

COMMUNITY SERVICES

AP No. 4400

Board Reviewed: 8/15/07

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- I. Community Services classes are offered as not-for-credit or fee basis. The fee charged to the student is based on the direct cost for offering the class.
- II. The governing board of a community college district may, without the approval of the Board of Governors of the California Community Colleges, establish and maintain community service classes in civic, vocational, literacy, health, homemaking, technical and general education, including, but not limited to, classes in the fields of visual and performing arts, handicraft, science, literature, nature study, nature contacting, aquatic sports and athletics.
- III. No Community Service class will be offered if the enrollment is too low to cover all costs directly related to the offering of the course.
- IV. Instructors who teach Community Services classes are hired as consultants and are paid a predetermined amount as agreed upon by the college and the instructor. It is the instructor's responsibility to provide the attendance roster at the completion of the course for payment to be rendered. The Community Services department will generate the invoice based on net profits for each course.
- V. Students will complete evaluations at the conclusion of the class to ensure ongoing program improvement
- VI. Reference:
Education Code Section 78300 et seq; Title 5, Sections 55002, 55160(b)