

DESIGNATION OF AUTHORIZED SIGNATURES

AP No. 6150

Board Reviewed: 8/16/06

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- I. The Vice President of Finance and Business and Superintendent/President are hereby designated as the District officer authorized to sign warrants on behalf of the District.
- II. Proper documentation regarding signing District warrants shall be filed with the county superintendent of schools.
- III. The Vice President of Finance and Business will withhold approval of District warrants when:
 - A. Disbursement of the funds will result in the total amounts expended in any major account classification to exceed the amount budgeted.
 - B. Established procedures have not been followed to permit verification of authenticity of the expenditure.
- IV. Reference:

Education Code Section 85232, 85233, 85266