|  |
| --- |
| **Student Guide to the UCI Community College Honors Research Conference  - Proposal selection is done by the HTCC: Honors Transfer Council of California** **-** [**https://www.honorstransfercouncil.org/the-conference-1**](https://www.honorstransfercouncil.org/the-conference-1) |
| November to December  | * Work with your mentor on drafting and revising conference proposals. You may present in up to two events if they are in two different categories:
	+ Individual or Group **Poster**
	+ Individual or Group **Oral Presentation** (or Performance)

You may be credited in additional group presentations as a “researcher,” but you may not participate as a presenter, and you may not submit proposals for those groups.**Suggestion:** Check out how your proposal will be reviewed, and construct it accordingly. Scoring rubrics are at <https://www.honorstransfercouncil.org/abstract-scoring-rubric>.  |
| DecemberDecember(continued) | Submit your proposal to Honors Coordinator, Melissa Rifino Juarez, mjuarez@riohondo.edu by Friday, December 16, 2022.Do not try to submit to the conference directly. **Needed:*** Your personal information
	+ Full name
	+ College email address
	+ Phone number
	+ Whether UCI is your “#1 choice” as a transfer destination for Fall 2023
* Your faculty mentor’s information (up to three mentors)
	+ Full name
	+ Email address (primary mentor only)
* Your research
	+ Title
	+ 25-word description for the conference program
	+ 200-to-250-word abstract of research
	+ Up to five academic sources used in the research.
* Type of presentation: Poster, Performance, Individual Oral, or Group Oral
	+ For groups, only one person should submit a presentation. That student becomes the Corresponding Author and must assume complete responsibility for all communications from that point on.
	+ For groups, the names of people who will be presenting
	+ For groups, the names of people involved in the research but not presenting

**Recommendations:** * Use your strongest sources: primary and scholarly sources.
* The title and 25-word description are what attendees look at to decide whether they’re going to attend your presentation. Be informative, creative, and interesting.
* Since you may submit only five sources, skip obvious ones. For example, if your paper is on Ray Bradbury’s *Fahrenheit 451*, don’t include that as a source.
* The sources you submit are those that supported your research. They do not have to be mentioned in the abstract. However, if you do mention a source in the abstract, it should be one of the ones you submit.
* If you did your own fieldwork or original experiment, your abstract should make clear that you are describing your own research, not reporting on someone else’s.
* Use citation (MLA, APA, Chicago, etc. as appropriate) that is correct so that reviewers can find the source if they need to. They do often have to check things.
 |
| January | * If you do not receive a response by the end of the third week in January, contact your Honors director immediately.
* Notify your faculty mentor and honors director of the decision you received. If you are in a group, remember that only one individual is the contact point for all communications with HTCC, mentors, directors, and all group members.
* If you are accepted, RSVP for the conference by **the end of February** (exact date TBD). After that time, you will lose your slot and waitlisted presentations will be accepted.
* **You have to register yourself; registration is not automatic. Dates, deadlines, and process will be forwarded in your acceptance email.**
* If you are accepted for an oral presentation or performance, consider applying for an Outstanding Abstract Award. This requires an additional abstract, expanding on your first submission to 400 words. See <https://www.honorstransfercouncil.org/awards-scholarships> for details.
* If you are accepted or waitlisted, begin refining your conference presentation.
 |
| February | * Meet with your mentor regularly to put together your conference presentation.
* If you want to apply for an Outstanding Abstract Award, work with your mentor to craft a 400-word research abstract (which should expand upon the original 250-word abstract).
 |
| March  | **Conference Day! March 25, 2023, at UCI** |
| April | **Publication Opportunity!** Submit your 250-word abstract (you may polish or slightly refine it from the original submission) for the conference proceedings publication, *Building Bridges.* Submit to Tim Adell: tim.adell@vvc.edu. **Due by May 1st**. This is a great opportunity to be published so do not miss this deadline. Outstanding Abstract and Director’s Award winners will be published automatically. |