

**RIO HONDO COLLEGE**  
**STUDENT PARKING RULES & REGULATIONS**

**IMPORTANT NOTICE:** When needed, the College provides “Facilities Alerts” which state roads and areas closed due to construction as well as updated tram routes/stops. Please plan your campus route and parking plans in advance. Directional signs will be in place around the campus to ensure safe circulation. Campus map updates can be obtained on the web at: <http://www.riohondo.edu/directions-maps-transportation>.

***REMEMBER TO DRIVE SLOW AND SAFE ON CAMPUS!***

**PARKING PERMIT ORDERS:** Semester parking permits can be ordered online through **AccessRio** during priority registration through the end of each session. Online permit orders require a debit or credit card payment. A 14-day temporary parking permit will be mailed to you while your permit order is being processed and delivered.

Semester parking permits can also be ordered on the RHC campus in the first floor of the Student Services Building. To order your permit, you must only order from the Kiosk computers. Once your order has been placed, your permit must be paid and picked up from the Admission or Cashier’s Office. Permit orders not paid for within 10 calendar days, from the ordered date, will be cancelled.

**PARKING PERMIT FEES: On-Campus Orders** - Vehicle parking fee is \$40 for spring, \$20 for summer, and \$40 for fall. Motorcycle parking fee is \$10.50 for spring, \$5.50 for summer, and \$10.50 for fall. **Online Orders** - A \$3.20 fee is added to the above permit fees for online permit orders.

**DAILY PARKING PERMITS:** A \$3, cash only, daily parking permit is available at the Information Booth located on Level 2 and College Drive. Daily permits can also be purchased at permit dispensers located in lot A, Lot C, Lot E, and Level 6. **Note: Parking dispensers accept dollar bills only, credit card, and coins (including dollar coins). Dispensers do not give change.**

**PARKING PERMIT VALIDITY & REQUIREMENT:** A current semester student parking permit is required the first day, and throughout each spring, summer, and fall semester. Student parking permits are not required during Intersession or semester breaks. All other parking, including, but not limited to, staff, disabled person, and metered parking shall be enforced at all time.

**PERMIT PLACEMENT:** Your semester or temporary parking sticker shall be displayed with semester and/or issuance date facing up and clearly visible to the security officer. **Note: Ensure you remove your parking sticker from the mailer form and place on vehicle’s windshield or motorcycle’s front right or left fork. Do not place parking sticker over tinted window.**

**VEHICLE PARKING:** All parking, on the RHC grounds, is by permit only.

**MOTORCYCLE PARKING:** Student motorcycle or motorized bikes shall be parked **within** the designated motorcycle parking zones located in lots B, C, or Level 4. Vehicle parking is prohibited in motorcycle parking zones. Only one motorcycle or motorized bike is allowed in a motorcycle stall. A motorcycle parking sticker is required on all motorcycle or motorized bikes.

**PARKING OVER MARKED STALL:** Vehicles are prohibited from parking over a marked parking stall.

**INFORMATION BOOTH HOURS:** The campus information booth is open 24/7, but parking permits are sold as early as 5:45 a.m. to 8:00 p.m. Monday through Thursday and 5:45 a.m. to 2:00 p.m. Fridays and Saturdays. Student parking permits are not required after 2:00 pm on Fridays and Saturdays. The campus is closed on Sundays.

**STUDENT & VISITOR PARKING:** Student and visitor Parking is available in Lots: 1, 2, 2B, 3 (north side), 4, 5, 6, A, C, E and J.

**METER PARKING:** Metered parking is available in Lot B for 25 cents for 15 minutes, for up to one-hour maximum. Meters operate with quarters only, and are enforced at all times, especially during enrollment or registration days, and semester breaks.

**5-MINUTE DROP-OFF ZONE:** A 5-Minute Drop-Off zone is available between lots B & C. Vehicles left abandoned or exceeding posted time limit is prohibited.

**NO STANDING, STOPPING, PARKING (CVC-22500):** No person shall stop, park, or leave standing, whether attended or unattended, a vehicle or motorized cycle within an intersection, crosswalk, driveway, sidewalk, bus loading zone, tube or tunnel, or in front of wheelchair ramp.

**OTHER PROHIBITED PARKING:** No vehicle or motorized bike shall be parked in/at: 1) Red curb or file lane, 2) Parking lot entrances/exits, 3) No Parking Zone, 4) Landscape areas, 5) Front of building doorways, 6) Paved or unpaved roads/grounds not designated as a parking area, 7) Fifteen (15) feet from a fire hydrant, 8) Yellow zones (unless for loading/unloading purpose), 9) Disabled person parking stall without a valid disabled person placard or license plate, 10) Over a marked stall, 11) Stall utilized by another vehicle or motorized bike.

**DISABLED PERSON (DP) PARKING:** Pursuant to CVC Section 22511.7 or 22511.8, unless the vehicle displays a special identification license plate issued as stated in Section 22511.55 or 22511.59, no person shall leave standing any vehicle in a stall or space designated for disabled persons (DP). Violators shall be subject to a \$365.00 fine.

A person who, with fraudulent intent, displays or causes or permits to be displayed an altered, counterfeit, or false disabled person placard, is subject to a \$365 violation. CVC-4463(3)(c).

It is unlawful to park a vehicle within three (3) feet of a disabled person access ramp. A \$365.00 fine shall be issued for non-compliance. CVC- 22522

An "Illegally Parked in a Disabled Person Stall" violation dismissed during the appeal process shall be subject to a \$25 cancellation processing fee.

With only a valid and properly displayed DP placard or license plate, a disabled person may park in/on: 1) DP parking stall (blue zones), 2) Green zones without restrictions to time limits, 3) Student or staff stalls, 4) Metered stall not subject to the meter fee.

There shall be no parking at: 1) Red zones, 2) Tow away zones, 3) White or yellow zones, 4) Spaces marked by crosshatch lines next to DP parking spaces, 5) No parking zones, 6) Carpool stalls, 7) Reserved stalls, 8) Any other area not designated as a parking stall.

Vehicle not clearly displaying a DP placard expiration date shall be issued a \$365.00 violation.

**ACCESS PICK UP & DROP OFF:** **Stand 1** – Lot H / Applied Technology near Circle & North Rd, **Stand 2** – Science Bldg. tunnel at Circle & North, and **Stand 3** – In front of KDA entrance at South Rd & Gymnasium Way.

**LOST, STOLEN, OR FORGOTTEN PARKING PERMIT:** If your parking permit was lost, you may purchase another permit online. If your parking permit was stolen, you may purchase a replacement from Parking Services for \$12, **with an official police report only**. If you do not have an official police report you must pay full price for a replacement permit. If you forgot your parking permit, a \$3.00 permit can be purchased at the Information Booth.

**INVALID PARKING PERMIT:** A RHC daily temporary or semester parking permit is invalid if permit date/semester is not visible, if permit is forged, altered, defaced, duplicated, expired, illegible, or utilized by a person other than the assigned permit holder.

**PARKING PERMIT REFUND:** Parking sticker refunds shall be granted for parking permits **returned** to Parking Services by the "**Drop With A Refund Deadline Date**" indicated in Admissions web page (<http://www.riohondo.edu/admissions/fee-refunds>). Non-RHC students are not eligible for semester permit refunds

**PARKING CITATIONS:** To contest a parking citation, you may appeal online at [www.pticket.com/riohondo](http://www.pticket.com/riohondo) or submit your written appeal to Rio Hondo College, P.O. Box 2081, Tustin, CA 92781 no later than 21 calendar days from the issuance date of a Notice of Parking Violation, or 14 calendar days from the mailing of the Parking Violation Reminder Notice. **NOTE: Late Appeals Are Not Reviewed!**

**PARKING CITATION PAYMENTS & PENALTIES:** Parking citation payments can be made in any of the following methods: 1) By Mail at Rio Hondo College, P.O. Box 2081, Tustin CA 92781, 2) Online, at [www.pticket.com](http://www.pticket.com), by MasterCard, Visa, or Discover, or 3) By telephone at (800) 553-4412. When prompted by the operator, enter agency number 7464. **Do not send cash payments!**

There shall be a \$3 service fee for online or telephone payments, a \$15 penalty for late payments, and a \$10 penalty for bounce checks.

Parking citation payments are not accepted at Rio Hondo College.

Citation or payment questions can be obtained at [www.pticket.com/riohondo](http://www.pticket.com/riohondo) or by calling (800) 553-4412. When prompted by the operator, enter agency number 7464.

### VIOLATION DESCRIPTIONS & FINES:

VIOLATION DESCRIPTION	FINE	VIOLATION DESCRIPTION	FINE
Illegally Parked In Disabled Person Stall	\$ 365.00	15 or 20 Min. Zone Expired	\$ 45.00
Blocking Driveway	\$ 75.00	Staff Parking Permit Required	\$ 45.00
Fire Lane	\$ 175.00	RHC Carpool Permit Required	\$ 45.00
Blocking Sidewalk	\$ 75.00	No Valid Permit Displayed	\$ 45.00
No Stopping, Standing, or Parking	\$ 75.00	No Parking Zone	\$ 75.00
Red Curb	\$ 55.00	No Permit Displayed	\$ 45.00
Parked Outside Marked Stall	\$ 40.00	Expired Meter	\$ 45.00

**Other violation not listed may apply.**

**Note: More than one violation may be issued on a single ticket. For example: Parking without a parking permit and parked over the marked stall.**

**PARKING ENFORCEMENT:** By the authority given through California Vehicle Code (CVC) 21113, Rio Hondo Community College District's Board of Trustees has adopted these rules and regulations to facilitate the flow of traffic and parking, and to provide for the safety of all individuals utilizing the RHC grounds. These rules and regulations shall be enforced 24-hours a day, seven days a week.

**COURT JURISDICTION** The Los Angeles Stanley Mosk Courthouse has jurisdiction over all citations issued on the RHC grounds. Third level citation civil hearings are disputed at the Stanley Mosk Courthouse. To request a civil hearing, contact Parking Services at (562) 463-7609.

**PARKING LIABILITY:** Any person operating a vehicle on the RHC grounds shall abide by the college's Parking Rules & Regulations and California Vehicle Codes.

**RHC GROUNDS PARKING:** Parking on the RHC ground is by permit only. All staff, faculty, students, visitors, contractors, and vendors are required to display a valid parking permit, in vehicle, when parked.

**UNPAID CITATIONS:** Unpaid citation(s) are subject to towing - CVC 22651(i)(1)(c), collection, and DMV registration hold.

**TRAFFIC SAFETY:** Persons operating a vehicle on District controlled property are required to comply with all posted traffic signs, signals, traffic controls and devices, and campus security traffic directions.

For your safety, and the safety of others, please drive responsibly.

To assist officers with the directing of traffic, especially during the first few weeks of each semester, **please** use your vehicle's turning signals accordingly.

Barricades and traffic cones are places in specific locations for construction and/or hazardous purpose. **PLEASE** do not remove or relocate them for any reason.

**LOSS or DAMAGE LIABILITY:** The college assumes no responsibility for any loss and/or damage to any vehicle or content; therefore, keep your doors locked, at all times, and store personal belongings away from plain view.

**NON-TRANSFERRABLE PERMIT:** RHC student parking permits are not transferrable. Parking enforcement reserves the right to confiscate a parking permit issued to a person, other than the permit owner.

**ABANDON VEHICLES:** No person shall abandon, or leave standing, any vehicle or motorized cycle for 72 or more consecutive hours without obtaining the permission of the Facilities Services management. Vehicle is subject to towing for non-compliance. CVC 22651(k)

**VEHICLE TOWING:** A peace officer, who enforces parking laws and regulations and directs traffic in a city, county, or jurisdiction of a state agency shall have the authority to tow a vehicle at vehicle owner's expense. CVC 22651

**OVERNIGHT PARKING:** Overnight parking is permissible only with prior approval by the Facilities Services management. Unauthorized overnight parking shall be subject to towing at vehicle owner's expense.

**LICENSE PLATE & VIN:** All vehicles and motorized bicycles, parked on the RHC grounds, must display a valid license plate or Vehicle Identification Number (VIN). A vehicle or motorized bike not displaying license plate or VIN, while in violation of a RHC parking rule and regulation or DMV Code, is subject to towing at vehicle owner's expense.

**DRIVE-AWAY VIOLATION NOTICES:** A parking citation Drive-Away notice shall be mailed to vehicle's registered owner if driver leaves the scene before the citation can be delivered by the security officer. **Note: Photos will be taken and a Drive-Away Violation Notice will be mailed for parking in front of the bookstore.**

**Parking rules, regulations, permit fee, and citation fines are subject to change without notice.  
Refer to current semester parking rules/regulations for updated information.**

Rev. 12/18/15