



Board of Directors Meeting Minutes

Thursday, December 10, 2020

I. Opening Items

A. Call to Order

A regular meeting of the Rio Hondo College Foundation Board of Directors was held virtually via the Zoom platform on December 10, 2020. The meeting convened at 5:05 p.m., President Dr. Carmella Franco presiding.

Board Members in Attendance:

Dr. Carmella Franco, President; Bryan Tabizon, Vice President/President Elect; Don Hannah, Vice President/Treasurer; Dan Rubalcava, Secretary; Terry Keller, Delia Morales, Max Ordonez

Members Absent:

Ricardo Perez, Maria Torres Muro, Vice President of Programs; Teresa Dreyfuss, Acting Superintendent/President RHC; Mohamed Rassmy, Oscar Valladares

Foundation Staff in Attendance:

Henry Gee, Rachel Garcia

B. Approval of Minutes: October 22, 2020

On the motion of Bryan Tabizon, seconded by Don Hannah, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Ordonez, Rubalcava, Tabizon] to approve the October 22, 2020 Minutes without changes.

II. Reports

A. Temporary Executive Director

The 2020-2021 scholarship cycle closed the application on November 21, 2020. There were 172 application submitted. Despite receiving a lower number of applications, the completion rate increased from 28% to 38% compared to the prior year.

Six grant reports were submitted for 2019-2020 funds. Two grant applications were submitted to renew existing grants. Awards were received from GLANCD A \$15,000, Pritzker \$30,000 and the NASA CA Space Consortium \$8500. Faculty and Staff giving remains steady with a total of \$10,787 received from regular payroll deductions from July to October.

III. Items for Discussion



There were no items for discussion.

IV. Items for Action

- A. Bylaws Revisions – 2nd Reading and Approval of Amendments to Article V, Sections 4,5 and 8; and Article X, Section 6

On the motion of Delia Morales, seconded by Dan Rubalcava, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Ordonez, Rubalcava, Tabizon] to approve the amendments to Bylaws Article V, Sections 4,5 and 8; and Article X, Section 6 as presented.

- B. Approve 2020-2021 Board Goals and Objectives

On the motion of Bryan Tabizon, seconded by Don Hannah, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Ordonez, Rubalcava, Tabizon] to approve the 2020-2021 Board Goals and Objectives at presented.

- C. Approve Appointment of RHC Management Representative to Foundation Board

On the motion of Dan Rubalcava, seconded by Delia Morales, the Board voted unanimously by all members present [Franco, Hannah, Keller, Morales, Ordonez, Rubalcava, Tabizon] to approve the appointment of Shaina Phillips as a Board Member (interested) representing Rio Hondo College Management and Confidential employees with a term effective December 11, 2020 to June 30, 2023.

V. Information and Calendar Items

- A. Executive Committee Meeting, January 21, 2021; 9 a.m., Zoom Conference Call
- B. Board of Directors Meeting, February 18, 2021; 4 p.m., Zoom Conference Call (change of date and time)

VI. Other Business

Dr. Franco expressed her gratitude to the Board, Acting President Dreyfuss, Henry Gee, Rachel Garcia and Mohamed for their work and support during her term as Board President. She wished Mohamed a speedy recovery.

VII. Adjournment

President Elect Tabizon assumed the role of President and adjourned the meeting to the virtual holiday social at 5:42 p.m.

Minutes prepared by Rachel Garcia and reviewed by President Tabizon.