

2020-2021 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

District: Rio Hondo

CERTIFICATION

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

The original signature of the district Chief Executive Officer is required.

Chief Executive Officer: Teresa Dreyfuss, Superintendent/President

Signature: \_\_\_\_\_  
Signature Date: \_\_\_\_\_  
*(Handwritten signature and date 11/1/21)*

Electronic Certification Date: Thursday, October 28, 2021

District Contact Person: Steven Kibui

Title: VP of Finance and Business

Phone: (562) 463-7088

EMail: skibui@riohondo.edu

Please return completed form to:

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE  
FISCAL SERVICES UNIT  
1102 Q STREET, 4th Floor  
SACRAMENTO, CA 95811-6511

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>State Residents (and Nonresidents Attending Noncredit Courses)</b>	
	Attendance FTES	Factored FTES
<b>Summer Intersession (Summer 2020 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	29.18	29.18
2. Credit (Parts III.A.1 + VI.A.1)	1,600.17	1,600.17
<b>Summer Intersession Courses (Summer 2021 Prior to July 1, 2021)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	47.16	47.16
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II)	6,362.24	6,362.24
(b) Daily Census Contact Hours (Part III)	705.61	737.36
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C)	103.24	104.79
(b) Credit (Part IV.D)	1,226.97	1,245.37
3. Alternative Attendance Accounting Procedure Courses		
(a) Weekly Census Procedure Courses (Part V)(Credit)	1,399.62	1,399.62
(b) Daily Census Procedure Courses (Part V)(Credit)	681.38	712.04
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	12,023.15	12,103.96
Total Noncredit FTES	132.42	133.97
Total FTES	12,155.57	12,237.93

<b>Supplemental Information</b>	<b>FTES</b>
Inservice Training Courses	205.94
Basic Skills Courses and Immigrant Education (Noncredit)	45.85
Basic Skills Courses and Immigrant Education (Credit)	78.84

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**PART I. FULL-TIME EQUIVALENT STUDENTS**

<b>Nonresidents</b>	
Attendance FTES	Factored FTES

**Summer Intersession (Summer 2020 Only)**

1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	32.35	32.35

**Summer Intersession Courses (Summer 2021 Prior to July 1, 2021)**

1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	6.55	6.55

**Primary Terms (Exclusive of Summer Intersession)**

## 1. Census Procedure Courses

(a) Weekly Census Contact Hours (Part II)	122.60	122.60
(b) Daily Census Contact Hours (Part III)	24.79	25.91

## 2. Actual Hours of Attendance Procedure Courses

(a) Noncredit (Part IV.C)	0.00	0.00
(b) Credit (Part IV.D)	64.63	65.60

## 3. Alternative Attendance Accounting Procedure Courses

(a) Weekly Census Procedure Courses (Part V)(Credit)	22.82	22.82
(b) Daily Census Procedure Courses (Part V)(Credit)	11.49	12.01
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00

**Total FTES**

Total Credit FTES	285.23	287.84
Total Noncredit FTES	0.00	0.00
Total FTES	285.23	287.84

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

College: Rio Hondo College

**PART I. FULL-TIME EQUIVALENT STUDENTS**

<b>State Residents (and Nonresidents Attending Noncredit Courses)</b>	
Attendance FTES	Factored FTES

**Summer Intersession (Summer 2020 Only)**

1. Noncredit (Parts IV.A.1 + VII.A.3)	29.18	29.18
2. Credit (Parts III.A.1 + VI.A.1)	1,600.17	1,600.17

**Summer Intersession Courses (Summer 2021 Prior to July 1, 2021)**

1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	47.16	47.16

**Primary Terms (Exclusive of Summer Intersession)**

1. Census Procedure Courses

(a) Weekly Census Contact Hours (Part II)	6,362.24	6,362.24
(b) Daily Census Contact Hours (Part III)	705.61	737.36

2. Actual Hours of Attendance Procedure Courses

(a) Noncredit (Part IV.C)	103.24	104.79
(b) Credit (Part IV.D)	1,226.97	1,245.37

3. Alternative Attendance Accounting Procedure Courses

(a) Weekly Census Procedure Courses (Part V)(Credit)	1,399.62	1,399.62
(b) Daily Census Procedure Courses (Part V)(Credit)	681.38	712.04
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00

**Total FTES**

Total Credit FTES	12,023.15	12,103.96
Total Noncredit FTES	132.42	133.97
Total FTES	12,155.57	12,237.93

<b>Supplemental Information</b>	<b>FTES</b>
Inservice Training Courses	205.94
Basic Skills Courses and Immigrant Education (Noncredit)	45.85
Basic Skills Courses and Immigrant Education (Credit)	78.84

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

College: Rio Hondo College

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>Nonresidents</b>	
	<b>Attendance FTES</b>	<b>Factored FTES</b>
<b>Summer Intersession (Summer 2020 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	32.35	32.35
<b>Summer Intersession Courses (Summer 2021 Prior to July 1, 2021)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	6.55	6.55
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II)	122.60	122.60
(b) Daily Census Contact Hours (Part III)	24.79	25.91
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C)	0.00	0.00
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3. Alternative Attendance Accounting Procedure Courses		
(a) Weekly Census Procedure Courses (Part V)(Credit)	22.82	22.82
(b) Daily Census Procedure Courses (Part V)(Credit)	11.49	12.01
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	285.23	287.84
Total Noncredit FTES	0.00	0.00
Total FTES	285.23	287.84

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

College: Rio Hondo College

**ADJUSTMENT TO FULL-TIME EQUIVALENT STUDENTS (FTES)**

Reference: Education Code Section 84890 Title 5 Sections 55700ff, 55720ff	Total Faculty Contact Hours of Instruction Released for Flex-Time Activities (see Instructions 2 & 3)	Total Faculty Contact Hours of Instruction (Actual Teaching Hours) of All Instructors in the Academic Year Exclusive of any Intersession (see Instructions 5)	F Factor
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**A. Credit Courses**

1. Weekly Census Procedure Courses 2. Daily Census Procedure Courses	845.64	18,791.90	1.0450
3. Positive Attendance Credit Courses	1,129.67	75,311.55	1.0150
4. Alternative Attendance Accounting Procedure a. Weekly Census Procedure Courses b. Daily Census Procedure Courses	507.23	11,271.74	1.0450

**B. Noncredit Courses**

1. Positive Attendance	270.16	18,010.55	1.0150
2. Noncredit Distance Education	0.00	0.00	1.0000

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**PART IX. AB 540 Headcount, Special Admit FTES, Inmate FTES, and Apprenticeship FTES**

**AB 540 Headcount Report**

In the space provided below, for the District as a whole, please provide the total number of students who received the Nonresident tuition fee exemption under AB 540 for the Fiscal Year. This total should include any student that was considered to be an AB 540 student during any part of a term/session and should be an unduplicated student headcount (e.g. please count each student only once, regardless of how many terms/sessions they attended). This data collection will be considered to be a limited survey instrument and not tied or associated with FTES counts. Supporting documentation does not need to be submitted with this report.

Headcount	566
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**Special Admit (Full-Time and Part-Time) P.E. Credit FTES Report**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of special "admit" part-time and full-time students eligible to attend the Colleges of the District pursuant to Education Code Section 48800 or 48800.5. Please refer to Legal Advisory 05-01 and the Contracted District Audit Manual for the Fiscal Year, State Compliance Item No. 427.

Credit FTES of Special Part-time and Full-time Students (Column 1)	Noncredit FTES of Special Part-time and Full-time Students (Column 2)	Total FTES of Special Part-Time and Full-Time Students (Column 3)	Total FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 4)	Total Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 5)	Percent of Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 5/Column 3)
400.00	0.00	400.00	0.00	0.00	0.00 %

**Inmates in Correctional Facilities FTES**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of incarcerated students eligible to attend the Colleges of the District pursuant to Education Code Section 84810.5(a).

Credit FTES of Incarcerated Students (Column 1)	Noncredit FTES of Incarcerated Students (Column 2)	Total FTES of Incarcerated Students (Column 3)
0.00	0.00	0.00

**Apprenticeship FTES**

In the spaces provided below, please provide the total FTES generated by apprenticeship students enrolled in community college apprenticeship courses pursuant to Education Code section 79149.1.

Credit FTES of apprentices enrolled in apprenticeship courses (Column 1)	Noncredit FTES of apprentices enrolled in apprenticeship courses (Column 2)	Total FTES of apprentices enrolled in apprenticeship courses (Column 3)
0.00	0.00	0.00

\* Reported FTES amounts should represent amounts that are subsets of FTES data certified and reported in the Annual CCFS-320 - Resident FTES, Part I, A through D. FTES shall be computed and rounded to two decimal places. Supporting documentation does not need to be submitted with this report, but should be retained by the District as records back to audit pursuant to Title 5 Section 59025.

California Community Colleges

2020-2021 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

District: Rio Hondo

CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000413531	CIT101	Introduction to Computer Information Technology	0.00	0
CCC000592853	CIT127	Python Programming I	0.00	0
CCC000591525	CIT170	Server +	0.00	0
CCC000591520	CIT171	Network +	0.00	0
CCC000591188	CIT180	PC Maintenance - A+ Certification	0.00	0
CCC000546631	CIT180	PC Maintenance - A+ Certification	0.00	0
CCC000591521	CIT192	Security +	0.00	0
CCC000592856	CIT221	Ethical Hacking	0.00	0
CCC000452843	CIV142	Introduction to Land Surveying and GPS	0.00	0
CCC000407103	ENGT150	AutoCAD for Basic CADD Applications	0.00	0
CCC000405687	ENGT170	MicroStation for Basic CADD Applications	0.00	0
CCC000415647	GIS120	Introduction to Geographic Information Systems & Spatial Analysis	0.00	0
CCC000588934	GIS130	Field Data Applications for GIS	0.00	0
CCC000533643	GIS220	GIS Applications	0.00	0
CCC000533644	GIS221	Cartography Design and Geographic Information Systems	0.00	0
CCC000406685	GIS230	GIS Environmental Tech	0.00	0
CCC000403702	GIS280	Geospatial Programming and Web Services	0.00	0
CCC000524985	GIS281	Crime Mapping & Analysis	0.00	0
CCC000600204	GIS290	Cooperative Work Experience/Internship for GIS Related Fields	0.00	0
CCC000574122	NBAS014	Review of Integrated Math I Part A	1.85	2
CCC000576028	NBAS015	Review of Integrated Math I Part B	0.00	0
CCC000574279	NBAS016	Review of Integrated Math II Part A	0.00	0
CCC000574278	NBAS017	Review of Integrated Math II Part B	0.00	0
CCC000574277	NBAS018	Review of Integrated Math III Part A	0.00	0
CCC000574276	NBAS019	Review of Integrated Math III Part B	0.00	0
CCC000580368	NBAS020	Review of Algebra I part A	3.39	2
CCC000574320	NBAS021	Review of Algebra I Part B	0.00	0



**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000574319	NBAS022	Review of Geometry Part A	0.00	0
CCC000574318	NBAS023	Review of Geometry Part B	0.00	0
CCC000574317	NBAS024	Review of Algebra II Part A	0.00	0
CCC000574316	NBAS025	Review of Algebra II Part B	0.00	0
CCC000618198	NBIZ001	Introduction to Computers	0.00	0
CCC000618199	NBIZ002	Keyboarding and Word Processing	0.00	0
CCC000620420	NBIZ003	Microsoft Word Essentials	0.00	0
CCC000620421	NBIZ004	Microsoft Excel Essentials	0.00	0
CCC000620798	NBIZ005	Microsoft Outlook and Powerpoint	0.00	0
CCC000620799	NBIZ006	Microsoft Access Essentials	0.00	0
CCC000600464	NBIZ038	Real Estate Practice	0.00	0
CCC000600465	NBIZ039	Real Estate Finance	0.00	0
CCC000437804	NCBAS013	NCBAS 013: INTRODUCTION TO MICROSOFT OFFICE	0.00	0
CCC000508309	NCESL 036	Family Literacy	0.00	0
CCC000394260	NCVOC013	CEMENT MASONS APPRENTICESHIP - GENERAL	0.00	0
CCC000416809	NCVOC014	NCVOC 014: COLLEGE COMMUNITY ORCHESTRA	0.00	0
CCC000396196	NCVOC015	PRACTICAL EXPERIENCE IN FIRE SUPPRESSION	0.00	0
CCC000418771	NCVOC016	EDUCATIONAL AIDE PRACTICUM	0.00	0
CCC000418105	NCVOC026	NCVOC 026: SECURITY FOR YOUR HOME COMPUTER	0.00	0
CCC000592670	NESL001	ESL Beginning I	6.95	20
CCC000592671	NESL015	ESL Beginning II	6.02	24
CCC000592672	NESL016	ESL Intermediate I	8.61	23
CCC000592673	NESL017	ESL Intermediate II	5.78	13
CCC000592674	NESL018	ESL Advanced I	6.93	10
CCC000592675	NESL019	ESL Advanced II: College Preparation	4.58	4
CCC000418408	NESL035	ESL Multi-Level	0.00	10
CCC000560441	NESL035	ESL Multi-Level II	0.00	0
CCC000619505	NHSN032	American Heart Association CPR BLS	0.00	0
CCC000619506	NHSN040	Healthcare Careers Exploration	0.00	0
CCC000617327	NHSN042	Medical Office Procedure and Customer Service	0.00	0

## 2020-2021 APPORTIONMENT ATTENDANCE REPORT

Period: Recal

District: Rio Hondo

## CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000617328	NHSN043	Medical Office Administration	0.00	0
CCC000617838	NHSN044	Medical Insurance Claims	0.00	0
CCC000617329	NHSN045	Health Care Industry Employment	0.00	0
CCC000618255	NSCI041	Basic Anatomy for Health Care	0.00	0
CCC000525284	NVOC 140	Civil Drafting Fundamentals	0.00	0
CCC000522034	NVOC 150	AutoCAD for Basic CADD Applications	0.00	0
CCC000522036	NVOC 170	MicroStation for Basic CADD Applications	0.00	0
CCC000546216	NVOC 200	Intermediate AutoCAD for Design and Production	0.00	0
CCC000522035	NVOC 250	Parametric Modeling 3D Applications for Mechanical Design	0.00	0
CCC000522032	NVOC 260	Advanced Architecture Using Revit and 3D Software	0.00	0
CCC000546217	NVOC 261	Revit for Adv BIM Architectural, Structural & MEP Applications	0.00	0
CCC000522026	NVOC 265	Pressure Piping Design	0.00	0
CCC000522027	NVOC 266	Pressure Piping Applications	0.00	0
CCC000522033	NVOC 270	SolidWorks for 3D Modeling and Prototype Applications	0.00	0
CCC000522031	NVOC 280	Advanced MicroStation for CADD & BIM Applications	0.00	0
CCC000419430	NVOC038	Real Estate Practice	0.00	0
CCC000594511	NVOC038	Real Estate Practice	0.00	0
CCC000398883	NVOC039	Real Estate Finance	0.00	0
CCC000410358	NVOC040	Real Estate Principles	0.00	0
CCC000390060	NVOC041	Real Estate Appraisal	0.00	2
CCC000594512	NVOC041	Real Estate Appraisal	0.00	0
CCC000397444	NVOC059	Intro to Weld Processes	0.36	3
CCC000409077	NVOC060	Semi-Auto Weld Processes	0.00	2
CCC000388656	NVOC061	Production Welding Techniques	0.00	0
CCC000410825	NVOC062	Intro to Fabric Processes	0.00	0
CCC000390428	NVOC063	Interm Fabric Processes	0.00	0
CCC000592582	NVOC291	Career Exploration: Graphic Design I: History	0.00	0
CCC000592583	NVOC292	Career Exploration: Graphic Design II: Process	0.00	0
CCC000592584	NVOC293	Career Exploration: Graphic Design III: Academic Pathways	0.00	0
CCC000592585	NVOC294	Career Exploration: Graphic Design IV: Career Paths	0.00	0

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000521892	PSY190	Statistics for the Behavioral Sciences	0.00	0
CCC000549251	WELD050	Semi-Automatic Welding Process	0.00	0
CCC000410385	WELD055	Manual Electric Arc Welding Processes	0.00	0
CCC000588283	WELD081	Pipe Welding - Level 1	0.00	0
CCC000588282	WELD082	Pipe Layout and Fabrication	0.00	0
CCC000588285	WELD083	Pipe Welding II	0.00	0
CCC000588284	WELD084	Pipe Welding - Level III	0.00	0
<b>Total</b>			<b>44.47</b>	<b>115</b>

California Community Colleges

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**CENTERS FTES**

Center	Credit FTES	Noncredit FTES	Total FTES
<b>Total</b>			

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**ANNUAL REPORT APPLICATION FOR ADJUSTMENT**

**PART I. ADJUSTMENTS**

Type of Adjustment	Resident Credit FTES - Overstated	
Amount of Adjustment	359.71	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	District records trailing Summer FTES in the next academic year.	

Type of Adjustment	Resident Credit FTES - Understated	
Amount of Adjustment	10.57	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	Due to errors after re-running the Weekly Census Contact Hours reports	

Type of Adjustment	Resident Credit FTES - Understated	
Amount of Adjustment	1.68	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	Due to errors after re-running the Actual Hours of Attendance Procedure Courses Noncredit reports	

Type of Adjustment	Resident Credit FTES - Understated	
Amount of Adjustment	159.72	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	Due to errors after re-running the Actual Hours of Attendance Procedure Courses Credit reports	

Type of Adjustment	Resident Credit FTES - Overstated	
Amount of Adjustment	62.25	
Adjustment Need Discovered By	District	
Audit Finding Reference Number		
Nature of Adjustment	Due to errors after re-running the Alternative Weekly Census Procedure Courses reports	

**2020-2021 APPORTIONMENT ATTENDANCE REPORT**

Period: Recal

District: Rio Hondo

**ANNUAL REPORT APPLICATION FOR ADJUSTMENT**

**PART II. CERTIFICATION**

I, the district Chief Executive Officer, hereby certify that, to the best of my knowledge and belief

1. The facts, figures, and explanations contained in this application and the attached amended CCFS-320 and/or CCFS-321 report are true and correct; and

2. All corrections have been made in conformance with the instructions below.

**Chief Executive Officer: Teresa Dreyfuss, Superintendent/President**

Signature: \_\_\_\_\_  
*Teresa Dreyfuss*

Signature Date: \_\_\_\_\_  
*11/1/21*

Electronic Certification Date: Thursday, October 28, 2021

**District Contact Person:**

Name: Steven Kibui

Title: VP of Finance and Business

Phone: 5624637088

EMail: skibui@riohondo.edu

**INSTRUCTIONS**

**1. Certification of this Report**

An Annual Report Application for Adjustment (CCFS-317) under California Code of Regulations, Title 5, Section 58134 must be certified by the community college district chief executive officer.

**2. Number and Distribution of Copies**

Prepare one original and one copy of the CCFS-317 and attach to amended CCFS-320 and/or CCFS-321 report for distribution as follows:

**Original** Fiscal Services Unit  
California Community Colleges Chancellor's Office

**Duplicate** District Records

**3. Filing Due Dates**

October 1 (Lottery and Recal) and November 1 (Recal). Please note that the revised CCFS-320 FTES amounts submitted by October 1 will be included in the FTES workload report submitted to the State Controller's Office in mid October of this year for Lottery revenue allocation purposes. Revised CCFS-320 FTES amounts submitted after October 1 will be included in the updated FTES workload report submitted to the State Controller's Office in October of the next year.

**4. Number of Applications**

While separate errors or needed changes shall be individually detailed on the CCFS-317, only one amended CCFS-320 or CCFS-321 report shall be submitted with each CCFS-317.

**Please return completed form to:**

**CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE  
FISCAL SERVICES UNIT  
1102 Q STREET, 4th Floor  
SACRAMENTO, CA 95811-6511**