

**2016-2017 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**CERTIFICATION**

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

The original signature of the district Chief Executive Officer is required.

Chief Executive Officer: **Teresa Dreyfuss, Superintendent/President**

Signature: \_\_\_\_\_  
*Teresa Dreyfuss*

Signature Date: \_\_\_\_\_  
*11/7/17*

Electronic Certification Date: Friday, November 03, 2017

District Contact Person: **Stephen Kibui**

Title: Director, Accounting Services

Phone: (562) 463-7016

EMail: skibui@riohondo.edu

Please return completed form to:

**CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE  
FISCAL SERVICES UNIT  
1102 Q STREET, 4th Floor  
SACRAMENTO, CA 95811-6511**

**2016-2017 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**PART I. FULL-TIME EQUIVALENT STUDENTS**

State Residents (and Nonresidents Attending Noncredit Courses)	
Attendance FTES	Factored FTES

**Summer Intersession (Summer 2016 Only)**

1. Noncredit (Parts IV.A.1 + VII.A.3)	39.06	39.06
2. Credit (Parts III.A.1 + VI.A.1)	295.68	295.68

**Summer Intersession Courses (Summer 2017 Prior to July 1, 2017)**

1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	0.00	0.00

**Primary Terms (Exclusive of Summer Intersession)**

**1. Census Procedure Courses**

(a) Weekly Census Contact Hours (Part II)	7,873.22	7,873.22
(b) Daily Census Contact Hours (Part III)	729.91	762.76

**2. Actual Hours of Attendance Procedure Courses**

(a) Noncredit (Part IV.C)	450.92	457.68
(b) Credit (Part IV.D)	905.10	918.68

**3. Alternative Attendance Accounting Procedure Courses**

(a) Weekly Census Procedure Courses (Part V)(Credit)	858.83	858.83
(b) Daily Census Procedure Courses (Part V)(Credit)	395.74	413.55
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00

**Total FTES**

Total Credit FTES	11,058.48	11,122.72
Total Noncredit FTES	489.98	496.74
<b>Total FTES</b>	<b>11,548.46</b>	<b>11,619.46</b>

Supplemental Information	FTES
Inservice Training Courses	334.66
Basic Skills Courses and Immigrant Education (Noncredit)	161.78
Basic Skills Courses and Immigrant Education (Credit)	785.13

2016-2017 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

District: Rio Hondo

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>Nonresidents</b>	
	Attendance FTES	Factored FTES
<b>Summer Intersession (Summer 2016 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	5.20	5.20
<b>Summer Intersession Courses (Summer 2017 Prior to July 1, 2017)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	0.00	0.00
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
<b>1. Census Procedure Courses</b>		
(a) Weekly Census Contact Hours (Part II)	105.13	105.13
(b) Daily Census Contact Hours (Part III)	10.17	10.63
<b>2. Actual Hours of Attendance Procedure Courses</b>		
(a) Noncredit (Part IV.C)	0.00	0.00
(b) Credit (Part IV.D)	18.42	18.70
<b>3. Alternative Attendance Accounting Procedure Courses</b>		
(a) Weekly Census Procedure Courses (Part V)(Credit)	6.01	6.01
(b) Daily Census Procedure Courses (Part V)(Credit)	3.79	3.96
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	148.72	149.63
Total Noncredit FTES	0.00	0.00
Total FTES	148.72	149.63

**2016-2017 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

College: Rio Hondo College

**PART I. FULL-TIME EQUIVALENT STUDENTS**

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Attendance FTES	Factored FTES

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**Primary Terms (Exclusive of Summer Intersession)**

**1. Census Procedure Courses**

(a) Weekly Census Contact Hours (Part II)	7,873.22	7,873.22
(b) Daily Census Contact Hours (Part III)	729.91	762.76

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(a) Noncredit (Part IV.C)	450.92	457.68
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**3. Alternative Attendance Accounting Procedure Courses**

(a) Weekly Census Procedure Courses (Part V)(Credit)	858.83	858.83
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**Total FTES**

Total Credit FTES	11,058.48	11,122.72
Total Noncredit FTES	489.98	496.74
<b>Total FTES</b>	<b>11,548.46</b>	<b>11,619.46</b>

Supplemental Information	FTES
Inservice Training Courses	334.66
Basic Skills Courses and Immigrant Education (Noncredit)	161.78
Basic Skills Courses and Immigrant Education (Credit)	785.13

2016-2017 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

College: Rio Hondo College

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>Nonresidents</b>	
	<b>Attendance FTES</b>	<b>Factored FTES</b>
<b>Summer Intersession (Summer 2016 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	5.20	5.20
<b>Summer Intersession Courses (Summer 2017 Prior to July 1, 2017)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	0.00	0.00
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
<b>1. Census Procedure Courses</b>		
(a) Weekly Census Contact Hours (Part II)	105.13	105.13
(b) Daily Census Contact Hours (Part III)	10.17	10.63
<b>2. Actual Hours of Attendance Procedure Courses</b>		
(a) Noncredit (Part IV.C)	0.00	0.00
(b) Credit (Part IV.D)	18.42	18.70
<b>3. Alternative Attendance Accounting Procedure Courses</b>		
(a) Weekly Census Procedure Courses (Part V)(Credit)	6.01	6.01
(b) Daily Census Procedure Courses (Part V)(Credit)	3.79	3.96
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	148.72	149.63
Total Noncredit FTES	0.00	0.00
Total FTES	148.72	149.63

2016-2017 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

College: Rio Hondo College

ADJUSTMENT TO FULL-TIME EQUIVALENT STUDENTS (FTES)

Reference: Education Code Section 84890 Title 5 Sections 55700ff, 55720ff	Total Faculty Contact Hours of Instruction Released for Flex-Time Activities (see Instructions 2 & 3)	Total Faculty Contact Hours of Instruction (Actual Teaching Hours) of All Instructors in the Academic Year Exclusive of any Intersession (see Instructions 5)	F Factor
<b>A. Credit Courses</b>			
1. Weekly Census Procedure Courses			
2. Daily Census Procedure Courses	860.70	19,126.58	1.0450
3. Positive Attendance Credit Courses	407.27	27,151.28	1.0150
4. Alternative Attendance Accounting Procedure			
a. Weekly Census Procedure Courses			
b. Daily Census Procedure Courses	314.79	6,995.36	1.0450
<b>B. Noncredit Courses</b>			
1. Positive Attendance	147.84	9,856.30	1.0150
2. Noncredit Distance Education	0.00	0.00	1.0000

**2016-2017 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**PART IX. AB 540 HEADCOUNT AND SPECIAL ADMIT FTES**

**AB 540 Headcount Report**

In the space provided below, for the District as a whole, please provide the total number of students who received the Nonresident tuition fee exemption under AB 540 for the Fiscal Year. This total should include any student that was considered to be an AB 540 student during any part of a term/session and should be an unduplicated student headcount (e.g. please count each student only once, regardless of how many terms/sessions they attended). This data collection will be considered to be a limited survey instrument and not tied or associated with FTES counts. Supporting documentation does not need to be submitted with this report.

Headcount	262
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**Special Admit (Full-Time and Part-Time) P.E. Credit FTES Report**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of special "admit" part-time and full-time students eligible to attend the Colleges of the District pursuant to Education Code Section 48800 or 48800.5. Please refer to Legal Advisory 05-01 and the Contracted District Audit Manual for the Fiscal Year, State Compliance Item No. 427.

Total FTES of Special Part-Time and Full-Time Students (Column 1)	Total FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 2)	Total Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 3)	Percent of Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 3/Column 1)
197.97	0.00	0.00	0.00 %

\* Reported FTES amounts should represent amounts that are subsets of FTES data certified and reported in the Annual CCFS-320 - Resident FTES, Part I, A through D. FTES shall be computed and rounded to two decimal places. Supporting documentation does not need to be submitted with this report, but should be retained by the District as records back to audit pursuant to Title 5 Section 59025.

## 2016-2017 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

District: Rio Hondo

## CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000437804	NCBAS013	NCBAS 013: INTRODUCTION TO MICROSOFT OFFICE	0.00	0
CCC000508309	NCSL 036	Family Literacy	0.00	0
CCC000394260	NCVOC013	CEMENT MASONS APPRENTICESHIP - GENERAL	0.00	0
CCC000416809	NCVOC014	NCVOC 014: COLLEGE COMMUNITY ORCHESTRA	0.00	0
CCC000396196	NCVOC015	PRACTICAL EXPERIENCE IN FIRE SUPPRESSION	0.00	0
CCC000418771	NCVOC016	EDUCATIONAL AIDE PRACTICUM	0.00	0
CCC000418105	NCVOC026	NCVOC 026: SECURITY FOR YOUR HOME COMPUTER	0.00	0
CCC000418408	NESL035	ESL Multi-Level	22.79	29
CCC000560441	NESL035	ESL Multi-Level II	0.00	0
CCC000525284	NVOC 140	Civil Drafting Fundamentals	0.00	0
CCC000522034	NVOC 150	AutoCAD for Basic CADD Applications	0.00	0
CCC000522036	NVOC 170	MicroStation for Basic CADD Applications	0.00	0
CCC000546216	NVOC 200	Intermediate AutoCAD for Design and Production	0.00	0
CCC000522035	NVOC 250	Parametric Modeling 3D Applications for Mechanical Design	0.00	0
CCC000522032	NVOC 260	Advanced Architecture Using Revit and 3D Software	0.00	0
CCC000546217	NVOC 261	Revit for Adv BIM Architectural, Structural & MEP Applications	0.00	0
CCC000522026	NVOC 265	Pressure Piping Design	0.00	0
CCC000522027	NVOC 266	Pressure Piping Applications	0.00	0
CCC000522033	NVOC 270	SolidWorks for 3D Modeling and Prototype Applications	0.00	0
CCC000522031	NVOC 280	Advanced MicroStation for CADD & BIM Applications	0.00	0
CCC000419430	NVOC038	Real Estate Practice	3.96	2
CCC000398883	NVOC039	Real Estate Finance	4.61	2
CCC000410358	NVOC040	Real Estate Principles	2.93	1
CCC000390060	NVOC041	Real Estate Appraisal	0.00	0
CCC000397444	NVOC059	Intro to Weld Processes	0.00	0
CCC000409077	NVOC060	Semi-Auto Weld Processes	0.00	0
CCC000388656	NVOC061	Production Welding Techniques	0.00	0
CCC000410825	NVOC062	Intro to Fabric Processes	0.00	0
CCC000390428	NVOC063	Interm Fabric Processes	0.00	0



Total	34.29	34
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California Community Colleges

**2016-2017 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**CENTERS FTES**

Center	Credit FTES	Noncredit FTES	Total FTES
Total			

Report Created: 11/3/2017 11:09:23

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**2016-2017 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**ANNUAL REPORT APPLICATION FOR ADJUSTMENT**

**PART I. ADJUSTMENTS**

Type of Adjustment	Resident Credit FTES - Overstated	
Amount of Adjustment	1,125.23	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	District has decided to shift forward the summer 2017 FTES to 2017-18.	

Type of Adjustment	Resident Noncredit FTES - Overstated	
Amount of Adjustment	0.66	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	District has decided to shift forward the summer 2017 FTES to 2017-18.	

Type of Adjustment	Resident Credit FTES - Overstated	
Amount of Adjustment	35.94	
Adjustment Need Discovered By	Public or Certified Public Accountant	
Audit Finding Reference Number		
Nature of Adjustment	Error in the calculation of contact hours for alternative daily courses due to wrong TML used for credit courses	

Type of Adjustment	Resident Credit FTES - Understated	
Amount of Adjustment	23.02	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	FTES for positive attendance courses reported late	

Type of Adjustment	Nonresident Credit FTES - Overstated	
Amount of Adjustment	23.79	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	District has decided to shift forward the summer 2017 FTES to 2017-18.	

**2016-2017 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**ANNUAL REPORT APPLICATION FOR ADJUSTMENT**

**PART II. CERTIFICATION**

I, the district Chief Executive Officer, hereby certify that, to the best of my knowledge and belief

1. The facts, figures, and explanations contained in this application and the attached amended CCFS-320 and/or CCFS-321 report are true and correct; and

2. All corrections have been made in conformance with the instructions below.

Chief Executive Officer: **Teresa Dreyfuss, Superintendent/President**

Signature: \_\_\_\_\_  
Signature Date: \_\_\_\_\_ 11/7/17

Electronic Certification Date: Friday, November 03, 2017

**District Contact Person:**  
Name: Stephen Kibui  
Title: Director, Accounting Services  
Phone: 5624637016  
EMail: skibui@riohondo.edu

**INSTRUCTIONS**

**1. Certification of this Report**

An Annual Report Application for Adjustment (CCFS-317) under California Code of Regulations, Title 5, Section 58134 must be certified by the community college district chief executive officer.

**2. Number and Distribution of Copies**

Prepare and original and one copy of the CCFS-317 and attach to amended CCFS-320 and/or CCFS-321 report for distribution as follows:

**Original** Fiscal Services Unit  
California Community Colleges Chancellor's Office

**Duplicate** District Records

**3. Filing Due Dates**

October 1 (Lottery and Recal) and November 1 (Recal). Please note that the revised CCFS-320 FTES amounts submitted by October 1 will be included in the FTES workload report submitted to the State Controller's Office in mid October of this year for Lottery revenue allocation purposes. Revised CCFS-320 FTES amounts submitted after October 1 will be included in the updated FTES workload report submitted to the State Controller's Office in October of the next year.

**4. Number of Applications**

While separate errors or needed changes shall be individually detailed on the CCFS-317, only one amended CCFS-320 or CCFS-321 report shall be submitted with each CCFS-317.

Please return completed form to:  
  
**CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE  
FISCAL SERVICES UNIT  
1102 Q STREET, 4th Floor  
SACRAMENTO, CA 95811-6511**