Rio Hondo College
Division of Health Science and Nursing

Application Checklist for:
ADN Program, Psychiatric Technician to ADN, and LVN-ADN Transition Program, and 30-unit Option (LVN to non-graduate RN candidate)

The ADN Program, Psychiatric Technician to ADN, LVN-ADN Bridge, and 30-unit Option (LVN to non-graduate RN candidate) use a multi-criteria selection process for all applicants meeting the minimal requirements. (minimal requirements listed below)

Points are awarded based on specific criteria. Applicants are responsible for submitting supporting documentation for verification purposes. Criteria areas and a list of acceptable supporting documentation are listed below following the minimal requirements.

The following are the minimum requirements for ADN Program, Psychiatric Technician to ADN, and LVN-ADN Transition Program applicants:

- **Minimum Overall GPA of 2.5**
- **Minimum Science GPA of 2.5.** Anatomy, Physiology and Microbiology are the three science courses used to calculate science GPA. All science courses must be at least 4 units with a lab and taken **within the last 7 years.** Only one science course may be repeated unless the course was more than 7 years old.
- **Official Transcripts from ALL colleges must be received prior to application deadline.** Official transcripts from ALL colleges attended are to be sent directly from the previous institution or college to Rio Hondo’s Admission and Records office. Institutions and other colleges may mail official transcripts to:
  
  Rio Hondo College  
  Attention: Admissions and Records  
  3600 Workman Mill Road  
  Whittier, CA 90601

- **High School Diploma, GED, or equivalent.** Attach a copy of the diploma, unofficial high school transcripts, or copy of the certificate with your application.
- **Copy of Social Security Card**
- **Reading Proficiency** met or 2/4 year degree
- **Math Proficiency** met or 2/4 year degree
- **Completion of English 101** with a grade of “C” or better
- **Completion of Psychology 101** with a grade “C” or better
- **Passing of ATI TEAS on the first attempt with a composite score of 62 or higher.** ATI TEAS is the latest version of TEAS. If you have already taken ATI TEAS, please request ATI transcripts to be sent electronically to Rio Hondo College. If you have not taken ATI TEAS, several testing dates will be provided prior to the application deadline. Registration for ATI TEAS can be made by Health Science and Nursing Division office at (562)908-3421 or by contacting Carissa Bateman at cbateman@riohondo.edu Space is limited.
The following are the minimum requirements for 30-unit Option (LVN to non-graduate RN candidate):

- **Minimum Overall GPA of 2.5**
- **Minimum Science GPA of 2.5.** Physiology and Microbiology are the two science courses used to calculate science GPA. All science courses must be at least 4 units with a lab and taken within the last seven years. Only one science course may be repeated unless the course was more than seven years old.
- **Official Transcripts from ALL colleges must be received prior to application deadline.** Official transcripts from ALL colleges attended are to be sent directly from the previous institution or college to Rio Hondo’s Admission and Records office. Institutions and other colleges may mail official transcripts to:
  
  Rio Hondo College  
  **Attention: Admissions and Records**  
  3600 Workman Mill Road  
  Whittier, CA 90601  

- **High School Diploma, GED, or equivalent.** Attach a copy of the diploma, unofficial high school transcripts, or copy of the certificate with your application.
- **Passing of ATI TEAS on the first attempt with a composite score of 62 or higher.** ATI TEAS is the latest version of TEAS. TEAS V is no longer accepted. If you have already taken ATI TEAS, please request ATI transcripts to be sent electronically to Rio Hondo College. If you have not taken ATI TEAS, several testing dates will be provided prior to the application deadline. Registration for ATI TEAS can be made by Health Science and Nursing Division office at (562)908-3421 or by contacting Carissa Bateman at cbateman@riohondo.edu Space is limited.

**Multi-Criteria:** Applications meeting the requirements listed above will be reviewed and selected using Multi-Criteria point system based on the following areas. Applicants are responsible for submitting supporting documents/verification for any areas the applicant believes they meet in order to receive points for that area.

- **Academic Degrees:** Official transcripts submitted to the Admissions and Records will be used to verify previous AA/AS or BS/BA degrees awarded.
- **Relevant Work Experience:** Relevant work experience is considered to be a nursing assistant, emergency medical technician, medical assistant, respiratory therapist, radiology technician, phlebotomist, physical therapy aide, home healthcare aide, psychiatric technician, and medical military experience. Documentation of experience is required in the form of a formal letter on the healthcare agency’s letterhead indicating hours, years, and work experience.
- **GPA and completion of GE courses for graduation.** Official transcripts submitted to the Admissions and Records office will be used to verify GPA and general education course completion.
**Veteran:** Submit a DD-214 showing above a dishonorable discharge.

**Life Experiences:** Applicants should write a letter describing the issue/situation pertaining to their personal life experiences. Life Experiences may include: disabilities, first generation college student, need to work, disadvantaged social or educational environment, difficult personal or family situation, refugee, or low family income. If refugee submit evidence of I-94 card. If low family income, submit evidence of financial aid assistance. If first generation college student show EOPS/Upward bound letter.

**Fluency of second language:** Must have documented proof of fluency in speaking, writing, and reading. Proof may be in the form of a letter from foreign language instructor or transcripts showing third level foreign language course.

Only completed applications submitted during the application period dates will be considered. Please submit your application in person at Rio Hondo College, Science Building, 2nd floor, room S-206 or send application by mail to: Rio Hondo College

**Attention: Division of Health Science and Nursing**

3600 Workman Mill Road
Whittier, CA 90601

All applicants will be notified by mail of their status as either provisionally selected, alternate or not selected. Provisionally selected applicants and alternates will be required to attend a mandatory advisement meeting to discuss health/safety requirements and background checks. Applicants that are alternates may have their status changed to selected up until the first day of class. All applicants not selected and alternates not selected by the first day of class are encouraged to re-apply during the next application period.