I. Call To Order

A. Call to Order
The meeting was called to order at 6:08pm.

B. Pledge of Allegiance

C. Roll Call
Members Present: Luis Guzman, Raquel Torres-Retana, Rocio Parra, Maria Morgan, Leticia Alvidrez, Irma Peniche, and Marcos Garcia.
Members Absent: Jaime Valencia Lopez, Randall Dabbs, Margarita Gonzalez Macedonio, and Student Representative, Rocio Estrada.

D. Welcome and Introductions
All COC members introduced themselves, along with the names of the trustees that appointed them to the COC.

E. Open Communication for Public Comment - None

F. Approval of Minutes: September 14, 2021
The COC members voted to approve the September 14, 2021 COC meeting minutes. Member Raquel Torres-Retana motioned to approve; Member Rocio Parra seconded the motion. Member Maria Morgan abstained. The motion was approved.

II. Reports/Presentations

A. President’s Update – Teresa Dreyfuss
President Dreyfuss welcome everyone at the COC meeting. As for open enrollment: faculty agreed that 40% of the teaching load will be in person and the remote teaching was agreed to at 60%. From the RHC survey, 50% of students prefer in-person and 50% students prefer online remote courses. RHC fall semester has ended, as finals were last week. The search for the new superintendent/President profile has been established and posted on the webpage. Also, a consultant was hired for the District redistricting process, because every 10 years there needs to be review and redistricting based on the census. An advertisement was placed on the RHC website prior to the public hearing. No one from the public responded or commented on public hearing.
President Dreyfuss attended the Fire Academy Graduation, including the demonstration, and it was a very inspiring one. There were a total of 37 males and 2 female graduates in the Fire Academy. President Dreyfuss also attended the Tamalada event hosted by El Monte Promise Foundation!

B. Bond Quarterly Expenditure Reports – Stephen Kibui
Stephen Kibui, Vice President of Finance & Business, reviewed the bond expenditure reports. These bond expenditure reports were as of September 30, 2021. These bond expenditure reports are also included at the December 8, 2021 Board of Trustees board agenda as an information item.

Member Maria Morgan asked about the types of legal services involved with the construction project. President Dreyfuss explained that there was a general contractor issue with Pinner Construction, so an attorney was retained.

C. Building Program Progress Report – Jerry Quemada
Jerry Quemada of Del Terra reviewed the project status of the bond project. The L Tower Seismic Upgrade project is currently 93% complete in totality. The following are percentage completion status for each: curtain wall system is at 92%, electrical switch gear and electrical panels completion is at 98%, acoustical system is at 55%, installation of new roofing system is at 95%, interior painting is at 70%, elevator installation is at 75%, and the exterior plaster is at 70%. There is currently plaster being completed at the breezeway. There will be a drinking fountain on every floor. In the lobby areas, there will be ceramic tiles.

Member Maria Morgan asked: what are the future plans for building out and what department will be housed?

President Dreyfuss stated that there are two projects that will be continued. One is the Wray Theater, Music Room and Campus Inn Remodel. The other one is Phase 2 of this L Tower. The Phase 2 of this L Tower includes the design on the first through fifth floors, which will house the departments of: President’s Office, Human Resources, Finance & Business, Governmental Relations, Marketing, Foundation, Grants, Academic Affairs, Student Services, Vice President’s and Confidentials. The board room will be located on the fifth floor with a very nice view.

After DSA approval, RHC will be going out to bid. By the time RHC is done working on the L Tower Phase 1 project, the amount of Bond will be exhausted.
Member Luis Guzman inquired about the target date or anticipated completion date for the L-Tower Phase 1.

Jerry Quemada stated that the anticipated substantial completion date is the end of this month Dec 2021.

Member Luis Guzman asked about any significant construction costs incurred due to market cost increases.

Jerry Quemada confirmed that a lot of the materials and supplies were procured early on so that extra costs were not incurred due to the current market.

Member Maria Morgan stated she is very impressed with the report and very impressed looking at the financial report. She also stated that the new building looks absolutely beautiful.

III. Other Business
A. Future Meeting Dates and Place
   The next COC meeting will be held on Monday, March 14, 2022 at 6:00pm by a virtual Zoom meeting.

IV. Comments from Committee Members
   No comments.

V. Adjournment
   Member Irma Peniche motioned to adjourn the meeting at 7:03 p.m., and Vice-Chair Raquel Torres-Retana seconded the motion. The meeting adjourned at 7:03 p.m.