



Board of Directors Meeting Minutes

Friday, February 7, 2020

I. Opening Items

A. Call to Order

A regular meeting of the Rio Hondo College Foundation Board of Directors was held in the Administration building at Rio Hondo College, Whittier, CA on February 7, 2020. The meeting convened at 11:06 a.m., President Dr. Carmella Franco presiding.

Board Members in Attendance:

Dr. Carmella Franco, President; Bryan Tabizon, Secretary; Dr. Alice Mecom, Delia Morales, Mohamed Rassmy, Jose Uribe

Members Absent:

Don Hannah, Vice President/Treasurer; Dr. Arturo Reyes, Superintendent/President RHC; Terry Keller, Oscar Valladares

Foundation Staff in Attendance:

Henry Gee, Rachel Garcia

B. Approval of Minutes: October 10, 2019

On the motion of Bryan Tabizon, seconded by Delia Morales, the Board voted unanimously by all members present [Franco, Mecom, Morales, Rassmy, Tabizon, Uribe] to approve the October 10, 2019 Minutes without changes.

II. Reports

A. President

Dr. Franco thanked the Board Members that attended the Scholarship Reception.

B. Budget Update

Copies of Actual vs Budget Through December 31, 2019 were provided. Dr. Franco requested administrative assistance for Rachel Garcia.

C. College Superintendent/President

No report for College Superintendent/President.

D. Interim Executive Director

Henry Gee reported that just under 160 scholarships were awarded. The transition to an earlier disbursement for 2020-2021 is underway with the

intent to award in May before students depart for the summer.

Henry will be asking for donations this year at the Police Academy Reunion to sponsor cadets. A Taste of Rio will have a 5 p.m. VIP Preview start time. Prices have increased this year for both General and VIP Admission. Henry expressed the need for sponsors and drawing item donations for the Golf Tournament. An inaugural Athletic Hall of Fame will immediately follow the tournament.

Item IV.A. – Proposed New Board members – taken out of order before Item III.

On the motion of Delia Morales, seconded by Bryan Tabizon, the Board voted unanimously by all members present [Franco, Mecom, Morales, Rassmy, Tabizon, Uribe] to approve the four proposed New Board Members (Rubalcava, Ordonez, Perez, Torres) pending the review of the written biographies.

Mohmed Rassmy departed the meeting at this point.

III. Items for Discussion

A. Executive Director Search

Henry shared that Dr. Reyes is exploring the possibility of covering the cost of benefits for the Foundation Executive Director with College District funds. Dr. Franco will send out a brief questionnaire to collect input for the Executive Director Search. The tentative timeline will be to post the position in March, screen and interview in April for a possible start in June.

IV. Items for Action

A. Proposed New Board Members (4) taken out of order before Item III.

V. Information and Calendar Items

An updated 2019-2020 Board of Directors Meetings and Events Calendar was distributed with an effective date of 2/5/20.

- A. Homecoming and Basketball Games, February 21, 2020; 4-7 p.m. Athletic Complex
- B. Board of Directors Meeting, April 9, 2020; 4:30 p.m., Board Room (A102)
- C. A Taste of Rio Fundraiser, April 17, 2020; 6 p.m. RHC Campus
- D. Board of Directors Annual Meeting, June 11, 2020; 4 p.m., location TBD
- E. President's Circle Reception, June 11, 2020; 5 p.m., location TBD
- F. Golf Tournament Fundraiser, June 19, 2020; 1 p.m., California Country Club



VI. Other Business

No new business was brought forward.

VII. Adjournment

President Franco adjourned the meeting at 12:08 p.m.

Minutes prepared by Rachel Garcia and reviewed by President Franco.