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| **Student Guide to the UCI Community College Honors Research Conference   - Proposal selection is done by the HTCC: Honors Transfer Council of California**  **-** [**https://www.honorstransfercouncil.org/the-conference-1**](https://www.honorstransfercouncil.org/the-conference-1) | |
| November to  December | * Work with your mentor on drafting and revising conference proposals.  You may present in up to two events if they are in two different categories:   + Individual or Group **Poster**   + Individual or Group **Oral Presentation** (or Performance)   You may be credited in additional group presentations as a “researcher,” but you may not participate as a presenter, and you may not submit proposals for those groups.  **Suggestion:** Check out how your proposal will be reviewed, and construct it accordingly. Scoring rubrics are at <https://www.honorstransfercouncil.org/abstract-scoring-rubric>. |
| December  December (continued) | Submit your proposal to Honors Coordinator, Melissa Rifino Juarez, [mjuarez@riohondo.edu](mailto:mjuarez@riohondo.edu) by Friday, December 16, 2022.  Do not try to submit to the conference directly.  **Needed:**   * Your personal information   + Full name   + College email address   + Phone number   + Whether UCI is your “#1 choice” as a transfer destination for Fall 2023 * Your faculty mentor’s information (up to three mentors)   + Full name   + Email address (primary mentor only) * Your research   + Title   + 25-word description for the conference program   + 200-to-250-word abstract of research   + Up to five academic sources used in the research. * Type of presentation: Poster, Performance, Individual Oral, or Group Oral   + For groups, only one person should submit a presentation. That student becomes the Corresponding Author and must assume complete responsibility for all communications from that point on.   + For groups, the names of people who will be presenting   + For groups, the names of people involved in the research but not presenting   **Recommendations:**   * Use your strongest sources: primary and scholarly sources. * The title and 25-word description are what attendees look at to decide whether they’re going to attend your presentation. Be informative, creative, and interesting. * Since you may submit only five sources, skip obvious ones. For example, if your paper is on Ray Bradbury’s *Fahrenheit 451*, don’t include that as a source. * The sources you submit are those that supported your research. They do not have to be mentioned in the abstract. However, if you do mention a source in the abstract, it should be one of the ones you submit. * If you did your own fieldwork or original experiment, your abstract should make clear that you are describing your own research, not reporting on someone else’s. * Use citation (MLA, APA, Chicago, etc. as appropriate) that is correct so that reviewers can find the source if they need to. They do often have to check things. |
| January | * If you do not receive a response by the end of the third week in January, contact your Honors director immediately. * Notify your faculty mentor and honors director of the decision you received. If you are in a group, remember that only one individual is the contact point for all communications with HTCC, mentors, directors, and all group members. * If you are accepted, RSVP for the conference by **the end of February** (exact date TBD). After that time, you will lose your slot and waitlisted presentations will be accepted. * **You have to register yourself; registration is not automatic. Dates, deadlines, and process will be forwarded in your acceptance email.** * If you are accepted for an oral presentation or performance, consider applying for an Outstanding Abstract Award. This requires an additional abstract, expanding on your first submission to 400 words.  See <https://www.honorstransfercouncil.org/awards-scholarships> for details. * If you are accepted or waitlisted, begin refining your conference presentation. |
| February | * Meet with your mentor regularly to put together your conference presentation. * If you want to apply for an Outstanding Abstract Award, work with your mentor to craft a 400-word research abstract (which should expand upon the original 250-word abstract). |
| March | **Conference Day! March 25, 2023, at UCI** |
| April | **Publication Opportunity!** Submit your 250-word abstract (you may polish or slightly refine it from the original submission) for the conference proceedings publication, *Building Bridges.* Submit to Tim Adell: [tim.adell@vvc.edu](mailto:tim.adell@vvc.edu). **Due by May 1st**. This is a great opportunity to be published so do not miss this deadline. Outstanding Abstract and Director’s Award winners will be published automatically. |