Minutes

I. Call to Order

a. Call to Order – The meeting was called to order at 6:06 p.m.

b. Pledge of Allegiance – The Pledge of Allegiance was conducted.

c. Roll Call – Citizens Oversight Committee (COC) Members present: Vice Chair Josefina Canchola, Caro Jauregui, Alicia Marie Lopez, Margie Rodriguez, Diana Macias DeGante, Margie Rodriguez, and Jaime Valencia López, MPA.

   Committee Members absent: Dr. Monica Sanchez and Leonel Barrera, Jr.

d. Welcome and Introductions – All COC Members introduced themselves and stated the name of the Board of Trustee who appointed them to the committee.

e. Open Communication for Public Comment – None

f. Photograph of COC members – The photographer arrived to take a professional photo of all COC members and Dr. Arturo Reyes, Superintendent/President of Rio Hondo College.

g. Approval of Minutes – November 4, 2019 – The COC Members voted to approve the November 4, 2019 meeting minutes. Member Josefina Canchola made the motion to approve; Member Jaime Valencia Lopez, MPA, seconded the motion. The motion was approved.

II. Reports/Presentations

A. Annual Report Subcommittee Update:

   The COC Annual Report subcommittee was formed to provide the annual report on a yearly basis. The members include: Yasmin Ferrada, Dr. Monica Sanchez, Carolina Jauregui, and Jaime Valencia Lopez, MPA.
The subcommittee group will meet in late February or March to prepare, with Jerry Quemada in attendance.

B. Building Program Progress Report – Jerry Quemada

Jerry Quemada of Del Terra provided a report on the Building Program. Jerry reviewed the work shown in the photos and gave an update on the L-Tower seismic upgrade.

Jerry discussed the columns and beams being installed, and also spoke about the formation in the basement level. There has been a lot of progress so far. The steel contractor has been consistent and Del Terra has been keeping them moving forward. Additionally, Sprint leases the land from the college to install the antenna. Jerry reviewed the rendering of the roof.

Member Jaime Lopez inquired about the Sprint Tower and the location. The Sprint Tower is on the roof, tucked back in and located in an ideal position where you won’t see it.

Member Leo Barrera asked about the expected target date for the final construction. Jerry stated that Del Terra is currently looking at August 2020, but still pushing this date and negotiating with the contractor. The date will likely be this year 2020.

Jerry spoke about the provisions for modern technologies and the building design. Since the building has been designed over a five to six-year period, by the time it gets state approval with DSA (Division of the State Architect), a lot of it becomes obsolete. Del Terra will do the infrastructure, and will then try to work out with the new technology, additionally adding an allowance to pick up some of that cost. Once it goes through DSA, there are not too many changes that should be made, because it takes so long.

Rio Plaza was reviewed and discussed. The redesign and shade structure were discussed, as well as the ADA accessibility and restroom access. Member Josefina Canchola asked about the benches and the need for shelter. Jerry confirmed that the benches already went to DSA for review and are concrete style benches.

Dr. Reyes asked about an option for the bus to pick up the students right where the bus drops students off. The drivers are sub-contracted. Member Jaime asked if the if the contract was up, what is the difference from the drop off area to the ramp. Further discussion revolved around the DSA approval and authorized drivers. Member Leticia Alvidrez stated that she
attended a transportation conference over the summer and something that needs to be considered is the limitations to stops needing to get approved.

Jerry also reviewed the Wray Theater & Music Building renovation along with the State funding approval for the project. The current challenge involves upgrades and additional cost estimates for seismic upgrades, fire sprinklers, fire alarm systems for adjacent campus inn building.

Member Jaime Lopez asked about how to make up the different in cost. Dr. Reyes stated that the reality is that there isn’t enough money to finish the projects.

C. President’s Update – Dr. Arturo Reyes

Dr. Arturo Reyes spoke about the work with Del Terra and staff to obtain an assessment the L-Tower progress. There have been different dates discussed and the team is trying to hold all accountable for that August 2020 date.

D. Bond Audit Financial & Performance Update - Chris Hawken & Stephen Kibui – Stephen Kibui, Director of Accounting, reviewed the audit report. Rio Hondo College remains in compliance and the review gave the highest opinion with a clean report.

E. Bond Quarterly Expenditure Report – Chris Hawken & Stephen Kibui
Stephen Kibui and Chris Hawken reviewed the quarterly expenditure reports. Nothing of significance was noted.

F. Future Meeting Dates and Places – Additional meeting dates for the year 2020 will be discussed and agreed upon at the next COC meeting.

Adjournment – The meeting adjourned at 7:39 p.m.