



PARKING RULES & REGULATIONS

PARKING CITATION AUTHORITY: By the authority granted under Section 21113a, of the California Vehicle Code (CVC), the traffic rules and regulations is adopted by the Rio Hondo College (RHC) District Board of Trustees to facilitate vehicular movement, and parking for the safety of all persons utilizing the RHC campus grounds. All staff, student, vendors, contractors, etc., are obligated to abide by the parking rules, regulations, and CVC codes, enforceable 24 hours a day, seven days a week.

PARKING PERMIT REQUIREMENT: All vehicle and motorized cycle parking is by permit only, including, but not limited to, the outer perimeter of lot A, and outer perimeter of lots B and C when temporary student parking signs are posted. **Note: A parking permit is not required on motorized cycle, if exempt by the Department of Motor Vehicle (DMV), or at any of the RHC off-campus educational sites (SWEC, EMEC, PICO, Fire Academy).**

WHEN PARKING PERMIT IS REQUIRED: A parking permit is required from the beginning to end of each class session. A parking permit **is not** required during January's winter session, and semester breaks.

STUDENT ONLINE PARKING PERMIT ORDER & FEES: A semester parking permit can be ordered online starting Tier 1 (Priority) registration. To order, log on to <https://accessrio.riohondo.edu/web/home-community/finances>, enter your user name and password, from the **Home** page select **Finances**, and scroll down and select **Order Parking Permit**, from the **Student Record** tab, select **Order Parking Permit**, then **ParkingPlus order form**. Place your permit order and pay/pick up permit at the Cashier or Admission's payment window with cash, credit, or debit.

Before exiting your order form, print your 14-Day fall/spring or 10-Day summer temporary parking permit, and expect your ordered parking permit within 10 days.


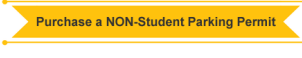
Online parking permit fees: Vehicle - spring/fall - \$43.20, summer - \$23.20. **Motorcycle** - spring/fall - \$13.70, summer - \$8.70. A \$3.20 non-refundable mailing fee is included with your online permit order.

STUDENT ON-CAMPUS PARKING PERMIT ORDER: A semester parking permit can be ordered, on a first-come, first-serve basis, from a Kiosk Computer in the 1st floor of the Student Services Building. After order is placed, pay and pick up parking sticker at the Cashier or Admission's payment window.

WARNING: Your permit order will be automatically cancelled, and a parking sticker debt will apply if: 1) payment is made online, or 2) payment is not received within 10 calendar days from order date.

To reverse a parking sticker debt, contact Parking Services (562) 463-7609 and provide your student I.D. If staff is not available at the time of the call, please leave a voice message. A confirmation of the debt reversal can be obtained by providing an e-mail address. **Note: Your presence is not required to request the debt reversal.**

On-Campus Parking permit fee are: **Vehicle** - spring/fall - \$40, summer - \$20. **Motorcycle** - spring/fall -\$10.50, summer - \$5.50.

NON-STUDENT PARKING PERMIT ORDERS: Non-student parking permits are only available online. To order, log on to www.riohondo.edu, select **Parking** from the **Navigation** screen located at the very bottom of the home page, and select , or from the home page, select the **Future Student** or **Current Student** tab, **Facilities/Staff** tab, and , place your order and pay online via credit or debit card. Expect your parking permit within 10 days from order date.

STUDENT DAILY PARKING PERMIT: A \$3, cash only, student daily parking permit may be obtained at the Information Booth on Level 2 and College Drive, or at a permit dispenser in lots A, C, E, or Level 6. Dispensers accept \$1 bills, credit card, except Discover, and coins. Dispensers do not give change.

STAFF/VISITOR DAILY PARKING PERMIT: A free daily staff parking permit is available at the information booth with staff I.D. Visitor parking must be arrangements with George Lopez at glopez@riohondo.edu.

STAFF PARKING: Staff stalls are for RHC employees who display a valid staff parking permit. Visitors or students are prohibited from waiting or parking in a stall reserved for staff.

INVALID PARKING PERMIT: A RHC parking permit is invalid if date/semester is not clearly visible, forged, altered, defaced, duplicated, expired, illegible, or utilized by person other than to whom it was assigned.

PARKING PERMIT MISUSE: RHC parking permits are not transferrable. A \$75 fine shall be issued to vehicle displaying a parking permit reported lost or stolen.

PERMIT PLACEMENT: – Parking permit must be removed from mailer or cardboard. A vehicle parking permit must be affixed inside windshield facing hood. A motorcycle parking permit must be affixed to the motorcycle's lower right or left fork. If utilizing a sun visor, parking sticker must be placed between sun visor and windshield facing hood. **Do Not** display parking sticker on tinted window.

INFORMATION BOOTH HOURS: A parking permit can be obtained at the Information Booth Monday through Thursday from 5:30 a.m. to 9:00 p.m., and Fridays and Saturdays from 5:30 a.m. to 2:00 p.m. Student parking permits are not required after 2:00 p.m. on Fridays and Saturdays. The campus is closed on Sundays. **Note: To ease traffic congestion along College Drive, during the first three weeks of the spring and fall session, the Information Booth will relocate to Lot 3 and Tram Way.**

PARKING LOTS: **Student & Visitor-** A, C, E, J, 1, 2, 2b, 3 (north side), 4, 5, and 6. **Staff** - B, E, F, G (authorized personnel only), H, J, & L. Staff may park in student stalls only when staff lots are full.

MOTORCYCLE PARKING: Motorcycle parking is permitted within a designated motorcycle parking stall located in lots 1, 4, A, B, C, E, and H.

ELECTRIC VEHICLE (EV) PARKING: A person shall not park or leave standing a vehicle in an EV charging stall, unless the vehicle is connected to an EV charger - CVC 22511(a). Charging stations are located in Lots H and Level 2A. For EV charging station information, contact John Frala at jfrala@rio.hondo.edu.

METER PARKING: Metered parking is available in Lot B. Meter fee is 25 cents for 15 minutes for a maximum of one hour. Meters operate with quarters only. Meters are enforced at all time, especially during enrollment periods and semester breaks. Waiting at a meter, without paying the meter fee, is prohibited; violators will be cited.

5-MINUTE DROP-OFF/PICK-UP ZONE: A 5-Minute Drop-Off/Pick-Up zone is available between lots B & C. Vehicles left abandoned or exceeding the posted time limit shall be cited. Taxi, Uber, Lifts, etc. must use this zone for drop-off/pick-ups. Dropping/picking up in front of buildings is prohibited. Violators will be cited.

CARPOOL PARKING: Carpool parking is reserved for staff utilizing home-to-work alternative transportation while enrolled in the RHC's Employee Commute Reduction Program (ECRP). For ECRP information, contact the Employee Transportation Coordinator at extension 7609.

PROHIBITED PARKING: No vehicle or motorized cycle shall be parked including, but not limited to: 1) red curb or file lane; 2) parking lot entrances/exits; 3) no parking zones; 4) landscape areas; 5) front of building doorways; 6) unpaved roads/grounds not designated as a parking area, 7) within fifteen (15) feet from a fire hydrant; 8) yellow zones (unless for loading/unloading); 9) disabled person parking stall without a valid disabled person placard or license plate; 10) carpool stall without a valid carpool parking permit; 11) white crosshatch lines; 12) sidewalks/walkways, 13) tube or tunnel; 14) front of wheelchair ramp; or 15) within an intersection. **Warning: Some violations indicated are subject to vehicle towing at owner's expense.**

OBSTRUCTING NORMAL FLOW OF TRAFFIC: No vehicle or motorized bike shall park, stand, or stop in any area that obstructs the normal flow of traffic, including, but not limited to, roads and parking lots.

IMPEDING MOVEMENT OF VEHICLE: No vehicle shall be left parked or standing in a way that would impede movement of another vehicle or motorized bike.

DISABLED PERSON (DP) PARKING: Pursuant to CVC Section 22511.7 or 22511.8, unless the vehicle displays a special identification license plate issued as stated in Section 22511.55 or 22511.59, no person shall leave standing any vehicle in a stall or space designated for DP. Violators shall be subject to a \$365.00 fine.

A person who, with fraudulent intent, displays an altered, counterfeit, or false DP placard, is subject to a \$365 citation. CVC-4463(3)(c).

It is unlawful to park a vehicle within three (3) feet of a DP access ramp. A \$175.00 fine shall be issued. CVC- 22522

An “Illegally Parked in a Disabled Person Stall” violation, dismissed during an appeal process, is subject to a \$25 administrative fee.

With only a valid and properly displayed DP placard or license plate, a DP may park in/on: 1) DP parking stall (blue zones); 2) green zones without restrictions to time limits; 3) student or staff stall; 4) meter stall not subject to the meter fee.

There shall be no parking at: 1) red zones; 2) tow away zones; 3) white or yellow zones; 4) spaces marked by crosshatch lines next to DP parking spaces; 5) no parking zones; 6) carpool or reserved stalls; 7) white crosshatch lines; 8) any area not designated as a parking stall.

A \$365.00 citation shall be issued if: 1) DP placard is not clearly visible to the security officer; 2) DP expiration date, month, or year is covered or altered in any manner; 3) DP placard is utilized by person other than the DMV registered owner.

Parking Enforcement reserves the right to report misuse of DP placard or license plate to DMV.

DP ACCESS PICK-UP & DROP-OFF AREAS: 1) Stand 1 – Lot H; 2) Stand 2 – Science Bldg. -Tram Stop.; 3) Stand 3 – KDA - Fitness Center entrance. For Access questions or complaints, contact your Access provider.

PARKING OVER MARKED STALL: Drivers are prohibited from parking a vehicle or motorized bike on or over a marked stall.

LOST OR FORGOTTEN PARKING PERMIT: **Student** - If you lost your semester parking permit and wish to reorder, contact Parking Services at (562) 463-7609 to have your online parking permit order cancelled. If your parking permit was lost due to unforeseen circumstances (e.g. vehicle accident or towing) you may purchase a replacement with a \$12 cash payment, payable to Parking Services, along with an official police report. **Note: A case card, in lieu of a police report, is not accepted.** **Staff** – If you lost your parking sticker, contact Parking Services at 7609 for replacement instructions. There will be a staff parking sticker replacement fee. **Note: Vehicle displaying a reported lost or stolen parking permit is subject to a \$75 citation.**

STUDENT PARKING PERMIT REFUND: Parking permit refunds are processed by Parking Services, provided the parking sticker is received by Parking Services on or before the refund deadline date. For refund deadline date(s), refer to Admission & Records’ **“Important Dates and Deadline Dates”** link. Note: Refunds are not processed for non-students.

PARKING STALL RESERVATION: The RHC District reserves the right to reserve parking lots or stalls for special events.

TOWING: By the authority granted through CVC 22651, RHC District reserves the right to tow a vehicle or motorized bike in violation of the above vehicle code at the expense of the registered owner.

“PERMIT” TERM: Use of the term “permit” refers to the decal, and in no way, implies or guarantees a parking spot.

LICENSE PLATE & VEHICLE REGISTRATION: All vehicles or motorized bikes parked on the RHC ground shall display a valid license plate and/or evidence of registration, except when exempt by DMV. Non-compliance may be subject to towing. CVC 22651(J)

OVERNIGHT PARKING: Overnight parking is prohibited, unless prior overnight parking arrangement is approved by the Facilities Services Department at (562) 463-7594. - CVC 21113a (28).

ABANDON VEHICLE: Abandon vehicle or motorized bike left on the RHC grounds, for more than 72 hours, is subject to towing. CVC 22651(k).

LOSS OF PROPERTY: RHC assumes no responsibility or liability to theft, loss, and/or damages cause to any vehicle or motorized bike parked on the RHC grounds.

SPEED LIMITS: For your safety, and the safety of others, please drive responsibly by complying to posted speed signs, especially around the bend in front of the Administration Building.

VEHICLE TURNING SIGNALS: During the first four weeks of the fall and spring sessions, officers direct traffic in an effort to ease traffic congestion; therefore, please use your turning signals accordingly.

PEDESTRIAN CROSSWALK: For the safety of pedestrians at crosswalks, please drive slow, especially in front of the Science Bldg., LRC path leading to lot J, and College Drive.

CROSSWALK ACCESS: Crosswalks are designed for pedestrians to cross safely around the flow of vehicular traffic; therefore, keep crosswalks clear for pedestrians. CVC-22500(b)

DRIVE-AWAY VIOLATION NOTICE: A Drive-Away Violation Notice shall be issued, via mail, to vehicle leaving the scene while being cited.

CITATION PAYMENT METHODS: A parking citation payment may be made in any of the following methods:

1. **mail** via check or money order (MO) to Rio Hondo College, P.O. Box 2081, Tustin CA 92781
 - MOs can be purchased at your local Post Office or Liquor store
 - **Do Not** send cash payment!
 - maintain MO carbon copy or stub as proof of payment
 - include your citation number on check or Mo.
2. **online** at www.pticket.com/riohondo via MasterCard, Visa, or Discover
3. **telephone** at (800) 553-4412 via MasterCard, Visa, or Discover (When prompted, enter agency 7464 (RHOH)).

Note:

1. Ensure you provide the correct citation number before submitting your payment.
2. A \$3 service fee shall apply for online and telephone payments.
3. Parking citations appeals are not accepted at RHC.

CITATION PENALTIES: Late payments are subject to a \$15 late fee, and \$10 for bounce checks.

PARKING CITATION APPEAL: To contest a parking citation, you may appeal online at www.pticket.com/riohondo or by mail to: Rio Hondo College, P.O. Box 2081, Tustin, CA 92781 no later than 21 calendar days from the issuance date of a Notice of Parking Violation, or 14 calendar days from

the mailing of the Parking Violation Reminder Notice. Late appeals are not processed! CVC22651(i)(1)(c), collections, and DMV registration hold.

CITATION INQUIRIES: Parking citation questions can be obtain via: www.pticket.com/riohondo or by calling (800) 553-4412, followed by agency no. 7464 (RIOH).

Parking rules, regulations, fees, and fines are subject to change without notice.

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For your safety, and the safety of others, obey posted traffic signs, signals, control devices, and traffic-directing officers.