, disciplinary process, disciplinary reports, findings, and disposition. The curriculum covered is recommended by the California Commission on Peace Officer Standards and Training (POST).

3 Units

54 Lecture hours

CORR 265

Supervision of Sex Offenders

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101

Transfers to: CSU

This course is designed to provide California Peace Officers or other interested students with instruction into the correctional process of supervision of inmates who have been convicted of sex offenses. Topics include human sexuality and dysfunctions, theories of sexual offense, offender typologies and supervision techniques. The curriculum follows that recommended by the California Commission on Peace Officer Standards and Training and the California Corrections Commission on Peace Officer Standards and Training.

3 Units

54 Lecture hours

CORR 290

Public Safety Communications

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; AJ 101

Transfers to: CSU

This course is designed to provide California Peace Officers or other interested students with an in-depth understanding of public safety communication in the correctional field. Topics include techniques of effectively communicating facts of information and ideas in a clear and logical manner for public safety reports. Students will gain practi-

cal experience in interviewing, note taking, report writing, and testifying.
3 Units
54 Lecture hours

COUNSELING

Division of Counseling & Student Development

COUN 100 **Introduction to College Survival** **(Formerly COUNS 039)**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: CSU

This course is intended for special populations and programs such as student athletes and the Summer Scholars Transfer Institute. This course will help students develop knowledge and skills to successfully move through the community college system and transition and acculturate into a four-year institution. Students will learn and apply information in the following areas: higher education terminology, community college transfer requirements, as well as skills necessary for completing a bachelor's degree or higher. Students will also learn about academic, social and cultural integration for retention in higher education through knowledge of college requirements, policies and procedures, campus support services, and self-management.

1.5 Units
27 Lecture hours

COUN 101 (same as EDEV 101) **College and Life Success**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 3 units credit for all COUN courses)*

This course provides an exploration of cognitive, psychological, social, and physical factors influencing success in college and in life. Topics include personal responsibility, critical thinking, motivation, self-efficacy, personal awareness, life-long learning, self-management, health and wellness, interpersonal communication in a diverse world, and introduction to career and educational planning. Students will learn about the purpose, demands, requirements, and support services of higher education including both Río Hondo College and four year institutions.

3 Units
54 Lecture hours

COUN 101A **College and Life Success**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 3 units credit for all COUN courses)*

This course provides an exploration of cognitive, psychological, social, and physical factors influencing success in college and in life. Topics include personal responsibility, critical thinking, motivation, self-efficacy, personal awareness, life-long learning, self-management, health and wellness, interpersonal communication in a diverse world, and introduction to career and educational planning. Students will learn about the purpose, demands, requirements, and support services of higher education including both Río Hondo College and four year institutions.

1.5 Units
27 Lecture hours

COUN 101B **College and Life Success**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 3 units credit for all COUN courses)*

This course provides an exploration of cognitive, psychological, social, and physical factors influencing success in college and in life. Topics include personal responsibility, critical thinking, motivation, self-efficacy, personal awareness, life-long learning, self-management, health and wellness, interpersonal communication in a diverse world, and introduction to career and educational planning. Students will learn about the purpose, demands, requirements, and support services of higher education including both Río Hondo College and four year institutions.

1.5 Units
27 Lecture hours

COUN 102 **Introduction to the Transfer Process**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 3 units credit for all COUN courses)*

This course is designed to develop and enhance decision-making strategies for students interested in transferring. Students will develop critical thinking skills by identifying, comparing, and analyzing the differences in university entrance and major requirements as related to their educational and career goals. Students will examine the requirements of the universities and complete a

comprehensive educational plan. On-site research/field study at universities required.

2 Units
36 Lecture hours

COUN 103 **Introduction to Student Leadership Development**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 3 units credit for all COUN courses)*

This course will focus on building a student's leadership potential. It will examine foundational leadership theories and application in student government and organizations. Students will develop their own personal leadership philosophy that includes an understanding of self, others, and community. Some topics to be covered include: leadership theories, characteristics and competencies, ethics, diversity in leadership, decision-making, program development, parliamentary procedure, and team building.

3 Units
54 Lecture hours

COUN 104 **Stress and Anxiety Management for Emotional Well-Being**

Advisory: ENGL 035 or ENLA 100 or appropriate placement

Transfers to: CSU

This course is designed to increase a student's awareness of the effects of stress and anxiety on academic performance and daily life. Topics include the impact of stress on behavioral, cognitive, physical, and social-emotional well-being. Emphasis will be placed on understanding effective and ineffective responses to stress and anxiety, as well as on planning a personal stress and anxiety management program. Students will explore and develop a variety of practical coping skills and management techniques.

3 Units
54 Lecture hours

COUN 105 **Orientation and Education Planning**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: CSU

This course is designed for first-time college students as well as students who have not yet developed an individual education plan. Students will be oriented to Río Hondo College policies and procedures, learn about certificate/degree options within the higher education system, and the graduation/transfer requirements within these systems. The course will

culminate in the development of an individual education plan based on each student's specific academic goal. This course is offered on a pass/no pass basis.

0.5 Units
9 Lecture hours

COUN 151

Career Exploration and Life Planning

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 3 units credit for all COUN courses)*

This course will examine student, career and self-development theories to empower students to make effective decisions throughout their lifespan by engaging in the process of career and life planning from a psychological, sociological and physiological perspective. Students will compare and contrast human development and career theories, decision-making, factors that contribute to college success, life skills, adult workplace competencies, values, interest, abilities, and personality, labor market trends in a global economy, and successful job search and workplace behaviors.

3 Units
54 Lecture hours

COUN 290

Cooperative Work Experience/Internship for Student Services Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in the Student Services field under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in the area of Student Services and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of Student Services and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;
3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;
3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units
3 Lecture hours
60 to 300 hours

COUN 299

Directed Study in Counseling

Transfers to: CSU

This course provides an opportunity for students to expand their studies in counseling beyond the classroom by completing a project or assignment arranged by agreement with an instructor. Students are required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, or a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college-wide.

1 to 3 Units
54 to 162 Lab hours

DANCE

Division of Kinesiology, Dance, and Athletics

Dance Activity Courses

Dance activity courses may be used in place of Kinesiology (formerly P.E.) activity courses to fulfill degree requirements.

DANC 114

Conditioning and Alignment for the Dancer

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed to provide the physical training and preparation for students interested in dance, yoga, Pilates, and athletics, and is suitable for individuals seeking to move with greater efficiency and less pain in everyday activities. Students learn how to move safely and effectively while developing strength, flexibility, proper alignment, agility, balance, and coordination. Coursework is designed for those who want to work at a more deliberate pace and in a non-competitive atmosphere, or who are recovering from prior injury.

1 Unit
54 Lab hours

DANC 150

Introduction to World Dance

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course offers dance and non-dance students alike an opportunity

to study cultural diversity through the activity of dance. Students learn how to analyze and perform basic movement patterns as they compare and contrast the social conventions, religious traditions, and historic contexts represented in the dance practices from different parts of the world performed in the United States today.

1 Unit
54 Lab hours

DANC 151

Modern Dance I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This studio course offers beginning modern dancers an introduction to the fundamental principles of modern dance. The course emphasizes an awareness of breath and gravity, skeletal alignment, and core strength; and investigates kinesthetic and spatial awareness. Modern dance technique, improvisational exercises, and choreographic phrases provide physical, mental, and creative exploration for beginner students, students preparing for transfer, and students seeking careers in dance. This course is a requirement for the Associate of Arts Degree in Dance and the Certificate of Achievement in Dance. The course may be taken once and repeated three times for credit.

1 Unit
54 Lab hours

DANC 152

Dance Rehearsal and Performance

Corequisite: DANC 180

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; DANC 151

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This introductory course provides experience and laboratory exploration in all aspects of dance rehearsal performance for beginner level students. Students have the opportunity to perform in an evening-length dance concert, work with faculty choreographers and guest artists, and participate as a member of a touring dance ensemble. Students contribute as dancers and rehearsal assistants under the supervision and guidance of faculty choreographers. Productions will be presented for public performance on and off campus.

3 Units
18 Lecture hours
108 Lab hours

DANC 153**Ballet I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This introductory course is designed for students who seek technical skill in classical ballet. The course will focus on functional body alignment and placement, traditional steps and combinations, musicality, ballet terminology, and the development of strength and flexibility. Students also gain knowledge of classical and contemporary ballet history. This course may be taken once and repeated three times for credit.

1 Unit

54 Lab hours

DANC 154**Jazz Dance I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed to introduce beginning students to the fundamental physical skills, polyrhythms, terminology, and historical context that form the basis of jazz dance technique. Highly visible on stage and screen, jazz dance is an eclectic and versatile contemporary art form with deep roots in African-American music and dance. A variety of jazz dance styles are introduced, and may include tap, musical theater, contemporary lyrical, pop, funk, hip-hop, Lindy Hop, and other African-American, Latin, Cuban, and Afro-Caribbean social dances that form the basis of this dance genre in the United States.

1 Unit

54 Lab hours

DANC 157**Hip-Hop Dance**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

Students will learn various forms of beginning hip-hop dance, including hip-hop funk, emphasizing body isolations, syncopations, and rhythms. The class will explore the use of space, energy, rhythm, movement dynamics, and improvisation while emphasizing body control, alignment, balance, and use of weight changes. A basic history of hip-hop culture and music will be discussed. The course fulfills an elective for the AA in Dance and appeals to dancers

seeking careers in dance, students looking to expand their dance skills, and those wanting a dance aerobic work-out.

1 Unit

54 Lab hours

DANC 159**Choreography I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; DANC 151

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This introductory course focuses on the art and craft of dance composition. Through lecture and activity, students learn how to incorporate the elements of dance in order to create meaningful dance works. Basic elements of choreography—including form, design, motivation, phrasing, gesture, rhythm, dynamics, musical accompaniment, and production basics—are explored through improvisational exercises and experimentation. Additionally, students learn to analyze dance critically through Laban movement analysis (LMA). The class culminates in the presentation of student choreography.

3 Units

36 Lecture hours

54 Lab hours

DANC 162**Dance Production**

Corequisite: DANC 180

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; DANC 151; DANC 159; DANC 251

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This introductory course focuses on the technical aspects of dance production and is designed for beginner-level dance students. Topics of exploration include basic staging, costume design, set design, make-up, lighting, sound production, and publicity. Productions are presented for public performance on and/or off campus.

3 Units

18 Lecture hours

108 Lab hours

DANC 167**Latin Dance for Fitness**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

Latin Dance for Fitness combines dance, Latin and Funk rhythms, and aerobic elements to provide a fun, upbeat, cardiovascular workout. Students will constantly move to

various genres of Latin music, utilizing various tempos. Salsa, Cha-Cha, Tango, Mambo, Latin Jazz, and Hip-Hop rhythms will be incorporated. Students will build stamina, while increasing cardiovascular fitness. This course is designed to help students develop aerobic capacity, coordination, balance, rhythmic awareness, and flexibility. This class will also include exercises to build abdominal strength, lower body strength, and upper body strength. Classes may incorporate sections with small hand-held weights, exercise bands, and/or other fitness props to further develop strength and endurance. Students will build a foundation for a personalized exercise and fitness program that can be continued after the course has ended.

1 Unit

54 Lab hours

DANC 172**Dance Repertory**

Corequisite: DANC 180

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; DANC 151

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course provides dance students the opportunity to rehearse and perform choreographic works based on existing dance repertoire created by well-known and established choreographers, faculty, and/or guest artists. Students will learn how to analyze movement using basic elements of Laban Movement Analysis in preparation for stage. They will also experience different methods of reconstructing existing repertoire and gain knowledge about the historical significance of the repertoire explored. Productions will be presented for public performance either on and/or off campus.

3 Units

18 Lecture hours

108 Lab hours

DANC 179**Dance History**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: DANC 179 or DANC 179H)*

This survey course investigates the forces which and figures who have shaped dance through history. Through readings, films, research, and class discussions, students study dance forms from ancient to contemporary times, paying particular attention to Western concert dance. Comparisons of various dance techniques, theories, and personalities are

conducted through dance movement analysis. This course is designed for students seeking to broaden their understanding of dance while fulfilling their general education arts requirement, and for dance majors pursuing an Associate of Arts Degree in Dance or Certificate of Achievement in Dance.

3 Units

54 Lecture hours

DANC 179H

Dance History Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: DANC 179 or DANC 179H)

This survey course investigates the forces which and figures who have shaped dance through history. Through readings, films, research, and class discussions, students study dance forms from ancient to contemporary times, paying particular attention to Western concert dance. Comparisons of various dance techniques, theories, and personalities are conducted through dance movement analysis. This course is designed for students seeking to broaden their understanding of dance while fulfilling their general education arts requirement, and for dance majors pursuing an Associate of Arts Degree in Dance or Certificate of Achievement in Dance. The course is intended for students who meet Honors Program requirements.

3 Units

54 Lecture hours

DANC 180

Performance

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; DANC 151; DANC 159; DANC 251

Corequisite: DANC 152 or DANC 162 or DANC 172 or DANC 182

Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)

This course provides dance students the opportunity to participate in dance productions. Productions will be presented for public performance either on and/or off campus. Students will learn how to adjust a performance for presentation on a stage. Pre-performance and post-performance responsibilities will be outlined. In addition, students will be exposed to basic stage direction and techniques for overcoming stage fright. This course may be repeated for a maximum of 4 units in different semesters.

1 Unit

54 Lab hours

DANC 182

Dance Ensemble

Corequisite: DANC 180

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; DANC 151; DANC 159; DANC 162; DANC 251

Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)

This course provides an opportunity for dance students to develop and practice dance ensemble skills necessary to rehearse for and produce a professional dance performance. Modes of collaboration, basic ensemble skills used in the field of dance, rehearsal techniques, and the process of rehearsing and producing collaboratively are covered. Productions are presented for public performance on and/or off campus.

3 Units

18 Lecture hours

108 Lab hours

DANC 199

Dance Appreciation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: DANC 199 or DANC 199H)

This survey course is a multicultural exploration of one of the world's oldest and most universal art forms. Dance is analyzed in terms of body, effort, space, and shape; and examined to determine cultural, social, and political influences. In addition, the history of dance techniques and dance genres are investigated through lecture, film, and performance. This course is designed for students seeking to broaden their understanding of dance while fulfilling their general education arts requirement, and for dance majors pursuing an Associate of Arts Degree in Dance or Certificate of Achievement in Dance.

3 Units

54 Lecture hours

DANC 199H

Dance Appreciation Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: DANC 199 or DANC 199H)

This survey course is a multicultural exploration of one of the world's oldest and most universal art forms. Dance is analyzed in terms of body, effort, space, and shape; and examined to determine cultural, social, and political influences. In addition, the history of

dance techniques and dance genres are investigated through lecture, film, and performance. This course is designed for students seeking to broaden their understanding of dance while fulfilling their general education arts requirement, and for dance majors pursuing an Associate of Arts Degree in Dance or Certificate of Achievement in Dance. The course is intended for students who meet Honors Program requirements.

3 Units

54 Lecture hours

DANC 251

Modern Dance II

Prerequisite: DANC 151

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)

This studio course offers intermediate modern dancers an opportunity to deepen and strengthen fundamental skills acquired in Modern Dance I. While continuing to develop proper alignment and modern dance technique, the intermediate student learns to perform combinations while shifting spatial orientation and integrating improvisation as required in auditions. Learning to create movement phrases, students develop a sense of artistry and dynamic phrasing necessary for performing. Furthering their understanding of and ability to identify the underlying movement principles of modern dance, students hone their technical skills in preparation for transfer or careers in dance. This course is a requirement for the Associate of Arts Degree in Dance and Certificate of Achievement in Dance. This course may be taken once and repeated three times for credit.

1 Unit

54 Lab hours

DANC 253

Ballet II

Prerequisite: DANC 153

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)

This intermediate-level course is designed for students who want to further develop technical and performance skills acquired in Ballet I. The class includes more advanced technique work at the barre, across the floor, and in-center floor combinations. Complex adagio and allegro dance sequences are also introduced. Students have the opportunity to perform in an informal showing or concert setting. This course may be

taken once and repeated three times for credit.

1 Unit

54 Lab hours

DANC 254

Jazz Dance II

Prerequisite: DANC 154

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)

This intermediate-level course is designed for students who wish to further develop the technical and performance skills acquired in Jazz Dance I. The social histories and cultural contexts of jazz dance are emphasized through lectures, readings, and observations of professional dance concerts, musical theater, and contemporary dance in the film, television, and music video industries. Students also have the opportunity to perform in an informal showing or concert setting.

1 Unit

54 Lab hours

ECONOMICS

Division of Behavioral & Social Sciences

ECON 101 (C-ID ECON 202)

Principles of Macroeconomics

Prerequisite: MATH 050 or MATH 050D or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: ECON 101 or ECON 101H)

This is an introductory course in which students learn to describe and analyze the performance and policies of national economic systems, with an emphasis on the US economy. It is intended for Economics or Business majors as well as to satisfy General Education requirements. Topics include production possibilities and tradeoffs; comparative economic systems; functions of government; national income and employment; business cycles; money and banking; monetary and fiscal policy; comparative advantage and trade policy; economic growth and stability; and income distribution and poverty.

3 Units

54 Lecture hours

ECON 101H (C-ID ECON 202)

Principles of Macroeconomics Honors

Prerequisite: ENGL 101; MATH 070 or MATH 070D or MATH 073 or appropri-

ate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: ECON 101 or ECON 101H)

This is an introductory course in which students learn to describe and analyze the performance and policies of national economic systems, with an emphasis on the US economy. It is intended for Economics or Business majors as well as to satisfy General Education requirements. Topics include production possibilities and tradeoffs; comparative economic systems; functions of government; national income and employment; business cycles; money and banking; monetary and fiscal policy; comparative advantage and trade policy; economic growth and stability; and income distribution and poverty.

3 Units

54 Lecture hours

ECON 102 (C-ID ECON 201)

Principles of Microeconomics

Prerequisite: MATH 050 or MATH 050D or MATH 053 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: ECON 102 or ECON 102H)

This is an introductory course in economic analysis of markets, intended for Economics and Business majors as well as to satisfy General Education requirements. It may be taken prior to ECON 101. Students will learn how markets work to coordinate consumers and producers in an economy, various causes of the failure of free markets and policies used to correct or regulate market behavior.

3 Units

54 Lecture hours

ECON 102H (C-ID ECON 201)

Principles of Microeconomics Honors

Prerequisite: ENGL 101; MATH 070 or MATH 070D or MATH 073 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: ECON 102 or ECON 102H)

This is an introductory course in economic analysis of markets, intended for Economics and Business majors as well as to satisfy General Education requirements, and may be taken by any student who has completed ENGL 101 with a "C" or better. It may be taken prior to ECON 101. Students will learn how markets work to

coordinate consumers and producers in an economy, various causes of the failure of free markets and policies used to correct or regulate market behavior. Students will do a research project on an actual economic policy or a theoretical view.

3 Units

54 Lecture hours

ECON 135 (same as POLS 135)

International Political Economy

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is an introductory course designed for students interested in economics and political science, as well as anyone interested in the global interconnectedness of the world economy. The course focuses on the relations between the political and economic systems within the global economy. The course covers the impact of political decisions on world economies and international organizations. Further emphasis is placed on a comparison-contrast of various national economies. Geographic areas of concern include Africa, Europe, the Pacific Rim, the Middle East, Latin America, Russia, China, and the United States. The course is cross-listed as Economics 135 and Political Science 135. Credit is given in either area, not both.

3 Units

54 Lecture hours

EDUCATION

Division of Behavioral & Social Sciences

ED 090

Tutorial Skills

Advisory: ENGL 035 or ENLA 100 or appropriate placement

This course provides preparation for successful peer tutoring at the community college level. Instruction will focus upon tutoring principles, techniques, and materials, study skills strategies, communication skills, and learning differences. This course is intended for tutors in the Learning Assistance Center and other peer tutoring programs at Río Hondo College.

1 Unit

18 Lecture hours

ED 105

Tutoring Reading Skills to Adult Students

Prerequisite: READ 043 with a grade of A or B

Prerequisite/Corequisite: ED 090

Advisory: ENGL 101

Transfers to: CSU

This course prepares students to tutor reading skills to adult learners at the community college. Tutors will review a range of vocabulary and comprehension skills needed for success. This course is intended for all tutors, especially those who plan to tutor reading, English, or English as a New Language (ENLA).

0.5 Units

9 Lecture hours

ED 110 (C-ID EDUC 200)

Introduction to Teaching

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed to introduce students to the profession of teaching through lecture and observation of K-12 classrooms and public schools. The major aspects of the teaching profession and the diversity of the public school system are examined and discussed, and students gain experience in all three levels of the K-12 system. This course is intended for students considering a career in teaching; 45 hours of structured field-work is required.

3 Units

54 Lecture hours

EDUCATIONAL DEVELOPMENT

Division of Disabled Students Program & Services

EDEV 020

Literacy Skills I

This is a beginning course for students with learning differences who have limited reading skills. Students practice learning strategies and techniques needed to encode, decode, and successfully integrate phonics and sight words to become better readers. This is a non-degree credit course and is offered on a pass/no pass basis.

3 Units

54 Lecture hours

EDEV 021

Literacy Skills II

Corequisite: EDEV 021L

Advisory: VOCK 025 or appropriate skill level demonstrated through multiple measures or appropriate placement; or READ 012 or appropriate skill level demonstrated through multiple measures or appropriate placement

This course is designed primarily for students with disabilities who need to improve basic reading skills such as dictionary usage, vocabulary development, and reading comprehension. Students practice specific learning strategies needed to compensate for

diverse learning styles or deficits.

This is a non-degree-applicable course and is offered on a pass/no pass basis. All students are required to be enrolled in the one-unit reading lab, EDEV 021L, at the same time they take this course.

3 Units

54 Lecture hours

EDEV 021L

Literacy Skills II Lab

Corequisite: EDEV 021

This skills course is designed for students with learning disabilities who need to improve reading comprehension and vocabulary through individually prescribed lab work. Students complete reading tasks designed to complement the activities of their reading course. All students are required to be enrolled in EDEV 021, Literacy Skills II, at the same time they take this course. This is a non-degree-applicable course and is offered on a pass/no pass basis.

0.5 Unit

27 Lab hours

EDEV 022

Basic Arithmetic

This course is a review of the basic principles and skills of arithmetic. The general areas of review are operations of whole numbers and fractions, operations with decimals and proportional thinking, percent problems and applications to percents. This course is designed for students with special needs to master basic computational skills, develop problem solving and arithmetic skills, and acquire learning strategies to allow them to function successfully upon matriculating into upper level mathematics courses. This is a non-degree applicable course.

3 Units

54 Lecture hours

EDEV 024

Assessment for Learning Disabilities

Advisory: Appropriate placement through the Learning Disabilities Assessment Process

This course provides intensive diagnostic learning assessment for students with learning disabilities. A profile will be developed through cognitive and achievement assessment which will emphasize specific academic and learning modality strengths and weaknesses. Students will develop a Student Education Contract to help them improve in reading, writing, spelling, computation, and learning skills as well as plan for future educational support. Recommended for all students who suspect they may have a learning

disability. This is a non-degree credit course.

0.5 Unit

27 Lab hours

EDEV 025

Adaptive Computer Technology

This course helps disabled students to utilize adaptive computer hardware and software. Material will be provided which is relevant for each student's needs. Emphasis will also be placed on knowledge of appropriate compensatory strategies and familiarity with disability equipment. Documentation of a verifiable disability needs to be provided to the DSP&S office to enroll in the course. This is a non-degree credit course.

1 Unit

54 Lab hours

EDEV 026

Consumer Math

Advisory: EDEV 021, EDEV 025, NBIZ 001

This course is designed specifically for developmentally delayed learners (DDL) and students with special learning needs who want to apply their math abilities to the workplace and everyday life. Home and money management; banking/obtaining credit; math skills in the workplace; use of calculators; timercards/taxes and benefits; and basic reading, writing and math across the curriculum are emphasized in the course. Guest speakers are invited, and student projects reflect students' conceptualization and ability to put into practice what is learned. This is a non-degree credit course.

3 Units

54 Lecture hours

EDEV 027

Strategies for Career Success

Prerequisite: Students must meet measured appropriate adaptive behaviors that meet California Community Colleges

Title V regulations for DSP&S

Corequisite: EDEV 027L

Advisory: EDEV 020

This course is designed specifically for the Developmentally Delayed Learner (DDL) and students with special learning needs to prepare them for employment. Emphasis is on developing skills in the areas of goal setting, career assessment inventory, career awareness, career exploration, choosing a career, career preparation, socialization, utilizing community resources and appropriate grooming and hygiene. This is a non-degree credit course and is offered on a pass/no pass basis.

3 Units

54 Lecture hours

EDEV 027L**Strategies for Career Success Lab**

Prerequisite/Corequisite: EDEV 027

Advisory: EDEV 020

This course is designed specifically for the Developmentally Delayed Learner (DDL) population and students with special learning needs. The laboratory is a work experience program with minimum supervision. Students are placed in on- and off-campus work sites for 4 hours per week. They will receive on-the-job training with close supervision at the various locations - 4 weeks at each job site. This is a non-degree credit course and is offered on a pass/no pass basis.

1 Unit

54 Lab hours

EDEV 029**Independent Living Skills**

Advisory: EDEV 021 or appropriate placement, or EDEV 025 or appropriate placement, or VOCR 025 or appropriate placement

This course is specifically designed for developmentally delayed learners (DDL) and students with special learning needs. Essential independent living skills are emphasized; topics focus on how to live and work issues— from maintaining a healthy body and a safe home to finding and keeping a job— with the goal of students developing the necessary skills to gain greater independence outside the family structure.

3 Units

54 Lecture hours

EDEV 030**English Skills**

Corequisite: EDEV 030W

This course is designed for students with learning disabilities who need to improve basic writing skills. A process approach to writing is integrated with reading assignments to provide a variety of writing experiences. Students practice strategies to develop thinking, language, and writing skills. This course is the beginning level of composition; it prepares students for success in ENGL 035 or ENGL 101. This is a non-degree credit course and is offered on a pass/no pass basis. Students are required to concurrently enroll in EDEV 030W.

3 Units

54 Lecture hours

EDEV 030W**English Skills Workshop**

Corequisite: EDEV 030

This course is a skills class to assist students with learning disabilities in improving writing and language skills through instruction with the Learning Disabilities Specialist. Students will perform writing tasks designed to complement the activi-

ties of their composition class. This is a non-degree applicable course and is offered on a pass/no pass basis. Students are required to concurrently enroll in EDEV 030, English Skills.

1 Unit

54 Lab hours

EDEV 033A**Mathematical Foundations**

Advisory: READ 022 or appropriate placement; ENGL 030 or EDEV 030 or ENLA 034 or appropriate placement

This course combines topics from basic math and prealgebra, including operations with whole numbers, integers, fractions, and decimals.

It serves as a foundational course for all students. Completion of the course enables students to register for EDEV 033B (students must complete EDEV 033A and EDEV 033B within a maximum period of 24 months). This course is designed to help students with special needs master and develop problem solving and arithmetic skills, and to acquire learning strategies to allow them to be successful upon matriculating into upperlevel mathematics courses. This is a non-degree-applicable course.

2.5 Units

45 Lecture hours

EDEV 033B**Mathematical Foundations**

Prerequisite: EDEV 033A or appropriate placement

Advisory: READ 022 or appropriate placement; EDEV 030 or ENLA 034 or appropriate placement

This course combines topics from basic math and prealgebra, including rates, ratios, and proportional thinking; percent problems and applications to percent; and an introduction to algebraic thinking using fundamental principles of expressions and methods to solve linear equations. It serves as a foundational course for all students, who must complete EDEV 033B and its prerequisite, EDEV 033A, within a maximum period of 24 months. This course is designed to help students with special needs master and develop problem solving and arithmetic skills, and to acquire learning strategies to allow them to be successful upon matriculating into upper-level mathematics courses. This is a non-degree-applicable course.

2.5 Units

45 Lecture hours

EDEV 101**College and Life Success (Same as COUN 101)**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an exploration of cognitive, psychological, social, and physical factors influencing success in college and in life. Topics include personal responsibility, critical thinking, motivation, self-efficacy, personal awareness, life-long learning, self-management, health and wellness, interpersonal communication in a diverse world, and introduction to career and educational planning. Students will learn about the purpose, demands, requirements, and support services of higher education including both Rio Hondo College and four year institutions.

3 Units

54 Lecture hours

EDEV 134**Study Techniques**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU
This is a course in college study skills which also addresses the needs of students identified with special learning needs. Students are taught specific techniques, principles, and strategies which enable them to effectively acquire, integrate, store, and retrieve information and thus become more successful students. Topics in this course include in-depth instruction in critical reading and thinking, time management, memory techniques, note-taking, test-taking, creativity, and communication. Students are encouraged to utilize appropriate college resources.

3 Units

54 Lecture hours

EDEV 151**Career Exploration and Life Planning**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU
This course will examine student, career, and self-development theories to empower students to make effective decisions throughout their lives by engaging in the process of career and life planning from psychological, sociological, and physiological perspectives. Students will compare and contrast human development and career theories, decision-making, factors that contribute to college success, life skills, adult workplace competencies, labor market trends in a global economy, successful job search and workplace behaviors, and their own values, interest, abilities, and personality.

3 Units

54 Lecture hours

ELECTRICAL TECHNOLOGY

Division of Career & Technical Education

ETEC 101

Electrician Fundamentals

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This introductory course covers the practices, applications, terms, and components for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. The course covers general electrician training, laboratory and job site safety, the proper use of testing instruments, hand tools, power tools, knots, electrical drawing reading, trade practices, and an introduction to the National Electrical Code (NEC). Extensive, hands-on lab exercises are provided to reinforce these concepts.

3 Units

45 Lecture hours

27 Lab hours

ETEC 102

Applied Mathematics for Electricians

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This introductory course in mathematics for electricians is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. The course is designed to help students become more effective, efficient users of the fundamental skills utilized in technical trades. Topics include units of measure and measurement tools; converting fractions, decimals, and percentages; graphs and charts; perimeter, area, and volume; and personal finance. Emphasis is placed on the practical application of these topics, and hands-on classroom activities reinforce these concepts.

3 Units

54 Lecture hours

ETEC 103

Fundamentals of DC Electricity

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This introductory course in the fundamentals of direct current (DC) electricity is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. The course covers DC electrical theory, including electrical safety, the basic principles of atomic structure, electrical quantities, static electricity, magnetism, induction, resistors, series circuits, parallel circuits, combination circuits, and DC motors and generators, formulas used in electrical theory, information regarding proper use and selection of hand tools, materials, and wiring as practiced in the electrical maintenance and construction industries. Resistive circuits are analyzed using Ohm's Law, the power equation and Kirchhoff's Voltage and Current Laws. Hands-on lab exercises reinforce these concepts.

4 Units

54 Lecture hours

54 Lab hours

ETEC 104

OSHA Workplace Safety

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This course is designed for students working as or seeking employment as an electrician by providing the required number of contact hours for certification in both the California and Federal Occupational Safety and Health Administration (OSHA) safety regulations, standard first aid, and CPR for the general industry and construction workplace. Upon completion of this course and passing the certification exam, students will receive a 30-hour OSHA training certificate of completion. The course fulfills the requirements for the American Red Cross certification in standard first aid, cardiopulmonary resuscitation (CPR), and automatic defibrillation (AED).

3 Units

45 Lecture hours

27 Lab hours

ETEC 105

Introduction to the National Electric Code

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This introductory course in the National Electrical Code (NEC) is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase

their skill levels. The course covers the NEC requirements for commercial, office, and light industrial wiring. Topics include the electrical layout and design of commercial buildings, feeder circuit calculations, branch circuit calculations, and circuit over current protection.

3 Units

54 Lecture hours

ETEC 106

Electrical Drawings

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This introductory course in electrical drawings is for students who are already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. This course is designed to help students comprehend and correctly interpret electrical drawings used in electrical and related construction trades.

3 Units

45 Lecture hours

27 Lab hours

ETEC 107

Fundamentals of AC Electricity

Prerequisite: ETEC 102, ETEC 103

Transfers to: CSU

This introductory course in the fundamentals of alternating current (AC) electricity, is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. Emphasis is placed on the theory of the operation, physical properties, and characteristics of AC electrical/electronic circuits and devices. Students analyze circuits and solve problems using basic network analysis methods, and learn about the arrangement of circuit diagrams, proper identification of circuit/device symbols, and use of wiring schematics. Laboratory work provides experience with the design and test of basic electrical circuits, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment; hands-on lab exercises reinforce these concepts. The course requires previous coursework in direct current (DC) electricity and math, including right angle trigonometry.

4 Units

54 Lecture hours

54 Lab hours

ETEC 108

Conductors, Grounding Systems, & Testing

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or

appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This introductory course covers conductors, grounding systems, and testing, and is designed for students who are already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. Topics include the proper use of hand tools, wiring methods, conductor identification, splicing, termination, trade practices, and an introduction to the National Electrical Code (NEC). Students study and interpret the NEC, paying particular attention to NEC requirements for grounding, grounding system components, principles of operation, design and fault current calculations, as well as local ordinances and regulations related to wiring installations and principal circuit requirements.

3 Units

45 Lecture hours

27 Lab hours

ETEC 109

Fundamentals of Transformers

Prerequisite: ETEC 105, ETEC 107

Transfers to: CSU

This introductory course in the fundamentals of transformers is for students who are already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. The course covers the complete electrical design of a commercial/industrial facility inclusive of general electrical, transformer, and electrical load calculations. All design work is completed to the applicable National Electrical Code (NEC). Students study and interpret the NEC, paying particular attention to NEC requirements for grounding, as well as local ordinances and regulations that cover wiring installations and principal circuit and grounding requirements. Extensive, hands-on lab exercises reinforce these concepts.

3 Units

45 Lecture hours

27 Lab hours

ETEC 110

Conduit, Raceways, Panelboards, Switchboards, & Overcurrent Devices

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement

Transfers to: CSU

This introductory course covers conduit, raceways, panelboards, switchboards, and overcurrent devices, and is designed for students already working as or seeking employment as an electrician, and

who want to meet occupational goals, continue their education, or increase their skill levels. Topics include how to properly calculate, layout and bend electrical metallic tubing (EMT) and rigid metal conduit (RMC); hand bending and the use of mechanical and machine benders per industry standards; and the function, operation, and characteristics of overcurrent protection. All design work is completed to the applicable National Electrical Code (NEC). Students study and interpret the NEC, as well as local ordinances and regulations that cover wiring installations and principal circuit requirements.

4 Units

54 Lecture hours

54 Lab hours

ETEC 111

Motors, Motor Controllers and Process Controllers, Generators and Power Supplies

Prerequisite: ETEC 102, ETEC 103, ETEC 107

Transfers to: CSU

This introductory course in the fundamentals of motors, motor and process controllers, generators, and power is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their university education, or increase their skill levels. The course covers the operational theory and practices associated with motors and generators and power supplies. Students study and interpret the NEC, paying particular attention to NEC requirements for grounding, grounding system components, principles of operation, design and fault current calculations, as well as local ordinances and regulations related to wiring installations and principal circuit requirements covering wiring installations and principal circuit requirements. In addition, extensive hands-on lab exercises are provided to reinforce these concepts.

4 Units

54 Lecture hours

54 Lab hours

ETEC 112

Specialty & Lighting Systems

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 070 or MATH 070CD or appropriate placement

Transfers to: CSU

This introductory course to specialty and lighting systems power is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their university education, or increase their skill levels. The course covers National Electrical Code (NEC) require-

ments for grounding and bonding, and the complete electrical design of a commercial/industrial facility, including general electrical drawings; fire and security alarms; voice, data, television, signaling, and fiber optic systems; lighting protection and systems; and heating, air conditioning, and refrigeration. Students verify specialty system design work according to applicable National Electrical Code (NEC) requirements. In addition, extensive demonstrations are provided to reinforce these concepts.

3 Units

54 Lecture hours

EETEC 113

Electrical Cost Estimating

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 070 or MATH 070CD or appropriate placement

Transfers to: CSU

This introductory course in electrical cost estimating is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their university education, or increase their skill levels. The course provides an overview of electrical cost estimating, including billing of materials and listing procedures, and is most specifically intended for students preparing to enter electrical estimating occupations or electrical contracting work.

3 Units

45 Lecture hours

27 Lab hours

EETEC 114

Personal Development & Jobsite Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 070 or MATH 070CD or appropriate placement

Transfers to: CSU

This introductory course in personal development and jobsite management is for students already working as or seeking employment as an electrician, and who want to meet occupational goals, continue their university education, or increase their skill levels. Topics include personal development, working with others, effective communication, personal finance, personal employment benefits, personal growth, and workplace development, and as a result students acquire an understanding of attitudes and behaviors beneficial to success in vocational settings as well as everyday life.

3 Units

54 Lecture hours

ETEC 115

Electronics & Digital Logic Circuits

Prerequisite: ETEC 102, ETEC 103, ETEC 107

Transfers to: CSU

This introductory course in electronics and digital logic circuits is for students who are working as or seeking employment as an electrician, and who want to meet occupational goals, continue their education, or increase their skill levels. Topics include solid state devices and digital electronic principles used in the field of electronics, with emphases on the theory of operation, methods of fabrication, physical properties, and characteristics of semiconductor devices and circuits. Students analyze circuits and solve problems utilizing basic network analysis methods; laboratory work provides experience with the design and test of basic solid state device circuits and digital logic circuits, including signal tracing and troubleshooting, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment.

4 Units

54 Lecture hours

54 Lab hours

ELECTRONICS

Division of Career & Technical Education

ELEC 050

Introduction to the Electrical Industry

Advisory: READ 043 or appropriate placement

This introductory course is for a general audience and for those contemplating a career in the powerline (electrical) industry. Students will become acquainted with the basic concepts of terminology and will receive hands-on experience with components and measuring equipment.

2 Units

27 Lecture hours

27 Lab hours

ELEC 051

Electrical Power Distribution Systems

Prerequisite: ELEC 050

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This is an introductory course for linemen and those interested in a career in the power utility industry. This is the second class of a five class program designed to provide the student with knowledge and skills with electrical power distribution systems. This course explains how electricity is generated and delivered to custom-

ers. Course content includes safety, basic electrical theory of generation, transmission, transformers, regulators, fuses, meters, and applied mathematics to illustrate basic electricity relationships of components in an electrical power distribution system.

3 Units

45 Lecture hours

27 Lab hours

ELEC 052

Distribution of Electrical Power

Prerequisite: ELEC 051

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This is an introductory course for linemen and those interested in a career in the power utility industry. This is the third class of a five class program designed to provide the student with knowledge and skills with electrical power distribution systems. This course further explains the distribution of electrical energy, starting with the various methods of generation, through a more extensive look into various transmission systems, into the rural and urban substations, and ending at the customer's service entrance. Course content includes safety, electrical theory of generation, transmission, distribution, substations, transformers, and applied mathematics related to the components of an electrical power distribution system.

3 Units

45 Lecture hours

27 Lab hours

ELEC 061

Fundamentals of Wire and Cabling

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course will present the principles and practices of copper cable wiring technology and includes instruction in the design, installation, and maintenance of copper wiring systems for intelligent control systems, lighting and appliance control devices, communication, and networking. Also includes instruction in household and institutional power wiring. This course is designed for students wanting to work in the Home Technology Service industry.

2 Units

27 Lecture hours

27 Lab hours

ELEC 062

Fundamentals of Fiber Optics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course presents the principles and practices of fiber optics and optoelectronic technology and includes instruction in the design, installation, and maintenance of fiber optic cabling control systems and optoelectronic control systems for computer communication and networking systems. This course is designed for students wanting to work in the Home Technology Service industry.

2 Units

27 Lecture hours

27 Lab hours

ELEC 063

Fundamentals of Wireless Communication

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course presents the principles and practices of wireless communication technology and includes instruction in the design, installation, and maintenance of wireless communication technology network systems. Emphasis is placed on system reliability, security, and cost containment concerns. This course is designed for students wanting to work in the Home Technology Service industry.

2 Units

27 Lecture hours

27 Lab hours

ELEC 064

Home Technology Integration Technologies

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course presents the principles and practices of installing and maintaining home technology. Students are exposed to home lighting controls, computer networking, home security, home entertainment systems including video, data, and voice, heating ventilation and air conditioning control systems, and home systems integration. This course prepares the student for Home Technology Industry certification and is designed for students wanting to work in the Home Technology Service industry.

4 Units

54 Lecture hours

54 Lab hours

ELEC 070

Applied Telecommunications Technology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This is an introductory course that will examine the theory behind present day wireless (cellular) telecommunications systems which

will include an in-depth analysis of the design and installation of these systems. The course is intended for students interested in a career in the wireless telecommunications industry. Topics will include: mobile devices networks, antenna orientation, base station system, and the operation and support system associated with the wireless systems. Also presented are topics on environmental effects, governmental impact and history of wireless telecommunications.

3 Units

45 Lecture hours

27 Lab hours

ELEC 071

Mobile and Wireless Communications

Prerequisite: ELEC 070

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This is the second class of a five class program that will further examine the theory behind present day wireless (cellular) telecommunications systems. This course is designed to provide students with information and skills associated with the wireless (cellular) telecommunications industry. The course is intended for students that are interested in a new career or are currently working in the wireless telecommunications industry. Topics will include: Wireless standards and protocols and the critical issues of compatibility, internetworking, and voice/data convergence, design and integration of WCDMA/UMTS, CDMA2000, and SCDMA into existing cellular/PCS networks. Also presented are topics on RF propagation, 3G and 4G networks, and the future of wireless telecommunications.

3 Units

45 Lecture hours

27 Lab hours

ELEC 100

DC and AC Fundamentals

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This introductory course in direct current (DC) and alternating current (AC) electricity is for students and for those contemplating a career in the electrical/electronics industry. Course content includes basic theories, resistance, capacitance, inductance, simple DC and AC circuits, transformers, measuring instruments, batteries, motors, and generators..

3 Units

45 Lecture hours

27 Lab hours

ELEC 101

D/C Electronic Circuits and Devices

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

Transfers to: CSU

This course is an introduction to the field of Direct Current (D/C) electricity/electronics. Emphasis is on the theory of operation, physical properties and characteristics of DC electrical/electronic circuits and devices. Students will analyze circuits and solve problems utilizing basic network analysis methods. The course will instruct students on the arrangement of circuit diagrams, proper identification of circuit/device symbols, and use of wiring schematics. Laboratory work provides experience with the design and test of basic electrical circuits, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 102

A/C Electronic Circuits and Devices

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

Transfers to: CSU

This course is an introduction to the field of Alternating Current (A/C) electricity/electronics. Emphasis is on the theory of operation, physical properties and characteristics of AC electrical/electronic circuits and devices. Students will analyze circuits and solve problems utilizing basic network analysis methods. The course will instruct students on the arrangement of circuit diagrams, proper identification of circuit/device symbols, and use of wiring schematics. Laboratory work provides experience with the design and test of basic electrical circuits, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 105

Computer Simulation and Fabrication of Electronic Circuits

Prerequisite: ELEC 101

Transfers to: CSU

This course provides an introduction to the use of computer software in the simulation and fabrication of electronic circuits and printed circuit boards. It is intended for students in electronics technology as well as those currently working in the electronics industry. Using a popular educational version of circuit simulation software, the Electronics Workbench TM program suite, students will be introduced first to concepts of analog and digital circuit simulation. The modeled circuits are then processed. Fabricated and ultimately tested as prototype circuit boards. Students will learn to use a miniature computer controlled circuit board mill to produce the prototypes.

2 Units

18 Lecture hours

54 Lab hours

ELEC 108

Introduction to Solid State Devices and Circuits

Prerequisite: ELEC 101 and 102

Transfers to: CSU

This course is an introduction to solid state devices used in the field of electronics. Emphasis is on the theory of operation, methods of fabrication, physical properties, and characteristics of semiconductor devices and circuits. Devices considered include diodes, bipolar junction transistors (BJTs) and field effect transistors (FETs), special diodes, thyristors (i.e., silicon-controlled rectifiers, or SCRs), digital and analog integrated circuits (ICs), and typical applications of each device in amplifier, regulator, oscillator, timer, and digital circuits. Students analyze circuits and solve problems utilizing basic network analysis methods. Laboratory work provides experience with the design and testing of basic solid state device circuits, including signal tracing and troubleshooting, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students who are contemplating a career in the electrical/electronics industry, and is part of the preparation leading to an A.S. degree or a Certificate in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 109

Linear, Analog Circuits and Devices

Prerequisite: ELEC 101 and 102

Transfers to: CSU

This course focuses on linear analog circuits and devices used in the field

of electronics. Emphasis is on the theory of operation, methods of fabrication, physical properties, and characteristics of operational amplifiers, other discrete circuits, and external circuitry. The course builds on the foundations students have learned in previous electronics courses, continuing the study of solid state devices and circuits with an emphasis on integrated circuits (ICs) and applications. Students analyze circuits and solve problems utilizing basic network analysis methods, exploring IC device characteristics and considering the topics of input/output impedance, drift, offset, bias current, gain, frequency response, and simple modeling. Device data sheets and application notes are introduced to provide training in the selection of devices for specific purposes. Laboratory work provides experience with the design and testing of basic solid state device circuits, including signal tracing and troubleshooting, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students who are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A.S. degree in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 111

Introduction to Digital Electronics

Prerequisite: ELEC 101 and 102

Transfers to: CSU

This course is an introduction to digital electronic principles common to all areas of electronics. The course emphasizes the study of number systems and representations such as binary codes, hexadecimal codes, and Boolean algebra; and covers topics including analysis and design of combinational and sequential logic circuits, gates, adders, transistor-transistor logic (TTL), small- and medium- scale integrated devices, programmable logic, simulation of digital circuits and complementary metal-oxide-semiconductors (CMOSs), and emitter-coupled logic (ECL) families. Laboratory work also provides experience with the design and testing of basic digital circuits, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students who are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A.S. degree or a Certificate in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 208

Advanced Solid State Devices and Circuits

Prerequisite: ELEC 108

Transfers to: CSU

This course is a continuation of the study of solid state devices used in the field of electronics presented in the introductory course ELEC 108. Emphasis is on the theory of operation, physical properties and characteristics of advanced semiconductor devices and circuits. Devices considered are advanced design transistors, silicon controlled rectifiers (SCRs) and other digital and analog integrated circuits (ICs), typical applications of each device in inverters, converters, and switching power supplies. Students analyze circuits and solve problems utilizing basic network analysis methods with an emphasis on advanced biasing, cascading, coupling, and phase shifting. Laboratory work provides experience with the design and testing of advanced solid state device circuits including signal tracing and troubleshooting, schematic diagrams, and common laboratory equipment. This course is for students who are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A.S. degree or a Certificate in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 211

Advanced Digital Electronics

Prerequisite: ELEC 111

Transfers to: CSU

This course is a continuation of introduction to electronic digital principles common to all areas of electronics. Building on the foundations covered in ELEC 111, emphasis will be placed on the study of various types of Counters, A/D and D/A Converters, I-O Devices, Memories and an introduction to Micro Computers. Through laboratory work, students learn applications by constructing various circuits and devices. Advanced analysis and design of combinational and sequential Logic Circuits, Gates, Adders, TTL: small and medium scale integrated devices, programmable logic and simulation of digital circuits and ECL families will be covered. Laboratory work will also provide experience with the design and test of basic digital circuits, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students who are contemplating a career in the electrical/electronics industry and is part of the prepara-

tion leading to an A. S. degree or a Certificate in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 240

Microprocessors and Microcomputing

Prerequisite: ELEC 211

Transfers to: CSU

This course provides a fundamental knowledge of the general architecture of microcomputers. Emphasis is on the study of organization and structuring of the major hardware and software components of computers, including the central processing unit (CPU) and some of the input/output (I/O) devices used to interface the CPU to various peripheral devices. The course considers the physical aspects of information transfer and control within a digital computer, and emphasizes network architecture, communication protocol, microprogramming instruction sets, and assembly language programming. Laboratory exercises focus on construction and deconstruction of a basic computer and testing and troubleshooting critical functions. This course is for students who are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A.S. degree or a Certificate in Electronics Technology.

4 Units

54 Lecture hours

54 Lab hours

ELEC 299

Directed Study in Electronics Technology

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an opportunity for the student to expand their studies in Electronics Technology beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

EMERGENCY MEDICAL TECHNICIAN

Division of Public Safety

EMT 093

Emergency Medical Technician

Prerequisite: EMT 100 with a grade of "B" or better

This course is designed to certify students as a National Registry and State of California emergency medical technician (EMT), and gain employment as an ambulance EMT, hospital emergency department EMT, or event staff EMT. After successful completion of this course, students will be approved to take the National Registry EMT cognitive examination and then request certification as an EMT through the Los Angeles County Emergency Medical Services (EMS) Agency or other local EMS accrediting agencies in California. Topics discussed include pre-hospital care terminology, cardiovascular emergencies, emergency childbirth, communicable disease transmission, extrication tools and equipment, tactical casualty care, automatic external defibrillation, and the EMS system. In order to participate in this course students must pass a background check, EMT medical physical that includes vaccination verification, and a 10-panel drug screen.

9 Units

126 Lecture hours

108 Lab hours

EMT 0931

Emergency Vehicle Operations

Prerequisite: READ 043 or appropriate placement; Possession of a class "C" license.

Advisory: ENGL 035 or ENLA 100 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed for EMT students and other interested students to gain certification to obtain an Ambulance Driver Certificate in California. An Ambulance Driver Certificate can be obtained prior to completion of this course. Pre-trip inspection, driving skills and a driving test are parts of this course. Students will complete their certification through the California DMV. A physical may be required to meet California DMV requirements in regards to licensing.

4 Units

54 Lecture hours

54 Lab hours

EMT 100

Emergency Medical Responder (Formerly FTEC 121)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is intended for students who seek a better understanding of the role and responsibilities of a first responder. The course also meets the State of California Title 22 requirements pertinent to cardiopulmonary resuscitation (CPR), first aid, and automatic external defibrillation (AED) training as related to being an emergency medical technician (EMT). This course also certifies students in CPR for the healthcare professional.

3 Units

36 Lecture hours

54 Lab hours

EMT 290

Cooperative Work Experience/Internship for Emergency Medical Technician Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in the Emergency Medical Technician field under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in the area of Emergency Medical Technician and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of fire technology or EMS (emergency medical services) and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;
3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;
3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

appropriate placement, MATH 053 or appropriate placement

Transfer to: CSU

This introductory course considers different branches of engineering, the engineering industries, and the functions of engineers and related roles. Topics include the methods and tools of engineering problem solving and design, the place of engineering in society, and engineering ethics. Students learn about the educational requirements for careers in engineering fields and effective strategies to be academically successful in engineering programs, practice developing communication skills pertinent to engineering professions, and explore a variety of engineering career pathways to plan and shape career goals.

2 Units

27 Lecture Hours

27 Lab Hours

ENGR 212 (C-ID ENGR 220)

Computational Methods in MATLAB/Octave

Prerequisite: PHY 211, MATH 190 or MATH 190H

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course will teach scientific computation using MATLAB/Octave software packages. Topics include an introduction to matrix and vector methods, numerical methods including integration and differentiation, Monte Carlo methods, statistical analysis of large data sets, and the creation of scientific graphics. Topics will be applied to solve typical problems in physics and engineering.

4 Units

54 Lecture hours

54 Lab hours

ENGR 217 (C-ID ENGR 260)

Electric Circuit Analysis

Prerequisite: PHY 213, MATH 260, MATH 270

Transfers to: UC, CSU

This course is for students who intend to pursue a major in engineering. The course covers topics in electrical engineering, including Ohm's law, dependent and independent sources, Kirchhoff's laws, mesh-current and nodal-voltage methods, Thévenin and Norton equivalent circuits, linear superposition, DC/AC transient and steady-state responses of linear RLC circuits, phasors, AC power calculations, and three-phase circuits. Theoretical analysis of modern, semiconducting devices such as diodes, operational amplifiers (op-amps), metal-oxide-semiconductor field-effect transistors (MOSFETs), and bipolar junction transistors (BJTs) will also be explored in the context of non-linear circuits, digital circuits capable of Boolean logic, and the

ENGINEERING

Division of Mathematics, Sciences, and Engineering

ENGR 100

Introduction to Engineering (same as ENGT 138)

Advisory: ENGL 035 or ENLA 100 or appropriate placement, READ 043 or

integration of semiconducting circuit elements into linear, RLC circuits with applications.

3 Units

54 Lecture hours

ENGR 217L (C-ID ENGR 260L)

Electric Circuit Analysis Lab

Prerequisite: PHY 213, MATH 260, MATH 270

Prerequisite/Corequisite: ENGR 217

Transfers to: UC, CSU

This course is an introduction to the design, construction, and measurement of analog and digital electrical circuits, including operational amplifiers and modern semiconducting devices. The use of multimeters, oscilloscopes, power supplies, and function generators is emphasized, as is the simulation of circuits with software. Direct current (DC), transient, and alternating current (AC) steady state conditions are investigated.

1 Unit

54 Lab hours

ENGR 235

Engineering Mechanics: Statics

Prerequisite: PHY 211

Transfers to: UC, CSU

This course is for students who intend to pursue a major in engineering, and provides an overview of the effect of two- and three-dimensional force systems on particles and rigid bodies under equilibrium conditions. Topics covered include distributed forces and determination of centroids, analysis of trusses, frames and machines, internal forces and moments, systems involving friction, and methods of virtual work and equilibrium.

3 Units

54 Lecture hours

ENGR 245 (C-ID ENGR 230)

Engineering Mechanics: Dynamics

Prerequisite: ENGR 235

Transfers to: UC, CSU

This course is for students who intend to pursue a major in engineering and provides an overview of the effect of two and three dimensional force systems on particles and rigid bodies in motion. Topics include kinematics of particles and rigid bodies; applications of Newton's Second Law; energy and momentum methods in the study of motions; translational, rotational, & general planar motion; and mechanical vibrations.

3 Units

54 Lecture hours

ENGINEERING TECHNOLOGY

Division of Career & Technical Education

ENGT 101

Introduction to Technical Drawing & Graphics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This basic course in technical drawing and graphics is for students with no previous drafting skills or training. The course is designed for students who wish to pursue training in fields and careers related to architecture, civil design, and engineering design drafting. Practical application is provided with the tools, techniques, standards, and practices used in the industries that need technical drawings and graphics.

3 Units

36 Lecture hours

54 Lab hours

ENGT 105

Introduction to Technical Freehand Sketching

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to develop skills in freehand drawing as it is used by design professionals in architectural and technical applications. Using pen, pencil, and marker and deploying basic principles of proportion, composition, and freehand techniques, students prepare technical isometric, oblique, perspective, and orthographic sketches to industry standards. Design considerations for various projects involving preliminary design sketches are also introduced. This course is open to all students who want to develop freehand drawing skills. It is required for all students working towards a degree or certificate in the Architecture and Engineering Design Drafting program.

2 Units

27 Lecture hours

27 Lab hours

ENGT 122

Engineering Design Graphics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 101 or two years of high school drafting, ENGT 150 or ENGT 170

Transfers to: UC, CSU

This course is an introduction to graphics as used in engineering design, and the systematic use of graphic solutions and descriptive geometry to solve 3D engineering problems involving space, points, planes, and lines. Emphasis is placed on technical drawing using International Organization for Standardization (ISO) and American National Standards Institute (ANSI) standards, including geometric dimensioning and tolerancing, with a conceptual design project and preparation of working drawings. This course is required for all students working towards a degree or certificate in the Architecture and Engineering Design Drafting program. The course is also recommended for students interested in transferring to schools of engineering.

4 Units

54 Lecture hours

54 Lab hours

ENGT 131

Engineering and Manufacturing Applications of Technical Drawing

Prerequisite: ENGT 122, ENGT 150 or ENGT 170 or appropriate CADD experience

Transfers to: CSU

This intermediate course takes up technical drawing as used in manufacturing applications of design and engineering technology, and is intended for all students in areas of study related to engineering, technical drafting, design, and computer graphics. The course incorporates orthographic projection, introduction to tool design, and applications of descriptive geometry through layouts and developments. The course also covers the American National Standards Institute (ANSI) Y14.5 standard, precision dimensioning, geometric tolerancing, and manufacturing terminology and processes. Lab exercises and drawings are used to reinforce lecture and demonstration concepts.

4 Units

54 Lecture hours

54 Lab hours

ENGT 138

Introduction to Engineering (Same as ENGR 100)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement

Transfers to: CSU

This introductory course considers different branches of engineering, the engineering industries, and the functions of engineers and related roles. Topics include the methods and tools of engineering problem-solving and design, the place of engineering in society, and engineering ethics.

Students learn about the educational requirements for careers in engineering fields and effective strategies to be academically successful in engineering programs, practice developing communication skills pertinent to engineering professions, and explore a variety of engineering career pathways to plan and shape career goals.

2 Units
27 Lecture hours
27 Lab hours

ENGT 150

AutoCAD for Basic CADD Applications

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 101 or two years of high school drafting
Transfers to: CSU

This course is for students preparing for high-technology careers who need the skills necessary to function as an entry-level computer-aided design and drafting (CADD) operator, or to apply CADD to the specific disciplines of mechanical and architectural design, manufacturing, illustration, and engineering-related documents. An overview of computer graphics and CADD utilizing the latest release of AutoCAD software is provided. Students produce 2D orthographic, isometric, and basic 3D model solutions of mechanical and architectural applications.

4 Units
54 Lecture hours
54 Lab hours

ENGT 170

MicroStation for Basic CADD Applications

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 101 or two years of high school drafting
Transfers to: CSU

This course is for students preparing for high technology careers who need the skills necessary to function as an entry level CADD operator or to apply CADD to specific disciplines of mechanical and architectural design, manufacturing, illustration and engineering related documents. An overview of computer graphics and CADD (Computer Assisted Design and Drawing) utilizing the latest release of MicroStation software will be provided. Students will produce 2D orthographic and basic 3D model solutions of mechanical and architectural applications.

4 Units
54 Lecture hours
54 Lab hours

ENGT 200

Intermediate CAD Modeling for Design & Production

Prerequisite: ENGT 150
Advisory: ENGL 035 or ENLA 100 or

appropriate placement; READ 043 or appropriate placement; ENGT 101 or two years of high school drafting

Transfers to: CSU

This course is for students pursuing degrees or certificates in Architecture, Civil, or the Engineering Design Drafting Program, and for those who wish to enhance their computer aided design (CAD) skills for workplace productivity. The course is an intermediate application study in CAD, drafting, and graphics using the latest revisions of CAD software.

Combined with previously learned technical drafting conventions and basic CAD operational skills, students will use CAD software to produce detailed drawings that involve models, 2D and 3D objects, data attributes, and scales. Emphasis is placed on working with multiple drawing files using external files to create mechanical, architectural, and civil projects.

4 Units
54 Lecture hours
54 Lab hours

ENGT 231

Technical Product Design and Presentation

Prerequisite: ENGT 122; ENGT 150 or ENGT 170 or appropriate CADD experience

Transfers to: CSU

This intermediate course focuses on technical presentation drawing, product proposal and design (including electro-mechanical packaging), orthographic and axonometric illustration for presentation, and assembly pictorial views. Using computer aided design, manual drafting, and graphic techniques, students apply previously learned skills to develop graphic illustrations of mechanical applications for use in catalogs, manuals, and engineering support presentation documents. This course benefits all students in areas of study related to engineering, drafting, design and computer graphics.

4 Units
54 Lecture hours
54 Lab hours

ENGT 250

Parametric Modeling 3D Applications for Mechanical Design

Prerequisite: ENGT 122 and ENGT 150
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course presents advanced applications of 2D and 3D Computer Aided Design Drafting (CADD) and an introduction to parametric modeling and rapid prototyping utilizing the latest releases of Autodesk Inventor series, SolidWorks, and other parametric modeling software

to produce solutions for mechanical applications. This course benefits all students in areas of study related to Engineering, Drafting, Design and Computer Graphics, emphasizes CADD generated three dimensional graphics using wire frame, surface modeling, and parametric solids.

4 Units
54 Lecture hours
54 Lab hours

ENGT 265

Pressure Piping Design

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement; ENGT 150 or ENGT 170 or industry experience in CADD applications

Transfers to: CSU

This course is for those students with CADD experience who are interested in the career field of pressure piping design engineering. This course presents the preparation of engineering detail drawings of piping systems for commercial, utilities and industrial plants. Included is information and work dealing with the location, installation, operation, and maintenance of pumps, steam turbines, compressors, tanks, heaters, coolers, cooling towers, condenser, reactors, boilers, chillers, heat exchangers and special equipment.

3 Units
36 Lecture hours
54 Lab hours

ENGT 266

Pressure Piping Applications

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement; ENGT 150 or ENGT 170 or industry experience in CADD applications; ENGT 265

Transfers to: CSU

This course is for all students interested in the career field of pressure piping design engineering. This course presents the advanced preparation of engineering detail drawings of piping systems for commercial, utilities and industrial plants. Included is advanced information and layout work dealing with the location, installation, operation of pumps, steam turbines, compressors, vertical vessels, horizontal vessels, tanks, heaters, coolers, cooling towers, condenser, reactors, boilers, chillers, heat exchangers and special equipment.

3 Units
36 Lecture hours
54 Lab hours

ENGT 270

SolidWorks for 3D Modeling and Prototype Applications

Prerequisite: ENGT 122; ENGT 150 or ENGT 170

Transfers to: CSU

This course is an intensive study of 3D computer graphics and computer-assisted design and drafting (CADD) utilizing the latest release of SolidWorks Software. This course benefits all students in areas of study related to engineering, drafting, design, and computer graphics. Students produce 3D, parametric, computer-generated virtual models incorporating mechanical design refinements. The course emphasizes the technological skills necessary to function as a design professional in order to apply 3D design graphics technology to the specific disciplines of mechanical engineering, machine drafting and design, manufacturing, animation, modeling, and illustration. Students are introduced to a variety of ways to produce prototype models directly from CADD-generated solid geometry. Students will also take an industry standard test, Certified SolidWorks Associate (CSWA), to check for proficiency and receive certification upon passing.

4 Units

54 Lecture hours

54 Lab hours

ENGT 280

Advanced MicroStation for CADD & BIM Applications (Same as ARCH 280)

Prerequisite: ENGT 170 or appropriate CADD work experience, or appropriate placement; ENGT 101 or two years of high school drafting

Transfers to: CSU

This course is for students pursuing advanced study in MicroStation 3D parametric CADD (Computer Assisted Design and Drafting) and the BIM (Building Information Modeling) approach to building design using Bentley Architecture digital modeling applications. Students apply previously learned drafting conventions to produce 2D and 3D CADD- and BIM-generated mechanical and architectural drawings and virtual design models. This course benefits all students studying architecture, civil engineering of all types, drafting, design and computer graphics. Emphasis is placed on the high technology skills necessary to function as a designer or CADD drafter.

4 Units

54 Lecture hours

54 Lab hours

ENGT 290

Cooperative Work Experience/Internship for Drafting Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor,

and is facilitated by the use of learning objectives. Students work in a skilled or professional-level assignment in their area of vocational interest and meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is in drafting-related fields and who have completed or enrolled in the appropriate coursework. Instructor approval is needed to enroll in the course. Contact the CWE office regarding re-enrollment procedures.

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

ENGT 299

Directed Study in Engineering Design Drafting

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an opportunity for students to expand their studies beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. Students are required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

ENGLISH

Division of Communications & Languages

ENGL 010S

English Composition Support

Corequisite: ENGL 101

Advisory: ENGL 030 or ENLA 034 or appropriate placement

This is a co-requisite support course for English 101 composition students which assists students who may benefit from supplemental support so that they can succeed in a college-level English composition course. Students will be afforded additional

practice in all phases of composition, grammar, and mechanics.

1 Units

18 Lecture hours

ENGL 010SP

English Composition Support Plus

Corequisite: ENGL 101

Advisory: READ 022 or appropriate placement

This is a co-requisite support course for English 101 composition students which assists students who may benefit from additional support so that they can succeed in a college-level English composition course. Students will be afforded additional practice in all phases of composition, grammar, and mechanics.

2 Units

36 Lecture hours

ENGL 020

College Writing Skills

This course is designed to provide students with the skills needed for writing in many college courses. The course covers the basics of college English skills, such as thesis statements, grammar, paper organization, and formatting. This course is intended to prepare students entering college who are planning to take any level of English or English as a new language (ENLA). This is a non-degree applicable course offered on a pass/no pass basis.

0.5 - Units

9 - Lecture hours

ENGL 035

Introduction to College Composition

Prerequisite: ENGL 030 or ENLA 034 or appropriate placement

Corequisite: ENGL 035W

ENGL 035, a foundation-level composition course, prepares students to succeed in transfer-level English courses by developing and reinforcing essential college writing skills. Instruction on utilizing critical reading, thinking, and reasoning skills will be the focus of selected college-level readings. Through the use of engaging thematic units, students will practice effective written communication through a process-centered approach, including pre-writing, drafting, and multiple revisions of their work during the submission process. Throughout the semester, emphasis will be placed on active learning, skill development, as well as tools for college and life success. This is a non-degree credit course and is offered on a pass/no pass basis. In addition to ENGL 035, students will concurrently enroll in the ENGL 035W Writing Workshop where they will take part in workshop-specific assignments and additional individualized activities that complement and strengthen their work in ENGL

035. ENGL 035W Writing Workshop is required and offered on a pass/no pass basis.

3 Units
54 Lecture hours

ENGL 035W **Writing Workshop**

Corequisite: ENGL 035
Advisory: READ 022 or appropriate placement

In this course, ENGL 035 students will participate in instruction that is designed to complement the Course Content from ENGL 035. Students will develop and improve their writing and language skills through individualized lessons and conferences with composition instructors. All ENGL 035 students must be concurrently enrolled in this course. This course is non-degree applicable, offered on a Pass/No Pass basis, and may be repeated one time for credit.

0.5 Units
27 Lab hours

ENGL 101 (C-ID ENGL 100) **College Composition and Research**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement
Transfers to: UC, CSU

This composition course enables students to generate logical, coherent essays and reports necessary for academic and professional success. Students become proficient in research techniques, and learn critical reading and thinking skills through expository and persuasive reading selections before applying these skills to creating original essays and a final research paper. The lab component of the course is designed to assist students in improving and refining their writing and language skills: Students complete lab activities that enhance their ability to compose logical, well-supported arguments that exhibit grammatical fluency and correct citation styles. Students meet with composition instructors through individual conferences that address students' specific writing concerns. This course is designed for students who wish to fulfill the general education requirement for Written Communication.

3.5 Units
54 Lecture hours
27 Lab hours

ENGL 104 **Tutorial Skills in Composition**

Prerequisite: ENGL 101 with a grade of "A" or ENGL 201 with a grade of "A" or "B"

Prerequisite/Corequisite: ED 090
Transfers to: CSU

This course prepares students to tutor in composition/writing. Prospective tutors will be trained to assist students in all stages of the writ-

ing process: invention/prewriting, composing/drafting, revising, and editing. Emphasis will be placed on the dialogic nature of the tutoring process in writing. This course is intended for all prospective tutors and coaches who will be helping students in writing.

0.5 Units
9 Lecture hours

ENGL 125 **Grammar and Usage**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement
Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course explores parts of speech, varieties of sentence structures, common grammar and usage problems, and how to apply these issues to real-world communications. It is designed for students who wish to expand their knowledge of standard American English and thereby increase their skill in the written and spoken language. It is especially helpful for students planning to go into teaching.

3 Units
54 Lecture hours

ENGL 126 **Languages of the World**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This is a linguistics course which covers the major languages families of the world and representative languages from those families. It presents the phonology, morphology, syntax, and pragmatics of these languages. It is specifically targeted at those who will be working with non-native speakers of English in order to equip them to recognize the cross-linguistic influences of other languages on English, thus preparing them to communicate more effectively with their clients and/or students and to assess the linguistic and sociolinguistic factors which affect communication. This course is useful for majors in foreign language, anthropology, communications, health science, and English, and especially for those planning to enter elementary and secondary teaching in California, with its diversity of languages and cultures.

3 Units
54 Lecture hours

ENGL 127 **Language Structure and Language Use: Introduction to Linguistics**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*

(*Students will receive credit for only one of the following courses: ENGL 127 or ENGL 127H)

This course explores the nature and structure of world languages. Students will study whole language development through discourse and semantics. The structure of words, which includes phonology, morphology, how words are used together in sentences, syntax, will also be explored. The tool to decode worldwide sounds, the International Phonetic Alphabet, will be a key element in the course. Students will also discuss the difference between learning a language and acquiring a language. This course is beneficial for future teachers and for those majoring in any foreign language, English, communications, and anthropology.

3 Units
54 Lecture hours

ENGL 127H **Language Structure & Language Use: Introduction to Linguistics Honors**

Prerequisite: ENGL 101
Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*
*(*Students will receive credit for only one of the following courses: ENGL 127 or ENGL 127H)*

This course explores the nature and structure of world languages. Students will study language development through discourse and semantics as well as language use. The structure of words, which includes phonology, morphology, and how words are used together in sentences, syntax, will also be explored. A tool to decode worldwide sounds, the International Phonetic Alphabet, will be a key element in the course. Students will also discuss the difference between learning a language and acquiring language. This course is beneficial for future teachers and for those majoring in any foreign language, English, communications, and anthropology. This course is designed for students eligible for the Honors Program.

3 Units
54 Lecture hours

ENGL 131 (C-ID ENGL 200) **Creative Writing**

Prerequisite: ENGL 101
Transfers to: UC, CSU

This course is for students interested in various types of writing as forms of expression. It offers students a workshop setting in which to develop their writing skills in various genres such as fiction, poetry, and playwriting. Students will learn to "read as writers" by analyzing published writings in various genres with a focus on authorial techniques and effectiveness. Students also will be required

to write regularly, present their own work in class for discussion, and develop critical standards for evaluating the merit of their own work and the work of their peers.

3 Units

54 Lecture hours

ENGL 201 (C-ID ENGL 105)

Advanced Composition and Critical Thinking

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ENGL 201 or ENGL 201H)*

This advanced composition course is open to all students who have successfully completed ENGL 101 and is designed for those who expect to transfer to four-year colleges or universities. Students will read and write extensively, while applying critical thinking skills and research techniques. Students will demonstrate these abilities in advanced composition as they research and write a series of argumentative essays, which demonstrate the ability to analyze issues, evaluate positions, and argue persuasively through clear, concise prose. The lab component of this course is designed to assist students in advancing and refining their writing and language skills and will augment their ability to exercise critical thought. Students will complete lab activities that further enhance their ability to compose logical, well-supported arguments that exhibit grammatical fluency and correct documentation form. Students will meet with composition instructors through individual conferences that address students' specific writing concerns.

3.5 Units

54 Lecture hours

27 Lab hours

ENGL 201H (C-ID ENGL 105)

Advanced Composition and Critical Thinking Honors

Prerequisite: ENGL 101

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: ENGL 201 or ENGL 201H)*

This advanced composition course is open to all students who have successfully completed ENGL 101 and is designed for those who expect to transfer to four-year colleges or universities. Students will read and write extensively, while applying critical thinking skills and research techniques. Students will demonstrate these abilities in advanced composition as they research and write a series of argumentative essays, which demonstrate the ability to analyze

issues, evaluate positions, and argue persuasively through clear, concise prose. This Honors section is open to all students who have completed ENGL 101 with a grade of C or better. Students will be expected to analyze issues in more depth and write on them at greater length than they would in a non-honors section.

3.5 Units

54 Lecture hours

27 Lab hours

ENGL 231

Advanced Creative Writing

Prerequisite: ENGL 131

Transfers to: CSU

This course is for students interested in continuing their studies in various forms of writing. It offers students a workshop beyond ENGL 131 in which to develop more advanced writing skills in various genres such as fiction and poetry. Students will continue to learn to "read as writers" by analyzing published writings in various genres, with a focus on authorial techniques and effectiveness. Students also will be required to write regularly, present their own work in class for discussion, and develop critical standards for evaluating the merit of their own work and the work of their peers.

3 - Units

54 - Lecture hours

ENGL 299

Directed Study: English

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study

courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

ENGL 325

Technical and Professional Writing

Prerequisite: ENGL 201 or ENGL 201H

This upper division General Education course is designed for students pursuing a Bachelors of Science degree in Automotive Technology and is open to all students who have successfully completed ENGL 201 or ENGL 201H. Students will develop expository writing skills on technical subjects relevant to automotive and transportation-related industries, business, science, government, and other similar fields. Written assignments will comprise short forms including technical description, proposals, manuals, and journal articles, as well as longer formal papers, feasibility studies, and technical reports. This course will help students develop principles of clear writing appropriate to Automotive Industry standards.

3 Units

54 Lecture hours

ENGLISH AS A NEW LANGUAGE

Division of Communications & Languages

ENLA 024

Intermediate Composition

Prerequisite: ENLA 014 or appropriate placement

This is an intermediate composition class for non-native speakers of English focusing on the fundamentals of academic writing in English. Basic sentence structures, paragraph development, composition forms, English grammar and word usage are studied in various rhetorical modes. This course is offered on a pass/no pass basis and is not applicable to the degree.

3.5 Units

54 Lecture hours

27 Lab hours

ENLA 034

Intermediate-Advanced Composition

Prerequisite: ENLA 024 or appropriate placement

A continuation of ENLA 024, this course is for ENLA students and emphasizes longer writings with more complicated sentence patterns leading up to a basic essay. Students focus on both thematic and rhetorical modes of composition

while they practice topic sentences, thesis statements, subordination, and transitional expressions. This course is offered on a pass/no pass basis and is not applicable to the degree.

3.5 Units
54 Lecture hours
27 Lab hours

ENLA 100
Advanced Composition

Prerequisite: ENLA 034 or appropriate placement

Transfers to: UC, CSU

ENLA 100 is the highest-level course of the ENLA writing sequence and an ENLA student's gateway in to ENGL 101. As a result of taking this course, students will be able to utilize various stages of the writing process, MLA conventions of academic writing in several rhetorical modes (including a research paper), and advanced levels of grammatical and mechanical accuracy in their writing.

3.5 Units
54 Lecture hours
27 Lab hours

ENVIRONMENTAL TECHNOLOGY

Division of Mathematics, Sciences, and Engineering

ET 110
Hazardous Waste Generation/Reduction/Treatment

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to educate students working in or seeking employment in the hazardous waste management field, with an overview of industrial processes and their generation of waste streams. Selected industries include electroplating, metal finishing, printed circuit board production, oil refining, chemical production, steel production, general manufacturing, printing and graphic reproduction, agriculture, and consumer services.

3 Units
54 Lecture hours

ET 120
Introduction to Alternative Energy Technology (Same as AET 120)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This introductory-level course provides students with a working knowledge of present-day energy systems, including an in-depth analysis of the design and installation of alternative

energy systems. Topics will include solar electrical systems, wind electrical systems, solar water heating systems, wind mechanical systems, small hydro-electrical systems, geothermal energy, fuel cells, biomass, energy storage, and microgrids. Students will develop skills to construct an alternative energy system. The course is intended for students who are contemplating a career in the alternative energy industry.

3 Units
45 Lecture hours
27 Lab hours

ET 121
Photovoltaic Systems Design and Installation (Same as AET 121)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

In this introductory course students examine and implement the design and installation of solar photovoltaic power systems, including the installation of a working solar photovoltaic power system. Students learn how to perform solar site evaluations, electrical load calculations, solar system size calculations, and installation techniques for grid-tie and off-the-grid photovoltaic systems. The course is designed to prepare students for the North American Board of Certified Energy Practitioners (NABCEP) entry-level exam, and is intended for students who are contemplating a career in the solar photovoltaic energy industry.

3 Units
45 Lecture hours
27 Lab hours

ET 122
Advanced Photovoltaic Systems Design and Installation (Same as AET 122)

Advisory: AET 121 or ET 121; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is the second course in the photovoltaic series in which students further examine and implement the design and installation of solar photovoltaic power systems. Students learn how to interpret the National Electrical Code (NEC) specifications concerning photovoltaic installations. Topics include code-compliant wiring of modules, inverters, charge controllers, batteries, grounding techniques, and related topics. Additional topics include the design and installation of large commercial photovoltaic systems. This course is intended for students who are contemplating a career in the solar photovoltaic energy industry.

3 Units
45 Lecture hours
27 Lab hours

ET 123
Wind Energy Systems Design and Installation (Same as AET 123)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

In this introductory course students examine and implement the design and installation of wind power systems, including the installation of a working wind generation power system. Students learn how to perform wind site evaluations, electrical load calculations, wind system size calculations, hydraulics fundamentals, basic aerodynamics, and installation techniques for wind power generation systems; in designing and installing wind power generation systems, students obtain skills for employment. This course is intended for students who are contemplating a career in the wind turbine power generation industry.

3 Units
45 Lecture hours
27 Lab hours

ET 124
Advanced Wind Energy Systems Design and Installation (Same as AET 124)

Advisory: AET 123 or ET 123; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This is the second course in the wind energy series in which students further examine and implement the design and installation of wind power systems. Students learn how to interpret the National Electrical Code (NEC) specifications concerning wind power installations. Topics include code-compliant wiring of modules, inverters, charge controllers, grounding techniques, and related topics. Additional topics include wind site evaluations, electrical load calculations, wind system size calculations, hydraulic fundamentals, basic aerodynamics, and installation techniques for large wind power generation systems. This course is intended for students who are contemplating a career in the wind turbine power generation industry.

3 Units
45 Lecture hours
27 Lab hours

ET 130
Health Effects of Environmental Hazardous Materials

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement; Transfers to: CSU

This course is designed to educate students working in or seeking employment in areas that include

health and safety responsibilities. The course provides an overview of how to identify and evaluate the hazards of chemical, physical, and biological agents that can be encountered in industrial operations, as well as waste disposal and remediation sites.

3 Units

54 Lecture hours

ET 150

Hazardous Waste Management Applications

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide students working in or seeking employment in the environmental field with an overview of hazardous waste management and regulations. The course explains the hazardous waste regulatory framework and helps students develop research skills in the hazardous waste area. Emphasis is placed on the following topics: universal waste, generator compliance, site investigation and remediation, permitting, enforcement, liability, and storm water discharge. The course also provides opportunities for the hands-on application of regulations. These applications include preparing a hazardous waste manifest, labeling and storing containers, sampling and analysis, and preparing a Phase I environmental site assessment (ESA).

4 Units

54 Lecture hours

54 Lab hours

ET 181

Home Energy Management and Auditing (Same as AET 181)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
Transfers to: CSU

This course is designed to provide individuals, who are working in or seeking employment in the green energy field, with an overview of home energy management and auditing. Specifically, this course will assist students in their preparation of a comprehensive home energy audit and energy management program. Emphasis is placed on the following topics: Appliances, Insulation, Designing/Remodeling, Electricity, Landscaping, Lighting, Space Heating and Cooling, Water Heating, Doors/Windows/Skylights, and Home Energy Audits.

3 Units

54 Lecture hours

ET 182

Industrial Energy Management and Auditing (Same as AET 182)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to provide students working in or seeking employment in the green energy field, with an overview of industrial energy management and auditing. Specifically, this course assists students in preparing a comprehensive energy audit and energy management program. Emphasis is placed on the following topics: types of energy audits, energy management and cost, benchmarking, energy performance, energy use requirements, maximizing system efficiencies, optimizing energy input requirements, fuel and energy substitution, and energy audit instruments.

3 Units

54 Lecture hours

ET 200

Hazardous Materials Management Applications

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide students working or seeking employment in the hazardous materials management field with a general overview of the requirements and applications of federal, state, and local laws and regulations relating to hazardous materials. The course will emphasize compliance with Department of Transportation (DOT), Occupational Safety and Health Administration (OSHA) Hazard Communication, Superfund Amendments and Reauthorization Act (SARA) Title III Community Right-to-Know, underground tank, asbestos, Proposition 65, and air toxics regulations.

4 Units

54 Lecture hours

54 Lab hours

ET 230

Safety and Emergency Response

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide students working or seeking employment in the environmental technology field with hands-on instruction in safety and emergency response to chemical and physical exposures at hazardous waste sites. Topics include hazard identification, emergency response planning, proper use and

selection of personal protective equipment (PPE), site control and evaluation, handling drums and containers, field sampling and air monitoring, proper use of instruments, confined spaces, and emergency response including field exercises in the use of air-purifying respirators (APR) and self-contained breathing apparatuses (SCBA). This course satisfies the requirements for 40-hour Hazardous Waste Operations and Emergency Response (HAZWOPER) training under Occupational Safety and Health Administration (OSHA) Standard 1910.120 and confined space entry training under OSHA Standard 1910.146.

4 Units

54 Lecture hours

54 Lab hours

ET 240

Solid Waste Management Applications

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide students working or seeking employment in the solid waste management field with an overview of the solid waste industry and its components. Emphasis is placed on the various aspects of integrated waste management including: waste prevention, recycling, composting, incineration, landfilling, environmental sampling and monitoring, facility siting and permitting, and compliance with environmental, health and safety regulations.

4 Units

54 Lecture hours

54 Lab hours

ET 250

Fundamentals of Safety and Health I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to introduce students to the field of occupational safety and health management and program development. Topics include instruction on federal, state and local agency legislation, and the application of labor and occupational safety and health regulations. The course content also includes familiarization with workers compensation/general liability insurance, accident investigation techniques, industrial hygiene, ergonomics, fire prevention, site and facility auditing, systems Safety, and program development. This course is for working supervisors, professionals, or business owners responsible for worker safety or placement of workers compensa-

tion/general liability insurance, and is a requirement for an Associate of Science Degree in Environmental Technology and/or a Certificate of Achievement in Environmental Technology Health and Safety.

3 Units

54 Lecture hours

ET 251

Fundamentals of Safety and Health II

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate assessment
Transfers to: CSU

This course is designed to introduce students to the supervisory and management functions of occupational safety and health and risk management. Topics include a review of federal, state, and local agency legislation; labor and occupational safety and health regulations; and workers' compensation insurance. The course content focuses on the elements of developing a safety and health program, behavior-based safety, workplace violence, terrorism preparedness, hazardous materials and waste management, the application of occupational safety and health design/compliance and regulations, and the development of a safety and health and loss prevention program (i.e., a quality assurance/quality control (QA/QC) policy). This course is for students pursuing a degree in Environmental Technology and/or a Certificate of Achievement in Health and Safety, and working professionals or business owners responsible for worker safety or risk management.

3 Units

54 Lecture hours

ET 260

Environmental Sampling and Analysis

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course provides an overview of the techniques of sampling protocols for obtaining soil, air, surface water, and groundwater samples based on sampling protocols approved by the United States Environmental Protection Agency (EPA). In the lecture, emphasis is placed on the aspects of the procurement of the samples through the EPA-approved standard operating procedures and practices. In the laboratory, students gain practical knowledge and skills for the appropriate collection and handling of environmental samples.

4 Units

54 Lecture hours

54 Lab hours

ET 270

Wastewater Treatment Plant Operations I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This is the initial course in a series of wastewater treatment courses designed to train students in the practical aspects of operating and maintaining wastewater treatment plants, emphasizing the use of safe practices and procedures. It is intended for students working or who seek employment in the wastewater treatment field. Topics include the role and responsibilities of a treatment plant operator, an explanation of why wastes must be treated, and detailed descriptions of the equipment and processes used in a wastewater treatment plant. Students learn to operate and maintain racks, screens, comminutors, sedimentation tanks, trickling filters, rotating biological contactors, package-activated sludge plants, oxidation ditches, ponds, and chlorination facilities. Students also learn how to analyze and solve operational problems and perform mathematical calculations related to wastewater treatment process control.

3 Units

54 Lecture hours

ET 271

Wastewater Treatment Plant Operations II

Prerequisite: ET 270

Transfers to: CSU

This is the second course in a series of wastewater treatment courses designed to train students in the practical aspects of operating and maintaining wastewater treatment plants, emphasizing the use of safe practices and procedures. It is intended for students working or who seek employment in the wastewater treatment field. Topics include conventional activated sludge processes, sludge digestion and solids handling, effluent disposal, plant safety and good housekeeping, plant and equipment maintenance, analysis and presentation of data, and records and report writing. Students also learn how to analyze and solve operational problems and to perform mathematical calculations related to wastewater treatment process control.

3 Units

54 Lecture hours

ET 272

Advanced Wastewater Treatment

Prerequisite: ET 271

Transfers to: CSU

This is the third course in a series of wastewater treatment courses designed to train students in the prac-

tical aspects of operating and maintaining wastewater treatment plants, emphasizing the use of safe practices and procedures. It is intended for students working or who seek employment in the wastewater treatment field. Topics include detailed descriptions of the equipment and advanced treatment processes used for odor control, pure oxygen-activated sludge treatment, solids removal from secondary effluents, residual solids management, enhanced biological control (including nitrogen and phosphorus removal), and wastewater reclamation. This course focuses on actual operating procedures: Students learn to operate and maintain treatment plant instrumentation equipment and systems. Additionally, students learn how to analyze and solve operational problems and perform mathematical calculations relating to wastewater treatment process control.

3 Units

54 Lecture hours

ET 273

Stormwater Management, Treatment and Controls

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide students working or seeking employment in the industrial stormwater management field with the skills necessary to manage stormwater activities at industrial sites. Such management activities include the ability to write stormwater plans, implement structural and non-structural best management practices, evaluate and design stormwater treatment systems, conduct laboratory testing, understand how to collect stormwater samples, evaluate low impact development methods, and understand the regulatory and political framework of stormwater management. Emphasis is placed on stormwater chemistry, water treatment, student-designed industrial treatment systems, auditing for compliance, monitoring of industrial effluent, interpretation of laboratory results, and how to apply data to achieve real reductions in effluent contaminated by industrial pollutants.

3 Units

54 Lecture hours

ET 274

Industrial Waste Water Treatment

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide individuals, who are working in or seeking employment in the water management field, with the practical aspects of operating and maintaining industrial waste water treatment plants. Emphasis is placed on the following topics: role of the industrial waste water treatment operator, types of industrial waste streams, industrial waste water regulations, sources of wastes and methods for preventing and minimizing wastes at the source, and industrial waste monitoring. The plant operations and maintenance topics that will be highlighted include the following: operating and maintaining flow measure equipment, preliminary treatment processes, physical-chemical treatment processes, pressure and gravity filters, physical treatment processes, treatment of metal waste streams, and safety procedures.

3 Units

54 Lecture hours

ET 275

Water Treatment

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide students working or seeking employment in the water management field with the practical aspects of operating and maintaining water treatment plants. Topics include responsibilities of the water treatment plant operator, sources of water, reservoir management and intake structures, coagulation and flocculation, sedimentation and filtration, disinfection and corrosion control, and taste and odor control. Day-to-day operating procedures are highlighted in this course, with topics including regulation of flows, chemical use and handling, records and reports, plant maintenance, safety and security, emergency procedures, handling complaints, and energy conservation.

3 Units

54 Lecture hours

ET 276

Water Distribution

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course is designed to provide students working or seeking employment in the water management field with the practical aspects of operating and maintaining water distribution systems. Topics include the role and duties of water distribution system operators, procedures for operating and maintaining clear wells and stor-

age tanks, characteristics of distribution system facilities, operating and maintaining distribution systems, maintaining water quality, disinfecting water systems, and techniques for recognizing hazards and developing safe procedures and programs. Students also learn to analyze and solve problems associated with operating a distribution system.

3 Units

54 Lecture hours

ET 277

Water Treatment II

Prerequisite: ET 275

Advisory: ENGL 035, ENLA 100 or appropriate placement; MATH 053 or MATH 053B or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This advanced course in operating and maintaining a water treatment plant emphasizes safe and efficient work practices. Potable water reuse technologies are addressed. The objectives for this course are to prepare the student for the Grades III and IV Water Treatment Operator Certification exams administered by the California State Water Resources Control Board; thus, students learn more advanced calculations. In addition, material is presented on topics including but not limited to advanced water treatment processes, iron and manganese control, fluoridation, softening, trihalomethanes, demineralization, drinking water regulations (e.g., regulations established by the Safe Drinking Water Act, including amendments), handling and disposal of process wastes, and laboratory procedures. Finally, this course enhances students' understanding and imparts the skills needed to address California's future sustainable resource needs.

3 Units

54 Lecture hours

ET 280

Green Building Design Principles (Same as AET 280)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to provide students working in or seeking employment in the green building field, with an overview of the green building industry and its components. Specifically, this course assists students in preparing for the Leadership in Energy and Environmental Design Accredited Professional (LEED AP) examination, which is the most recognized professional accreditation for green building in the nation. Emphasis is placed on the six categories of design that green buildings must address for LEED

certification: sustainable sites, water efficiency, energy and atmosphere, materials and resources, indoor environmental quality, and innovation and design process. Each of these categories are studied, with a focus on the significance of each particular credit.

3 Units

54 Lecture hours

ET 290

Cooperative Work Experience/Internship for Environmental Technology Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under the supervision of a college instructor, and is facilitated by the use of learning objectives. Students work in a skilled or professional-level assignment in their area of vocational interest, and will meet performance objectives related to instruction above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of environmental technology, and who have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 hours

ET 299

Directed Study: Environmental Technology

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall

be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units
54 to 162 Lab hours

ETHNIC, GENDER, AND SEXUALITY STUDIES

**Division of Behavioral & Social
Sciences**

EGSS 110 (C-ID SJS 110) Introduction to Ethnic Studies

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is an introduction to the interdisciplinary study of race and ethnicity in the United States. Focusing on the socioeconomic and political experiences of Black Americans, Native Americans, Asian Americans, Chicana/Latina Americans and other racialized groups, the course surveys topics such as colonization, decolonization, racialization, indigeneity, immigration, intersectionality, social justice movements, cultural expression and resistance, and major theories on race and ethnicity.

3 Units
54 Lecture hours

EGSS 120 (C-ID SJS 120) Introduction to Women's Studies

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is an introduction to the origins, purpose, subject matter, and methods of women's studies and to feminist perspectives on a range of social issues affecting women of diverse backgrounds. The course focuses on an examination of gender and its intersections with race, class, sexuality, dis/ability, age, religion, and other systems of difference.

3 Units
54 Lecture hours

EGSS 130 (C-ID SJS 130) Introduction to LGBTQ+ Studies

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is an introduction to Lesbian, Gay, Bisexual, Transgender, and Queer Plus (LGBTQ+) Studies, and examines LGBTQ+ Studies as an interdisciplinary field. In particular, the course takes up the influences of history, politics, media, and health care as they relate to the LGBTQ+ community. Throughout this course, students work toward a deeper understanding of the intersectional dynamics of privilege and oppression as significant LGBTQ+ issues.

3 Units
54 Lecture hours

EGSS 135 Philosophy of Social Justice (Same as PHIL 135)

Advisory: ENGL 101; READ 043 or appropriate placement
Transfers to: CSU

This introductory course explores the philosophical aspects of a variety of issues of contemporary interest, with an emphasis on social justice. Students learn both theoretical foundations as well as practical applications. The course is intended for students interested in applying philosophical methods to contemporary topics or the concept of social justice, Pathway to Law (pre-law) students, and for majors in philosophy, political science, social justice, or ethnic, gender, and sexuality studies.

3 Units
54 Lecture hours

FINANCE

Division of Business

FIN 101 Introduction to Financial Planning

Prerequisite: MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course provides an overview of the fundamentals of financial planning, and is designed to provide students with tools needed to achieve their personal financial goals. Students will learn to make informed decisions related to spending, saving, borrowing, and investing by applying quantitative reasoning concepts. Course topics include the financial planning process, budgeting, cash flow, debt consolidation, investing, and retirement planning.

3 Units
54 Lecture hours

FIN 102 Fundamentals of Financial Management and Investing

Prerequisite: FIN 101
Advisory: MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course will provide an introduction to financial management and investment decision-making involving stocks, bonds, mutual funds, government securities, options, and real estate. Topics include asset allocation principles, modern portfolio theory, investment tools and strategies, diversification, and tax implications of investments. This course is designed for students interested in pursuing a finance certificate or entry-level position in financial planning.

3 Units
54 Lecture hours

FIRE ACADEMY

Division of Public Safety

FAC 043 Advanced Fire Course

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This is a variable format (2-40 Hours of Lecture; 2-40 Hours of Lab) course designed to keep fire service personnel informed of new laws and fire codes, current prevention procedures, recent developments in hazardous materials, stress on the firefighter, technology, community relations, physical fitness & wellness and other refresher training as may be necessary.

0.148 to 2.962 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 050 Fire Instructor I (Formerly FAC 4344)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides the skills and knowledge needed for entry-level professional instructors to perform their duties safely, effectively, and competently. The curriculum is based on the 2012 edition of the National Fire Protection Association (NFPA) 1041 Standard for Fire Service Instructor Professional Qualifications. At the end of this course, candidates for Instructor I certification will be able to teach and deliver instruction from a prepared lesson plan utilizing instructional aids and evaluation instruments, adapt a lesson plan, and

complete reporting requirements to the local jurisdiction.

2.5 Units

45 Lecture hours

FAC 051

Fire Instructor II

(Formerly FAC 4345)

Prerequisite: FAC 050

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides the skills and knowledge needed for intermediate-level professional instructors to perform their duties safely, effectively, and competently. The curriculum is based on the 2012 edition of the National Fire Protection Association (NFPA) 1041 Standard for Fire Service Instructor Professional Qualifications, and the 2012 edition of NFPA 1403 Standard on Live Fire Training Evolutions. At the end of this course, candidates for Instructor II certification will be able to develop lesson plans and evaluation instruments, teach and deliver instruction, evaluate and coach other instructors, analyze resources, and formulate a program budget.

2.5 Units

45 Lecture hours

FAC 054

Fire Investigation 1A:

Basic Fire Investigation

(Formerly FAC 4348)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides information on securing the fire scene and determining the origin and cause of the fire. Topics include responsibilities of a fire investigator, securing the fire ground, conducting an exterior and interior survey, analyzing fire patterns, interpreting individual fire patterns, discriminating the effects of explosions, examining and removing fire debris, reconstructing the area of origin, and inspecting the performance of building systems. The 2014 edition of the National Fire Protection Association (NFPA) 1033 Standard Professional Qualifications for Fire Investigators is the basis for this course.

2.5 Units

45 Lecture hours

FAC 055

Fire Investigation 1B:

Evidence and Documentation

(Formerly FAC 4315)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides information on scene documentation and evidence collection/preservation. Topics include photographing the scene,

diagramming the scene, constructing investigative notes, processing evidence and establishing chain of custody, processing victims and fatalities, selecting evidence for analysis, maintaining a chain of custody, preparing a fire investigation report, and disposing of evidence. The 2014 edition of the National Fire Protection Association (NFPA) 1033 Standard for Fire Investigator Professional Qualifications is the basis for this course.

2 Units

36 Lecture hours

FAC 118

Firefighter I, Basic Fire Academy

Prerequisite: FTEC 044; FTEC 101; FTEC 102; FTEC 103; FTEC 104; FTEC 105; FTEC 106

Advisory: MATH 033 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for recently employed firefighters and other interested students. Topics covered include organization of the public and private fire service, characteristics and behavior of fire, fire hazards and firefighter safety, extinguishing agents and related extinguishing equipment, fire protection systems and water supply, incident command system, confined-space rescue awareness, building construction and assemblies, basic fire fighting tactics and strategy, fire prevention, hazardous materials, emergency care, wildland firefighting, rapid intervention, rescue systems, and physical fitness. This course meets the State Board of Fire Services (SBFS) requirements for designation as a "California Firefighter I Accredited Academy" (Accredited Regional Academy (ARA) by the California State Fire Marshal). Students who complete this course also receive California certification in Vehicle Extrication, Fire Control I, Fire Congrol II, Hazardous Materials First Responder Operational, Confined Space Rescue Awareness, Rescue Systems I, S-110, S-130, S-190, Rapid Intervention Crew Tactics, and ICS-200. This course requires completion of a medical physical examination and includes arduous physical activity.

18 Units

126 Lecture hours

594 Lab hours

FAC 120

Firefighter I

Basic Fire Academy with EMT

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement; FTEC 101; FTEC 102; FTEC

103; FTEC 104; FTEC 105; FTEC 106

Advisory: BIOL 125

Transfers to: CSU

This course is designed for recently employed firefighters and other interested students. Topics covered include organization of the public and private fire service, characteristics and behavior of fire, fire hazards and firefighter safety, extinguishing agents and related extinguishing equipment, fire protection systems and water supply, incident command system, confine space awareness, building construction and assemblies, basic firefighting tactics and strategy, fire prevention, hazardous materials, emergency care, wild land firefighting, Rapid Intervention, Rescue Systems and physical fitness. This course meets the State Board of Fire Services requirements for designation as a "California Fire fighter I Accredited Academy" (ARA or Accredited Regional Academy by the California State Fire Marshal). Students who complete this course also receive California certification as an Emergency Medical Technician, in Vehicle Extrication, Fire Control I & II, Hazardous Materials First Responder Operational, Confine Space Awareness, Rescue Systems I, S-110, S-130, S-190, Trench Rescue, Rapid Intervention Crew Tactics, Firefighter Safety and Survival and ICS-200. This course requires completion of a medical physical examination and includes arduous physical activity.

22 Units

136 Lecture hours

783 Lab hours

FAC 4305

Hazardous Material Identification

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is for fire department personnel and other interested students that want to learn about the current laws and regulations pertaining to the labeling of hazardous materials and the UN Hazardous Classifications. The National Fire Protection Association (NFPA) guidelines and the Department of Transportation (DOT) rules and regulations will be presented in this class.

0.074 to 1.482 Units

2 to 40 Lecture hours

2 to 40 Lab hours

FAC 4310

Management Orientation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for fire department personnel and other interested students who seek information related to fire service management and supervision. The

organizational structure of a fire department, fire officer responsibilities, and establishing command at the scene of an emergency will be discussed.

0.50 to 3.00 Units
9 to 40 Lecture hours
54 Lab hours

FAC 4326

Paramedic Support Operations

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for fire department personnel and other interested students who may assist paramedic units at the scene of emergencies. Patient preparation, stabilization and paramedic coordination will be reviewed. Common terminology will be included. This course meets the Los Angeles County Emergency Medical Technician requirements for recertification as an Emergency Medical Technician in the State of California.

0.074 to 1.482 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 4327

Fire Fighting Operations, Structures

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for fire department personnel and other emergency responders who seek additional coursework in fighting structure fires. A review of basic firefighting tactics and strategy for occupancies such as dwellings, commercial occupancies, industrial occupancies, and special occupancies will be included. Emphasis will be placed on safety to personnel and crew cohesiveness.

0.074 to 1.482 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 4328

Fire Fighting Operations, Mobile Units

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for fire department personnel and other emergency responders who seek additional coursework in fighting fires where mobile units are burning. A review of basic firefighting tactics and strategy specifically for cars, trucks, buses, ships, planes and trains will be discussed. This course will also present information related to terrorist acts while utilizing mobile equipment. Emphasis will be placed on safety to personnel.

0.074 to 1.482 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 4329

Fire Fighting Operations, Hazardous Materials

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for fire department personnel and other interested students who seek information related to response to fires where hazardous materials are present. A basic review of hazard classifications, response concerns when hazardous materials are present, and responder safety is discussed. This course will also present basic response issues related to terrorist acts involving hazardous materials.

0.074 to 1.482 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 4330

Driving Techniques and Certification

Prerequisite: Appropriate DMV driver's permit (when required)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed to train firefighters and other interested students to drive emergency response vehicles that include fire engines, fire trucks and ambulances under emergency and non-emergency conditions. This course will include classroom discussion, driving demonstrations, and driving practice. This course may require students to provide the necessary driving permits needed through the DMV prior to class participation.

0.074 to 1.482 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 4331

Pumping Techniques and Certification

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to train students to operate fire apparatus under emergency and non-emergency conditions. It integrates the physical properties of modern fire apparatus suppression systems, pump theory and operation, hydraulic calculations, water supply considerations, relay pumping principles, water shuttle operations, foam systems operation and apparatus maintenance and testing. This course will include classroom discussion, pumping demonstrations, and pumping practice.

0.074 to 1.482 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 4335

Special Equipment Familiarization

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is intended for fire department personnel and other interested students who want to learn more about specialized equipment used in today's fire service. Such equipment as the jaws of life, compressor units, lighting units, life-saving equipment and command equipment will be included.

0.074 to 1.482 Units
2 to 40 Lecture hours
2 to 40 Lab hours

FAC 4346

Fire Prevention 1A

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is the first of a two-course series designed to prepare Fire Service or other interested students to become a California Certified Fire Prevention Officer. This is one of the State Board of Fire Services accredited courses and applies to California Fire Service Training and Educational System certifications. Topics covered provide broad, technical overview of fire prevention codes, ordinances, inspection practices and key hazards including responsibilities and authority, occupancy classification & types of construction, Egress requirements, fire resistive assemblies, general fire safety provisions, principles and procedures for fire inspections.

2 Units
40 Lecture hours

FAC 4347

Fire Prevention 1B

Prerequisite: FAC 4346

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is a second in the series of courses required for Fire Officer Certification as it relates to Fire Prevention. It is also designed for Fire Service personnel or other interested students to become a California Certified Fire Prevention Officer. This course focuses on the special hazards associated with flammable and combustible liquids and gases. Some topics of discussion include bulk storage and handling, transportation of flammable gases and liquids and more.

2 Units
40 Lecture hours

FAC 4349

Fire Command 1A

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed to prepare Fire Service or other interested students to become a California Certified Fire Officer. This is one of the State Board of Fire Services accredited courses and applies to California Fire Service Training and Educational System certifications. This course provides instruction and simulation time pertaining to the initial decision and action processes at a working fire. Topics include the fire officer, fire behavior, fire ground resources, operations and management.

2 Units

40 Lecture hours

FAC 4350

Fire Command 1B

Prerequisite: FAC 4349

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is a continuation of Fire Command 1A and is designed to prepare Fire Service or other interested students to become a California Certified Fire Officer. This is one of the State Board of Fire Services accredited courses and applies to California Fire Service Training and Educational System certifications. This course provides the student with information on tactics, strategies and scene management for multi-casualty incidents, hazardous materials incidents and wildland fires. Each student also has the opportunity to increase his or her knowledge and skills by handling initial operations at these types of incidents through simulation and class activities.

2 Units

40 Lecture hours

FAC 4361

Fire Command 1C 1-Zone Fire Fighting for Company Officers

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This is a State Board of Fire Services accredited course in I-Zone firefighting and elements of the Incident Command System (ICS) for Company Fire Officers. This addresses the three elements of wild land fire behavior including fuel, weather and topography and fundamental elements of size-up as they relate to I-Zone firefighting. The duties and responsibilities of a Strike Team Company Officer and procedures for structure triage and protection are also addressed. This course is designed for firefighting personnel and other interested students who seek certification as a California State Certified "Fire Officer."

2 Units

36 Lecture hours

FIRE TECHNOLOGY

Division of Public Safety

FTEC 044

Physical Fitness and Ability for the Firefighter

Prerequisite: Student must be able to lift 75lbs., drag a 150 pound "drag dummy", and use a sledge hammer in completion of a physical abilities test.

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed to give in-service firefighters and interested students information about conditioning and fire department physical ability test designs and will include manipulative drills in order to be successful in passing California PAT's (Physical Abilities Tests). This course will provide information on the most recently developed tests in Southern California including the CPAT (Candidate Physical Abilities Test) and the Biddle (Biddle and Associate Validated Test). Students will learn about firefighter wellness programs, review basic nutrition and current NFPA (National Fire Protection Association) standards pertaining to firefighter health and safety. Students must be able to perform basic firefighter activities including climbing, using sledge hammers, dragging 150lb dummies and wearing a self-contained breathing apparatus.

3 Units

36 Lecture hours

54 Lab hours

FTEC 045

Firefighter Entrance Examination Techniques

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed to prepare Fire Technology or other interested students to take a firefighter's examination. Topics covered include a review of firefighter duties and the requirements of a firefighter, employment requirements in the fire service and the hiring process. Resumes, fire department written examinations, oral interviews, and other related aspects will be discussed.

3 Units

54 Lecture hours

FTEC 101

Fire Protection Organization

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides Fire Technology or other interested students

with an overview of fire protection issues. Included will be an introduction to the philosophy and history of fire protection and fire service. The organization and function of public and private fire protection services, the laws and regulations affecting fire service and the role of fire departments as part of local government will be explored. Basic fire chemistry, fire protection systems, firefighting strategies and possible career opportunities in fire related fields will also be addressed.

3 Units

54 Lecture hours

FTEC 102

Principles of Fire & Emergency Services Safety & Survival

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course introduces the fire technology or other interested students to the basic principles and history related to the national firefighter life safety initiatives, focusing on the need for cultural and behavior changes throughout the emergency services. This course has been updated to meet the National Fire and Emergency Services Higher Education objectives as it pertains to firefighter safety and survival techniques used in today's fire service.

3 Units

54 Lecture hours

FTEC 103

Fire Behavior and Combustion

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides fire technology or other interested students with an exploration of theories and fundamentals of how and why fires start, spread, and how they are controlled. An in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques will be explored.

3 Units

54 Lecture hours

FTEC 104

Fire Prevention Technology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to provide fire technology or other interested students with fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire

hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation, and fire and life-safety education.

3 Units

54 Lecture hours

FTEC 105

Building Construction for Fire Protection

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides the fire technology or other interested students with an understanding of the essential components used in building construction that directly relates to fire safety. The elements of construction and design of structures, factors when inspecting buildings, preplanning fire operations, and operating at fires will be discussed. The development and evolution of building and fire codes will be studied in relationship to past fires in residential, commercial, and industrial occupancies.

3 Units

54 Lecture hours

FTEC 106

Fire Protection Equipment and Systems

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides the fire technology student with information pertaining to the design and operation of fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler systems, water supply for fire protection and portable fire extinguishers.

3 Units

54 Lecture hours

FTEC 107

Hazardous Materials I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides fire technology or other interested students with information pertaining to the first responder role when dealing with hazardous materials operations. Hazardous materials decontamination procedures will also be discussed. Classification of hazardous materials and National Fire Protection Association standards (NFPA 472) will be addressed.

3 Units

54 Lecture hours

FTEC 108

Hazardous Materials II

Prerequisite: FTEC 107

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or

appropriate placement

Transfers to: CSU

This course provides the fire technology or other interested student with information pertaining to the handling, identification, firefighting practices, and the explosive hazards confronted with during a hazardous materials response. The role of a Hazardous Material Technician and Specialist will be discussed. The types of hazardous materials that could be used during a terrorism event will be covered.

3 Units

54 Lecture hours

FTEC 109

Fire Fighting Tactics and Strategy

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement;

Transfers to: CSU

This course provides the fire technology or other interested students with information pertaining to the elements of the incident management system, evaluation of information management and critical incident factors including control of incident communications, basic strategy decisions, and the development of an incident plan. Basic current fire ground strategies will also be explored in this course.

3 Units

54 Lecture hours

FTEC 110

Rescue Practices

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides the fire technology or other interested students with a better understanding of rescue problems and techniques in the fire service field. Topics covered include emergency rescue equipment, toxic gases, chemicals, diseases, radiation hazards, and care of victims. Students will become prepared for emergency childbirths, respiration and resuscitation, auto extrication, and other emergency conditions throughout the course.

3 Units

54 Lecture hours

FTEC 111

Fire Hydraulics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ability to add, subtract, multiply, and divide

Transfers to: CSU

This course provides the fire technology student with information applicable to fire service hydraulics, specifically pertaining to fire hose, friction loss and calculations for gallons per minute (GPM) on the fire

ground. The student will study fire ground hydraulic formulas used to calculate needed fire flow for residential and commercial structures.

3 Units

54 Lecture hours

FTEC 112

Fire Apparatus and Equipment

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides the fire technology or other interested students with information pertaining to the design and operation of fire department apparatus. This includes components such as the engine, pump and drive train. Basic hydraulic calculations for operation and safe vehicle use will also be discussed. Topics addressed include the different types of fire apparatus and their function including wildland firefighting apparatus and municipal fire apparatus.

3 Units

54 Lecture hours

FTEC 114

Fire Investigation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides the fire technology or other interested students with an understanding of determining causes of fires, including accidental, suspicious, and incendiary. Topics covered include arson laws, field note taking, and fire cause. Also addressed are the recognition and preserving of evidence, the interviewing of witnesses and suspects, arrest and detention procedures, court demeanor, and the giving of court testimony.

3 Units

54 Lecture hours

FTEC 117

Fire Service Management, Safety and Wellness

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for fire technology majors to provide the student with the concepts, theories and principles of fire service management. Emphasis is placed on the distinctions between management, supervision and leadership. Fire service stress and safety management will be discussed and the national fire service standards will be presented.

3 Units

54 Lecture hours

FTEC 150

Truck Company Operations

Prerequisite: FAC 118 or Firefighter 1 certification or completion of a CSFM approved Fire Academy

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is for veteran firefighters or other interested students that want to enhance their knowledge and ability as it pertains to the fire ground operations associated with truck company tactics and strategy. Basic roof construction, vertical and horizontal ventilation, forcible entry, positive and negative ventilation, search and rescue, thermal imaging technology, firefighter safety and survival, rapid intervention tactics, elevator rescue and related truck company operations will be discussed.

2.5 Units

25 Lecture hours

60 Lab hours

FTEC 290

Cooperative Work Experience/Internship for Fire Technology Related Fields

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in the Fire Technology field under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in the area of Fire Technology and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of fire technology and have completed or enrolled in the appropriate coursework." Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other

FTEC 299

Directed Study: Fire Technology

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0

grade point average in the discipline of study being requested, or receive an exception from the instructor.

Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals.

Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester.

Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

FIRST YEAR SEMINAR

Division of Library Science

FYS 101

Beyond Words: Visual and Performing Arts in Action

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This seminar course is designed to introduce first-year students to the spirit of academic excellence and intellectual curiosity that lies at the heart of learning. All First-Year Seminar courses explore a common selected theme in depth. This seminar course will approach the selected theme as a conduit for understanding the visual and performing arts. FYS 101 will examine the artist's use of an abstracted language that moves beyond words to the visual, aural, and kinesthetic. Students are invited to explore creativity, innovation, self-expression, imagination, close observation, introspection, and inquisitiveness as artistic responses to the world around us. This seminar will then examine how visual and performing artists give shape to these responses by applying skill and ingenuity. Through inquiry-based instruction and active learning, students develop into self-directed problem-solvers. Coursework will build throughout the semester toward a culminating project in a variety of media. Through presentations, guest

speakers, and field trips, students will be exposed to professions and fields of study in dance, design, film, music, theater, and visual art.

3 Units

54 Lecture hours

FYS 102

Business and the Cyber Future

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This seminar course is designed to introduce first-year students to the spirit of academic excellence and intellectual curiosity that lies at the heart of learning. All First-Year Seminar courses explore a theme in depth. This seminar course considers the selected theme through the lens of business principles. FYS 102 will explore concepts, strategies, and practices of management, marketing, finance, accounting, information technology, logistics, and human resources. Through inquiry-based instruction and active learning, students develop into self directed problem-solvers. Coursework will build throughout the semester toward a culminating project in various media. Through presentations, guest speakers, and field trips, students will be exposed to professions and fields of study in business and the cyber future.

3 Units

54 Lecture hours

FYS 103

Science in Society

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This seminar course is designed to introduce first-year students to the spirit of academic excellence and intellectual curiosity that lies at the heart of learning. All First-Year Seminar courses explore a theme in depth. FYS 103 will explore the selected theme through the lens of the natural sciences, their effects on society, and how the pursuit of science has been influenced by social forces. Through inquiry-based instruction and active learning, students develop into self-directed problem-solvers. Coursework will build throughout the semester toward a culminating project in various media. Through presentations, guest speakers, and field trips, students will be exposed to professions and fields of study in the natural sciences.

3 Units

54 Lecture hours

FYS 104**Understanding the SELFie: Diversity and Human Experiences**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This seminar course is designed to introduce first-year students to the spirit of academic excellence and intellectual curiosity that lies at the heart of learning. All First-Year Seminar courses explore a common selected theme in depth. This seminar course will approach the selected theme as a conduit for understanding diversity and human experiences. FYS 104 will explore major themes, problems, theories, and ideologies from both past and present. This seminar encourages student inquiry and analysis into subject matter which continues to shape their lives today. This course challenges students to utilize primary skills found in each discipline in order to explain human experiences, examine historical and contemporary theories, and facilitate their contributions to their communities at large. Through inquiry-based instruction and active learning, students develop into self-directed problem-solvers. Coursework will build throughout the semester toward a culminating project in various media. Through presentations, guest speakers, and field trips, students will be exposed to professions and fields of study in behavioral and social sciences.

3 Units

54 Lecture hours

FYS 105**Voices, Ideas, and the Power of Language**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This seminar course is designed to introduce first-year students to the spirit of academic excellence and intellectual curiosity that lies at the heart of learning. All First-Year Seminar courses explore a theme in depth. This seminar course will consider the selected theme through the lens of written and oral communication. FYS 105 will explore the etymology, analysis, and practice of how we use symbols in society, both orally and in writing. Through inquiry-based instruction and active learning, students develop into self-directed problem-solvers. Coursework will build throughout the semester toward a culminating project in various media. Through presentations, guest speakers, and field trips, students will be exposed to profes-

sions and fields of study in language, literature, and verbal expression.

3 Units

54 Lecture hours

FRENCH**Division of Communications & Languages****FR 101****French I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is an introduction to the essentials of French language: reading, listening, speaking, and writing skills. Various facets of French-speaking culture (history, philosophy, and politics) will be analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for those interested in learning to speak French as well as those seeking a degree in the French language.

4.5 Units

72 Lecture hours

27 Lab hours

FR 102**French II**

Prerequisite: FR 101 or completion of 2 years of high school French with a grade of "C" or better

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC, CSU

This course is a continuation to the essentials of the French language: reading, listening, speaking, and writing skills. Various facets of French-speaking culture (history, philosophy, and politics) will be analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for those interested in continuing to learn to speak French as well as for those seeking a degree in the French language.

4.5 Units

72 Lecture hours

27 Lab hours

FR 201**French III**

Prerequisite: FR 102 or completion of three years of high school French with a grade of "C" or better

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course stresses advanced conversational, reading, writing and translation skills. Emphasis is placed on understanding spoken French as well as on proficiency and accuracy in speaking French. The course will include an introduction to French literature as well as the reading of one novel in French to be determined by the instructor. Various facets of French culture, philosophy, politics and history will also be explored. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for students who wish to broaden their knowledge in French as well as for those seeking a degree in the French language.

4.5 Units

72 Lecture hours

27 Lab hours

FR 202**French IV**

Prerequisite: FR 201 or completion of four years of high school French with a grade of "C" or better

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a continuation of FR 201. The course stresses advanced conversational, reading, writing, and translation skills. Emphasis is placed on understanding spoken French as well as on proficiency and accuracy in speaking French. The course will include an introduction to French literature as well as the reading of one novel in French to be determined by the instructor. In addition to classroom instruction, In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. Various facets of French culture, philosophy, politics and history will also be explored. This course is intended for those interested in

continuing to learn to speak French as well as for those seeking a degree in the French language.

4.5 Units

72 Lecture hours

27 Lab hours

FR 299

Directed Study: French

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

GEOGRAPHIC INFORMATION SYSTEMS

Division of Career & Technical Education

GIS 120

Introduction to Geographic Information Systems and Spatial Analysis

Prerequisite: MATH 070 or MATH 070CD or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 101

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: GIS 120 or GIS 220)*

This course introduces fundamental concepts of geographic information and spatial analysis. Using industry standard geospatial application tools including geographic information systems (GIS), global positioning systems (GPS), and small unmanned aerial vehicle (sUAVs), students perform spatial analysis in various disciplines including but not limited to business, public safety, health, politics, civil engineering, and environmental, social, biological and geological sciences. Students learn how to organize geospatial data; visualize spatial patterns by aggregating numbers by areas, analyzing ratios and proportions, generating scatterplots, qualifying volumes and areas, and performing map algebra; and interpret correlations or suitable locations based on provided or researched criteria.

4 Units

54 Lecture hours

54 Lab hours

GIS 130

Field Data Applications for GIS

Prerequisite: GIS 120

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students and working professionals an expanded hands-on study on field data collection and methods using various geospatial technology including Global Positioning Systems (GPS) and sUAV (small unmanned aerial vehicles) for applications in Geographic Information Systems (GIS) and Remote Sensing (RMS). Experience in using field data collection enhances GIS technician and analyst employability. Students will research real world applications for public safety, public works, digital humanities and various sciences. This course will include off-campus field trips.

4 Units

54 Lecture hours

54 Lab hours

GIS 150

Small Unmanned Aircraft Systems Procedures and Regulations

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course prepares the student to pass the FAA Aeronautical Knowledge Test for a Remote Pilot Certificate. Material covers subject areas in the Part 107 Aeronautical Knowledge Test including aerodynamics, aircraft performance, navigation, weather, and aviation regulations. Flight workflow demonstration prepares the student in sUAS operation and flight planning with an overview

of trending applications including videography, survey mapping, public safety, and biology.

1.5 Units

18 Lecture hours

27 Lab hours

GIS 220

GIS Applications

Prerequisite: GIS 120

Advisory: CIT 101

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: GIS 120 or GIS 220)*

This course covers advanced applications of geographic information systems (GIS), including digitizing with topology, georeferencing "as-built," and deriving new spatial data by importing computer aided drafting (CAD) drawings. Students learn how to distinguish the difference and value of raster data versus vector data, perform new trends in GIS including processing new raster data with photogrammetry of imagery collected by small unmanned aircraft vehicles (sUAVs), and create mobile applications for field data collection (i.e., fire hydrant inventory). The course may include field trips to industry events and to attend off-campus survey field exercises.

4 Units

54 Lecture hours

54 Lab hours

GIS 221

Cartography Design and Geographic Information Systems

Prerequisite: GIS 120

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

GIS plays an important role in many disciplines, and improves the understanding of particular kinds of information through visual interpretation. This course is for students who want a better understanding of and methods to effectively portray information spatially using conventions of patterns, colors and symbolism. Students are introduced to the history of map interpretation, map projections, scales, map accuracy, and layout conventions for publication in reports or large formats at emergency operations center. The course may include field trips for students to visit industry user meetings.

4 Units

54 Lecture hours

54 Lab hours

GIS 222

GIS for Civil Engineering and Public Works

Prerequisite: GIS 120

Transfers to: CSU

This course uses GIS software and cloud services as analytical and informational tools for engineers, maintenance planners, and facility managers to aid in civil engineering, facilities management, systems evaluation, maintenance, and asset management of public works utilities or capital improvement projects. Students perform hydrological and volumetric calculations by using surface models, sizing public works infrastructure based on land use, zoning and population data, and managing large-scale construction projects and public works infrastructure based on asset management and maintenance principles. The course includes data collection workflow using small unmanned aerial vehicle (sUAV) technology, photogrammetry, and the production of professional web and mobile field data collection applications.

4 Units
54 Lecture hours
54 Lab hours

GIS 230 Geographic Information Systems (GIS) in Environmental Technology

Prerequisite: GIS 120
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

Environmental technicians collect, manage, manipulate and interpret environmental data using geographic information systems (GIS). This course will prepare students to integrate spatial technologies and environmental information in various disciplines in environmental technology, biology, planning, landscape architecture, engineering, geology, archaeology, and related fields. Practical GIS exercises engage the student with industry-used technologies including global positioning systems (GPS), remote sensing, and small unmanned aerial vehicles (sUAVs) in activities designed to increase comprehension of the concepts, and skills they need to become marketable in their chosen environmental fields. Geographic Information Systems. Possible day field trips are scheduled to visit local industries and for field work.

3 Units
36 Lecture hours
54 Lab hours

GIS 280 Geospatial Programming and Web Services

Prerequisite: GIS 120
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
Knowledge of a scripting language is

a highly desired skill for the geographic information system (GIS) technician. This course teaches how to automate GIS tasks by applying common industry scripting language (e.g., Python or Model Builder). Advanced database management methodologies for spatial data analysis and development of GIS applications will be covered. Upon completion, students will effectively perform programming fundamentals, providing easier interfaces for end users.

4 Units
54 Lecture hours
54 Lab hours

GIS 281 Crime Mapping and Analysis

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement; CIT 101
Transfers to: CSU

Crime mapping plays an important role in almost any form of crime analysis and can improve our understanding of the important relationships between people, location, time, and crime. As a result, geographic information systems (GIS) has become an essential tool used by crime analysts to discover crime patterns, implement corrective strategies, optimize resource allocation and to develop crime prevention measures. Students will use ArcGIS to analyze crime series, conduct problem analysis, study crime trends, and address deployment issues as they relate to decision making in law enforcement. Students should have a working knowledge of Windows to be successful in this course.

4 Units
54 Lecture hours
54 Lab hours

GIS 290 Cooperative Work Experience/Internship for Geographic Information Systems Related Fields

Prerequisite: GIS 120
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of GIS and have completed or enrolled in the appropriate coursework. "Contact

the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:
1 Unit/60 hours; 2 Units/120 hours;
3 Units/180 hours; 4 Units/240 hours
Student Paid Internship:
1 Unit/75 hours; 2 Units/150 hours;
3 Units/225 hours; 4 Units/300 hours
1 to 4 Units
3 Lecture hours
60 to 300 Other hours

GIS 299 Directed Study in Geographic Information Systems

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an opportunity for the student to expand their studies in Geographic Information Systems beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.
1 to 3 Units
54 to 162 Lab hours

GEOGRAPHY

Division of Mathematics, Sciences, and Engineering

GEOG 101 (C-ID GEOG 110) Introduction to Physical Geography

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement
Transfers to: UC, CSU

This general education course introduces students to the natural processes that shape the earth. Weather and climate, landforms and volcanoes, glaciers, rivers, and coastal phenomena are among the topics explored. This course is for any students interested in the physical processes that shape land masses.
3 Units
54 Lecture hours

GEOG 101L (C-ID GEOG 111)
Introduction to Physical Geography Laboratory

Prerequisite/Corequisite: GEOG 101
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or MATH 053B or appropriate placement
Transfers to: UC, CSU

The physical geography laboratory is designed to acquaint students with the methods, techniques and procedures used by geographers in the study and analysis of the physical environment. Students use maps, the Internet, and other tools to work with real-world geographic data. This course fulfills the general education lab requirement in physical sciences when taken with or after the Introduction to Physical Geography course (GEOG 101).

1 Unit
54 Lab hours

GEOG 102 (C-ID GEOG 120)
Introduction to Cultural Geography

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This general education course introduces students to the basic elements of culture. Population growth, migration, ethnicity, language, religion, folk and popular culture, and settlement forms are among the topics presented. This course may be of interest to students considering the fields of elementary school teaching, ecology, or social science, or travel-related vocations.

3 Units
54 Lecture hours

GEOG 103 (C-ID GEOG 125)
World Regional Geography

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course explores the world's geographic regions, including Sub-Saharan Africa, North Africa, Southwest Asia, China, Southeast Asia, Middle America, South America, Japan, Europe, and Russia. The course describes the cultural, economic, and environmental aspects of each of these geographic regions. It provides a geographic perspective that enhances global awareness and geographic literacy.

3 Units
54 Lecture hours

GEOG 299
Directed Study: Geography

Transfers to: CSU
Independent Study/Directed Study is intended for students who have the ability to assume responsibility

for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals.

Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units
54 to 162 Lab hours

GEOG 310
Environmental Geography

Prerequisite: ENGL 201 or ENGL 201H, and GEOG 101

This upper division General Education course is designed for students pursuing a bachelor of science degree within the California Community College system. This course examines how the environment is impacted by human activity in different geographical regions and how the environment responds. Topics include global cycles and systems of the air, water and soil, and the effects of human activity on the environment and living systems. Case studies will be used to investigate specific environmental issues.

3 Units
54 Lecture hours

This introductory course covers the principles of geology, with emphasis on Earth processes, and fulfills the physical science general education requirement. The course focuses on the internal structure and origin of the Earth and the processes that change and shape. Earthquakes, volcanoes, oil, beaches, tsunamis, rocks, rivers, glaciers, plate tectonics, minerals, and continent and mountain building are among the topics that are explored. diverse topics that are explored.

3 Units
54 Lecture hours

GEOG 151 (C-ID GEOL 100L)
Physical Geology Laboratory

Prerequisite/Corequisite: GEOL 150
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement
Transfers to: UC, CSU

This lab engages students with a hands-on review of the principles presented in GEOL 150 and their application to everyday life. Laboratory exercises will include but are not limited to the identification of minerals; igneous, metamorphic, and sedimentary rocks; topographic and geologic map exercises demonstrating the work of water, wind, ice, and gravity; and the effects of tectonic activity.

1 Unit
54 Lab hours

GEOG 152 (C-ID GEOL 110)
Historical Geology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement
Transfers to: UC, CSU

This introductory course covers the history of Earth and the life it supports. Topics include geologic dating, global tectonics, stratigraphy, fossils, biological evolution, the planet's origin, and the processes that have influenced paleogeography during the past 4.6 billion years.

3 Units
54 Lecture hours

GEOG 152L (C-ID GEOL 110L)
Historical Geology Lab

Prerequisite/Corequisite: GEOL 152
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement
Transfers to: UC, CSU

This lab engages students with a hands-on review of the principles presented in GEOL 152. Topics include geologic dating, plate tectonics, stratigraphy, fossils, biological evolution, the planet's origin, and

GEOLOGY

Division of Mathematics, Sciences, and Engineering

GEOG 150 (C-ID GEOL 100)
Physical Geology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or appropriate placement
Transfers to: UC, CSU

the processes that have influenced paleogeography during the past 4.6 billion years.

1 Units
54 Lab hours

GEOL 299

Directed Study: Geology

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title V regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units
54 to 162 Lab hours

GRAPHIC DESIGN

Division of Arts & Cultural Programs

GDSN 110

History of Graphic Design

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey of historical developments in graphic design from the Industrial Revolution to the Digital Age. Students will analyze the development of graphic design, its origins as a CTE area and the influences of political, social and economic climates of the different historical periods. This course provides a historical framework for analysis of current and future trends in graphic

design and explores various historical art and design movements in order to recognize and evaluate the contexts of fine art, design, and science.

3 Units
54 Lecture hours

GDSN 150

Typography

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: UC, CSU

This course is for the student interested in the history, theory and practice of Typography as it applies to graphic design, advertising and other areas of design and visual communication. Students will learn and practice hand-rendered and mechanical aspects of Typography and how Typography attracts, informs, educates, inspires and creates retaining impressions and modifies human actions and behavior. Through discussions, exercises, and projects, students will develop an understanding leading to the clearer interpretations of Typography and its role in human history, communication, design and art. Activities include the history and principles of typography, letter structure, typeface selection, fundamentals of typesetting and introductory typographic layout.

3 Units
36 Lecture hours
72 Lab hours

GDSN 151

Typographic Design

Prerequisite: GDSN 150

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034, NVOC 285

Transfers to: UC, CSU

This course is for the student interested in the theory and practice of letterforms and typography as they apply to graphic design, advertising and other areas of design and visual communication. Focus is on the compositional use of type as a principle design element and its relationship to issues of visual hierarchy, readability and page structure. Students continue their exploration of typography as an expressive visual form through typographic design projects.

3 Units
36 Lecture hours
72 Lab hours

GDSN 162

Introduction to Web Design: User Experience Design (UX)

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: UC, CSU

This introductory Web Design class is a practical introduction for students interested in UX (user experience)

and visual interface design and the challenges it poses for the Graphic Designer. Using Web Design applications (like Adobe Dreamweaver and Adobe Photoshop), students are introduced to the steps involved in creating a basic functional interactive website. Topics include aesthetic design considerations, front-end technology, interaction, UX, UI and CSS design, file optimization, and website principles and practices. For the student interested in a degree in Graphic Design or those interested in web design and interactive design.

3 Units
36 Lecture hours
72 Lab hours

GDSN 163

Intermediate Web Design: Interactive Design

Prerequisite: GDSN 162

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: UC, CSU

Focusing on usability, this intermediate class offers broader and more advanced instruction into the 'front-end' visual design and aesthetics of interactive media as well as the technical and design requirements of designing a fully functional website. Using intermediate web design applications, like Adobe Dreamweaver, students are instructed in the techniques needed in increasing the quality of user experience (UX). Students continue to perfect the creation of a fully functional website using multifaceted applications. Topics include interactive design software, front-end aesthetics, technology, interaction, UX, UI and CSS design, the principles and elements of digital design and aesthetics, and interactive design business practices. This course is for the student interested in a degree or certificate in Graphic Design or those interested in expanding their knowledge of web design and interactive design.

3 Units
36 Lecture hours
72 Lab hours

GDSN 164

Digital Illustration Design

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: UC, CSU

This introductory course is an introduction to Graphic Design and uses vector software (Adobe Illustrator) as the principal digital tool. Topics include the Principles and Elements of Design, typography, color, shape stroke, illustration techniques, page layout design, as well as introductory critical concepts and professional practices employed by Graphic

Designers. This course includes exercises, projects and portfolio building with an emphasis on professional standards. This course is for the student interested in a degree or certificate in Graphic Design or those interested in expanding their knowledge of web design and interactive design.

3 Units

36 Lecture hours

72 Lab hours

GDSN 165

Branding and Identity Design

Prerequisite: GDSN 164

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: CSU

This course is an exploration of Branding and Identity Design, a sub-discipline of Graphic Design. Topics include the research and development of Trademarks and Logos for clients, the Principles and Elements of Design, typography, color, shape stroke, illustration techniques, page layout design, as well as intermediate and advanced critical concepts and professional practices employed by Graphic Designers. This course includes portfolio building with an emphasis on professional standards. This course is for the student interested in a degree or certificate in Graphic Design and those interested in 2-dimensional design and layout applications employed as tools by Graphic Designers.

3 Units

36 Lecture hours

72 Lab hours

GDSN 172

Publication Design

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: CSU

This introductory course is an exploration of Publication Design, a sub-discipline of Graphic Design, and uses page-layout software (Adobe InDesign) as the principal digital tool. Topics include the Principles and Elements of Design, page composition, creative use of typography, color, imagery and the grid, discussion of output and pre-press considerations for print and digital distribution as well as current methods/styles, critical concepts and professional practices employed by Graphic Designers. This course includes portfolio building with an emphasis on professional standards.

3 Units

36 Lecture hours

72 Lab hours

GDSN 174

Packaging Design

Prerequisite: GDSN 164

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: CSU

This introductory course is for any student interested in Packaging Design. Students will use software applications employed as tools by Graphic Designers for two-dimensional and three-dimensional surfaces.

This course is a project-driven exploration of Packaging Design which is defined as stylized functional design for carrying, protecting, or presenting a product. Topics include: the Principles and Elements of Design, current technical and creative methods and styles employed by Package Designers as well as sustainability, advanced critical concepts and professional practices. This course includes portfolio building with an emphasis on professional standards.

3 Units

36 Lecture hours

72 Lab hours

GDSN 178 (C-ID ARTS 250)

Digital Imaging Design

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement; NART 285

Transfers to: UC, CSU

This introductory graphic design course uses bitmap software as the principal digital tool. Topics include the principles and elements of design, typography, color, photo/raster/bitmapped-based scanning, vector graphic integration, time-based design, image formats, optimization, re-touching, adjustments, compositing, blending, color, conceptual, narrative and time-based techniques, technical and creative methods and styles employed by graphic designers as well as introductory critical concepts and professional practices. This course includes exercises, projects, and portfolio building with an emphasis on professional standards. This course is for the student interested in obtaining a degree or certificate in graphic design, transfer, and those seeking to pursue a career in graphic design or related professions.

3 Units

36 Lecture hours

72 Lab hours

GDSN 179

Advanced Digital Imaging Design

Prerequisite: GDSN 178

Advisory: READ 022 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement; NVOC 285

Transfers to: UC, CSU

This course is for the student interested in the theory and practice of

letterforms and typography as they apply to graphic design, advertising and other areas of design and visual communication. Focus is on the compositional use of type as a principle design element and its relationship to issues of visual hierarchy, readability and page structure. Students continue their exploration of typography as an expressive visual form through typographic design projects.

3 Units

36 Lecture hours

72 Lab hours

GDSN 290

Cooperative Work Experience/Internship for Graphic Design Related Fields

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of graphic design and have completed or enrolled in the appropriate coursework. This course may be taken once and repeated for a maximum of 16 units. Contact the CWE office regarding re-enrollment procedures.

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours; 4 Units/300 hours.

1-4 Units

3 Lecture hours

60- 300 Other hours

GDSN 299

Directed Study in Graphic Design

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in Graphic Design beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception

from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units
54 to 162 Lab hours

HEALTH SCIENCE

Division of Health Science & Nursing

HS 045

Math for the Health Care Professional

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or MATH 033B or appropriate placement

This is a basic course that focuses on mathematical computation and application within the health care setting. Topics covered within this course include drug dosages, calculation of intake and output, weights and measures, temperatures, intravenous infusion rates and conversions necessary for safe employment in the healthcare setting. This course is an elective course for students wanting to pursue a career in the healthcare industry.

1 Unit
18 Lecture hours

HS 050

Nurse Assistant Pre-Certification Training Course

Corequisite: HS 050L

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This entry-level nursing course meets Title 22 regulations for taking care of the geriatric population in a long term care setting, utilizing skills in basic care, emergency care, and communication. The course, which consists of 72 hours of classroom instruction, prepares students to take the California State Certification Exam to become a Certified Nurse Assistant (CNA). After obtaining the state certification, students may find employment in the acute care and/or long-term care settings. The California Department of Public Health (CDPH) requires students must be enrolled in HS 050 and HS 050L concurrently, and pass both courses at the same time; neither course can be taken individually for credit.

4 Units
72 Lecture hours

HS 050L

Nurse Assistant Pre-Certification Training Course Lab

Corequisite: HS 050

This lab, to be taken at the same time as HS 050 (the Nurse Assistant Pre-Certification Training Course) meets Title 22 regulations for taking care of the geriatric population in a long term care setting, utilizing skills in basic care, emergency care, and communication. The Nurse Assistant Pre-Certification training course lab consists of 135 hours of supervised clinical practice in the classroom lab and long-term care facilities. The course prepares the student to take the California State Certification Exam to become a Certified Nurse Assistant (CNA). After obtaining the state certification, students may find employment in the acute care and/or long-term care settings. The California Department of Public Health (CDPH) requires students must be enrolled in HS 050 and HS 050L concurrently, and pass both courses at the same time; neither course can be taken individually for credit.

2.5 Units
135 Lab hours

HS 051

Certified Nurse Assistant Acute Care Training Course

Prerequisite: HS 050, HS 050L, and California State CNA Certification

Corequisite: HS 051L

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for students who are Certified Nurse Assistants that wish to learn the basic nursing skills and duties in the acute care hospital setting with additional emphasis on the specialized acute care areas such as medical/surgical, orthopedics, pediatrics and obstetrics. The Certified Nurse Assistant Acute Care training course consists of 27 hours of lecture content. This course includes communication, patient observation, reporting and recording training as well as reinforcement of Certified Nurse Assistant basic-care procedures. The Division of Health Science and Nursing requires that students must be concurrently enrolled in both HS 051 and HS 051L, and pass both courses together. They cannot be taken individually for credit.

1.5 Units
27 Lecture hours

HS 051L

Certified Nurse Assistant Acute Care Training Course Lab

Prerequisite: HS 050, HS 050L, and California State CNA Certification

Corequisite: HS 051

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or

appropriate placement

This course is designed for students who are Certified Nurse Assistants that wish to learn the basic nursing skills and duties in the acute care hospital setting with additional emphasis on the specialized acute care areas such as medical/surgical, orthopedics, pediatrics and obstetrics. The Certified Nurse Assistant Acute Care course lab consists of 81 hours of clinical practice alongside a clinical employed CNA in an acute care facility with faculty daily/weekly monitoring. This course includes communication, patient observation, reporting and recording training as well as reinforcement of Certified Nurse Assistant basic-care procedures. The Division of Health Science and Nursing requires that students must be concurrently enrolled in both HS 051 and HS 051L, and pass both courses together. They cannot be taken individually for credit.

1.5 Unit
81 Lab hours

HS 052

Home Health Aide Training Course

Prerequisite: HS 050, HS 050L and California State CNA Certification

Corequisite: HS 052L

Advisory: ENGL 035 or ENLA 100 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed for students who are Certified Nurse Assistants that wish to learn how to provide personal care in the home care setting for those who are unable to do it for themselves and/or promote the recovery, safety and comfort of the patient. Additional emphasis on rehabilitative nursing care, family relationships and the impact of long-term illness on the family as well as the client will be included. The Home Health Aide training course consists of 27 hours classroom instruction. This course meets title 22 regulations for Home Health Aides training programs. The California Department of Health requires that students must be concurrently enrolled in both HS 052 and HS 052L, and pass both courses together. They cannot be taken individually for credit.

1.5 Units
27 Lecture hours

HS 052L

Home Health Aide Training Course Lab

Prerequisite: HS 050, HS 050L, and California State CNA Certification

Corequisite: HS 052

This course is designed for students who are Certified Nurse Assistants that wish to learn how to provide personal care in the home care setting for those who are unable to do it for themselves and/or promote the recovery

ery, safety and comfort of the patient. Additional emphasis on rehabilitative nursing care, family relationships and the impact of long-term illness on the family as well as the client will be included. The Home Health Aide training course consists of 54 hours supervised clinical practice in either the Acute care or Skilled Nursing Facility. This course meets title 22 regulations for Home Health Aides training programs. The California Department of Health requires that students must be concurrently enrolled in both HS 052 and HS 052L, and pass both courses together. They cannot be taken individually for credit.

1 Unit
54 Lab hours

HS 054 **Beginning Terminology for Healthcare Workers**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
This course covers the basic knowledge and understanding of medical language, terminology, and basic human anatomy. The student will learn word parts, prefixes, suffixes, word roots and will review the body systems. Anatomical, physiological and pathophysiological terms will also be defined. This is an entry-level course for students interested in the health care field and is highly recommended prior to enrolling in any health-related course.

3 Units
54 Lecture hours

HS 060 **Health Science Core**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or MATH 033B or appropriate placement
This is a basic course which focuses on medical terminology, normal body structures and functions, the principles of nutrition, and the relationship of nutrition to health. It provides a strong foundation for all students entering the health care field. This course is a prerequisite for the Vocational Nursing Program.

5 Units
90 Lecture hours

HS 070 **Introduction to Ambulatory Care Nursing**

Prerequisite: Possess an unrestricted California RN license
This is an introductory level course to prepare the licensed RN to work in the ambulatory care nursing setting. This course includes classroom lecture and learning activities

that provides the type of skills and competencies needed for the RN to work in outpatient care settings, such as clinics.

4.5 Units
81 Lecture hours

HEAT & FROST

Division of Career & Technical Education

HEFR 040 **Insulation Industry Orientation**

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the Heat and Frost Insulators Industry. Topics include orientation to the trade, industry safety, job-site safety, insulation, pipe systems, OSHA, refinery safety, boom and scissor lift safety, and duct systems.

3 Units
40 Lecture hours
40 Lab hours

HEFR 041 **Mechanical Piping Systems**

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the Heat and Frost Insulators Industry. Topics include insulation materials, techniques, finishes, piping systems, fireproofing, hand tools, fall protection, and equipment used in the field.

3 Units
40 Lecture hours
40 Lab hours

HEFR 042 **Boiler Insulation**

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the Heat and Frost Insulators Industry. Topics include boilers, insulating techniques, stacks,

breechings, hi-ribb lath insulation, finishing, ship-yard orientation, pen welding, safety, first-aid, confined space, and fittings.

3 Units
40 Lecture hours
40 Lab hours

HEFR 043 **Construction Mathematics**

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the Heat and Frost Insulators Industry. Mathematical operations commonly used in the construction trade will be reviewed and applied. Topics include whole numbers, fractions, decimals, basic geometry functions, curves and angles, drawings, estimating, energy appraising, insulation certifications, and measurements.

3 Units
40 Lecture hours
40 Lab hours

HEFR 044 **Mechanical Piping Insulation**

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the Heat and Frost insulators industry. Topics include heat transfer, general insulating methods, materials, application of insulation materials, coatings, coverings for pipes and fittings, attachment methods, mold recognition and abatement, and finishing for pipes in various thermal ranges.

3 Units
40 Lecture hours
40 Lab hours

HEFR 045 **Foam and Firestopping Insulation**

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the Heat and Frost Insulators Industry. Topics include

metal cutting, fittings, band saws, foam materials, spray equipment operations, firestopping insulation, and maintenance and repair of foam application equipment.

3 Units

40 Lecture hours

40 Lab hours

HEFR 046

Blueprint Reading

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the Heat and Frost Insulators industry. Topics include introduction to blueprint reading, general arrangement, symbols, industry standards, insulation drawings, isometric drawings, industry certifications, and shop drawings.

3 Units

40 Lecture hours

40 Lab hours

HEFR 047

Prefabricated Buildings

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the Heat and Frost Insulators Industry. Topics include insulation, design of walls, prefabricated industry panels, prefabricated metal buildings, hazardous materials, and storage tank insulation.

3 Units

40 Lecture hours

40 Lab hours

HEFR 048

Firestop Applications

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the Insulation and Firestop Industry. Topics include layout, fabrication, and installation procedures for firestopping systems

on mechanical, electrical, and plumbing penetrations on maintenance and repair.

3 Units

40 Lecture hours

40 Lab hours

HEFR 049

Advanced Life Safety Firestop

Application

Prerequisite: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040; HEFR 048

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the Insulation and Firestop Industry. Topics include advanced layout, advanced fabrication, and advanced installation procedures for firestopping systems on mechanical, electrical, and plumbing penetrations on maintenance and repair.

3 Units

40 Lecture hours

40 Lab hours

HEFR 290

Work Experience in Heat and Frost Insulator Apprenticeship

Prerequisite: State Indentured Heat and Frost Insulator Union Apprenticeship
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students the opportunity to work in the Heat and Frost Insulators apprenticeship program for the purpose of developing specific skills to meet the goals and objectives of the Heat and Frost Insulator Joint Apprenticeship and Training Committee (J.A.T.C.). Students complete work experience hours at approved training sites. Students may take up to 16 units total across all Work Experience course offerings. Only one Work Experience course may be taken per semester.

1 to 4 Units

3 Lecture hours

75 to 225 Other hours

HEAVY EQUIPMENT TECHNOLOGY

Division of Career & Technical Education

HET 061

Outdoor Power Equipment Operation and Maintenance

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This introductory course familiarizes students with the basic operation and maintenance of different types of outdoor power equipment. Instruction covers the repair and maintenance of compact tractors, towable back-hoes, lawn and brush equipment, portable generators, air compressors, pressure washers, ground vibrating plates, water pumps, gas powered saws, and many kinds of equipment powered by small displacement internal combustion engines. Students have the opportunity to perform minor repair work on their own equipment to complete required tasks. This course is designed to be a companion course to HET 062, HET 063, and HET 064, and is required for the Outdoor Power Equipment Maintenance Technician certificate. Students are encouraged to complete all four courses in order to obtain a firm foundation in the outdoor power equipment field.

3 Units

45 Lecture hours

27 Lab hours

HET 062

Outdoor Power Equipment Four Stroke Engine Repair

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This introductory course familiarizes students with the basic operation and repair of four-stroke outdoor power equipment engines. Instruction covers tools and service equipment, problem diagnosis, failure analysis, proper repair techniques, machining operations, and testing and adjusting after repairs. Students have the opportunity to perform engine work on their own equipment to complete required tasks. This course is designed to be a companion course to HET 061, HET 063, and HET 064, and is required for the Outdoor Power Equipment Maintenance Technician certificate. Students are encouraged to complete all four courses in order to obtain a firm foundation in the outdoor power equipment field.

3 Units

45 Lecture hours

27 Lab hours

HET 063

Outdoor Power Equipment Engine Systems

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This introductory course familiarizes students with the basic operation and repair of outdoor power equipment engine systems. Instruction covers tools and service equipment, problem diagnosis, and proper repair techniques of air induction, exhaust, fuel, lubrication, cooling, electrical, igni-

tion, governor, and power delivery systems. Students have the opportunity to perform engine work on their own equipment to complete required tasks. This course is designed to be a companion course to HET 061, HET 062, and HET 064, and is required for the Outdoor Power Equipment Maintenance Technician certificate. Students are encouraged to complete all four courses in order to obtain a firm foundation in the outdoor power equipment field.

3 Units

45 Lecture hours

27 Lab hours

HET 064

Introduction to Two-Stroke Gasoline Engines

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This introductory course familiarizes students with the basic operation and repair of two-stroke engines used in hand-held outdoor power equipment. Instruction covers tools and service equipment, problem diagnosis, failure analysis, proper repair techniques, and testing and adjusting after repairs. Students have the opportunity to perform engine work on their own equipment to complete required tasks. This course is designed to be a companion course to HET 061, HET 062, and HET 063, and is required for the Outdoor Power Equipment Maintenance Technician certificate. Students are encouraged to complete all four courses in order to obtain a firm foundation in the outdoor power equipment field.

3 Units

45 Lecture hours

27 Lab hours

HET 101

Introduction to Heavy Equipment Technology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This is an introductory course designed to familiarize the student with the basic operation and maintenance of a multitude of systems commonly found on Heavy Equipment machinery. Students will learn the fundamentals of diesel engines, clutches, manual transmissions, torque converters, automatic transmissions, drive lines, steer and drive axles, various brake and hydraulic systems. In addition, the students will learn basic tools and equipment, and how to safely perform basic repairs and maintenance operations. This is the first course in a series of Heavy Equipment Technology classes, and is designed for the student who wants

to enter the field of Heavy Equipment Maintenance and Repair.

4 Units

54 Lecture hours

54 Lab hours

HET 106

Heavy Equipment Electrical Fundamentals

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This introductory course is designed to familiarize the student with the heavy equipment's electrical and electronic systems. Topics covered include fundamentals of electricity, basic circuits, schematics, symbols, diagrams, DVOM, graphing multi-meter and oscilloscope usage, wire repair techniques, electrical components, semiconductors (including IC), battery, charging, starting, accessory, and instrumentation systems. Demonstrations using the A-Tech circuit boards will be used to illustrate electrical principles, including strategy-based diagnostics.

4 Units

54 Lecture hours

54 Lab hours

HET 107

Heavy Equipment Operation, Performance Testing and Adjusting

Prerequisite: HET 101; HET 106

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to familiarize the students with California and Federal OSHA Safety Regulation for the General Industry Workplace, and a variety of material handling and construction equipment including forklifts, skid steer loaders, and front end loaders/backhoes. Topics covered include rules and regulations, worksite material storage and handling, fire protection and prevention, hand and power tools, welding and cutting, electrical safety, and fall protection. Machine specific terminology, pre-operational inspection, principles of balance and stability, capacity and load handling, refueling, hydraulic power, job site and pedestrian safety will also be covered. Students will learn how to safely verify the machine performance and how to perform minor adjustments of various subsystems if needed. Upon successful completion of this course and forklift operation examination the student will receive a Certificate of Completion and wallet card for Forklift Operator Safety Training as required by OSHA 1910.178(l) and CAL/OSHA Title 8 (Section 3669), which is good for three years, and a 10-hour OSHA Training Certificate of

Completion, which is good for life.

4 Units

54 Lecture hours

54 Lab hours

HET 121

Introduction to Heavy Equipment Maintenance

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This is an introductory course designed to familiarize the student with the fundamentals of periodic maintenance of various heavy equipment systems such as engines, hydraulics, drive trains, final drives, and hydraulic and air brake systems. Students will learn basic tools and shop equipment, and how to safely perform routine services and minor repair operations on heavy machinery. This course is designed to be a companion course to HET 122, HET 123, HET 124 and HET 125, and is required for the Heavy Equipment Maintenance Technician certificate. Students are encouraged to complete all five courses in order to obtain a firm foundation in heavy equipment technology.

3 Units

45 Lecture hours

27 Lab hours

HET 122

Introduction to Heavy Equipment Electrical and Diagnostic Procedures

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This is an introductory course designed to familiarize the student with the basics of the heavy equipment electrical systems. Topics include fundamental principles, electrical symbols and schematics, batteries, starting, charging, and lighting systems. Students will learn the proper use of electrical measuring tools and how to safely perform basic electrical tests and minor repairs. This course is designed to be a companion course to HET 121, HET 123, HET 124 and HET 125, and it is required for the Heavy Equipment Maintenance Technician certificate. Students are encouraged to complete all five courses in order to obtain a firm foundation in heavy equipment technology.

3 Units

45 Lecture hours

27 Lab hours

HET 123

Introduction to Heavy Equipment Mobile Hydraulics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This is an introductory course designed to familiarize the student with the basic construction and operation of mobile hydraulic systems. Topics include hydraulic safety, fundamental principles, pumps, valves, cylinders and motors, hoses, couplers, and hydraulic symbols and schematics. Students will learn the proper use of hydraulic tools and how to safely perform hydraulic tests and minor repairs. This course is designed to be a companion course to HET 121, HET 122, HET 124 and HET 125, and it is required for the Heavy Equipment Maintenance Technician certificate. Students are encouraged to complete all five courses in order to obtain a firm foundation in heavy equipment technology.

3 Units

45 Lecture hours

27 Lab hours

HET 124

Introduction to Heavy Equipment Powertrains

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This is an introductory course designed to familiarize the student with the basic construction and operation of heavy equipment powertrains. Topics include principles of gears, friction clutches, fluid couplers, anti-friction bearings, planetary gears, and differential gear sets. Students will learn the proper use of precision measuring tools and how to safely perform basic powertrain tests and minor repairs. This course is designed to be a companion course to HET 121, HET 122, HET 123 and HET 125, and it is required for the Heavy Equipment Maintenance Technician certificate. Students are encouraged to complete all five courses in order to obtain a firm foundation in heavy equipment technology.

3 Units

45 Lecture hours

27 Lab hours

HET 125

Introduction to Diesel Engines, Fuel Systems and Emissions

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This is an introductory course designed to familiarize the students with the basic construction, operation, and emission controls of the four-stroke diesel engine. Topics include engine blocks, rotating assemblies, cylinder heads, valve trains, intake, exhaust, lubrication and cooling systems. In addition, fuel systems and diesel emission reduc-

tion strategies will also be discussed. Students will learn the proper use of diagnostic tools and how to safely perform basic engine tests and minor repairs. This course is designed to be a companion course to HET 121, HET 122, HET 123 and HET 124, and it is required for the Heavy Equipment Maintenance Technician certificate. Students are encouraged to complete all five courses in order to obtain a firm foundation in Heavy Equipment Technology.

3 Units

45 Lecture hours

27 Lab hours

HET 140

Heavy Equipment Electrical Diagnostics

Prerequisite: HET 107

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to familiarize the student with the heavy equipment's electrical and electronic systems. Topics include review of electrical theory, circuit faults, electrical and electronic components usage and diagnostics, computers, sensors, actuators, and data communications. A-Tech simulator boards will be used to illustrate different component functions. In addition, the students will be introduced to the strategy based diagnostics, including troubleshooting electrical problems using live equipment.

4 Units

54 Lecture hours

54 Lab hours

HET 150

Heavy Equipment Fuel Systems and Emissions

Prerequisite: HET 107

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to familiarize the students with a wide variety of heavy equipment diesel engine fuel systems and operation. Topics covered include hydro-mechanical systems such as port-helix, inlet-metering, sleeve-metering and mechanical unit injectors as well as computerized management systems including common rail and amplified common rail. Additional topics regarding diesel engine emission control strategies and devices such as diesel oxidation catalyst, diesel particulate filter and selective catalytic reduction will also be covered. Component failure analysis will be discussed as part of testing and adjusting of various fuel systems. In addition, proper shop and personal

safety, and how to use manufacturer's service specifications information will also be covered.

4 Units

54 Lecture hours

54 Lab hours

HET 160

Heavy Equipment Diesel Engines

Prerequisite: HET 107

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to familiarize the students with the mechanical aspects of the Heavy Equipment diesel engines. Topics covered include engine terminology, designs, theory of operation, construction, disassembly, cleaning, components inspection, failure analysis, and reassembly. In addition, proper shop and personal safety, correct usage of shop and hand tools, precision measuring instruments, critical fasteners, and how to use manufacturer's service specifications information will also be covered.

4 Units

54 Lecture hours

54 Lab hours

HET 200

Heavy Equipment Hydraulic Fundamentals

Prerequisite: HET 107

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This introductory course is designed to familiarize the students with a variety of mobile hydraulic systems and their operational characteristics. Topics covered include hydraulics safety, hydraulic power principles, system designs, basic components, oil contamination and filtration, hydraulic symbols, schematics, diagrams, and testing instruments. In addition, an overview of electro-hydraulic systems including electric and electronic components, controllers, controller programming, and data communication, will also be covered. Hydraulic trainer simulators will be used to illustrate power principles and operation. Using hydraulic schematics the students will build a wide variety of hydraulic systems commonly installed in modern heavy equipment.

4 Units

54 Lecture hours

54 Lab hours

HET 210
Heavy Equipment Hydraulic Diagnostics

Prerequisite: HET 200

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is intended to familiarize the students with the heavy equipment's hydraulic and electro-hydraulic systems. Topics include review of hydraulic theory and basic hydraulic system designs and components, hydraulic and electronic components used in electro-hydraulic systems, hydraulic controllers, sensors, actuators, and data communications. In addition, the students will be introduced to the strategy-based diagnostics, with an emphasis on electro-hydraulic controls failures, using hydraulic trainer simulators and live equipment.

4 Units

54 Lecture hours

54 Lab hours

HET 220
Heavy Equipment Powertrains I

Prerequisite: HET 107

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to familiarize the students with conventional Heavy Equipment powertrain systems and components. Topics covered include fundamentals of gears, friction and anti-friction bearings, mechanical clutches, manual transmissions, driveline systems, drive axles, final drives, hydraulic and air brakes, and undercarriage systems. Component failure analysis will be discussed as part of disassembly, inspection, and reassembly of various transmissions, drive axles, and final drives. In addition, proper shop and personal safety, and how to use manufacturer's service specifications information will also be covered.

4 Units

54 Lecture hours

54 Lab hours

HET 230
Heavy Equipment Powertrains II

Prerequisite: HET 220

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is intended to familiarize the students with a wide variety of modern heavy equipment powertrains systems and components. Topics covered include powershift transmissions, torque converters, hydrostatic drive systems, AC electric drive systems, spring-applied hydraulically released brakes, steer-

ing, and suspension systems. Component failure analysis will be discussed as part of disassembly, inspection, and reassembly of various transmissions, drives, brakes and steering systems. In addition, proper shop and personal safety, and how to use manufacturer's service specifications information will also be covered.

4 Units

54 Lecture hours

54 Lab hours

HET 240
Heavy Equipment Heating, Ventilation and Air-Conditioning

Prerequisite: HET 107

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to familiarize the student with the heavy equipment's heating, ventilation and air-conditioning systems, and prepare them for an entry level technician in this field. Topics covered include environmental and safety practices, thermodynamic principles, refrigeration systems, engine cooling and heat sources, service and troubleshooting procedures. Automatic systems, service equipment, contamination issues and the rules of AQMD/EPA will also be covered. During the course, students will be given the opportunity to earn their certification license (EPA Rule 1411).

4 Units

54 Lecture hours

54 Lab hours

HET 290
Cooperative Work Experience/Internship for Heavy Equipment Technology Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under the supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the heavy equipment maintenance field and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours; 4 Units/300 hours

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

HET 299
Directed Study in Heavy Equipment Technology

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an opportunity for the student to expand their studies in Heavy Equipment Technology beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

HISTORY

Division of Behavioral & Social Sciences

HIST 101 (C-ID HIST 150)
History of World Civilization to the 17th Century

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey of the political, economic, and social development of world civilization up to the 17th century. Special emphasis is placed on the origins of the earth's principal centers of civilization, their subsequent interaction, and the emergence of a world economic, political, and intellectual order. The course is designed for students who want to increase their understanding and appreciation of cultural, political, and intellectual diversity, as well as the process of intercultural interaction. This course also satisfies a course requirement for the Associate in Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 102 (C-ID HIST 160)
History of World Civilization, 1500 to the Present

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This is a general education course for Rio Hondo College and the Cal State University (CSU) and University of California (UC) systems, and is also a required course for the Associate required course for the Associate in Arts in History for Transfer (AA-T). Additionally, the course is a restricted elective for the Associate in Arts in General Studies with an Emphasis in Art and Human Expression, Emphasis in Social Behavior and Self-Development; and Emphasis in Social Sciences.

3 Units

54 Lecture hours

HIST 122
History of Mexico

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course examines the cultural, social, and political history of Mexico from pre-Columbian to modern times. The course will cover pre-Columbian Mesoamerica; the Spanish conquest and the colonial period; and the national period, with special emphasis on Mexico's relations with the United States and its place and role in the world community. It is designed for students interested in understanding Mexico as a nation, and also is recommended for all history and most social science majors. This course is also a restricted elective for the Associate of Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 131
History of the North American Indian

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course surveys the struggle of Native Americans to maintain their culture in the face of invasion and changing technology. It explores the U.S. government's Indian policies of removal, pacification, annihilation, and assimilation, and considers issues facing Native Americans today. The course is intended for students who want to understand the role of Native Americans in the historical development of North America and is recommended for all history majors. This course also satisfies a course

requirement for the Associate of Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 143 (C-ID HIST 130)

History of the United States to 1877

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: HIST 143 or HIST 143H)*

This course is a survey of United States history from Native American origins to post-Civil War Reconstruction. Social, economic, political, and cultural developments are explored, and an emphasis placed on the independence movement, Revolutionary War, new republic, westward expansion, and the Civil War. The course is designed for students interested in the foundational history of the United States. It is recommended for all history majors, and fulfills the Cal State University (CSU) and University of California (UC) systems' American Institutions requirement and the American Institutions requirement for the associate degree. This course also satisfies a requirement for the Associate in Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 143H (C-ID HIST 130)

History of the United States to 1877

Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: HIST 143 or HIST 143H)*

This course is a survey of United States history from Native American origins to post-Civil War Reconstruction. Social, economic, political, and cultural developments are explored, and an emphasis placed on the independence movement, Revolutionary War, new republic, westward expansion, and the Civil War. The course is designed for students interested in the foundational history of the United States. It is recommended for all history majors, fulfills the Cal State University (CSU) and University of California (UC) systems' American Institutions requirement and the American Institutions requirement for the associate degree, and is intended for those who meet Honors Program requirements. This course also satisfies a requirement for the Associate in Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 144 (C-ID HIST 140)
History of the United States Since 1865

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: HIST 144 or HIST 144H)*

This course provides a survey of the political, social, economic, and cultural development of the United States from Reconstruction (1865) to the present. Some topics addressed are Reconstruction, the American West, capital and labor in the age of enterprise, America as an emerging world power, World War I, World War II, the Vietnam Era, the Cold War, the new world order. This course fulfills the American Institutions requirement for the Associate Degree. It is recommended for all History majors and satisfies a course requirement for the History for Transfer (AA-T) degree.

3 Units

54 Lecture hours

HIST 144H (C-ID HIST 140)

History of the United States Since 1865
Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: HIST 144 or HIST 144H)*

This course provides a survey of the political, social, economic, and cultural development of the United States from Reconstruction (1865) to the present. Some topics addressed are Reconstruction, the American West, capital and labor in the age of enterprise, America as an emerging world power, World War I, World War II, the Vietnam Era, the Cold War, the new world order. This course fulfills the American Institutions requirement for the Associate Degree. It is recommended for all History majors and satisfies a course requirement for the History for Transfer (AA-T) degree and is intended for those who meet Honors Program requirements.

3 Units

54 Lecture hours

HIST 156

Black American Experience to 1865

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This survey investigates the history of African Americans from their west African origins to the abolition of slavery, roughly dating from the 1400s to 1865. In this course, students will examine the ways, in which,

blacks constructed a distinct African American culture, influenced by the African past, shared experiences of enslavement, and the experiences of free blacks. This course will also pay close attention to the methods and tactics employed by blacks to exert control over their lives, highlighting their major successes and achievements, despite myriad forms of oppression and discrimination.

3 Units

54 Lecture hours

HIST 157

Black American Experience Since 1865

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course examines the historical experiences of black Americans from emancipation to the present, paying close attention to the 20th century. This course will navigate and examine the factors that led to the development of a distinct black American culture, a legacy of resistance against legal and extralegal inequities, the acquisition of political and economic rights, and black contributions to the expanding definition of democracy and freedom.

3 Units

54 Lecture hours

HIST 158

US Comparative History of American Indians and Black Americans

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey of the role American Indians and Black Americans have played in the historical development of the United States from the earliest times to the present. The course begins with a study of racism, followed by the history and cultural contributions of American Indians and African Americans. This course fulfills the American Institutions requirement for the associate degree (Title 5, Section 40404). The course is intended for students who want to increase their understanding of the history of minorities in the United States. This course also satisfies a course requirement for the Associate in Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 159

US Comparative History of Mexican and Asian Americans and Women

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only*

one of the following courses: HIST 159 or HIST 159H)

This course surveys the roles selected minorities have played in the historical development of the United States from the earliest times to the present. Emphasis is placed on the history and cultural contributions of Mexican Americans, Asian Americans, and American women. This course is intended for students who want to fulfill the American Institutions requirement for the associate degree (Title 5, Section 40404) and CSU requirements, as well as students want to increase their understanding of the history of minorities in the United States. This course is a restricted elective for the Associate in Arts in History for Transfer. (AA-T).

3 Units

54 Lecture hours

HIST 159H

US Comparative History of Mexican and Asian Americans & Women Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: HIST 159 or HIST 159H)*

This course surveys the roles selected minorities have played in the historical development of the United States from the earliest times to the present. Emphasis is placed on the history and cultural contributions of Mexican Americans, Asian Americans, and American women. This course is intended for students who want to fulfill the American Institutions requirement for the associate degree (Title 5, Section 40404) and CSU requirements, as well as students want to increase their understanding of the history of minorities in the United States. This course is a restricted elective for the Associate in Arts in History for Transfer (AA-T). This course is intended for students who meet Honors Program requirements.

3 Units

54 Lecture hours

HIST 167

History of California

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is an overview of California history from the first aboriginal inhabitants to modern times. The course addresses cultural, political, social, and economic development in the context of history; the development of contemporary institutions; and the historical context of current issues. This course is suitable for students seeking further understand-

ing of California's past and present, and those preparing for a career in teaching at the elementary level. This course also satisfies a requirement for the Associate in Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 170

Women in American History

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course surveys the roles, status, and contributions of women of different ethnic groups and social classes in American society from earliest times to the present, with an emphasis on the twentieth century. Special attention is given to an understanding of how gender has shaped women's options and expectations within the private and public spheres of society. This course is designed for students who want to learn more about women's history in America, and is recommended for all history majors. This course also satisfies a course requirement for the Associate in Arts in History for Transfer (AA-T).

3 Units

54 Lecture hours

HIST 299

Directed Study in History

Prerequisite: HIST 101 or 102 or 143 or 143H or 144 or 144H or 158 or 159 or 159H

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average, a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title V regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must

be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of four (3) units within a discipline, and may not accumulate more than a total of twelve (9) units college wide.

1 to 3 Units
54 to 162 Lab hours

HIST 325

History of Science and Technology

Prerequisite: ENGL 201 or ENGL 201H, and HIST 101 or HIST 102 or HIST 143 or HIST 143H or HIST 144 or HIST 144H

This upper division General Education course is designed for students pursuing a bachelor of science degree within the California Community College system. The course explores the history of science and technology, from initial Ptolemaic and Aristotelian understandings of the universe, through the challenges brought by the scholars of the Scientific Revolution, to the modern innovators of scientific developments and advancements in technology. The course provides an overview of how individuals, societies, and nations were impacted by these developments and how science and technology impact political, social, economic, and cultural changes over time. Since both science and technology are vital in the twenty-first century, this course aims to highlight the long history behind each from a global historical perspective.

3 Units
54 Lecture hours

HOMELAND SECURITY

Division of Public Safety

HMLD 101

Introduction to Homeland Security

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides first responders and other interested students with the foundational knowledge pertaining to homeland security. This course will include discussions on the policies, organizational relationships, and legal issues in the American context from federal, state and local municipal government perspectives.

3 Units
54 Lecture hours

HMLD 102

Introduction to Emergency Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides first responders and other interested students with the foundational knowledge pertaining to emergency management. This course will include discussions on the policies, organizational relationships, and legal issues in the American context from federal, state and local municipal government perspectives.

3 Units
54 Lecture hours

HMLD 103

Terrorism & Violence in Society

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course provides the student with an overview of the domestic and global issues related to terrorism and violence in society. This course includes an analysis of terrorism and violent extremism as an aggressive alternative for peaceful change and traditional warfare in the modern age. Students will also investigate the role economic, political and social factors play in determining patterns of terrorist activity, homegrown terrorism and violent extremism in society from a domestic and international level of analysis.

3 Units
54 Lecture hours

HMLD 104

Emergency Planning & Response

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is for students who desire to know about emergency planning and response. This course will cover emergency planning and response using the National Incident Management System (NIMS) and the Incident Command System (ICS) as part of the National Response Framework (NRF). The student will learn how the Nation responds to all types of disasters and emergencies. The student will also learn how the NRF's flexibility is used in the public-private sector of the homeland security enterprise, inclusive of governmental agencies and regulatory and legal sources responsible for hazard mitigation. Application of the concepts learned will be applied to risk assessments and development of strategies and plans at the local, state, national and international levels of government.

3 Units
54 Lecture hours

HMLD 105

Hazard Mitigation in Emergency Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is an introduction to mitigation, one of the four core phases of emergency management. This course will cover the hazard planning process to assist students in mitigating or eliminating hazards from an all hazard approach to emergency management. The student will also learn about the national framework used in the public-private sector of the homeland security enterprise, inclusive of governmental agencies and regulatory and legal sources responsible for hazard mitigation. Application of the concepts learned will be applied to risk assessments and the development of strategies at the local, state, national and international levels of government.

3 Units
54 Lecture hours

HMLD 200

Foundations of Critical Infrastructure Protection

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides the student with an overview of the policies, strategies, and practical application of critical infrastructure security and resilience from an all-hazards perspective. Students will explore the contemporary risk environment and examine the challenges and opportunities associated with the following: public-private partnerships; information-sharing; risk analysis and prioritization; risk mitigation and management; performance measurement; incident management; and addressing future risks.

3 Units
54 Lecture hours

HMLD 203

Homeland Security: Leadership, Policy and Practice

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides the student with an in-depth overview of the issues related to the leadership, policies and practices of homeland security in America and abroad. This course provides for the critical examination of the challenges facing the nation and the homeland security enterprise through detailed investigation of selected case studies from a leadership perspective. Students will analyze significant issues of home-

land security from social, political, economic and cultural perspectives facing the nation. This course adds to the Homeland Security program with an in-depth study of the policies and practices affecting homeland security.
3 Units
54 Lecture hours

HMLD 205

Cybersecurity: Policy and Practice

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides the student with an overview of the domestic and global issues related to the policies and practices of cybersecurity in America. This course includes an analysis of the history of the Internet, the technological advances of internet based programs and the security of the cyber domain. Students will also investigate the role economic, political and social factors play in determining how cybersecurity will play a significant role in society from a domestic and international level of analysis.

3 Units

54 Lecture hours

HOSPITALITY

Division of Career & Technical Education

HOSP 101 (C-ID HOSP 100)

Introduction to the Hospitality Industry

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an overview of the hospitality industry with perspectives on customer service, operations, and career opportunities. Key industry segments are presented with close attention to service standards, trends and issues, the interrelationships between industry segments and the connections with the tourism industry.

3 Units

54 Lecture hours

HOSP 102 (C-ID HOSP 140)

Introduction to Hotel Operations

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to introduce students to the hotel industry. Students will gain an understanding of hotel organization and classification, and the range of hotel operations including front office, housekeeping, food and beverage, information systems, accounting, and property

maintenance. They will also gain an understanding of how these functional areas work together to deliver the guest experience and exceed guests' expectations.

3 Units

54 Lecture hours

HOSP 103 (C-ID HOSP 110)

Sanitation and Safety

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

In this course, students will learn the principles and practices of sanitation and safety in food service operations. Topics covered include food-borne illness identification and prevention, the Hazard Analysis of Critical Control Point (HACCP) system, safety maintenance and prevention, OSHA's current regulations, accident and fire prevention. The course will also prepare students for the National Restaurant Association's ServSafe® Manager Certification.

3 Units

54 Lecture hours

HOSP 104 (C-ID HOSP 130)

Introduction to Food and Beverage Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to introduce students to the food and beverage industry and entry-level management of food and beverage operations. Focal areas include an overview of the food service industry, nutrition, menu pricing and food costs, types of food and beverage service, sanitation and safety, managing finances, and sustainability.

3 Units

54 Lecture hours

HOSP 201 (C-ID HOSP 150)

Hospitality Law

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

The course explores the legal relationship and considerations of hotel, restaurant, travel and tourism operations. Limiting personal and business exposure to liability and best practices for complying with requirements of the US legal system are emphasized. Topics include food and beverage liability, employee selection, common contracts, responsibilities to guests and for guest property, safety and security, and Americans with Disabilities Act.

3 Units

54 Lecture hours

HUMAN SERVICES

Division of Behavioral & Social Sciences

HUSR 111

Human Services in Contemporary Society

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is an introduction to the history and philosophy of human services in contemporary society. The function and objectives of human service organizations as well as the qualifications of the professional will be emphasized. A survey of the populations served in the field will focus on cultural, social, economic and historical trends. The course is designed for students pursuing careers in social work, counseling or community organizing.

3 Units

54 Lecture hours

HUSR 118 (C-ID ADS 150X)

Chemical Dependency: Intervention, Treatment, and Recovery

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an introduction to current perspectives with respect to the management of chemical dependency. Through an examination of alcoholism as a model of drug dependence, the treatment of and recovery from such disorders will be explored from two divergent perspectives: the reformative and the transformative. Current treatment modalities will be compared and contrasted in terms of their view of the individual in both the social and clinical context. The class experience itself will serve as an intervention by challenging students to examine their existing ideas about treatment and recovery from substance use disorders. Suitable for students interested in furthering their understanding of substance dependence and those interested in working with populations recovering from or at risk for such problems.

3 Units

54 Lecture hours

HUSR 120

Introduction to Rehabilitation Services

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

The purpose of this course is to provide students with an introduction

to the field of rehabilitation services. This course presents an orientation to federal/state and private rehabilitation/community agencies, which are involved in facilitating the rehabilitation and treatment processes of individuals. A historical, philosophical, and social overview of rehabilitation counseling will be provided, as well as coverage of the private/state agencies and community support that assist people with disabilities. A wide variety of different issues related to the professions of rehabilitation will be discussed in detail. Students will learn to analyze the personal, social, and vocational implications of a disability in an individual's participation in a community and their own lives.

3 Units
54 Lecture hours

HUSR 122 (C-ID ADS 130X)
Introduction to Group Leadership and Process

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an introduction to the dynamics of group interaction. The individual's firsthand experience is emphasized as the group studies itself under supervision. The factors involved in problems of communication, effective emotional responses, and personal growth will be highlighted. Group process will be examined as a means of changing behavior. Suitable for students interested in furthering their understanding of group dynamics and those interested in supervising groups dedicated to achieving behavioral change.

3 Units
54 Lecture hours

HUSR 123
Drug Education and Prevention

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed for students interested in furthering their understanding of substance dependence and those interested in working with populations recovering from or at risk for such problems. It addresses the history, theories, models, and approaches to substance abuse education and prevention. In addition to an academic look at drug abuse, students will also explore and examine their own values and beliefs about substance use and misuse. The impact of public policy, the media, and drug education programs on drug use will all be considered.

3 Units
54 Lecture hours

HUSR 124 (C-ID ADS 170X)
Introduction to Case Management and Documentation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course introduces students to case management and documentation in a variety of settings. Students will study the purpose, function, and rationale for case management. In addition, the documentation of client clinical records will be covered, emphasizing the taking of social histories and the writing of treatment plans. The professional guidelines necessary for working with clients in a social services setting will also be covered, providing the student with an understanding of issues related to ethics, client rights, and confidentiality. This class is designed for students interested in working in a social services setting.

3 Units
54 Lecture hours

HUSR 126 (C-ID ADS 180X)
Counseling the Family of the Addicted Person

Advisory: ENGL 035 OR ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an overview of the systems approach to counseling the chemically dependent family. Alcoholism will be used as a model for developing counseling skills through the analysis and examination of the relationships that develop in the addicted family system. An experiential format will be employed as students participate in exercises that lead to the development of the necessary skills. This course is designed for those working with or preparing to work with the drug dependent and those around them.

3 Units
54 Lecture hours

HUSR 128
Chemical Dependency and Co-Occurring Disorders

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course explores understanding mental illness and persons with more than one mental/psychiatric disorder. It introduces students to the various disorders in infancy, childhood, adolescence and adulthood. It will introduce students to co-existing disorders and various diagnosis and treatment techniques used to treat this unique population. Students will tour two different types of mental health facili-

ties to provide an additional understanding of mental health issues.

3 Units
54 Lecture hours

HUSR 130 (C-ID ADS 120X)
Essential Counseling Skills

Advisory: ENGL 035 OR ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course focuses on critical counseling skills and strategies within a multicultural context. The course provides a vital orientation to the helping process and the counseling profession. Current issues within the counseling profession, such as diversity and multiculturalism, are discussed and integrated throughout the course. A unique focus is given to the student's growth and development as a counselor and how the student can best use supervision in this developmental process. This course would be of benefit to anyone working in a human service or social services setting.

3 Units
54 Lecture hours

HUSR 199A
Seminar in Human Services

Prerequisite: PSY 101 or SOC 101 or HUSR 111

Corequisite: HUSR 199B
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course and its corequisite (HUSR 199B) provide students with supervised field experience in a community organization, agency, or institution, which allows students to apply knowledge and learn new skills outside of the classroom environment. This course provides the academic element to the experiential course offering and reinforces the application of concepts learned in the prerequisite course or courses.

1 Unit
18 Lecture hours

HUSR 199B
Fieldwork in Human Services

Prerequisite: PSY 101 or SOC 101
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

The corequisite courses HUSR 199A and 199B provide students with a supervised field experience in a community organization, agency, or institution, allowing the student to apply knowledge and learn new skills outside of the classroom environment. In this course students take the theories and principles learned in the classroom and apply them to their

work in a field setting. This course is designed to provide the student with an opportunity to develop skills that would facilitate gaining employment in the human services field.

Unpaid field work: 2 units = 120

hours; 3 units = 180 hours

Paid field work: 2 units = 150 hours;

3 units = 225 hours

2 to 3 Units

120 to 225 Other hours

HUSR 230A

Drug Studies Seminar

Prerequisite: HUSR 122, HUSR 124, HUSR 130

Corequisite: HUSR 230B

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The corequisite courses HUSR 230A and 230B are designed to be taken in the final semester of the Drug Studies Program and provide the student with work experience in a drug treatment facility. This seminar course is a companion to the internship experience and will focus on ethics, the further development of counseling skills, and the use of community resources. Concurrent enrollment in Human Services 230B.

1 Unit

18 Lecture hours

HUSR 230B

Drug Studies Internship

Prerequisite: HUSR 122, HUSR 124, HUSR 130

Corequisite: HUSR 230A

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The corequisite courses HUSR 230A and 230B are designed to be taken in the final semester of the Drug Studies Program and provide the student with work experience in a drug treatment facility. Through their internship work, students will apply the concepts and skills gained through their coursework as they serve as an intern in a setting where drug dependent individuals are served. Students must meet the requirements of the internship facility. Concurrent enrollment in Human Services 230A.

Unpaid field work: 2 units = 120 hours; 3 units = 180 hours

Paid field work:

2 units = 150 hours; 3 units = 225 hours

Student Unpaid Internship:

120 hours

Student Paid Internship:

150 hours

2-3 Units

120 to 225 Other hours

HUMANITIES

Division of Behavioral & Social Sciences

HUM 110

Survey of Humanities

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course provides an interdisciplinary presentation of cultural forces, providing the student with a comprehensive view of the most vital artistic, literary, philosophical, religious and architectural movements within the Western, Eastern and Meso-American traditions from the Egyptians to the 1500s. This course is intended for students who wish to further their understanding of the major cultural developments from around the world.

3 Units

54 Lecture hours

HUM 111

Survey of Humanities

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course provides an interdisciplinary presentation of cultural forces, providing the student with a comprehensive view of the most vital artistic, literary, philosophical, religious, scientific and architectural movements within the Western, Eastern and Latin American traditions from the Renaissance to the 20th century. This course is intended for students who wish to further their understanding of major cultural developments around the world.

3 Units

54 Lecture hours

HUM 125

Introduction to Mexican Culture

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*

*(*Students will receive credit for only one of the following courses: HUM 125 or HUM 125H)*

This course provides an interdisciplinary presentation of vital artistic, literary, architectural, musical, political, religious and historical movements within Mexico spanning from Pre-Cortesian to contemporary times. This course is designed for students who wish to further their understanding of major Mexican cultural and historical developments.

3 Units

54 Lecture hours

HUM 125H

Introduction to Mexican Culture

Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: HUM 125 or HUM 125H)*

This course provides an interdisciplinary presentation of vital artistic, literary, architectural, musical, political, religious and historical movements within Mexico spanning from pre-Cortesian to contemporary times. This course is designed for students who wish to further their understanding of major Mexican cultural and historical developments. This course is intended for those who meet Honors Program Requirements.

3 Units

54 Lecture hours

HUM 130

Contemporary Mexican-American Culture

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course provides a contemporary interdisciplinary examination of the most vital Mexican-American literary, artistic, musical, theatrical, social, political and historical movements. This course is designed for students who wish to further their understanding of major Mexican-American cultural contributions to contemporary society.

3 Units

54 Lecture hours

HUM 140

Introduction to Asian Cultures

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students who wish to further their understanding of major Asian cultural contributions to classic and contemporary society. The student will be provided with an interdisciplinary examination of the most vital Asian literary, artistic, philosophical, architectural, religious, political and historical movements.

3 Units

54 Lecture hours

JAPANESE

Division of Communications & Languages

JAPN 101 Japanese I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This introductory course focuses on Japanese language and culture. The course stresses oral and written proficiency through fundamental use of the Japanese language, as well as the Hiragana and Katakana script. Students also receive an introduction to Kanji characters. Various facets of Japanese history, culture and civilization are also analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice via interactive websites, audio CDs, video programs, and films in the RHC Language, where work focuses on vocabulary, grammar, and cultural practices. This course is intended for students interested in learning to speak Japanese, as well as those seeking a degree in Japanese language.

4.5 Units
72 Lecture hours
27 Lab hours

JAPN 102 Japanese II

Prerequisite: JAPN 101 or completion of 2 years high school Japanese with a grade of "C" or better
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course is a continuation of JAPN 101. The course stresses oral and written proficiency through fundamental use of the Japanese language, as well as the Hiragana and Katakana script. Students also further their knowledge of Kanji characters. Various facets of Japanese history, culture and civilization are also analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice via interactive websites, audio CDs, video programs, and films in the RHC Language Laboratory, where work focuses on vocabulary, grammar, and cultural practices. This course is intended

for students interested in learning to speak Japanese, as well as those seeking a degree in Japanese language.

4.5 Units
72 Lecture hours
27 Lab hours

JOURNALISM

Division of Communications & Languages

JOUR 110 Digital Photojournalism I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an introduction to students in the process of taking photographs using digital cameras, digital video cameras, and digital printing devices. Photocomposition, printing and scanning techniques using Photoshop for the use of publication, and other computer skills related to contemporary photojournalism will also be addressed. Assignments may include work for college publications. This class is recommended for students majoring in journalism or photography. Lab hours are required in addition to scheduled lecture hours.

3 Units
36 Lecture hours
54 Lab hours

JOUR 115 Writing for TV and Film

Transfers to: CSU
This introductory course covers writing for film and electronic media. The course emphasizes formatting scripts properly, including fundamental technical, conceptual and stylistic issues related to writing fictional and non-fictional scripts for informational and entertainment purposes in film and electronic media. A writing evaluation component is a significant course requirement.

3 Units
54 Lecture hours

JOUR 120 (C-ID JOUR 110) Communications Reporting and Writing

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

The course is an introduction to the writing and editing techniques used in the newspaper industry, with an emphasis on gathering information and the principles of clarity and conciseness. Students will use computers during class and lab times. This course is intended for students who are pursuing the Associate of Science

Degree/Certificate of Achievement in Mass Communications with either Mass Media or Print Media Specializations.

3 Units
54 Lecture hours

JOUR 147 Broadcast News

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is for students interested in broadcasting for television. Students learn the principles and techniques of broadcast news with special reference to the gathering and writing of news for television, script writing, and interviewing; and the procedures and techniques of presenting the news for broadcast. This course covers law and ethics; producing news packages; live-to-tape packages; and live shots including SOT/VO, producing, and directing. Students will have the opportunity to produce the "Rio News" weekly segments for the El Paisano digital newspaper.

3 Units
36 Lecture hours
54 Lab hours

JOUR 220 Advanced Reporting and Writing

Prerequisite: JOUR 120
Transfers to: UC, CSU

This course provides students with advanced instruction in explanatory and investigative journalism, covering public affairs, police, courts, school boards, and city boards. Students study methods of preparing material intended for publication in print and online editions of newspapers. The course incorporates the study of editing principles, style, and design to meet journalism industry expectations.

3 Units
54 Lecture hours

JOUR 230 Magazine Production

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement
Advisory: READ 043 or appropriate placement
Transfers to: CSU

This course includes writing news, news features, profile features, commentary, and photography for publication in the college magazine, La Cima. Students will learn copyediting, layout/computer design, Photoshop, digital photography, and

advertising fundamentals through the process of writing, editing and laying out the college magazine.

3 Units

36 Lecture hours

54 Lab hours

JOUR 231

Digital Magazine Production

Prerequisite: ENGL 101

Advisory: GDSN 172, JOUR 120, READ 043 or appropriate placement

Transfers to: CSU

This course is designed to introduce students to the fundamentals of magazine writing, production, and editing. Students will learn the methods, techniques, and procedures of magazine publication using InDesign to layout magazine content. Students will also master the development of pre- and post-production of *La Cima Magazine*. Students will learn to develop story ideas, magazine content, write stories in magazine style, and learn to photograph for magazines. Students will learn to prepare for publication and design magazine pages. Class lectures will include magazine preparation, production, organization, structure, and operation. At the conclusion of the course students will have participated in the total development and production of a magazine(s) that will be published online using www.issuu.com, and printed on hard copy. Students will have also mastered the use of design layout, illustration, and making pages well-balanced.

3 Units

36 Lecture hours

54 Lab hours

JOUR 241 (C-ID JOUR 130)

Newspaper Production I

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is for students who want to learn production and management techniques for newspaper production. Students participate in every facet of developing a newspaper for the college community by serving as staff writers, staff photographers, editors, and layout personnel. During the semester, students publish the college newspaper, *El Paisano*, by having weekly assignments for different sections of the paper, including News, Features, Arts and Entertainment, Opinion, Advertising and Sports. In addition, students may be tasked with taking photographs for special Focus pages. Editors are responsible for designing their sections of the newspaper on days des-

igned by publication deadlines by using Quark Express and Photoshop.

4 Units

36 Lecture hours

108 Lab hours

JOUR 242 (C-ID JOUR 130)

Digital Newspaper Production I

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Advisory: JOUR 241

Transfers to: CSU

This course is for students who want to learn production and management techniques of online newspaper publication. During the semester, students participate in every facet of developing and gathering the news for the online edition of *El Paisano* by taking on daily and weekly assignments for different sections of the newspaper, including News, Features, Arts and Entertainment, Opinion, Advertising, and Sports. In addition, students may be tasked with taking photographs for special online slide shows and developing and producing online radio podcasts, video news, and feature programs. Appointed editors distribute assignments to staff personnel during the semester and help with the development of each member of the class to produce viable online news.

4 Units

36 Lecture hours

108 Lab hours

JOUR 243 (C-ID JOUR 131)

Newspaper Production II

Prerequisite: JOUR 241

Advisory: READ 043 or appropriate placement; JOUR 120

Transfers to: CSU

This course is for students who want to continue to learn production and management techniques for newspaper production and earn their degree in either journalism and/or mass communications with a specialization in print media. Students write, produce, layout pages, copy edit, sell advertisements, and design pages and advertisements using InDesign, Photoshop, and other editing software for the college newspaper, *El Paisano*. Students also acquire production skills in formatting and file conversions for print media. Students are expected to serve in leadership roles and cover on- and off-campus news.

4 Units

36 Lecture hours

108 Lab hours

JOUR 244 (C-ID JOUR 131)

Digital Newspaper Production II

Prerequisite: JOUR 242

Transfers to: CSU

This course is for students interested in improving their journalistic skill sets, and/or furthering their journal-

ism career in the digital realm. Students work hands on with the variety of media platforms used to publish *El Paisano Online* (www.elpaisanoonline.com). Students produce content for all online aspects of the digital newspaper, including podcasting, broadcasting, news segments, and writing for a mass audience while implementing the video component of all stories. At the conclusion of the course, students will have learned the concept of immediacy for online news while keeping the reader engaged.

4 Units

36 Lecture hours

108 Lab hours

JOUR 290

Cooperative Work Experience/Internship for Journalism Related Fields

Prerequisite: JOUR 120, JOUR 241, ENGL 101

Transfers to: CSU

This course supports and reinforces on-the-job training in journalism related fields under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in an area of journalism related fields and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose intended job is related to the field of journalism and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures"

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

JOUR 299

Directed Study: Journalism

Transfers to: CSU

This course is for students who are able to assume responsibility for independent work and prepare written or oral reports and/or appropriate projects. To enroll in an independent/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent/directed studies may be developed from any topic that arises from or is related to a course of study that will result in developing depth and breadth in that subject area. Students are expected to meet on a regular

basis with their faculty sponsor and to submit a final report or project. Student progress will be evaluated at regular intervals. Academic standards for independent/directed Studies will be the same as standards for other courses. Units are awarded in accordance to Title 5 regulations, with one (1) unit of credit awarded for 54 hours of directed study, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of 9 units college wide.

1 to 3 Units
54 to 162 Lab hours

KINESIOLOGY THEORY

Division of Kinesiology,
Dance, and Athletics

KIN 058

Yoga Teaching Training I: Foundations

Prerequisite/Corequisite: KINA 158
Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

This course includes foundational information necessary for those intending to teach Hatha Yoga. The student who successfully completes this course with the co-requisite one unit lab practicum and KINA 258 Yoga II will fulfill one half, or 100 hours required for the Yoga Alliance RYS 200 Certification. The first of a sequential two-part series, Yoga Teacher Training I: Foundations will focus on establishing a personal practice in combination with an experiential analysis of the foundational Hatha Yoga techniques of Pranayama (breath control), Asana (postures) and Dhyana (meditation). This course will also introduce the student to the history and philosophy of yoga, as well as the ethics, methodologies, and business of teaching yoga. This course is designed for the student pursuing the Yoga Teacher Training Certificate, a career teaching yoga in the fitness industry, or for those interested in furthering their understanding of the effects of yoga for health, fitness, and performance.

3 Units
54 Lecture hours

KIN 059

Yoga Teaching Training II: Methodologies

Prerequisite: KIN 058, KINA 258
Corequisite: KINA 258
Advisory: READ 043 or appropriate

placement; ENGL 035 or ENLA 100 or appropriate placement

This course builds upon KIN 58/Yoga Teacher Training I: Foundations to include further study about information necessary for those intending to teach Hatha Yoga. The student who successfully completes this course will fulfill one half, or 100 hours necessary to apply for the Yoga Alliance RYS 200 Certification. The second of a sequential two-part series, Yoga Teacher Training II: Methodologies builds on the foundations of analysis and personal practice to pranayama, asana, and dhyana. Students will study the historical contexts and philosophies of Hatha Yoga as it is taught in the United States today, as well as the ethics, methodologies, and business of teaching yoga. This course is designed for the student pursuing the Yoga Teacher Training Certificate, a career teaching yoga in the fitness industry, or for those interested in furthering their understanding of the effects of yoga for health, fitness, and performance.

3 Units
54 Lecture hours

KIN 110

Introduction to Fitness and Sport Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement
Transfers to: CSU

This course is designed to introduce the concepts of fitness and sport management, and includes information needed for students who intend to explore the growing industry of administering fitness and sport programs and overseeing small businesses. The course covers areas of facility management, membership/sales, business and finance, facility oversight, equipment, and policies and procedures. In addition, the history and evolution of sport management, organizational functions, management levels, rules and compliance oversight, event management, and leadership will be included. This course is designed for the student pursuing a career in fitness and/or sport management, exploring administration and facility operations, or interested in furthering their understanding of the business of fitness and sport.

3 Units
54 Lecture hours

KIN 115

Fitness Specialist Internship

Prerequisite: Instructor approval, KIN 126, KIN 127, KIN 131
Prerequisite/Corequisite: KIN 122, KIN 128, KIN 145, KIN 146

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course will provide students with practical experience in the fields of health, fitness, and exercise instruction. Emphasis is placed on participant screening, evaluation, fitness assessment, exercise program design, nutrition and health education, and principles of exercise science. The course includes career preparation, self-marketing and social media, trainer-client relationship building, and professional responsibility in a fitness setting. This course is designed for the student pursuing a career in the fitness industry and/or a Certificate of Achievement in the Fitness Specialist Program, as well as those interested in furthering their understanding of the effects of exercise on the mind and body. Instructor approval is required for enrollment.

2 Units
18 Lecture hours
54 Lab hours

KIN 120

Sports Law and Ethics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses)*

This course explores how various bodies of substantive law are applied in the context of the sport industry—both professional and amateur. The course examines the various types of laws that apply to the sport industry (e.g., constitutional, tort, contract, labor, and antitrust) and how these laws are interpreted to decide legal claims for employment, personal injury, intellectual property, and discriminatory practices; and the legal relationships among athletes, teams, leagues, governing bodies, sports facilities, licensees, broadcasters, and fans. The course will also address the compliance issues and ethical structures that define the sports industry.

3 Units
54 Lecture hours

KIN 122

Nutrition for Sport and Fitness

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses)*
This course provides an overview of the role of nutrition to increase energy and enhance performance. Nutrients such as carbohydrates, lipids, proteins, vitamins, miner-

als, and water will be introduced. The digestive system and metabolic systems will be discussed. Sport and exercise nutrient needs before, during, and after exercise are evaluated for their effect on optimal health and performance. Carbohydrate loading, popular diets, and supplementation are discussed. This course is designed for the student pursuing a career in the fitness industry; certificates in Fitness Specialist, Coaching of Sport, Sport and Performance Coach, and Community Health Worker; and/or the A.A. in Dance and the A.S. in Sports Medicine, as well as those interested in furthering their understanding of the effects of nutrition on the mind and body.

3 Units

54 Lecture hours

KIN 126

Principles of Strength and Conditioning

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or appropriate placement
Transfers to: CSU

This course includes information needed for students who intend to teach strength and conditioning. The course covers anatomy and physiology, bioenergetics, biomechanics, training adaptations, exercise and equipment selection, training techniques, program design, and safety factors. This course is designed for students pursuing a career in the fitness industry; Fitness Specialist, Strength and Performance Coach, or Coaching of Sport Certificates; or an AS in Sports Medicine; and/or students interested in furthering their understanding of the effects of exercise on the body and mind.

3 Units

54 Lecture hours

KIN 127

Exercise Physiology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses)*

This course provides an overview of the body systems and their functions under conditions of exercise stress, including how fitness training affects health, wellness, and performance. Emphasis will be placed on the muscular, skeletal, cardiovascular, respiratory, endocrine, metabolic/bioenergetic, and neurological systems, as well as the physiological processes that are affected by exercise. The effects of various diseases and exercise immunology will also be addressed. This course is designed

for the student pursuing a career in the fitness industry, a Certificate of Achievement in Fitness Specialist or Strength and Performance Coach, the Associate of Arts in Dance, or those interested in furthering their understanding of the effects of exercise on the body and mind.

3 Units

54 Lecture hours

KIN 128

Fitness Testing and Exercise

Prescription

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement
Transfers to: CSU

This course provides an overview of how to assess and evaluate the results of cardiorespiratory endurance, muscular strength and endurance, flexibility, body fat, pulmonary function, blood pressure, postural analysis, and functional movement. Emphasis is placed on determining appropriate tests, conducting the tests, interpreting results, and creating exercise programs. This course is designed for students pursuing a career in the fitness industry or for the Fitness Specialist and Strength and Performance Coach certificates, as well as those interested in furthering their understanding of the effects of exercise on the body.

3 Units

54 Lecture hours

KIN 131

Functional Anatomy of Movement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 033 or MATH 033B or appropriate placement
Transfers to: CSU

This course provides an overview of the study of movement as it relates to exercise under both normal and injury conditions. Students will learn the basic anatomical principals used specifically in the area of human performance. Emphasis is placed on applying body alignment, range of motion, stabilization, and acceleration principles to the analysis of movement. This course is designed for the student pursuing a career in the fitness industry, a certificate in the Fitness Specialist Program, or those interested in furthering their understanding of the biomechanical effects of exercise on the body.

3 Units

54 Lecture hours

KIN 145

Theory and Analysis of Fitness

Instruction

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an introduction to the principles and techniques involved in teaching group exercise and developing a personal trainer/client relationship. Emphasis is placed on client assessment, communication skills, program design, exercise adherence, teaching strategies, and professional responsibility and liability. This course is designed for the student pursuing a career in the fitness industry, a certificate in the Fitness Specialist Program, as well as those interested in furthering their understanding of the effects of exercise on the mind and body.

2 Units

36 Lecture hours

KIN 146

Training Principles for Special Populations

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an overview of the exercise implications for special populations related to age, medical condition, and level of fitness. Emphasis is placed on cardiovascular and respiratory conditions, exercise-induced asthma, metabolic disorders, diabetes, obesity, orthopedic injuries, physical disabilities, auto-immune issues, sensory impairments, mental challenges, geriatrics/seniors, children, pregnant and post-partum women, and the issues and challenges of exercise. This course is designed for the student pursuing a career in the fitness industry; a certificate in Fitness Specialist, Yoga Teacher Training, and Community Health Worker Program; as well as those interested in furthering their understanding of the effects of exercise on the mind and body.

2 Units

36 Lecture hours

KIN 157

Theory of Lifeguard Training and Water Safety

Prerequisite: Swim 300 yards continuously; Tread water for two minutes using only the legs; Complete timed swimming, submersion and retrieval event; Swim at American Red Cross Learn-to-Swim Level 4 Proficiency

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses)*

This course is of interest to students who wish to earn the American Red Cross certifications necessary for employment as a pool lifeguard and swimming instructor. This course gives the most current instruction in American Red Cross (ARC) lifeguard

training, first aid and cardiopulmonary resuscitation/automated external defibrillation (CPR/AED) skills and Water Safety Instructor (WSI) courses. Upon successful completion, students earn certifications for American Red Cross Lifeguard Training, CPR/AED for the Professional Rescuer, First Aid for Public Safety Personnel (Title 22), and Water Safety Instructor. These certifications enable students to gain eligibility for a pool lifeguarding position and to teach the Learn-to-Swim programs of the American Red Cross. Adequate swimming skills are necessary at the Learn-to-Swim Level 4. Students may petition to re-enroll in the course to renew certifications.

3 Units
36 Lecture hours
54 Lab hours

KIN 159 **Leadership in Sport**

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses)*

This course takes up leadership theories and the impact of leadership empowerment through sport. The course is designed for students interested in increasing insight into leadership within sport environments by examining philosophical, sociological, and psychological leadership dynamics in individual and team sports from youth through professional levels. The course covers topics such as leadership theories, self-awareness, informal and formal leadership, emotional intelligence theory, athlete motivation, team dynamics, the role of team captains, and communication theories.

3 Units
54 Lecture hours

KIN 170 **Sport and Exercise Psychology**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses)*

This course is designed to improve the athletic performance of individuals and teams within the areas of sport and fitness by introducing students to psychological concepts and skills. Areas of study will include motivation theory, personality and sport, group processes, research methods, and cognitive development in sport performance. The course will examine techniques such as imagery, goal setting, cognitive restructuring, coping, and arousal regulation to help athletes and coaches achieve

peak performance.

3 Units
54 Lecture hours

KIN 188 **Theory of Coaching**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The addition of this course will provide a foundation of coaching career opportunities within the community. It is necessary to prepare students that are interested in coaching at the youth and high school levels, tools that will help them make a positive impact on the lives of their students. This course will serve the entire Rio Hondo College population and provide career opportunities for students.

3 Units
54 Lecture hours

KIN 190 **Women in Sports**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course examines the history, analysis, and interpretation of the people, events, and issues that have affected women in sport historically and in present society. Psychological, sociological, and physiological considerations of female athletes as related to sport, history, and education will be covered. Students gain an understanding of the substantial impact women have had on the sport world, and how their significance will determine the future of women in sport.

3 Units
54 Lecture hours

KIN 191 **Health: Personal Issues**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses). Students will receive credit for only one the following: KIN 191, KIN 192, or KIN 196.)*

This course is designed for all students who are physically active and interested in learning how to improve and maintain their personal health. Topics covered include general health principles, nutrition and diet, physical fitness, stress management, sexuality and reproduction, drug/alcohol use and abuse, consumer and safety issues and the process of death. Students learn how to develop sound health principles through readings,

lectures, assignments/labs, and guest speakers.

3 Units
54 Lecture hours

KIN 192 **Health: Women's Personal Health**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses). Students will receive credit for only one the following: KIN 191, KIN 192, or KIN 196.)*

This course is designed for students interested in expanding their knowledge about health problems and social issues that affect women uniquely. Physiological and psychological aspects of nutrition, hygiene, sexuality and reproduction, drugs and chemicals, and common diseases are among the many topics covered. Guest speakers, videos, current events, and web-based as well as text readings help students develop sound health principles for use in everyday life.

3 Units
54 Lecture hours

KIN 193 (C-ID KIN 101) **Standard First Aid and CPR**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses)*

This course is designed for students pursuing a career working with the public and for those who want to further their understanding of handling emergency situations. The student will learn how to give immediate care to the suddenly injured or ill person. In addition, students will learn techniques for control of bleeding, splinting, transporting victims, emergency procedures, one person C.P. R. and the use of an AED. Students will have the opportunity to apply these technical procedures in class. This course fulfills the requirements for American Red Cross certifications in both Standard First Aid and Cardiopulmonary Resuscitation (C.P.R.) and Automatic Defibrillation (AED).

3 Units
54 Lecture hours

KIN 194 (C-ID KIN 100) **Introduction to Kinesiology**

Advisory: ENGL 030 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
Transfers to: CSU

This course is designed for those students who are interested in pursuing a career in the field of kinesiology.

The philosophy, history, ethical and scientific foundations of kinesiology will be covered. The concepts of basic movement and performance movement in relationship to kinesiology will be examined. Students will explore the sub-disciplines of motor learning, biomechanics, exercise physiology, sport sociology, sport psychology, and sport nutrition. Professional career opportunities in health/fitness, therapeutic exercise, teaching, coaching and sport management will be examined. The challenges for kinesiology, future of kinesiology, sport and health/wellness are also addressed.

3 Units

54 Lecture hours

KIN 195

Social Issues/Media in Sport

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course examines sport as a significant aspect of modern culture and a major institution of contemporary civilization. Students gain an understanding of the impact sport has had in history and politics, and on moral values, ethics, and sociological issues historically and in present-day society. Topics include gender, race, and ethnicity and their roles in sport; sport as an economic enterprise; social media and sport; sport at the youth, high school, collegiate, professional and international levels; the effects that social class, globalization, and media have on sport; and what future trends will influence the world of sport.

3 Units

54 Lecture hours

KIN 196

Health: Fitness and Wellness

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 8 units credit for PE Theory courses. Students will receive credit for only one the following: KIN 191, KIN 192, or KIN 196.)*

This course is designed for all students who are interested in learning the value of life-long, healthy lifestyles. Students will be given the tools to assist them in making positive life-style changes based on a personal health/fitness profile. Topics covered include: basic anatomy and physiology, nutrition, weight control, tobacco and alcohol, muscle fitness, flexibility, stress reduction, cardiovascular functioning, health topics,

disease entities, and preventive health care measures.

3 Units

54 Lecture hours

KIN 197

Prevention and Treatment of Athletic Injuries

Prerequisite/Corequisite: KIN 290

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*

*(*The UC will grant a maximum of 8 units credit for PE Theory courses)*

This course introduces the most salient concepts of athletic training, including the instruction for prevention, recognition, management and treatment of common injuries in a physically active population. The skills of basic strapping, bracing, padding and taping for the prevention and management of injuries will be presented and practiced. This class is recommended for those interested in becoming a certified athletic trainer, physical therapist or occupational therapist.

3 Units

54 Lecture hours

KIN 226

Advanced Training Principles for Sport and Tactical Athletes

Prerequisite: KIN 122, KIN 126, KIN 127, KIN 128

Advisory: ENGL 035 or ENLA 100 or appropriate placement; MATH 033 or MATH 033B or appropriate placement; READ 043 or appropriate placement;

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE Activity courses)*

This course is designed to include the necessary information needed for those intending to assess and teach strength training and performance skills to both sport and tactical athletes. The course covers anatomy and physiology, bioenergetics, biomechanics, training adaptations, physical assessments for strength, agility, power, speed, and quickness, program design, exercise and equipment selection, training techniques, and safety factors. This course is designed for the student pursuing a career in the strength and conditioning area, completing the Strength and Performance Coach Certificate, exploring kinesiology, or for those interested in furthering their understanding of the effects of exercise for strength and performance in sport and tactical athletes.

3 Units

54 Lecture hours

KIN 290

Cooperative Work Experience/Internship for Athletic Training Related Fields

Prerequisite/Corequisite: KIN 197

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in the field of athletic training under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of athletic training and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours

1 to 2 Units

3 Lecture hours

60 to 150 Other hours

KIN 297

Advanced Athletic Training

Prerequisite: KIN 197

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course introduces the advanced concepts of athletic training, including instruction for evaluation and rehabilitation of common athletic injuries. Advanced taping and bracing techniques will also be presented and practiced. This class is designed for students interested in becoming a Certified Athletic Trainer or those who are preparing for a career in any allied health care profession.

3 Units

54 Lecture hours

KINESIOLOGY

Division of Kinesiology, Dance, and Athletics

(For Dance courses – See Dance) Dance-activity courses may be used in place of P.E. activity courses to fulfill degree requirements.

Students may select several different courses or may enroll in a course and continue to the next level of the same course. Courses labeled "I" and "II" fall into the continued instruction category.

**KINA 101
Tennis I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This beginning tennis class is designed to bring students to a recreational level, skills-wise. Topics include the serve, groundstroke, volley, and rules of the sport. Students also learn how to play doubles and singles matches in order to compete at a recreational level.

1 Unit

54 Lab hours

**KINA 102
Intercollegiate Baseball I**

Advisory: READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed for students interested in competing in baseball at the collegiate level. Instruction will focus on the introduction of advanced drills in the areas of offense, defense, and pitching. Special attention will be placed on skill development and class participation in preparing students for intercollegiate competition. This course may be taken once and repeated three times for credit.

1 Unit

54 Lab hours

**KINA 103
Softball I**

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed for the beginning student who wishes to gain the fundamental skills of softball. It is designed to present the following skills to the student; throwing, batting, bunting and defense. Additionally, the individual field positions and the responsibilities of team work will be emphasized.

1 Unit

54 Lab hours

**KINA 104
Volleyball I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is a beginning class designed to present the basic fundamental skills and rules of volleyball. The student will have the opportunity to learn and practice serving, setting, and spiking. The student will

also participate in team play. This class is appropriate for students who have never played volleyball, are just learning the game or haven't played for an extended period of time and want to refresh their skills.

1 Unit

54 Lab hours

**KINA 105
Basketball I**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This beginning level course designed for all students will provide instruction in the fundamentals of basketball such as dribbling, passing, shooting, team play, rebounding, defense and strategy. Collegiate rules, class competition, injury prevention and care, and proper diet and fitness needs are included in instruction. The emphasis will be on active participation, basketball as recreation and skill development within this team sport.

1 Unit

54 Lab hours

**KINA 107
Badminton I**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is a beginning badminton class designed for the student to gain experience of various degrees of competitive play. Instruction in the serve, drive, drop, smash, clears, rules and court etiquette are taught so the student can perform at a competitive level.

1 Unit

54 Lab hours

**KINA 108
Water Polo I**

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is a course in the fundamentals and skills of water polo such as passing, guarding, shooting, team play, and strategy. Rules and class competition are included.

1 Unit

54 Lab hours

**KINA 109
Soccer I**

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is a beginning soccer/activity class designed for all students

interested in developing the physical, technical and tactical elements of the game of soccer. The course includes fundamental technical skills that include dribbling, passing, kicking, collecting, and basic concepts of offensive and defensive tactics. Rules of the game, skill practice, and participation in recreational soccer matches are included.

1 Unit

54 Lab hours

**KINA 110
Futsal (Indoor Soccer)**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This class provides instruction and repetition in the technical and tactical components of futsal (indoor soccer). The Federation of International Football Association (FIFA), the governing body of soccer in the world, and the United States Soccer Federation (USSF), the governing body of soccer in the United States, recognize futsal as its own sport consisting of a smaller, fast-paced technical game. FIFA Futsal Laws of the Game are introduced to the students. The course develops skills, provides knowledge of the rules, and instructs students to demonstrate futsal techniques, recognize tactical situations, and improve cardiovascular fitness.

1 Unit

54 Lab hours

**KINA 113
Golf I**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

Golf I is designed for the beginning golfer who wants to gain the essential skills necessary to enjoy the game of golf. Students will learn the fundamentals of a proper grip, stance and swing that will allow them to perform a basic golf swing.

1 Unit

54 Lab hours

**KINA 117
Swimming I**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is a beginning class designed to equip students with basic water skills and knowledge in order to make them reasonably safe while in the water. It is suitable for all stu-

dents interested in basic swimming.

1 Unit
54 Lab hours

KINA 120
Swim for Fitness

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; KINA 117

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is a swimming/fitness course designed to provide the individual who has beginning swimming skills an opportunity to master the fundamentals of physical fitness as they relate to swimming as an aerobic activity. Emphasis will be placed on aerobic training with some training at the anaerobic threshold and anaerobic levels. This class is suitable for all students interested in swimming as a fitness activity.

1 Unit
54 Lab hours

KINA 130
Fitness and Wellness Laboratory

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is a self-paced physical fitness laboratory designed to develop and encourage positive health and wellness attitudes and habits. Topics include cardiovascular fitness, flexibility, body composition, muscular strength, and endurance. Students are assessed in each of these areas, and an individual fitness profile is established. Fitness activities primarily utilize exercises organized into an aerobic super circuit with additional activities prescribed to increase strength and flexibility.

1 to 2 Units
54 to 108 Lab hours

KINA 132
Aqua Aerobics

Advisory: READ 022 or appropriate placement

Transfer to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed to utilize the resistance properties of water to improve muscle tone, flexibility, and cardiovascular health and endurance using various exercise movements. Because water buoyancy will help support joints and muscles, students of all levels of fitness and abilities will be able to participate in the activity. Students will have the opportunity to improve overall body strength and conditioning through a sequence of exercises done in the water. Students who are overweight, pregnant,

elderly, diabetic, or recovering from injuries—or who have been inactive—will find this class appropriate, therapeutic, and beneficial to their health.

1 Unit
54 Lab hours

KINA 134
Cardio Boot Camp

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed for students who want to improve their cardiovascular and core fitness levels. Students learn lifelong skills to improve their health. Workout skills such as core strengthening, cardiovascular fitness, step aerobics, and flexibility training are covered. Instruction includes proper diet, heart rate monitoring, skills proficiency, and fitness program planning.

1 Unit
54 Lab hours

KINA 136
Pilates Mat I

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course introduces students to the basic Pilates floor exercises, which are designed to increase strength in the abdominal and spinal musculature. Students will engage in activities and exercises designed to increase awareness of body alignment, increase strength in the torso, spine and limbs, increase endurance, learn breathing techniques to utilize in strength training exercises, increase coordination, improve balance, and will learn about the muscle groups and their actions being utilized during traditional Pilates mat work. This course is suitable for students interested in conditioning, dance, Hatha Yoga, athletics, and individuals seeking to increase strength to better support the spine in everyday activities.

1 Unit
54 Lab hours

KINA 139
Cross Training for Fitness

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This cross-training course is designed for the beginning through advanced student who wishes to increase their

cardiovascular fitness level through a variety of aerobic and anaerobic activities. It is designed to present the following skills to the student: running, cycling, swimming, interval training, and introduction to weight training. Additionally, the student will learn basic definitions and terminology of the current fitness arena, assisting them with fitness as a life-long process using a variety of cardiovascular mediums.

1 Unit
54 Lab hours

KINA 140
Walking for Fitness

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed to meet the needs of daily physical exercise for life long fitness and health. Walking is one of the safest and most effective forms of exercise to improve health, and develop and maintain physical fitness. The course provides cardiovascular conditioning through the activity of walking. Instruction in proper diet, heart rate monitoring, skill proficiency and fitness program planning will be provided to each student. This class is designed for students who are interested in starting an exercise program, or developing an active lifestyle.

1 Unit
54 Lab hours

KINA 147
Off-Season Conditioning for Intercollegiate Sports

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed for all students preparing for specific physical fitness related to off-season intercollegiate athletic participation. The purpose of the course is to develop a level of physical fitness, strength, and conditioning that will enhance an athlete's ability to be successful in intercollegiate competition. This course may be taken once and repeated three times for credit.

1 Unit
54 Lab hours

KINA 148
Strength Training

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course covers the fundamentals of strength and conditioning. Students are introduced to a variety of routines that enable them to develop personal strength and conditioning plans.

1 Unit
54 Lab hours

KINA 151
Strength and Conditioning for Intercollegiate Athletics

Advisory: Experience in college athletics, high school varsity athletics or equivalent is recommended; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed for any student preparing to compete on an intercollegiate team. This is an advanced course designed for the student-athlete to improve all of their fitness levels through a variety of strength, flexibility, aerobic and anaerobic activities, and technology. The specific demands of the sport will be addressed by the intercollegiate athlete during the off-season and in-season periodization training techniques specific to each sport. The purpose of the course is for the student-athlete to understand and develop a high level of physical fitness, strength and conditioning that will enhance the athlete's ability to be successful in intercollegiate competition. This class may be taken once for credit and repeated three times.

1 Unit
54 Lab hours

KINA 158
Yoga I

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfer to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed for the beginning student who would like to learn the fundamental physical Asanas (poses) of Hatha Yoga as well as Pranayama (breathing techniques) and Dhyana (meditation techniques). The goal of the course is to integrate the mind, body, and spirit and to give the student tools to better manage stress, alleviate physical tensions, and encourage optimum fitness. In this introductory course, students learn proper physical alignment in the standing poses (Sun Salutation Series A-C, Warrior 1-2, Downward Dog, Upward Dog, Cobra, Triangle, Crescent), the floor poses (Staff, Lotus, Cobbler, Twists, Backbends), and in

elementary inversions (Inverted Leg Rest, Headstand Preparation, Wall-Dog Preparation).

1 Unit
54 Lab hours

KINA 159
Cross Training for Intercollegiate Athletics

Prerequisite: Participation in Intercollegiate Athletics
Advisory: READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This cross-training course is designed for advanced intercollegiate athletes who want to increase all aspects of their fitness levels through a variety of strength, flexibility, aerobic and anaerobic activities in order to prepare for intercollegiate athletic competition. The specific physical fitness routines required by intercollegiate athletes during the off-season will be addressed. The purpose of the course is to develop levels of physical fitness, strength, and conditioning that will enhance athletes' abilities to be successful in intercollegiate competition. This course may be taken once and repeated two times for credit.

1 Unit
54 Lab hours

KINA 170
Women's Intercollegiate Basketball Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This advanced course is designed for students who will be competing in the sport of women's basketball at the collegiate level. This class is offered for 11 consecutive weeks to run concurrent with the intercollegiate basketball season as determined by the CCCAA governing body. Students will be required to spend a minimum of 7.36 hours a week for 11 weeks preparing for competition with other colleges. This course may be taken once and repeated three times for credit.

1.5 Units
81 Lab hours

KINA 171
Women's Intercollegiate Tennis Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This advanced course is designed to prepare students for intercollegiate competition in the sport of women's

tennis. Emphasis will be placed on all aspects of the sport and the academic requirements for transfer and maintaining eligibility. Students will be monitored and encouraged to advance in their academic and athletic skills through the course. This course may be taken once and repeated three times for credit.

3 Units
162 Lab hours

KINA 172
Women's Intercollegiate Volleyball Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is an advanced course for students who will be competing at the collegiate level in the sport of women's volleyball. Students will be required to spend a minimum of 10.125 hours a week preparing for competition. This course may be taken once and repeated three times for credit.

3 Units
162 Lab hours

KINA 173
Women's Intercollegiate Softball Team

Advisory: READ 043 or appropriate placement; High School or Club team experience recommended.

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is an advanced course designed for students who will be competing at the collegiate level in the sport of women's softball. Students will be required to spend a minimum of 10.125 hours a week preparing for competition with other colleges. This course may be taken once and repeated three times for credit.

3 Units
162 Lab hours

KINA 176
Women's Intercollegiate Soccer Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is an advanced course designed to prepare athletes for intercollegiate competition in soccer. Emphasis will be placed on all aspects of the sport as well as the academic requirements for transfer and maintaining eligibility. The student-athletes will be monitored and encouraged to advance

in their academic and athletic skills through the course. This course may be repeated three times for credit.

3 Units

162 Lab hours

KINA 180

Men's Intercollegiate Baseball Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This advanced course is designed for students who will be competing in the sport of men's baseball at the collegiate level. Students will be required to spend a minimum of 10.125 hours a week preparing for competition with other colleges. This course may be taken once and repeated three times for credit.

3 Units

162 Lab hours

KINA 181

Men's Intercollegiate Basketball Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This advanced course is designed for students who will be competing at the collegiate level in the sport of men's basketball for pre-season conditioning and play. The course is offered for 11 consecutive weeks to run concurrently with the intercollegiate basketball season as determined by the CCCAA governing body. Students will be required to spend a minimum of 7.36 hours a week for 11 weeks preparing for competition with other colleges. This course may be taken once and repeated three times for credit.

1.5 Units

81 Lab hours

KINA 185

Men's and Women's Intercollegiate Swim Team

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This advanced course is designed for students who will be competing at the collegiate level in the sport of men's and women's swimming. Students are required to spend a minimum of 10.125 hours per week preparing for competition with other colleges. The course may be taken once and repeated three times for credit.

3 Units

162 Lab hours

KINA 188

Men's and/or Women's Intercollegiate Water Polo Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is an advanced course designed for students who will be competing at the collegiate level in the sport of men's and women's water polo. Students will be required to spend a minimum of 10.125 hours a week preparing for competition with other colleges. This course may be taken once and repeated three times for credit.

3 Units

162 Lab hours

KINA 189

Men's Intercollegiate Wrestling Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is an advanced course designed for students who will be competing at the collegiate level in the sport of men's wrestling. Students will be required to spend a minimum of 10.125 hours a week preparing for competition with other colleges. This course may be taken once and repeated three times for credit.

3 Units

162 Lab hours

KINA 190

Men's Intercollegiate Soccer Team

Advisory: READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is an advanced course designed to prepare athletes for intercollegiate competition in soccer. Emphasis will be placed on all aspects of the sport as well as the academic requirements for transfer and maintaining eligibility. The student-athletes will be monitored and encouraged to advance in their academic and athletic skills through the course. This course may be repeated three times for credit.

3 Units

162 Lab hours

KINA 192

Women's Intercollegiate Sand Volleyball Team

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; High School or Club team experience recommended

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4*

units credit for PE activity courses)

This is an advanced course designed for students who will be competing at the collegiate level in the sport of women's sand volleyball. Students are required to spend a minimum of 10.125 hours a week preparing for competition with other colleges. This course may be taken once and repeated three times for credit.

3 Units

162 Lab hours

KINA 201

Tennis II

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 022 or appropriate placement; KINA 101

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This is an intermediate tennis class designed to take the student beyond recreational skills. Advanced instruction in the serve, groundstrokes, volley, and playing strategy is given. The lob and smash are introduced.

1 Unit

54 Lab hours

KINA 202

Intercollegiate Baseball II

Prerequisite: Participation in Intercollegiate Athletics

Advisory: READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This advanced course is designed for students interested in competing in the sport of men's baseball at the collegiate level. Instruction will focus on advanced drills in the areas of offense, defense, and pitching. Special attention will be placed on preparing students for intercollegiate competition. This course may be taken once and repeated three times for credit.

1 Unit

54 Lab hours

KINA 203

Off Season Softball

Advisory: KINA 103

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*

This course is designed for the advanced softball student competing at the collegiate level. Instruction will focus on advanced drills in the area of offense, defense and pitching. Special attention will be placed in preparing students for intercollegiate competition. This course may be repeated three times for credit.

1 Unit

54 Lab hours

**KINA 204
Volleyball II**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; KINA 104
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This course is designed for intermediate volleyball students who have previously played volleyball and are looking to improve their skill and knowledge of the game. Students develop the intermediate skills of setting, serving, passing, spiking, team offense of 6-1, team offense of 5-1, and defensive coverage. Rules and class competition are included.

1 Unit
54 Lab hours

**KINA 205
Basketball II**

Prerequisite: KINA 105 or instructor approval for admission
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This course is designed for the intermediate to advanced basketball player who wants advanced level basketball development. Students will participate in full court team play, receive advanced instruction on strategies, offensive and defensive skills and concepts, analyze intercollegiate and professional game film and learn intercollegiate and professional rules.

1 Unit
54 Lab hours

**KINA 206
Off Season Women's Intercollegiate
Volleyball Training**

Prerequisite: KINA 172 or participation in Intercollegiate Athletics
Advisory: READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This advanced course is designed for students interested in competing at the collegiate level in the sport of women's volleyball. Instruction will focus on advanced techniques in serving, passing, setting, and hitting; as well as jump serving, jump setting, jump attacking, various defensive patterns, and team play training and conditioning. Special attention will be placed on preparing students for intercollegiate competition. This course may be taken once and repeated three times for credit.

1 Unit
54 Lab hours

**KINA 207
Badminton II**

Prerequisite: KINA 107 or instructor approval for admission
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement;
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This is an intermediate level badminton class designed for the student to develop the ability to make appropriate responses (relative on their own abilities) to the particular problems posed by the game. Advanced instruction is given in the basic strokes as well as the introduction of Indonesian serve, around-the-head shot, hairpin and flick shot.

1 Unit
54 Lab hours

**KINA 209
Soccer II**

Prerequisite: KINA 109
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This advanced soccer activity course is designed for all students interested in developing the physical, technical, and tactical elements of the game of soccer. The course includes analysis of fundamental skills, game strategy, team offense, and team defense through participation and an overview of rules. The advanced course is intended to take students beyond recreational skills. Emphasis is placed on team tactics, strategies, and systems of play.

1 Unit
54 Lab hours

**KINA 210
Futsal (Indoor Soccer) II**

Advisory: KINA 110
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This advanced/intermediate futsal activity class is designed for all students interested in developing the physical, technical speed and elements of the game of futsal. The course will include game strategy, analysis of fundamental skills, offensive and defensive tactics through small group numbers. Strategies and transitional play will be emphasized.

1 Unit
54 Lab hours

**KINA 211
Off Season Intercollegiate Tennis**

Prerequisite: Participation in Intercollegiate Athletics
Advisory: READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This advanced course is designed for students interested in competing in the sport of tennis at the collegiate level. Instruction will focus on training and conditioning, and will also include advanced strategies, on court drilling and match play experience. Special attention will be placed on preparing students for intercollegiate competition. This course may be taken once and repeated three times for credit.

1 Unit
54 Lab hours

**KINA 213
Golf II**

Prerequisite: KINA 113
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
Golf II is designed for the intermediate to advanced golfer who wants take their golf game beyond basic fundamentals. Every year thousands of people choose golf as their favorite sports activity. Once learned, golf becomes an enjoyable lifetime recreation. Golf II students will build on the skills learned in Golf I. A major portion of class time is spent on the golf course applying the techniques learned in Golf I.

1 Unit
54 Lab hours

**KINA 217
Swimming II**

Advisory: READ 043 or appropriate placement; KINA 117
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This is an intermediate class designed to provide the individual with the opportunity to learn the elements of good swimming. Students will sharpen their technique in the basic strokes learned in Swim I. Basic components of distance training will be covered along with conditioning methods. Safety and rescue skills are also included.

1 Unit
54 Lab hours

**KINA 230
Fitness and Wellness Laboratory II**

Prerequisite: KINA 130
Transfers to: UC (credit limit), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)*
This course is a self-paced physical fitness laboratory designed to develop and encourage positive health and wellness attitudes and habits. The course provides students

with the skills and information needed to improve cardiovascular fitness through activities like running, rowing, cycling, core training, aerobic activity, aerobic circuit, and resistance bands. Students learn about the importance of nutrition, blood pressure, heart rate, and exercise target zones in relation to cardiovascular disease.

1 to 2 Units
54 to 108 Lab hours

KINA 258 **Yoga II**

Prerequisite: KINA 158
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfer to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)
This course is designed for intermediate students who would like to advance their physical asanas (poses) of Hatha Yoga as well as Pranayama (breathing techniques) and Dhyana (meditation techniques). The goal of the course is to integrate the mind, body, and spirit and to further challenge the students in their physical practice by increasing sustainment, perfecting alignment, and by incorporating twists and wraps. Parivrtta Trikonasana, Prasara Padotanasana, Malasana, Garudasana, Natasajasana, Utthita Hasta Padangustasana, Chaturanga Dandasana, Purvottanasana, Navasana, Virasana, Ustrasana, Matsyasana, Sarvangasana, Suryya Namaskar B will be covered in depth during the course.

1 Unit
54 Lab hours

KINA 270 **Women's Intercollegiate Basketball Team II**

Prerequisite: KINA 170
Advisory: READ 022 or appropriate placement
Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)
This advanced course is designed for students who will be competing in the sport of women's basketball at the collegiate level during conference play. This class is offered for 11 consecutive weeks to run concurrent with the intercollegiate basketball season as determined by the CCCAA governing body. Students will be required to spend a minimum of 7.36 hours a week for 11 weeks preparing for competition with conference colleges. This course may be taken once and repeated three times for credit.

1.5 Units
81 Lab hours

KINA 276 **Off-Season for Intercollegiate Soccer**

Advisory: KINA 176 or competitive organized soccer experience (club or high school varsity), READ 022 or appropriate placement
Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)
This advanced soccer/activity class for the intercollegiate level player will stress soccer training, technical skills, knowledge, strategy, and an understanding of team play. The course is intended for students with varsity intercollegiate experience who compete currently or are preparing to play competitive intercollegiate soccer. This course may be taken once and repeated three times for credit.

1 Units
54 Lab hours

KINA 281 **Men's Intercollegiate Basketball Team II**

Prerequisite: KINA 181
Advisory: READ 022 or appropriate placement
Transfers to: UC (credit limit*), CSU (*The UC will grant a maximum of 4 units credit for PE activity courses)
This advanced course designed for students who will be competing at the collegiate level in the sport of men's basketball during conference and post-season play. This class is offered for 11 consecutive weeks to run concurrent with the intercollegiate basketball season as determined by the CCCAA governing body. Students will be required to spend a minimum of 7.36 hours a week for 11 weeks preparing for competition with conference colleges. This course may be taken once and repeated three times for credit.

1.5 Units
81 Lab hours

LANDSCAPE

Division of Career & Technical Education

LAND 101 **Introduction to Landscape Design & Maintenance**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement; ENGT 101
Transfers to: CSU
This introductory landscape design course is designed for the non-scientist and specifically for the amateur garden enthusiast interested in learning landscape design from a landscape professional. The course is a general overview of landscape design which include topics of landscape design, planting and irrigation

design, plant identification, cost analysis, and maintenance. The class sessions are a combination lecture, hands-on planting and irrigation design lessons and plant identification. A field trip to a local nursery or demonstration garden is planned for the semester.

3 Units
45 Lecture hours
27 Lab hours

LAND 102 **Introduction to Landscape Architecture & Design**

Prerequisite: ENGT 101
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 105
Transfers to: CSU
This introductory course is for students interested in the field of Landscape Architecture or Landscape Design. Fundamental principles and concepts essential to landscape design development will be introduced through lectures, readings, discussions, field trips, and assignments. Natural and human determinants that shape the landscape will be explored in addition to the study of the theory, history, and role of the landscape architecture profession in environmental design.

4 Units
54 Lecture hours
54 Lab hours

LAND 103 **Landscape Architecture Theory and Form**

Prerequisite: LAND 102
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ENGT 105
Transfers to: CSU
This is a continuation course to LAND 102, Introduction to Landscape Architecture and Design. This course expands upon fundamental landscape design principles and concepts. The course examines theory and methods pertaining to landscape architecture design and site planning. Study and design of landscape will be conducted from small local scale to larger regional scale through in-class assignments, multi-week projects, model-making, and readings. Comprehension of topography and design of landform through 2D and 3D model studies will also be included.

4 Units
54 Lecture hours
54 Lab hours

LAND 121 **Introduction to the History of Landscape Architecture**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course will cover Landscape Architecture/Design history from Prehistory to the 21st Century with an emphasis on utilizing a visual reference of historic landscapes which capture the exuberance of landscape design. As an art form, a designed landscape is a cultural product, representing the ideas and values of its creator, owner, or patron, and situated within social, economic, and political environments. Information is unique in its design focus, chronological organization, and visual organization. This course is open to all students at Rio Hondo College wanting to broaden their knowledge of significant Landscape Architectural history.

3 Units
54 Lecture hours

LAND 299

Directed Study in Landscape Design

Prerequisite: 2.5 overall grade point average, a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an opportunity for the student to expand their studies in Landscape Design beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units
54 to 162 Lab hours

LATIN

Division of Communications & Languages

LATN 101

Latin I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

Latin I introduces students to the classics, enhances their understanding of basic grammar, exposes them to authentic pronunciation, increases their knowledge of vocabulary derivatives, and acquaints them with Roman history and culture. This class is designed for students who plan to

major in Classics, History, Philosophy, or Languages and would also be important for those going into law, medicine, and other fields where Latinate terminology is common.

3 Units
54 Lecture hours

LATN 102

Latin II

Prerequisite: LATN 101

Transfers to: UC, CSU

Latin II increases students' understanding of the classics, enhances their understanding of grammar and vocabulary, exposes them to authentic pronunciation, increases their knowledge of vocabulary derivatives, and acquaints them further with Romance languages and the Latinate vocabulary of English. The history and culture of the Roman Empire, including the spread of the Empire, institutions, literature, and the arts will be further explored. This class is designed for students who plan to major in Classics, History, Philosophy, or Languages and would also be important for those going into law, medicine, and other fields where Latinate terminology is common.

3 Units
54 Lecture hours

LIBRARY

Division of Library & Instructional Support

LIB 101

Research Skills and Information Intelligence

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; CIT 051
Transfers to: UC, CSU

This course promotes information literacy by introducing students to the resources available in an academic library, which includes books, online catalogs, subscription databases, and other online sources. Students learn how to identify and focus on an information need, apply appropriate search tools, analyze, and evaluate information and search strategies, and use information ethically and legally. Students will also be introduced to basic internet components, online applications, and productivity tools. The critical thinking skills and research strategies learned in this class will benefit students who need to find information for college-level research assignments, career demands, and lifelong learning.

3 Units
54 Lecture hours

LITERATURE

Division of Communications & Languages

LIT 102 (C-ID ENGL 120)

Approaches to Literature

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 102 or LIT 102H)*

This course is designed for students who wish to study the four general literary forms: poetry, drama, short story, and novel. Emphasis will be placed on critical thinking, critical reading, and composing. Compositions will be based upon discussion, analysis and interpretations of literature, and upon the relationship of Western and Non-Western literature to contemporary thought.

3 Units
54 Lecture hours

LIT 102H (C-ID ENGL 120)

Approaches to Literature Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 102 or LIT 102H)*

This course is designed for students who wish to study the four general literary forms: poetry, drama, short story, and novel. Emphasis will be placed on critical thinking, critical reading, and composing. Compositions will be based upon discussion, analysis and interpretations of literature, and upon the relationship of Western and Non-Western literature to contemporary thought. This course is intended for students eligible for the Honors Program.

3 Units
54 Lecture hours

LIT 112A (C-ID ENGL 130)

American Literature through 1865

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 112A or LIT 112AH)*

This course explores a range of American literature, with a focus on major texts and writers from the early settlement to 1865. Representative writers include Bradstreet, Bradford, Franklin, Douglass, Paine, Lincoln, Emerson, Thoreau, Poe, Melville,

and Dickinson. Course reading and writing assignments explore major cultural and historical themes, including the pre-colonial exploration of the Americas, Native American literary contributions, the Revolutionary and Civil Wars, transcendentalism, and romanticism. This course is designed for students interested in exploring various genres of literature, students interested in learning more about cultural expression in the Americas, and students majoring in English or liberal studies.

3 Units

54 Lecture hours

LIT 112AH (C-ID ENGL 130)

American Literature through 1865 Honors

Prerequisite: ENGL 101; READ 043 or appropriate placement

Corequisite: ENGL 101 for new students
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 112A or LIT 112AH)*

This course explores a range of American literature, with a focus on major texts and writers from the early settlement to 1865. Representative writers include Bradstreet, Bradford, Franklin, Douglass, Paine, Lincoln, Emerson, Thoreau, Poe, Melville, and Dickinson. Course reading and writing assignments explore major cultural and historical themes, including the pre-colonial exploration of the Americas, Native American literary contributions, the Revolutionary and Civil Wars, transcendentalism, and romanticism. This course is designed for students interested in exploring various genres of literature, students interested in learning more about cultural expression in the Americas, and students majoring in English or liberal studies. This course is designed for students eligible for the honors program.

3 Units

54 Lecture hours

LIT 112B (C-ID ENGL 135)

American Literature after 1865

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 112B or LIT 112BH)*

This course is designed for students interested in exploring American literature from the mid-nineteenth century to the present. It introduces students, through class discussions and written essays, to representative writers of this period such as Emily Dickinson, Mark Twain, Edith Wharton, Robert Frost, Zora Neale Hurston, William Faulkner, Ernest Hemingway, Tennessee Williams,

Lorraine Hansberry, David Henry Hwang, Toni Morrison, Leslie Marmon Silko, Maxine Hong Kingston, Milcha Sanchez-Scott, and others.

3 Units

54 Lecture hours

LIT 112BH (C-ID ENGL 135)

American Literature after 1865 Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 112B or LIT 112BH)*

This course is designed for students interested in exploring American literature from the mid-nineteenth century to the present. It introduces students, through class discussions and written essays, to representative writers of this period such as Emily Dickinson, Mark Twain, Edith Wharton, Robert Frost, Zora Neale Hurston, William Faulkner, Ernest Hemingway, Tennessee Williams, Lorraine Hansberry, David Henry Hwang, Toni Morrison, Leslie Marmon Silko, Maxine Hong Kingston, Milcha Sanchez-Scott, and others. This course is intended for students eligible for the Honors Program.

3 Units

54 Lecture hours

LIT 114 (C-ID ENGL 180)

Children's and Adolescent Literature

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 114 or LIT 114H)*

This course is an introduction to children's and adolescent literature in its three general literary forms: the short story (including myths, legends, fairy tales, and folk tales), the novel, and poetry. Stress is placed upon critical thinking, critical reading, and composing. This course will explore works of children's literature from ancient times to the present, analyze the literary elements of these works, assess their value for both children and adults, and examine the historical periods and cultural environments in which they were written, including but not limited to Asian, Latino, Native American, and African cultures. This course is beneficial for English majors, students planning to transfer to a university, parents, and future elementary and secondary teachers.

3 Units

54 Lecture hours

LIT 114H (C-ID ENGL 180)

Children's and Adolescent Literature Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 114 or LIT 114H)*

This course is an introduction to children's and adolescent literature in its three general literary forms: the short story (including myths, legends, fairy tales, and folk tales), the novel, and poetry. Stress is placed upon critical thinking, critical reading, and composing. This course will explore works of children's and adolescent literature from ancient times to the present, analyze the literary elements of these works, assess their value for both children and adults, and examine the historical periods and cultural environments in which they were written, including but not limited to Asian, Hispanic, Native American, and African cultures. This course is beneficial for English majors, students planning to transfer to a university, parents, and future elementary and secondary teachers. This course is designed for students eligible for the honors program.

3 Units

54 Lecture hours

LIT 117

Mexican Literature in Translation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 117 or LIT 117H)*

This course explores a range of Mexican literature in English translation, with a focus on major literary influences and achievements from the pre-Hispanic era to the twentieth century. Course reading and writing assignments explore indigenous literatures and myths, chronicles of the Spanish conquest, literature of the colonial period, high culture and folklore of the eighteenth century, political and modernist literature of the nineteenth century, and poetry and prose of the twentieth century. This course is designed for students interested in exploring various genres of literature and/or interested in learning more about Mexican cultural expression, and students majoring in Chicano Studies.

3 Units

54 Lecture hours

LIT 117H**Mexican Literature in Translation Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 117 or LIT 117H)

This course explores a range of Mexican literature in English translation, with a focus on major literary influences and achievements from the pre-Hispanic era to the twentieth century. Course reading and writing assignments explore indigenous literatures and myths, chronicles of the Spanish conquest, literature of the colonial period, high culture and folklore of the eighteenth century, political and modernist literature of the nineteenth century, and poetry and prose of the twentieth century. This course is designed for students interested in exploring various genres of literature and/or interested in learning more about Mexican cultural expression, and students majoring in Chicano Studies. This course is intended for students who meet Honors Program requirements.

3 Units

54 Lecture hours

LIT 130**Women and Literature**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 130 or LIT 130H)

This course explores women writers, their lives, the roles they play in culture and society, and how they have influenced the world. Students will examine topics such as female authorship, literary influence, the evolution of technique, the effects of race and class, and the historical and cultural environments in which works were written, including but not limited to American, British, Asian, Hispanic, Native American, and African cultures. Stress is placed on critical thinking, critical reading, and composing. Feminist, literary, and political theory will be explored. Special emphasis may be placed on a period, genre, theme, or literary grouping. This course is beneficial for English majors, students planning to transfer to a university, and anyone interested in learning about women and literature.

3 Units

54 Lecture hours

LIT 130H**Women and Literature Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 130 or LIT 130H)

This course explores women writers, their lives, the roles they play in culture and society, and how they have influenced the world. Students will examine topics such as female authorship, literary influence, the evolution of technique, the effects of race and class, and the historical and cultural environments in which works were written, including but not limited to American, British, Asian, Hispanic, Native American, and African cultures. Stress is placed on critical thinking, critical reading, and composing. Feminist, literary, and political theory will be explored. Special emphasis may be placed on a period, genre, theme, or literary grouping. This course is beneficial for English majors, students planning to transfer to a university, and anyone interested in learning about women and literature. This course is intended for students eligible for the honors program.

3 Units

54 Lecture hours

LIT 140**Introduction to the Novel**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 140 or LIT 140H)

This course introduces students to a variety of approaches to the novel. Course readings will focus on novels selected from different historical periods and within a variety of cultural traditions. Students will gain an understanding of the features that distinguish the novel as a literary genre: narrative structure, point of view, character development, setting, theme, style, imagery and symbol. This course is designed for students interested in learning more about literary expression and students intending to major in a literary or arts-related field of study.

3 Units

54 Lecture hours

LIT 140H**Introduction to the Novel Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one

of the following courses: LIT 140 or LIT 140H)

This course introduces students to a variety of approaches to the novel. Course readings will focus on novels selected from different historical periods and within a variety of cultural traditions. Students will gain an understanding of the features that distinguish the novel as a literary genre: narrative structure, point of view, character development, setting, theme, style, imagery and symbol. This course is designed for students interested in learning more about literary expression and students intending to major in a literary or arts-related field of study. This course is intended for students eligible for the honors program.

3 Units

54 Lecture hours

LIT 141**Introduction to Poetry**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course introduces students to a variety of approaches to poetry. Course readings will include poems on diverse topics representing the fundamental modes, historical periods, and cultural traditions. Students will gain an understanding of the features that distinguish poetry as a literary genre, including techniques of sound, tropes and figurative language, and thematic development. The course is appropriate for both English majors and those students who wish to expand their knowledge and appreciation of poetry.

3 Units

54 Lecture hours

LIT 142**Introduction to Shakespeare**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 142 or LIT 142H)

This course is designed for students who wish to increase their knowledge and appreciation of Shakespeare's art, his life and times, and his exploration of the human condition. The major works of Shakespeare are explored in the context of the dramatic genre, the Elizabethan theater, and the social, religious, and political milieu of Renaissance England. Representative tragedies, comedies, histories, romances, poetry, and the sonnet cycle are studied.

3 Units

54 Lecture hours

LIT 142H**Introduction to Shakespeare Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 142 or LIT 142H)

This course is designed for students who wish to increase their knowledge and appreciation of Shakespeare's art, his life and times, and his exploration of the human condition. The major works of Shakespeare are explored in the context of the dramatic genre, the Elizabethan theater, and the social, religious, and political milieu of Renaissance England. Representative tragedies, comedies, histories, romances, poetry, and the sonnet cycle are studied. This course is intended for students eligible for the Honors Program.

3 Units

54 Lecture hours

LIT 143**Exploring Authors**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This one-unit course is designed for students who wish to study the literary works of one author in depth. Students compare and contrast all genres and literary criticism of the author's works in class discussions and in essay form. Students should consult the class schedule for the author selection as it varies each semester.

1 Unit

18 Lecture hours

LIT 143H**Exploring Authors Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This one-unit course is designed for students who wish to study the literary works of one author in depth. Students compare and contrast all genres and literary criticism of the author's works in class discussions and in essay form. Students should consult the class schedule for the author selection as it varies each semester. This course is designed for students eligible for the Honors Program.

1 Unit

18 Lecture hours

LIT 144A (C-ID ENGL 140)**World Literature: Antiquity through the 16th Century**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course introduces students to a wide range of world literature from antiquity, the Middle Ages, and the Renaissance. Although the emphasis is on continental literature and Western civilization, the course may include significant works from African, Asian, Middle Eastern, and/or Latin American traditions. Course reading and writing assignments emphasize literary periods and literary history, the different genres of literary expression, and literature as a reflection of major cultural events and beliefs. This course is designed for students interested in learning more about literary expression and students intending to major in a literary or arts-related field of study.

3 Units

54 Lecture hours

LIT 144B (C-ID ENGL 145)**World Literature: 16th Century to Present**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course introduces students to a wide range of world literature from the seventeenth century to the present. Although the emphasis is on continental literature and Western civilization, the course may include significant works from African, Asian, Middle Eastern, and/or Latin American traditions. Course reading and writing assignments emphasize the European Enlightenment, romanticism, realism, modernism, and literature as a reflection of major cultural events and beliefs. This course is designed for students interested in learning more about literary expression and students intending to major in a literary or arts-related field of study. LIT 144A need not be taken before LIT 144B.

3 Units

54 Lecture hours

LIT 145**Introduction to the Short Story**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 145 or LIT 145H)

This course is designed for students interested in exploring short fiction from a variety of different periods and traditions in order to increase appreciation, understanding, and enjoyment of its various forms and techniques. Students will compare

and contrast authors' works in writing and class discussion. The course emphasizes the short story as a genre from the Nineteenth century to the present.

3 Units

54 Lecture hours

LIT 145H**Introduction to the Short Story Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 145 or LIT 145H)

The course is designed for students interested in exploring short fiction from a variety of different periods and traditions in order to increase appreciation, understanding, and enjoyment of its various forms and techniques. Students will compare and contrast authors' works in writing and class discussion. The course emphasizes the short story as a genre from the Nineteenth century to the present. This course is designed for students eligible for the honors program.

3 Units

54 Lecture hours

LIT 146A (C-ID ENGL 160)**British Literature through 1785**

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 146A or LIT 146AH)

This course is designed for students who are interested in learning about British literature from the Old English period to the beginning of the nineteenth century. The following major British writers will be discussed: Chaucer, Spenser, Shakespeare, Bacon, Donne, Milton, Dryden, Swift, Pope, Johnson, Boswell, Fielding, and others.

3 Units

54 Lecture hours

LIT 146AH (C-ID ENGL 160)**British Literature through 1785 Honors**

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for only one of the following courses: LIT 146A or LIT 146AH)

This course is designed for students who are interested in learning about British literature from the Old English period to the beginning of the nineteenth century. The following major British writers will be discussed: Chaucer, Spenser, Shakespeare,

Bacon, Donne, Milton, Dryden, Swift, Pope, Johnson, Boswell, Fielding, and others. This course is designed for students eligible for the Honors Program.

3 Units

54 Lecture hours

LIT 146B (C-ID ENGL 165)

British Literature after 1785

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 146B or LIT 146BH)*

This course is designed for students interested in learning about British literature written from the beginning of the nineteenth century to the present. The following major British writers will be discussed: Austen, Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Browning, Arnold, Shaw, Yeats, Eliot, and others.

3 Units

54 Lecture hours

LIT 146BH (C-ID ENGL 165)

British Literature after 1785 Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 146B or LIT 146BH)*

This course is designed for students interested in learning about British literature written from the beginning of the nineteenth century to the present. The following major British writers will be discussed: Austen, Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Browning, Arnold, Shaw, Yeats, Eliot, and others. This course is designed for students eligible for the Honors Program.

3 Units

54 Lecture hours

LIT 147

Cinema as Literature

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement

Advisory: READ 043 or appropriate placement

placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: LIT 147 or LIT 147H)*

In this course students develop skills in analyzing and evaluating text and visual material—the very skills that form the basis of college work across the disciplines. The course also satisfies a general education requirement for Rio Hondo College and the Cal State University (CSU) and Univer-

sity of California (UC) systems; a Rio Hondo College requirement for the Associate of Arts in English and Literature, Associate of Arts in English for Transfer, and Associate of Arts in General Studies, Emphasis in Art and Human Expression; and the Bachelor of Arts in English and Liberal Studies Teacher Preparation at CSU East Bay as well as the Bachelor of Arts in Media and Cultural Studies at UC Riverside.

3 Units

54 Lecture hours

LIT 147H

Cinema as Literature Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

placement

Transfers to: UC (credit limit), CSU*

*(*Students will receive credit for only one of the following courses: LIT 147 or LIT 147H)*

In this course students develop skills in analyzing and evaluating text and visual material—the very skills that form the basis of college work across the disciplines. The course also satisfies a general education requirement for Rio Hondo College and the Cal State University (CSU) and University of California (UC) systems; a Rio Hondo College requirement for the Associate of Arts in English and Literature, Associate of Arts in English for Transfer, and Associate of Arts in General Studies, Emphasis in Art and Human Expression; and the Bachelor of Arts in English and Liberal Studies Teacher Preparation at CSU East Bay as well as the Bachelor of Arts in Media and Cultural Studies at UC Riverside. This course is intended for students who meet Honors Program requirements.

3 Units

54 Lecture hours

LIT 148

Introduction to Dramatic Literature

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course introduces students to a wide range of dramatic literature, from the plays of ancient Greece to contemporary drama. Students will study plays from representative literary periods and dramatists such as Sophocles, Christopher Marlowe, Moliere, Chekhov, Tennessee Williams, Samuel Beckett, Susan Glaspell, Lorraine Hansberry, Arthur Miller, Luis Valdez, August Wilson, and/or others chosen by the instructor. Course reading and writing assignments emphasize dramatic form and structure, the aesthetics of drama, and drama as a reflection of major cultural events and beliefs. This course is designed for students

interested in a detailed exploration of a specific genre of literature, students intending to major in a literary or arts-related field of study, and students intending to enter the teaching profession.

3 Units

54 Lecture hours

LIT 149

Introduction to Chicana/o/x Literature

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course explores a range of Chicana/o/x literature, with a focus on major texts from 1848 to the present. Course reading and writing assignments explore major cultural themes, including identity issues. Assigned readings may comprise a variety of forms and genres including essays, poetry, fiction, oral histories, corridos, and autobiography by writers from the Southwest. This course is designed for students interested in exploring various forms genres of literature, learning more about Chicana/o/x cultural expression, and/or majoring in Chicana/o/x Studies.

3 Units

54 Lecture hours

LIT 299

Directed Study: Literature

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not

accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

LOGISTICS

Division of Business

LOG 101

Supply Chain Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement; CIT 051

Transfers to: CSU

This course is intended for students seeking a career in logistics or supply chain management. The course presents the tools and techniques for the design and improvement of any supply chain, through the optimal use of information, materials, and technology to improve efficiency and reduce costs. The student will examine the processes for planning, sourcing, making, delivering, and returning products in order to integrate suppliers and customers into an organization's supply chain. The student will receive an overview of career opportunities within the logistics and supply chain management field.

3 Units

54 Lecture hours

LOG 105

Purchasing Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement; CIT 051; LOG 101; ECON 101; ECON 102

Transfers to: CSU

This course is intended for students seeking a career in logistics or supply chain management. This course explores the basic purchasing functions including establishing purchasing requirements and quantities, developing purchasing policies and procedures, receiving acceptable goods, arranging for packaging and shipping, managing inventory control, and the integration of the purchasing activities with other business functions.

3 Units

54 Lecture hours

LOG 110

Warehouse Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement; CIT 051; LOG 101; ECON 101

Transfers to: CSU

This course is intended for students seeking a career in logistics or supply chain management. The course provides warehouse managers, supervisors, distribution center leaders, and warehouse personnel with a pathway to gain and apply practical skills in warehouse design, layout planning, the safe storage of inventory, identifying appropriate material handling equipment, and quality control of warehouse services. Topics include industry terminology, modern warehouse management system tools, industry quality standards, and warehouse contracting.

3 Units

54 Lecture hours

LOG 115

Inventory Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement; CIT 051; LOG 101; ACCT 100

Transfers to: CSU

This course is intended for students seeking a career in logistics or supply chain management. The course reviews the concepts and techniques available for planning and controlling inventories. Students will examine methods to determine the appropriate amount of inventory to carry; the relationship between inventory as a physical asset and an accounting asset; the difference between raw material, work-in-process, and finished goods inventories; controlling the physical locations of inventory; recognizing and analyzing inventory dysfunctions; bar code technologies; and protecting inventory from natural, technological, and man-made disasters.

3 Units

54 Lecture hours

LOG 120

Transportation Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement; CIT 051; LOG 101

Transfers to: CSU

This course is intended for students seeking a career in logistics or supply chain management. The course provides a study of traffic management principles and techniques that facilitate distribution of the world's commerce. Topics covered in the course include analysis of the major forms of transportation, such as motor, rail, air, water, pipeline, inter-modal, and international; the integration of transportation forms into a distribution system; carrier management and selection, including rate structures, scheduling, outsourcing, private fleet operations, and transportation cus-

tomers; government regulations on tariffs; and transportation of hazardous materials.

3 Units

54 Lecture hours

LOG 125

Contract Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement; CIT 051; LOG 101

Transfers to: CSU

This course is an introduction to computer technology as it applies to the business management environment. The course prepares managers to leverage current technology, in both theory and application, to meet the needs of the global business environment. Managerial issues and ethical standards are explored, and web-based, hands-on modules prepare students to become proficient in Microsoft Word, Excel, and PowerPoint.

2 Units

36 Lecture hours

LOG 130

Computerized Logistics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement; CIT 051; LOG 115, LOG 101

Transfers to: CSU

This course is intended for students seeking a career in logistics or supply chain management. The course covers the need and use of computers in the supply chain and logistics industry, as well as an introduction to available, related software (e.g., enterprise resource planning, demand planning, and warehouse management applications). Emphasis is placed on the need to balance supply with demand through mathematical models and computerized analysis.

3 Units

54 Lecture hours

LOG 135

Quality Management Concepts

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 053 or MATH 053B or appropriate placement; LOG 105, LOG 101

Transfers to: CSU

This course is intended for students seeking a career in logistics or supply chain management. The course covers the basic principles, objectives, and policies of a quality management program. Topics include the implementation of continuous quality improvement and understanding various quality philosophies such as Deming's 14 Points, process man-

agement, ISO 9000 certification, Six Sigma efforts, Baldrige Award criteria, and an introduction to statistical process control.

3 Units

54 Lecture hours

MANAGEMENT

Division of Business

MGMT 101 (C-ID BUS 110)

Introduction to Business

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 050 or MATH 050D or MATH 053 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who has an interest in a career in business. Topics cover business operations, strategies for both, domestic and international markets, economic factor, legal regulations, management, leadership, marketing, financial operations, accounting controls, and e-commerce. This course will count toward a business certificate or degree in business and will transfer to a four-year school.

3 Units

54 Lecture hours

MGMT 105

Elements of Supervision

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101
Transfers to: CSU

This course is designed for the student who is considering a career in management and is seeking an entry-level career position with a company in retailing, industry, or the government. This course examines the role of the first-line manager and/or supervisor within the organization and emphasizes the application of management functions in effective supervision. Topics include an overview of management principles in direct and straightforward terms, critical concepts and insights into real world practice and challenges.

3 Units

54 Lecture hours

MGMT 108

Business Writing

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The course covers the principles of effective writing in business. Extensive experience is provided using the different forms of business writing—memorandums, letters, reports, and resumes. Cultural differences and their impact on communicating in

business will be studied. This course is designed for students pursuing careers in business.

3 Units

54 Lecture hours

MGMT 120

Human Relations in Business

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101
Transfers to: CSU

This course is designed for the student who is seeking a career in management or is currently in a leadership role and wants a better understanding of human relation skills and techniques. Topics covered in the course include leadership, teamwork, communication, group problem-solving, diversity, motivation, and managerial organizations. These topics will apply to both a diverse and competitive environment.

3 Units

54 Lecture hours

MGMT 125

Managerial Computer Applications

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101
Transfers to: CSU

This course is an introduction to computer technology as it applies to the business management environment. The course prepares managers to leverage current technology, in both theory and application, to meet the needs of the global business environment. Managerial issues and ethical standards are explored, and web-based, hands-on modules prepare students to become proficient in Microsoft Word, Excel, and PowerPoint.

3 Units

54 Lecture hours

MGMT 130

Small Business

Management-Entrepreneurship

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101
Transfers to: CSU

This course is designed for those students interested in small business, either in a domestic or international market. Topics include start-up methods and techniques, management and operations, marketing, financing and cash management, location strategies, personnel practices, buying and selling strategies, and e-commerce. This course will also provide students with an opportunity to develop a business plan as it pertains to their small business interest.

3 Units

54 Lecture hours

MGMT 140

Introduction to International Business

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to provide students with a global perspective of business and acquaint students with the relationship of culture, politics, laws, and economics to operation in today's complex global business environment. The subjects covered will include international trade and finance, confidentiality and privacy, international marketing, and international human resources management. This course is designed for students looking for entry-level positions in the field of international business.

3 Units

54 Lecture hours

MGMT 141

International Marketing

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to provide students with an in-depth study of international marketing. International market opportunities and the determination of marketing objectives will also be explored. The students will evaluate the marketing research data and analyze selected approaches that affect the marketing mix for specific markets to coordinate strategies in global world markets. This course is designed for the marketing-oriented students and those interested in furthering their knowledge and understanding of international business.

3 Units

54 Lecture hours

MGMT 142

International Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed to provide students with a comprehensive overview of the management practice as it relates to international business. An emphasis will be placed on the planning, problem solving, organizational structure, human resource management, and production management as it relates to international competition. These functions of management will all be evaluated and examined under international competitive situations and cross cultural boundaries. This course is designed for international business majors and those interested in furthering their knowledge of business culture, strategy and behavior issues in the global context.

3 Units

54 Lecture hours

MGMT 143**Import and Export Business**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed to provide students who want to start or expand their own import and export business or professionals who seek to enter their career advancement and to do business overseas successfully. The course covers major practical applications, from understanding the objectives of parties involved in importing and exporting to the basics of letters of credit, packaging, transporting and shipments, role of banks and freight forwarders, foreign currency management, and documents used in international trade.

3 Units

54 Lecture hours

MGMT 144**International Banking and Finance**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

The introductory course provides an understanding of international finance, international banking, monetary systems, sources of funds, methods of payments and methods for assessing financial risk. It includes an understanding and appreciation of the relationship between government (international, national, and local) and international banks. The course is designed for students who want to enter the International Finance/Banking field or for those who wish to further their knowledge and understanding of International Banking & Finance.

3 Units

54 Lecture hours

MGMT 146**Human Resources Management**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who wants to study employer-employee relationships with particular emphasis on the challenges facing an expanding multicultural workforce in Southern California. Topics include: legal framework; personnel policies and procedures; implementing equal employment and affirmative action; legal aspects of supervision; training and development; interviewing; testing; wage and salary administration, job analysis and description; recruitment; transfers; promotions; and principles of collective bargaining.

3 Units

54 Lecture hours

MGMT 150**Principles of Management**

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MGMT 101

Transfers to: CSU

This course is designed for the student who is seeking a career in management or for the student who needs to expand his/her knowledge of management techniques and organizational methods. In this course, students will learn the theory and application of managerial functions as it applies to planning, organizing, leading, and controlling organizations. Additional topics to be covered will include the history of management, and practical management techniques, practices, and problem solving methodologies. The topics of employee empowerment, characteristics and qualities of successful managers, and contemporary trends in management will also be explored in this course.

3 Units

54 Lecture hours

MGMT 208 (C-ID BUS 115)**Business Communications**

Prerequisite: ENGL 101

Transfers to: CSU

This course covers the principles of effective writing in business. The course provides extensive experience using the different forms of business writing: memorandums, letters, reports, and resumes. Cultural differences and their impact on communicating in business are studied. This course satisfies the business communications component for the Associate in Science in Business Administration for Transfer degree.

3 Units

54 Lecture hours

MGMT 290**Cooperative Work Experience/Internship for Business Management Related Fields**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of Business Management and have completed or enrolled in the appropriate coursework. "Contact the

CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

MGMT 299**Directed Study: Management**

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

MARKETING**Division of Business****MRKT 170****Principles of Marketing**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101

Transfers to: CSU

This course is designed for the student who is interested in a career in marketing or gaining an entry-level marketing position with a retail, industrial, service, or consumer product company. Discussion

of marketing concepts, strategies, and techniques will take place in an environment that reflects new technologies and international competitiveness. The topics in the course will include marketing concepts, functions, operations, and organizations of retail and wholesale enterprises; distribution channels; market research; advertising; marketing costs; pricing; cooperative marketing, marketing legislation and regulations and trends.

3 Units

54 Lecture hours

MRKT 171

Consumer Behavior

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101
Transfers to: CSU

This class investigates and analyzes the reasons consumers select, purchase, use, and dispose of goods and services to satisfy their personal and household needs. Topics include consumer culture, group influence, consumption patterns, and consumer attitudes and lifestyles. This class is appropriate for marketing majors and anyone who wants to know why people buy.

3 Units

54 Lecture hours

MRKT 172

Advertising and Promotion

Advisory: ENGL 035 or ENLA 100 or appropriate placement; MGMT 101
Transfers to: CSU

This course introduces students to the creative and competitive field of advertising and promotion. Topics include understanding the target audience, developing marketing and advertising plans, engaging in the creative process through strategy and execution, and integrating marketing communications elements as they relate to personal selling, sales promotion, direct marketing, and electronic, digital, and print media. This course is appropriate for marketing majors or anyone interested in advertising and promotion

3 Units

54 Lecture hours

MRKT 173

Principles of Selling

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course is designed for the student interested in a sales position or those currently in the sales field needing further training or hoping to transition to a management or marketing manager position. The course will focus on relationship selling and developing productive selling

environments. In addition, prospecting techniques, approach strategies, presentation and demonstration skills, overcoming selling objections, and closing techniques will provide the core of the material covered in this course.

3 Units

54 Lecture hours

MRKT 174

Small Business Marketing and Advertising

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101
Transfers to: CSU

This class provides useful and effective marketing and advertising tools and techniques to students who have or would like to own a small business. A special emphasis is placed on the fundamentals of marketing and guerilla marketing and advertising techniques. Topics will include marketing plan strategies, marketing research, marketing channel management, retail and pricing strategies, and cost-effective guerilla advertising techniques for small businesses.

3 Units

54 Lecture hours

MRKT 175

Retail Management

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MGMT 101
Transfers to: CSU

This course is designed for the student pursuing a career in retail management or desiring to own their own retail business. Class discussions will explore the topics of customer buying behavior, retail market strategy, retail site location, and human resources management. Case studies and experiential exercises will be used to help students understand additional topics including customer service, store management, retail pricing, supply chain management, and merchandise management.

3 Units

54 Lecture hours

MASS COMMUNICATIONS

Division of Communications & Languages

MSCM 103

Survey of Motion Picture, Radio and Television

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC (credit limit), CSU*
*(*Students will receive credit for only one*

of the following courses: MSCM 103 or MSCM 128)

This course provides an overview of the history, theory, and aesthetic principles of radio, television, and motion pictures, and examines their social impacts and effects on society. The changing nature of consumer information is explored, along with the evolution of these three mediums in the traditional and non-traditional aspects of listening, writing, and viewing. The social, political, regulatory, ethical, and occupational impacts of the electronic media are also studied.

3 Units

54 Lecture hours

MSCM 128 (C-ID JOUR 100)

Mass Media in Modern Society

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU*
*(*Students will receive credit for only one of the following courses: MSCM 103 or MSCM 128)*

This course in mass media surveys the history, format, laws, and significant contributors in American mass communications. Through projects and readings, students research and discuss such issues as free press, fair trial, foreign communications systems, and the relationship between free media and a democratic society.

3 Units

54 Lecture hours

MSCM 134

Documentary Film

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 022 or appropriate placement
Transfers to: UC, CSU

This course serves as an introduction to documentary film. It provides an overview of key historical and critical concepts regarding film, including vocabulary for storyboard and scene analysis. Students analyze films in relation to mise-en-scene, editing, sound, narrative, cinematography, screenplay, and meaning.

3 Units

54 Lecture hours

MATHEMATICS

Division of Mathematics, Sciences, and Engineering

MATH 003

Mathematics Acceleration

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course surveys a variety of mathematical topics needed to help students thrive in college-level

mathematics courses. It is a partially software-based study program which uses an online learning system to permit focused whole-class instruction, and may also involve individualized and/or small group instruction as needed. The course reviews selected topics from the Common Core State Standards domains of Number and Quantity, Algebra, Geometry, Statistics and Probability, Functions, and Modeling, and emphasizes material that must be mastered for success in college-level mathematics courses. This is a non-degree applicable course offered on a pass-no pass basis.
1 Unit
18 Lecture hours

MATH 013E

Essential Topics for Statistics

Corequisite: MATH 130
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
 This support course is designed to develop the mathematical knowledge and study skills necessary for successful completion of Math 15: Quantitative Reasoning in Today's World. Topics from intermediate algebra and geometry are covered to build a foundation for college-level quantitative reasoning. Strategic reading, critical

thinking and problem-solving are incorporated to build the strategies needed to solve contextualized problems. Topics in the area of study skills and metacognition are also included to support students in a college-level math course. This is a non-degree applicable course offered on a pass-no pass basis.
1 Unit
18 Lecture hours

MATH 015E

Essential Topics for Quantitative Reasoning in Today's World

Corequisite: MATH 150
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
 This support course is designed to develop the mathematical knowledge and study skills necessary for successful completion of Math 150: Quantitative Reasoning in Today's World. Topics from intermediate algebra and geometry are covered to build a foundation for college-level quantitative reasoning. Strategic reading, critical thinking and problem-solving are incorporated to build the strategies needed to solve contextualized problems. Topics in the area of study skills and metacognition are also included to support students in a college-level math course. This is a

non-degree applicable course offered on a pass-no pass basis.

2 Units
36 Lecture hours

MATH 016E

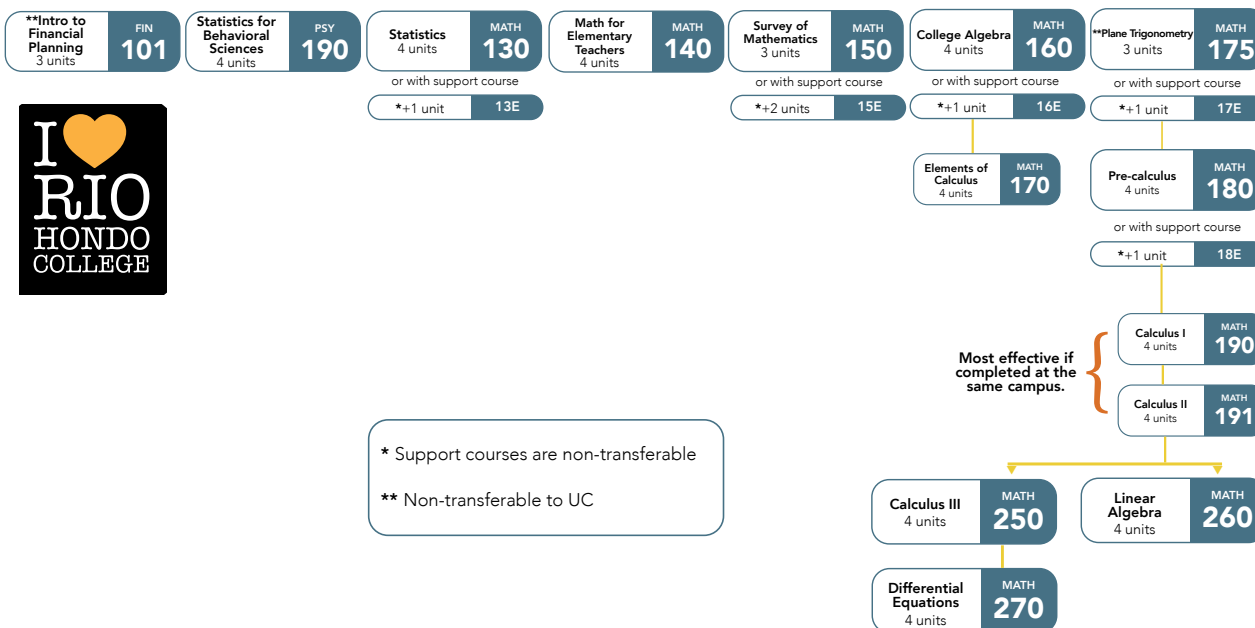
Essential Topics for College Algebra

Corequisite: MATH 160
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
 This support course is designed to develop the mathematical knowledge and study skills necessary for successful completion of Math 160: College Algebra. Students must be concurrently enrolled in a College Algebra course to take this support course. Topics from intermediate algebra are covered to build a foundation for success in college-level algebra. Strategic reading, critical thinking, and problem-solving are incorporated to build the strategies needed to solve contextualized problems. Topics in the area of study skills and metacognition are also included to support students in a college-level math course. This is a non-degree applicable course offered on a pass-no pass basis.

1 Unit
18 Lecture hours

MATH PATHWAYS

IMPORTANT – Consult with a counselor before choosing a path.
 The math course selected will be determined by your college major.



It is essential for students to consult with a counselor on what classes to take at Rio Hondo College.

If you have any questions or concerns, please visit the First Year Success in LR101 (Learning Resource Center) or by calling (562) 908-3410.

Please see a Counselor if you took the Advance Placement (AP) exam and your score was 3, 4, or 5 or took a college class at another college. Please request transcripts from College Board to be mailed to Rio Hondo College Admissions and Records Office.

MATH 017E**Essential Topics for Plane Trigonometry***Corequisite: MATH 175**Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement*

This support course is designed to develop the mathematical knowledge and study skills necessary for successful completion of Math 175: Plane Trigonometry. Students must be concurrently enrolled in a trigonometry course to take this support course. Topics from intermediate algebra are covered. Strategic reading, critical thinking and problem-solving are incorporated to build the strategies needed to solve contextualized problems. Topics in the area of study skills and metacognition are also included to support students in a college-level math course. This is a non-degree applicable course offered on a pass-no pass basis.

1 Unit**18 Lecture hours****MATH 018E****Essential Topics for Pre-Calculus***Corequisite: MATH 180**Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement*

This support course is designed to develop the mathematical knowledge and study skills necessary for successful completion of pre-calculus (Math 180). Students must be concurrently enrolled in a section of MATH 180 to take this support course. Topics from intermediate algebra and trigonometry are covered to build a foundation for college-level quantitative reasoning. Strategic reading, critical thinking and problem-solving are incorporated to build the strategies needed to solve contextualized problems. Topics in the area of study skills are also included to support students in a college-level math course. This is a non-degree applicable course offered on a pass-no pass basis.

1 Unit**18 Lecture hours****MATH 033****Mathematical Foundations***Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement*

This course combines topics from both Basic Math and Prealgebra, including operations with whole numbers, integers, fractions, decimals, rates, ratios, and proportional thinking, percent problems and applications to percents, and an introduction to algebraic thinking using fundamental principles of expressions and solving linear equations. This course serves as a foundational course for all students.

5 Units**90 Lecture hours****MATH 049****Introduction to MESA***Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement*

This standalone, one-unit course is designed for students entering the Mathematics, Engineering, Science Achievement (MESA) and/or TRIO Student Support Services STEM Program. The course will introduce the student to the science, technology, engineering, and mathematics (STEM) career paths, transfer and graduation requirements, effective STEM study skills, priority and time management, and the importance of participating in internships and appropriate extracurricular activities. Students are expected to be concurrently enrolled in at least one mathematics or science course in order to apply skills covered in this course.

1 Unit**18 Lecture hours****MATH 053****B-STEM Elementary Algebra***Prerequisite: Appropriate placement based on high school GPA and/or other measures or MATH 030 or MATH 030D or MATH 033;**Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement*

This course is intended for students who need to learn the fundamentals of algebra. It is designed primarily for students who plan to major in business, science, technology, engineering, or math (i.e., B-STEM). The course comprises topics including solutions and graphs of linear equations and inequalities, slopes of lines, systems of linear equations and applications, operations with polynomials (including factoring), and solving quadratic equations.

5 Units**90 Lecture hours****MATH 053A****B-STEM Elementary Algebra - A***Prerequisite: Appropriate placement based on high school GPA and/or other measures or MATH 030 or MATH 030D or MATH 033 or MATH 033B**Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement*

This course is the first half of a modularized version of MATH 053, and is intended for students who need to learn the fundamentals of algebra. It is designed primarily for students who plan to major in business, science, technology, engineering, or math (i.e., B-STEM). The course comprises topics including solutions and graphs of linear equations and inequalities, and slopes of lines. Students must pass MATH 053A in order to register for MATH 053B,

and must complete MATH 053A and MATH 053B within a maximum period of 24 months.

2.5 - Units**45 - Lecture hours****MATH 053B****B-STEM Elementary Algebra - B***Prerequisite: MATH 053A*

This course is the second half of a modularized version of MATH 053, and is intended for students who need to learn the fundamentals of algebra. It is designed primarily for students who plan to major in business, science, technology, engineering, or math (i.e., B-STEM). The course comprises topics including systems of linear equations and applications, operations with polynomials (including factoring), and solving quadratic equations. Students must pass MATH 053A in order to register for MATH 053B, and must complete MATH 053A and MATH 053B within a maximum period of 24 months.

2.5 - Units**45 - Lecture hours****MATH 060****Geometry***Prerequisite: MATH 053 or appropriate placement**Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 062 or MATH 070 or MATH 070CD or appropriate placement*

This introductory course covers the elements of geometry, including points, lines, planes, and angles, which are used in conjunction with triangles, polygonal, and circular figures in both 2D and 3D configurations. Formulas for computing lengths, areas, and volumes are presented through the use of applications. This course is intended for students who have not taken or completed two semesters of high school geometry, or who need a refresher course prior to taking trigonometry, technology courses, mathematics for elementary teachers, or other courses with a geometry prerequisite.

3 Units**54 Lecture hours****MATH 062****Pre-Statistics***Prerequisite: MATH 053 or MATH 053B or appropriate placement**Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement*

This course surveys a variety of mathematical topics to prepare students for college-level statistics. Topics include data analysis using ratios, rates and proportional reasoning, graphical and tabular displays of data, measures of central tendency and spread, computing probabilities,

describing associations of two variables graphically, graphing equations of lines and linear models, and solving linear equations and inequalities. The course is for students in liberal arts, humanities, and social sciences majors. It should not be taken by students majoring in science, technology, engineering, math, or business.

5 Units

90 Lecture hours

MATH 070

Intermediate Algebra

Prerequisite: MATH 050 or MATH 050D or MATH 053 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU if taken prior to the Fall Semester, 1988

This course is designed for students who have completed an elementary algebra course and need to complete an additional course in algebra before proceeding to a college level transferable course. This course is a study of linear and quadratic equations and inequalities, systems of linear equations, polynomials, exponents and radicals, relations and functions, graphs of functions, exponential and logarithmic expressions and their applications. Students may enroll in MATH 070 in a lecture section for four units of credit or in individual one-unit modules: MATH 070A, 070B, 070C, and 070D in the Math and Science Center (MSC) or online. Modularized courses in the MSC must be taken sequentially over a maximum period of 24 months.

4 Units

90 Lecture hours

MATH 070AB

Intermediate Algebra: Part I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is the first half of a modularized version of MATH 070. This course is designed for students who have completed an elementary algebra course and need to complete an additional course in algebra before proceeding to a transferable course that requires the skills obtained in intermediate algebra. This course consists of topics including real numbers, linear equations and inequalities, system of linear equations and inequalities, polynomials and factoring. Students must pass MATH 070AB in order to register for MATH 070CD

2 Units

45 Lecture hours

MATH 070CD

Intermediate Algebra: Part II

Prerequisite: MATH 070AB

This is the second half of a modularized version of the MATH 070.

This course is designed for students who have completed an elementary algebra course and need to complete an additional course in algebra before proceeding to a transferable course that requires the skills obtained in intermediate algebra. It covers rational expressions, radical expressions and complex numbers, quadratic equations and inequalities, functions, exponential and logarithmic functions. Students must pass MATH 070AB in order to register for MATH 070CD.

2 Units

45 Lecture hours

MATH 130 (C-ID MATH 110)

Statistics

Prerequisite: MATH 062 or MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement

Advisory: ENGL 101 or appropriate placement; READ 101 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant credit for only one of the following courses: MATH 130 or MATH 130H or PSY 190)*

This course is designed for students majoring in business, social sciences, and life sciences. This course provides an overview of descriptive and inferential statistics. The students learn to read, interpret and present data in a well-organized way. This includes frequency distributions, graphs, measures of central tendency and variability, correlation and linear regression. While discussing inferential statistics, the students learn to make generalizations about populations. This includes probability, sampling techniques, confidence intervals, and hypothesis tests.

4 Units

72 Lecture hours

MATH 130H (C-ID MATH 110)

Statistics Honors

Prerequisite: MATH 062 or MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement; Minimum GPA of 3.0; ENGL 101

Advisory: READ 101 or appropriate placement

Transfers to: UC (credit limit), CSU (*The UC will grant credit for only one of the following courses: MATH 130 or MATH 130H or PSY 190)*

This course is designed for students majoring in business, social sciences, and life sciences. This course provides an overview of descriptive and inferential statistics. The students learn to read, interpret and present data in a well-organized way. This includes frequency distributions,

graphs, measures of central tendency and variability, correlation and linear regression. While discussing inferential statistics, the students learn to make generalizations about populations. This includes probability, sampling techniques, confidence intervals, and hypothesis tests. This course is intended for students who meet Honors Program requirements.

4 Units

72 Lecture hours

MATH 140 (C-ID MATH 120)

Mathematics for Elementary Teachers

Prerequisite: MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed to deepen and extend the student's understanding of the foundations of the mathematics taught in elementary school. Because it is intended for the student preparing to teach at that level, it frequently refers to and uses materials and methodology appropriate for students at that level, but it is not a methods course. The course is concept-driven with an emphasis on problem solving. Concrete manipulatives are used to give meaning to abstract mathematical concepts. Topics include numeration and place value concepts, models and algorithms for operations with whole numbers, integers, fractions and decimals, and the structure and properties of the real number system.

4 Units

90 Lecture hours

MATH 150

Survey of Mathematics

Prerequisite: MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

In this course students will learn to read and understand quantitative information, solve practical problems, and make sound decisions using numbers. Topics include consumer applications, logic, probability, statistics, algebra, and geometry. This course is for students who need a quantitative reasoning course for graduation or transfer.

3 Units

54 Lecture hours

MATH 160 (C-ID MATH 150)

College Algebra

Prerequisite: MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement

Advisory: ENGL 035 or ENLA 100 or

appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit*), CSU (*Students will receive a maximum of 5 units for MATH 160 and 180 combined)
This course will cover linear, quadratic, polynomial, power, exponential, and logarithmic functions and their applications from a graphical, numerical, and analytical point of view. The course also will cover systems of equations and inequalities and sequences and series. The course serves as preparation for students planning to take Elements of Calculus (MATH 170). Graphing technology will be required.
4 Units
72 Lecture hours

MATH 170 (C-ID MATH 140) **Elements of Calculus**

Prerequisite: MATH 160 or appropriate placement
Advisory: ENGL 101; READ 101
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: MATH 170, MATH 190, or MATH 190H)*
This is a one-semester course in the fundamentals of algebra-based calculus and its applications to the fields of business, economics, social sciences, biology, and technology. Course topics include graphing of functions; applications of derivatives and integrals of functions including polynomials; rational, exponential, and logarithmic functions; multivariable derivatives; and differential equations.
4 Units
72 Lecture hours

MATH 175 (C-ID MATH 851) **Plane Trigonometry**

Prerequisite: MATH 060 and MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is for students majoring in mathematics, science, and engineering. The course equips students with the skills necessary for success in precalculus, presenting the concepts of plane trigonometry using a functions approach. The course also includes a study of trigonometric functions including their inverses and graphs, identities and proofs related to trigonometric expressions, trigonometric equations, solving right triangles, solving triangles using the law of cosines and the law of sines, polar coordinates, and an introduction to vectors.
3 Units
72 Lecture hours

MATH 180 (C-ID MATH 155) **Pre-Calculus**

Prerequisite: MATH 175 or appropriate placement
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 101 or appropriate placement.
Transfers to: UC (credit limit), CSU (*Students will receive a maximum of 5 units for MATH 160 and 180 combined)*
This course is designed to prepare students for the study of calculus. The course presents a comprehensive study of linear, quadratic, polynomial, exponential, logarithmic, rational, and trigonometric functions. Inequalities, introductory analytic geometry, polar coordinates, polar equations and their graphs, and an introduction to sequences are also included. This course is a prerequisite for MATH 190.
4 Units
72 Lecture hours

MATH 190 **(C-ID MATH 210, MATH 900S)**

Calculus I
Prerequisite: MATH 180
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 101 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: MATH 170, MATH 190 or MATH 190H)*
MATH 190 is a semester course designed primarily for those students planning to pursue programs in engineering, mathematics, computer science, and physical sciences. This is the first course in differential and integral calculus of a single variable. It includes topics in functions, limits and continuity, techniques and applications of differentiation and integration, and the Fundamental Theorem of Calculus.
4 Units
90 Lecture hours

MATH 190H (C-ID MATH 900S) **Calculus I Honors**

Prerequisite: MATH 180; ENGL 101
Advisory: READ 101 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: MATH 170, MATH 190 or MATH 190H)*
MATH 190H is a semester course designed primarily for those students planning to pursue programs in engineering, mathematics, computer science, and physical sciences. This is the first course in differential and integral calculus of a single variable. It includes topics in functions, limits and continuity, techniques and applications of differentiation and integration and the Fundamental Theorem of Calculus.
4 Units
90 Lecture hours

MATH 191 **(C-ID MATH 900S and MATH 220)** **Calculus II**

Prerequisite: MATH 190 or MATH 190H or appropriate placement
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 101 or appropriate placement
Transfers to: UC, CSU
This semester-long course continues the study of calculus begun in MATH 190. The course includes techniques of integration, improper integrals, anti-derivatives, applications of the definite integral, differential equations, Taylor polynomials, series, polar equations, and parametric equations. This course is the second course of the calculus sequence required of all engineering, physics, and mathematics majors.
4 Units
90 Lecture hours

MATH 250 (C-ID MATH 230) **Calculus III**

Prerequisite: MATH 191
Advisory: ENGL 101; READ 101
Transfers to: UC, CSU
This course involves a study of functions of two or more variables using the principles of calculus, vector analysis, and parametric equations. Also included is a study of solid regions using partial differentiation, vector analysis, and multiple integration, as well as a study of vector calculus topics including line and surface integrals, Green's theorem, Stokes' theorem, and the divergence theorem. This is the third course of the calculus sequence required for engineering, physics, and mathematics majors.
4 Units
90 Lecture hours

MATH 251 (C-ID MATH 910S) **Linear Algebra and Differential Equations**

Prerequisite: MATH 191
Transfers to: CSU
This course is an introduction to ordinary differential equations and linear algebra, and is designed for STEM majors who do not need separate courses in linear algebra and differential equations. Topics in this course include first order ordinary differential equations, including separable, linear, homogeneous of degree zero, Bernoulli, and exact equations with applications and numerical methods; solutions to higher order differential equations using undetermined coefficients, variation of parameters, and power series, with applications; solutions to linear and non-linear systems of differential equations, including numerical solutions; matrix algebra, solutions of linear systems of equations, and determinants; vector spaces, including the Gram-Schmidt

procedure; and linear transformations, kernel and range, eigenvalues, eigenvectors, diagonalization, and symmetric matrices.

5 Units

90 Lecture hours

MATH 260 (C-ID MATH 250)

Linear Algebra

Prerequisite: MATH 191

Transfers to: UC, CSU

This course is an introductory study of linear algebra with applications to problems in the physical and social sciences. It includes the solution of systems of linear equations, matrix algebra with inverses, determinants, vectors and vector spaces, linear transformations, Eigenvalues and Eigenvectors, orthogonality and diagonalization. This course is required for engineering, physics, computer science and mathematics majors.

4 Units

72 Lecture hours

MATH 270 (C-ID MATH 240)

Differential Equations

Prerequisite: MATH 250

Transfers to: UC, CSU

This course covers ordinary differential equations with applications in the physical and social sciences. It includes a study of linear and nonlinear first-order differential equations, linear higher order differential equations, systems of differential equations, the power series solution of differential equations, and Laplace transforms. The course is a continuation of MATH 190, MATH 191, and MATH 250, and is required for all Engineering, Physics, and Mathematics majors.

4 Units

72 Lecture hours

MATH 299

Directed Study: Mathematics

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent

Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester.

Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

MUSIC

Division of Arts & Cultural Programs

MUS 101 (C-ID MUS 110)

Fundamentals of Music

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students interested in the fundamentals of music theory. The class takes up basic notation, rhythm reading, major and minor scale construction, simple musical analysis, and basic chord construction.

3 Units

54 Lecture hours

MUS 103 (C-ID MUS 120)

Music Theory I

Corequisite: MUS 106

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course, through guided composition and analysis, incorporates the following concepts: rhythm and meter; basic properties of sound; intervals; diatonic scales and triads; diatonic chords, basic cadential formulas and phrase structure; dominant seventh; figured bass symbols; and non-harmonic tones. Development of skills in handwritten notation is expected.

3 Units

54 Lecture hours

MUS 104 (C-ID MUS 130)

Music Theory II

Prerequisite: MUS 103

Corequisite: MUS 107

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course incorporates the concepts from Music Theory I. In addition, through guided composition and analysis, the course will include: an introduction to two-part counterpoint; voice leading involving

four-part chorale writing; diatonic harmony; and an introduction to secondary/applied chords and modulation.

3 Units

54 Lecture hours

MUS 105 (C-ID MUS 140)

Music Theory III

Prerequisite: MUS 104

Corequisite: MUS 156

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course incorporates the concepts from Music Theory II. In addition, through writing and analysis, the course will include: introduction to chromatic harmony; secondary/applied chords; modulation; borrowed chords; introduction to Neapolitan and augmented-sixth chords.

3 Units

54 Lecture hours

MUS 106 (C-ID MUS 125)

Musicianship I

Corequisite: MUS 103

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wants to develop beginning aural skills, sight-reading, sight-singing, as well as dictation and rhythmic interpretation skills. It is recommended for all instrumentalists, singers and composers and required of all music majors.

1 Unit

54 Lab hours

MUS 107 (C-ID MUS 135)

Musicianship II

Prerequisite: MUS 106

Corequisite: MUS 104

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wants to develop the rhythmic, melodic, and harmonic materials of Music Theory II through ear training, sight singing, analysis, and dictation. This course is required of all music majors.

1 Unit

54 Lab hours

MUS 110

College Community Orchestra

Advisory: MUS 101

Transfers to: UC, CSU

This course is designed for the instrumental music student who wants to become familiar with the vast body of orchestral music. It provides players an opportunity to develop their own musical capabilities and participate in ensemble playing. Students are expected to provide their own instru-

ments. This course may be taken once and repeated three times for credit.

1 Unit

54 Lab hours

MUS 116 (C-ID MUS 185)

Diverse Instruments Ensemble

Prerequisite: Successful audition with instructor approval required prior to enrollment to demonstrate proficiency of entry skills.

Advisory: MUS 101

Transfers to: UC, CSU

This course is designed for electric and acoustic instrumental, and vocal students, at a beginning and intermediate level, to perform together in one ensemble. The ensemble content will be arranged for the instrumental and vocal makeup of the class and will include a diversity of styles that might include Latin, Asian, popular and contemporary classical music.

This course may be taken for credit up to four times for a total of 4 units.

1 Unit

54 Lab hours

MUS 119

Advanced College Community Orchestra

Prerequisite: MUS 110

Transfers to: UC, CSU

This course is designed for the more advanced instrumental music student who wants to become more familiar with the vast body of orchestral music. It provides advanced players an opportunity to further develop their own musical capabilities further and to participate in ensemble playing. Students are expected to provide their own instruments. This course may be taken once and repeated three times for credit.

1 Unit

54 Lab hours

MUS 120

Concert Choir

Prerequisite: Successful audition with instructor approval required prior to enrollment to demonstrate proficiency of entry skills.

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who seeks the needed skills to study, rehearse, and perform literature within a large vocal ensemble. Participation in public performance is required. The repertoire will include a diversity of selections including classical choral literature, world music, popular and contemporary music. Previous choral experience is not required. This course may be taken for credit up to four times for a total of 4 units.

1 Unit

54 Lab hours

MUS 129

Music in Latin American Culture

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey course designed for the student seeking an introduction to music in Latin American culture. The course will focus on the diverse musical cultures of South America, Central America, Mexico, Puerto Rico, and the Caribbean. Emphasis will be placed on rhythmic styles and structures, as well as, specific social, cultural, and historical backgrounds.

3 Units

54 Lecture hours

MUS 130

Music History and Literature Before 1750

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students who seek an introduction to the major composers and musical movements from antiquity to the 1700s. The course focuses on learning, reasoning, and writing about the music of these periods with the goal of understanding their social, political, and cultural contexts. In addition, these periods will be compared to contemporary culture and its social, political, and cultural framework.

3 Units

54 Lecture hours

MUS 131

Music History and Literature After 1750

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students who seek an introduction to the major composers and musical movements from 1750 to the present. The course focuses on learning, reasoning, and writing about the music of these periods with the goal of understanding their social, political, and cultural contexts. In addition, these periods will be compared to contemporary culture and its social, political, and cultural framework.

3 Units

54 Lecture hours

MUS 132

History of Rock and Roll

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey course designed for the student who seeks an introduction to rock and roll.

The course will focus on rock and

roll music, its origins and its many sub-styles. The social, political, and economic influence the music has had on society and other types of music will also be examined.

3 Units

54 Lecture hours

MUS 133 (C-ID MUS 100)

Music Appreciation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey of musical practices from various periods of music history, with an emphasis on social, political, and commercial contexts. Classical, jazz, rock, blues, and world music are the types of music covered. This course is intended for students seeking to fulfill the general education arts requirement.

3 Units

54 Lecture hours

MUS 135

Music in Film

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey of the art and craft of film music as practiced by prominent film composers and sound designers. Emphasis will be placed on history and function from 1930 to the present, as well as cultural context. The class is designed for students interested in learning how music influences film.

3 Units

54 Lecture hours

MUS 136

History of Jazz

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is a survey course designed for the student who seeks an introduction to Jazz. The course will focus on jazz music, its origins and its many sub-styles. The social, political and economic influence the music has had on society and other types of music will also be examined.

3 Units

54 Lecture hours

MUS 138

Masterworks Chorale

Prerequisite: Audition

Advisory: ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC, CSU

This advanced-level course is for students who seek to broaden their choral repertoire by performing major choral works from various musical periods accompanied by orchestra or other instrumental

ensemble. Attention is given to the refinement and polishing of choral vocal technique. Public performance is required. Enrollment criteria requires an audition.

2 Units
27 Lecture hours
27 Lab hours

MUS 140
Beginning Voice I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course is for students who wish to learn the foundations of singing, including proper posture, breath support, healthy vocal fold vibration, optimal resonance, articulation, diction, and stage presence. Students are given appropriate repertoire from the standard vocal literature throughout the semester. No previous musical experience is necessary.

1.5 Units
18 Lecture hours
27 Lab hours

MUS 141
History of Rap Music and Hip Hop Culture

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course will explore the roots of rap music and hip-hop culture from its African bardic tradition to African-American expressive/oral traditions. In addition, it will locate rap in the context of hip-hop and as a part of a continuum of American popular music. This course is designed for the student who seeks to expand their knowledge of rap music and the hip hop culture.

3 Units
54 Lecture hours

MUS 142
Intermediate Voice I

Prerequisite: MUS 140
Transfers to: UC, CSU

This course is for students who wish to further develop the voice and technique acquired in MUS 140 (Beginning Voice I) through more advanced vocal exercises and repertoire. A comprehensive study of style and interpretation is included.

1.5 Units
18 Lecture hours
27 Lab hours

MUS 145 (C-ID MUS 170)
Piano I

Advisory: READ 043 or appropriate placement
Transfers to: UC, CSU

This class is for the student interested in beginning piano skills, and in the understanding of music through the

study of simple piano pieces. The development of skills at the beginning level may be used in the playing of various styles including Classical, Pop, Jazz and Rock. Individual pieces are performed in class. No previous experience is necessary.

1 Unit
18 Lecture hours

MUS 146 (C-ID MUS 171)
Piano II

Prerequisite: MUS 145
Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This class is for the student interested in beginning piano skills, and in the understanding of music through the study of simple piano pieces. The development of skills at the beginning level may be used in the playing of various styles including Classical, Pop, Jazz and Rock. Individual pieces are performed in class. This course is a continuation of materials learned in Piano I.

1 Unit
18 Lecture hours

MUS 147 (C-ID MUS 172)
Piano III

Prerequisite: MUS 146
Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students seeking to broaden their knowledge and understanding of piano literature. Varied works of intermediate difficulty will be introduced. Attention is given to the refinement and polishing of technique through scales, arpeggios, sight-reading, interpretation and tone production.

1 Unit
18 Lecture hours

MUS 148
Piano IV

Prerequisite: MUS 147
Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students seeking to broaden their knowledge and understanding of piano literature. More advanced solo literature of intermediate difficulty will be introduced. Emphasis is placed on the technical and interpretive demands required to perform a varied repertoire.

1 Unit
18 Lecture hours

MUS 150
Beginning Guitar

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student interested in beginning guitar

skills and in the understanding of music through the study of simple guitar pieces. The development of skills at the beginning level may be used in the playing of various styles including Classical, Pop, Jazz, Rock and Blues. No previous musical experience is necessary.

1.5 Units
18 Lecture hours
27 Lab hours

MUS 151
Intermediate Guitar

Prerequisite: MUS 150
Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This intermediate level course is designed for students who seek to broaden their understanding of guitar literature by performing moderately difficult works. Attention is given to the refinement and polishing of technique through scales, arpeggios, sight-reading, interpretation and tone production.

1.5 Units
27 Lecture hours

MUS 156 (C-ID MUS 145)
Musicianship III

Prerequisite: MUS 107
Corequisite: MUS 105
Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wants to develop the rhythmic, melodic, and harmonic materials of Music Theory III through ear training, sight singing analysis and dictation. This course is required of all music majors.

1 Unit
54 Lab hours

MUS 157 (C-ID MUS 155)
Musicianship IV

Prerequisite: MUS 156
Corequisite: MUS 206
Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wants to develop the rhythmic, melodic, and harmonic materials of Music Theory IV through ear training, sight singing, analysis, and dictation. This course is required of all music majors.

1 Unit
54 Lab hours

MUS 158
Masterworks Chorale II

Prerequisite: MUS 138 and Audition
Transfers to: UC, CSU

This advanced-level course is designed for students who seek in-depth study of choral literature by performing complex choral works such as Beethoven's Mass in C, Orff's

Carmina Burana, and Britten's War Requiem accompanied by orchestra or other instrumental ensemble, or sung a cappella. Attention is given to every detail of musical development through rehearsal and performance of choral music from various musical periods and styles. Public performance is required. Enrollment criteria requires successful completion of MUS 138 (Masterworks Chorale) and an audition.

2 Units
27 Lecture hours
27 Lab hours

MUS 178

Masterworks Chorale III

Prerequisite: MUS 158 and Audition

Transfers to: UC, CSU

This advanced-level course is designed for students who seek in-depth study of choral literature by performing complex choral works like Bach's sacred and secular cantatas, masses by Mozart and Haydn, renaissance madrigals and sacred pieces, and contemporary choral works accompanied by orchestra or other instrumental ensemble, or sung a cappella. Attention is given to every detail of musical development through rehearsal and performance of choral music. Public performance is required. Students are expected to take on leadership roles as section leaders, mentors to new singers, and committee work for the choral organization. Enrollment criteria requires successful completion of MUS 158 (Masterworks Chorale) and an audition.

2 Units
27 Lecture hours
27 Lab hours

MUS 181 (C-ID MUS 160)

Applied Music

Prerequisite: Audition

Corequisite: Enrollment in a Río Hondo College Large Ensemble (either MUS 116 or MUS 117 or MUS 120 MUS or 220 or MUS 134 or MUS 138 or MUS 139 or MUS 216 or MUS 217 or MUS 234)
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for the student interested in receiving individual instruction in voice, piano, guitar, band, or orchestral instruments with an assigned instructor. Emphasis will be placed on study at the beginning level of technique and repertoire. Weekly, it includes one recital class, and one individual lesson. Performance for a faculty jury will be required at the end of the semester. This course may be taken for credit up to four times for a total of 2 units.

0.50 Unit
9 Lecture hours

MUS 206 (C-ID MUS 150)

Music Theory IV

Prerequisite: MUS 105

Corequisite: MUS 157

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wants an introduction to the materials and the major trends and movements of the 20th- and 21st Centuries. Students will gain techniques for motivic and harmonic analysis, improvisation, and listening strategies for addressing this repertoire, and will both compose and perform as a class works following the models of masterworks of the last 100 years.

3 Units
54 Lecture hours

MUS 211

Composition Workshop I

Prerequisite: MUS 104

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This beginner-level course is for students who want to develop vocal and instrumental compositional skills through analysis and creative writing in a workshop setting. The course includes the basic elements and tools of musical composition, including rhythm, melody, harmony, and counterpoint; and musical structure and form. Students are assigned composition exercises, describe and discuss their work with the class, and work on a final composition project.

3 Units
54 Lecture hours

MUS 212

Composition Workshop II

Prerequisite: MUS 211

Advisory: READ 043 or appropriate placement; MUS 105, MUS 206

Transfers to: UC, CSU

This intermediate-level course is for students who want to further develop vocal and instrumental compositional skills through analysis and creative writing in a workshop setting. The course includes elements and tools of musical composition, including late 19th- and 20th-century harmony, the study of musical forms, analysis, guided listening, and discussion of examples from the repertoire. Students are assigned composition exercises, describe and discuss their work with the class, and work on building a composition portfolio.

3 Units
54 Lecture hours

MUS 216 (C-ID MUS 185)

Industrial Orchestra

Prerequisite: Successful audition with instructor approval required prior to enrollment to demonstrate proficiency of

entry skills

Transfers to: UC, CSU

This course is designed for the advanced electric, acoustic instrumental, and vocal students to broaden their abilities to perform in an ensemble as well as record in the studio. The ensemble content will be arranged for the instrumental and vocal makeup of the class and will include a diversity of styles that include contemporary classical, popular, film and video game music, and electroacoustic music. Río Hondo composition students may also arrange and compose for this performance group. This course may be taken for credit up to four times for a total of 8 units.

2 Units
27 Lecture hours
27 Lab hours

MUS 234 (C-ID MUS 180)

Advanced Chamber Singers

Prerequisite: MUS 134

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students with advanced skills in rehearsing and performing choral music. A wide variety of music selected from different musical periods and styles will be selected for study and performance. Enrollment criteria includes successful completion of MUS 134. This course may be taken up to four times for a total of 8 units.

2 Units
27 Lecture hours
27 Lab hours

MUS 240

Advanced Voice I

Prerequisite: MUS 142

Transfers to: UC, CSU

This course is for students interested in further developing the vocal technique, musical interpretation, and performance skills appropriate for advanced vocal performance. Attention is given to details including specific vowels, clarity of tone, and interpretation. Public performance will be required.

2 Units
27 Lecture hours
27 Lab hours

MUS 245

Advanced Piano

Prerequisite: MUS 148

Transfers to: UC, CSU

This course is designed for the student interested in further developing the interpretive and technical demands inherent in advanced piano literature. Attention is given to a detailed study and analysis of various musical periods and styles.

2 Units
36 Lecture hours

MUS 251**Advanced Guitar I**

Prerequisite: MUS 151

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This advanced level course is designed for students who seek to broaden their understanding of guitar literature by performing difficult works. Attention is given to the refinement and polishing of technique through scales, arpeggios, sight-reading, interpretation, and tonal production, as well as analysis of various musical periods and styles.

2 Units

27 Lecture hours

27 Lab hours

MUS 252**Advanced Guitar II**

Prerequisite: MUS 251

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This advanced level course is designed for students who wish to improve their technique and skills by performing more difficult works. It is essentially a continuation of MUS 251, Advanced Guitar I. The scales, chord progressions, pieces and etudes assigned will be selected to advance the student's technique, and repertoire from various periods and styles.

2 Units

27 Lecture hours

27 Lab hours

MUS 290**Cooperative Work Experience/Internship for Music Related Fields**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business, industrial, non-profit, studio, community and professional music organizations under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of music and have completed or enrolled in the appropriate coursework. Instructor approval is required to remain in the class. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

MUS 299**Directed Study: Music**

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor.

Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals.

Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester.

Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

on the operation and components of the typical MIDI and digital audio lab (hardware and software). Students will complete independent projects demonstrating hands-on knowledge.

3 Units

36 Lecture hours

54 Lab hours

MUST 105**Introduction to the Music Business**

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: CSU

This class is intended for students interested in the music business. It presents an overview of the business and legal aspects of the music industry in order to understand the rapid and massive changes due to the revolution of music on the Web. The focus will be on career possibilities, the development of business-related knowledge and skills necessary for effectively maintaining a professional music career, the vocabulary and terminology of the music industry, and the distinction between music and business at the corporate level. Topics include record contracts, publishing, licensing, distribution, and copyright. In addition, the duties and responsibilities of musicians, songwriters, lawyers, agents, promoters, publishers, executives, and managers—anyone trying to navigate the rapid transformation of the industry will be examined.

3 Units

54 Lecture hours

MUST 115 (C-ID CMUS 150X)**Songwriting and Arranging I**

Prerequisite: MUS 103 and MUST 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU, UC

This course is designed for the student who wants to learn the process of songwriting. Songs will be analyzed on chord structure, form, rhythm, melody, harmony, and lyrics. Original compositions and performances are expected from all students.

3 Units

36 Lecture hours

54 Lab hours

MUST 116**Songwriting and Arranging II**

Prerequisite: MUST 115 or MUS 104

Advisory: READ 043 or appropriate placement

Transfers to: CSU, UC

This course is designed for the student who wants to further their knowledge of the process of songwriting and arranging. Complex songs and advanced song forms will be analyzed on chord structure, form, rhythm, melody, harmony, and

MUSIC TECHNOLOGY**Division of Arts & Cultural Programs****MUST 101 (C-ID CMUS 100X)****Introduction to Music Technology**

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who wants to learn the terminology, equipment, techniques, and concepts of music technology. Focus will be on principles and practices of sound, digital audio, synthesis, Musical Instrument Digital Interface (MIDI), MIDI sequencing, notation software, and audio recording utilizing hardware and software platforms. Lab activities will place an emphasis

lyrics. Additional emphasis on the creation of lead sheets as well as the proper presentation of a score and parts for strings and horn sections. Original compositions, recordings, and performances are expected from all students.

3 Units

36 Lecture hours

54 Lab hours

MUST 121 (C-ID CMUS 110X)

Electronic Music I

Prerequisite: MUST 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who wants to gain an understanding of the processes and tools available to the modern electronic musician. While using the most up-to-date software, learn to record, arrange, mix, produce, and polish your music. Topics include synthesis, sampling, and Musical Instrument Digital Interface (MIDI) sequencing. Compositions are expected of students utilizing electronic music techniques.

3 Units

36 Lecture hours

54 Lab hours

MUST 122

Electronic Music II

Prerequisite: MUST 121

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who wants to continue the study of concepts and techniques needed to compose electronic music and is recommended for students who intend to pursue music professionally. Various types of synthesis including software analog synthesis and virtual analog synthesis will be studied. Software that will be used in the course may include Logic Pro and Ableton Live. Sequencing, recording via studio software, notating compositions and creating music for video games and animation, dance, and theatre will be the primary focus of the course.

3 Units

36 Lecture hours

54 Lab hours

MUST 123

Electronic Music III

Prerequisite: MUST 122

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the advanced electronic music student who wants to continue the study of concepts and techniques needed to compose electronic music and is recommended for students who

intend to pursue music professionally. Assignments in the course will include scoring music to animation and motion picture scenes. Advanced notation techniques including full score and individual parts will also be covered.

3 Units

36 Lecture hours

54 Lab hours

MUST 125

Sound Design I

Prerequisite: MUST 121, MUST 141

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is for students interested in learning the basics of sound design. It will introduce the physics of sound and how to successfully manipulate, modulate, and record sound in the service of various music and media industries (e.g., the music, television/film, and video game industries). Assignments will be project based.

3 Units

36 Lecture hours

54 Lab hours

MUST 126

Sound Design II

Prerequisite: MUST 122, MUST 125, MUST 142

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is for students interested in learning advanced techniques and theory of sound design. The course will introduce acoustics, the psycho-acoustics of sound and how to successfully program complex systems in order to synthesize and sculpt, and sound in the service of various music and media industries (e.g., the music, television/film, and video game industries). Assignments will be project based.

3 Units

36 Lecture hours

54 Lab hours

MUST 141 (C-ID CMUS 130X)

Recording Studio I

Prerequisite: MUST 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who wants to learn to make high-quality recordings using a wide array of tools and techniques. Emphasis will be placed on Digital Audio Workstation (DAW) sound recording, editing, and mixing processes through hands-on experience. Students will collaborate to produce recordings within several musical genres.

3 Units

36 Lecture hours

54 Lab hours

MUST 142

Recording Studio II

Prerequisite: MUST 141

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who will continue the study of recording studio techniques, signal flow using an analog console, and advanced ensemble microphone techniques. Students will also create a portfolio of work demonstrating their recording knowledge.

3 Units

36 Lecture hours

54 Lab hours

MUST 145 (C-ID CMUS 120X)

Live Sound Reinforcement I

Prerequisite: MUST 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who seeks an overview of live concert sound reinforcement. Topics include basic sound system theory and its application. It also covers individual sound system component operation, including microphones, mixers, effects, power amplifiers, and speaker systems. This course offers opportunities for hands-on experiences in troubleshooting, sound checking, and mixing sound for live performance applications.

3 Units

36 Lecture hours

54 Lab hours

MUST 146

Live Sound Reinforcement II

Prerequisite: MUS 145

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who seeks to further their knowledge in live concert sound reinforcement. Topics include professional communication with musicians, intermediate sound system theory and its application. It also covers individual sound system component operation, including microphones, mixers, effects, power amplifiers, and speaker systems. This course offers opportunities for hands-on experiences in troubleshooting, sound checking, and mixing sound for live performance applications.

3 Units

36 Lecture hours

54 Lab hours

MUST 151

History of Electronic Music

Advisory: READ 043 or appropriate placement; ENGL 030 or ENLA 034 or appropriate placement

Transfers to: CSU, UC

This course is a survey course designed for the student who seeks an introduction to Electronic Music. Beginning with the European and American avant-garde, this course will trace the roots and routes of electronic music through Jamaican Dub, Chicago House, Detroit Techno, Bronx Hip-hop, and UK Rave to name a few. Analysis of musical style and the relationship to particular technologies will accompany our examination of various genres in their social and cultural contexts.

3 Units
54 Lecture hours

MUST 191A
Music and Integrated Technology
Capstone - Recording

Prerequisite: MUST 141
Advisory: MUST 142; READ 043 or appropriate placement
Transfers to: CSU
This course is for students in the Music and Integrated Technology program to learn hands-on skills. The course focuses on collaborative projects, with students performing the professional roles of recording engineers and assistant engineers, and will prepare students for the highly collaborative music and media industries. Additionally, the course will help students build a professional portfolio with which to apply for entry-level jobs.

2 Units
108 Lab hours

MUST 191B
Music and Integrated Technology
Capstone - Production

Prerequisite: MUST 121, MUST 141
Advisory: MUST 142; READ 043 or appropriate placement
Transfers to: CSU
This course is for students in the Music and Integrated Technology program to learn hands-on skills. The course focuses on collaborative projects, with students performing the professional role of music producer, and will prepare students for the highly collaborative music and media industries. Additionally, the course will help students build a professional portfolio with which to apply for entry-level jobs.

2 Units
108 Lab hours

NUTRITION SCIENCE
Division of Health Science & Nursing

NUTR 110 (C-ID NUTR 110)
Introduction to Nutrition Science

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or

appropriate placement
Transfers to: UC, CSU

This course is designed to provide students with basic knowledge of scientific concepts related to the function of nutrients in basic life processes and current health issues with emphasis on individual needs, dietary guidelines, macronutrients, micronutrients, digestion, absorption, metabolism, health, and disease prevention through a balanced diet. This course is appropriate for nutrition majors and health science majors, including nursing.

3 Units
54 Lecture hours

NUTR 120 (C-ID NUTR 120)
Principles of Foods with Lab

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is designed for students majoring in nutrition to learn the application of food science principles with emphasis on ingredient function and interaction, food preparation, food preparation techniques, sensory evaluation standards, food safety and sanitation, and nutrient composition of food.

3 Units
45 Lecture hours
27 Lab hours

OPERATING ENGINEERS
Division of Career & Technical Education

OENG 001
Introduction to Apprenticeship

Prerequisite: Registration as a State Indentured Apprentice
This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: making yourself valuable, safety, first aid, the cost of accidents, industry terminology, setting up a string line, standard industry hand signals, labor unions and learning to operate heavy equipment.

2 Units
36 Lecture hours
36 Lab hours

OENG 002
Grade Checking

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: safety consciousness, layout and staking methods for subdivisions, streets, buildings, underground structure excavation, right angle triangles, and curve radii.

2 Units
36 Lecture hours
36 Lab hours

OENG 003
Equipment Operator

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program
Advisory: ENGL 030 or ENLA 034 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: preventive maintenance of heavy equipment, operation of heavy equipment and political science.

2 Units
36 Lecture hours
36 Lab hours

OENG 004
Plan Reading

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: reading and interpreting grading plans for highways, streets and subdivisions.

2 Units
36 Lecture hours
36 Lab hours

OENG 005
Skills Specialization

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program
Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: the labor movement in the United States, relationship of politics to construction work, preventive

maintenance, and the operation of heavy equipment.

2 Units

36 Lecture hours

36 Lab hours

OENG 012

Welding

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: the safe use oxyacetylene cutting equipment, the technique of brazing, and electric arc welding.

2 Units

36 Lecture hours

36 Lab hours

OENG 013

Introduction to Hydraulics

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: the principles of hydraulics, how a hydraulic system works and the practical uses of hydraulics.

2 Units

36 Lecture hours

36 Lab hours

OENG 014

Advanced Hydraulics/Pneumatics

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: diagnosis, service and repair of hydraulic valves, motors, pumps and cylinders; diagnosis and repair of variable speed hydraulic drives; service and maintenance of pneumatic systems used on heavy equipment and heavy trucks.

2 Units

36 Lecture hours

36 Lab hours

OENG 015

Engines - Gasoline and Diesel

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics covered include: internal combustion engine theory and servicing the fuel, lubricating, and governing systems of gasoline and diesel engines.

2 Units

36 Lecture hours

36 Lab hours

OENG 016

Component Disassembly and Assembly

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices employed full-time in the operating engineer field. Topics include: clutches, mechanical transmissions, differentials, final drives, crawler tractor undercarriage, and crawler tractor track assemblies.

2 Units

36 Lecture hours

36 Lab hours

OENG 021

Grades and Plans

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

This course is designed to develop the ability to read grade plans, establish lines and elevations from previously established control points defined in the grade plans and learn how to check grade plans.

2 Units

36 Lecture hours

36 Lab hours

OENG 022

Structural Masonry Inspection

Prerequisite: State Indentured Apprentice in the Operating Engineers Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the field of Operating Engineers Inspectors. Topics include industry safety, industry terminology, masonry inspection testing, blueprint reading, field interpretation, and successful completion of the industry standard certification examination.

4 Units

54 Lecture hours

54 Lab hours

OENG 023

Reinforced Concrete Inspection

Prerequisite: Must be an Indentured Apprentice in the Operating Engineers State Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the field of Operating Engineers Inspectors. Topics include industry safety, applications of reinforced concrete structure, sample testing, industry terminology, reinforced concrete inspection testing, blueprint reading, field interpretation, and successful completion of the industry standard certification examination.

4 Units

54 Lecture hours

54 Lab hours

OENG 024

Structural Steel/Welding Inspection

Prerequisite: Must be an Indentured Apprentice for the State of California in the Operating Engineers Training Trust Apprenticeship Program

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the field of Operating Engineers Inspectors. Topics include industry safety, industry terminology, structural steel/welding inspection testing, analytical blueprint reading, field interpretation, and successful completion of the industry standard certification examination.

4 Units

54 Lecture hours

54 Lab hours

OENG 025

Prestressed Concrete Inspector

Prerequisite: Indentured Apprentice for the State of California in the Operating Engineers Training Program

Advisory: ENGL 030 or ENLA 034 or

appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement
This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the field of Operating Engineers Inspectors. Topics include safety, industry terminology, prestressed concrete inspection, blueprint reading, field interpretation, and successful completion of the industry standard certification examination.

4 Units

54 Lecture hours

54 Lab hours

OENG 026

Soils Testing and Inspection

Prerequisite: Must be an Indentured Apprentice in the Operating Engineers Training Trust Apprenticeship Program in the classification of Special Inspection Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement; MATH 020 or MATH 020C or appropriate placement

This course is designed to meet the needs of State Indentured Apprentices with the State of California who are interested in the field of Operating Engineers Inspectors. Topics include industry safety, industry terminology, inspection testing procedures, blueprint reading, field interpretation, and successful completion of a certification class sponsored by the American Concrete Institute and Nuclear Safety Course.

4 Units

54 Lecture hours

54 Lab hours

OENG 290

Work Experience in Operating Engineers Union Apprenticeship

Prerequisite: State Indentured Operating Engineers Union Apprenticeship Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides students the opportunity to work in the Operating Engineers apprenticeship program for the purpose of developing specific skills to meet the goals and objectives of the Operating Engineers Joint Apprenticeship Council (J.A.C.). Students complete work experience hours at approved training sites. Students may take up to 16 units total across all Work Experience course offerings. Only one Work Experience course may be taken per semester.

1 to 4 Units

3 Lecture hours

75 to 225 Other

ORTHOPEDIC TECHNOLOGY

Division of Health Science & Nursing

ORTH 040

Introduction to Orthopedic Technology

Prerequisite: BIOL 125; ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course will provide students with an introduction to the roles, professional responsibilities, code of ethics, and employment qualifications of an Orthopedic Technician. Instruction will also include the review of the musculoskeletal system as it relates to the field of orthopedic technology emphasizing locomotor, neuromuscular and peripheral vascular structures.

4 Units

72 Lecture hours

ORTH 050

Orthopedic Technician Health Assessment

Prerequisite: ORTH 040

This course will provide the student with entry-level abilities to function as an Orthopedic Technician. Students will receive instruction in the physical examination of the extremities, spine and pelvis. Instruction will include joint range of motion, specific muscle group testing and measuring the locomotor system.

3 Units

45 Lecture hours

27 Lab hours

ORTH 060

Orthopedic Technician Modalities

Prerequisite: ORTH 050

This course will provide the student with entry-level abilities to function as an Orthopedic Technician in the private practice, hospital and managed care facilities. Students will receive instruction in back office skills focusing on casting, splinting, application of soft goods, wound care management, client communication and surgical assisting in major and minor orthopedic procedures. The student will learn operating room etiquette, gowning, gloving, sterile back table set up for categories 1, 2 and 3 orthopedic procedures. Instruction will include seminars, demonstrations and physical examinations, hands on casting and splinting applications, surgical gowning and gloving and assisting in major orthopedic procedures.

4 Units

36 Lecture hours

108 Lab hours

ORTH 070

Orthopedic Technician Practicum

Prerequisite: ORTH 060

This course will provide the student with entry-level abilities to function as an Orthopedic Technician. Students will participate in clinical and hospital rotations consisting of instruction in back office skills to include casting, splinting, application of soft goods, wound care management, client communication, sterile technique, operating room etiquette, gowning, gloving, and sterile back table set-up for category 3 major procedures.

4 Units

18 Lecture hours

162 Lab hours

PHILOSOPHY

Division of Behavioral & Social Sciences

PHIL 101 (C-ID PHIL 100)

Introduction to Philosophy

Advisory: ENGL 101 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 101 or PHIL 101H)*

This course introduces philosophical ideas and methods concerning knowledge, reality and values. Expected topics will include the sources and limits of knowledge, and the nature of reality. Other topics that may be examined from a philosophical perspective include the nature of the self, truth, ethics, religion, science, language, beauty and art, political theory, or mind. This course is appropriate for anyone seeking a broader program of philosophical study, or to fulfill general Humanities or Philosophy major requirements.

3 Units

54 Lecture hours

PHIL 101H (C-ID PHIL 100)

Introduction to Philosophy Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 101 or PHIL 101H)*

This course introduces philosophical ideas and methods concerning knowledge, reality and values. Expected topics will include the sources and limits of knowledge, and the nature of reality. Other topics that may be examined from a philosophical perspective include the nature of the self, truth, ethics, religion, science, language, beauty and art, politi-

cal theory, or mind. This course is intended for those who meet Honors Program requirements.

3 Units

54 Lecture hours

PHIL 110

Critical Thinking

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 110 or PHIL 110H)*

This course is an introduction to the methods and techniques of informal reasoning. Topics include schematizing and articulating arguments, causal arguments, analogical arguments, testimony arguments, informal fallacies, and others. Emphasis on the application of critical thinking for effective writing will be reflected in the frequency, scope, and nature of course writing assignments, which will be evaluated with regard to both content and form. Students should expect to write approximately 8000 words in various writing assignments. This course is appropriate for students seeking to improve their writing and reasoning skills.

3 Units

54 Lecture hours

PHIL 110H

Critical Thinking Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 110 or PHIL 110H)*

This course is an introduction to the methods and techniques of informal reasoning. Topics include schematizing and articulating arguments, causal arguments, analogical arguments, testimony arguments, informal fallacies, and others. Emphasis on the application of critical thinking for effective writing will be reflected in the frequency, scope, and nature of course writing assignments, which will be evaluated with regard to both content and form. Students should expect to write approximately 8000 words in various writing assignments. This course is appropriate for students seeking to improve their writing and reasoning skills. This course is intended for those who meet Honors Program Requirements.

3 Units

54 Lecture hours

PHIL 112 (C-ID PHIL 110)

Introduction to Logic

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; MATH 030 or

MATH 030D or MATH 033 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 112 or PHIL 112H)*

This course introduces the formal methods and principles of deductive logic. Topics include translation between natural and formal language, syllogistic logic, and propositional logic. This course is especially recommended for students of mathematics, business, computer science, science, engineering, law, and humanities.

3 Units

54 Lecture hours

PHIL 112H (C-ID PHIL 110)

Introduction to Logic Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement; MATH 030 or MATH 030D or MATH 033 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 112 or PHIL 112H)*

This course introduces the formal methods and principles of deductive logic. Topics include translation between natural and formal language, syllogistic logic, and propositional logic. This course is especially recommended for students of mathematics, business, computer science, science, engineering, law, and humanities. This course is intended for those who meet Honors Program requirements.

3 Units

54 Lecture hours

PHIL 115 (C-ID PHIL 210)

Symbolic Logic

Advisory: READ 043 or appropriate placement; PHIL 101 or PHIL 101H; PHIL 112 or PHIL 112H

Transfers to: UC, CSU

This course is intended for students interested in symbolic methods of deductive reasoning including philosophy and mathematics majors. Students taking this course will develop an understanding of both sentential logic and predicate logic. Students will also learn to translate ordinary language sentences and arguments into symbolic form and evaluate symbolized arguments for validity using truth-tables and natural deduction techniques.

3 Units

54 Lecture hours

PHIL 120 (C-ID PHIL 120)

Introduction to Ethics

Advisory: ENGL 101; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory level course is for students interested in the humanities,

law, medicine, politics, social science and related fields, and will expose them to some of the most profound moral and ethical questions in the Western philosophical tradition. We will examine the concept of morality and values, representative ethical theories, and may include their applications to moral problems.

3 Units

54 Lecture hours

PHIL 124 (C-ID PHIL 130)

History of Philosophy: Ancient

Advisory: ENGL 101; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory level course is for those interested specifically in the earliest stages of Ancient Western philosophy. We address the development of Greek philosophy from the Pre-Socratics through Aristotle. We may also include Hellenistic, Roman, medieval or non-western thinkers. Beyond a study of the figures and key ideas, we will discuss the early view of philosophy as a "way of life," and consider how these movements were intended to transform the lives of those who followed them.

3 Units

54 Lecture hours

PHIL 126 (C-ID PHIL 140)

History of Philosophy: Modern

Advisory: ENGL 101; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory level course is intended for all students interested in the Modern period of Western Philosophy (16th through 18th Century). We emphasize broad epistemological and metaphysical developments through close analysis of primary texts. Philosophers to be studied will include Descartes and other Rationalists, Hume and other Empiricists, and Kant.

3 Units

54 Lecture hours

PHIL 128 (same as POLS 128)

(C-ID POLS 120)

Introduction to Political Philosophy

Advisory: ENGL 101; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 128 or PHIL 128H)*

This course is for students interested in the relationship between political systems and philosophy, and is especially relevant for students interested in political science, philosophy, and law. The course introduces the history and development of political thought, and considers the justification of the state, interpretations of justice, systems of government, conceptions of rights and distributions

of goods, and justification for civil disobedience, among other topics.

3 Units

54 Lecture hours

**PHIL 128H (same as POLS 128H)
(C-ID POLS 120)**

Introduction to Political Philosophy Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PHIL 128 or PHIL 128H)*

This course is for students interested in the relationship between political systems and philosophy, and is especially relevant for students interested in political science, philosophy, and law. The course introduces the history and development of political thought, and considers the justification of the state, interpretations of justice, systems of government, conceptions of rights and distributions of goods, and justification for civil disobedience, among other topics. This course is designed for students who meet Honors Program requirements.

3 Units

54 Lecture hours

PHIL 135 (Same as EGSS 135)

Philosophy of Social Justice

Advisory: ENGL 101; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory course explores the philosophical aspects of a variety of issues of contemporary interest, with an emphasis on social justice. Students learn both theoretical foundations as well as practical applications. The course is intended for students interested in applying philosophical methods to contemporary topics or the concept of social justice, Pathway to Law (pre-law) students, and for majors in philosophy, political science, social justice, or ethnic, gender, and sexuality studies.

3 Units

54 Lecture hours

PHIL 140

Philosophy of Religion

Advisory: ENGL 101; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory level course is intended for all students seeking a thoughtful exploration of religious issues in a non-sectarian context, or as part of a broader program of philosophical study. We will address Western religion from a philosophical perspective, including arguments for and against the existence of God, and an investigation into the status of religious beliefs. Additional topics

may include a consideration of the evolution-creationism debate, and a discussion of religious pluralism.

3 Units

54 Lecture hours

PHIL 299

Directed Study: Philosophy

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

PHIL 325

Applied and Professional Ethics

Prerequisite: ENGL 201 or ENGL 201H, and PHIL 101 or PHIL 101H or PHIL 110 or PHIL 110H or PHIL 120

This upper division general education course is designed for students pursuing a Bachelor of Science degree in Automotive Technology but it is also open to all students who have successfully completed the prerequisites. This course is intended for students who seek a greater understanding of the relationship between ethics and human living. This course will expose them to the moral and ethical views in the Western philosophical tradition. Students will then apply these views to various contemporary issues. Expected topics include: business ethics, euthanasia,

terrorism, public policy, the death penalty, and issues in science and technology.

3 Units

54 Lecture hours

PHOTOGRAPHY

Division of Arts & Cultural Programs

PHTO 110

Introduction to Digital Photography (Formerly PHTO 185)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is an introduction to digital photography as a creative art, emphasizing photography as a means of communication and personal expression. Topics include the theory of aesthetics, cultural significance, historical progression, elements of composition, visual literacy, and technical elements of photography; critical evaluation of student work is also a course component. Students are introduced to DSLR camera operation and digital imaging techniques, and required to supply their own digital camera. The course is suitable for students pursuing an Associate of Science Degree in Photography as well as non-majors.

3 Units

36 Lecture hours

72 Lab hours

PHTO 111 (Formerly PHTO 292)

Intermediate Digital Photography

Prerequisite: PHTO 110

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students who have successfully completed PHTO 110 and have a working knowledge of basic camera control and photographic composition. It will cover use of digital cameras, metadata, workflow organization, global and local image editing and manipulation, color theory, and basic lighting techniques using flash and strobe. Emphasis will be placed on using photography as a means of communication and personal expression. Students are required to supply their own DSLR or mirrorless cameras capable of shooting in RAW file format.

3 Units

36 Lecture hours

72 Lab hours

PHTO 130
Beginning Photography
(Formerly PHTO 190)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; ART 120
Transfers to: UC, CSU

This course is designed for students who wish to study the basic technical and conceptual approaches to contemporary photography. Traditional black-and-white photography techniques are explored, with special emphasis on the basic use of the 35 mm camera and enlarger, as well as the processing of black-and-white film and printing paper. Students are required to provide their own 35 mm camera with manual controls.

3 Units
36 Lecture hours
72 Lab hours

PHTO 131 (Formerly PHTO 191)
Intermediate Photography

Prerequisite: PHTO 130
Advisory: READ 043 or appropriate placement
Transfers to: UC, CSU

This course is designed for students who have successfully completed Beginning Photography and want to study more advanced technical and conceptual approaches to contemporary black and white photography in a 35 mm film-based, wet lab environment. Techniques such as the use of studio lighting, light meters, toners, hand coloring, and solarization are explored, with special emphasis given to understanding the conceptual framework for the production and analysis of both personal and commercial photographic imagery. Students are required to provide their own 35 mm camera with manual controls.

3 Units
36 Lecture hours
72 Lab hours

PHTO 140
Introduction to Lighting

Advisory: READ 043 or appropriate placement, ENGL 035 or ENLA 100 or appropriate placement, PHTO 110 or TV 135
Transfers to: CSU

In this course students use cameras to explore the creative use of light, and to produce works that apply to basic lighting principles with natural, continuous, or strobe light sources. Topics include an introduction to lighting vocabulary, design, and exposure control, and light modifiers are covered through concept-driven assignments. Relevant examples of lighting from historic and contemporary photography as well as the cinematic arts are presented throughout. This course is intended for all students working with camera-based

media whose work requires the use of light to convey meaning, define a subject, or tell a story.

3 Units
36 Lecture Hours
72 Lab Hours

PHTO 230
Medium and Large Format Photography
(Formerly PHTO 290)

Prerequisite: PHTO 110, PHTO 130
Advisory: ENGL 035 or ENLA 100, READ 043 or appropriate placement
Transfers to: UC, CSU

This course is for students who have completed beginning analog and digital photography courses successfully and seek to study more advanced technical and conceptual approaches to photography using medium and large format cameras. The course is designed as a hybrid course that combines analog and digital techniques into one workflow. Special emphasis is given to the understanding and analysis of photographic imagery and portfolio development.

3 Units
36 Lecture hours
72 Lab hours

PHTO 299
Directed Study: Photography

Prerequisite: PHTO 130, PHTO 110
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an opportunity for photography students to prepare and develop a portfolio project centered on a conceptual, technical, or visual theme. The theme of the portfolio project will be arranged by agreement between the instructor and students, who must submit a proposal to the instructor as part of this agreement. Students are required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion, and the instructor will monitor students' progress regularly throughout the semester. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units
54 to 162 Lab hours

PHYSICS

Division of Mathematics, Sciences, and Engineering

PHY 120
Physics for Everyday Use

Prerequisite: MATH 050 or MATH 050D or MATH 053 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive no credit for PHY 120 if taken after PHY 150 or PHY 211)*
This course investigates the basic characteristics of matter and the interactions that govern its behavior and emphasizes how remarkable everyday phenomena are. Examples from popular culture (movies, TV, and sports) are emphasized. Topics include how to describe an object's motion, how to explain changes in an object's motion, the roles of work and energy, and other topics. The course is oriented to the non-science major, stresses conceptual understanding, and is intended to present students with an opportunity to see how our world works.

4 Units
54 Lecture hours
54 Lab hours

PHY 150 (C-ID PHYS 100S, PHYS 105)
General Physics I

Prerequisite: MATH 175 or appropriate placement

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for one physics series: PHY 150 and PHY 160 or PHY 211, PHY 212, and PHY 213)*

This course is the first of a two-semester, trigonometry-based physics sequence and is designed for students transferring to a four-year institution and planning careers in health professional fields such as medicine, dentistry, veterinary science, pharmacy, and optometry as well as those students in engineering technology and architecture. Topics include kinematics, dynamics, energy, work, momentum, conservation principles, rotational motion, simple harmonic motion, fluids, and thermodynamics. Students majoring in the biological sciences should consult a counselor as to whether this course satisfies the general preparation requirements for their major at their intended transfer university.

4 Units
54 Lecture hours
54 Lab hours

PHY 160 (C-ID PHYS 100S, PHYS 110)**General Physics II**

Prerequisite: PHY 150

Transfers to: UC (credit limit*), CSU (*Students will receive credit for one physics series: PHY 150 and PHY 160 or PHY 211, PHY 212, and PHY 213)

This course is the second of a two-semester, trigonometry-based physics sequence and is designed for students transferring to a four-year institution with majors in health professional fields such as medicine, dentistry, veterinary science, pharmacy, and optometry as well as those students in engineering technology and architecture. Topics include electricity and magnetism, oscillations, waves, optics, and modern physics. Students majoring in the biological sciences should consult a counselor as to whether this course satisfies the general preparation requirements for their major at their intended transfer university.

4 Units

54 Lecture hours

54 Lab hours

PHY 211 (C-ID PHYS 200S, PHYS 205)**Physics for Scientists and Engineers - I**

Prerequisite: MATH 190 or MATH 190H

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for one physics series: PHY 150 and PHY 160 or PHY 211, PHY 212, and PHY 213)

This course is the first of a three-semester sequence and is designed for students transferring to a four-year institution with majors in the sciences and engineering. Topics covered are kinematics, dynamics, energy, work, momentum, and conservation principles.

4 Units

54 Lecture hours

54 Lab hours

PHY 212 (C-ID PHYS 200S, PHYS 215)**Physics for Scientists and Engineers - II**

Prerequisite: PHY 211 and MATH 191

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit*), CSU (*Students will receive credit for one physics series: PHY 150 and 160 or PHY 211, PHY 212, and PHY 213)

This course is the second of a three-semester sequence and is designed for students transferring to a four-year institution with majors in the sciences and engineering. Topics covered include quantum physics, physical optics, and thermodynamics.

4 Units

54 Lecture hours

54 Lab hours

PHY 213 (C-ID PHYS 200S, PHYS 210)**Physics for Scientists and Engineers - III**

Prerequisite: PHY 211 and MATH 191

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement ; MATH 250

Transfers to: UC (credit limit*), CSU (*Students will receive credit for one physics series: PHY 150 and PHY 160 or PHY 211, PHY 212, and PHY 213)

This course is the third of a three-semester sequence and is designed for students transferring to a four-year institution with majors in the sciences and engineering. Topics covered are electric fields, electric potential, current, circuits, magnetic fields, Gauss' law, Ampere's law, Maxwell's equations, induction, and electromagnetic waves.

4 Units

54 Lecture hours

54 Lab hours

PHY 220**Unmanned Rocket Science**

Prerequisite : PHY 211

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course introduces students to the creation and implementation of payloads and unmanned flight vehicles. The payloads and unmanned vehicles such as rockets, balloons and unmanned aerial vehicles (drones) collect inflight atmospheric data that are later analyzed and presented.

3 Units

36 Lecture hours

54 Lab hours

PHY 299**Directed Study in Physics**

Advisory: PHY 211 or 212 or 213

Transfers to: CSU

The course provides an opportunity for the student to expand their studies in Physics beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

POLICE ACADEMY**Division of Public Safety****PAC 020****Physical Fitness**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040

This course is designed to keep peace officers informed of physical fitness techniques, current Federal and State laws and recent requirements which affect current law enforcement procedures. Physical Fitness for officer development presents new concepts in law enforcement procedures.

The curriculum follows that recommended as refresher training by the California Commission on Peace Officer Standards and Training.

0.037 to 0.741 Units

2 to 40 Lab hours

PAC 021**Firearms**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040

This course is designed to keep peace officers informed of new firearms techniques and equipment, current Federal and State laws and recent requirements which affect current law enforcement procedures. Firearms for Officer Development present new concepts in law enforcement procedures. The curriculum follows that recommended as refresher training by California Commission on Peace Officer Standards and Training.

0.037 to 0.741 Units

2 to 40 Lab hours

PAC 022**First Aid/CPR**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040

This course is designed to keep peace officers informed of new first aid and CPR techniques, current Federal and State laws and recent requirements which affect current law enforcement procedures. First Aid/CPR for officer development presents new concepts in law enforcement procedures.

The curriculum follows that recommended as refresher training by the California Commission on Peace Officer Standards and Training.

0.148 to 2.962 Units

2 to 40 Lecture hours

2 to 40 Lab hours

PAC 023**Field Training Officer Course**

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040

This course is designed to teach a Police Officer how to train new recruits. This course includes training principles, civil liability, ethics and integrity, performance goals, principles of instruction, and role model.

0.148 to 2.962 Units
2 to 40 Lecture hours
2 to 40 Lab hours

PAC 024

Weapons, Semi-Automatic Handguns

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040

This course is designed for personnel who are concerned with semiautomatic pistols as a police service side arm. Overall course will encompass Colt .45 semiautomatic, Smith and Wesson models M7P 9, M&P 9L, M&P 40L and M&P 45, Glock Models: 17, 21, 22, 34, and 35, Springfield Armory XD, or XDM, Beretta Models 92F and FS, Browning Hi-Power 9 millimeters, plus other uniform and off-duty semiautomatic pistols.

0.148 to 2.962 Units
2 to 40 Lecture hours
2 to 40 Lab hours

PAC 025

PC 832 Arrest

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040

This course is designed to provide the student, employed or seeking employment in public agencies, with the skills and information necessary to satisfy the state requirements for the PC 832 Arrest course which covers the California justice system, professional behavior, law, evidence and discretionary decision making. This course can be taken alone or in combination with PAC 4377, PC 832 Firearms and/or PAC 4378, PC 832 Communications and Arrest Methods to satisfy varying agency requirements.

0.148 to 2.962 Units
2 to 40 Lecture hours
2 to 40 Lab hours

PAC 026

PC 832 Firearms

Prerequisite: PAC 025; Pursuant to Section 13511.5 of the California Penal Code, each student who is not sponsored by a local or other law enforcement agency, must submit written certification from the California Department of Justice certifying no criminal history background which would disqualify the student pursuant to Section 12021.1 P.C. Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed to provide the student employed or seeking employment in public agencies with the skills and information necessary

to satisfy state requirements for the PC 832 Firearms course which covers firearms safety, care, cleaning, shooting and qualification. This course can be taken alone or in combination with PAC 4376, PC 832 Arrest and/or PAC 4378, PC 832 Communications/Arrest to satisfy varying agency requirements.

0.148 to 2.962 Units
2 to 40 Lecture hours
2 to 40 Lab hours

PAC 027

PC 832 Communications and Arrest Methods

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 025

This course is designed to provide the student employed or seeking employment in public agencies and currently have a working knowledge of the law enforcement functions with the skills and information necessary to satisfy state requirements for the PC 832 Communications and Arrest Techniques course which covers community relations, communications, report writing, arrest control and personal searches. This course can be taken alone or in combination with PAC 4376, PC 832 Arrest and/or PAC 4377, PC 832 Firearms to satisfy varying agency requirements. The curriculum follows that recommended as refresher training by the California Commission on Peace Officer Standards and Training.

0.148 to 2.962 Units
2 to 40 Lecture hours
2 to 40 Lab hours

PAC 040

Basic Police Recruit Class

Prerequisite: Medical clearance, California Department of Justice clearance for firearms training, passing scores on POST written and physical tests (agency sponsored cadets are exempt)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This is a fundamental course that covers criminal law, evidence, procedure and investigation, firearms, first aid, defense tactics, use of chemical agents, and other police-related subjects. This course meets the educational requirement for basic certification by the Commission on Peace Officer Standards and Training (POST).

46 Units
774 Lecture hours
162 Lab hours

PAC 042

Police Supervision

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040 or PAC 075B, 075C, 075D

This course is designed to explain and apply the elements of supervision oriented to law enforcement personnel. Methods of effective leadership, motivation, communication and techniques of training are presented. This course is certified by the Commission on Peace Officer Standards and Training (POST).

4.5 Units
81 Lecture Hours

PAC 043

Advanced Officers Course

Advisory: ENGL 035 or ENLA 100 or appropriate placement; PAC 040 or PAC 075B, 075C, 075D

This course is designed for upgrading currently employed law enforcement personnel. The curriculum follows that recommended by the Commission of Peace Officer Standards and Training. The course is designed to keep peace officers informed of new laws, recent court decisions, current enforcement procedures, new concepts in law enforcement, technology, community relations and other refresher training as may be necessary.

0.148 to 2.962 Units
2 to 40 Lecture hours
2 to 40 Lab hours

PAC 071

Public Safety Dispatcher Basic Course

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; PAC 040

This course meets the POST (California Commission on Peace Officer Standards Training) requirements for the position of public safety dispatcher. The content of this course is a combination of the following topics: Professional Orientation, Criminal Justice System, Law, Communication Technology, Telephone Procedures, Radio Procedures, Missing Persons, Domestic Violence, Referral Services, Cultural Diversity, Sexual Harassment, Hate Crimes, Gang Awareness, Stress Management, Critical Incidents, Telecommunications and Practical Application Activities.

6 Units
102 Lecture hours
18 Lab hours

PAC 075B

Basic Course-Module III (Ext)

Prerequisite: Medical clearance, California Department of Justice clearance for firearms training, passing scores on POST written and physical tests (agency sponsored cadets are exempt).

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for those interested in becoming a Level III Reserve officer. This course covers criminal law, evidence, investiga-

tions, firearms, arrest and control, vehicle operations, report writing, first aid/CPR, cultural diversity, and other related police topics. It is the level of training which satisfies the legal requirements for a Level III Reserve officer.

7 Units

99 Lecture hours

81 Lab hours

PAC 075C

Basic Course - Module II (Ext)

Prerequisite: Successful completion of PAC 075B or POST Module III, current (within last 3 years) in PC 832 Arrest and Firearms training requirements, passage of the POST-constructed Comprehensive Module III End-of-Course Proficiency Test within the preceding 12 months, medical clearance, Department of Justice clearance for firearms training
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for those interested in becoming a Level II Reserve officer. This course covers criminal law, evidence, investigations, firearms, arrest and control, community relations, report writing, cultural diversity, and other related police topics. It is training which satisfies the legal requirements for a Level II Reserve officer and can be used as a prerequisite for the PAC 075D Module I course.

8.5 Units

117 Lecture hours

108 Lab hours

PAC 075D

Basic Course-Module I (Ext)

Prerequisite: Successful completion of PAC 075B and PAC 075C or POST Modules III and II, current (within last 3 years) in PC 832 Arrest and Firearms training requirements, passage of the POST-constructed Comprehensive Module II End-of-Course Proficiency Test within the preceding 12 months, medical clearance, Department of Justice clearance for firearms training
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for those interested in becoming a Level I Reserve officer or a regular peace officer. This course covers criminal law, evidence, investigations, firearms, arrest and control, emergency vehicle operation, and other related police topics. It is the final level of training which constitutes satisfaction of the Regular Basic Course training requirement and the legal requirements for a Level I Reserve officer and a regular police officer in accordance with Commission on

Peace Officer Standards and Training requirements.

21.5 Units

297 Lecture hours

270 Lab hours

PAC 075E

Basic Academy Intensive Modular III

Prerequisite: Medical clearance, California Department of Justice clearance for firearms training, passing scores on POST written and physical tests (agency sponsored cadets are exempt).

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for those interested in becoming a Level III Reserve officer. This course covers criminal law, evidence, investigations, firearms, arrest and control, vehicle operations, report writing, first aid/CPR, cultural diversity, and other related police topics. It is the level of training which satisfies the legal requirements for a Level III Reserve officer.

7 Units

99 Lecture hours

81 Lab hours

PAC 075F

Basic Academy Intensive Modular II

Prerequisite: Medical Clearance, California Department of Justice clearance for firearms training, passing scores on POST written and physical tests (agency sponsored cadets are exempt) and PAC 075E

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for those interested in becoming a Level II Reserve officer. This course covers criminal law, evidence, investigations, firearms, arrest and control, vehicle operations, report writing, first aid/CPR, cultural diversity, and other related police topics. It is the level of training which satisfies the legal requirements for a Level II Reserve officer.

8.5 Units

117 Lecture hours

108 Lab hours

PAC 075G

Basic Academy Intensive Modular I

Prerequisite: Medical Clearance, California Department of Justice clearance for firearms training, Passing scores on POST written and physical tests (agency sponsored cadets are exempt) and PAC 075F

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for those interested in becoming a Post Certified Police Officer. This course covers criminal law, evidence, investigations, firearms, arrest and control,

vehicle operations, report writing, first aid/CPR, cultural diversity, and other related police topics. It is the level of training which satisfies the legal requirements for a Post Certified Police Officer.

21.5 Units

297 Lecture hours

270 Lab hours

PAC 078

Requalification - Basic Course

Prerequisite: PAC 040 or successful completion of a California POST Basic Police Academy; A California Department of Justice clearance for firearms training

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is for students who have completed basic police recruit academy training but have not been active in the law enforcement field for at least three years. The course provides a review of the skills and knowledge needed to return to active law enforcement duty. The topics covered include human relations, legal changes and a review of current legal issues, conducting a preliminary investigation, field tactics, the use of force and weaponry, and racial profiling.

6 Units

90 Lecture hours

54 Lab hours

PAC 083

Pre-Academy Physical Fitness

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 022 or appropriate placement

This course is designed to help prospective police cadets improve their physical performance and keep informed of physical fitness techniques prior to entering the Río Hondo Police Academy. The curriculum is geared toward and utilized by the California Commission on Peace Officer Standards and Training.

0.148 to 2.962 Units

2 to 40 Lecture hours

2 to 40 Lab hours

POLITICAL SCIENCE

Division of Behavioral & Social Sciences

POLS 110 (C-ID POLS 110)

Government of the United States

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: POLS 110 or POLS 110H)*

This course surveys and analyzes the origins, principles, institutions, policies, and politics of U.S. National and California State Governments, including their constitutions. Emphasis is placed on the rights and responsibilities of citizens, and an understanding of the political processes and issues involved in the workings of government. This course fulfills the American Institutions requirement for the Associate Degree. It also is suitable for students wishing to expand their knowledge of local, state and national governments.

3 Units
54 Lecture hours

POLS 110H (C-ID POLS 110)
Government of the United States
Honors

Prerequisite: ENGL 101
Advisory: READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: POLS 110 or POLS 110H)*

This course surveys and analyzes the origins, principles, institutions, policies, and politics of U.S. National and California State Governments, including their constitutions. Emphasis is placed on the rights and responsibilities of citizens, and an understanding of the political processes and issues involved in the workings of government. This course fulfills the American Institutions requirement for the Associate Degree. It also is suitable for students wishing to expand their knowledge of local, state and national governments. This course is intended for students eligible for the Honors Program.

3 Units
54 Lecture hours

POLS 115
Women in U.S. Politics

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course examines the status and role of women in American politics and their participation in the electoral process as voters, activists, candidates, and elected officeholders. Topics of discussion include theoretical frameworks and approaches to studying women in American politics; the intersection of gender, race, and ethnicity in U.S. politics; the gender gap in elections and public opinion; gender stereotypes in American elections; women's underrepresentation in U.S. politics; and women in political institutions.

3 Units
54 Lecture hours

POLS 120
California State and Local Governments

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course stresses the study of California state and local government (counties, cities, and special districts) and California party politics, including the study of the California constitution, intergovernmental relations, regional governments, and urban politics and problems. This course is designed to make available to students the concepts, information, and skills which will enable them to better understand the political and governmental systems in which Californians function.

3 Units
54 Lecture hours

POLS 125
Law and Democracy

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course provides an examination and analysis of practical law as it affects people in daily life as citizens in a democracy. It assists in the development of skills to successfully navigate legal systems and in understanding democratic political values. Emphasis is placed on constitutional rights and civil liberties, police encounters and criminal law, local government and advocacy, small claims and traffic courts, landlord/tenant relations, family law, consumer rights, contracts, employment and immigration. Further emphasis is placed on application, critical thinking and problem solving in common legal situations. This course is designed for any student wishing to learn more about the law and its interaction with democratic government and those students wishing to attend law school. It is also a requirement for any student seeking to participate in the Community College Pathway to Law School Initiative.

3 Units
54 Lecture hours

POLS 128 (C-ID POLS 120)
(same as PHIL 128)

Introduction to Political Philosophy

Advisory: ENGL 101; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: POLS 128 or POLS 128H)*

This course is for students interested in the relationship between political systems and philosophy, and is especially relevant for students interested in political science, philosophy, and law. The course introduces the

history and development of political thought, and considers the justification of the state, interpretations of justice, systems of government, conceptions of rights and distributions of goods, and justification for civil disobedience, among other topics.

3 Units
54 Lecture hours

POLS 128H (C-ID POLS 120)
(same as PHIL 128H)
Introduction to Political Philosophy
Honors

Prerequisite: ENGL 101
Advisory: READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: POLS 128 or POLS 128H)*

This course is for students interested in the relationship between political systems and philosophy, and is especially relevant for students interested in political science, philosophy, and law. The course introduces the history and development of political thought, and considers the justification of the state, interpretations of justice, systems of government, conceptions of rights and distributions of goods, and justification for civil disobedience, among other topics. This course is designed for students who meet Honors Program requirements.

3 Units
54 Lecture hours

POLS 130 (C-ID POLS 130)
Comparative Government

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course examines the political systems of selected industrial democracies, dictatorships, and governments of the developing world. Emphasis is placed on the institutional development and political processes and cultures within these countries. This course features an examination of current political problems and a comparison of such differing ideologies as Marxism, democracy, theocracy, and totalitarianism. This course is intended for the student interested in the study of foreign governments and for those who wish to major in political science.

3 Units
54 Lecture hours

POLS 135 (same as ECON 135)
International Political Economy

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This is an introductory course designed for students interested

in economics and political science, as well as anyone interested in the global interconnectedness of the world economy. The course focuses on the relations between the political and economic systems within the global economy. The course covers the impact of political decisions on world economies and international organizations. Further emphasis is placed on a comparison-contrast of various national economies. Geographic areas of concern include Africa, Europe, the Pacific Rim, the Middle East, Latin America, Russia, China, and the United States. The course is cross-listed as Economics 135 and Political Science 135. Credit is given in either area, not both.

3 Units

54 Lecture hours

POLS 140 (C-ID POLS 140)

International Relations

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course examines the structure and operation of the international system. Emphasis is placed on the nature and sources of conflict and cooperation, issues of war and peace among states in the international system, and international economic development. The impact of nation-states, international organizations, and non-governmental actors are all examined. This course is suitable for students who wish to expand their knowledge of international politics and for those who wish to major in political science or international relations.

3 Units

54 Lecture hours

POLS 150

Chicana/o/x Politics

(Same as CHST 150)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 appropriate placement

Transfers to: UC, CSU

This course examines United States history and political issues relevant to the Chicana/o/x and Latina/o/x communities. The course provides an overview of demographic changes in the U.S. and examines political activism and political leadership. Students interested in this course may include individuals with familial or personal connections to the Chicana/o/x (Mexican-American) community and/or those intending to work in environments with high concentrations of this population.

3 Units

54 Lecture hours

POLS 299

Directed Study: Political Science

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals.

Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

PSYCHOLOGY

Division of Behavioral & Social Sciences

PSY 101 (C-ID PSY 110)

Introductory Psychology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PSY 101 or PSY 101H)*

This course is designed as a general introduction to psychology for psychology majors, those with an interest in psychology, or anyone with a desire to further their understanding of human behavior. It provides an overview of the field of psychology, introducing students to the research methods used to advance the science of psychology and the various areas that comprise this diverse discipline. Research and theories are presented, discussed, and evaluated. Topics covered include biological psychology,

sensation and perception, lifespan development, learning, memory, motivation and emotion, cognition, personality, psychopathology and social psychology.

3 Units

54 Lecture hours

PSY 101H (C-ID PSY 110)

Introductory Psychology Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*

*(*Students will receive credit for only one of the following courses: PSY 101 or PSY 101H)*

This course is designed as a general introduction to psychology for psychology majors, those with an interest in psychology, or anyone with a desire to further their understanding of human behavior. It provides an overview of the field of psychology, introducing students to the research methods used to advance the science of psychology and the various areas that comprise this diverse discipline. Research and theories are presented, discussed, and evaluated. Topics covered include biological psychology, sensation and perception, lifespan development, learning, memory, motivation and emotion, cognition, personality, psychopathology and social psychology. This course is intended for those who meet Honors Program requirements.

3 Units

54 Lecture hours

PSY 112 (C-ID PSY 180)

Lifespan Development

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PSY 112 or CD 106)*

This course provides an overview of human psychological development across the lifespan. The physical, cognitive, social, and emotional changes that occur from the prenatal period through old age are addressed. In addition, current research findings and their applicability to ongoing developmental problems are explored. This course is appropriate for the student seeking to develop a better understanding of the development gains and losses that occur throughout our lives.

3 Units

54 Lecture hours

PSY 114 (C-ID PSY 120)

Introduction to Abnormal Psychology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course provides an introduction to the study of abnormal behavior for psychology majors, those with an interest in abnormal psychology, or anyone with a desire to further their understanding of abnormality. The classification, assessment and treatment of psychological disorders will be explored. Students will not only develop an understanding of the etiology and diagnosis of such disorders, as based upon DSM-IV-TR criteria, but develop an appreciation of the cultural, historical and theoretical influences that affect the definitions and treatment of abnormal behavior.
3 Units
54 Lecture hours

PSY 121 (C-ID ADS 110X)
Drugs, Society, and Behavior

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU
This course is for the student who seeks a basic understanding of the effects of drugs of abuse and an in-depth consideration of the societal aspects of psychoactive drugs. It is designed for those students interested in furthering their understanding of psychoactive drugs and those interested in working with populations recovering from or at risk for drug problems. Current and historical uses of and attitudes towards drugs will be addressed, as well as drug use disorders, drug legislation, and treatment options. Societal and cultural differences will also be noted.
3 Units
54 Lecture hours

PSY 127 (C-ID ADS 140X)
Introduction to the Physiological Effects of Drugs of Abuse

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU
This course is designed for students interested in furthering their understanding of psychoactive drugs and those interested in working with populations recovering from or at risk for drug problems. It provides an examination of the pharmacological actions of drugs of abuse and how this relates to the physiological, as well as the behavioral, effects of such drugs. The properties of drugs that increase the likelihood of the development of substance use disorders will be emphasized.
3 Units
54 Lecture hours

PSY 170
Introduction to Learning and Memory

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU
This course details the background and research that led to the identification of the different types of learning and memory. Students will explore topics in the field of learning and memory including but not limited to classical conditioning, operant conditioning, instrumental conditioning, short-term and long-term memory, forgetting, and models of learning and memory. This course is beneficial for students that are Psychology majors, students looking to transfer as a Psychology major and students that are interested in learning about the field of learning and memory.
3 Units
54 Lecture hours

PSY 180
Positive Psychology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU
This course focuses on the research, theories, and ideas surrounding, promoting, and maintaining well-being, good health, and happiness. Students explore topics in the field of positive psychology including but not limited to wellness, optimism, flow, happiness, and positive thinking. The course is beneficial for students majoring in psychology, or looking to transfer as a psychology major.
3 Units
54 Lecture hours

PSY 190 (C-ID MATH 110, SOCI 125)
Statistics for the Behavioral Sciences

Prerequisite: MATH 062, MATH 070 or MATH 070D or MATH 073 or appropriate placement
Advisory: ENGL 101 and READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*The UC will grant credit for only one of the following courses: MATH 130 or MATH 130H or PSY 190.)*
This course provides an overview of the types of statistics that are important in the behavioral sciences. The main focus of this course is on hypothesis testing and the statistics that are used to analyze it. Students will learn to present and interpret experimental data from the behavioral sciences. Topics covered include basic probability, measures of central tendency, measures of variance, sampling, and inferential statistics. This course is designed for students majoring in psychology, sociology, political science, and anthropology. NOTE: MATH 062 or MATH 073 can be used to fulfill the prerequisite requirement for this class. Some majors require that students take MATH 073 (not MATH 062) and others do not.

Students should see a counselor to determine which pathway will work best for them.
4 Units
72 Lecture hours

PSY 200 (C-ID PSY 200)
Research Methods in Psychology

Prerequisite: PSY 101 or PSY 101H and PSY 190 or MATH 130 or MATH 130H
Advisory: ENGL 101; READ 043 or appropriate placement
Transfers to: UC, CSU
This course provides an introduction to the philosophy of science and the examination of the hypothetical deductive methods and their relationship to theory. Topics include: the nature of experimental research and design, experimental and non-experimental research-including group and single-subject designs, literature review, research ethics, collection and analysis of data, and writing APA-style reports. Collection, handling, and analysis of original empirical data, during class and outside of class, in both experimental and non-experimental designs, are an integral component of the course. The course is designed for students intending to pursue a degree in psychology.
3 Units
36 Lecture hours
54 Lab hours

PSY 210 (C-ID PSY 150)
Biological Psychology

Prerequisite: PSY 101
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PSY 210 or PSY 210H)*
This course is designed for the student who has an interest in understanding the biological processes that underlie human behavior. The biological basis of normal and abnormal behavior, including sensory systems, brain and behavior relationships, and underlying neurochemical processes will be addressed. The extent to which biological processes interact with environmental influences to determine behavior will be explored.
3 Units
54 Lecture hours

PSY 210H (C-ID PSY 150)
Biological Psychology Honors

Prerequisite: PSY 101 and ENGL 101
Enrollment is restricted to those who meet Honors Program requirements (minimum GPA of 3.0)
Advisory: READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: PSY 210 or PSY 210H)*

This course is designed for the student who has an interest in understanding the biological processes that underlie human behavior. The biological basis of normal and abnormal behavior, including sensory systems, brain and behavior relationships, and underlying neurochemical processes will be addressed. The extent to which biological processes interact with environmental influences to determine behavior will be explored. This course is intended for students eligible for the Honors Program.

3 Units

54 Lecture hours

PSY 299

Directed Study: Psychology

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

This course provides an introduction to the field of broadcasting and other electronic media. Emphasis is placed on the history, development, and current status of broadcasting and related industries. Students will explore the broadcasting industry and develop "on-air" skills for a variety of radio formats. Upon completion, students should be able to demonstrate knowledge of regulations, organizational structure, revenue sources, historical development, and the ongoing operation of broadcasting and related industries.

3 Units

54 Lecture hours

RDIO 136

Radio Production

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory-level course focuses on the theory and application of audio production techniques for radio broadcasting. Students learn audio equipment for both live and pre-recorded (live-to-tape) broadcasting, including learning broadcast writing, radio program formats, announcing skills, how to use recording equipment, mixers, and digital audio production.

4 Units

36 Lecture hours

108 Lab hours

RDIO 236

Advanced Radio Production

Prerequisite: RDIO 136

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is an opportunity for advanced study for students who want to learn production and management techniques used in radio broadcasting. Students are shown proper announcing and on-air presentation techniques through lecture, demonstration, and taped examples. Students will have an opportunity to air their programs over KRHC, the campus internet radio station.

4 Units

36 Lecture hours

108 Lab hours

RDIO 290

Cooperative Work Experience/Internship for Radio Related Fields

Prerequisite: RDIO 104

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in radio related fields under supervision of a college instructor and is facilitated by

the use of learning objectives. The student will be working in a skilled or professional level assignment in an area of radio related fields and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose intended job is related to the field of radio and have completed or enrolled in the appropriate coursework. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;

3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;

3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

RDIO 299

Directed Study: Radio

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

RADIO

Division of Communications & Languages

RDIO 104

Radio Broadcasting

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

READING

Division of Communications & Languages

READ 012

Learning Strategies

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 021 or appropriate placement

This course is designed for students entering college who need to develop their skills as learners. Students will build and acquire study techniques in the areas of note taking, test taking, text reading, memorizing, time planning and communicating. The emphasis of this class will be on learning new techniques and then applying them to classes and work situations. This is a non-degree credit course and is offered on a pass/no pass basis.

1.5 Units

27 Lecture hours

READ 021

Basic Reading

Prerequisite: Appropriate placement through the Río Hondo Assessment process

Corequisite: READ 021L

This course is designed for students who want to improve their reading skills in order to succeed in other college classes. Students learn how to read and understand short works of fiction and nonfiction as well as key vocabulary words associated with college and everyday life through context clues, word parts, and dictionary usage. Students also learn to recognize transitions, main ideas and supporting details. This is a non-degree applicable course and is offered on a pass/no pass basis. All students are required to concurrently enroll in the Reading Lab (READ 021L).

3 Units

54 Lecture hours

READ 021L

Reading Lab

Prerequisite: Appropriate placement through the Río Hondo Assessment process

Corequisite: READ 021

This course is a skills class designed to assist students in improving reading comprehension and vocabulary through individually prescribed lab work. Students complete reading tasks intended to complement the activities of their reading course. All READ 021 students must enroll in this concurrently. This is a non-degree applicable course offered on a pass/no pass basis.

0.5 Units

27 Lab hours

READ 022

Intermediate Reading Skills

Prerequisite: READ 021 and READ 021L or appropriate placement through the Río Hondo assessment process

Corequisite: READ 022L

This course is designed for students who want to improve their reading skills in order to succeed in other college classes. Students will develop comprehension and vocabulary through the reading of material drawn from popular works, textbooks, magazines, and newspapers. Areas addressed include determining main ideas, recognizing supporting details, identifying author's organization, and making inferences. This is a non-degree credit course and is offered on a pass/no pass basis. All students are required to concurrently enroll in READ 022L.

3 Units

54 Lecture hours

READ 022L

Reading Lab

Prerequisite: Successful completion of READ 021 with a "P" or appropriate placement through the Río Hondo assessment process

Corequisite: READ 022

This course is a skills class intended to assist students in improving reading comprehension and vocabulary through individually prescribed lab work. Students complete reading tasks designed to complement the activities of their reading course. All READ 022 students must enroll concurrently in this course. This is a non-degree applicable course offered on a pass / no pass basis.

0.5 Units

27 Lab hours

READ 043

Reading College Textbooks

Prerequisite: READ 022 or READ 022L or appropriate placement through the Río Hondo College assessment process

This is a course designed for students who need to improve their reading competencies in order to succeed in other college classes. Areas of emphasis will include reading strategies essential in such academic areas as social sciences, science, technology, business and humanities. The course also introduces academic vocabulary.

3 Units

54 Lecture hours

READ 044

Learning Strategies for Composition and Research

This course is designed for students entering college who need to develop their composition and research skills. Students will build and acquire study techniques in the areas of note taking, test taking, text reading, memorizing, time planning and communicating.

The emphasis of this class will be on learning new techniques and then applying them to classes and work situations.

1.5 Units

27 Lecture hours

READ 101

Critical Reading

Prerequisite: READ 043 or appropriate placement through the Río Hondo College assessment process

Advisory: ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC, CSU

This course is designed to aid students in acquiring critical reading and thinking skills across the disciplines. Emphasis is placed on the ability to analyze and evaluate material by establishing thesis and support as well as by analyzing elements of argumentation. The course also focuses on vocabulary and the effects of language on the reader.

3 Units

54 Lecture hours

READ 134

Academic Success and Lifelong Learning

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This comprehensive course is designed for students to acquire reading and study strategies for college success and lifelong learning. Outcomes include the knowledge of applicable educational learning theories as well as psychological and physiological tools that promote self-development in learning. Specific topics consist of reading print versus digital texts, critical thinking, lecture and textbook note taking, metacognitive strategies, test preparation, time management, and to aid the student in achieving academic and lifelong goals.

3 Units

54 Lecture hours

SOCIOLOGY

Division of Behavioral & Social Sciences

SOC 101 (C-ID SOCI 110)

Introduction to Sociology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*

*(*Students will receive credit for only one of the following courses: SOC 101 or SOC 101H)*

This course is designed for those with an interest in Sociology, or anyone with a desire to further their

understanding of human group behavior and the organization of society. The student, using several theoretical points of view, will study and analyze: (1) the organization of social life; (2) problems of inequality - of age, sex, race and ethnicity, social class and life style; (3) the basic social institutions: family, education, politics, economics, and religion; and (4) global issues of population, technology, social movements and social change.

3 Units

54 Lecture hours

SOC 101H (C-ID SOCI 110)

Introduction to Sociology Honors

Prerequisite: Enrollment is restricted to those who meet Honors Program requirements (minimum GPA of 3.0) and completion of ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: SOC 101 or SOC 101H)*

This course is designed for those with an interest in Sociology, or anyone with a desire to further their understanding of human group behavior and the organization of society. The student, using several theoretical points of view, will study and analyze: (1) the organization of social life; (2) problems of inequality - of age, sex, race and ethnicity, social class and life style; (3) the basic social institutions: family, education, politics, economics, and religion; and (4) global issues of population, technology, social movements and social change. This course is intended for students eligible for the Honors Program.

3 Units

54 Lecture hours

SOC 102 (C-ID SOCI 115)

Major Social Problems

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed to provide students with an understanding of the definition, development, reduction and elimination of major social problems in contemporary society. Topics addressed include problems of mental and physical health including addictions, crime and violence, social inequality, terrorism and war, as well as technology and the environment. Various social theories and relevant empirical research are critically examined throughout the course.

3 Units

54 Lecture hours

SOC 105

Introduction to Human Sexuality

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students interested in the social scientific study of human sexuality. The course provides students with knowledge about the processes and variation in sexual functions, reproduction, intimate relationships, sexual and gender role development and sexual activities. Numerous factors involved in human sexuality are explored, emphasizing sexuality as a form of human interaction. The social, cultural, and historical contexts of human sexuality will be critically analyzed.

3 Units

54 Lecture hours

SOC 110

Human Sexuality from a Cross-Cultural Perspective (Same as ANTH 110)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students interested in human sexuality from a cross-cultural perspective. Sexual anatomy, development, response, and behavior will be examined, along with historical and cultural patterns. Students will learn about the development and expression of gender and orientation from both Western and non-Western perspectives, with an emphasis on the influence of culture on individuals.

3 Units

54 Lecture hours

SOC 114 (C-ID SOCI 130)

Marriage, Family and Intimate Relationships

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student interested in examining, from a sociological perspective, issues such as marriage, family, and emerging alternative life styles which constitute the reality of life today. The course explores love, sexuality, mate selection, and engagement preceding traditional marriage and family patterns, extra-marital and non-marital unions, singles, and future trends in intimate relationship styles.

3 Units

54 Lecture hours

SOC 116 (C-ID SOCI 150)

Introduction to Race and Ethnic Relations

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students interested in understanding the complexities of multi-ethnic, multi-racial societies. This course presents an overview of the structure and character of racial and ethnic relations in the United States and abroad. Students will gain knowledge of the treatment and experiences of a variety of racial and ethnic cohorts and gain insight into the complex social features of inter-group contact.

3 Units

54 Lecture hours

SOC 120 (C-ID SOCI 140)

Perspectives of Sex & Gender

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

In this course we will explore how gender shapes our lives and the world around us. Using a sociological perspective, we will examine gender as a social construction rather than a simple biological difference. Topics to be covered may include cultural ideas of gender, gender and the economy, politics, the media, families, and education. This course is designed for students who want to learn more about the social connections of gender and how the importance of gender differences are strengthened in our society today.

3 Units

54 Lecture hours

SOC 127 (C-ID SOCI 160)

Introduction to Criminology

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for students interested in the subject of criminology. The scientific analysis of the nature, extent, and causes of violations of societal rules of behavior that are formally defined as crime and delinquency will be emphasized. The course includes an analysis of the development of criminal law and the administration of criminal justice, the patterns of criminality and delinquency, the impact of crime on social change, and the labeling, identification, characteristics, and treatment of criminals and delinquents.

3 Units

54 Lecture hours

SOC 130

Introduction to Disability Studies

Advisory: SOC 101, ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; SOC 101

Transfers to: UC, CSU

This course introduces the topic of disability studies from a sociological perspective. Students learn defini-

tions and distinctions involved in the study of disabilities, which include various theories and models of disability. The course is designed for students who want to learn about the connections between disability and society, including the culture of disability and ableism, the relationship between disability and various social institutions, and the intersectional relationship between disabled and other marginalized groups.

3 Units

54 Lecture hours

SOC 148

La Chicana: The Contemporary Mexican-American Female (Same as CHST 148)

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This introductory course explores the racial/ethnic identity formation of Chicanas/Mexican origin women in the United States. Course themes include an examination of the genesis of the term "Chicana"; the emergence of Chicana feminism, and the intersection of race, gender, class, and sexuality in relation to the formation and study of Chicana identities. This course is an interdisciplinary one, drawing on methodologies from racial/ethnic studies, women/gender studies, queer studies, history, literature, sociology, and popular culture. The course is appropriate for students interested in furthering their understanding of the social construction of the Mexican-American woman.

3 Units

54 Lecture hours

SOC 148H

La Chicana: The Contemporary Mexican-American Female Honors (same as CHST 148H)

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: CSU

This introductory course explores the racial/ethnic identity formation of Chicanas/Mexican-origin women in the United States. Course themes include an examination of the genesis of the term "Chicana"; the emergence of Chicana feminism; and the intersection of race, gender, class, and sexuality in relation to the formation and study of Chicana identities. This course is interdisciplinary, drawing on methodologies from racial/ethnic studies, women/gender studies, queer studies, history, literature, sociology, and popular culture. The course is appropriate for students interested in furthering their understanding of the social construction of the Mexican-

American woman and who are eligible for the Honors Program.

3 Units

54 Lecture Hours

SOC 299

Directed Study in Sociology

Prerequisite: SOC 101

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an opportunity for students to expand their studies in Sociology beyond the classroom by completing a project or an assignment arranged by an agreement between students and an instructor.

Independent study/directed study is intended for students able to assume responsibility for independent work, and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average, a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor.

Independent studies/directed studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students are expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress are evaluated at regular intervals. Academic standards for independent studies/directed studies shall be the same as those for other courses. Units are awarded in accordance to Title V regulations, with one unit (1) of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of four (4) units within a discipline, and may not accumulate more than a total of 12 units college wide.

1 to 3 Units

54 to 162 Lab hours

SOC 325

Analysis of Social Change

Prerequisite: ENGL 201, SOC 101 or SOC 101H, SOC 102

This upper division general education course is designed for students pursuing a Bachelors of Science degree in Automotive Technology and is open to all of those students who have successfully completed the required prerequisites. Students will develop a broad understanding of social change within society through the examination of the various social mechanisms that lead to, promote, and eventually incorporate or quell

the products and processes of social change. Special attention will be paid to industrialization, globalization, social movements, the implementation and evolution of technology and how social change is shaped by and produces unique social behavior.

3 Units

54 Lecture hours

SPANISH

Division of Communications & Languages

SPAN 101 (C-ID SPAN 100)

Spanish I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following sequences of courses: SPAN 101 and SPAN 102 or SPAN 101S and SPAN 102S)*

This course is an introduction to the essentials of Spanish language: reading, listening, speaking, and writing skills. Various facets of Spanish-speaking cultures will be analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for those students who do not have a Spanish language background who wish to learn to speak Spanish or who seek a degree in the Spanish language.

4.5 Units

72 Lecture hours

27 Lab hours

SPAN 101S (C-ID SPAN 100)

Spanish for Spanish Speakers I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following sequences of courses: SPAN 101 and SPAN 102 or SPAN 101S and SPAN 102S)*

This course is an introduction to the essentials of Spanish language: reading, listening, speaking, and writing skills. Various facets of Spanish-speaking cultures will be analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs

and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for those students who do have a Spanish language background and want to develop a better written and oral competency in the language, or who seek a degree in the Spanish language.

4.5 Units

72 Lecture hours

27 Lab hours

SPAN 102 (C-ID SPAN 110)

Spanish II

Prerequisite: SPAN 101, or completion of two years of high school Spanish with a grade of "C" or better

Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following sequences of courses: SPAN 101 and SPAN 102 or SPAN 101S and SPAN 102S)*

This course is a continuation of the study of the essentials of Spanish language: reading, listening, speaking, and writing skills. The skills learned in SPAN 101 will be reviewed.

The class will increase vocabulary, grammar, and cultural knowledge to improve on the reading, listening, speaking and writing skills presented in SPAN 101. In this course the study of verb tenses and constructions is completed. Various facets of Spanish-speaking cultures will be analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for those students who do not have a Spanish language background who wish to learn to speak Spanish or who seek a degree in the Spanish language.

4.5 Units

72 Lecture hours

27 Lab hours

SPAN 102S (C-ID SPAN 110)

Spanish for Spanish Speakers II

Prerequisite: SPAN 101S

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following sequences of courses: SPAN 101 and SPAN 102 or SPAN 101S and SPAN 102S)*

This course is a continuation of the essentials of the Spanish language: reading, listening, speaking, and writing skills. The skills learned

in Spanish 101S will be reviewed. The class will increase vocabulary, grammar, and cultural knowledge to improve on the reading, listening, speaking and writing skills presented in Spanish 101S. In this course, the study of verb tenses and constructions is completed. It is designed to further improve the language skills of students with a Spanish language background. Various facets of Spanish-speaking cultures will be analyzed via cross-cultural comparisons. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for those students who do have a Spanish language background and want to develop a better written and oral competency in the language, or who seek a degree in the Spanish language.

4.5 Units

72 Lecture hours

27 Lab hours

SPAN 201 (C-ID SPAN 200)

Spanish III

Prerequisite: SPAN 102 or SPAN 102S or completion of three years of high school Spanish

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: SPAN 201 or SPAN 201H)*

This is an intermediate level course in which Spanish grammar is reviewed. It includes intensive practice in conversation and composition. Many aspects of Spanish culture are introduced in short stories by Latin-American and Spanish authors. Students strengthen their communications and written skills by analyzing these stories in Spanish. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for students who wish to broaden their knowledge in Spanish as well as for those seeking a degree in the Spanish language.

4.5 Units

72 Lecture hours

27 Lab hours

SPAN 201H (C-ID SPAN 200)

Spanish III Honors

Prerequisite: SPAN 102 or SPAN 102S or completion of three years of high school Spanish with a grade of "C" or better; ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: SPAN 201 or SPAN 201H)*

This is an intermediate level course in which Spanish grammar is reviewed. It includes intensive practice in conversation and composition. Many aspects of Spanish culture are introduced in short stories by Latin-American and Spanish authors. Students strengthen their communications and written skills by analyzing these stories in Spanish. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for students who wish to broaden their knowledge in Spanish as well as for those seeking a degree in the Spanish language. This course is intended for students eligible for the Honors Program.

4.5 Units

72 Lecture hours

27 Lab hours

SPAN 202 (C-ID SPAN 210)

Spanish IV

Prerequisite: SPAN 201 or 201H, or completion of four years of high school Spanish with a grade of "C" or better

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is the continuation of SPAN 201. SPAN 202 is an intermediate level course in which Spanish language and culture is reviewed. It stresses written and oral proficiency as well as reading comprehension and composition. Many aspects of Spanish culture, literature, and history are analyzed in readings by Latin American and Spanish authors. Students strengthen their communication and writing skills by analyzing these stories in Spanish. In addition to classroom discussion, students are required to complete at least 27 hours of intensive individualized oral-aural practice in the Language Laboratory via interactive websites, audio CDs, video programs, and films. The Language Laboratory work focuses on vocabulary, grammar, and cultural practices. This class is designed for those students who wish to broaden

their knowledge in Spanish as well as for those interested in pursuing a degree in the Spanish language..

4.5 Units

72 Lecture hours

27 Lab hours

SPAN 299

Directed Study: Spanish

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor.

Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals.

Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester.

Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

SPEECH

Division of Communications & Languages

SPCH 100 (C-ID COMM 130)

Interpersonal Communication

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

Interpersonal Communication is an introductory course focusing on interactions between two people. Designed to provide students with greater understanding of communication in every day activities, the course focuses on self-discovery and strengthening the self-image; discovering and understanding the factors that influence communication

behavior; and the establishment and maintenance of meaningful relationships in professional and social settings. This course is designed for speech communication majors or anyone with an interest in human communication.

3 Units

54 Lecture hours

SPCH 101 (C-ID COMM 110)

Public Speaking

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: SPCH 101, SPCH 101H or SPCH 102)*

This introductory course is designed to prepare students to be effective oral communicators in all aspects of public presentations, including design and delivery of a public speech. The course is appropriate for all students interested in developing their public speaking knowledge and skills, such as speech communications and languages majors, future teachers, and future business leaders.

3 Units

54 Lecture hours

SPCH 101H (C-ID COMM 110)

Public Speaking Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: SPCH 101, SPCH 101H or SPCH 102)*

This introductory course is designed to prepare students to be effective oral communicators in all aspects of public presentations, including design and delivery of a public speech. The course is appropriate for all students interested in developing their public speaking knowledge and skills, such as speech communications and languages majors, future teachers, and future business leaders. This course is designed for students eligible for the Honors Program.

3 Units

54 Lecture hours

SPCH 110 (C-ID COMM 160B)

Forensics: Speech and Debate Team

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 022 or appropriate placement; Prior or concurrent enrollment in SPCH 101 or SPCH 101H or SPCH 130 or SPCH 140

Transfers to: CSU

This course trains students to participate in Rio Hondo College's Forensic Speech and Debate Team. Emphasis is placed on preparation, including research and writing; practice; and participation in intercollegiate speech and debate tournaments and/

or community events. Students learn debate, oral interpretation, limited preparation, and platform speaking. The course is appropriate for students specializing in areas involving public speaking such as law, political science, drama, and instruction. Students who sign up for the lab hours are required to compete. This course may be taken once and repeated three times for credit.

2 to 4 Units

18 Lecture hours

54 to 162 Lab hours

SPCH 130 (C-ID COMM 170)

Oral Interpretation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This communication course focuses on the oral performance of various forms of literature, such as poetry, prose, and drama. The skills needed for making such public performances will be addressed and student knowledge of the various forms of literature will be enhanced. Emphasis is placed on creating the essence of characters in a text through facial, vocal, and kinetic methods. This course is appropriate for speech majors or anyone interested in public performance and literature.

3 Units

54 Lecture hours

SPCH 132

Readers Theatre

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This is a creative communication course focusing on group presentations of literature. Students will perform prose, drama, and/or poetry in groups so that a communicative message emerges and fosters imaginative responses in the minds of an audience. Emphasis is placed on the fusion between rhetoric, interpretation and acting. Readers Theatre is designed for Speech Communication majors and those interested in literature and performance.

3 Units

54 Lecture hours

SPCH 140 (C-ID COMM 120)

Argumentation and Debate

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: SPCH 140 or SPCH 240)*

This course is an introduction to the principles and techniques of argumentation and debate. Effective methods of research, critical analysis,

reasoning, refutation, and listening are stressed. Through debate participation and analysis, students will gain the knowledge and skills to advocate and refute argumentative positions. This course is particularly appropriate for students anticipating entering occupations where argumentation, negotiation, and issue-analysis are likely to occur.

3 Units

54 Lecture hours

SPCH 150 (C-ID COMM 150)

Intercultural Communication

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is an introduction to intercultural communication. The emphasis is on applying intercultural theories and concepts to understand the influence of cultural membership upon the communicative situation. Students completing this course will improve their intercultural communication competence. This course is recommended for students in all fields; particularly Communication Studies majors and students who anticipate high interaction with people from diverse cultures.

3 Units

54 Lecture hours

SPCH 240 (C-ID COMM 190)

Argumentation and Discussion

Prerequisite: SPCH 140

Transfers to: UC (credit limit), CSU (*Students will receive credit for only one of the following courses: SPCH 140 or SPCH 240)*

This course gives the student expanded practice and theory in argumentation. Students further develop their argumentation knowledge and skills through debate participation, observation, and discussion. This course is particularly appropriate for students anticipating entering occupations involving extensive argumentation and deliberation such as law, communication, negotiation, and any area where argumentation and debate occur frequently.

3 Units

54 Lecture hours

TECHNICAL EDUCATION

Division of Career & Technical Education

TCED 044

OSHA 10 for the Workplace

Advisory: READ 043 or appropriate placement

This course is intended for the indi-

vidual who needs an overview and/or certification of both the California and Federal OSHA Safety Regulations for the General Industry Workplace or Construction Workplace. This course will cover a detailed overview of the rules and regulations, and discuss fire protection and prevention, material handling/storage/use and disposal, hand and power tools, welding and cutting, electrical safety, and fall protection. Upon completion of this course, (as well as passing the final exam), the student will receive a 10-hour OSHA Training Certificate of Completion and/or Department of Labor card.

1 Unit

18 Lecture hours

TCED 054

OSHA Workplace Safety II

Advisory: READ 043 or appropriate placement

This course is intended for the individual who needs an intermediate-level overview and/or the number of hours required for certification of both the California and Federal OSHA Safety Regulations for the General Industry and Construction Workplace. The course will cover a detailed overview of the rules and regulations, fire protection and prevention, material handling/storage and disposal, hand and power tools, welding and cutting, electrical safety, fall protection, scaffolds, excavations, concrete and masonry construction, steel erection, demolition, cranes/hoists/elevators and conveyors, lockout/tagout procedures, industrial hygiene, and emergency action plans. Powered industrial trucks will also be covered during the course, meeting the requirement for OSHA Standard 1910.178. Upon completion of this course, (as well as passing the final exam and the powered industrial trucks operator safety training), the student will receive a 30-hour OSHA Training Certificate of Completion, which is good for life, and a powered industrial truck Certified Operator Card, which is good for 3 years.

4 Units

72 Lecture hours

TCED 060

Elementary Metallurgy

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This is an elementary course in the basic principles of metallurgy. It is designed for Welding and Machine Shop majors, but is suitable for all technology students. Emphasis is placed on terminology, numbering systems, methods of altering the properties of metals, and the effect on fabrication.

2 Units

36 Lecture hours

TCED 090

Blueprint Reading for Industry

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is for all students interested in pursuing certificates, degrees and careers related to manufacturing, welding, and drafting technologies. The course presents an introduction to the use of engineering documents or blueprints as used in industrial applications and focuses on interpreting and visualizing technical drawings in order to read and understand "The Language of Industry." Principles of reading drawings, specifications, projection principles, working drawings, details, assemblies, and pictorial representations are examined and discussed. The course is also helpful for apprentices and employees in all areas of technology including planning, purchasing, machine trades, welding/fabrication, future engineers, and inspection.

2 Units

27 Lecture hours

27 Lab hours

TCED 101

Occupational Safety and Health for the 21st Century

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an overview of the origins of occupational safety and health standards in the United States. The environmental and social justice issues that led to the creation of workplace safety and health standards will be discussed, a detailed overview of required occupational safety and health standards and regulations will be provided, and the impact of current issues in sustaining occupational safety and health on a 21st century workforce will be emphasized. Students will gain insights into the intersection of public safety, public health, and the building and environmental health standards which inform workplace safety policies and procedures. Course activities will include hands-on exercises to demonstrate hazard awareness; the correct use of tools, material handling, and safety equipment; and the development of emergency protocols and safety procedures. Students will have the opportunity at course completion to receive a Department of Labor (DOL) 30-hour Occupational Safety and Health Administration (OSHA) certification card provided all course requirements are met. The DOL card is often an initial certification for industrial occupational safety

and health technicians, first line supervisors and managers, and construction and building inspectors.

4 Units

72 Lecture hours

TCED 299

Directed Study in Technical Education

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: CSU

This course provides an opportunity for the student to expand their studies in Technical Education beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

TELEVISION

Division of Arts & Cultural Programs

TV 135

Digital Filmmaking I: Introduction

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This is an introductory course in film production techniques for narrative, documentary, and music video, and may be of interest to students interested in both film and television production. Topics include creating a story treatment, screenwriting, storyboarding, camera operation, lighting, introductory production sound, and non-linear editing. Students work in teams and crew all positions, including writer, producer, director, assistant director, cinematographer, boom operator, and editor. Emphasis is placed on defining the content, structure, and style of the production. Students implement these skills with projects in documentary, music video, and narrative filmmaking traditions.

3 Units

36 Lecture hours

54 Lab hours

TV 136

Digital Filmmaking II: Intermediate

Prerequisite: TV 135

Transfers to: UC, CSU

This intermediate course in film production techniques for narrative, music video, and branded content may be of interest to students interested in both film and television production. Topics include screenwriting, storyboarding, camera operation, lighting, production sound, and non-linear editing. Students work in teams and crew all positions, including writer, producer, director, first assistant director, cinematographer, camera assistant, gaffer, grip, boom operator, production sound mixer, and editor. The course incorporates career pathways in the contemporary media landscape, including branded content, social media, and new media. Emphasis is placed on personal storytelling, crew collaboration, professionalism, and building a professional resume and portfolio.

3 Units

36 Lecture hours

54 Lab hours

TESLA

Division of Career & Technical Education

TESL 100

Tesla Student Automotive Technician (START) Program

Prerequisite: AUTO 266

Transfers to: CSU

This course is intended to educate the entry-level technician to the technology used in Tesla motors. Topics will include: safety when working in or around high voltage, maintenance, regeneration braking, inverter power transfer, battery technologies, battery management systems, high voltage bus and charging, pack connector and penthouse controls, and autonomous technology. Electric vehicle applications and their integrated systems from Tesla motors will be used to discuss physics of battery storage, material composition, and high-voltage generation systems. This course is suitable for students already working in the battery electric/hybrid vehicle and energy technology field. The Tesla START program provides students with the skills necessary for a successful career with Tesla.

15 Units

162 Lecture hours

324 Lab hours

THEATRE

Division of Arts & Cultural Programs

THTR 101 (C-ID THTR 111, THTR 112)
Theatre Arts Appreciation

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC, CSU

This course is for students seeking an overview of the entire field of theatre. The practice and theory of the following are explored: costume, set and lighting design, acting, directing, playwriting, criticism, play structure, theatre architecture, and producing. The instructor includes a brief historical overview and organizes at least one field trip to a professional theatre production.

3 Units

54 Lecture hours

THTR 105 (C-ID THTR 113)

The History and Development of the Theatre

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement
Transfers to: UC (credit limit), CSU*

(*Students will receive credit for only one of the following courses: THTR 105 or THTR 105H)

This course is for students interested in the history of the theatre. It covers humanity's relationship with theatre from primitive tribal cultures through today's large musicals and blockbuster hits. The course explores the ways societal, religious, political, and social structures were presented and shared through the theatre; and investigates major plays, playwrights, and historic theatrical techniques through lectures, discussion, field trips, and films.

3 Units

54 Lecture hours

THTR 105H (C-ID THTR 113)

The History and Development of the Theatre Honors

Prerequisite: ENGL 101

Advisory: READ 043 or appropriate placement

Transfers to: UC (credit limit), CSU*
*(*Students will receive credit for only one of the following courses: THTR 105 or THTR 105H)*

This course is for students interested in the history of the theatre. It covers humanity's relationship with theatre from primitive tribal cultures through today's large musicals and blockbuster hits. The course explores the ways societal, religious, political, and social structures were presented and shared through the theatre; and

investigates major plays, playwrights, and historic theatrical techniques through lectures, discussion, field trips, and films. This course is designed for students eligible for the Honors program.

3 Units

54 Lecture hours

THTR 110 (C-ID THTR 151)

Principles of Acting I

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students who are interested in acting in the areas of theatre, film, and television, whether as a profession or as a hobby. The class explores the theory, practice and techniques of acting. Emphasis is placed on theatre games and exercises culminating in the presentation of scenes from contemporary dramatic literature.

3 Units

36 Lecture hours

54 Lab hours

THTR 111 (C-ID THTR 152)

Principles of Acting II

Prerequisite: THTR 110

Transfers to: UC, CSU

This course is for students who want to continue to explore theories and techniques used in preparation for the interpretation of drama through acting, and to develop their skills past the beginner level. Emphasis will be placed on deepening an understanding of the acting process through exercises, character analysis, monologues, and scenes.

3 Units

36 Lecture hours

54 Lab hours

THTR 112

Acting for the Camera

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student interested in acting techniques for film, television and commercials. The class will explore the styles, language and technical demands of each medium. Slating, voice, blocking & memorizing will be covered along with Career advice such as photos and resumes, agents, unions, auditioning & showcases. Students will work with the camera and review the results to develop their skills.

3 Units

36 Lecture hours

54 Lab hours

THTR 150 (C-ID THTR 171)

Stagecraft I for Theatre, TV, and Film

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or

appropriate placement

Transfers to: UC, CSU

The course is designed for the student who wishes to gain a basic understanding of the technical phases of scene production including construction, painting, rigging, placement and manipulation of stage scenery, lighting equipment, sound equipment, properties and wardrobe as well as the organization and management of stage activity and stagecraft terminology. The student will study the aesthetics and practical application principles of stage scenic, sound and lighting design. Students are assigned a specific crew responsibility that directly relates to a college theatre production.

3 Units

18 Lecture hours

108 Lab hours

THTR 151

Stagecraft II for Theatre, TV, and Film

Prerequisite: THTR 150

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wishes to expand the skills and concepts acquired in Stagecraft I for Theatre, TV, and Film (THTR 150). Topics such as the technical phases of scene production including construction, painting, rigging, placement and manipulation of stage scenery, lighting equipment, sound equipment, properties and wardrobe as well as the organization and management of stage activity and stagecraft terminology are revisited and expanded upon. The student will additionally do extensive study of the aesthetics and practical application principles of set design, sound design, and lighting design. Students are assigned a specific crew duty such as light board operator, sound operator or stage crew lead with added responsibility that directly relates to a college theatre production.

3 Units

18 Lecture hours

108 Lab hours

THTR 152

Stagecraft III for Theatre, TV, and Film

Prerequisite: THTR 151

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wishes to further expand the skills and concepts acquired in Stagecraft I and II for Theatre, TV and Film (THTR 150 and 151). Technical phases of scene production including construction, painting, rigging, placement and manipulation of stage scenery, lighting equipment, sound

equipment, properties and wardrobe as well as the organization and management of stage activity and stagecraft are examined in greater depth. The student will complete an in depth study of the theatrical design process designing scenery, properties, lighting and/or sound for Río Hondo College theatrical productions. Students are assigned a specific crew lead with supervisory responsibility that directly relates to a college theatre production.

3 Units

18 Lecture hours

108 Lab hours

THTR 153 (C-ID THTR 173)

Lighting Design and Production for Theatre, TV, and Film

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Prerequisite: THTR 150

Transfers to: UC, CSU

The course is designed for the student who wants to gain an understanding and appreciation of the roles light and lighting design play in the theatrical production. Students will gain understanding in lighting design theory, function and esthetics. Students will be able to hang, focus, color, cable and strike conventional and automated lighting fixtures as well as identify and select appropriate types of lighting fixtures, cables, control and power distribution equipment for a given purpose. Electrical and operational safety will receive special emphasis. Students will be able to operate lighting consoles at a proficient level.

3 Units

18 Lecture hours

108 Lab hours

THTR 154

Sound Design and Production for Theatre, TV, and Film

Prerequisite: THTR 150

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wants to gain an understanding and appreciation of the roles audio and audio design play in the theatrical production. Students will gain an understanding in audio design, function and esthetics. Students will be able to rig, cable, troubleshoot, strike and maintain analogue and digital audio equipment as well as identify and select appropriate types of microphones, cables, speakers and sound amplification equipment for a given purpose. Electrical and operational safety will

receive special emphasis. Students will be able to operate audio mixing consoles at a proficient level.

3 Units

18 Lecture hours

108 Lab hours

THTR 159 (C-ID THTR 192)

Stage Crew Activity

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students who want to gain practical, hands-on, technical experience working backstage. Students will gain experience working as part of a stage crew supporting public performances of theatrical, musical, or dance productions. This course may be taken once and repeated three times for credit.

1 to 3 Units

54 to 162 Lab hours

THTR 160

Introductory Playwriting Screenwriting

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student interested in the art of writing for theatre or film. It will include writing exercises, theatre field trips and a final staged reading of finished scripts. Students will complete a one-act or 10-minute play which will be considered for production the following semester.

3 Units

36 Lecture hours

54 Lab hours

THTR 161

Playwriting Screenwriting for Production

Prerequisite: THTR 160

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who wants to work on their playwriting/screenwriting craft with an eye to the professional market. Students will write, rewrite and polish works written with the intention of production. Students will read plays, screenplays, and teleplays that have been produced recently. Students will realistically appraise the marketability of their script through staged readings by student actors for an audience.

3 Units

36 Lecture hours

54 Lab hours

THTR 164

Theatre Production Lab I

Corequisite: THTR 150

Advisory: READ 022 or appropriate placement

Transfers to: CSU

This class is intended for students interested in exploring a career in entertainment production. The course provides a hands-on introduction to all aspects of entertainment production, including scenery, lighting, audio, costumes and properties. The student will learn the fundamentals of constructing, painting and rigging scenery, hanging and focusing lighting equipment, setting up audio systems and/or building costumes or props for the performing arts programs at Río Hondo College.

1 to 2 Units

54 to 108 Lab hours

THTR 165

Theatre Production Lab II

Prerequisite: THTR 164

Corequisite: THTR 151

Transfers to: CSU

This class is intended for students interested in careers in entertainment production. The course builds upon the basic skills acquired in THTR 164, with more sophisticated tasks and greater responsibilities in scenic construction, painting and rigging, stage lighting operations, stage audio systems and/or costume shop assignments for the performing arts programs at Río Hondo College.

1 to 2 Units

54 to 108 Lab hours

THTR 166

Theatre Production Lab III

Prerequisite: THTR 165

Corequisite: THTR 152

Transfers to: CSU

This class is intended for students pursuing careers in entertainment production. The course builds upon the skills acquired in THTR 165, providing leadership roles in scenic construction, painting and rigging, stage lighting operations, stage audio systems and/or costume shop assignments for the performing arts programs at Río Hondo College.

1 to 2 Units

54 to 108 Lab hours

THTR 170 (C-ID THTR 191)

Theatre Rehearsal and Performance

Prerequisite: Limitations: Acting students must audition and Technical/Support students must interview prior to participating in the course

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement; THTR 110

Transfers to: UC, CSU

This course is for the student who wants to participate in a stage production that is part of the American College Theatre Festival (ACTF) competition. Students' performances will be evaluated by judges representing ACTF during public performances at Río Hondo, and some will

be chosen to compete at the regional and national festivals in the areas of acting, writing, stage managing, directing, and stage design. Students are provided an opportunity to be part of a theatre company in the organization of full-length and/or one-act plays under the guidance of a faculty director. This course may be repeated three times for credit.

3 Units

18 Lecture hours

108 Lab hours

THTR 171 (C-ID THTR 191)

Musical Theatre Rehearsal and Performance

Prerequisite: Limitations: Acting students must audition and Technical/Support students must interview prior to participating in the course

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wants to be involved, onstage or backstage, in the creation and presentation of a musical production. This class introduces the student to the various aspects that make up a musical and, based upon auditions and interviews the student can take part in Music, Acting, Technical Theatre, Design, Dancing or Stage Managing under the supervision of a faculty director and other theatre, music and dance professionals.

3 Units

18 Lecture hours

108 Lab hours

THTR 172

Performing and Preparing the Comedy

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: UC, CSU

This course is for students who want to study theatre productions as they are created and expressed through comedic drama. The class will explore comedy genres, acting techniques, physical communication, and comic objectives. Students are part of a full-length or one-act production (or a combination of both), and may participate in a variety of activities including acting, directing, production, and management; auditions will determine the specific assignment.

3 Units

18 Lecture hours

108 Lab hours

THTR 173

Rehearsal and Performance:

The Style Play

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement;

Transfers to: UC, CSU

This course is for students who want to learn how to use performance styles and acting techniques in the preparation and performance of a play with a specific style of theatricality. These plays could include the styles of comedy of manners, melodrama, surrealism, realism, expressionism, futurism and more. Students will be involved in rehearsing a full-length or short play and then presenting it to a public audience. Students may participate in a variety of activities including acting, directing, management, dramaturg, etc. Auditions and/or interview will determine most of the specific assignments.

3 Units

18 Lecture hours

108 Lab hours

THTR 174

Costume Design and Production for Theatre, TV, and Film

Prerequisite: THTR 150

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who seeks to gain an understanding and appreciation of costume techniques used for the theatre and other entertainment industries. The student will gain the practical knowledge and experience necessary to work in a costume shop; an understanding of costume history; basic costume design including sketching; basic costume construction including alteration and sewing; costume design tools, materials, fabrics, textiles, and crafts; costume sourcing practices; and, backstage costume preparation and practices for productions. Students will be able to identify period costumes (garments and accessories), analyze the effectiveness of costumes in a production, draft a pattern in order to sew/construct a garment, and source costumes needed for a production through vendors.

3 Units

36 Lecture hours

54 Lab hours

THTR 175

The Original Play in Production

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement; THTR 110 or THTR 150 or THTR 160

Transfers to: UC, CSU

This course is designed for the student who wants to be part of the process involved in the creation of a new play. The class will explore how plays are structured and how characters fleshed out by living actors affect the development of new theatre. Playwrights, actors, directors and

designers will learn how to collaborate with each other. Students will be involved in a new full-length, one-act, or devised play. Students may participate in a variety of activities including acting, directing, production, management, playwriting, dramaturg, etc. Auditions will determine most of the specific assignments.

3 Units

18 Lecture hours

108 Lab hours

THTR 176

Makeup Design and Production for Theatre, TV, and Film

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for students who seek to gain an understanding and appreciation of makeup techniques used for the theatre and other entertainment industries. Students gain the practical knowledge and experience necessary to apply theatrical makeup; an understanding of makeup history; basic makeup design, including sketching; basic application, including wigs and facial hair; makeup design tools, materials, and crafts; makeup sourcing practices; and dressing room makeup preparation and practices for productions. Students identify period makeup styles and analyze the effectiveness of character makeup in a production, and design, create, and source makeup supplies needed for a production.

3 Units

36 Lecture hours

54 Lab hours

THTR 180

Touring Theatre Local I

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wishes to gain a basic understanding of the rigorous requirements of touring a theatre production, including acting, lighting, and maintaining props, costumes and sets. Students are assigned a specific responsibility that directly relates to a production that tours locally.

2 to 4 Units

18 to 36 Lecture hours

54 to 108 Lab hours

THTR 181

Touring Theatre Local II

Prerequisite: THTR 180

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student who wishes to expand the

skills and concepts acquired in THTR 180 regarding the rigorous requirements of touring a theatre production, including acting, directing, scenic design, management, lighting, construction and maintenance of props, costumes and sets. Students are assigned a specific responsibility that directly relates to a production that tours locally.

2 to 4 Units

18 to 36 Lecture hours

54 to 108 Lab hours

THTR 186

Touring Theatre: The American College Theatre Festival

Prerequisite: THTR 170, THTR 172, THTR 173, or THTR 175

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 022 or appropriate placement

Transfers to: UC, CSU

This class is for the student who wants to compete against students at other colleges for theatre scholarships and recognition. It is open to those who have been nominated for an Irene Ryan scholarship, a Design, Stage Managing, Directing or Playwriting award or have been chosen as a partner or are part of an officially invited production or scene. The first part of the class the student will prepare for the competition and the last part of the class will be the trip to the festival. Usually in the 2nd week of February, the festival takes place in either California, Arizona, Utah, Nevada or Hawaii. At the festival the student will compete in their nominated area, see invited plays, audition for plays and attend a variety of workshops under the supervision of the instructor. This course may be repeated three times for credit.

2 to 4 Units

18 to 36 Lecture hours

54 to 108 Lab hours

THTR 210

Acting Workshop: Devising

Prerequisite: THTR 110 or THTR 150 or THTR 153 or THTR 170 or THTR 171 or THTR 174

Transfers to: UC, CSU

This class is for the student who wants to create their own work, whether they are actors or non-actors. The class will study the history of devising (also known as collective creation), learn techniques of devising, and create, research, develop, rehearse and present a devised project. Some knowledge of traditional theatre is helpful for this class. Some semesters a public performance will be presented.

3 Units

36 Lecture hours

54 Lab hours

THTR 215

Acting: A Course in Auditioning and Cold Reading

Prerequisite: THTR 110

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is designed for the student who wants to be prepared and ready for academic, community or professional auditions. The student will work with the teacher at each class on selection of material, analyzing the text, presentation of material, presentation of self, personal appearance, cold readings, relaxing for an audition; preparation of resumes and pictures, etc, on line sources, etc. By the end of the semester the student will have a variety of audition pieces ready.

3 Units

54 Lecture hours

THTR 230

Principles of Directing

Prerequisite: THTR 110

Transfers to: UC, CSU

This course is for students who want to develop their ability to work with actors, interpret drama, and stage plays. It will cover the history and the techniques of the stage director. Emphasis is placed on class activities such as exercises in staging techniques and directing short scenes. Career opportunities, stage management and assistant directing are also covered. This course is a requirement for the Theatre Arts AS Degree.

3 Units

36 Lecture hours

54 Lab hours

THTR 231

Principles of Directing II

Prerequisite: THTR 230

Advisory: READ 043 or appropriate placement

Transfers to: UC, CSU

This course is designed for the student majoring in Theatre Arts. The class is a continuation of Theatre Arts 230. Techniques in casting, rehearsing, picturization, characterization, tempo and climax in play direction are covered. Students will direct a 10-minute play with other students.

3 Units

36 Lecture hours

54 Lab hours

THTR 290

Cooperative Work Experience/Internship for Theatre Arts Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in business, industrial, non-profit, studio, community

and professional theatre organizations under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of theatre arts and have completed or enrolled in the appropriate coursework. Instructor approval is required to remain in the class. "Contact the CWE office regarding re-enrollment procedures."

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours; 3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours; 3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

THTR 299

Directed Study: Theatre

Transfers to: CSU

Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals.

Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

1 to 3 Units

54 to 162 Lab hours

VOCABULARY

Division of Communications & Languages

VOCB 025

Intermediate Vocabulary

Advisory: READ 021 or appropriate placement

This course is intended for students who want to develop precollegiate-level reading, writing, and speaking vocabulary. Students learn the meaning of new words commonly used in college textbooks and lectures, and use them in written and spoken sentences. Students also gain knowledge of word roots to reinforce their understanding of words. This is a non-degree applicable course and is offered on a pass/no pass basis.

3 Units

54 Lecture hours

VOCB 101

Vocabulary & Etymology

Prerequisite: ENGL 035 or ENLA 100 or appropriate placement; READ 022 or appropriate placement

Transfers to: CSU

This course offers the student an opportunity to develop a college level vocabulary. The course emphasizes an understanding of the etymology, definition, and usage of words so that students gain a comprehensive understanding of the meanings of words and how they are used. Additionally, students will study general and specialized terms used in courses across the curriculum. In order to internalize word meanings successfully, students will work in individual, small group, and whole class settings.

3 Units

54 Lecture hours

VOCATIONAL NURSING

Division of Health Sciences & Nursing

VN 061

Basic Fundamentals of Nursing

Prerequisite: HS 060; PSY 101

Corequisite: VN 061L

This course is designed for the entry level vocational nursing student with a focus on the nursing process and its application in medical/surgical settings. The role of the Licensed Vocational Nurse in providing care for patients in a variety of situations is discussed. This course is open to students enrolled in the Vocational

Nursing program and is required for Vocational Nursing licensure.

3.5 Units

63 Lecture hours

VN 061L

Basic Fundamentals of Nursing Laboratory

Prerequisite: HS 060; PSY 101

Corequisite: VN 061

Advisory: READ 043 or appropriate placement

This course is designed to provide the entry level vocational nursing student with the opportunity to learn basic nursing skills in the Health Science Skills laboratory and the clinical setting within the context of the nursing process. The student will apply the role of the Licensed Vocational Nurse in the clinical medical surgical setting. This course is open to students enrolled in the Vocational Nursing Program and is required for Vocational Nursing licensure. Offered on a pass/no pass basis.

5 Units

270 Lab hours

VN 071L

Introduction to Medical-Surgical Nursing Lab

Prerequisite: VN 061 and VN 061L

This course will provide the student with the opportunity to use the nursing process at a beginning level to care for patients in the clinical setting. The student will develop competency in data collection and basic nursing skills. Special emphasis will be placed on the care of the patient with problems of the endocrine, musculoskeletal and integumentary systems, as well as the older adult. This course is open to students enrolled in the Vocational Nursing Program and is required for Vocational Nursing licensure. Offered on a pass/no pass basis.

3.5 Units

189 Lab hours

VN 072L

Intermediate Medical-Surgical Nursing Lab

Prerequisite: VN 071L; VN 074 and VN 075

Corequisite: VN 073

This course will provide the student with the opportunity to use the nursing process with increasing independence in providing care for patients in the clinical setting. The student will increase competency in data collection and nursing skills. Special emphasis will be placed on the care of the patient with problems of the cardiovascular respiratory, gastrointestinal and renal systems. This course is open to students enrolled in the Vocational Nursing program and

is required for Vocational Nursing licensure. Offered on a pass/no pass basis.

3.5 Units

189 Lab hours

VN 073

Basic Pharmacology

Prerequisite: VN 061 and VN 061L

Advisory: HS 045 and READ 043 or appropriate placement

This is an introductory course of basic techniques and computations used in the administration of medications. Completion of the course prepares the student to safely administer medications to patients under the supervision of the nursing instructor. This course is open to students enrolled in the Vocational Nursing Program and is required for the Vocational Nursing Licensure.

2 Units

36 Lecture hours

VN 074

Nursing Care of Patients with Integumentary/Orthopedic Problems and Concepts of Gerontologic Nursing

Prerequisite: VN 061 and VN 061L

Using the medical model, the nursing process, and Erickson's psychosocial theory of human development, this course is designed to prepare the vocational nursing student with the foundational knowledge necessary to care for the aging patient, and patients with disorders of the musculoskeletal and Integumentary systems. This course is open to students enrolled in the Vocational Nursing Program.

2.5 Units

45 Lecture hours

VN 075

Nursing Care of Patients with Endocrine Problems

Prerequisite: VN 061 and VN 061L

This course focuses on the use of the nursing process in caring for individuals with disturbances of the pancreas, thyroid, parathyroid, adrenal and pituitary glands. The pathophysiology, assessment data, nursing problems, medical and nursing interventions for patients with endocrine problems are discussed. This course is open to students enrolled in the Vocational Nursing Program and is required for Vocational Nursing licensure.

1 Unit

18 Lecture hours

VN 076

Nursing Care of Patients with Renal, Urinary and Gastrointestinal Problems

Prerequisite: VN 071L; VN 074 and VN 075

Corequisite: VN 073

This course focuses on the application of the nursing process in medical sur-

gical situations for the patient with gastrointestinal and renal problems. Emphasis is placed on the application of principles of nutrition in caring for patients with gastrointestinal and renal dysfunction. This course is open to students enrolled in the Vocational Nursing Program and is required for Vocational Nurse licensure.

3.5 Units

63 Lecture hours

VN 077

Nursing Care of Patients with Cardiovascular and Respiratory Nursing Problems

Prerequisite: VN 071L; VN 074 and VN 075

Corequisite: VN 073

Using the medical model, the nursing process, and Erickson's psychosocial theory of human development, this course is designed to prepare the vocational nursing student with the foundational knowledge necessary to care for patients with cardiovascular and respiratory disorders. This course is open to students enrolled in the Vocational Nursing Program.

3 Units

54 Lecture hours

VN 081L

Maternal and Pediatric Nursing Lab

Prerequisite: VN 072L; VN 073, VN 074, VN 075, VN 076 and VN 077

Corequisite: VN 084

This course will provide the student with the opportunity to use the nursing process with increasing independence in providing care for patients in the clinical setting. The student will increase competency in data collection and nursing skills. Special emphasis will be placed on the care of the pediatric, antepartum, intrapartum, postpartum and newborn patient. This course is open to students enrolled in the Vocational Nursing Program and is required for Vocational Nurse licensure. Offered on a pass/no pass basis.

2.5 Units

135 Lab hours

VN 082L

Advanced Medical/Surgical Nursing Laboratory

Prerequisite: VN 081L and VN 084

This course will provide the student with the opportunity to apply learned leadership skills within the Vocational Nurse scope of practice. The student will utilize the nursing process with increasing independence and accountability in providing care for patients in the clinical setting. Special emphasis will be placed on the care of medical/surgical patients with complex problems, neurological system disorders and oncological problems. The student will have the opportunity to further develop

the necessary communication skills needed to provide care for patients with mental health problems. This course is open to students enrolled in the Vocational Nursing Program and is required for Vocational Nurse licensure.

3.5 Units
189 Lab hours

VN 083

Applied Pharmacology

Prerequisite: VN 073

Using the medical model, the nursing process, and Erickson's psychosocial theory of human development, this course is designed to prepare the vocational nursing student with the advanced knowledge necessary to safely administer medications to patients and accurately assess the patient response to medication therapy under the supervision of the nursing instructor. This course is open to students enrolled in the Vocational Nursing Program.

2 Units
36 Lecture hours

VN 084

Maternal and Pediatric Nursing

Prerequisite: VN 072L; VN 073, VN 074, VN 075, VN 076 and VN 077

Corequisite: VN 081L

This course focuses on growth and development, with concomitant problems traced from the newborn through infancy, toddler, preschool, school-age, and adolescent stages. Emphasis is placed upon nursing care appropriate to the developmental stage of the child, and pediatric problems including biological and psychological problems affecting both healthy and hospitalized children and families. This course is open to students enrolled in the Vocational Nursing Program, and is required for the Vocational Nursing License.

4 Units
72 Lecture hours

VN 085

Leadership & Supervision for the Vocational Nurse

Prerequisite: VN 072L; VN 073, VN 074, VN 075, VN 076, and VN 077

This course introduces principles of leadership, group dynamics, delegation, and effective communication in working relationships for the vocational nurse. Emphasis is placed on delegating work to and supervising nursing assistants, other vocational nurses, and unlicensed assistive personnel. The course is open to students enrolled in the Vocational Nursing Program and is required for the Vocational Nurse license.

0.5 Units
9 Lecture hours

VN 086

Mental Health and Neurological Nursing Problems

Prerequisite: VN 081L and VN 084

This course presents mental health concepts that relate to emotional issues influencing a patient's well-being and problems related to the neurological system. Emphasis will be placed on the nursing process, as it relates to problems of neurological function and mental health. This course is open to those students enrolled in the Vocational Nursing Program and is required for Vocational Nursing licensure.

3 Units
54 Lecture hours

VN 087

Nursing Care of Patients with Cancer

Prerequisite: VN 072L and VN 081L; VN 073, VN 074, VN 075, VN 076, VN 077 and VN 084

This course focuses on the application of the nursing process in medical-surgical situations for the patient with cancer diagnoses of various body systems and immune deficiency disorders. Emphasis is placed on the physical, psychological, and psychosocial effects of diagnosis, medical therapy, and nursing intervention with the application of principles of nutrition, pharmacokinetics, and palliative care in caring for patients with cancer. The course is open to students enrolled in the Vocational Nursing Program and is required for the Vocational Nurse licensure.

1 Unit
18 Lecture hours

WELDING

Division of Career & Technical Education

WELD 040

Introduction to Welding Processes

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This is an introductory class designed to familiarize the student with several welding processes that are currently used in the welding and metal fabrication industry. This course offers an overview and basic introduction to the theory and practice of a variety of welding and metal cutting methods. This course will emphasize safety, theory, procedure, and practical skill development.

2 Units
18 Lecture hours
54 Lab hours

WELD 045

Basic Electric Arc Welding

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is intended for the student who wants to progress to a basic level of welding processes and further their skills in manual and semi-automatic electric arc welding methods and techniques. This course emphasizes skills in Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW). The course also focuses on safety, theory, characteristics and settings for power supplies and welding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis will be placed on developing proficiency and speed for high-volume production applications.

2 Units
18 Lecture hours
54 Lab hours

WELD 050

Semi-Automatic Welding Processes

Prerequisite: WELD 040

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is intended for students who want to progress to an intermediate level of welding processes and further their skills in wire-fed, semi-automatic welding methods and techniques. This course emphasizes skills in gas metal arc welding (GMAW) and flux cored arc welding (FCAW). The course also focuses on safety, theory, characteristics and settings for power supplies and wire feeding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis is placed on developing proficiency and speed for high-volume production applications.

4 Units
36 Lecture hours
108 Lab hours

WELD 055

Manual Electric Arc Welding Processes

Prerequisite: WELD 040

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is intended for the student who wants to progress to an intermediate level of welding processes and further their skills in manual electric arc welding methods and techniques. This course emphasizes skills in shielded metal arc welding (SMAW) and gas tungsten arc welding (GTAW). The course also

focuses on safety, theory, characteristics and settings for power supplies and welding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis will be placed on developing proficiency and speed for high volume production applications.

4 Units

36 Lecture hours

108 Lab hours

WELD 060

Production Welding Techniques

Advisory: READ 043 or appropriate placement; WELD 045

This is an intermediate level course focused on welding techniques used in high-volume production manufacturing environments. Students gain proficiency using pulsed-arc and non-pulsed-arc GMAW and GTAW processes on carbon steel, stainless steel, and aluminum materials. Correct use of welding fixtures, positioners, and other auxiliary equipment are covered. Emphasis is placed on using shop safety in addition to developing proper working procedures.

4 Units

36 Lecture hours

108 Lab hours

WELD 065

Introduction to Gas Tungsten Arc Welding

Prerequisite: WELD 040

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course introduces the principles and practices of gas tungsten arc welding (GTAW), including set-up/use of GTAW equipment and safe use of tools and equipment. Instruction and practice is provided for gaining proficiency welding carbon steel, stainless steel, and aluminum weld joints in the flat and horizontal positions. Fundamentals of the GTAW process, correct consumables, equipment, and pre-weld preparation will be covered.

4 Units

36 Lecture hours

108 Lab hours

WELD 070

Advanced Gas Tungsten Arc Welding

Prerequisite: WELD 065

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course provides further advancement of knowledge and skills in gas tungsten arc welding (GTAW). Emphasis is placed on developing proficiency in welding carbon steel, stainless steel, and aluminum weld joints in the vertical and overhead position. This course exposes stu-

dents to using positioners, welding fixtures, and tooling commonly used in the workplace. Preparation for welding certification is covered.

4 Units

36 Lecture hours

108 Lab hours

WELD 075

Certification Welding I

Prerequisite: WELD 055

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is an advanced course offering specialized instruction necessary for passing the City of Los Angeles Department of Building & Safety (LADBS) certified welder performance examinations. Emphasis will be placed on building skills in Shielded Metal Arc Welding (SMAW), Flux Cored Arc Welding (FCAW), and Gas Metal Arc Welding (GMAW) as applicable to acquire LADBS certified welder classifications in structural steel, light gauge steel, and structural aluminum. Safety, welding codes, welding procedures and techniques, inspection requirements, nondestructive testing, and destructive testing will be covered. This course may be repeated once for certification or licensure standards, only by permit from the division.

4 Units

36 Lecture hours

108 Lab hours

WELD 080

Certification Welding II

Prerequisite: WELD 055

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is intended for the student who wants to progress to an advanced level of welding processes and certification. This course offers specialized training and instruction which are necessary to take and pass the written test portion of the City of Los Angeles Department of Building & Safety (LADBS) Certified Welder Examination. This course emphasizes specific skills in Shielded Metal Arc Welding (SMAW), Flux Cored Arc Welding (FCAW), and Gas Metal Arc Welding (GMAW) as it applies to Certification in Structural Steel, Light Gauge Steel, and Structural Aluminum. The course also focuses on safety, welding codes, test preparation, procedures, and destructive testing. Special emphasis will be placed on developing proficiency in order to successfully pass the LADBS exam. This course may be repeated once for certification or licensure standards, only by permit from the division.

3 Units

54 Lecture hours

WELD 081

Pipe Welding - Level I

Prerequisite: WELD 075

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is the first in a series of courses for welding of pipe using the shielded metal arc welding (SMAW) process. The course will cover safety procedures, electrode selection, weld joint preparation, and weld quality. Emphasis will be placed on student proficiency in welding pipe in the 1G, 2G and 5G positions in accordance with American Petroleum Institute API-1104: Standard for Welding Pipelines and Related Facilities.

4 Units

36 Lecture hours

108 Lab hours

WELD 082

Pipe Layout and Fabrication

Prerequisite: WELD 075

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course examines the fundamental concepts used in the fabrication of carbon steel pipe connections and fittings. Emphasis will be placed on constructing lateral, sleeve, and branch pipe connections commonly used in the piping industry. Use of manual and mechanized thermal cutting equipment is covered. Related math calculations and cutting techniques will be utilized to prepare students for entry into a pipe fitting related field.

4 Units

36 Lecture hours

108 Lab hours

WELD 083

Pipe Welding II

Prerequisite: WELD 081

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is second in a series of courses for welding of carbon steel pipe using the shielded metal arc welding (SMAW) and gas tungsten arc welding (GTAW) processes. The course will cover safety procedures, electrode selection, weld joint preparation, and weld quality. Emphasis will be placed on achieving proficiency in welding pipe in the 1G, 2G and 6G positions in accordance with American Society of Mechanical Engineering (ASME) pressure vessel codes.

4 Units

36 Lecture hours

108 Lab hours

WELD 084

Pipe Welding - Level III

Prerequisite: WELD 083

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is an advanced course to provide further development in pipe welding skills leading to certification. The course will survey the theory and application of welding carbon steel pipe using gas metal arc welding (GMAW) in the 2G, 5G, and 6G positions using downhill and uphill progression. Emphasis will be placed on the development of advanced skills in welding pipe in accordance with the American Society of Mechanical Engineers (ASME) and the American Welding Society (AWS) codes.

4 Units

36 Lecture hours

108 Lab hours

WELD 085

Introduction to Metal Fabrication

Prerequisite: WELD 040; WELD 050; WELD 055; WELD 065

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This is an introductory course that examines the theory and application aspects of metal fabrication. It covers the safe and effective use of metal fabricating equipment and tools to complete assigned projects. This course also includes hands-on instruction and practice in cutting, grinding, drilling, rolling, bending and welding tasks in accordance with supplied shop drawings.

3 Units

27 Lecture hours

81 Lab hours

WELD 299

Directed Study in Welding Technology

Prerequisite: 2.5 overall grade point average and a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course provides an opportunity for the student to expand their studies in Welding Technology beyond the classroom by completing a project or an assignment arranged by an agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

1 to 3 Units

54 to 162 Lab hours

WILDLAND FIRE TECHNOLOGY

Division of Public Safety

WFT 040

Firefighter Type 2 (S130)

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course provides students seeking wildland training and certification at the Type 2 level. This course provides instruction in wildland fire behavior, hazard recognition, human factors in high-risk environments, basic incident command system, radio operations, and documentation. Classroom and field exercises will prepare the student for a position as a Firefighter Type 2 (FF2). This course meets the National Wildfire Coordinating Group's (NWCG) requirements for S-130.

2 Units

32 Lecture hours

12 Lab hours

WFT 041

Firefighter Type 1 (S131)

Prerequisite: WFT 040

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course prepares interested students with additional leadership and skill sets needed to make leadership and tactical decisions on wildland fire incidents. This course provides instruction in the Risk Management Process, fireline reference materials, portable fire pump operations, staging area standard operating procedures and practices. Classroom and field exercises will prepare the student for a position as a Firefighter Type 1 (FF1) as recognized by the National Wildfire Coordinating Group's (NWCG).

2 Units

32 Lecture hours

12 Lab hours

WFT 042

Portable Pumps and Water Use (S211)

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course provides students with practical knowledge and skills in the use of portable fire pumps and related equipment during wildland fire incidents. The course consists of three skill areas: supply, delivery, and application of water. Students will be required to demonstrate their knowledge of correct water use, basic hydraulics, and equipment care. Field

exercises, demonstrations, and evaluations will cover set up, operation, and maintenance of pump equipment. This course meets the National Wildfire Coordinating Group's (NWCG) requirements.

1.1 Units

16 Lecture hours

12 Lab hours

WFT 043

Wildland Fire Chain Saws (S212)

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course provides the basic knowledge, understanding, function, maintenance, and use of internal combustion engine powered chain saws. The student will also learn the tactical use of wildland fire chain-saws. Field exercises support entry level training for fighters with little or no previous experience in operating a chain saw. The field exercises will provide students with hands-on cutting experience in surroundings similar to fire line situations. This is an entry level course for students interested in wildland fire suppression and is highly recommended prior to enrolling in the intermediate level wildland fire related course.

This course meets the National Wildfire Coordinating Group (NWCG) requirements.

1 Unit

9 Lecture hours

27 Lab hours

WFT 044

Introduction to ICS (I100)

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course provides first responders and other interested students an introduction to the Incident Command System (IC5-100). This course also provides a basic introduction to wildland fire management (5-110) and a basic working knowledge of the human performance concepts in dynamic and high-risk environments (L-180). This course meets the National Incident Management System (NIMS) and National Wildfire Coordinating Group (NWCG) National Standard Curriculum.

1 Unit

18 Lecture hours

WFT 045

ICS for Single Resources (I200)

Prerequisite: WFT 044 or ICS 100 certification from FEMA, NWCG or CSFM (CA State Fire Marshal)

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course is designed to teach first responders and other interested students to operate efficiently during an

incident or event within the Incident Command System (ICS). The course focuses on the implementation of ICS and single resources. Topics include ICS fundamentals review, leadership and management, delegation of authority, management by objectives, ICS functional areas and positions, briefings, organizational flexibility, and transfer of command. This course provides training and resources for personnel who are likely to assume a supervisory position within the ICS. This course meets the National Incident Management System (NIMS) National Standard Curriculum.

0.7 Units

13 Lecture hours

WFT 046

Intermediate ICS (I300)

Prerequisite: WFT 045

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course provides description and detail of the Incident Command System (ICS) organization and operations in supervisory roles on expanding or Type 3 incidents. Topics include ICS fundamentals review, incident/event assessment and agency guidance in establishing incident objectives, Unified Command, incident resource management, planning process, demobilization, transfer of command, and close out. Students will be organized into teams for classroom exercises that replicate an incident operation. This course meets the National Incident Management Systems (NIMS) National Standard Curriculum.

1 Unit

24 Lecture hours

WFT 047

Advanced ICS (I400)

Prerequisite: WFT 046

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

This course provides skills and resources required for advanced application of the Incident Command System (ICS) organization and operations. This course expands on ICS-100, ICS-200, and ICS-300 courses and is intended for command and general staff positions. Topics include ICS fundamentals review, major and/or complex incident/event management, area command, and multiagency coordination. Group exercises will emphasize advanced ICS concepts. This course meets the National Incident Management Systems (NIMS) National Standard Curriculum.

1 Unit

18 Lecture hours

WFT 077

Wildland Fire Academy

Prerequisite: FTEC 044

Advisory: READ 043 or appropriate placement; WFT 101, WFT 102, WFT 103

This course is designed for students who want to gain certification as a wildland firefighter through the National Wildland Coordinating Group (NWCG). This course provides training in hand crew formation, fireline construction, and the use of wildland fire equipment. Certification is included in Human Factors in the Wildland Fire Service (NWCG L-180), Firefighter Training (NWCG S-130), Firefighter Type 1 (NWCG S-131), Introduction to Wildland Fire Behavior (NWCG S-190), Portable Pumps and Water Use (NWCG S-211), Firing Operations (NWCG S-219), Basic Air Operations (NWCG S-270), American Heart Association (AHA) First Aid/CPR/AED Certification, California Specialized Training Institute (CSTI) Hazardous Materials First Responder Awareness (FRA) and Hazardous Material Operations (FRO), and California State Fire Marshal (CSFM) Low Angle Rope Rescue Operations (LARRO). Students learn about wildland fire crews (engine crews, hand crews, hotshot crews, helitack crews, and smokejumpers), wildland fire behavior, wildland firefighter personal protective equipment, wildland firefighter safety, helicopter safety, dozer safety, wildland fire pumps, and wildland fire tools and firing devices. This course includes arduous physical conditioning including hiking with up to 45 pounds of weight and other strenuous outdoor activities. The academy exceeds the United States Forest Service (USFS) minimum training requirements for an entry-level wildland firefighter for certification purposes.

16 Units

189 Lecture hours

297 Lab hours

WFT 101

Wildland Fire Behavior

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement; MATH 033 or MATH 033B or appropriate placement

Transfers to: CSU

This course is one in a series of core courses required for the Wildland Fire Technology Certificate of Achievement and Associate of Science Degree program. This course provides students with information necessary to understand basic wildland fire behavior, wildland fire predictions, and wildland fire operation safety. Wildland fire environmental factors and the tools required to monitor weather and fire behavior will be discussed as it relates to

wildland fire predictions. This course meets or exceeds the National Wildland Fire Coordinating Group (NWCG) requirements.

3 Units

54 Lecture hours

WFT 102

Wildland Fire Fighter Safety and Survival

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is one in a series of core courses required for the Wildland Fire Technology Certificate of Achievement and Associate of Science Degree program. This course provides students with information necessary to understand occupational safety and hazards associated with wildland firefighting operations. Emphasis will be placed on situational awareness, protective measures, accident avoidance procedures, and the risk management process. Students will also review fire ground near misses, entrapments, and fatalities. This course meets or exceeds the National Wildfire Coordinating Group (NWCG) requirements.

3 Units

54 Lecture hours

WFT 103

Wildland Fire Operations

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is one in a series of core courses required by the Wildland Fire Technology Certificate of Achievement and Associate of Science Degree program. This course provides students with information necessary to understand ground and air operations associated with wildland firefighting operations. Emphasis will be placed on incident command system use, strategy, tactics, hazards, resource typing, management, and safety procedures during wildland fire incidents. This course meets or exceeds the National Wildfire Coordinating Group (NWCG) requirements.

3 Units

54 Lecture hours

WFT 104

Wildland Fire Investigation, Prevention and Public Information

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is one in a series of core courses required by the Wildland Fire Technology Certificate of Achievement and Associate of Science Degree program. This course provides students with information and skills

necessary to understand the roles and functions of the Public Information Officer (PIO, S-203), Fire Prevention Education Team Member (PETM, P-101), and the Wildland Fire Investigator (INVF, FI-110). Various wildland fire associated class projects will challenge the student's public speaking, report writing, and presentation skills. This course meets or exceeds the National Wildfire Coordinating Group (NWCG) requirements.

3 Units

54 Lecture hours

WFT 105

Wildland Fire Logistics, Finance and Planning

Advisory: ENGL 030 or ENLA 034 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course is one in a series of core courses required by the Wildland Fire Technology Certificate of Achievement and Associate of Science Degree program. This course provides students with information necessary to understand the responsibilities and functions of the logistics, finance, and planning sections. Emphasis will be placed on how the different incident command system sections are organized and utilized during wildland fire incidents. This course meets or exceeds the National Wildfire Coordinating Group (NWCG) requirements.

3 Units

54 Lecture hours

WFT 290

Cooperative Work Experience/Internship for Wildland Fire Technology

Related Fields

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Transfers to: CSU

This course supports and reinforces on-the-job training in the wildland fire technology (WFT) field under supervision of a college instructor, facilitated by learning objectives. Students work in a skilled or professional-level assignment in the area of wildland fire technology, and meet performance objectives related to instruction required for the conditions of regular employment. The course is intended for students whose job is related to the wildland fire technology field and who have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

Student Unpaid Internship:

1 Unit/60 hours; 2 Units/120 hours;
3 Units/180 hours; 4 Units/240 hours

Student Paid Internship:

1 Unit/75 hours; 2 Units/150 hours;
3 Units/225 hours; 4 Units/300 hours.

1 to 4 Units

3 Lecture hours

60 to 300 Other hours

Noncredit Courses

NAJ 001

Public Safety Careers Exploration

This course provides an orientation to the dynamic field of public safety services and career paths. Topics include survey of the history and development of public safety agencies, ethical and moral standards of service members, types of employment opportunities, education and training requirements. Students receive guidance in individual assessment of suitable careers and develop personal education plans.

0 Units

8 Lecture hours

NAJ 002

Public Safety Officer Employment

Readiness: Oral Interview and Personal History

This course equips students with knowledge and practical guidance in the pre-employment background investigation process for careers in public safety. Students learn how to thoroughly complete the Personal History Statement. Mock interviews and evaluations reinforce oral communication skills, and guidance in professional conduct prepares students to confidently navigate the job application process.

0 Units

8 Lecture hours

NAJ 003

Public Safety Officer Lifetime Wellness and Stress Management I

This course offers principles of physical fitness and mental health for students preparing for careers in public safety. Physical wellness topics include principles of physical conditioning, foundations of balanced nutrition, common medical concerns, and elements of the Physical Agility Test (PAT). Mental health topics include stress physiology, importance of social support, effects of substance use, and stress management techniques. Students gain awareness of the integrated nature of mind-body health and develop personal fitness programs.

0 Units

8 Lecture hours

NAJ 004

Introduction to Laws of Arrest/Search and Seizure

This course is an introduction to key federal and state constitutional laws

that inform the authority, liability, and responsibilities of public safety agencies in conducting arrests, searches, and seizures. Students gain an overview of the laws of arrest, types of searches and seizures, and their respective execution procedures.

0 Units

4 Lecture hours

NAJ 005

Fundamentals of Report Writing

This course introduces the critical functions of investigative reports and the responsibility of Public Safety professionals in preparing complete and accurate reports. Students learn the components of an effective investigative report, review essential grammar and writing mechanics, and practice composing a concise report.

0 Units

8 Lecture hours

NAJ 006

Public Safety Officer Lifetime Wellness and Stress Management II

This course reinforces personal disciplines in maintaining physical and mental wellness for Pre-Academy students and prospective police cadets. A practicum companion to NPAC 003 Lifetime Wellness and Stress Management I, this course emphasizes physical performance training to meet specific requirements of the California Commission on Peace Officer Standards and Training.

0 Units

6 Lecture hours

NAJ 007

PELLETB: Exam Preparation

This is an academic test preparation course for Pre-Academy students seeking admissions to the Police Academy. Students gain an overview of the components of the POST Entry Level Law Enforcement Test Battery (PELLETB) and are guided in practice exercises with sample questions.

0 Units

4 Lecture hours

NAJ 008

Fundamentals of Law Enforcement/ Individual Study (Formerly NVOC 008)

This course is designed to provide law enforcement students or those involved in a related public service subject to expand on their knowledge in the major points of law enforcement. Topics include history and general development of law enforce-

ment, ethical and moral standards, California law, and other related issues. Students will receive individualized instruction tailored to their plan of study.

0 Units

1 to 500 Lab hours

NART 005

Theatre Production Workshop (Formerly NVOC 005)

This course will introduce students to all aspects of preparing for and presenting a full theater production. Topics covered will include technical set-up of the stage, the dress rehearsal, pre-show preparation, techniques for striking the set and the special needs of a traveling show.

0 Units

18 Lecture hours

18 Lab hours

NART 285

Graphic Design Skills Development (Formerly NVOC 285)

This course complements the GDSN lab and lecture courses and is designed to provide an additional opportunity for students to practice concepts covered in the lab and lecture courses and enhance their Graphic Design work in preparation of their portfolios. These instructional activities are not available in the regular lecture/lab courses and are not required for the grade in the courses. It is recommended for students who have previously or are currently enrolled in any Río Hondo College Graphic Design course with a prefix of ART or GDSN.

0 Units

1 to 400 Lab hours

NART 291

Career Exploration: Graphic Design I: History (Formerly NVOC 291)

Advisory: READ 022 or appropriate assessment

This course is intended for students interested in the exploration of a career in Graphic Design. This course is the first in a series of 4 courses and is an abbreviated survey of the origins of the Graphic Design profession from the time of Gutenberg through the Industrial Revolution into the modern Digital Era.

0 Units

12 Lecture hours

NART 292
Career Exploration: Graphic Design II: Process
(Formerly NVOC 292)

Advisory: READ 022 or appropriate assessment

This course is intended for students interested in the exploration of a career in Graphic Design. This course is the second in a series of 4 courses and is an overview of the practices and tasks involved in the process of developing a graphic design solution.

0 Units
12 Lecture hours

NART 293
Career Exploration: Graphic Design III: Academic Pathways
(Formerly NVOC 293)

Advisory: READ 022 or appropriate assessment

This course is intended for students interested in the exploration of a career in Graphic Design. This course is the third in a series of 4 courses and is an overview of the academic pathways available to students interested in the Graphic Design profession.

0 Units
12 Lecture hours

NART 294
Career Exploration: Graphic Design IV: Career Paths
(Formerly NVOC 294)

Advisory: READ 022 or appropriate assessment

This course is intended for students interested in the exploration of a career in Graphic Design. This course is the fourth in a series of 4 courses and is an overview of the general career pathways available to students interested in the Graphic Design profession.

0 Units
12 Lecture hours

NBAS 004
General Academic Advisement

Courses designed to assist awareness of college programs and services and exercising good judgment in the selection of classes and an academic path. Topics can include basic skills assessment, campus life, academic and career choices, and other related subjects.

0 Units
18 Lecture hours

NBAS 005
Personal and Career Exploration

Courses to increase awareness of processes for personal and career growth. Intellectual, social, emotional, and physical development; personal values clarification; decision making; identification of needs and methods of satisfying; human sexuality and family life; and accept-

ing and assuming responsibility for own behavior; and investigation into career and life planning alternatives can be explored. Included can be diagnostic testing, survey of interests, and capabilities, and development of positive self-image through group interaction.

0 Units
18 Lecture hours

NBAS 008
Personal Learning Skills/Basic Skills

This course assists the student to become more effective and efficient in developing skills and knowledge necessary to function in a work setting. Skills may include psychomotor skills, communication skills and computer software skills. Opportunities to develop critical thinking skills in simulated situations are provided. The student may use computer assisted instructional programs, word processing, equipment related to the work setting, audiovisual materials and computer software to meet program objectives. Faculty and peers will provide tutoring services and assist students in completing assignments.

0 Units
120 Lecture hours

NBAS 009
Supervised Tutoring in College Courses

This course provides students with the tools they need to excel in their courses. Trained tutors individually help students attain higher levels of comprehension and competency by providing supplemental instruction for pre-approved subjects. Workshops enhance student learning. The course is open-entry/open-exit.

0 Units
1 to 360 Lab hours

NBAS 010
Supervised Tutoring in Mathematics

Trained tutors will individually help students who need assistance in attaining comprehension and competency in mathematical learning skills. This course is designed to supplement the instruction in mathematics courses and other courses with mathematical content. This course is open-entry/ open-exit.

0 Units
1 to 360 Lab hours

NBAS 014
Review of Integrated Math I Part A

This course is a review of the first half of Integrated Math I. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the first semester of Integrated Math I, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may

involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Number and Quantity, Algebra, and portions of Functions.

0 Units
22 to 100 Lecture hours

NBAS 015
Review of Integrated Math I Part B

This course is a review of the second half of Integrated Math I. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the second semester of Integrated Math I, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Geometry, Statistics and Probability, and portions of Functions.

0 Units
22 to 100 Lecture hours

NBAS 016
Review of Integrated Math II Part A

This course is a review of the first half of Integrated Math II. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the first semester of Integrated Math II, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Algebra, portions of Functions, and portions of Number and Quantity.

0 Units
22 to 100 Lecture hours

NBAS 017
Review of Integrated Math II Part B

This course is a review of the second half of Integrated Math II. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the second semester of Integrated Math II, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from

a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Geometry, Statistics and Probability, portions of Number and Quantity, and portions of Functions.
0 Units
22 to 100 Lecture hours

NBAS 018

Review of Integrated Math III Part A

This course is a review of the first half of Integrated Math III. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the first semester of Integrated Math III, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Algebra, and portions of Functions.
0 Units
22 to 100 Lecture hours

NBAS 019

Review of Integrated Math III Part B

This course is a review of the second half of Integrated Math III. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the second semester of Integrated Math III, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Number and Quantity, Geometry, Statistics and Probability, and portions of Functions.
0 Units
22 to 100 Lecture hours

NBAS 020

Review of Algebra I Part A

This course is a review of the first half of Algebra I. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the first semester of Algebra I, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers

the Common Core State Standards domains of Number and Quantity, Algebra, and portions of Functions.
0 Units
22 to 100 Lecture hours

NBAS 021

Review of Algebra I Part B

This course is a review of the second half of Algebra I. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the second semester of Algebra I, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Geometry, Statistics and Probability, and portions of Functions.
0 Units
22 to 100 Lecture hours

NBAS 022

Review of Geometry Part A

This course is a review of the first half of Geometry. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the first semester of Geometry, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of: portions of Congruence, portions of Similarity, Right Triangles, and Trigonometry, and portions of Modeling with Geometry.
0 Units
22 to 100 Lecture hours

NBAS 023

Review of Geometry Part B

This course is a review of the second half of Geometry. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the second semester of Geometry, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Congruence, portions of Similarity, Right Triangles, and Trigonometry, Circles,

portions of Expressing Geometric Properties with Equations, Geometric Measurement and Dimension, and Statistics and Probability.
0 Units
22 to 100 Lecture hours

NBAS 024

Review of Algebra II Part A

This course is a review of the first half of Algebra II. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the first semester of Algebra II, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Number and Quantity, Algebra, and portions of Functions.
0 Units
22 to 100 Lecture hours

NBAS 025

Review of Algebra II Part B

This course is a review of the second half of Algebra II. It is mainly a self-paced, software-based independent study program which permits a high school student to retake the second semester of Algebra II, for the purpose of making up credit and/or improving their grade from a prior attempt at the course, but may involve individualized and/or small group instruction as needed. Students wishing to enroll in this course will need consent from a high school counselor and consent from a parent. The course covers the Common Core State Standards domains of Geometry, Statistics and Probability, and portions of Functions.
0 Units
22 to 100 Lecture hours

NBIZ 001

Introduction to Computers

This course is designed to enable efficient operation of the alphanumeric keyboard on a computer. Common keyboarding techniques will be applied to develop speed and accuracy. Students will create typed document files and learn editing/formatting functions on Microsoft® Word® and a variety of word processing programs in order to prepare school assignments, personal and essential business correspondences.
0 Units
24- Lecture hours

NBIZ 002**Keyboarding and Word Processing**

This course is designed to enable efficient operation of the alphanumeric keyboard on a computer. Common keyboarding techniques will be applied to develop speed and accuracy. Students will create typed document files and learn editing/formatting functions in order to prepare school assignments and personal and business correspondences.

0 Units**24 Lecture hours****NBIZ 003****Microsoft Word Essentials**

This course prepares students for independent and confident use of Microsoft Word. Students will create documents applying to a variety of editing features including the following: adjusting margins and tab settings; copying, pasting, moving texts; formatting layout; running the integrated grammar and spelling review; modifying header and footer areas; creating tables and graphs. Students will prepare a variety of documents for school and office environments, including creating a professional resume.

0 Units**24 - 48 Lecture hours****NBIZ 004****Microsoft Excel Essentials**

This course is an orientation to the primary functions of spreadsheets for data management using Microsoft® Excel®. Topics include creating cell data, formatting cells and worksheets, and applying formulas and functions. Students will learn how to analyze and organize data, present data visually by creating charts, and manage the worksheet and workbook environment.

0 Units**24 - 48 Lecture hours****NBIZ 005****Microsoft Outlook and Powerpoint**

In this course, students gain skills necessary for dynamic uses of Microsoft Outlook and Microsoft PowerPoint for personal, school, or work-related contexts. Students explore various features of email communication, digital files sharing, and calendar management in Outlook, and learn how to create animated electronic presentations using PowerPoint tools. Students practice by making a presentation with supporting visual slides.

0 Units**24 Lecture hours****NBIZ 006****Microsoft Access Essentials**

In this course, students learn to use Microsoft Access, a widely used database management system in business environments. Students learn design guidelines for developing database structures in order to customize tables, queries, forms, and reports for various business needs. Students learn to edit tables, design and establish query criteria, customize forms, and format reports for professional printouts.

0 Units**24 Lecture hours****NBIZ 020****Workforce Preparation: 21st Century Skills**

This course orients students to essential capacities for professional and collegial workplace performance: critical thinking, communication, collaboration, and cultural humility. Additionally, students gain practical guidance in resumé composition and job interview preparation.

0 Units**15 Lecture hours****NBIZ 038****Real Estate Practices****(Formerly NVOC 038)**

This class is an introduction to the professional aspects of the real estate industry. The focus of the course is on the agency responsibilities of the salesperson including office management, listing and prospecting property, selling and marketing techniques, advertising, securing loans, and closing procedures. Students will also acquire general knowledge of other pertinent fields as they relate to real estate, such as finance, appraisal, escrow, and investing. This course is approved by the California Bureau of Real Estate (CalBRE) to fulfill education requirements for the California Real Estate Salesperson License and may be applied towards the California Real Estate Broker License requirements. Taken in sequence with NVOC 039, students earn the Certificate of Completion in Real Estate Practice and Finance approved by the California Community Colleges Chancellor's Office.

0 Units**48 Lecture hours****NBIZ 039****Real Estate Finance****(Formerly NVOC 039)**

This course is designed to help the pre- and new licensee, the experienced real estate agent, the investor, and the lender gain a better understanding of the complex world of real estate finance. It covers all aspects of real estate financing from completing loan applications, navigating

the escrow process, to closing loans. The course details current lending policies, qualifying standards, and disclosure requirements. This course is approved by the California Bureau of Real Estate (CalBRE) to meet the elective education requirements for the California Real Estate Salesperson License and the California Real Estate Broker License. Taken in sequence with NBIZ 038, students earn the Certificate of Completion in Real Estate Practice and Finance approved by the California Community Colleges Chancellor's Office.

0 Units**48 Lecture hours****NBIZ 040****Real Estate Principles****(Formerly NVOC 040)**

This is a foundational real estate course that covers the basic laws and principles of land and property transactions. Course topics include overview of property laws, land descriptions, titles, acquisition and transfer, liens and encumbrances, taxation, contract law, landlord and tenant laws, and real estate mathematics and finance. Students will become familiar with terminology and forms commonly used in everyday real estate transactions. This course is approved by the California Bureau of Real Estate (CalBRE) to fulfill education requirements for the California Real Estate Salesperson License. Taken in sequence with NBIZ 041, students earn the Certificate of Completion in Real Estate Principles and Appraisal approved by the California Community Colleges Chancellor's Office.

0 Units**48 Lecture hours****NBIZ 041****Real Estate Appraisal****(Formerly NVOC 041)**

This course provides a comprehensive overview of real estate appraisal principles and procedures. Topics include land values and their characteristics, the process of appraising, capitalization theory, site analysis, and construction methods. Students gain guided practice in accrued depreciation analysis, income and expense analysis, and techniques in the income approach method of appraising. This course is approved by the California Bureau of Real Estate (CalBRE) to meet the elective education requirements for the California Real Estate Salesperson License and the California Real Estate Broker License. Taken in sequence with NBIZ 040, students earn the Certificate of Completion in Real Estate Principles and Appraisal approved

by the California Community Colleges Chancellor's Office.

0 Units

48 Lecture hours

NBIZ 050

California Property Taxation and Assessment

This course provides students with a fundamental knowledge of California's property tax system for assessing purposes. The course provides students with an overview of Proposition 13, who apply its provisions to various property assessment situations, including appraisals, changes in ownership, exemptions, and assessment appeals.

0 Units

24 Lecture hours

NCHS 001

Health and Fitness

This is an open-entry, open-exit course to develop and enhance a student's knowledge of the importance of healthy lifestyles and to further develop skills which will facilitate a personal fitness program. Student's will also participate in specific activities that develop an individual's level of physical fitness.

0 Units

1 to 54 Lab hours

NCHS 002

Beginning Jujitsu: Self Defense for Adults

This course is designed to teach the basic skills of self-defense. Students will be taught skills related to coordination, quick reflex response, how to build stamina, speed, and strength. They will learn all phases of punches, blocks, kicks, hand releases and breaks, two-step fighting, judo and jujitsu falls. Students will practice strategies of protecting themselves from attackers.

0 Units

48 Lecture hours

NCIT 002

U.S. Citizenship Preparation

This course is designed to assist eligible individuals in completing the steps required to become United States citizens. Students gain knowledge of United States history, government and institutions, community services and agencies, and the privileges and obligations of citizenship. The course prepares students with literacy skills necessary to pass the written test and provides listening and speaking practices for the oral interview. Students will receive guidance on completing appropriate application forms.

0 Units

45 Lecture hours

NCOA 001

Painting for Older Adults

This course offers the older adult an individual approach to painting and creative arts. Topics can include art appreciation and art history; awareness of line, color, shape and form; techniques in drawing and progression through color mixing and canvas painting. Creativity and general art knowledge will be taught in a friendly and relaxed environment allowing each artist to work at their own pace.

0 Units

16 to 32 Lecture hours

NCOA 002

Music Workshop for the Third Age

Courses for instrumental and vocal musical experiences. Included can be rehearsals and performances in cooperation with the Río Hondo Chapter of Sweet Adelines; other local choral and/or singing groups; and instruction in learning to play a musical instrument.

0 Units

1 Lecture hours

1 Lab hours

NCOA 007

Chorus Singing for the Older Adult

This course introduces older adult students to a variety of choral music and explores its cultural and historical aspects. Students will gain knowledge of posture, vowel modification, elements of phrasing and harmony. Students will perform vocal exercises and practice breathing techniques appropriate for the older adult.

0 - Units

1 to 48 Lecture hours

NCOA 008

Computers Unlimited for Older Adults

This course is designed for the older adult who thinks he or she will never learn to use a computer. Students will build basic skills that will prepare them to write documents, send e-mail, use online banking or simply enjoy surfing the Internet. Mastery of the basic skills will let you grow from simple accomplishments to things you never dreamed possible. Our gentle, easy approach will show you the many ways that computers can be fun and interesting.

0 Units

8 to 20 Lecture hours

8 to 20 Lab hours

NCOA 010

Principles of Mind and Body Health for Older Adults: Flexibility and Balance

This course provides older adults with instruction and resources for cultivating mind and body health. Guided instruction in active and

passive yoga poses, stretching movement, and breathing exercises adapted for older adults is incorporated with introduction to the philosophy of Hatha Yoga. The course includes presentations and class discussions on current topics on nutrition, healthy aging, and safety factors.

0 Units

1 to 24 Lecture hours

NCOA 012

Principles of Mind and Body Health for Older Adults II: Strength and Balance

This course provides older adults with instruction and resources for cultivating mind and body health. Guided instruction in movements to maintain and increase muscle strength, physical fitness, coordination, and balance is combined with class discussions on current topics in nutrition, healthy aging, and mental health.

0 Units

1 to 24 Lecture hours

NCOA 013

Current Topics for Older Adults

This course presents older adults with various topics for discussion and class activities based on the student's individual interests and backgrounds. Older adults will explore international, national and local events and issues from a current and historical viewpoint.

0 Units

1 to 24 Lecture hours

NCOA 014

Tai Chi Chuan for Older Adults

This course introduces older adults to a Chinese health exercise which is neither vigorous nor strenuous. It is suitable for older adults who want to exercise to gain or maintain good health. It will strengthen the muscles and organs, relax the mind and body, improve blood circulation, and increase memory and concentration.

0 Units

1 to 24 Lecture hours

NCOA 015

Creative Writing for Older Adults

This course is for older adults and teaches both beginning and experienced writers how to create and shape autobiographies, fiction, non-fiction and poetry into readable and publishable forms. Participants will put their experiences on paper and analyze quality, selection and structure of written materials through group discussion and projects.

0 Units

1 to 24 Lecture hours

NESL 001
ESL Beginning I

This course is suitable for the true beginner to the English language. This entry level course focuses on the acquisition of basic speaking, listening, reading, and writing skills to meet immediate social communication needs in an English-speaking environment. Successful completion of this course prepares students to enter NESL 015.

0 Units
30 to 60 Lecture hours

NESL 015
ESL Beginning II

Prerequisite: NESL 001 or equivalent placement (CASAS Appraisal)

This course is designed to provide an introduction to English speaking, listening, reading, and writing skills enabling the student to satisfy routine demands in social settings. Students develop the ability to comprehend and respond to basic spoken English. Students practice reading and writing at the sentence level. If taken in sequence with NESL 001, successful completion of this course earns a Certificate of Competency in Foundational English as a Second Language and prepares students for entry into NESL 016.

0 Units
30 to 60 Lecture hours

NESL 016
ESL Intermediate I

Prerequisite: NESL 015 or equivalent placement (CASAS Appraisal)

This course focuses on expanding students' listening and speaking skills in face-to-face conversations in social, academic, and work contexts. Students gain ability to read and interpret narrative passages on a variety of topics, and to write simple routine correspondence and short paragraphs. Upon successful completion of this course students are prepared to enter NESL 017.

0 Units
30 to 60 Lecture hours

NESL 017
ESL Intermediate II

Prerequisite: NESL 016 or equivalent placement (CASAS Appraisal)

This course focuses on preparing English learners to communicate independently and effectively for a variety of purposes and audiences. Students practice engaging in extended conversations, reading for comprehension of authentic texts, and writing multiple paragraphs with good command of grammar conventions. If taken in sequence with NESL 016, successful completion of this course earns a Certificate of

Competency in Intermediate English as a Second Language and prepares students for entry into NESL 018.

0 Units
30 to 60 Lecture hours

NESL 018
ESL Advanced I

Prerequisite: NESL 017 or equivalent placement (CASAS Appraisal)

This course stresses the refinement and expansion of language skills which enable students to use fluid-paced English to effectively meet social, academic, and workplace demands. Reading for comprehension focuses on factual extraction as well as interpretation using critical thinking skills. Progression of writing skills focuses on the introduction of the writing process and the construction of well-developed compositions. If taken in sequence with NESL 017, successful completion of this course earns a Certificate of Competency in Advanced English as a Second Language and prepares students for direct entry to Río Hondo College's Credit English Program.

0 Units
30 to 60 Lecture hours

NESL 019
ESL Advanced II

Prerequisite: NESL 018 or equivalent placement

The College Preparation course is the highest Noncredit ESL level designed for students who wish to prepare for transition into various academic programs at the college level. This course reinforces and builds on students' English language skills to meet the academic expectations of college courses. Students are introduced to basic elements of an academic course: understanding the syllabus, note-taking, participating in discussion, interpreting written texts, composing essays, and making presentations. Students practice these academic skills in a supportive language-learning community. If taken in sequence with NESL 018, the successful completion of this course earns the Certificate of Competency in English for College Preparation and prepares students for direct entry to Río Hondo College's Credit English Program.

0 Units
30 - 60 Lecture hours

NESL 034
ESL Multi-Level I

This course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen, speak, read, and write in English in context-specific environments. This is an accelerated

version of NESL 035 that is designed for students with some knowledge of the English language.

0 Units
24 to 50 Lecture hours

NESL 035
ESL Multi-Level

This course focuses on preparing students to use English to achieve tasks within a variety of real-life situations such as a doctor's office or a department store. Students are instructed to be able to listen, speak, read, and write in English in context-specific environments.

0 Units
24 to 90 Lecture hours

NESL 036
Family Literacy

This course focuses on engendering reading and literacy as a fundamental component of a healthy, well-functioning family. The family-oriented assignments promote the seamless integration of reading across school and home boundaries.

0 Units
1 to 72 Lecture hours

NFIR 015
Practical Experience in Fire Suppression (Formerly NVOC 015)

This course is designed to provide fire technology students or those involved in a related fire science subject to expand on their knowledge in the major points of fire service. Topics include the traditions of the fire service, general development of a firefighter, ethical and moral standards, and other related issues pertaining to the fire service. Students will receive individualized instruction tailored to their personal plan of study.

0 Units
1 to 500 Lab hours

NGBD 101
Green Building Basics & LEED

The course offers an introduction to USGBC, green building principles and the fundamentals of the LEED Rating System. It includes topics on climate change and building impacts; motivators for green building; and integrative versus conventional approaches – to building design, construction and operations. This course is intended for those who are new to green building and looking to learn the basics of green building and LEED.

0 Units
20 Lecture hours

NHAN 001**Art Workshop for the Handicapped**

Courses for cultural enrichment and awareness of many different forms of art. Emphasis is on therapeutic value.
0 - Units

1 to 18 Lecture hours
1 to 18 Lab hours

NHEC 002**Soap Making as an Art and a Business**

This course is designed for anyone wanting to expand their creative skills for personal satisfaction or as a business. Students will create different kinds of soaps such as glycerin or coconut soap. The use of molds, layering of colors, and adding herbs and fragrances will be discussed.

0 Units
1 to 54 Lecture hours

NHSL 030**Nursing Skills Lab**

This course complements the HS, ADN and VN lecture courses and is designed to provide an additional opportunity for students to practice skills covered in their co-requisite courses. These instructional activities are not available in the regular lecture/lab course and are not required for the grade in the co-requisite course.

0 Units
10 to 200 Lab hours

NHSN 030**Personal Care Aide
(Formerly NVOC 030)**

Corequisite: NHSN 031
Advisory: GED or High School Diploma
This course is designed to prepare students to assist elderly, disabled, and ill individuals living at home. This course will help students enhance their communication skills and knowledge of health environment and procedures for emergencies. Students will also learn to recognize physical, emotional, and developmental characteristics of individuals served; personal hygiene, safe transfer techniques, basic nutrition, and other personal care needs.

0 Units
70 Lecture hours
30 Lab hours

NHSN 031**First Aid and CPR
(Formerly NVOC 031)**

This course teaches skills with the AHA's research-proven practice-while-watching technique. The course is designed to teach students critical skills needed to respond to and manage an emergency until

emergency medical services arrives. Skills covered in this course include first aid; choking relief in adults, children, and infants; and what to do for sudden cardiac arrest in adults, children, and infants. This course is for anyone with limited or no medical training who needs a course completion card in CPR and AED use to meet job, regulatory, or other requirements.

0 Units
8 Lecture hours

NHSN 032**American Heart Association CPR BLS
(Formerly NVOC 032)**

This course is taught by AHA Instructors and meets the requirements for most nursing programs and clinical facilities. This course teaches both single-rescuer and team basic life support skills for application in both pre hospital and in-facility environments, with a focus on High-Quality CPR and team dynamics. Basic Life Support training reinforces healthcare professionals' understanding of the importance of early CPR and defibrillation, basic steps of performing CPR, relieving choking, and using an AED; and the role of each link in the Chain of Survival.

0 Units
4 Lecture hours
0 Lab hours

NHSN 040**Healthcare Careers Exploration**

This course is an orientation to non-clinical allied healthcare career pathways. Students gain exposure to the human services and administrative support dimensions of the healthcare field and learn about employment opportunities, educational requirements, and support resources available to enter the growing workforce. Students benefit from assessing their personal values and aptitudes for a career in healthcare while engaging general introductions to principles and practices foundational to healthcare careers.

0 Units
24 Lecture hours

NHSN 042**Medical Office Procedure and
Customer Service**

This course is designed to develop professional skills and attitudes needed in a medical business environment. Topics include effective communication with patients and medical office staff, effective time management, scheduling appointments, greeting patients, telephone and email business etiquette, and adherence to Health Insurance Portability and Accountability Act (HIPAA) guidelines.

0 Units
24 Lecture hours

NHSN 043**Medical Office Administration**

Advisory: NHSN 042

This course is a practicum to complement NHSN 042 - Medical Office Procedures and Customer Service. Students engage in patient interaction simulations, applying customer service skills, and using computers in a medical/clinical setting. Students gain hands-on experience in scheduling appointments, working with electronic medical records, and establishing a fee schedule, and receive orientation to the Microsoft Office suite, electronic billing software, electronic medical record software, and telephone, fax, and email systems.

0 Units
48 Lecture hours

NHSN 044**Medical Insurance Claims**

This course provides an overview of common health insurance terminology and selected aspects of private and government insurance coverage. The course introduces basic principles of diagnostic and outpatient procedural coding of physician/provider documentation. Students learn how to originate accurate and efficient reimbursement medical insurance claims for services provided.

0 Units
48 Lecture hours

NHSN 045**Health Care Industry Employment
Readiness**

This course equips students with skills and strategies for successful job placement in the health care industry. Course topics include interpersonal skills development, business communication, professional dress, and time management. Students receive practical guidance in resume and cover letter writing, interviewing, and navigating job search resources.

0 Units
24 Lecture hours

NHSN 050**Nurse Assistant Pre-Certification
(Formerly NVOC 050)**

Corequisite: NHSN 050L

This course is designed for students who have expressed an interest in an entry level nursing course. This course meets Title 22 regulations for taking care of the geriatric population in a long term care setting, utilizing skills in basic care, emergency care and communication. The Nurse Assistant Pre-Certification course consists of 72 hours of classroom instruction. This course prepares the student to take the California State Certification Exam to become a Certified Nurse Assistant (CNA). After obtaining the state certification, the student may find employment in the

acute care and /or long term care settings. The California Department of Public Health requires that students must be concurrently enrolled in both NHSN 050 and NHSN 05L, and pass both courses together, they cannot be taken individually.

0 - Units
72 - Lecture hours

NHSN 050L
Nurse Assistant Pre-Certification Lab
(Formerly NVOC 050L)

Corequisite: NHSN 050

This course is designed for students who have expressed an interest in an entry-level nursing course. This course meets Title 22 regulations for taking care of the geriatric population in a long-term care setting, utilizing skills in basic care, emergency care and communication. The Nurse Assistant Pre-Certification training course lab consists of 135 hours of supervised clinical practice in long-term facilities. This course prepares the student to take the California State Certification Exam to become a Certified Nurse Assistant (CNA). After obtaining the state certification, the student may find employment in the acute care and/or long-term care settings. The California Department of Public Health requires that students must be concurrently enrolled in both NHSN 050 and NHSN 050L, and pass both courses together. They cannot be taken individually.

0 Units
0 Lecture hours
135 Lab hours

NHSN 051
CNA Acute Care Training Course
(Formerly NVOC 051)

Prerequisite: NHSN 050 and NHSN 050L or California State Nurse Assistant Certification;

Corequisite: NHSN 051L

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

This course is designed for students who are Certified Nurse Assistants that wish to learn the basic nursing skills and duties that apply to the acute care hospital setting. Specialized acute care areas, such as medical/surgical, orthopedics, pediatrics, and obstetrics, will be emphasized. The CNA Acute Care Training Course consists of 27 hours of lecture content. Topics covered include communication, patient observation skills, reporting and recording training, and reinforcement of Certified Nurse Assistant basic-care procedures. The Division of Health Science and Nursing requires that students be concurrently enrolled in both NHSN 051 and NHSN 051L, and successfully

complete both courses together. They cannot be taken individually.

0 Units
27 Lecture hours

NHSN 051L
CNA Acute Care Training Course Lab
(Formerly NVOC 051L)

Prerequisite: NHSN 050 and NHSN 050L or California State Nurse Assistant Certification;

Corequisite: NHSN 051

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for students who are Certified Nurse Assistants that wish to learn the basic nursing skills and duties in the acute care hospital setting with additional emphasis on the specialized acute care areas such as medical/surgical, orthopedics, pediatrics and obstetrics. The Certified Nurse Assistant Acute Care course lab consists of 81 hours of clinical practice alongside a clinical employed CNA in an acute care facility with faculty daily/weekly monitoring. This course includes communication, patient observation, reporting and recording training as well as reinforcement of Certified Nurse Assistant basic-care procedures. The Division of Health Science and Nursing requires that students be concurrently enrolled in both NHSN 051 and NHSN 051L, and successfully complete both courses together. They cannot be taken individually.

0 Units
81 Lab hours

NHSN 052
Home Health Aide Training Course
(Formerly NVOC 052)

Prerequisite: Nurse Assistant Pre-Certification Training Course/California State Certification;

Corequisite: NHSN 052L;

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for students who are Certified Nurse Assistants that wish to learn how to provide personal care in the home care setting for those who are unable to do it for themselves and/or promote the recovery, safety and comfort of the patient. Additional emphasis on rehabilitative nursing care, family relationships and the impact of long-term illness on the family as well as the client will be included. The Home Health Aide training course consists of 27 hours classroom instruction. This course meets title 22 regulations for Home Health Aides training programs. The California Department of Public Health requires that students must be concurrently enrolled in both NHSN

052 and NHSN 052L, and pass both courses together, they cannot be taken individually.

0 Units
27 Lecture hours

NHSN 052L
Home Health Aide Training Course
(Formerly NVOC 052L)

Prerequisite: Nurse Assistant Pre-Certification Training Course/California State Certification;

Corequisite: NHSN 052;

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is designed for students who are Certified Nurse Assistants that wish to learn how to provide personal care in the home care setting for those who are unable to do it for themselves and/or promote the recovery, safety and comfort of the patient. Additional emphasis on rehabilitative nursing care, family relationships and the impact of long-term illness on the family as well as the client will be included. The Home Health Aide training course lab consists of 54 hours of supervised clinical practice in either the Acute Care or Skilled Nursing facility. This course meets the Title 22 regulations for Home Health Aides training programs. The California Department of Public Health requires that students must be concurrently enrolled in both NHSN 052 and NHSN 052L, and pass both courses together. They cannot be taken individually.

0 Units
54 Lab hours

NSCI 041
Basic Anatomy for Health Care

This course provides a basic overview of the structure and systems of the human body. Students are introduced to the body structures and functions of integumentary, musculoskeletal, nervous, sensory, endocrine, circulatory, lymphatic, respiratory, digestive, and genitourinary systems. The course covers the various ways by which human body structures maintain normal, healthy functions and includes an introduction to anatomical and physiological functions related to various disorders and diseases in each body system. This course does not satisfy the human anatomy requirement for credit.

0 Units
48- Lecture hours

NVOC 018
ACEDD-GIS Skills Development

This course complements the CIV, ARCH, ENGT, LAND and GIS lab and lecture courses and is designed to provide an additional opportunity

for students to practice concepts covered in the corequisite courses and enhance their board drafting and CADD skills for work place productivity. These instructional activities are not available in the regular lecture/lab course and are not required for the grade in the corequisite course.

0 Units

1 to 200 Lab hours

NVOC 021

OSHA 10 for General Industry

This course is intended for the individual who needs an overview and/or certification of OSHA safety standards for general Industry workplaces. This course will focus on OSHA's role in ensuring safe workplaces through hazard awareness and training while providing an overview of safety standard topics such as emergency action plans, fire protection and prevention, material handling, machine guarding, electrical safety, and walking-working surfaces. Upon successful completion of this course and meeting attendance requirements, the student will receive a Department of Labor 10-hour OSHA Training Card.

0 Units

14 – 18 Lecture hours

NVOC 027

OSHA 10 for Construction Trades

This course is intended for the individual who needs an overview and/or certification of OSHA safety standards for the construction workplace. This course will focus on hazard awareness while providing an overview of topics such as fire protection and prevention, material handling, hand and power tools, welding safety, electrical safety, and fall protection. Upon completion of this course and meeting attendance requirements, the student who completes the course will receive a 10-hour Department of Labor (DOL) OSHA Certification Card.

0 Units

14 – 18 Lecture hours

NVOC 0029

Effective Supervision Certificate Program

This course is designed for individuals promoted into supervisory positions. The class will assist employers who have promoted line employees with little or no formal supervision training, as well as those anticipating a career that includes supervising other individuals. Topics will focus on six areas comprised of basic supervisory skills and concepts. Students are provided with an overview of what is expected of an effective supervisor and what skills are required to successfully perform in that capacity. Real-life business situ-

ations are discussed and evaluated. Students take knowledge gained back to their respective work venues and conversely bring examples to the class for discussion.

0 Units

18 Lecture hours

NVOC 059

Introduction to Welding Processes

This is an introductory class designed to familiarize the student with several welding processes that are currently used in the welding and metal fabrication industry. This course offers an overview and basic introduction to the theory and practice of a variety of welding and metal cutting methods. This course will emphasize safety, theory, procedure, and practical skill development.

0 Units

1 to 18 Lecture hours

1 to 54 Lab hours

NVOC 060

Semi-Automatic Welding Processes

This course is intended for the student who wants to progress to an intermediate level of welding processes and further their skills in wire-fed, semi-automatic welding methods and techniques. This course emphasizes skills in gas metal arc welding (GMAW) and flux cored arc welding (FCAW). The course also focuses on safety, theory, characteristics and settings for power supplies and wire feeding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis will be placed on developing proficiency and speed for high volume production applications.

0 Units

36 Lecture hours

108 Lab hours

NVOC 061

Production Welding Techniques

This is an intermediate level course focused on welding techniques used in high-volume production manufacturing environments. Students gain proficiency using pulsed-arc & non-pulsed-arc gas metal arc welding (GMAW) and gas tungsten arc welding (GTAW) processes on carbon steel, stainless steel, and aluminum materials. Correct use of welding fixtures, positioners, and other auxiliary equipment are covered. Emphasis is placed on using shop safety in addition to developing proper working procedures.

0 Units

36 Lecture hours

108 Lab hours

NVOC 062

Introduction to Fabrication Processes

This is a beginning level course designed to introduce students to various techniques, processes and technologies used in the Fabrication industry. This course will develop skills necessary for translating dimensional information from a shop drawing or blueprint to metallic materials used for production of finished parts and assemblies. Topics covered in this class will include basic blueprint reading, measurement and measuring tools, layout, metal cutting, drilling and tapping, and metal forming. Emphasis will be placed on shop safety and safe and proper use of equipment, tools and materials.

0 Units

1 to 18 Lecture hours

1 to 54 Lab hours

NVOC 063

Intermediate Fabrication Processes

This course is designed to broaden the students' skills and knowledge of metal fabrication techniques. This course will introduce students to basic hand tools and power tools commonly used in the metal fabrication industry. Topics covered in this class will include structural fabrication, tube bending, stair layout and construction, and fabrication of components from sheet metal. Emphasis will be placed on shop safety and on developing proper working procedures.

0 Units

1 to 18 Lecture hours

1 to 54 Lab hours

NVOC 069

Introduction to Gas Tungsten Arc Welding

Advisory: READ 043 or appropriate placement; WELD 040 or NVOC 059
This course introduces the principles and practices of gas tungsten arc welding (GTAW), including setup/use of GTAW equipment and safe use of tools and equipment. Instruction and practice is provided for gaining proficiency welding carbon steel, stainless steel, and aluminum weld joints in the flat and horizontal positions. Fundamentals of the GTAW process, correct consumables, equipment, and pre-weld preparation will be covered.

0 Units

36 Lecture hours

108 Lab hours

NVOC 070

Advanced Gas Tungsten Arc Welding

Advisory: READ 043 or appropriate placement; WELD 065 or NVOC 069
This course provides further advancement of knowledge and skills in gas tungsten arc welding (GTAW). Emphasis is placed on developing

proficiency in welding carbon steel, stainless steel, and aluminum weld joints in the vertical and overhead position. This course exposes students to using positioners, welding fixtures, and tooling commonly used in the workplace. Preparation for welding certification is covered.

0 Units

36 Lecture hours

108 Lab hours

NVOC 071

Basic Electric Arc Welding

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

This course is intended for the student who wants to progress to a basic level of welding processes and further their skills in manual and semi-automatic electric arc welding methods and techniques. This course emphasizes skills in Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux Cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW). The course also focuses on safety, theory, characteristics and settings for power supplies and welding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis will be placed on developing proficiency and speed for high volume production applications.

0 Units

18 Lecture hours

54 Lab hours

NVOC 072

Manual Electric Arc Welding Processes

Advisory: READ 043 or appropriate placement; WELD 040 or NVOC 059

This course is intended for the student who wants to progress to an intermediate level of welding processes and further their skills in manual electric arc welding methods and techniques. This course emphasizes skills in shielded metal arc welding (SMAW) and gas tungsten arc welding (GTAW). The course also focuses on safety, theory, characteristics and settings for power supplies and welding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis will be placed on developing proficiency and speed for high volume production applications.

0 Units

36 Lecture hours

108 Lab hours

NVOC 075

Certification Welding I

Advisory: READ 043 or appropriate placement; WELD 055 or NVOC 072

This course is an advanced course offering specialized instruction necessary for passing the City of Los Angeles Department of Building & Safety (LADBS) certified welder performance examinations. Emphasis will be placed on building skills in shielded metal arc welding (SMAW), flux cored arc welding (FCAW), and gas metal arc welding (GMAW) as applicable to acquire LADBS certified welder classifications in structural steel, light gage steel, and structural aluminum. Safety, welding codes, welding procedures and techniques, inspection requirements, nondestructive testing, and destructive testing will be covered. This course may be repeated once for certification or licensure standards, only by permit from the division.

0 Units

36 Lecture hours

108 Lab hours

NVOC 080

Certification Welding II

Advisory: READ 043 or appropriate placement; WELD 055 or NVOC 072

This course is intended for the student who wants to progress to an advanced level of welding processes and certification. This course offers specialized training and instruction which are necessary to take and pass the written test portion of the City of Los Angeles Department of Building & Safety (LADBS) Certified Welder Examination. This course emphasizes specific skills in shielded metal arc welding (SMAW), flux cored arc welding (FCAW), and gas metal arc welding (GMAW) as it applies to certification in structural steel, light gage steel, and structural aluminum. The course also focuses on safety, welding codes, test preparation, procedures, and destructive testing. Special emphasis will be placed on developing proficiency in order to successfully pass the LADBS exam. This course may be repeated once for certification or licensure standards, only by permit from the division.

0 Units

36 Lecture hours

108 Lab hours

NVOC 138

Engineering Careers & Applications

This course is for all students interested in the career field of Engineering Design Drafting. Engineering Careers and Applications will explore the career opportunities and training requirements in the field of engineering and engineering technology. Topics will include the history of engineering, careers in engineering,

ethics and responsibilities of the engineer, communicating and problem solving.

0 Units

27 Lecture hours

36 Lab hours

NVOC 140

Civil Drafting Fundamentals

This course is for all students interested in the career field of Civil Design Drafting and Civil Engineering. The course is study of civil design drafting practices and the preparation of drawings used in the civil engineering field. Students will use Computer Aided Drafting (CADD) software to complete projects relating to interpretation of survey data, profiles and cross sections, land subdivision, site and grading plans, underground utilities and structures, concrete and structural detailing.

0 Units

36 Lecture hours

72 Lab hours

NVOC 150

AutoCAD for Basic CADD Applications

This course is for students preparing for high technology careers who need the skills necessary to function as an entry level CADD operator or to apply CADD to specific disciplines of mechanical and architectural design, manufacturing, illustration and engineering related documents. An overview of computer graphics and CADD (Computer Assisted Design and Drawing) utilizing the latest release of AutoCAD software will be provided. Students will produce 2D orthographic, isometric, and basic 3D models solutions of mechanical and architectural applications.

0 Units

54 Lecture hours

54 Lab hours

NVOC 170

MicroStation for Basic CADD Applications

This course is for students preparing for high technology careers who need the skills necessary to function as an entry level CADD operator or to apply CADD to specific disciplines of mechanical and architectural design, manufacturing, illustration and engineering related documents. An overview of computer graphics and CADD (Computer Assisted Design and Drawing) utilizing the latest release of MicroStation software will be provided. Students will produce 2D orthographic, isometric, and basic 3D models solutions of mechanical and architectural applications.

0 Units

54 Lecture hours

54 Lab hours

NVOC 200
Intermediate AutoCAD for Design and Production

This course is for students pursuing degrees or certificates in the Architecture and Engineering Design Drafting Program and for those who wish to enhance their AutoCAD skills for workplace productivity. The course is an intermediate application study in computer aided design, drafting, and graphics using the latest revisions of AutoCAD. Combined with previously learned technical drafting conventions and basic AutoCAD operational skills, students will use AutoCAD to produce detailed drawings that involve model-space and paper-space, 2D and 3D objects, block attributes and viewport scales. Emphasis will be placed on working with multiple drawing files using external files to create mechanical, architectural and civil projects.

0 Units
45 Lecture hours
54 Lab hours

NVOC 241
Civil Engineering Drafting & Design

This course is for all students interested in the career field of Civil Design Drafting and Civil Engineering. Civil Drafting and Design is an intermediate level class in which the practices and the preparation of drawings, pertaining to the civil engineering field, will be expanded to include the development of maps and drawings used for transportation, site development, grading and drainage and road alignment. The student will use Computer Aided Drafting (CADD) to complete the above mentioned projects. Other topics to be covered will include specifications, site details for utilities and underground piping, structural plans and integration of Geographic Information Systems (GIS).

0 Units
36 Lecture hours
72 Lab hours

NVOC 245
Civil Engineering Design & Modeling

This course is for all students interested in the career field of Civil Design Drafting and Civil Engineering. Civil Design & Modeling is an advanced level class which includes design analysis and the preparation of drawings used in the civil engineering field. The student will use civil engineering software, such as InRoads and Land Desktop to design, analyze and develop projects relating to transportation, site development, grading, drainage and road alignment and alternatives. Other topics to be covered are terrain modeling, surface editing, alignment editing, plan, profile, cross-sections, earth-

work computations and site planning design.

0 Units
36 Lecture hours
72 Lab hours

NVOC 250
Parametric Modeling 3D Applications for Mechanical Design

This course presents advanced applications of 2D and 3D Computer Aided Design Drafting (CADD) and an introduction to parametric modeling and rapid prototyping utilizing the latest releases of Autodesk Inventor series, SolidWorks, and other parametric modeling software to produce solutions for mechanical applications. Topics covered will benefit all students in areas of study related to Engineering, Drafting, Design and Computer Graphics. Course emphasis is given to CADD generated three dimensional graphics using wire frame, surface modeling, and parametric solids. This course may be taken once for credit towards the major and repeated 2 times to enhance student skills and proficiency levels.

0 Units
54 Lecture hours
54 Lab hours

NVOC 260
Advanced Architecture Using Revit and 3D Software

This course is for students pursuing an advanced study of BIM (Building Information Modeling) applications as they relate to architecture and the AEC industry (Architecture, Engineering, Construction). Utilizing the latest releases of 3D design software such as Revit and AutoCAD Architecture and previously learned technical and architectural drafting conventions, students will produce two and three dimensional BIM generated architectural drawings and 3D virtual models. This course benefits all students studying Architecture, Civil, Engineering of all types, Drafting, Design and Computer Graphics. High technology skills which are necessary to function as a designer or CADD Drafter are emphasized.

0 Units
54 Lecture hours
54 Lab hours

NVOC 261
Revit for Advanced BIM Architectural, Structural and MEP Applications

Advanced BIM (Building Information Modeling) applications extends the fundamentals of the Arch 260 class to include Structural, Mechanical, Electrical and Plumbing extensions of the Autodesk Revit Building software. Students will work on both group and individual projects to create and present three-dimensional represen-

tation of architectural solutions. Students will also learn the basic process and workflow in creation of Revit Families for use in building models.

0 Units
54 Lecture hours
54 Lab hours

NVOC 265
Pressure Piping Design

This course is for those students with CAD experience who are interested in the career field of pressure piping design engineering. This course presents the preparation of engineering detail drawings of piping systems for commercial, utilities and industrial plants. Included is information and work dealing with the location, installation, operation, and maintenance of pumps, steam turbines, compressors, tanks, heaters, coolers, cooling towers, condenser, reactors, boilers, chillers, heat exchangers and special equipment.

0 Units
36 Lecture hours
72 Lab hours

NVOC 266
Pressure Piping Applications

This course is for all students with a basic piping design understanding interested in the career field of pressure piping design engineering. This course presents the advanced preparation of engineering detail drawings of piping systems for commercial, utilities and industrial plants. Included is advanced information and layout work dealing with the location, installation, operation of pumps, steam turbines, compressors, vertical vessels, horizontal vessels, tanks, heaters, coolers, cooling towers, condenser, reactors, boilers, chillers, heat exchangers and special equipment.

0 Units
36 Lecture hours
72 Lab hours

NVOC 270
SolidWorks for 3D Modeling and Prototype Applications

This course presents an intensive study in 3D computer graphics and CADD (Computer Assisted Design and Drafting) utilizing the latest release of SolidWorks Software. This course benefits all students in areas of study related to Engineering, Drafting, Design and Computer Graphics. Students will produce three dimensional parametric computer generated virtual models incorporating mechanical design refinements. The course emphasizes high technology skills which are necessary to function as a design professional to apply 3D design graphics technology to specific disciplines of mechanical engineering, machine drafting and

design, manufacturing, animation, modeling and illustration. Students will be introduced to a variety of means to directly produce prototype models from CADD generated solid geometry.

0 Units

54 Lecture hours

54 Lab hours

NVOC 280

Advanced MicroStation for CADD & BIM Applications

This course is for students pursuing an advanced study in MicroStation 3D parametric CADD (Computer Assisted Design and Drafting) and the BIM (Building Information Modeling) approach to building design using Bentley Architecture. Students will apply previously learned drafting conventions to produce two and three dimensional CADD and BIM generated mechanical and architectural drawings and virtual design models. This course benefits all students studying Architecture, Civil, Engineering of all types, Drafting, Design and Computer Graphics. High technology skills which are necessary to function as a designer or CADD Drafter are emphasized.

0 Units

54 Lecture hours

54 Lab hours

NVOC 300

Refinery and Petroleum Safety

Overview

Prerequisite: State Indentured Carpenter Union Apprentice

This course will provide recognized credentials for workers in the refinery and petroleum industry. The training will emphasize Cal-OSHA safety measures including toxicology, hazard communication, and confined space work. Human performance methodologies will be applied to trade related hazards specific to this industry. An in depth discussion and overview of the petroleum and refining process will be conducted.

0 Units

20 Lecture hours

NVOC 1011

Orientation/Safety

This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the general trade safety within the carpentry industry. Course topics will include: introduction to the carpenter's apprentice program, hand tool safety, power tool safety, math, beginning blueprint reading and layouts, trade history and job-site safety.

0 Units

20 Lecture hours

20 Lab hours

NVOC 1012

Health/Safety

This course is designed to meet the needs of Indentured Apprentices with the State of California who are interested in the general trade safety field within the carpentry industry. Course topics will include: Health and Safety Certifications, job safety, fall protection, powder actuated tools, confined space entry, scaffold training, rigging training, aerial lift training, and OSHA training. Certification can be earned in forklift, scaffold, American Red Cross/CPR and Ramset/ Redhead low velocity powder actuated tools.

0 Units

112 Lecture hours

112 Lab hours

12

Administrators

ADMINISTRATION

Dreyfuss, Teresa

Superintendent/President

B.A., University of Chinese Culture, Taiwan; M.B.A., University of La Verne

Dixon-Peters, Earic

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A.A., Santa Monica Community College; B.A., M.Ed., Azusa Pacific University; Ed.D., California State University, Fullerton

Kibui, Stephen

Vice President, Finance & Business

B.A., Strathmore College; M.B.A., Newman University

Miller, Don

Vice President, Academic Affairs

B.A., Brigham; M.A., Brigham; Ph.D., University of Virginia

EXECUTIVE DEANS/DIRECTORS

Nashua, Loy

Executive Dean, Student Affairs and Student Financial Services

B.A., Whittier College; M.S., Claremont Graduate University; J.D., University of La Verne

Vacant

**Executive Director, Human Resources/
District Compliance Officer**

DEANS

Castro, Melba

Dean, Student Success

B.S., University of California, Berkeley; M.S., Stanford University; Ph.D., University of Illinois at Urbana-Champaign

Chavez, Lisa

Dean of Counseling

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Durdella, Caroline

Dean, Institutional Research and Planning

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Emerson, Yolanda

Acting Dean, Kinesiology, Dance, and Athletics/Athletic Director

Dean, Educational Centers

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Garabedian, Michael

Dean, Library

M.L.I.S., University of California, Los Angeles; M.A., Northwestern University; B.A., Whittier College

Linsell, Grant

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Page, Catherine

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Priest, Vann

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14 Maps

CAMPUS DIRECTORY



BUILDING LEGEND

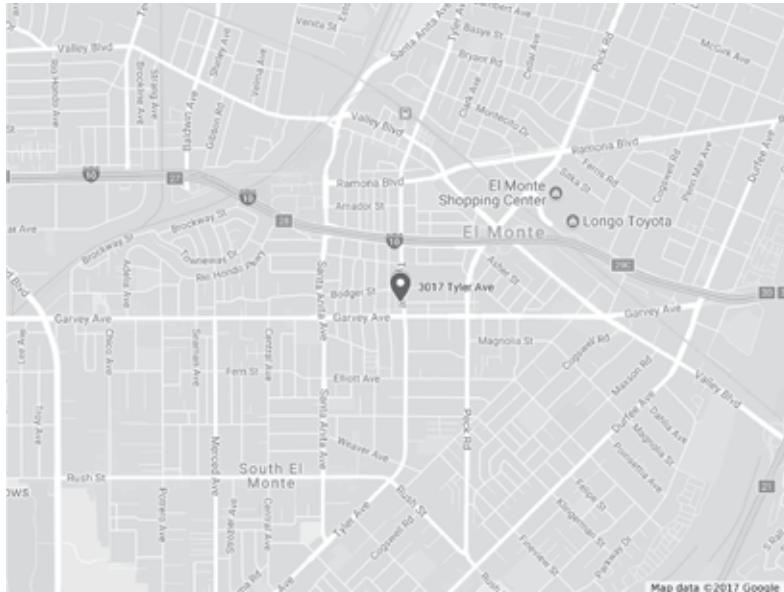
A	Administration	BS	Bookstore	L	L Building	PB	Information/Parking Booth
AJ	Administration of Justice	CI	Campus Inn	LQ	Lower Quad	PE	Physical Education
AJA	Administration of Justice Annex	CP	Central Plant	LRC	Learning Resource Center	S	Science and Math
AT	Applied Technology	CR	Central Receiving	M	Music	SS	Student Services
ART	Art	CDC	Child Development Center	MC	Modular Classrooms	SU	Student Union
B	Business	CT	Courts (Tennis)	MN	Maintenance	UQ	Upper Quad
BB	Black Box Theater	G	Gymnasium	O	Observatory	W	Way Memorial Theater

El Monte Education Center

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El Monte, CA 91731
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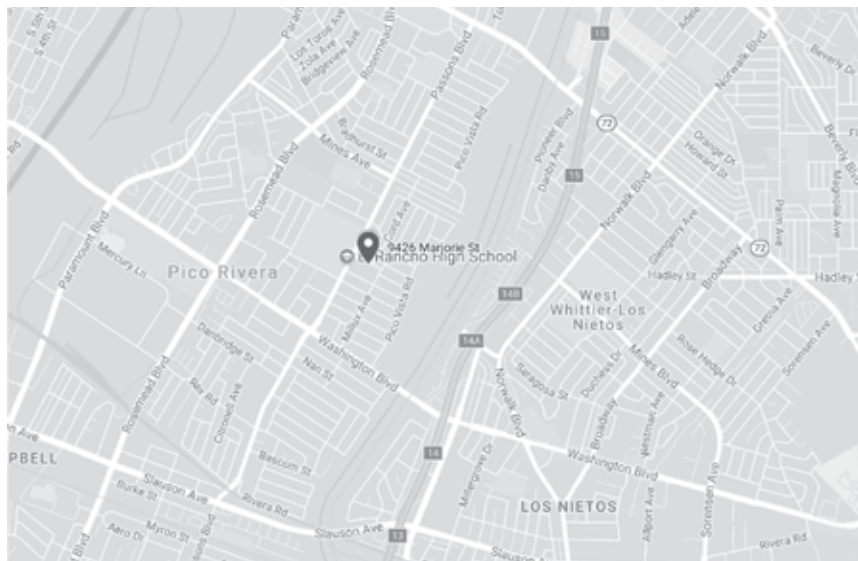


Rio Hondo Educational Center at Pico Rivera

9426 Marjorie St.
Pico Rivera, CA 90660
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(Across from El Rancho High School)

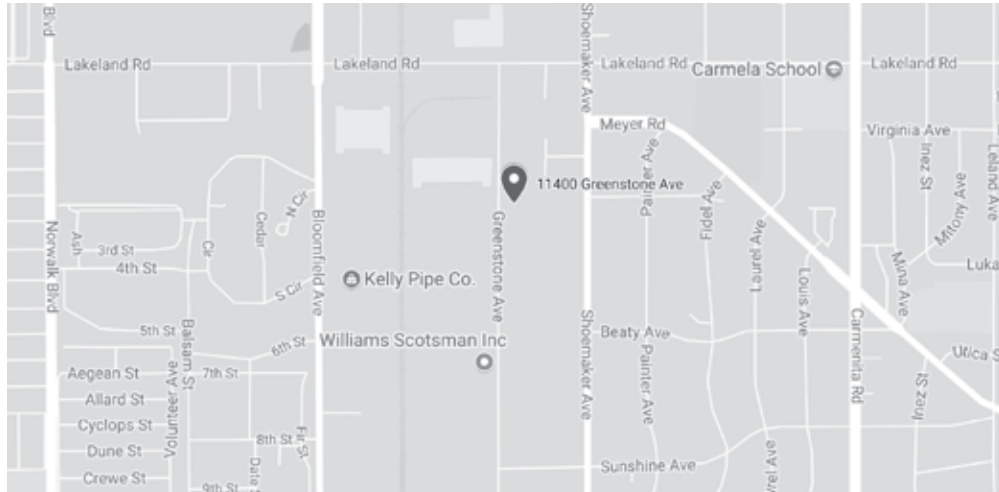
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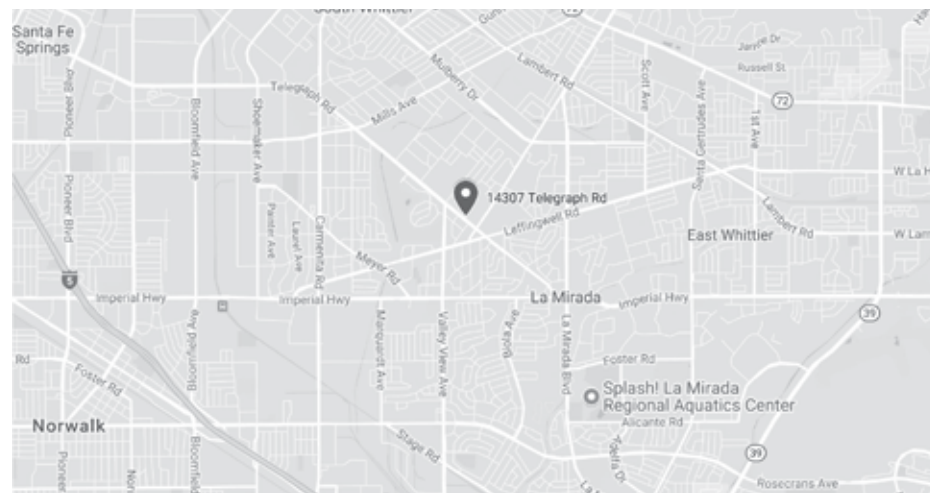


South Whittier Education Center

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