

**FACULTY SERVICE AREA, MINIMUM QUALIFICATIONS  
AND EQUIVALENCY**

<b>BP No. 7211</b>
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Board Adopted: 3-16-77; Rev. 2-8-78; 1-10-79; 5-4-82, 6-8-94; 4-13-05

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- I. Any General Secondary Credential and all Faculty Service Areas for which an academic employee is qualified for shall be registered with the Office of Human Resources upon hire, or upon qualifying for it. After initial employment, a faculty member may apply to the district to add faculty service areas for which the faculty member qualifies. This should be done prior to February 15 of any academic year in order to be considered in any proceeding during the academic year in which the application is received.
- II. Only those registered and on file will be considered as a basis for reassignment in the event of staff reductions pursuant to Education Code Section 87743.
- III. Education Code Section 87359 and Title 5, Section 53430 provide for the development of the process, criteria and standards for determining “equivalency” jointly by representatives of the Governing Board and the Academic Senate and approval by the Governing Board.
- IV. Responsibility for developing the process, criteria and standards for determining equivalency is assigned to the Academic Senate; the process, criteria and standards shall be approved by the Governing Board prior to implementation.
- V. The process shall include procedures to ensure that the Governing Board relies upon the advice and judgment of the Academic Senate to determine that each individual employed under the authority granted by the regulations possesses qualifications that are at least equivalent to the applicable minimum standards specified in Title 5, Section 53420.
- VI. Source/Reference

EC 87359, 87743, 87743.3 and Title 5, Section 53430 BP 1115