FLEX Day Fall 2021 begins the 2021-2022 Institutional Planning Process.

Planning involves everyone on campus through plan teams, Program Managers, Unit Managers, Area Managers, and committees. [Click here](#) for a listing of all Programs, Units, and Areas.

**Important dates:**
- Program Plans and Program Review Plans due October 15, 2021
- Unit Plans due November 5, 2021
- Area Plans due November 23, 2021
- Program Review Meetings begin on December 6, 2021

**Information to help you to get started:**
- If this is your first year participating in planning, go to the Institutional Research & Planning (IRP) website to learn [how to get started](#).
- To access the planning software, Taskstream, go to the [IRP planning website](#) and click on the Taskstream logo. Log in with your Rio Hondo Username and Password.
- Last year’s Program Plans and Program Review Plans can be found in your Taskstream workspace.
- Planning data is available [online](#) in Tableau visualizations, or through the IRP channel in AccessRio.
- Nineteen programs are completing a Program Review Plan this year.
  - Program Managers completing Program Review are required to attend a [Program Review Orientation](#). RSVP required to: Isai Orozco at iorozco@riohondo.edu 562 908-3412.
  - Programs will meet with the Program Review Committee during the week of December 6, 2021. You will be notified when the Program Review meeting sign-up sheet is available.
- Attend [Scheduled Trainings](#) to find out more!
- Questions and feedback can be provided via the Planning Helpline 562-463-6644