

Rio Hondo College
Division of Health Science and Nursing

Application Checklist for:

**Generic ADN Program, Psychiatric Technician to ADN Program,
and LVN-ADN Program, and 30-unit Option (LVN to non-graduate RN candidate)**

The Generic ADN Program, Psychiatric Technician to ADN Program, LVN-ADN Program, and 30-unit Option (LVN to non-graduate RN candidate) use a multi-criteria selection process for all applicants meeting the minimum requirements. (See page three for the Multicriteria selection criteria)

**The following are the minimum requirements for
Generic ADN Program, Psychiatric Technician to ADN Program,
and LVN-ADN Program applicants**

- Minimum Overall GPA of 2.5**
- Minimum Science GPA of 2.5**

Anatomy, Physiology and Microbiology are the three science courses used to calculate science GPA. All science courses must be at least 4 units with a lab, taken within the last seven years, and with a minimum grade of "C". Only one science course may be repeated for a higher grade unless the course was more than seven years old.

- Rio Hondo College ID Number**
- Social Security Number**
- Official Transcripts from ALL colleges must be received prior to application deadline:**

Official transcripts from ALL colleges attended are to be sent directly from previous institutions or colleges to Rio Hondo's Admission and Records office. It is the applicant's responsibility to follow-up with A&R to ensure receipt of the transcripts.

Institutions and other colleges may mail official transcripts to:

Rio Hondo College

Attention: Admissions and Records

3600 Workman Mill Road Whittier, CA 90601

- High School Diploma, GED, or equivalent (AA/AS, BA/BS):**
Attach a copy of the diploma, unofficial high school or college transcripts, or copy of the certificate, with the application.
- Reading Proficiency:** met by READ 43 or equivalent with a grade of C. See Counselor or College Catalogue.
- Math Proficiency:** met by MATH 70 or higher with a grade of "C" or better. See Counselor or College Catalogue.
- Completion of English 101 with a grade of "C" or better**
- Copy of active, unencumbered California LVN or PT license** (when applicable)
- ATI TEAS with a composite score of 62% or higher on the first attempt.**

"ATI TEAS" is the latest version of TEAS. TEAS V-0 is no longer accepted. If you have already taken ATI TEAS, please request ATI transcripts to be sent electronically to Rio Hondo College. If you have not taken ATI TEAS, several testing dates will be provided prior to the application deadline.

Registration for ATI TEAS can be made through the Health Science and Nursing Division office at (562) 908-3421 or by contacting Carissa Bateman at cbateman@riohondo.edu. Space is limited.

**The following are the minimum requirements for
30-unit Option (LVN to non-graduate RN candidate)**

- Minimum Overall GPA of 2.5**

- Minimum Science GPA of 2.5**

Physiology and Microbiology are the two science courses used to calculate science GPA. All science courses must be at least 4 units with a lab and taken within the last seven years. Only one science course may be repeated unless the course was more than seven years old.

- Rio Hondo College ID Number**

- Social Security Number**

- Official Transcripts from ALL colleges must be received prior to application deadline.**

Official transcripts from ALL colleges attended are to be sent directly from previous institutions or colleges to Rio Hondo's Admission and Records office. It is the applicant's responsibility to follow-up with A&R to ensure receipt of the transcripts.

Institutions and other colleges may mail official transcripts to:

Rio Hondo College

Attention: Admissions and Records

3600 Workman Mill Road Whittier, CA 90601

- High School Diploma, GED, or equivalent (AA/AS, BA/BS).**

Attach a copy of the diploma, unofficial high school or college transcripts, or copy of the certificate, with the application.

- Copy of active, unencumbered California LVN license**

- Passing of ATI TEAS on the first attempt with a composite score of 62% or higher.**

"ATI TEAS" is the latest version of TEAS. TEAS V-0 is no longer accepted. If you have already taken ATI TEAS, please request ATI transcripts to be sent electronically to Rio Hondo College. If you have not taken ATI TEAS, several testing dates will be provided prior to the application deadline. Registration for ATI TEAS can be made through the Health Science and Nursing Division office at (562) 908-3421 or by contacting Carissa Bateman at cbateman@riohondo.edu
Space is limited.

Multi-Criteria

Applications meeting the requirements listed above will be reviewed and scored using the Multi-Criteria point system based on the areas outlined below. Applicants are responsible for submitting supporting documents/verification for any areas the applicant believes they meet the criteria in order to receive points for that area.

- GPA and completion of GE courses for graduation:**
Official transcripts submitted to the Admissions and Records office will be used to verify Science GPA, General education GPA and general education course completion. The applicant is responsible to confirm with Admissions and Records receipt of their transcripts from other institutions.
- Academic Degrees:**
Official transcripts submitted to the Admissions and Records will be used to verify previous AA/AS or BA/BS degrees awarded.
- Relevant Work Experience within the last three years:**
Relevant work experience is considered to be a nursing assistant, emergency medical technician, medical assistant, respiratory therapist, radiology technician, phlebotomist, physical therapy aide, home healthcare aide, psychiatric technician, and medical military experience. Documentation of experience is required in the form of a formal letter on the healthcare agency's letterhead indicating hours, years, and work experience.
- Relevant Volunteer Experience with in the last three years:**
Relevant volunteer experience is considered to be any work within a healthcare related area. Documentation of experience is required in the form of a formal letter on the healthcare agency's letterhead indicating hours, years, and experience.
- Current Medical /Nursing Certificates / Licenses:**
Copies of certificates and licenses showing dates of expiration and certificate / license number.
- Veteran:**
Submit a DD-214 showing above a dishonorable discharge.
- Life Experiences:**
Applicants should write a letter describing the issue/situation pertaining to their personal life experiences. Life Experiences may include: disabilities, first generation college student, need to work, disadvantaged social or educational environment, difficult personal or family situation, refugee, or low family income. If refugee submit evidence of I-94 card. If low family income, submit evidence of financial aid assistance. If first generation college student, provide EOPS/Upward bound letter.
- Fluency of second language:**
Must have documented proof of fluency in speaking, writing, and reading. Proof may be in the form of a letter from foreign language instructor or transcripts showing third level foreign language course.

Only completed applications submitted during the application period dates will be considered. Please submit your application in person at Rio Hondo College, Science Building, 2nd floor, room S-206 or send application by mail to:

Rio Hondo College
Attention: Division of Health Science and Nursing
3600 Workman Mill Road Whittier, CA 90601

All applicants will be notified by electronic mail (email) of their status as either 'provisionally selected', 'alternate' or 'not selected'. Provisionally selected applicants and alternate applicants will be required to attend a mandatory advisement meeting to discuss health/safety requirements and background checks. Applicants that are alternates may have their status changed to 'selected' up until the first day of class. All applicants not selected and alternates not selected by the first day of class are encouraged to re-apply during the next application period.