



Board of Directors Meeting Minutes

Thursday, October 10, 2019

I. Opening Items

- A. A regular meeting of the Rio Hondo College Foundation Board of Directors was held in the Administration building at Rio Hondo College, Whittier, CA on October 10, 2019. The meeting convened at 4:40 p.m., President Dr. Carmella Franco presiding.

Board Members in Attendance:

Dr. Carmella Franco, President; Don Hannah, Vice President/Treasurer; Bryan Tabizon, Secretary; Terry Keller, Delia Morales, Mohamed Rassmy

Members Absent:

Dr. Arturo Reyes, Superintendent/President RHC; Dr. Alice Mecom, Jose Uribe, Oscar Valladares

Foundation Staff in Attendance:

Henry Gee, Rachel Garcia

- B. Introduction of New Ex Officio Member – Item pulled
C. Approval of Minutes: August 29, 2019

On the motion of Delia Morales, seconded by Terry Keller, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Rassmy, Tabizon] to approve the August 29, 2019 Minutes without changes.

IV. Items for Action IV.A., IV.B. and IV.C. were taken out of order.

- A. Draft Budget Development and Financial Review Calendar for 2019-2020
On the motion of Terry Keller, seconded by Don Hannah, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Rassmy, Tabizon] to approve the Draft Budget Development and Financial Review Calendar for 2019-2020 without changes.
- B. Draft Budget for 2019-2020
On the motion of Delia Morales, seconded by Bryan Tabizon, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Rassmy, Tabizon] to approve the Draft Budget for 2019-2020 without changes.
- C. Authorized Individuals for Payden & Rygel and Charles Schwab Accounts



On the motion of Don Hannah, seconded by Terry Keller, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Rassmy, Tabizon] to approve the recommendation to authorize Henry Gee and Mohamed Rassmy as Authorized Individuals for the Payden & Rygel and Charles Schwab Accounts and to transact business on behalf of the Rio Hondo College Foundation.

Board Member Rassmy left at this point in the meeting.

II. Reports

- A. Dr. Franco reported that the Welcome Reception for Dr. Reyes was well-received. The Foundation was pleased to provide the refreshments for the reception.
- B. Copies of Financial Statements as of June 30, 2019 were provided. No updates to report for Vice President/Treasurer, Don Hannah.
- C. No report for College Superintendent/President.
- D. Interim Executive Director, Henry Gee reported that Erika Perret-Martinez, Scholarships and Special Events Coordinator, left for a position that offered promotional opportunities and improved benefits at Cypress College. A position for Foundation Coordinator was posted that yielded 60 applications. The Faculty and Staff Giving Campaign has concluded and the appreciation reception will be held on October 23, 2019. Planning for the Golf Tournament has begun. Pending approval of the contract, the event will be held at the California Country Club on Friday, June 19, 2020.

III. Items for Discussion

- A. Board representation on event committees was discussed. Delia Morales agreed to serve on the *A Taste of Rio* Host Committee. Bryan Tabizon agreed to assist with Golf Tournament planning. A representative for Homecoming planning is still needed.

IV. Items for Action – were moved out of order before Item II. Reports

V. Information and Calendar Items

An updated 2019-2020 Board of Directors Meetings and Events Calendar was distributed with an effective date of 10/9/19.

- A. Faculty and Staff Giving Reception, October 23, 2019; 1-2:30 p.m. Student Services Building Room SS305
- B. Good Scout Award Dinner honoring John and Laurie Peel, November 7, 2019, 5:30 p.m., DoubleTree by Hilton, Whittier. A congratulatory message will be purchased with Foundation funds to congratulate John and Laurie



Peel.

- C. Board of Directors Holiday Social, December 12, 2019, 5 p.m., Dr. Franco's residence

VI. Other Business

- A. No new business was brought forward.

VII. Adjournment

President Franco adjourned the meeting at 5:39 p.m.

Minutes prepared by Rachel Garcia and reviewed by President Franco.