

AGENDAS

AP No. 2340

Board Reviewed: 5/17/06; 10/9/13; 4/11/18

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I. Agenda Development

A Board agenda will be developed by the Superintendent/President and reviewed with President's Council, Administrative Council, and members of the Senate Executive Council. Once reviewed and revised by staff, the Superintendent/President will review the agenda with the President of the Board of Trustees.

Board Members may request a matter directly related to the business of the District be placed as an item on the agenda. Board of Trustees must provide the item to the President of the Board eighteen (18) days prior to the regularly scheduled Board of Trustees meeting. The Board President will consult with the Superintendent/President to determine if the item may need advisory review by the shared governance process. If the item has potential funding and or policy implications, the Superintendent/President, in consultation with the Board President, will determine whether the item is agendized as an action or informational item. Failure to adhere to this policy may result in a violation of Code of Ethics/Standards of Practice (BP No. 2715).

Members of the public may request a matter directly related to the business of the District to be placed on an agenda for a regularly scheduled Board meeting. If the item has potential funding and or policy implications, the Superintendent/President in consultation with the President of the Board will determine whether the item is agendized as an action or informational item. The written summary must be signed by the initiator. Agenda items submitted by members of the public must be received by the Office of the Superintendent/President eighteen (18) days prior to the regularly scheduled Board meeting.

II. Public Access to Agendas

The agenda will be posted in a public location on campus for review. Copies are also available in the College library as well as on the College website. Copies of the agenda are distributed to the following public agencies:

- El Monte Library
- Whittier Central Public Library
- Los Angeles Times
- San Gabriel Valley Tribune
- Los Nietos Public Library
- El Monte Norwood Library
- Pico Rivera Public Library
- Rivera Public Library

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- Santa Fe Springs City Library
 - S. Whittier Public Library
 - The Whittier Daily News
 - Whittwood Branch Library
- III. Copies of agendas are available in the President's Office, the College library, as well as on the College Website www.riohondo.edu.